



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA AVIAN COMMITTEE
TUESDAY, NOVEMBER 1, 2022 - 2:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2C

Members:

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ,
and Cindy Yager- Alderperson

AGENDA

1. Call to Order
2. Roll Call
3. Approval of the minutes of October 11, 2022
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Bird City Application
6. Next Meeting Date & Time
7. Future Agenda Items
8. **Adjournment**

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

City of Lake Geneva
626 Geneva St, Lake Geneva, WI 53147

AVIAN COMMITTEE TUESDAY, OCTOBER 11, 2022
6:00 P.M. CITY HALL
CONFERENCE ROOM 2A

Minutes

- 1) Chair Sarah McConnell called the meeting to order at 6:04 pm
- 2) Roll Call: Committee Members present: Sarah McConnell, Karen Gallo, Carol Zimmermann, and Cindy Yager- Alderperson. Excused: Jill Rodriguez, Beverly Leonard, Kelley Happ
- 3) Approval of the minutes from September 13, 2022 - moved by Carol Zimmermann, seconded by Alderperson Cindy Yager. No discussion. Approved unanimously
- 4) Comments from the public: No member of the public were in attendance
- 5) Avian Committee Financial/Budget Reports and Updates/Budget Draft. Sarah McConnell and Carol Zimmermann reported that they presented the budget to the Finance, License, and Regulation Committee on Thursday, September 22 and indicated that there were no major questions or issues raised by the FLR Committee members. Alderperson Yager indicated that she would update the Avian Committee when the FLR and Council made final decisions on the budget requests.
- 6) Bird City Application: The Bird City Application was noted as a critical part of the mission of the Avian Committee and one that takes time to complete completely and correctly. In order to edit, write, and document that six separate sections (plus front matter and documentation) the committee decided to have a special meeting of the Committee as a work session to work on the application as a group. Alderperson Yager will work on scheduling the meeting, reserving Conference Room 2A, and giving the clerk this information so as to comply with open meetings requirements. Subject to confirmation, that meeting is planned for:
Tuesday, November 1, 2023
Conference Room 2A
2:00 to 5:00 pm
All members should bring a laptop or tablet.
- 7) Updates on City Projects: South Street Trail and Weed Ordinance: Alderperson Yager will forward copies of the Weed Ordinance to the Committee members. She will also take a look at the Bird City Application sections that may be updated due to action by the Council or other City Committees or departments.
- 8) Update on grants and potential grants: No grant task leaders were present, so the Committee tabled this update and will move this to the next meeting agenda.
- 9) The Parade of Trees at Geneva Lake Museum: Sarah McConnell showed pictures of white origami birds that the Committee agreed would be excellent for an Avian-themed tree at the Museum event. McConnell will continue to work on the ornaments. Karen Gallo will look into possible bases for the tree.
- 10) Purple Martin update: Both Karen Gallo and Sarah McConnell noted that the nest boxes this year were particularly challenging to clean and that some of the nest boxes are in poor repair. A discussion about purchasing replacement nest boxes will be taken up at the next meeting.
- 11) Learn to Soar Update - Story Book Trail: Carol Zimmermann reported that planning for the winter semester and the next storybook will be coming up in the next month. She asked that the Committee focus on the grant applications to obtain needed funds for upgrading the trail signs. She also asked the Committee to think about the layout of the trail for 2023. The current trail contains a section that is steep and difficult for younger children, or those with mobility impairment to trek.

12) 2022 Calendar/Project review and update: The three major priorities for the remainder of 2022 are:

- The Bird City Application (including a resolution voted on by City Council in December)
- The grant application for the upgrading of the Storybook Trail and
- The Avian Tree at the Geneva Lake Museum's Festival of Trees

Carol Zimmermann also requested that the Committee use the January meeting as a planning session for the work in 2023.

13) Next Meeting Date and Time – and Agenda Items

(two meetings – Special Bird City Application Work Session and the Regular November Avian Committee meeting)

Special Meeting: Bird City Application Work Session

Tuesday, November 1, 2022

Conference Room 2A

2:00 to 5:00 pm

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of the minutes from October 12, 2022
4. Comments from the Public
5. Work on the Bird City application
6. Adjourn

Avian Committee Meeting

Tuesday, November 8, 2022

6 pm

Conference Room 2A

AGENDA:

1. Call to Order
2. Roll Call
3. Approval of the minutes from November 1, 2022
4. Comments from the Public
5. Avian Committee Financial and Budget Reports
6. Bird City Application status update
7. Updates on City Projects (if not covered in the application update)
8. Update on grants and potential grants
9. Avian Tree at the Geneva Lake Museum's Parade of Trees
10. Purple Martin updates
11. Learning to Soar – Storybook Trail Update
12. 2022 Calendar update – schedule planning meeting for 2023
13. Next Meeting Date and Time
14. Future Agenda Items
15. Adjourn

14) Adjourn: At 7:05 Carol Zimmermann moved to adjourn, seconded by Karen Gallo. Approved unanimously.

Respectfully submitted by Carol Zimmermann for Secretary Kelley Happ