



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

POLICE AND FIRE COMMISSION MEETING MINUTES

THURSDAY AUGUST 4, 2022 – 6:00 P.M.

CITY HALL, COUNCIL CHAMBERS

Commission Members Commissioners: Jim Connors, Spyro Condos, Chuck Saul, Jay Fairbanks, and Len Jegerski,
Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

1. Call meeting to order
The meeting was called to order by Commissioner Connors at 6:00 p.m.
2. Pledge of Allegiance
The Pledge of Allegiance was led by Town of Geneva Fire Liaison Kulik
3. Roll Call
Commissioners Connors, Jegerski, Saul, Condos and Fairbanks were present. Also present were: Police and Fire Liaison Yunker, Town of Geneva Fire Liaison Kulik, Police Chief Rasmussen, Police Lieutenant Gritzner, Police Lieutenant Way, Fire Chief Peters, Fire Captain Detkowski, and Administrative Assistant Papenfus.
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes - NONE
5. Acknowledge Correspondence - NONE
6. City Council Report
Police and Fire Liaison Yunker reported that the solar-lighted stop signs are being installed.
7. Approval of the Regular Meeting Minutes of July 7, 2022
Fairbanks motioned to approve the regular meeting minutes of July 7, 2022. Saul seconded. Motion carried 5-0.
8. Discussion/Action – 2023 Budget – Workshop Thursday, August 11, 2022
A new budget date was set for August 11, 2022 at 5:00 p.m.
9. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of July 2022, operating in the amount of \$373,946.59, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$7,125.62, for a total of \$381,072.21
Connors motioned to approve the bills for July 2022. Condos seconded. Roll call vote: Connors-Y, Jegerski-Y, Saul-Y, Condos-Y, Fairbanks-Y. Motion carried 5-0.
Chief Rasmussen advised that the equipment replacement costs were for the changeover of the new squad car.
 - b. Discussion/Action - Hiring process of new Police Chief
A second interview date of Tuesday, August 30, 2022 at 5:00 p.m. was scheduled for the Chief of Police position in case it was needed.
 - c. Discussion/Action – Accept letter of resignation of CSO Jacob Rockweiler
Connors motioned to accept the resignation of CSO Jacob Rockweiler. Saul seconded. Motion carried 5-0.
 - d. Discussion/Action – Accept letter of resignation of CSO Jeffrey Recknagel
Connors motioned to accept the resignation of CSO Jeffrey Recknagel. Saul seconded. Motion carried 5-0.

e. Discussion - Chief's Report (briefing only – no action will be taken)

Chief Rasmussen reported that he will be out of town August 9-16, 2022 but will be back for Venetian Fest. Chief Rasmussen also announced that Telecommunicator Pilman submitted her letter of resignation. The department will begin the hiring process for a new Telecommunicator. Chief Rasmussen advised that Officer Tyler passed away last week and he will be sadly missed.

f. Discussion - Chief's Top Monthly Incidents – No discussion/action

g. Discussion – Monthly activity reports – No discussion/action

2022 Dispatch activity for July 2022:	Telephone calls - 3,673	911 calls - 669	Window assists – 821
2021 Dispatch activity for July 2021:	Telephone calls – 3,469	911 calls - 445	Window assists – 846

2022 Patrol activity for July 2022:	Calls for Service - 2,311	Arrests - 236
2021 Patrol activity for July 2021:	Calls for Service - 2,753	Arrests – 255

h. Discussion/Action – Thank you notes – No discussion/action

- Lake Geneva Police Department - Rothschild family
- Lake Geneva Police Department for a Department tour
- Lake Geneva PD (Detective Tietz, Officer Greetham and Officer Rodriguez) - the Family of Kenneth Koehn
- Lake Geneva Police Department - McHenry County Farm Bureau
- Lake Geneva Police Department (Officer Ward, CSO Eldridge, CSO Rockweiler) – Cathy Fritz

i. Discussion/Action – Items to be forwarded to City Council

July expenditures, Chief's top five monthly report and Department monthly reports.

10. Fire Department Business

a. Discussion/Action - Approval of bills for the month of July 2022, operating in the amount of \$142,646.71, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$2,634.00, for a total of \$145,280.71

Connors motioned to approve the bills for the month of July 2022. Fairbanks seconded. Roll call vote: Connors-Y, Jegerski-Y, Saul-Y, Condos-Y, Fairbanks-Y. Motion carried 5-0.

Chief Peters stated that the equipment replacement purchase was for voice modulators for the masks. The fuel expenses are higher but the budget is in good shape overall.

b. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action

c. Discussion – Monthly Chief's Update and Fire Department Report Overview

Chief Peters reviewed the monthly report including anniversaries, department and community events, and notable calls.

d. Discussion – New Engine update

Chief Peters handed out photos showing the progress of the new engine.

e. Discussion – Paramedic Student Sponsorship 2022-2023 Cohort

Two students are being sponsored for Paramedic class from the Gala funds. Both students will be taking the class in September for approximately one year. The students will also work periodically in the firehouse and have some ride times with different fire departments.

f. Discussion – EMS FAP Monies

The department received the normal FAP monies and an additional \$24,000.00 in APRA funds. Chief Peters advised that the department is currently looking at ways to spend the APRA funds.

g. Discussion – County Radio System Update

Chief Peters advised that the county is working on a new location for the radio system located on Center Street near the water tower.

h. Discussion/Action – Disposal of Obsolete Assets

- 25 pair of turn out pants
- 25 turn out coats
- 10 pairs of boots

Saul motioned to approve disposal of the turnout gear including 25 pairs of turn out pants, 25 turn out coats and 10 pairs of boots and to donate the obsolete equipment. Jegerski seconded. Roll call vote: Connors-Y, Jegerski-Y, Saul-Y, Condos-Y, Fairbanks-Y. Motion carried 5-0.

Chief Peters stated that the above-listed equipment is obsolete and he asked to send it to the Chief in Salem Lakes to distribute the items as needed. The equipment is usually donated to Ukraine, Spain or to an Indian Reservation.

i. Discussion/Action - Approval of hiring (pending background and medical)

- Paid-on-Premise FF/Paramedic Paul Kubiak
- Paid-on-Call Phineas Doyle-Bruce
- Paid-on-Call Skylar Gordon
- Paid-on-Call Anahy Flores

Connors motioned to approve the hiring of the above listed candidates pending background and medical exams. Saul seconded. Roll call vote: Connors-Y, Jegerski-Y, Saul-Y, Condos-Y, Fairbanks-Y. Motion carried 5-0.

j. Discussion/Action – Accept donation from Lake Como Property Owner's Association in the amount of \$200.00

Connors motioned to accept donation from Lake Como Property Owner's Association in the amount of \$200.00. Fairbanks seconded. Roll call vote: Connors-Y, Jegerski-Y, Saul-Y, Condos-Y, Fairbanks-Y. Motion carried 5-0.

k. Discussion – Thank you notes – No discussion/action

- Jr. Firefighter Summer Enrichment Program – Mrs. Draper
- Koehn Family
- Rothschild Family
- Thank you to Lt. Baumann

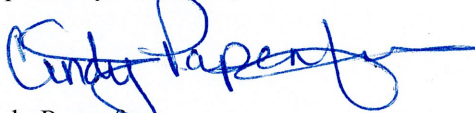
l. Discussion/Action - Items to be forwarded to City Council

July expenditures, Chief's monthly report, Engine update and Como Beach property donation.

11. Adjourn

Saul motioned to adjourn the meeting. Connors seconded. Motion carried 5-0 at 6:45 p.m.

Respectfully submitted,



Cindy Papenfus
Administrative Assistant

c: Police Chief/Fire Chief
Commissioners-file/Commission Liaison
City Administrator/City Clerk
City Comptroller
Council Members - Mayor

MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING