Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION
MONDAY OCTOBER 17, 2022 4:00 PM
COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. MEETINGS WILL BE HELD VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the Lake Geneva Utility Commission's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from September 19, 2022 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of September 2022 Financials
7. Approval of the September 2022 Bills
8. Directors Report
9. Discussion/Action on release of bid for Pine Tree & Marianne Terrace water main project
10. Discussion/Action on awarding the reservoir 3 roof project
11. Discussion/Action on revisions to Operator I and Operator II Water & Wastewater job descriptions
12. Discussion/Action on increase to Utility on-call stipend
13. Discussion/Action on proposed 2023 O & M Budgets
14. Adjourn

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday September 19, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm.

Roll Call – Lyon, Klein, Hedlund, Howell, Binn, Nord & Stanczak

Staff in Attendance – Gajewski, Busch & Ald. Yager

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission minutes from August 15, 2022, as prepared & distributed
Binn/Nord motion to approve. Passed unanimously.

Acknowledgement of correspondence
Gajewski reported receipt of a letter from Linn Sanitary District regarding their facilities plan and the possibility of paid access to our collection system. The Commission discussed their reluctance to provide service outside of the city limits. Gajewski will reach out to Linn Sanitary District to request more information and bring it back to the Commission at a later date.

Approval of the August 2022 Financials
Binn/Stanczak motion to approve. Passed unanimously.

Approval of the August 2022 Bills
Howell/Binn motion to approve. Passed unanimously.

Directors Report
Gajewski went over the submitted Director's report.
Hedlund/Nord motion to accept the Director's Report. Passed unanimously.

Discussion/Action on the Identity Theft Protection policy
Gajewski explained that this policy was put into place to protect customer information and is reviewed and updated on an annual basis.
Binn/Stanczak motion to approve the Identity Theft Protection Policy as presented. Passed unanimously.

Discussion/Action on the implementation of the Wage and Compensation Study for 2022, to become effective October 10, 2022, and the 2023 Wage Schedule increase of 2.75% and an employee Wage Schedule step increase
No discussion.
Howell/Binn motion to approve. Passed unanimously.

Discussion/Action on the use of a three-year rolling average of August Consumer Price Index numbers reported by the Wisconsin Employment Relations Commission (WERC), to increase the wage schedule for the years 2024 and 2025

Hedlund confirmed that this is what the City Council approved.
Howell/Klein motion to approve. Passed unanimously.

Discussion/Action on the preliminary draft of Utility's 2023 Capital Projects
Gajewski offered to answer any questions on the submitted list of Capital projects. Discussion was had regarding how the list for 2023 compares to other years. Gajewski explained that some projects are ongoing on a cyclical basis and others are moved up or down in priority depending on other happenings within the Utility. This list will be incorporated into the 2023 Utility Budgets and brought back to the Commission next month.
Klein/Hedlund motion to approve. Passed unanimously.

Discussion/Action on WisDOT Project 3170-09-00/70 – STH 50, Forest St. to Grand Geneva Way and related utility improvement projects
Gajewski gave the history of this project and reported on the recent meeting he attended with the WisDOT. They are making changes to the scope of their project and are now interested in coordinating with the Utility instead of having the Utility complete or work ahead of them. The new scope involves a complete road reconstruct of areas of highway 50. They will need the Utility's project plans by 2024 to incorporate in their project bid in 2025, with an expected completion date for the project in 2026. The map in the packet shows the areas of work where the Utility wish to replace the water mains and some sanitary mains and sanitary crossings. Discussion followed. Gajewski feels that working with the WisDOT is the best course of action for everyone involved. The consensus of the Commission is for Gajewski to continue working with the WisDOT to move this project along.
No action taken.

Lyon/Binn motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session and to include Gajewski & Ald. Yager.

The utility convened into closed session on a unanimous roll call vote at 4:39pm.

Howell/Binn motion to return to open session pursuant to Wis.Stat. 19.85 (2) and take action on any items discussed in closed session

The utility reconvened into open session on a unanimous roll call vote at 5:20pm.

Hedlund/Binn motion to proceed as discussed in closed session. Passed unanimously.

Adjourn
Hedlund/Howell motion to adjourn at 5:21pm. Passed unanimously.

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE LAKE GENEVA UTILITY COMMISSION

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU: 9 / 2022

FUND 61 - WASTEWATER UTILITY

REVENUES	Current Period	YTD	2022 Budget	YTD vs Budget	YTD % of Budget *75.0%*	Prior YTD 2021	Prior YTD 5 Year Avg.
INTEREST EARNED	0	23,468	10,300	13,168	227.85%	1,521	12,604
CUSTOMER SALES	546,685	1,571,096	2,102,450	-531,354	74.73%	1,602,660	1,398,621
OTHER REVENUE	1,020	8,687	10,725	-2,038	81.00%	9,803	6,060
CAPITAL CONTRIBUTIONS	31,705	145,470	186,500	-41,030	78.00%	171,580	135,783
TOTAL REVENUES	**579,410**	**1,748,722**	**2,309,975**	**-561,253**	**75.70%**	**1,785,563**	**1,553,068**
EXPENSES							
TOTAL OUTSIDE SERVICES	18,263	204,085	392,025	-187,940	52.06%	182,895	184,629
TOTAL OPERATING EXPENSES	5,850	27,421	43,350	-15,929	63.25%	22,600	20,352
TOTAL INSURANCE	0	14,641	29,900	-15,259	48.97%	20,456	19,382
TOTAL SALARY & BENEFITS	44,805	418,179	603,797	-185,618	69.26%	374,466	398,769
TOTAL LAB SUPPLIES	100	17,326	22,600	-5,274	76.66%	16,752	10,341
TOTAL MISCELLANEOUS EXPENSE	30	89	1,000	-911	8.89%	84	924
TOTAL MAINTENANCE	3,384	52,548	404,200	-351,652	13.00%	240,270	124,634
TOTAL OPERATION & MAINTENANCE EXPENSES	**72,433**	**734,289**	**1,496,872**	**-762,583**	**49.05%**	**857,522**	**759,030**
REVENUES OVER O&M EXPENSES	**506,977**	**1,014,433**	**813,103**	**201,330**		**928,041**	**794,038**
TOTAL CAPITAL OUTLAY	38,596	138,849	1,395,500	-1,256,651	9.95%	42,887	76,034
REVENUES OVER TOTAL EXPENSES	**468,381**	**875,584**	**-582,397**	**1,457,981**		**885,154**	**718,004**
TOTAL CASH TRANSFERS	399,475	1,233,755	-587,150	1,820,905	-210.13%	885,417	536,417
NET CHANGE IN CASH BALANCE	**68,906**	**-358,171**	**4,753**	**-362,924**		**-263**	**181,586**

FUND CASH AND INVESTMENT SUMMARY	Opening Balance	Period Activity	Ending Balance
Wastewater Utility Fund Cash	613,193	-493,678	119,515
LGIP #10 - Capital Project Fund	2,532,366	265,000	2,797,366
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	1,144,546	27,975	1,172,521
LGIP #13 - Equipment Replacement Fund	1,158,225	106,500	1,264,725
TOTAL WASTEWATER CASH AND INVESTMENT	**5,448,331**	**-94,203**	**5,354,128**

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU: 9 / 2022

FUND 62 - WATER UTILITY

REVENUES	Current Period	YTD	2022 Budget	YTD vs Budget	YTD % of Budget *75.0%*	Prior YTD 2021	Prior YTD 5 Year Avg.
INTEREST EARNED	0	13,176	3,275	9,901	402.32%	718	6,310
CUSTOMER SALES	492,245	1,394,874	1,815,347	-420,473	76.84%	1,422,006	1,311,412
OTHER REVENUE	4,771	272,441	294,401	-21,960	92.54%	267,184	241,645
CAPITAL CONTRIBUTIONS	28,730	131,820	169,000	-37,180	78.00%	155,480	119,068
TOTAL REVENUES	**525,745**	**1,812,311**	**2,282,023**	**-469,712**	**79.42%**	**1,845,388**	**1,678,435**
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	8,179	46,733	59,000	-12,267	79.21%	41,665	41,288
TOTAL SOURCE OF SUPPLY - MAINTENANCE	1,456	8,584	9,600	-1,016	89.42%	10,942	11,529
TOTAL PUMPING EXPENSE - OPERATION	7,134	50,774	74,350	-23,576	68.29%	49,795	51,639
TOTAL PUMPING EXPENSE - MAINTENANCE	331	3,052	25,700	-22,648	11.87%	50,063	17,225
TOTAL WATER TREATMENT - OPERATION	10,423	71,119	96,950	-25,831	73.36%	60,227	66,389
TOTAL WATER TREATMENT - MAINTENANCE	5,992	59,018	64,700	-5,682	91.22%	84,032	59,168
TOTAL TRANS. & DISTRIBUTION - OPERATION	3,987	31,624	47,800	-16,176	66.16%	31,149	28,770
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	8,380	224,674	254,350	-29,676	88.33%	117,764	111,534
TOTAL CUSTOMER ACCOUNTS	6,452	51,122	67,150	-16,028	76.13%	45,168	47,594
TOTAL ADMIN & GENERAL OPERATIONS	31,448	329,154	446,413	-117,259	73.73%	270,722	285,620
TOTAL OTHER EXPENSES	0	200,000	305,000	-105,000	65.57%	225,000	187,020
TOTAL OPERATION & MAINTENANCE EXPENSES	**83,782**	**1,075,855**	**1,451,013**	**-375,158**	**74.15%**	**986,526**	**907,776**
REVENUES OVER O&M EXPENSES	**441,963**	**736,456**	**831,010**	**-94,554**		**858,862**	**770,658**
TOTAL CAPITAL OUTLAY	43,660	118,330	435,100	-316,770	27.20%	73,046	285,961
REVENUES OVER TOTAL EXPENSES	**398,303**	**618,126**	**395,910**	**222,216**		**785,816**	**484,697**
TOTAL CASH TRANSFERS	219,350	756,030	390,000	366,030	193.85%	612,402	-52,517
NET CHANGE IN CASH BALANCE	**178,953**	**-137,904**	**5,910**	**-143,814**		**173,414**	**537,214**

FUND CASH AND INVESTMENT SUMMARY	Opening Balance	Period Activity	Ending Balance
Water Utility Fund Cash	374,008	-290,888	83,120
LGIP #1 - Capital Project Fund	1,639,889	0	1,639,889
LGIP #2 - Impact Fee Fund	520,372	25,350	545,722
LGIP #3 - Equipment Replacement Fund	583,333	194,000	777,333
TOTAL WATER FUND CASH AND INVESTMENT	**3,117,602**	**-71,538**	**3,046,064**

Report Criteria:
Detail report.
Invoices with totals above $5000.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
JMB & ASSOCIATES				
38857	09/30/2022	NEW OXD DRIVE VFDS	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	13,713.00
Total JMB & ASSOCIATES:				13,713.00
S.J. ELECTRO SYSTEMS LLC (SJE)				
CD99453369	09/26/2022	LAGRANGE LS PANEL UPGRAD	61-00-00-18410 LIFT STATIONS	8,958.00
Total S.J. ELECTRO SYSTEMS LLC (SJE):				8,958.00
ALLIANT ENERGY				
280954000022	10/03/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	13,510.46
Total ALLIANT ENERGY:				13,510.46
RUEKERT & MIELKE INC				
143062	09/13/2022	IMPACT STUDY FEE-SVCS 7/16-	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,129.49
Total RUEKERT & MIELKE INC:				3,129.49
VANDEWALLE & ASSOCIATES INC				
202209019	09/19/2022	UTILITY PLAN	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	120.00
Total VANDEWALLE & ASSOCIATES INC:				120.00
SABEL MECHANICAL LLC				
220666	09/29/2022	INFL PUMP MAINT	61-00-00-93601 MAINT-HEADWORKS EQUIP	4,328.00
220666	09/29/2022	LIFT STATION MAINT-MARIANN	61-00-00-93800 MAINT-LIFT STATIONS	1,688.94
Total SABEL MECHANICAL LLC:				6,016.94
UNITED LABORATORIES				
INV360498	09/29/2022	LIFT/ZYME-LIFT STATION MAIN	61-00-00-93800 MAINT-LIFT STATIONS	9,301.20
Total UNITED LABORATORIES:				9,301.20
SABEL MECHANICAL LLC				
220665	09/29/2022	MARIANE TERR FORCEMAIN M	61-00-00-93810 MAINT-MAINS	7,857.48
Total SABEL MECHANICAL LLC:				7,857.48
Total 61:				62,606.57
62				
CORE & MAIN LP				
R418864	08/26/2022	METER BASE STATION	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	32,000.00
Total CORE & MAIN LP:				32,000.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MARTELLE WATER TREATMENT				
24006	09/14/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	1,128.06
Total MARTELLE WATER TREATMENT:				1,128.06
ALLIANT ENERGY				
576425000022	10/03/2022	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	5,162.92
Total ALLIANT ENERGY:				5,162.92
MARTELLE WATER TREATMENT				
24006	09/14/2022	AQUA MAG	62-00-00-64100 CHEMICALS	5,778.60
Total MARTELLE WATER TREATMENT:				5,778.60
DOWN TO EARTH				
7928	09/26/2022	LAGRANGE MAIN BREAK 8/25/2	62-00-00-67300 MAINT OF MAINS & VALVES	5,013.50
Total DOWN TO EARTH:				5,013.50
RUEKERT & MIELKE INC				
143062	09/13/2022	IMPACT STUDY FEE-SVCS 7/16-	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,129.49
Total RUEKERT & MIELKE INC:				3,129.49
Total 62:				52,212.57
Grand Totals:				114,819.14

Dated: ______________________________

Mayor: ______________________________

City Council: ______________________________

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City Recorder: ______________________________

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount

Report Criteria:
Detail report.
Invoices with totals above $5000.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
JMB & ASSOCIATES				
38430	07/26/2022	WAS FLOW METER	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,866.00
38857	09/30/2022	NEW OXD DRIVE VFDS	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	13,713.00
38866	10/04/2022	NEW SLUDGE PUMP VFD	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,108.00
Total JMB & ASSOCIATES:				18,687.00
S.J. ELECTRO SYSTEMS LLC (SJE)				
CD99453369	09/26/2022	LAGRANGE LS PANEL UPGRAD	61-00-00-18410 LIFT STATIONS	8,958.00
Total S.J. ELECTRO SYSTEMS LLC (SJE):				8,958.00
USA BLUE BOOK				
118240	09/21/2022	NEW AUTODIALER	61-00-00-18670 SCADA EQUIPMENT	3,735.16
Total USA BLUE BOOK:				3,735.16
COVENANT HARBOR				
COVHARB100	10/04/2022	SEWER CREDIT	61-00-00-46120 METERED SALES COMM CITY	3,524.97
Total COVENANT HARBOR:				3,524.97
NORTHERN LAKE SERVICE INC				
425516	09/15/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
426112	09/26/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	264.37
426516	10/03/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
427308	10/11/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	264.37
427369	10/11/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	204.20
Total NORTHERN LAKE SERVICE INC:				1,222.82
WE ENERGIES				
4286463126	09/12/2022	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	22.45
4287543151	09/13/2022	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	29.61
Total WE ENERGIES:				52.06
ALLIANT ENERGY				
143875000022	10/03/2022	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	305.32
280954000022	10/03/2022	HASKINS ST SEWER PLANT	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	13,510.46
507753000022	10/03/2022	361 W MAIN ST SIGN	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	33.81
974671000022	10/03/2022	361 MAIN ST HALLWAY	61-00-00-52520 UTILTITY-ELECTRICITY-PLANT	148.55
055361000022	10/03/2022	361 MAIN ST CC LIFT	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	71.06
141180000022	10/03/2022	LAGRANGE DR LIFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	151.01
277971000022	10/03/2022	MARIANE TER LIFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	36.70
307955000022	10/03/2022	MAXWELL ST LIFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	30.07
327113000022	10/03/2022	BAYVIEW DR LIFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	36.17
599411000022	10/03/2022	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	216.66
962961000022	10/03/2022	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILTITY-ELECTRICITY-COLL SYS	104.14

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY:				14,643.95
CENTRAL PRINTING AND MEDIA SOLUTIONS				
188122	09/20/2022	BUSINESS CARDS (BAUMAN,G	61-00-00-53100 OFFICE SUPPLIES EXPENSE	130.00
Total CENTRAL PRINTING AND MEDIA SOLUTIONS:				130.00
CHARTER COMMUNICATIONS				
012395109112	09/11/2022	INTERNET SVC SEPT	61-00-00-53100 OFFICE SUPPLIES EXPENSE	79.98
Total CHARTER COMMUNICATIONS:				79.98
MARTIN BUSINESS GROUP				
1289835	09/20/2022	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	112.54
Total MARTIN BUSINESS GROUP:				112.54
ODP BUSINESS SOLUTIONS LLC				
266381787002	09/26/2022	YELLOW ASTROBRIGHT PAPER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	13.04
269128496001	09/23/2022	BIC PENS, BOOK RINGS, TRAS	61-00-00-53100 OFFICE SUPPLIES EXPENSE	23.70
Total ODP BUSINESS SOLUTIONS LLC:				36.74
AT&T				
262248865609	09/13/2022	SEPT TELEPHONE	61-00-00-53110 TELEPHONE EXPENSE	114.35
Total AT&T:				114.35
AT&T LONG DISTANCE				
AUG-2022	09/04/2022	262-248-2394 JUL	61-00-00-53110 TELEPHONE EXPENSE	.04
Total AT&T LONG DISTANCE:				.04
FIRST NATIONAL BANK OF OMAHA				
554328622672	09/24/2022	VONAGE PHONE SVC 9/23/2022	61-00-00-53110 TELEPHONE EXPENSE	134.52
Total FIRST NATIONAL BANK OF OMAHA:				134.52
US CELLULAR				
0530383585	09/04/2022	WWTF MONTHLY PHONE BILL	61-00-00-53110 TELEPHONE EXPENSE	103.27
Total US CELLULAR:				103.27
GEHRLEIN, SIEGFRIED				
GEHRLEIN092	09/26/2022	REIM WATER CLASS REGISTRA	61-00-00-53300 TRAVEL & MILEAGE EXPENSE	108.13
GEHRLEIN092	09/26/2022	REIM WATER CLASS REGISTRA	61-00-00-53320 CONFERENCES & SCHOOL	200.00
Total GEHRLEIN, SIEGFRIED:				308.13
CINTAS CORP				
5125862198	09/23/2022	RESTOCK FIRST AID SUPPLIES	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	49.38
Total CINTAS CORP:				49.38
LOU'S GLOVES INC				
050417	09/21/2022	SAFETY GLOVES-EXAM GRADE	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	201.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LOU'S GLOVES INC:				201.00
CAPITAL ONE				
572245605675	09/02/2022	LAB SUPP-63XL BLACK, PKG TA	61-00-00-64000 LABORATORY SUPPLIES	99.71
Total CAPITAL ONE:				99.71
CULLIGAN OF BURLINGTON				
500X02827901	09/30/2022	LAB WATER	61-00-00-64000 LABORATORY SUPPLIES	108.60
Total CULLIGAN OF BURLINGTON:				108.60
CAPITAL ONE				
572245605675	09/02/2022	PLATES, GAIN, LS-KITCHEN SU	61-00-00-65000 OTHER OPERATING SUPPLIES-KITCH	30.26
Total CAPITAL ONE:				30.26
RUEKERT & MIELKE INC				
143062	09/13/2022	IMPACT STUDY FEE-SVCS 7/16-	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,129.49
Total RUEKERT & MIELKE INC:				3,129.49
VANDEWALLE & ASSOCIATES INC				
202209019	09/19/2022	UTILITY PLAN	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	120.00
Total VANDEWALLE & ASSOCIATES INC:				120.00
SECURIAN FINANCIAL GROUP				
NOV UTL LIFE	10/11/2022	NOV LIFE INS 2022	61-00-00-92630 LIFE INSURANCE EXPENSE	7.56
Total SECURIAN FINANCIAL GROUP:				7.56
USA BLUE BOOK				
117085	09/20/2022	INPUT CABLE-EFFL SAMPLER	61-00-00-93600 MAINT-LAB EQUIPMENT	225.82
Total USA BLUE BOOK:				225.82
DUNN LUMBER				
1215697	09/22/2022	EPXY QUICK-HEADWORKS MAI	61-00-00-93601 MAINT-HEADWORKS EQUIP	6.75
1215891	09/22/2022	EPOXY WATER WELD-HEADWO	61-00-00-93601 MAINT-HEADWORKS EQUIP	8.32
Total DUNN LUMBER:				15.07
GREGG MARTIN INSTRUMENTATION				
44089	10/04/2022	SENSORS-HEADWORKS GAS D	61-00-00-93601 MAINT-HEADWORKS EQUIP	610.00
Total GREGG MARTIN INSTRUMENTATION:				610.00
SABEL MECHANICAL LLC				
220666	09/29/2022	INFL PUMP MAINT	61-00-00-93601 MAINT-HEADWORKS EQUIP	4,328.00
Total SABEL MECHANICAL LLC:				4,328.00
DUNN LUMBER				
1235654	10/11/2022	VALVE, NIPPLE, ELBOWS-POLY	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	22.98

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total DUNN LUMBER:				22.98
ITU ABSORB TECH INC				
7986223	09/16/2022	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	32.20
Total ITU ABSORB TECH INC:				32.20
SABEL MECHANICAL LLC				
220666	09/29/2022	LIFT STATION MAINT-MARIANN	61-00-00-93800 MAINT-LIFT STATIONS	1,688.94
Total SABEL MECHANICAL LLC:				1,688.94
UNITED LABORATORIES				
INV360498	09/29/2022	LIFT/ZYME-LIFT STATION MAIN	61-00-00-93800 MAINT-LIFT STATIONS	9,301.20
Total UNITED LABORATORIES:				9,301.20
SABEL MECHANICAL LLC				
220665	09/29/2022	MARIANE TERR FORCEMAIN M	61-00-00-93810 MAINT-MAINS	7,857.48
Total SABEL MECHANICAL LLC:				7,857.48
ALLIANT ENERGY				
252422000022	10/03/2022	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	18.67
054885000022	10/03/2022	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	45.75
Total ALLIANT ENERGY:				64.42
Total 61:				79,735.64
62				
CORE & MAIN LP				
R418864	08/26/2022	METER BASE STATION	62-00-00-10700 CONSTRUCTION WORK IN PROCESS	32,000.00
Total CORE & MAIN LP:				32,000.00
DIXON ENGINEERING INC				
22-1146	10/10/2022	T MOBILE-DODGE U/G PRECON	62-00-00-23830 DEPOSITS	1,350.00
Total DIXON ENGINEERING INC:				1,350.00
CORE & MAIN LP				
R332343	09/19/2022	TOUCHPADS & FXO RADIOS	62-00-00-34600 METERS	4,715.52
R333416	09/13/2022	1 1/2" METER	62-00-00-34600 METERS	968.14
Total CORE & MAIN LP:				5,683.66
PUBLIC SERVICE COMMISSION				
RA23-I-02980	09/29/2022	2022-23 PSC ADVANCE & REMA	62-00-00-40803 PSC REMAINDER ASSESSMENT	2,496.34
Total PUBLIC SERVICE COMMISSION:				2,496.34
MARTELLE WATER TREATMENT				
24006	09/14/2022	SODIUM HYPOCHLORITE	62-00-00-60200 CHEMICALS	1,128.06

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MARTELLE WATER TREATMENT:				1,128.06
ALLIANT ENERGY				
145511000022	10/04/2022	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	1,097.14
327391000022	10/03/2022	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	521.46
348370000022	10/03/2022	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	572.22
972745000022	10/03/2022	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	823.06
Total ALLIANT ENERGY:				3,013.88
HOME DEPOT				
3023641	09/21/2022	WELLHOUSE FITTINGS STORA	62-00-00-60300 MISC EXPENSES & UTILITY	36.98
Total HOME DEPOT:				36.98
HOME DEPOT CREDIT				
4163341	09/20/2022	WELL #4 PIPE SUPPORTS - FLO	62-00-00-60300 MISC EXPENSES & UTILITY	21.24
Total HOME DEPOT CREDIT:				21.24
CORE & MAIN LP				
R567633	09/13/2022	PIPING GASKETS WELL #4	62-00-00-61400 WELLS MAINTENANCE	41.31
Total CORE & MAIN LP:				41.31
RC PORTABLE WELDING				
8992	09/14/2022	WELDING @ WELL #4	62-00-00-61400 WELLS MAINTENANCE	110.00
Total RC PORTABLE WELDING:				110.00
USA BLUE BOOK				
118671	09/21/2022	ADAPTER, DUCKBILL, STENNE	62-00-00-61400 WELLS MAINTENANCE	158.94
Total USA BLUE BOOK:				158.94
ALLIANT ENERGY				
347962000022	10/03/2022	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	112.41
576425000022	10/03/2022	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	5,162.92
717061000022	10/03/2022	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	263.15
Total ALLIANT ENERGY:				5,538.48
WE ENERGIES				
4282650153	09/08/2022	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	20.19
Total WE ENERGIES:				20.19
MARTELLE WATER TREATMENT				
24006	09/14/2022	AQUA MAG	62-00-00-64100 CHEMICALS	5,778.60
Total MARTELLE WATER TREATMENT:				5,778.60
ALLIANT ENERGY				
974671000022	10/03/2022	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	148.56

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ALLIANT ENERGY:				148.56
WI STATE LABORATORY OF HYGIENE				
724252	09/30/2022	MONTHLY FLUORIDE SPLIT SA	62-00-00-64200 LABOR & EXPENSES (LAB)	26.00
Total WI STATE LABORATORY OF HYGIENE:				26.00
SMITH ECOLOGICAL SYSTEMS COMPANY				
23976	09/22/2022	BLEED VALVES-TREATMENT PL	62-00-00-65200 MAINT WATER TREATMENT EQUIP	319.61
Total SMITH ECOLOGICAL SYSTEMS COMPANY:				319.61
ALLIANT ENERGY				
098433000022	10/03/2022	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	190.20
520171000022	10/03/2022	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	36.17
Total ALLIANT ENERGY:				226.37
DUNN LUMBER				
1222639	10/06/2022	GLOVES	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	21.05
1235601	10/11/2022	LIGHTER	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	3.91
Total DUNN LUMBER:				24.96
FASTENAL COMPANY				
WIELK173477	09/26/2022	MISC SHOP HARDWARE	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	182.59
Total FASTENAL COMPANY:				182.59
HOME DEPOT				
7024405	09/27/2022	ANGLE GRINDER-TOOL REPLA	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	199.00
Total HOME DEPOT:				199.00
HOME DEPOT CREDIT				
162943	09/14/2022	PLIERS-CHANNELLOCK & GRO	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	63.91
6022165	09/08/2022	HOLE SAW BLADE	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	17.37
9023176	09/15/2022	DRILL BITS	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	105.34
Total HOME DEPOT CREDIT:				186.62
CORRPRO COMPANIES INC				
701878	09/30/2022	ANNUAL CATHODIC PROTECTI	62-00-00-67200 RESERVOIR & STANDPIPES	1,830.00
Total CORRPRO COMPANIES INC:				1,830.00
DOWN TO EARTH				
7928	09/26/2022	LAGRANGE MAIN BREAK 8/25/2	62-00-00-67300 MAINT OF MAINS & VALVES	5,013.50
Total DOWN TO EARTH:				5,013.50
C&D LANDSCAPING & DESIGN				
66387	09/27/2022	130 PEARSON DR-SERVICE LA	62-00-00-67500 MAINT SERVICES & CURB BOX	875.00
Total C&D LANDSCAPING & DESIGN:				875.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CORE & MAIN LP				
R647563	09/23/2022	HYDRANT REPAIR KITS	62-00-00-67700 MAINT OF HYDRANTS	1,425.00
Total CORE & MAIN LP:				1,425.00
DUNN LUMBER				
1208281	09/15/2022	NUTS/BOLTS-HYDRANT	62-00-00-67700 MAINT OF HYDRANTS	33.98
Total DUNN LUMBER:				33.98
FIRST NATIONAL BANK OF OMAHA				
555480722460	09/03/2022	SEAT WRENCH REPAIR MATERI	62-00-00-67700 MAINT OF HYDRANTS	23.57
Total FIRST NATIONAL BANK OF OMAHA:				23.57
AMAZON CAPITAL SERVICES				
89C4-AUG 202	09/01/2022	5 PORT SWITCH-BILLING	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	49.99
Total AMAZON CAPITAL SERVICES:				49.99
AT&T				
262248865609	09/13/2022	SEPT TELEPHONE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	114.35
Total AT&T:				114.35
CAPITAL ONE				
412259682447	09/16/2022	KITCHEN SUPP-CUTLERY	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	8.60
Total CAPITAL ONE:				8.60
CENTRAL PRINTING AND MEDIA SOLUTIONS				
188122	09/20/2022	BUSINESS CARDS (BAUMAN,G	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	130.00
Total CENTRAL PRINTING AND MEDIA SOLUTIONS:				130.00
CHARTER COMMUNICATIONS				
010682409212	09/21/2022	WATER SEPTEMBER INTERNET	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
FIRST NATIONAL BANK OF OMAHA				
554328622672	09/24/2022	VONAGE PHONE SVC 9/23/2022	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	134.53
Total FIRST NATIONAL BANK OF OMAHA:				134.53
HART, LANDON				
HART100422	10/04/2022	MILEAGE REIMB - MAUSTON WI	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	197.50
Total HART, LANDON:				197.50
MARTIN BUSINESS GROUP				
1289835	09/20/2022	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	112.55
Total MARTIN BUSINESS GROUP:				112.55
ODP BUSINESS SOLUTIONS LLC				
266381787002	09/26/2022	YELLOW ASTROBRIGHT PAPER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	13.05

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
269128496001	09/23/2022	BIC PENS, BOOK RINGS, TRAS	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	23.70
Total ODP BUSINESS SOLUTIONS LLC:				36.75
US CELLULAR				
0530383585	09/04/2022	W ATER MONTHLY PHONE BILL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	191.78
Total US CELLULAR:				191.78
RUEKERT & MIELKE INC				
143062	09/13/2022	IMPACT STUDY FEE-SVCS 7/16-	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	3,129.49
Total RUEKERT & MIELKE INC:				3,129.49
AURORA HEALTH CARE				
265966	09/18/2022	EMP DRUG TESTING	62-00-00-92600 EMPLOYEE PENSIONS & BENEFITS	25.00
Total AURORA HEALTH CARE:				25.00
SECURIAN FINANCIAL GROUP				
NOV UTL LIFE	10/11/2022	NOV LIFE INS 2022	62-00-00-92630 LIFE INSURANCE EXPENSE	12.90
Total SECURIAN FINANCIAL GROUP:				12.90
CINTAS CORP				
5125862188	09/23/2022	FIRST AID CABINET RESTOCK	62-00-00-93000 MISCELLANEOUS GENERAL EXP	88.46
Total CINTAS CORP:				88.46
FIRST NATIONAL BANK OF OMAHA				
823050922720	09/29/2022	ANNUAL ZOOM SUBSCRIPTION	62-00-00-93000 MISCELLANEOUS GENERAL EXP	149.90
Total FIRST NATIONAL BANK OF OMAHA:				149.90
AMAZON CAPITAL SERVICES				
89C4-AUG 202	09/01/2022	IRRIGATION TUBING, FITTINGS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	49.24
Total AMAZON CAPITAL SERVICES:				49.24
DUNN LUMBER				
1222639	10/06/2022	NUTS/BOLTS	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	27.90
Total DUNN LUMBER:				27.90
HOME DEPOT				
7024405	09/27/2022	CLEANING SUPP-MOPS, STOP	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	83.83
Total HOME DEPOT:				83.83
HOME DEPOT CREDIT				
162955	09/14/2022	LED LIGHTING/PHOTO EYE	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	96.26
Total HOME DEPOT CREDIT:				96.26
ADVANCE AUTO PARTS				
719322784140	10/05/2022	OIL CHANGE SUPPLIES	62-00-00-93300 TRANSPORTATION EXPENSE	47.28

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ADVANCE AUTO PARTS:				47.28
DEL'S SERVICE				
9436	09/29/2022	METER VAN TIRE PATCH	62-00-00-93300 TRANSPORTATION EXPENSE	20.00
9442	10/05/2022	TIRE REPAIR TRUCK #45	62-00-00-93300 TRANSPORTATION EXPENSE	20.00
Total DEL'S SERVICE:				40.00
Total 62:				72,738.73
Grand Totals:				152,474.37
			Customer Refund +	2146.07
				154,620.44

Dated: ______________________

Mayor: ______________________

City Council: ______________________

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City Recorder: ______________________

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.
Invoice Detail.GL account (2 Characters) = "61","62"

Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: October 2022 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

We initiated the process of transitioning to a new blend of polyphosphate used for corrosion control and sequestration, by obtaining our first round of compliance samples. As reported earlier, staff will continue working with Martelle Water Treatment over the coming months to meet the conditions of the DNR approval.

Fall hydrant flushing is scheduled for the week of October 17th and is scheduled to continue for approximately 3 weeks.

Staff has been working on annual maintenance and exercising of water main valves throughout the distribution system. This work will continue in parallel with hydrant flushing maintenance.

WASTEWATER OPERATIONS

Staff has been working throughout the collection system to hit the last areas scheduled for maintenance cleaning of mains for 2022, along with finalizing the last areas to have manhole inspections completed.

Preparations for the fall land application cycle for biosolids are underway and staff anticipates that pending any significant changes in weather, work should be completed by the early part of November.

An advertisement has been posted for the Operator vacancy that was created in June of this year. The closing date for candidates is November 4th and staff anticipates having a final candidate selection available for Commission review at the November meeting if it is required.

OFFICE & ADMINISTRATION

The Symphony Bay Phase 5 lift station preconstruction meeting was held on 9/23/22 and work started the following week. Work will continue into the winter, with an online date near the early spring of 2023. The review of engineering plans for improvements in Phase 7 is expected to begin in late October or early November. The City has selected Neilson-Madsen-Barber to perform the review, who also did the review of the original Master Plan.

Stone Ridge Phase 3 utility improvement work continues and is on schedule to be fully installed by the end of October or early November. Improvements from Phase 2A have been requested for dedication by the Developer and the Utility is working with Kapur to prepare the necessary documentation for review and potential acceptance at the November Commission meeting.

Final plan revisions are being reviewed by Kapur for improvements in Phase 3 of Summerhaven and field work is anticipated to start in mid-to-late November.

2023 Budget Schedule: Draft O&M – 10/17/ 2022
Publication of Draft Budget Summary – 11/3/2022
Presentation & Vote to Adopt – 11/21/2022

9. Pine Tree Ln. & Mariane Terrace Water Main Project

Preliminary plans have been drafted by MSA Professional Services for the subject water main project, which will be incorporated into a larger comprehensive public improvement project, which is scheduled for 2023. A takeoff of the plan set, engineering estimate of probable costs, and supporting project information are included in packets for Commission review. Joe DeYoung – MSA will be attending the meeting to provide a brief overview of the project and answer any questions that the Commission may have prior to the release of the project for bidding.

Action is recommended to approve the project plans for bidding.

10. Reservoir #3 Roof

Within the 2022 Water Utility budget, $55,000 was allocated to replace the membrane roof system on ground reservoir #3, located at the WTP. Staff prepared a project manual and bidding documents, published the appropriate notices, and received bids until 10/13/22 at 3 p.m. One bid was received and opened, proposing a cost of $37,868.

Action is recommended to accept the bid from Carlson Racine Roofing and Sheetmetal for the Reservoir #3 Roof Project, for the bid cost $37,868.

11. Operator I & II Job Descriptions – Water & Wastewater Utilities

As part of the implementation and long-term administration of the Compensation Study completed by McGrath, follow-up correspondence was initiated to McGrath by the Director, regarding the Operator I and II positions. To effectively manage the progression of employee skills and job duties over time, it is proposed to eliminate the tenure portion of the transition between Operator I and II. It is recommended that supervisory staff would also then rely on the WDNR to review Operator Experience Forms that employees submit and thus, determine an individual employee's qualification of moving from Operator I (DNR OpCert Grade T or OIT (in training)) to an Operator II (DNR Grade 1 or Basic). Additional grammatical changes have also been made and are included in packets for Commission review.

Action is recommended to approve the revisions to the Operator I and II job descriptions for the Water Utility and Wastewater Utility.

12. Revision to On-Call Stipend

As part of the executive report created by McGrath for the Compensation and Classification Study, a recommendation was provided to increase the Utility's current on-call stipend from $50 per week to $100 per week. An excerpt of the subject report is included in packets for Commission review.

Action is recommended to approve the increase of the weekly stipend of on-call Utility employees from $50 per week to $100 per week, becoming effective for the payroll period 10/10/2022 – 10/23/2022.

13. Draft Operation & Maintenance Budgets – Wastewater and Water Utilities

Staff has prepared drafts of operational and maintenance budgets for the Wastewater and Water Utilities, incorporating updates of the capital equipment and project list presented at the September meeting. After Commission review and input, final drafts will be prepared and presented in November for adoption. Staff will be in attendance to present each budget at the meeting and will be available to answer questions or to offer input as found necessary.

No formal action recommended at this time. Staff will proceed as directed, preparing the final draft budgets for adoption at a future meeting.

- PUBLIC INFORMATION MEMO –
PINE TREE LANE AND MARIANNE TERRACE IMPROVEMENTS

PROJECT OVERVIEW:

The City of Lake Geneva has planned improvements for both Pine Tree Lane and Marianne Terrace in order to improve roadway conditions, stormwater management, and public utilities. The limits of the project begin at the intersection of Pine Tree Lane and South Lake Shore Drive and extend west along Pine Tree and Marianne Terrace, approximately 1350 feet of roadway. The new proposed standard section includes two, 12-ft travel lanes with curb and gutter, though widths and locations of asphalt roadway width and curb do vary throughout the project. Watermain will be replaced as well and storm sewer improvements will be completed at the intersection of Pine Tree Lane and Marianne Terrace where feasible.

In follow-up to the City of Lake Geneva Public Works Committee Meeting held Monday, September 26, 2022 at 4:00 PM, direction was given by the Committee on how to proceed for several points of interest to both the City and residents along the project limits.

A summary of items of public interest and committee direction received:

- Locations of curb and gutter throughout the project limits: Project includes curb and gutter along full project length. Curb cross section to very depending on drainage and driveway locations. MSA will work with residents on cross section of curb through driveways given either during design on installation to help with the driveway approach or drainage concerns.
- Stormwater improvements are significant at the intersection of Pine Tree Lane and Marianne Terrace. The intersection has been reduced in size for better control of runoff and storm water, additional inlets have been added to Pine tree lane along with additional inlets to the high side of Marianne Terrace for rain events that exceed the capacity of the initial inlets. See exhibit for the layout.
- Width of Roadway: Roadway to be widened minimally to two, 12-ft travel lanes and curb. Areas of the roadway are planned to be narrower to minimize disturbance of landscape, driveways, or steep slope along Pine Tree Lane. The exhibit does reflect the proposed road widths and curb & gutter.
- Sidewalk ramps located at Pine Tree Lane and South Lake Shore Drive: Ramps to be replaced entirely with concrete, warning fields, and to slopes allowing ADA compliance are anticipated.
- Existing overflow parking area along north west edge of Marianne Terrace: Paved areas outside proposed roadway cross section and existing driveways are not to be replaced with asphalt or impervious surface. Areas are to be restored to green space. Full curb head will also be used in this area outside driveways entrances.
- Local lake access: Access to the lake at end of Marianne Terrace is not to be part of this project.

Both Pine Tree Lane and Marianne Terrace are to remain open to local traffic throughout the project outside temporary interruptions in access as a result of roadway, utility and driveway work. It is the intent to provide another public meeting

ANTICIPATED PROJECT SCHEDULE:

The construction schedule is subject to change based on weather and product/service availability. See below for the anticipated project schedule.

Project Bidding

- November & December of 2022

Project Construction Start

- Early Spring of 2023

Project Construction Finish

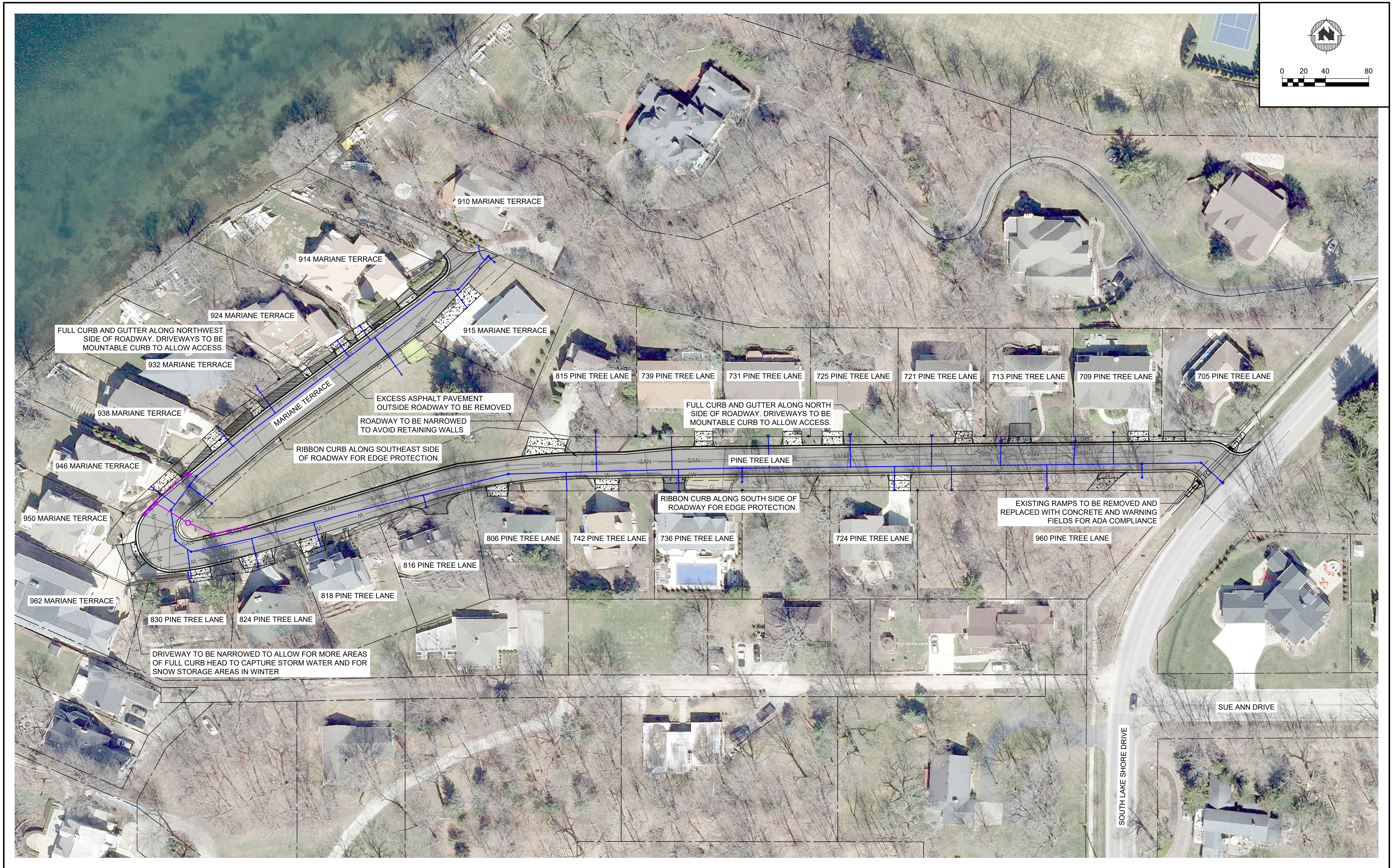
- Spring / Summer of 2023

PROJECT QUESTIONS:

Any questions related to the project, please contact Joe DeYoung (See below). Additionally the project will be an item on the Public Works Committee Meeting scheduled for October 24, 2022 @ 4:00 PM for further question or comment.

Joe DeYoung, PE – Engineer
MSA Professional Services, Inc.
Phone: 608-242-6646
jdeyoung@msa-ps.com

MSA



		NO.	DATE	REVISION	BY
PROJECT DATE: .	DRAWN BY: MJW	1	10/4/2022	PRELIMINARY	MJW
	DESIGNED BY: MJW	.	.	.	.
	CHECKED BY: JMD	.	.	.	.

PLOT DATE: 10/4/2022 12:51 PM, G:\19\19995\19995004\CADD\Construction Documents\Phase 2\19995004 Overview Sheet - Pine and Mariane.dwg

PRELIMINARY

MSA

ENGINEERING | ARCHITECTURE | SURVEYING
FUNDING | PLANNING | ENVIRONMENTAL
1702 Pankratz St Madison, WI 53704
(608) 242-7779 www.msa-ps.com

2022 STREET IMPROVEMENTS - PHASE 2
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN

OVERVIEW - MARIANE TERRACE & PINE TREE LANE

PROJECT NO. 19995004

SHEET EX1

2022 STREET IMPROVEMENTS - PHASE 2
ENGINEER'S ESTIMATE OF PROBABLE COSTS - WATER MAIN INSTALLATION
CITY OF LAKE GENEVA, WALWORTH COUNTY, WI

ITEM NO.	ITEM DESCRIPTION	EST. QTY	UNITS		UNIT PRICE		TOTAL PRICE
WATERMAIN							
1	Valve Box, Top Section, Undistributed	10	EA	$	500.00	$	5,000.00
2	8" C900 PVC Watermain	1396	LF	$	115.00	$	160,512.40
3	6" C900 PVC Watermain	56	LF	$	130.00	$	7,332.00
4	8" Gate Valve and Box	4	EA	$	2,400.00	$	9,600.00
5	6" Gate Valve Box	4	EA	$	1,750.00	$	7,000.00
6	Complete Hydrant Assembly	4	EA	$	5,500.00	$	22,000.00
7	8"x6" Watermain Tee	4	EA	$	500.00	$	2,000.00
8	11.25 Degree Watermain Bend	2	EA	$	650.00	$	1,300.00
9	45 Degree D.I. Watermain Bend	5	EA	$	700.00	$	3,500.00
10	1" Polyethylene Water Service and Connection	634	LF	$	60.00	$	38,017.20
11	1-Inch Curb Stop and Box	25	EA	$	330.00	$	8,250.00
12	1-Inch Water Service Tap with Corporation	25	EA	$	350.00	$	8,750.00
13	Connect to Existing Watermain	1	EA	$	3,850.00	$	3,850.00
14	Abandon Existing Watermain Facilities	1	LS	$	3,000.00	$	3,000.00
	Subtotal (Items #1-#14)					$	280,111.60
	Contingency, 15%					$	42,016.74
	TOTAL: Items #1-#14					$	322,128.34

Lake Geneva Utility Commission
Water Utility
Reservoir #3 Roof Project
Request for Proposal Summary

Bid Opening Date:	10/13/2022			
Bid Opening Time:	3:03 p.m. CDT			
People Present:	Jeff Ecklund			
	Josh Gajewski			
		Bid Form	Bid Bond	Insurance
Carlson Racine Roofing & Sheetmetal Inc.	$ 37,868.00	Y	Y	Y

CITY OF LAKE GENEVA – UTILITY COMMISSION
WASTEWATER UTILITY
OPERATOR I & II POSITION DESCRIPTION
~~(GRADES 8 - 9)~~

FUNCTION OF JOB

Performs a wide variety of job tasks associated with the operations and maintenance of the Lake Geneva Wastewater Treatment Facility and the Wastewater Collection System; including varied aspects of electrical, plumbing, vehicle and equipment maintenance as well as mechanical maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates and maintains the wastewater collection system and treatment plant to control flow and processing of wastewater, in order to meet local, state or federal regulations.
- Perform and record daily operations and maintenance activities for the wastewater utility, including data collection and entry.
- Perform sample collection and perform laboratory analysis for process control and regulatory compliance schedules.
- Perform adjustments to treatment plant based on plant performance and testing data.
- Properly uses all materials, supplies and equipment used in the maintenance, construction and repair of sewer mains and other department facilities.
- Inspect, operate, maintain and repair valves, chemical feed systems, pumping stations, meters and treatment plant systems on intervals as required, ~~i~~ensuring that all aspects of the systems are functioning properly.
- Advises Superintendent and Lead Operator on matters relating to department activities.
- Participates as part of working crews in collection system and treatment activities.
- Responds to complaints regarding basement backups, sanitary sewer overflows, or other problems; evaluates situation and takes appropriate action.
- Follows rules, regulations, policies and procedures relating to the safe and efficient operation of the wastewater utility system.
- Coordinates with other utilities for location of utility systems.
- Other duties as assigned.

ESSENTIAL KNOWLEDGE, SKILL AND ABILITIES

- Must be an energetic, self-motivated individual with great people skills and a willingness to serve the public.
- Knowledge of equipment, facilities, materials, methods and procedures used in wastewater collection and treatment facility systems, connections and repairs.
- Knowledge of wastewater treatment plant operations and maintenance.
- Skill in operation of the tools and equipment used by the Utility.
- Ability to interpret specific chemical and biological analyses.
- Knowledge of computer hardware and software.
- Ability to communicate effectively both verbally and in writing.

- Ability to deal with people in a variety of situations.
- Knowledge of occupational hazards and standard safety precautions necessary in the workplace.
- Ability to establish and maintain cooperative relationships with employees and citizens contacted in the course of work.
- Ability to effectively use time and resources to accomplish activities.
- Other duties as required or assigned.

REQUIRED TRAINING AND EXPERIENCE

Operator I Minimum Requirements ~~(Grade 8)~~

Possess a valid Wisconsin Driver's License and a good driving record. The preferred candidate will possess~~,~~ ~~along with~~ a Class B Commercial Driver's License with tanker and air brake-endorsement but must be obtained ~~or have the ability to obtain~~ within 12 months of hire.

High school diploma or equivalent and have experience in utility operations or construction, and/or experience with plumbing, mechanical, electrical, or building maintenance.

Preferred candidates will also have ~~at least two (2) years of~~ experience relating to the construction, repair and maintenance of collection or treatment systems; including the operation of related maintenance equipment; or any equivalent combination of education and experience which provides the required knowledge, skills and abilities of the position.

Operator II Requirements ~~(Grade 9)~~

In addition to the minimum requirements of the Operator I position;

Supplementary educational courses in utility operations, environmental science, public health or a closely related field, and ~~at least five (5) years~~ a demonstrated history of progressive municipal wastewater utility work;

Possession of a ~~valid~~ Wisconsin Department of Natural Resources Basic Wastewater Operator's Certificate; A1 – Suspended Growth, B – Solids Separation, C – Biological Solids, L – Laboratory, N – Nitrogen, and SS – Collection System.

ADDITIONAL REQUIREMENTS OF WORK

Must reside within an area to allow for a 30-minute response time to the workplace, within 12 months of hiring date.

Subject to after-hours, weekend and holiday work on a rotational basis.

Requires lifting up to 50 pounds, corrected normal vision with the absence of color blindness, frequent bending, stooping and walking, manual dexterity and hand-eye coordination, exposure to inclement weather, potentially hazardous atmospheric conditions, and loud noises and emergency call-out during inclement weather or other emergencies.

This description has been prepared to assist in properly evaluating various classes of responsibilities, skills, working conditions, etc., present in the classification. It is intended to indicate the kinds of tasks and characteristic levels of work difficulty that will be required of positions that will be given this title. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit, or in any way modify the right of any supervisor to assign, direct and control the work of employees. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

Employee Signature ______________________ Date ______________

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CITY OF LAKE GENEVA – UTILITY COMMISSION
WATER UTILITY
OPERATOR I & II POSITION DESCRIPTION

~~(GRADES 8 - 9)~~

FUNCTION OF JOB

Performs a wide variety of job tasks associated with the operations and maintenance of the Lake Geneva water treatment plant and the distribution system; including varied aspects of electrical, plumbing, vehicle and equipment maintenance as well as mechanical maintenance.

ESSENTIAL DUTIES AND RESPONSIBILITIES

- Operates and maintains the distribution system and treatment plant to control flow and processing of potable water, in order to meet local, state or federal regulations.
- Perform and record daily operations and maintenance activities for the water utility, including data collection and entry.
- Perform sample collection and perform laboratory analysis for process control and regulatory compliance schedules.
- Perform adjustments to treatment plant equipment based on plant performance and testing data.
- Properly uses all materials, supplies and equipment used in the maintenance, construction and repair of water mains and other department facilities.
- Inspect, operate, maintain and repair valves, chemical feed systems, pumping stations, meters and water plant systems on intervals as required, insuring that all aspects of the systems are functioning properly.
- Advises Superintendent on matters relating to department activities.
- Participates as part of working crews in distribution system and treatment activities.
- Responds to complaints regarding water quality, distribution system leaks, or other problems; evaluates situation and takes appropriate action.
- Follows rules, regulations, policies and procedures relating to the safe and efficient operation of the water utility system.
- Coordinates with other utilities for location of utility systems.
- Other duties as assigned.

ESSENTIAL KNOWLEDGE, SKILL AND ABILITIES

- Must be an energetic, self-motivated individual with great people skills and a willingness to serve the public.
- Knowledge of equipment, facilities, materials, methods and procedures used in water distribution and treatment plant systems, connections and repairs.
- Knowledge of water treatment plant operations and maintenance.
- Skill in operation of the tools and equipment used by the Utility.
- Ability to interpret specific chemical and biological analyses.
- Knowledge of computer hardware and software.
- Ability to communicate effectively both verbally and in writing.

- Ability to deal with people in a variety of situations.
- Knowledge of occupational hazards and standard safety precautions necessary in the workplace.
- Ability to establish and maintain cooperative relationships with employees and citizens contacted in the course of work.
- Ability to effectively use time and resources to accomplish activities.
- Other duties as required or assigned.

REQUIRED TRAINING AND EXPERIENCE

Operator I Minimum Requirements

Valid ~~Wisconsin~~ Driver's License and a good driving record. The preferred candidate will possess a Class B Comercial Driver's License with a tanker and air brake endorsement, or the ability to obtain within 12 months of hire.

High school diploma and experience in utility construction, plumbing, mechanical, electrical and/or building maintenance.

Preferred candidate will also have ~~a Commercial Driver's License (CDL) or the ability to obtain within six (6) months of hiring; and five (5) years of~~ experience relating to the construction, repair and maintenance of distribution or treatment systems; including the operation of related maintenance equipment, or any equivalent combination of education and experience which provides the required knowledge, skills and abilities of the position.

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Operator II Requirements

In addition to the minimum requirements of the Operator I position;

Supplementary educational courses in utility operations, environmental science, public health or a closely related field, and ~~at least five (5) years of~~ a demonstrated history of progressive municipal water utility work;

Possession of a ~~valid~~ Wisconsin Department of Natural Resources Grade 1 Wa~~stewa~~ter Operator's Certificate ~~Grade 1~~; D – Distribution, G – Groundwater, I – Iron Removal

ADDITONAL REQUIREMENTS OF WORK

Must reside within an area to allow for a 30-minute response time to the workplace, within 12 months of hiring date.

Subject to after-hours, weekend and holiday work on a rotational basis.

Requires lifting up to 50 pounds, corrected normal vision with the absence of color blindness, frequent bending, stooping and walking, manual dexterity and hand-eye coordination, exposure to inclement weather, potentially hazardous atmospheric conditions, and loud noises and emergency call-out during inclement weather or other emergencies.

This description has been prepared to assist in properly evaluating various classes of responsibilities, skills, working conditions, etc., present in the classification. It is intended to indicate the kinds of tasks and characteristic levels of work difficulty that will be required of positions that will be given this title. It is not intended as a complete list of specific duties and responsibilities. Nor is it intended to limit, or in any way modify the right of any supervisor to assign, direct and control the work of employees. The use of a particular expression or illustration describing duties shall not be held to exclude other duties not mentioned that are of similar kind or level of difficulty.

______________________________ ________________

Employee Signature Date

Other Compensation Considerations

Language Stipend

The Library, although governed by a separate Library Board, had a position that was provided a higher salary due to the ability to translate a foreign language. For both the City and the Library, the Consultants recommend a stipend be provided to individuals who are called upon to provide translation services; assessment of a person's translation skills should be undertaken prior to any monetary compensation. Additional compensation would apply when requested to translate outside normal work hours, or when asked to develop marketing materials, forms, etc., in another language. An additional $0.75 per hour should be added to the base pay when performing translation services.

Shift Differential

The Parking, Police Department and Public Works employees are required to work non-traditional work days - primarily evenings, weekends, and holidays. Very little data was provided by the comparables as to whether shift differentials were provided, and if so, the. The Consultant recommends a shift differential of $1.00 per hour for hours scheduled after 4pm on weekdays, all day Saturday and Sunday, and when required to work a holiday.

Note: Shift differential is not to be paid for public works employees on snow removal.

These shift differentials should be reviewed over a one (1) year period. Consideration should be given to maintaining the shift differential in order to attract and retain employees during these non-traditional work hours.

On-Call

The Utilities department has an on-call system in which employees are compensated for being 'on-call' or available to respond in the evening, weekends and holidays. There is a policy in place as to compensation when the employee responds and there is no recommended change to the policy. The Consultant does recommend that the $50 per week stipend paid to be on-call, should be increased to $100 per week.

Market Updates

One of the main concerns in any salary schedule is the ability to keep it current. Organizations frequently spend time and resources to review and reevaluate their salary schedule, resulting in providing employees or pay grades significant increases because either the positions or the schedule is not in line with the external market. A salary schedule has a typical life span of three (3) to five (5) years, at which time market conditions typically necessitate a review. The City can strive to prolong the life of their schedule if it continues to commit to maintaining its competitiveness with the external market by ensuring market updates occur every three (3) to five (5) years. In addition, maintaining metrics will help indicate if an external market update is required even sooner.

LAKE GENEVA UTILITY COMMISSION
FUND 61 - WASTEWATER UTILITY
Budget Overview

REVENUES	Actual 2020	Actual 2021	Budgeted 2022	Actual 9/30/2022	Estimated to Year End	Proposed 2023
INTEREST EARNED	12,474	3,652	10,300	23,468	66,100	69,600
CUSTOMER SALES	1,980,142	2,002,187	2,102,450	1,571,096	2,069,037	2,104,937
OTHER REVENUE	10,368	13,015	10,725	8,687	10,950	11,225
CAPITAL CONTRIBUTIONS	169,715	394,549	186,500	145,470	205,150	205,150
TOTAL REVENUES	**2,172,699**	**2,413,403**	**2,309,975**	**1,748,722**	**2,351,237**	**2,390,912**
EXPENSES						
TOTAL OUTSIDE SERVICES	300,298	298,984	392,025	204,085	337,268	400,955
TOTAL OPERATING EXPENSES	30,226	36,520	43,350	27,421	37,835	45,550
TOTAL INSURANCE	27,162	27,840	29,900	14,641	29,147	29,450
TOTAL SALARY & BENEFITS	502,061	480,377	603,797	418,179	577,060	673,090
TOTAL LAB SUPPLIES	13,461	18,144	22,600	17,326	20,072	21,250
TOTAL MISCELLANEOUS EXPENSE	320	927	1,000	89	290	1,000
TOTAL MAINTENANCE	136,681	343,746	404,200	52,548	129,654	301,600
TOTAL OPERATION & MAINTENANCE EXPENSES	**1,010,208**	**1,206,538**	**1,496,872**	**734,289**	**1,131,327**	**1,472,895**
REVENUES OVER O&M EXPENSES	**1,162,490**	**1,206,865**	**813,103**	**1,014,433**	**1,219,910**	**918,017**
TOTAL CAPITAL OUTLAY	39,528	149,554	1,395,500	138,849	178,095	1,324,700
REVENUES OVER TOTAL EXPENSES	**1,122,962**	**1,057,311**	**-582,397**	**875,584**	**1,041,815**	**-406,683**
TOTAL CASH TRANSFERS	-741,715	-972,102	587,150	-1,287,755	-1,344,150	413,250
NET CHANGE IN CASH BALANCE	**381,247**	**85,209**	**4,753**	**-412,171**	**-302,335**	**6,567**

Lake Geneva Utility Commission Wastewater Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Ending* *12/31/2022*	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
REVENUES							
61-00-00-41900	INTEREST EARNED	9,166	3,130	*8,100*	17,956	52,600	48,000
61-00-00-41910	LGIP IMPACT FEES INTEREST	3,308	522	*2,200*	5,512	13,500	21,600
61-00-00-41950	DISCOUNTS EARNED	0	0	*0*	0	0	0
61-00-00-42670	SPECIAL ASSESSMENT-SS & L	978	1,956	*0*	0	0	0
61-00-00-42680	SPECIAL ASSMNTS-WATER MAINS	0	0	*0*	0	0	0
61-00-00-43230	ENVIRONMNTL PROT AGENCY GRANTS	0	0	*0*	0	0	0
61-00-00-43695	OTHER FEDERAL AIDS	500	0	*0*	0	0	0
61-00-00-46110	METERED SALES-RESIDENTIAL	927,700	924,442	*986,800*	711,082	937,600	948,700
61-00-00-46111	METERED SALES RESIDENTIAL SUB	109,021	109,603	*108,000*	80,482	107,400	108,800
61-00-00-46112	METERED SALES-RES MULTI	0	203,131	*205,800*	145,671	194,300	199,400
61-00-00-46120	METERED SALES COMM CITY	616,162	416,289	*458,800*	361,578	481,900	502,900
61-00-00-46121	METERED SALES COMMERCIAL SUB	58,813	56,340	*63,700*	37,245	54,900	55,700
61-00-00-46130	METERED SALES INDUSTRIAL	59,080	57,403	*59,800*	37,106	54,300	56,400
61-00-00-46140	METERED SALES TO PUBLIC AUTH	46,220	52,255	*49,800*	41,294	53,700	52,400
61-00-00-46400	REVENUE-PUBLIC AUTHORITY	0	0	*0*	0	0	0
61-00-00-46500	REVENUE-OUTSIDE HAULERS	158,909	178,487	*165,000*	152,401	180,700	176,400
61-00-00-46600	REVENUE-GOLF HILLS	0	0	*0*	0	0	0
61-00-00-46650	REVENUE-BAYER LEASE	3,987	3,987	*4,500*	3,987	3,987	3,987
61-00-00-46651	LEASE INCOME-US CELLULAR	0	0	*0*	0	0	0
61-00-00-46660	REVENUE-HAULER PERMITS	250	250	*250*	250	250	250
61-00-00-46670	OTHER GENERAL REVENUES	1,990	2,100	*1,750*	1,238	1,650	1,875
61-00-00-47000	FORFEITED DISCOUNTS	3,316	5,031	*3,850*	2,634	3,600	3,950
61-00-00-47100	MISCELLANEOUS SERVICE REVENUE	4,909	5,492	*5,125*	4,816	5,700	5,400
61-00-00-47110	CASH SHORT OR OVER	3	0	*0*	0	0	0
61-00-00-47400	REVENUE-OTHER	150	393	*0*	0	0	0
61-00-00-48300	GAIN ON DISPOSAL	0	0	*0*	0	0	0
61-00-00-49000	PROCEEDS FOR BORROWING	0	0	*0*	0	0	0
61-00-00-49100	APPL-PRIOR YRS APPROPRIATION	0	0	*0*	0	0	0
61-00-00-49200	TRANSFER FROM EQ REPLACEMENT	0	0	*0*	0	0	0
61-00-00-49210	TRNSFR FROM UNDESIGNATED FUNDS	0	0	*0*	0	0	0
61-00-00-49260	TRANSFER FROM TID	0	0	*0*	0	0	0
61-00-00-99005	CAP CNTRBTNS-IMPACT FEES	169,715	218,205	*186,500*	145,470	205,150	205,150
61-00-00-99010	CAP CNTRBTNS-MUNICIPALITY	0	0	*0*	0	0	0
61-00-00-99015	CAPITAL CONTRIBS-CUST/DEVELOPE	0	176,344	*0*	0	0	0
61-00-00-99020	TRANSFER FROM CITY OF LK GEN	0	0	*0*	0	0	0
61-00-00-99900	TRANSFER TO CITY OF LK GENEVA	0	0	*0*	0	0	0
	TOTAL REVENUE	***2,174,177***	***2,415,359***	***2,309,975***	***1,748,722***	***2,351,237***	***2,390,912***

Lake Geneva Utility Commission Wastewater Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Ending* *12/31/2022*	Actual Thru *9/30/2022*	Estimated *Year End*	Proposed *2023*
EXPENSES							
OUTSIDE SERVICES							
61-00-00-52050	DRUG AND ALCOHOL TESTING	131	510	*250*	0	140	280
61-00-00-52100	LABORATORY SERVICES	17,406	20,549	*17,100*	22,496	27,491	30,590
61-00-00-52120	ACCTG CONSULTANT REES/AUDITING	6,875	7,129	*5,750*	5,750	5,750	5,850
61-00-00-52160	ENGINEERING EXPENSE	20,506	1,173	*102,000*	721	24,794	77,000
61-00-00-52200	METER READING EXPENSE	26,370	27,116	*28,600*	0	27,550	28,300
61-00-00-52400	REPAIRS	0	0	*0*	0	0	0
61-00-00-52500	UTILITY-GAS-PLANT	5,526	8,181	*6,250*	7,354	11,100	11,700
61-00-00-52505	UTILITY - GAS - COLLECTION SYSTEM	519	590	*575*	420	640	675
61-00-00-52510	UTILITY-WATER	45,239	52,509	*45,500*	31,272	42,400	45,500
61-00-00-52520	UTILTITY-ELECTRICITY-PLANT	157,144	151,399	*160,000*	112,785	162,300	170,300
61-00-00-52525	UTILITY - ELECTRICITY - COLLECTION SYS.	9,376	8,476	*10,750*	6,585	9,400	9,800
61-00-00-52530	UTILITY-TRASH COLLECTION	0	0	*0*	0	0	0
61-00-00-52540	UTILITY-TELEPHONE EXPENSE	0	0	*0*	0	0	0
61-00-00-52660	OUTSIDE SERVICES EMPLOYED	4,250	4,337	*6,500*	4,383	4,383	4,460
61-00-00-52950	BIO-MASS HAUL/REMOVE (SLUDGE)	6,956	17,015	*8,750*	12,320	21,320	16,500
	TOTAL OUTSIDE SERVICES	***300,298***	***298,984***	***392,025***	***204,085***	***337,268***	***400,955***
OPERATING EXPENSES							
61-00-00-53050	COMPUTER EXPENSE	1,284	4,568	*4,450*	4,730	5,480	6,200
61-00-00-53100	OFFICE SUPPLIES EXPENSE	4,043	5,516	*5,000*	2,809	5,100	5,700
61-00-00-53110	TELEPHONE EXPENSE	4,291	4,183	*4,300*	3,014	4,100	4,400
61-00-00-53120	POSTAGE	5,452	5,143	*6,500*	5,591	7,400	7,700
61-00-00-53140	OFFICIAL PUBLICATIONS & NOTICE	0	0	*1,350*	0	400	1,350
61-00-00-53200	MEMBERSHIP FEES	46	0	*400*	60	110	400
61-00-00-53210	FREIGHT EXPENSE	0	0	*0*	0	0	0
61-00-00-53300	TRAVEL & MILEAGE EXPENSE	284	0	*500*	108	270	500
61-00-00-53310	MEALS, LODGING, ETC	44	0	*1,000*	14	25	750
61-00-00-53320	CONFERENCES & SCHOOL	839	360	*1,600*	348	700	1,600
61-00-00-53480	BIO-MASS SPREADING FUEL	0	0	*0*	0	0	0
61-00-00-53490	EMERGENCY POWER DIESEL FUEL	0	0	*250*	0	0	250
61-00-00-53500	OPERATIONS TOOLS & EQUIP	1,294	3,167	*4,000*	922	1,400	2,100
61-00-00-53510	OPERATIONS-EQUIPMENT	15	28	*250*	38	50	250
61-00-00-53520	OPERATIONS-VEHICLES	2,306	3,816	*4,100*	3,438	4,600	4,900
61-00-00-53610	TRTMNT/DISP PLANT EQUIP EXP	0	0	*250*	0	0	250
61-00-00-53900	FIRST AID & SAFETY SUPPLIES	2,205	2,773	*1,700*	1,042	1,400	1,600
61-00-00-53990	MISCELLANEOUS EXPENSE	4,951	3,878	*4,300*	2,714	3,700	4,200
61-00-00-54100	LAB CERTIFICATION EXPENSE	3,171	3,089	*3,400*	2,594	3,100	3,400
	TOTAL OPERATING EXPENSES	***30,226***	***36,520***	***43,350***	***27,421***	***37,835***	***45,550***

Lake Geneva Utility Commission
Wastewater Utility

		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Ending 12/31/2022*	Actual Thru 9/30/2022	Estimated Year End	Proposed *2023*
INSURANCE							
61-00-00-55000	COVID-19 EXPENDITURES	0	129	*0*	0	0	0
61-00-00-55120	INSURANCE-GEN LIABILITY	17,756	18,925	*19,750*	9,621	19,347	19,550
61-00-00-55140	INSURANCE-VEHCILE	0	0	*0*	0	0	0
61-00-00-55160	INSURANCE-WORKMAN'S COMP	9,406	8,916	*10,150*	5,020	9,800	9,900
61-00-00-55170	INSURANCE-PROPERTY	0	0	*0*	0	0	0
61-00-00-55180	SERVICELINE BACK UP	0	0	*0*	0	0	0
61-00-00-55300	LAND RENTAL EXPENSE	0	0	*0*	0	0	0
61-00-00-55400	DEPRECIATION EXPENSE	0	0	*0*	0	0	0
61-00-00-55410	INTEREST EXPENSE	0	0	*0*	0	0	0
61-00-00-55480	AMORTIZATION OF LOAN DISCOUNTS	0	0	*0*	0	0	0
	TOTAL INSURANCE	***27,162***	***27,840***	***29,900***	***14,641***	***29,147***	***29,450***
WATER TREATMENT - OPERATION							
61-00-00-90200	ADMINISTRATIVE SALARY EXPENSE	76,569	77,828	*84,989*	59,423	78,273	85,200
61-00-00-92000	COMMISSIONER'S SALARY	0	0	*0*	0	0	0
61-00-00-92001	DIRECTOR'S SALARY EXPENSE	45,143	45,956	*47,794*	36,765	49,090	53,565
61-00-00-92200	UTILITY COMMISSION SERVICES	0	0	*0*	0	0	0
61-00-00-92300	OUTSIDE SERVICES EMPLOYED	0	1,873	*5,000*	3,895	4,700	2,100
61-00-00-92310	LAB TESTING & CERTIFICATION	0	0	*0*	0	0	0
61-00-00-92600	EMPLOYEE BENEFITS	210	557	*640*	472	632	725
61-00-00-92601	FAMILY MEDICAL LEAVE	6,669	3,132	*0*	245	245	0
61-00-00-92610	HEALTH INSURANCE EXPENSE	118,247	103,109	*117,130*	91,546	121,400	141,900
61-00-00-92620	DENTAL INSURANCE EXPENSE	3,810	4,228	*6,360*	4,187	5,600	5,900
61-00-00-92625	LONG TERM DISABILITY	1,111	1,137	*816*	925	1,250	1,350
61-00-00-92630	LIFE INSURANCE EXPENSE	639	655	*1,283*	503	710	750
61-00-00-92635	VISION INSURANCE EXPENSE	344	272	*292*	217	290	300
61-00-00-92640	PENSION EXPENSE	23,039	-18,707	*25,894*	17,652	23,600	29,800
61-00-00-92645	PENSION EXPENSE-GASB 68 ADJ	0	0	*0*	0	0	0
61-00-00-92650	UNIFORM/CLOTHING EXPENSE	3,711	2,055	*2,360*	163	2,420	2,400
61-00-00-92660	BEREAVEMENT EXPENSE	0	0	*0*	0	0	0
61-00-00-92700	PAID TIME OFF	-2,715	105	*0*	0	0	0
61-00-00-92701	HOLIDAY PAY EXPENSE	5,511	7,744	*9,699*	4,465	9,600	10,800
61-00-00-92702	PERSONAL DAY EXPENSE	0	0	*0*	0	0	0
61-00-00-92703	OPEB-ANNUAL CONTRIB	0	0	*0*	0	0	0
61-00-00-40800	SOCIAL SECURITY EXPENSE	23,640	26,248	*31,101*	20,519	27,400	35,000
61-00-00-60000	OPERATIONS WAGES	164,217	191,402	*140,440*	91,514	122,700	143,710
61-00-00-60010	MAINTENANCE WAGES	-	-	*26,804*	20,895	*28,400*	34,210
61-00-00-60020	LAB WAGES	-	-	*32,261*	23,014	*30,900*	36,960
61-00-00-60030	COLLECTION SYSTEM WAGES	-	-	*7,911*	12,447	*17,100*	17,940
61-00-00-60040	LIFT STATION WAGES	-	-	*8,265*	6,494	*9,100*	9,180
61-00-00-60050	HAULED WASTE WAGES	-	-	*7,425*	4,489	*6,300*	6,490
61-00-00-60100	OVERTIME WAGES EXPENSE	9,889	9,722	*15,115*	2,796	6,400	15,550
61-00-00-60200	ON CALL PAY	1,850	2,300	*2,600*	1,900	3,100	5,200
61-00-00-60300	COMP TIME WAGES	3,849	6,311	*6,478*	1,270	6,750	8,100
61-00-00-60400	PAID TIME OFF	16,329	14,450	*23,140*	12,384	21,100	25,960
	TOTAL SALARY AND BENEFITS	***502,061***	***480,377***	***603,797***	***418,179***	***577,060***	***673,090***

Lake Geneva Utility Commission Wastewater Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Ending 12/31/2022*	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
LAB SUPPLIES							
61-00-00-63100	POLYMER	4,290	4,290	*8,600*	9,372	9,372	9,850
61-00-00-63200	CHLORINE EXPENSE	0	0	*0*	0	0	0
61-00-00-63300	LIME EXPENSE	0	0	*0*	0	0	0
61-00-00-63400	CHEMICAL EXPENSE	0	0	*0*	0	0	0
61-00-00-63500	WATER SOFTENER PROGRAM	0	100	*500*	0	0	0
61-00-00-64000	LABORATORY SUPPLIES	9,171	13,754	*13,500*	7,954	10,700	11,400
61-00-00-64100	LAB CERTIFICATION EXP	0	0	*0*	0		
	TOTAL LAB SUPPLIES	***13,461***	***18,144***	***22,600***	***17,326***	***20,072***	***21,250***
MISCELLANEOUS EXPENSES							
61-00-00-65000	OTHER OPERATING SUPPLIES-KITCH	287	139	*500*	89	190	500
61-00-00-65500	MAINT OF OTHER PLANT	33	789	*500*	0	100	500
	TOTAL MISCELLANEOUS EXPENSES	***320***	***927***	***1,000***	***89***	***290***	***1,000***
MAINTENANCE							
61-00-00-93500	MAINT-LAB BLDG	21	152	*3,500*	377	510	8,500
61-00-00-93501	MAINT-HEADWORKS BLDG	43	601	*31,000*	34	50	36,000
61-00-00-93502	MAINT-DIGESTER & AER/TRANS BLD	0	24,522	*17,000*	0	1,300	17,000
61-00-00-93503	MAINT-PROCESS BLDG	0	3,223	*3,500*	242	325	6,600
61-00-00-93504	MAINT-EFFLUENT BLDG	0	0	*3,250*	0	0	8,250
61-00-00-93505	MAINT-POLE BARN BLDG	0	0	*1,500*	0	0	500
61-00-00-93506	MAINT-VEHICLE STORAGE BLDGS	0	797	*500*	34	70	500
61-00-00-93507	MAINT-DEWATERING-B/PRESS BLDG	36	651	*750*	68	100	750
61-00-00-93600	MAINT-LAB EQUIPMENT	1,414	1,235	*1,500*	381	510	750
61-00-00-93601	MAINT-HEADWORKS EQUIP	17,365	14,342	*17,500*	1,532	2,100	11,250
61-00-00-93602	MAINT-DIGESTERS EQUIP	15,417	218	*4,500*	500	670	1,300
61-00-00-93603	MAINT-PROCESS EQUIP	6,403	20,690	*8,000*	6,128	8,200	7,700
61-00-00-93604	MAINT-EFFLUENT EQUIP	86	7,172	*10,000*	9	7,400	10,000
61-00-00-93607	MAINT-DEWATERING-B/PRESS EQUIP	7,418	6,634	*8,500*	3,004	4,100	8,300
61-00-00-93700	MAINT-VEHICLES & EQUIP	5,674	10,857	*7,500*	3,854	5,200	7,000
61-00-00-93800	MAINT-LIFT STATIONS	33,874	18,062	*37,500*	23,172	34,100	37,700
61-00-00-93810	MAINT-MAINS	37,167	152,633	*154,400*	7,342	55,232	125,750
61-00-00-93820	MAINT-RECEIVING STATION	904	1,702	*1,800*	167	225	1,800
61-00-00-93830	MAINT-SEEPAGE CELLS/POND	7,284	5,363	*7,500*	4,262	7,362	7,700
61-00-00-93840	MAINT-CLARIFIER	1,882	72,718	*73,000*	332	450	1,000
61-00-00-93850	MAINT-OXIDATION DITCH	193	553	*9,500*	0	300	1,500
61-00-00-93900	MAINT-LATERALS	237	0	*500*	0	0	250
61-00-00-93910	MAINTENANCE-OTHER	1,263	1,622	*1,500*	1,110	1,450	1,500
	TOTAL MAINTENANCE	***136,681***	***343,746***	***404,200***	***52,548***	***129,654***	***301,600***
	TOTAL OPERATION & MAINTENANCE EXPENSES	***1,010,208***	***1,206,538***	***1,496,872***	***734,289***	***1,131,327***	***1,472,895***
	REVENUES OVER O&M EXPENSES	***1,163,968***	***1,208,821***	***813,103***	***1,014,433***	***1,219,910***	***918,017***

Lake Geneva Utility Commission Wastewater Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Ending* *12/31/2022*	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
CAPITAL OUTLAY							
61-00-00-58000	OUTLAY-EQUIPMENT	30,938	135,194	*956,000*	135,113	165,400	1,220,700
61-00-00-58100	OUTLAY-VEHICLES	0	0	*0*	0	0	0
61-00-00-58200	OUTLAY-BUILDINGS	0	0	*0*	0	0	0
61-00-00-58300	OUTLAY-LAND & IMPROVEMENTS	0	0	*0*	0	0	0
61-00-00-58400	OUTLAY-COLLECTION SYSTEM	8,590	0	*439,500*	0	8,960	104,000
61-00-00-58900	OUTLAY-MISCELLANEOUS	0	14,360	*0*	3,735	3,735	0
	TOTAL CAPITAL OUTLAY	***39,528***	***149,554***	***1,395,500***	***138,849***	***178,095***	***1,324,700***
	TOTAL UTILITY ANNUAL REVENUE	***2,174,177***	***2,415,359***	***2,309,975***	***1,748,722***	***2,351,237***	***2,390,912***
	TOTAL UTILITY ANNUAL EXPENSE	***1,049,736***	***1,356,092***	***2,892,372***	***873,138***	***1,309,422***	***2,797,595***
	TOTAL ANNUAL BALANCE	**1,124,440**	**1,059,267**	**-582,397**	**875,584**	***1,041,815***	***-406,683***
CASH TRANSFERS							
61-00-00-13220	TRANS IMPACT FEE RESERVE FUND *( ) = Deposit*	(169,715)	(172,102)	*(188,700)*	(162,255)	(218,650)	(226,750)
61-00-00-59000	TRANS EQUIPMENT REPLACEMENT FUND *( ) = Deposit*	(228,500)	0	*129,500*	(160,500)	(160,500)	(125,000)
61-00-00-59600	TRANS TO CAPITAL PROJECT FUND *( ) = Deposit*	(343,500)	(800,000)	*646,350*	(965,000)	(965,000)	765,000
	TOTAL TRANSFERS	***(741,715)***	***(972,102)***	***587,150***	***(1,287,755)***	***(1,344,150)***	***413,250***
	NET CHANGE IN CASH BALANCE	***382,725***	***87,165***	***4,753***	***(412,171)***	***(302,335)***	***6,567***
DEPRECIATION							
61-00-00-40300	DEPRECIATION EXPENSE	645,748	653,257	*0*	0	659,790	666,388
61-00-00-40302	DEPRECIATION EXPENSE-GHSD	11,072	11,072	*0*	0	11,072	11,072
	TOTAL DEPRECIATION	***656,820***	***664,329***	***0***	***0***	**670,862**	**677,460**

LAKE GENEVA UTILITY COMMISSION

FUND 62 - WATER UTILITY

Budget Overview

REVENUES	Actual 2020	Actual 2021	Budgeted 2022	Actual 9/30/2022	Estimated to Year End	Proposed 2023
INTEREST EARNED	9,816	1,881	3,275	13,176	34,800	61,200
CUSTOMER SALES	1,743,488	1,857,465	1,815,347	1,394,874	1,843,704	1,833,474
OTHER REVENUE	267,899	290,056	294,401	272,441	308,676	306,498
CAPITAL CONTRIBUTIONS	155,491	574,431	169,000	131,820	185,900	185,900
TOTAL REVENUES	**2,176,693**	**2,723,833**	**2,282,023**	**1,812,311**	**2,373,080**	**2,387,072**
EXPENSES						
TOTAL SOURCE OF SUPPLY - OPERATION	53,566	59,303	59,000	46,733	64,350	69,850
TOTAL SOURCE OF SUPPLY - MAINTENANCE	6,656	19,692	9,600	8,584	13,300	66,500
TOTAL PUMPING EXPENSE - OPERATION	71,475	73,157	74,350	50,774	76,520	83,500
TOTAL PUMPING EXPENSE - MAINTENANCE	6,482	51,440	25,700	3,052	22,035	28,450
TOTAL WATER TREATMENT - OPERATION	108,362	83,682	96,950	71,119	102,070	116,900
TOTAL WATER TREATMENT - MAINTENANCE	55,367	188,487	64,700	59,018	76,800	76,000
TOTAL TRANS. & DISTRIBUTION - OPERATION	32,557	37,101	47,800	31,624	45,200	63,900
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	551,184	209,811	254,350	224,674	258,044	194,150
TOTAL CUSTOMER ACCOUNTS	67,750	66,588	67,150	51,122	72,192	76,025
TOTAL ADMIN & GENERAL OPERATIONS	419,025	303,481	446,113	329,147	464,266	452,480
TOTAL OTHER EXPENSES	280,150	275,896	305,000	200,000	305,000	310,000
TOTAL OPERATION & MAINTENANCE EXPENSES	**1,652,574**	**1,368,638**	**1,450,713**	**1,075,848**	**1,499,777**	**1,537,755**
REVENUES OVER O&M EXPENSES	**524,120**	**1,355,195**	**831,310**	**736,463**	**873,303**	**849,317**
TOTAL CAPITAL OUTLAY	690,980	305,208	435,100	118,330	167,094	576,000
REVENUES OVER TOTAL EXPENSES	**-166,860**	**1,049,987**	**396,210**	**618,133**	**706,209**	**273,317**
TOTAL CASH TRANSFERS	196,271	-1,066,372	-390,000	-758,463	-801,400	-269,100
NET CHANGE IN CASH BALANCE	**29,410**	**-16,385**	**6,210**	**-140,330**	**-95,191**	**4,217**

Lake Geneva Utility Commission

Water Utility

		ACTUAL 12/31/2020	ACTUAL 12/31/2021	*Budget Thru 12/31/2022*	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
REVENUES							
62-00-00-41900	INTEREST EARNED	4,258	1,697	*2,275*	10,743	28,300	48,000
62-00-00-41910	LGIP IMPACT FEES INTEREST	2,939	184	*1,000*	2,433	6,500	13,200
62-00-00-43695	OTHER FEDERAL AIDS	2,619	0	*0*	0	0	0
62-00-00-46000	UNMETERED SALES-HYDRANTS	428	146	*0*	0	0	0
62-00-00-46010	UNMETERED SALES-RESIDENTIAL	0	1,142	*0*	3,023	5,900	7,600
62-00-00-46020	UNMETERED SALES-COMMERCIAL	3,541	13,822	*4,800*	6,541	7,700	5,700
62-00-00-46030	UNMETERED SALES-INDUSTRIAL	0	0	*0*	0	0	0
62-00-00-46040	UNMETERED SALES TO PUBLIC AUTH	0	0	*0*	0	0	0
62-00-00-46100	METERED SALES TO SERV CUSTOMRS	0	0	*0*	0	0	0
62-00-00-46110	METERED SALES-RESIDENTIAL	703,542	736,811	*720,800*	551,557	744,100	734,700
62-00-00-46111	METERED SALES RESIDENTIAL SUB	77,135	78,497	*77,200*	58,159	80,800	78,600
62-00-00-46112	METERED SALES-RES MULTI	128,604	131,385	*129,700*	92,674	126,700	128,800
62-00-00-46120	METERED SALES COMM CITY	279,178	293,081	*286,800*	219,487	283,300	281,500
62-00-00-46121	METERED SALES COMMERCIAL SUB	101,666	143,653	*131,000*	115,867	132,900	132,000
62-00-00-46130	METERED SALES INDUSTRIAL	35,796	36,402	*35,800*	25,150	34,100	34,900
62-00-00-46140	METERED SALES TO PUBLIC AUTH	80,454	84,299	*87,400*	64,740	87,700	87,500
62-00-00-46200	PRIVATE FIRE PROTECTION	66,864	67,187	*67,157*	50,747	67,600	68,125
62-00-00-46210	PRIVATE FIRE PROTECTION SUB	3,741	3,744	*3,744*	2,808	3,744	3,744
62-00-00-46300	PUBLIC FIRE PROTECTION	262,539	267,295	*270,946*	204,120	269,160	270,305
62-00-00-46400	OTHER SALES PUBLIC AUTHORITY	0	0	*0*	0	0	0
62-00-00-46500	OTHER WATER SALES	0	0	*0*	0	0	0
62-00-00-46600	SALES FOR RESALE	0	0	*0*	0	0	0
62-00-00-46700	INTERDEPARTMENTAL SALES	0	0	*0*	0	0	0
62-00-00-47000	FORFEITED DISCOUNTS	1,495	4,417	*4,150*	2,352	4,200	4,300
62-00-00-47100	MISCELLANEOUS SERVICE REV	0	0	*0*	0	0	0
62-00-00-47110	CASH SHORT & OVER	3	1	*0*	0	0	0
62-00-00-47200	RENTS FROM WATER PROPERTY	0	0	*0*	0	0	0
62-00-00-47210	POLICE DEPT POLE BLDG RENT	0	0	*0*	0	0	0
62-00-00-47220	VERIZON LEASE	27,748	29,136	*30,961*	30,961	30,961	32,509
62-00-00-47221	GENEVA ON LINE RENT	22,880	23,836	*26,062*	18,616	26,062	26,279
62-00-00-47222	T-MOBILE LEASE	41,944	43,622	*45,956*	45,956	45,956	48,254
62-00-00-47225	AT & T LEASE	60,062	61,972	*63,831*	66,456	66,456	68,819
62-00-00-47230	SPRINT RENT	50,943	53,490	*56,165*	56,165	56,165	58,412
62-00-00-47235	US CELLULAR LEASE	22,796	23,708	*24,976*	24,976	24,976	26,225
62-00-00-47240	GATEWAY LEASE	5,000	5,000	*5,000*	5,000	5,000	5,000
62-00-00-47300	INTERDEPARTMENTAL RENTS	0	0	*0*	0	0	0
62-00-00-47400	OTHER WATER REVENUE	35,027	44,874	*37,300*	21,958	48,900	36,700
62-00-00-49000	APPL. PRIOR YR APPROPRIATIONS	0	0	*0*	0	0	0
62-00-00-99000	CAP CNTRITNS-CITY DONATIONS	0	0	*0*	0	0	0
62-00-00-99005	CAP CONTRIBUTIONS-IMPACT FEES	153,790	197,730	*169,000*	131,820	185,900	185,900
62-00-00-99010	CAP CNTRBTNS-CUSTOMER	1,701	376,701	*0*	0	0	0
	TOTAL REVENUE	***2,176,693***	***2,723,833***	***2,282,023***	**1,812,311**	**2,373,080**	**2,387,072**

Lake Geneva Utility Commission Water Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	Budget Thru 12/31/2022	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
EXPENSES							
SOURCE OF SUPPLY - OPERATION							
62-00-00-60000	SUPERVISION & ENGINEERING	2,404	5,834	*5,200*	5,177	6,900	5,450
62-00-00-60100	LABOR & EXPENSES	15,663	12,218	*13,600*	7,285	9,900	14,400
62-00-00-60200	CHEMICALS	5,173	6,787	*6,700*	8,568	11,650	12,300
62-00-00-60300	MISC EXPENSES & UTILITY	30,325	34,464	*33,500*	25,703	35,900	37,700
	TOTAL SOURCE OF SUPPLY - OPERATION	***53,566***	***59,303***	***59,000***	***46,733***	***64,350***	**69,850**
SOURCE OF SUPPLY - MAINTENANCE							
62-00-00-61000	SUPERVISION & ENGINEERING	1,318	3,152	*2,300*	1,960	2,550	2,750
62-00-00-61100	STRUCTURE & IMPRVMT	1,624	85	*1,800*	638	850	1,400
62-00-00-61400	WELLS MAINTENANCE	3,714	16,454	*3,000*	5,987	9,900	60,000
62-00-00-61600	MAINS & VALVES-TO RESVR	0	0	*2,500*	0	0	2,350
	TOTAL SOURCE OF SUPPLY - MAINTENANCE	***6,656***	***19,692***	***9,600***	***8,584***	***13,300***	**66,500**
PUMPING EXPENSE - OPERATION							
62-00-00-62000	SUPERVISION & ENGINEERING	5,646	6,993	*6,800*	3,655	4,900	6,050
62-00-00-62100	FUEL PURCHASES (BIG BERTHA)	141	0	*250*	0	175	200
62-00-00-62300	PUMPING POWER PURCHASED	59,238	64,266	*62,500*	46,397	69,300	72,800
62-00-00-62400	PUMPING LABOR & EXPENSE	5,114	909	*3,500*	722	975	3,100
62-00-00-62600	MISCELLANEOUS EXPENSE	1,336	988	*1,300*	0	1,170	1,350
	TOTAL PUMPING EXPENSE - OPERATION	***71,475***	***73,157***	***74,350***	***50,774***	***76,520***	**83,500**
PUMPING EXPENSE - MAINTENANCE							
62-00-00-63000	SUPERVISION & ENGINEERING	2,208	4,384	*3,200*	2,920	3,700	3,200
62-00-00-63100	MAINTENANCE OF STRUCTURES	702	22	*2,000*	0	660	1,500
62-00-00-63300	MAINT PUMPING EQUIP	3,572	47,034	*20,500*	131	17,675	23,750
	TOTAL PUMPING EXPENSE - MAINTENANCE	***6,482***	***51,440***	***25,700***	***3,052***	***22,035***	**28,450**
WATER TREATMENT - OPERATION							
62-00-00-64000	SUPERVISION & ENGENEERING	30,286	18,497	*25,200*	10,425	14,300	22,900
62-00-00-64100	CHEMICALS	37,746	32,288	*35,200*	38,885	54,100	56,800
62-00-00-64200	LABOR & EXPENSES (LAB)	33,736	26,609	*31,950*	21,742	29,200	32,400
62-00-00-64300	MISC EXPENSE	6,593	6,288	*4,600*	67	4,470	4,800
	TOTAL WATER TREATMENT - OPERATION	***108,362***	***83,682***	***96,950***	***71,119***	***102,070***	**116,900**

Lake Geneva Utility Commission Water Utility		ACTUAL 12/31/2020	ACTUAL 12/31/2021	Budget Thru 12/31/2022	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
WATER TREATMENT - MAINTENANCE							
62-00-00-65000	SUPERVISION & ENGINEERING	6,002	12,193	*9,900*	7,794	10,400	10,600
62-00-00-65100	PLANT MAINTENANCE	1,538	7,296	*2,800*	1,056	1,200	2,700
62-00-00-65200	MAINT WATER TREATMENT EQUIP	47,828	168,999	*52,000*	50,168	65,200	62,700
	TOTAL WATER TREATMENT - MAINTENANCE	***55,367***	***188,487***	***64,700***	***59,018***	***76,800***	**76,000**
TRANSMISSION & DISTRIBUTION - OPERATION							
62-00-00-66000	OPERATIONS SUPERVISION	11,309	8,479	*11,800*	9,176	12,400	9,400
62-00-00-66100	MAINT OPS-STANDPIPES	10,106	11,679	*10,600*	8,160	10,700	24,000
62-00-00-66200	TRANS & DISTRIBUTION-FLUSHING	4,744	6,887	*4,950*	3,999	7,900	8,100
62-00-00-66300	METER EXPENSE	5,272	8,092	*18,650*	10,028	13,600	20,600
62-00-00-66400	CUSTOMER INSTALLATIONS EXP	0	0	*0*	0	0	0
62-00-00-66500	MISC EXPENSE LICENSE & TOOLS	1,125	1,965	*1,800*	261	600	1,800
	TOTAL TRANS. & DISTRIBUTION - OPERATION	***32,557***	***37,101***	***47,800***	***31,624***	***45,200***	**63,900**
TRANSMISSION & DISTRIBUTION - MAINTENANCE							
62-00-00-67000	MAINTENANCE SUPERVISION	5,272	5,598	*5,300*	7,490	9,700	10,400
62-00-00-67100	STRUCTURE & IMPROVEMENTS	36	0	*150*	44	70	150
62-00-00-67200	RESERVOIR & STANDPIPES	457,734	26,509	*22,000*	12,294	20,900	23,200
62-00-00-67300	MAINT OF MAINS & VALVES	27,544	107,662	*85,000*	76,684	90,784	85,000
62-00-00-67500	MAINT SERVICES & CURB BOX	53,443	61,202	*60,000*	41,715	47,700	60,000
62-00-00-67600	MAINT OF METERS	1,885	782	*6,900*	2,881	3,840	6,400
62-00-00-67700	MAINT OF HYDRANTS	4,838	2,635	*73,500*	74,285	84,450	7,500
62-00-00-67800	MAINT FOUNTAINS & MISC PLANT	432	5,423	*1,500*	9,282	600	1,500
	TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	***551,184***	***209,811***	***254,350***	***224,674***	***258,044***	**194,150**
CUSTOMER ACCOUNTS							
62-00-00-90100	SUPERVISION	14,669	14,921	*15,975*	11,937	16,400	17,050
62-00-00-90200	METER READING EXPENSE	6,434	5,094	*3,650*	406	2,750	2,400
62-00-00-90300	RECORDS & COLLECTION EXPENSE	20,445	19,890	*19,500*	17,967	25,092	26,400
62-00-00-90400	UNCOLLECTABLE ACCOUNTS	58	90	*75*	36	50	75
62-00-00-90500	MISC CUSTOMER A/CS EXP	0	0	*0*	0	0	0
62-00-00-90600	CUSTOMER SERVICE & INFORMATION	26,144	26,593	*27,950*	20,776	27,900	30,100
	TOTAL CUSTOMER ACCOUNTS	***67,750***	***66,588***	***67,150***	***51,122***	***72,192***	**76,025**

Lake Geneva Utility Commission	Water Utility	ACTUAL 12/31/2020	ACTUAL 12/31/2021	Budget Thru 12/31/2022	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
ADMIN & GENERAL OPERATIONS							
62-00-00-92000	ADMIN & GENERAL SALARIES	24,281	24,776	*26,100*	17,739	23,600	25,900
62-00-00-92001	DIRECTOR'S SALARY EXPENSE	45,143	45,956	*47,794*	36,764	49,090	53,565
62-00-00-92100	OFFICE SUPPLIES & EXPENSE	17,448	16,229	*17,500*	19,447	25,200	18,400
62-00-00-92300	OUTSIDE SERVICES EMPLOYED	76,000	18,571	*49,500*	44,314	68,387	46,000
62-00-00-92400	PROPERTY/LIAB/WC INSURANCE	29,258	29,479	*31,600*	14,982	31,400	31,500
62-00-00-92500	INJURIES & DAMAGE	0	0	*0*	0	0	0
62-00-00-92600	EMPLOYEE PENSIONS & BENEFITS	1,609	-67,218	*29,675*	2,775	3,700	2,275
62-00-00-92601	COMP TIME WATER	-224	2,514	*0*	4,319	6,700	6,500
62-00-00-92605	PAID TIME OFF	20,900	24,907	*28,559*	21,717	28,413	32,550
62-00-00-40800	SS TAX EXPENSE	30,877	32,599	*35,550*	25,033	33,700	39,090
62-00-00-92610	HEALTH INSURANCE EXPENSE	91,425	92,709	*105,828*	83,160	111,000	111,900
62-00-00-92620	DENTAL INSURANCE EXPENSE	4,405	5,227	*6,780*	5,038	6,750	6,900
62-00-00-92625	LONG TERM DISABILITY	1,528	1,568	*1,525*	1,167	1,555	1,640
62-00-00-92630	LIFE INSURANCE EXPENSE	1,371	1,510	*910*	807	1,080	1,110
62-00-00-92635	VISION INSURANCE EXPENSE	0	268	*0*	220	295	300
62-00-00-92640	PENSION EXPENSE	32,511	28,986	*29,675*	21,311	28,400	33,300
62-00-00-92645	PENSION EXPENSE-GASB 68 ADJ	0	0	*0*	0	0	0
62-00-00-92660	BEREAVEMENT EXPENSE	0	0	*0*	0	0	0
62-00-00-92670	FAMILY MEDICAL LEAVE	7,450	2,922	*0*	0	0	0
62-00-00-92680	ON CALL EXPENSE	2,454	2,550	*2,650*	2,000	3,200	5,200
62-00-00-92690	WORKERS COMP WAGES PAID/REIMB	0	2,906	*0*	0	0	0
62-00-00-92700	VACATION PAY	0	0	*0*	0	0	0
62-00-00-92701	HOLIDAY PAY	9,699	11,598	*11,967*	6,540	12,910	13,050
62-00-00-92702	PERSONAL DAY P/R EXPENSE	0	0	*0*	0	0	0
62-00-00-92703	OPEB-ANNUAL CONTRIB	0	0	*0*	0	0	0
62-00-00-92800	REGULATORY COMMISSION EXPENSE	2,109	0	*2,500*	0	2,496	2,600
62-00-00-92900	DUPLICATE CHARGES-CREDIT	0	0	*0*	0	0	0
62-00-00-93000	MISCELLANEOUS GENERAL EXP	2,020	4,698	*3,500*	2,994	3,990	3,700
62-00-00-93001	PRIOR PERIOD ADJUSTMENT	0	0	*0*	0	0	0
62-00-00-93100	ADMIN & GENERAL RENTS	0	0	*0*	0	0	0
62-00-00-93200	MAINTENANCE OF GENERAL PLANT	8,951	9,852	*6,500*	12,263	13,600	7,700
62-00-00-93300	TRANSPORTATION EXPENSE	9,811	10,876	*8,000*	6,558	8,800	9,300
	TOTAL ADMIN & GENERAL OPERATIONS	***419,025***	***303,481***	***446,113***	***329,147***	***464,266***	**452,480**
OTHER EXPENSES							
62-00-00-42710	INTEREST EXPENSE-OTHER	0	0	*0*	0	0	0
62-00-00-40801	PROPERTY TAX EQUIVALENT	290,079	285,640	*305,000*	200,000	305,000	310,000
62-00-00-40802	RECORD TAX EQUIVALENT	-9,929	-9,744	*0*	0	0	0
	TOTAL OTHER EXPENSES	***280,150***	***275,896***	***305,000***	***200,000***	***305,000***	**310,000**
	TOTAL OPERATION & MAINTENANCE EXPENSES	***1,652,574***	***1,368,638***	***1,450,713***	***1,075,848***	***1,499,777***	**1,537,755**
	REVENUES OVER O&M EXPENSES	***524,120***	***1,355,195***	***831,310***	***736,463***	***873,303***	**849,317**

Lake Geneva Utility Commission	Water Utility	ACTUAL 12/31/2020	ACTUAL 12/31/2021	Budget Thru 12/31/2022	Actual Thru 9/30/2022	Estimated Year End	Proposed 2023
CAPITAL OUTLAY							
62-00-00-10700	OUTLAY - EQUIPMENT	133,344	0	6,500	32,000	32,000	6,500
62-00-00-10700	OUTLAY - VEHICLES	729	0	0	0	0	0
62-00-00-10700	OUTLAY - BUILDINGS	0	30,149	135,000	41,000	79,000	80,000
62-00-00-10700	OUTLAY - PUMPING EQUIPMENT	0	0	0	0	0	0
62-00-00-10700	OUTLAY - TREATMENT EQUIPMENT	6,367	813	0	0	0	0
62-00-00-10700	OUTLAY - MAINS	4,554	215,586	225,000	3,494	9,894	355,000
62-00-00-15000	MATERIAL-SUPPLIES	2,357	2,341	0	6,192	3,700	0
62-00-00-10700	OUTLAY - WATER TOWERS	483,645	0	0	0	0	0
62-00-00-34600	METERS	38,241	39,320	68,600	35,643	42,500	134,500
62-00-00-10700	OUTLAY - MISCELLANEOUS	21,743	17,000	0	0	0	0
	TOTAL CAPITAL OUTLAY	***690,980***	***305,208***	***435,100***	***118,330***	***167,094***	**576,000**
	TOTAL UTILITY ANNUAL REVENUE	***2,176,693***	***2,723,833***	***2,282,023***	***1,812,311***	***2,373,080***	**2,387,072**
	TOTAL UTILITY ANNUAL EXPENSE	***2,343,554***	***1,673,846***	***1,885,813***	***1,194,178***	***1,666,871***	***2,113,755***
	TOTAL BALANCE	***-166,860***	***1,049,987***	***396,210***	***618,133***	***706,209***	***273,317***
CASH TRANSFERS							
	TRANS IMPACT FEE RESERVE FUND *( ) = Deposit*	346,271	(155,664)	*(170,000)*	(149,463)	(192,400)	(199,100)
	TRANS EQUIPMENT REPLACEMENT FUND *( ) = Deposit*	0	(170,266)	*(50,000)*	(244,000)	(244,000)	(70,000)
	TRANS TO CAPITAL PROJECT FUND *( ) = Deposit*	(150,000)	(740,442)	*(170,000)*	(365,000)	(365,000)	0
	TOTAL TRANSFERS	***196,271***	***(1,066,372)***	***(390,000)***	***(758,463)***	***(801,400)***	**(269,100)**
	NET CHANGE IN CASH BALANCE	**29,410**	**(16,385)**	**6,210**	**(140,330)**	**(95,191)**	**4,217**
DEPRECIATION							
62-00-00-40300	DEPRECIATION EXPENSE	255,766	254,178	*0*	0	0	0
62-00-00-40301	DEPRECIATION EXP-GOLF HILLS	5,951	5,951	*0*	0	0	0
62-00-00-40302	DEPRECIATION EXP-CONTRIBUTED	151,671	157,283	*0*	0	0	0
	TOTAL DEPRECIATION	**413,387**	**417,412**	***0***	***0***	***0***	**0**