

Lake Geneva Cemetery Board
Wednesday, August 17, 2022 – 7pm
Lake Geneva City Hall Conference Room
626 Geneva Street, Lake Geneva, WI 53147

President-Mary Sibbing
Vice President-Terry Krohn
Secretary-Ruth Monico
Patrick Quinn
Council Liaison-Mary Jo Fesenmaier

Agenda

1. Meeting called to order
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes.
4. Approve Cemetery Board minutes from the Wednesday, July 20, 2022, meeting.
5. Discussion/recommendation as to budget the cost of joining and 2 people to attend the annual conference of the Wi Alliance of Cemeteries.
6. Discussion/recommendation on the City Council response to our recommendation to approve the request of Chris Brookes representing Black Point for Oak Hill and Pioneer Cemetery walks.
7. Discussion/recommendation to follow up on time frame for placement of Oak Hill Historic sign placement.
8. Discussion/recommendation to revisit vote on change of title from Board to Commission. See May 18, 2022 meeting minutes and Ordinance Sec.2-303.
9. Discussion/recommendation to increase board members from 5 to 7.
10. Discussion/recommendation update on Oak Hill and Pioneer Cemeteries to be added to Genealogical Society
11. Discussion/recommendation regarding update on discussion with Laura, Comptroller for financial grid insight.
12. Discussion/recommendation regarding update on Jim Davis tree memorial at Oak Hill
13. Discussion/recommendation on process/possibility of obtaining grants for cemetery improvement projects.
14. Discussion/recommendation to acquire adjunct land to Oak Hill Cemetery.
15. Discussion/recommendation on Tom Earles monthly report, to include update on update from Nan Elder on Pontem Tracking System.
16. Future agenda items
17. Set next meeting date/time.
18. Adjournment.

CEMETERY BOARD MINUTES
Wednesday, July 20, 2022
Conference Room C, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 7:05 pm..

Roll Call

Present: Mary Sibbing, Ruth Monico, Patrick Quinn, Terry Krohn, Alderman Fesenmaier, excused absence. Guests: Chris Brookes.

Comments from the Public limited to 5 minutes, limited to items on the agenda: None

Approve Cemetery Board Minutes, June 15, 2022 meeting. Motion made by Patrick Quinn and seconded by Terry Krohn. Motion carried 4-0.

Discussion on inviting staff/Tom Earle to attend a Commission meeting to address some of our concerns. Tom prefers a virtual meeting due to his early morning work schedule. Board agreed and Mary will be in contact with Tom to set up a time. (Provided a virtual tech would be available).

Discussion regarding the Oak Hill bathroom to be continued at meeting with Tom Earle.

Discussion regarding Walworth Genealogical Society. Mary has not heard back. Chris Brookes suggested some names from Genoa City who may be helpful. Mary to follow up.

Discussion on where to place the Oak Tree in honor of Jim Davis, Geneva Lake Museum. The Historic Preservation Commission and Pat Quinn will decide the location with Clint Malacon's assistance. Chris Brookes will speak to Ken Etten. Chris states the LGHP will pay for the sign. Patrick Quinn agreed.

Discussion to follow up joining the WI Alliance of Cemeteries. Mary presented this to the Finance Committee on July 19, 2022. Mary stated the FLR Committee suggested this be budgeted for next year, as approved by the FLR Committee, to join and attend the annual conference. Mary to follow up with Mary Jo Fesenmaier.

Follow up discussion on location of Oak Hill historic sign placement. Pat Quinn is working with Ken Etten on the location. Continue discussion with Clint Malacon. Review next meeting.

Update on Pontem software, Pontem has a DVD explaining the process. Mary to follow up with Nan Elder.

Discussion/recommendation to acquire adjunct land to Oak Hill Cemetery. Will discuss with Tom Earle at virtual meeting when he is available.

Discussion/recommendation to increase cemetery board members from 5 to 7. Follow up next meeting.

Discussion/recommendation regarding removal of water spigots at OHC. Will discuss with Tom Earle. Continue to the next meeting.

Discussion/recommendation to revisit/consider changing ordinance from Cemetery Board to Cemetery Commission. (See May 18, 2022 meeting minutes). Mary reported per Ordinance Sec. 2-303 Authority & Duties, we are a Board. Patrick Quinn suggested we continue to discuss at a future meeting.

Discussion. Mary met with the new Comptroller, Laura, for cemeteries financial report insight, and cemeteries financial reports from January to date. Mary will follow up with her as she becomes more familiar with our financial report. Continue discussion at the next meeting.

Discussion regarding Pioneer Cemetery planting/watering. Will review in the spring next year.

Future agenda items. Old business and continuation of discussions/recommendations noted above.

Next meeting will be Wednesday, August 17, 2022, 7:00 pm Lake Geneva City Hall, Conference Room C.

Motion by Patrick Quinn to adjourn and seconded by Terry Krohn. Motion carried 4-0. Meeting was adjourned at 7:55 pm.

Respectively submitted,
Ruth Monico, Secretary



Walworth County Genealogical Society

**P.O. Box 159
Delavan, WI 53115-0159**

www.walworthcgs.com

Who We Are

The Walworth County Genealogical Society was incorporated in 1988 as a non-profit, 501(c)3. The group had been started by a group of eight women who had attended a class on genealogy at Gateway in Elkhorn in the Fall of 1986. When the class ended, the women met in each other's homes and in March of 1987 started discussing the organization of the Walworth County Genealogical Society. They contacted the Wisconsin Genealogical Society for more information on the steps necessary to become an accredited society. In September 1988, the charter members met and elected Board of Directors and Officers and Society Bylaws were revised to meet the State Genealogy Society requirements. October 4, 1988 was the first official meeting of the Walworth County Genealogical Society. Nineteen people attended this first meeting.

Since the beginning, we have been educating, enlightening, and entertaining Walworth County. Years ago the Society began a project to enumerate every cemetery in Walworth County and publish books for the public to purchase. To date we have documented about 38 cemeteries in the county and are continuing to process the remaining cemeteries as well as photographing the grave markers for inclusion with the books in disc format. We are also photographing tombstones for the books we have previously published so that a disc can be included with these books, as well as updating them before the necessity to reprint.

Our library is in the Matheson Memorial Library, Mary Bray room, in Elkhorn. We are open every Tuesday from 10:00 am to 3:00 pm, the third Tuesday we are open from 10:00 am to 7:00 pm, as well as the third Saturday of every month from 10:00 am to 2:00 pm. Member volunteers are always needed in the library to work on special library projects, or assist the public in genealogical research. Member volunteers share the running of the library on different Tuesdays, either all day or half a day.

We used to do annual cemetery walks, but due to lack of interest by the public, we no longer have them unless there is a special celebration that will draw the public to the walk. In 2018, we assisted the Whitewater University with a cemetery walk for a celebration of the founding of the school.

We have also been presenting programs to the public in various venues. We presented programs at Arbor Village and The Terraces in Lake Geneva, WI, a workshop evening in the Mary Bray room in Matheson Memorial Library in Elkhorn, WI, and programs for several small area groups. Members are encouraged to help with these programs.



City of Lake Geneva

Department of Public Works

1065 Carey St,

Lake Geneva, WI 53147

262.248.6644

To: Department of Public Works
From: Tom Earle, Director, Clint, Sexton Public Works
RE: August 2022 Report

CEMETERY UPDATE

AUGUST OAK HILL CEMETERY INTERMENTS

Monthly Oak Hill Cemetery Update - Interments

Date	Type
July 5, 2022	Cremation
July 7, 2022	Cremation
July 16, 2022	Cremation

UPDATE TREE PLANTING

The location of the new dedicated oak tree will be in front of the Oak Hill Cemetery Chapel. Per the Arborist, a 1.5 caliper DBH / 8ft tall Bur Oak tree is on order for the cemetery as a memorial tree to be planted on behalf of Jim Davis, Geneva Lake Museum Docent.

PONTEM SOFTWARE UPDATE

Admin Asst. completed the first review of the data transfer to prepare for phase two, and Pontem has been informed that we are ready for the next steps to activate and install the ERSI software.

WATERING SYSTEM

Admin Asst. worked with A+ Graphics to have a new outdoor water access sign made so families know where the water spigot is located once they enter the grounds.





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Lake Geneva, WI 53147
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EQUIPMENT

The cemetery received their new one-ton dump truck. The truck is performing as expected and is a great addition to the fleet. Cemetery crews are currently experiencing issues with one of their stand-on mowers. Preliminary cost for the repair is approximately \$1,500.

LOTS TO CONSIDER as LAND ACQUISITIONS for OAK HILL EXPANSION (see attached map)

Purchase of ZA 400001 thru 400004 for Oak Hill expansion

Purchase of east section of ZA 93000002 for Oak Hill expansion

Purchase of east section of ZA 34000003 for Oak Hill expansion

Purchase of east section of ZYUP 00040B for Oak Hill expansion

Purchase of east section of ZYUP 00040A for Oak Hill expansion

Purchase of south east section of: ZA236900002 for Oak Hill expansion

Purchase partial lot, south area of JA492000004 for Oak Hill expansion

It is recommended by DPW that when/if these lots become available the City should consider their purchase. Note, the highlighted lots above are currently for sale.

SUGGESTED BUDGET ITEMS FOR THE CEMETERY BOARD TO CONSIDER

(Listed are a few the pressing items)

Columbarium: The current columbarium is getting full, there are only 33 niches left. We would recommend the Cemetery Board consider placing money in the budget within the next five years for a new Columbarium.

Auto Gates at Shop Buildings: This is needed as now anyone can drive right into the shop area day or night.

Oak Hill Drainage Issues: There are several drainage areas especially on the east side of Oak Hill that need attention.

Roadways: We should be thinking about repaving some existing roads in Oak Hill as well as paving some of the grass roads. Many times in winter and rainy times we have funerals in areas with grass roads and it can be a real mess.

CEMETERY BOARD

PONTEM SOFTWARE

Current City of Lake Geneva Back-end Pontem Software

Staff completed the overview of the converted data and were waiting on next steps from Pontem to activate ERSI. (below is an image of the back-end)

Localhost:City of Lake Geneva - Pontem Cemetery Manager

File Edit Reports Help

Primary Tasks

Overview (F4)

Manage Graves (F5)

Manage Address Book (F6)

Manage Occupants (F7)

Cemetery Setup (F8)

View Tools Reports

General Page

Care Plan/Memorial Information

Deed Information

Notes

UDFs

Images/Documents

Quick Search

Cemetery: Oak Hill Cemetery

Status:

Owner Last:

Search Advanced

Manage Graves

New Grave Edit Grave

Graves List (Double-Click the grave you wish to view/edit)

Owner Name(s): Geise; Geise; Geise; Geise

Occupant Name(s): Geise, Harold; Carter, Dorothy R; Geise, Helene

Status: Occupied

Grave: OH-A-1-

Grave Address	Status	Owner Name	Occupant Name	Reserved Name	Deed #
OH-A-1-	Occupied	Geise, Geise; Geise, Geise	Geise, Harold; Carter, Dorothy R; Geise, Helene		
OH-A-2-	Occupied	Simmons, Simmons; Simmons, Simmons; Simmons	Simmons, James; Rice, Emma; Simmons, Charles; Simmons, Laura		
OH-A-3-	Occupied	Kohn; Kohn; Kohn; Kohn; Kohn; Kohn; Kohn	Kohn, Lawrence; Pendergast, Daughter of Unknown; Kohn, Lawrence; Kohn, Minnie; McLernon, Albert E; McLernon, Helene; Kohn, Infant		
OH-A-4-	Occupied	McLernon; McLernon; McLernon; McLernon; McLernon	Simmons, C M; Simmons, L M; Olmstead, E; Kohn, Marie; Kohn, John		
OH-A-5-	Occupied	Burgess; Burgess; Burgess	Burgess, John S; Zeman, Hannah		
OH-A-6-	Occupied	Rice, Rice; Rice; Rice; Rice	Rice, Bertha D; Rice, William D; Fish, Lea; Fish, Jezebel Polly		
OH-A-7-	Occupied	Watson; Watson; Watson	Hammerstrom, Isabelle; Hammerstrom, Charles		
OH-A-8-	Occupied	Campbell; Campbell; Campbell; Campbell; Campbell	Borden, Frederic; Sturges, George; Sturges, Child of George; Glendening, Marilyn		
OH-A-9-	Occupied	Durkee; Durkee; Durkee; Durkee; Durkee; Durkee; Durkee; Durkee; Durkee	Durkee, Harris; Durkee, E; Durkee, George H; Durkee, Harris; Durkee, Frank Martin; Durkee, Nellie; Durkee, Mrs; Durkee, Unknown		
OH-A-10-	Occupied	Harper; Harper; Harper; Harper; Harper; Harper; Harper; Harper	Harper, Willie; Harper, Ralph T; Harper, James; Harper, Harry; Harper, Sarah; Harper, Robert; Harper, Joseph		
OH-A-11-	Occupied	City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva	Preston, Marvin; Gil, Benjamin; Preston, John; Gil, Mary; Wachter, Emma; Preston, Fannie		
OH-A-12-	Occupied	Briggs; Briggs; Briggs; Briggs; Briggs; Briggs; Briggs	Short, Richard; Short, Charles; Short, Helen; Short, Perry R; Short, Elsie; Baxter, Marvin; Baxter, Mary Short; Short, Mary B		
OH-A-13-	Occupied	Short; Short; Short; Short; Short; Short; Short; Short	Briggs, George; Briggs, Thomas; Short, Nellie; Wells, William; Short, Mary; Wells, Mary; Wells, Eunice		
OH-A-14-	Occupied	Smith; Smith; Smith; Smith; Smith; Smith; Smith	Smith, T C; Smith, Mary B; Smith, T C; Smith, Helen; Smith, Infant Son; Smith, Infant Daughter		
OH-A-15-	Occupied	Smith; Smith; Smith; Smith; Smith	Cobb, Harry E; Cobb, Sylvia; Cobb, Elbert S; Cobb, Kathryn Irene		
OH-A-16-	Occupied	Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee	Blakeslee, E N; Blakeslee, Willie; Blakeslee, Frank; Blakeslee, O L; Blakeslee, O L; Blakeslee, Susan; Blakeslee, G H; Blakeslee, Lynne		
OH-A-17-	Occupied	Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee; Blakeslee	Cudney, Unknown; Cudney, Unknown; Smith, Matilda; James, James C; James, Ida B; Cudney, Emma; Smith, A M; Cudney, Albert		
OH-A-18-	Occupied	Palmetier; Palmetier; Palmetier; Palmetier; Palmetier; Palmetier; Palmetier; Palmetier; Palmetier	Winegar, Lina; Wheeler, Preserved; Wheeler, Jane; Wheeler, Caroline; Palmetier, Charles; Palmetier, Anna; Emery, Charles P; Emery, Anita E;		
OH-A-19-	Occupied	City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva	Hig, Ida; Palmesio, Frederick C; Hig, James E; Emery, Caroline Palmetier		
OH-A-20-	Occupied	Heg; Heg; Heg; Heg; Heg; Heg	McGraw, Alice; Heg, Walter; Heg, Elan C; Heg, James E; Heg, Ida		
OH-A-21-	Occupied	Reynolds; Reynolds; Reynolds; Reynolds; Reynolds; Reynolds; Reynolds	Fuldner, Carolyn; Reynolds, Sarah; Reynolds, Benonia O; Horne, Florence; Reynolds, James E		
OH-A-22-	Occupied	Reynolds; Reynolds; Reynolds; Reynolds; Reynolds	Smith, Dr John; Smith, Sarah O; Moore, Nellie; Sivia, Walter J		
OH-A-23-	Occupied	Reynolds; Reynolds; Reynolds; Reynolds; Reynolds; Reynolds; Reynolds	Sturges, Delafeld; Reynolds, Benoni; Reynolds, Mary J; Reynolds, Willis S; Reynolds, Dr James; Reynolds, Alene C; Reynolds, Mary E		
OH-A-24-	Occupied	Cobb; Cobb; Cobb; Cobb	Cobb, Robert; Cobb, Sally; Wilson, Ellen M		
OH-A-25-	Occupied	Oatman; Oatman; Oatman; Cobb; Cobb; Cobb; Oatman	Mallory, R H; Mallory, Carlsta; Mallory, Emily; Wilson, John M; Wilson, Florence C		
OH-A-26-	Occupied	Oatman; Oatman; Oatman; Oatman; Oatman	Williams, Hannah M; Oatman, Cyril; Miner, R H; Buckland or Bucklin, Emma		
OH-A-27-	Occupied	City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva	Davis, William; Butler, Henry; Butler, Emily; Davis, Mrs Louise; Barber, Joet; Barber, Alice; Ford, Albert Philip; Ford, Caroline Barbara; Barber,		
OH-A-28-	Occupied	Gilbert; Gilbert; Gilbert; Gilbert; Gilbert; Gilbert; Gilbert	Curtis, Aristeon; Gilbert, Betsey; Gilbert, E L; Hammersley, Charles; Hammersley, Ida G; Gilbert, Alice; Gilbert, Frank; Gilbert, Stella		
OH-A-29-	Occupied	Hammersley; Hammersley; Hammersley; Hammersley; Hammersley; Hammersley; Hammersley	Hammersley, William H Sr; Hammersley, Elizabeth; Gilbert, Clarence; Gilbert, Grace; McGannon, Frank; McGannon, Evelyn Elizabeth		
OH-A-30-	Occupied	Hammersley; Hammersley; Hammersley; Hammersley; Hammersley; Hammersley; Hammersley	Hammersley, Henry; Hammersley, William Henry; Hammersley, Emma Seymour; Hammersley, Henry W; Hammersley, Seymour; Hammersley, I		
OH-A-31-	Occupied	Watson; Watson; Watson; Watson; Watson; Watson; Watson	Watson, Benjamin Plank; Watson, Henry Paddock; Merriman, R L; Merriman, Mary L; Tolman, Thomas F; Briggs, Mary K		
OH-A-32-	Occupied	Watson; Watson; Watson; Watson; Watson; Watson	Tolman, Augusta; Watson, William Weldon; Watson, Augusta Craft; Tolman, Henry; Tolman, Bennie		
OH-A-33-	Occupied	Traver; Traver; Traver; Traver; Traver; Traver; Traver	Unknown, Albert; Unknown, Julia Floyd; Coverstone, Cory O; Traver, Lyle M; Traver, Ayleen; Coverstone, Mary; Clayton, Lee Lloyd; Peterso		
OH-A-34-	Occupied	Sturges; Sturges; Flemming, Charles; Sturges; Flemming, Charles; Sturges; Flemming, Charles	Flemming, Lily M; Flemming, Charles; Flemming, Frances; Flemming, Selma; Flemming, Frank		
OH-A-35-	Occupied	Roberts; Roberts; Roberts; Roberts; Roberts	Roberts, William W; Roberts, Carrie M; Raffan, Robert D; Raffan, Helen		
OH-A-36-	Occupied	Bingham; Bingham; Bingham	Bingham, Marilyn U; Bingham, W Warner		
OH-A-37-	Occupied	Kohn; Kohn; Kohn; Kohn; Kohn; Kohn	Simmons, C S; Simmons, E F; Simmons, K E; Phillips, Paul C; Phillips, Mary Elizabeth		
OH-A-38-	Occupied	City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva; City of Lake Geneva	Pendergast, James; Pendergast, Kathryn Caroline; Bulls, Robert James; Pendergast, James H		

Owner Name(s): Geise; Geise; Geise; Geise

Occupant Name(s): Geise, Harold; Carter, Dorothy R; Geise, Helene

Date of Deed:

Grave Type:

Date of Burial: 10/30/1945

Burial Type:

Front-end Example of a Pontem Client Burial Search



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Burial Search

Burial Information

Search tips

Last Name

Example: T, Th, etc.

First Name

Example: A, Ab, Abbey

Year of Interment:

Example: 2002

Veteran

Unknown

Please enter at least one of the search criteria before requesting a search.

ClearSearch

Elsinore Valley Cemetery District staff is currently working to make the map data as accurate as possible. Every effort has been made to provide the most current and accurate information possible on this site. No warranties, expressed or implied, are provided for the data herein, or for its interpretation.

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Front-end Example of a Pontem Software Client Burial Search View



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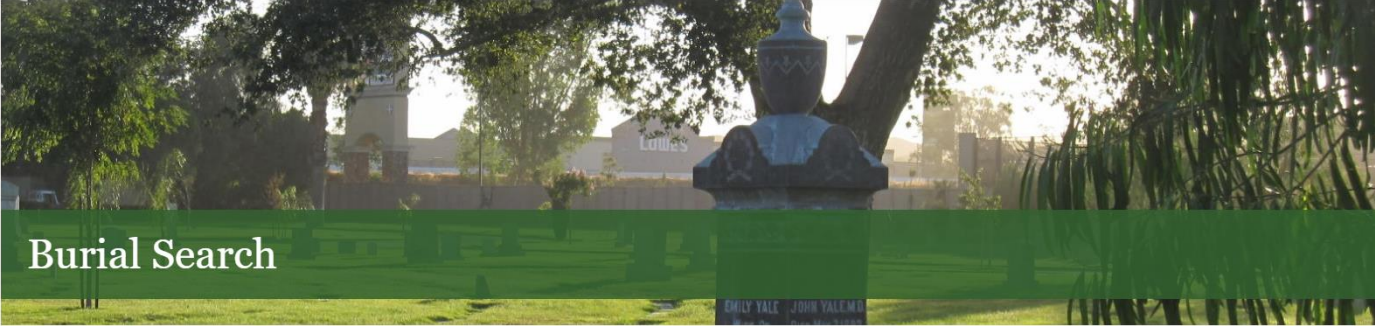
District Info

Job Opportunities

Veterans List

Contact Us





Burial Search

Name	Birth Year	Death Date	Burial Date	Location
Smith,				J-2-3
Smith, Alice H P.	1887	06/23/1961	06/26/1961	J-45-6
Smith, Alva	1878	03/28/1961	04/01/1961	J-5-7
Smith, Angel	1974	09/22/1974	09/28/1974	GN-208B-97
Smith, Annis Leola	1913	01/20/2003	02/03/2003	GE-12-9
Smith, Arlene	1926	10/22/1988	11/01/1988	D-9-9A
Smith, Bessie Henrietta	1875	08/26/1947	08/30/1947	GS-47-4
Smith, Carl June	1918	10/14/1973	10/17/1973	J-50-17
Smith, Clyde L.		06/28/1932		C-55-13
Smith, Donna Lee	1939	12/10/1985	12/26/1985	D-1-8
Smith, Donn Lee	1924	02/14/1964	02/21/1964	GN-62-1
Smith, Edine Ruth	1939	10/20/1957	10/29/1957	GE-12-9
Smith, Edward B.	1857	01/06/1935	01/06/1935	GE-34-5
Smith, Elsie May	1901	07/31/1987	09/15/1987	H-28-4
Smith, Elveda Caroline	1908	02/12/1992	02/14/1992	J-55-7
Smith, Ernest Franklin	1902	09/26/1980	09/30/1980	E-21-8
Smith, Ethel Helen	1899	07/18/1985	07/24/1985	A-41-5
Smith, Eva	1866	01/01/1953	01/06/1953	J-7-8

[CLICK HERE - Burial Search - Elsinore Valley Cemetery District](#)