

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, FEBRUARY 14, 2022- 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:00 p.m.

Aldersperson Flower led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, Straube, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements

Clerk Kropf announced that the Spring Primary Election will be held on tomorrow, February 15, 2022 at the Lake Geneva City Hall. The polls will be open at 7:00 a.m. to 8:00 p.m.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

None

Approve the Regular Council Minutes of January 24, 2022 as prepared and distributed

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 8-0.

CONSENT AGENDA– Recommended by Finance, Licensing and Regulation on February 1, 2022. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Tier II Event Permit filed by The Lake Geneva Regional News for the event of the 2nd Annual Bacon Fest to be held May 14, 2022 and May 15, 2022 located in Flat Iron Park

-Temporary Class “B”/ “Class B” Retailer’s License filed by the Walworth County Food & Diaper Bank for the event of Bacon Fest to be held May 14, 2022 and May 15, 2022 located in Flat Iron Park

-Temporary Operator License filed by John Hughes for the event of Bacon fest to be held on May 14, 2022 and May 15, 2022 located in Flat Iron Park

Motion by Dunn to approve the consent agenda, second by Flower. No discussion. Motion carried 8-0.

Items removed from the Consent Agenda

None

First Reading of Ordinance 22-01 an ordinance repealing Section 2-183, Residency Requirement, Division 6, Administrator, Article III, Officers and Employees, Chapter 2, Administration, of the City of Lake Geneva Municipal Code; as it relates to the residency requirement for the City of Lake Geneva City Administrator

Mayor Klein offered Ordinance 22-01 as a first reading.

Motion by Hedlund to suspend the rules and have a second reading, second by Howell. Motion carried 8-0.

Mayor Klein offered Ordinance 22-01 as second reading.

Motion by Howell to approve Ordinance 22-01, second by Hedlund. The City could require first responders to live within a certain amount of miles, but that applies mostly to Police and Fire. Motion carried 8-0.

Recommendation of the Finance, Licensing, and Regulation Committee of February 1, 2022- Ald. Howell

Discussion/Action regarding **Resolution 22-R06** a resolution approving the assigned fund balance for the Avian Committee donations account as of December 31, 2021

Motion by Howell to approve, second by Flower. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R07** a resolution approving the assigned fund balance for the Historic Preservation Committee donations account as of December 31, 2021

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R08** a resolution approving the assigned fund balance for the Parks Committee donations account as of December 31, 2021

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R09** a resolution approving the Pay Scale Grades and Pay Scales for Part-time Non-Represented employees effective January 1, 2022

Motion by Howell to approve, second by Fesenmaier. Hedlund noted that this is before the Council solely as a house keeping item as one job was inadvertently left off item. Motion carried 7-1, with Flower voting no.

Discussion/Action regarding **Resolution 22-R10** a resolution approving the Pay Scale Grades and Pay Scales for Full-time Non-Represented employees effective January 1, 2022

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R11** a resolution authorizing the amended 2022 Library Operating Budget as approved by the Library board

Motion by Howell to approve, second by Halverson. No discussion. Motion carried 8-0.

Discussion/Action regarding Pay Request #4 filed by Selzer-Ornst for work completed on the Library Renovation Project in an amount not to exceed \$66,509.98

Motion by Howell to approve, second by Halverson. Finance Director Hall explained that the company had not yet submitted pay request #3. Motion carried on a roll call vote 8-0.

Discussion/Action regarding Change Order #3 filed by Wolf Paving Co, Inc for a completion date extension for the 2021 Street Improvement Project

Motion by Howell to approve, second by Flower. Finance Director Hall stated that this change order will cause the budget line item to be over budget, but that there are additional funds available to help cover that cost. Motion carried 8-0.

Discussion/Action regarding Pay Request #3 filed by Wolf Paving Co, Inc for the 2021 Street Improvement project in an amount not to exceed \$175,751.50

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried on a roll call vote 8-0.

Discussion/Action regarding the bid award for the 2022 Crack Filling & Sealing Project to Fahrner Asphalt

Motion by Howell to approve, second by Flower. No discussion. Motion carried 8-0.

Discussion/Action regarding approval of the Lexipol Agreement for use of Subscription Material

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding renaming Four Season Nature Preserve to Mary Koutsky Four Seasons Nature Preserve

Motion by Howell to approve, second by Flower. Fesenmaier stated that Mary Koutsky worked in that park for many years with children. The Park Board and the Finance Committee had approved the name change; she

asked that a new sign purchase be discussed at the next Finance meeting. Flower added that there were discussions about moving that sign closer to the road for visibility. Motion carried 8-0.

Discussion/Action regarding the draft of the Request for Qualifications for Engineering Services

Motion by Hedlund to continue until the Finance Committee can make a recommendation, second by Howell. City Administrator Nord explained that the draft RFQ does have the updates from the staff involved. This was not given a recommendation at the Finance Committee.

Hedlund and Howell withdrew their motion.

Motion by Flower to approve, second by Fesenmaier. Motion carried on a roll call vote 8-0.

Discussion/Acceptance of February 1, 2022 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: 1) Firefighter's Association Side Letter of Agreement

Motion by Hedlund to convene the Council into Closed Session to include the City Attorney, City Administrator, Finance Director, and City Clerk, second by Yunker. No discussion. Motion carried on a roll call vote 8-0. The Council convened into Closed Session at 6:27 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Halverson to reconvene the Council into Open Session, second by Straube. No discussion. Motion carried on a roll call vote 8-0. The Council reconvened into Open Session at 6:36 p.m.

Motion by Hedlund to approve the Firefighter's Association Side Letter of Agreement, second by Yunker. Motion carried 8-0.

Adjournment

Motion by Howell to adjourn, second by Yunker. Motion carried 8-0. The meeting adjourned at 6:37 p.m.