City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL
MONDAY, MARCH 14, 2022- 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:
Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)
   Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order

2. Pledge of Allegiance – Alderperson Halverson

3. Roll Call

4. Awards, Presentations, Proclamations, and Announcements

- **a.** Certificate of Recognition of Daniel T. Derrick

5. Re-consider business from previous meeting

6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

7. Acknowledgement of Correspondence

8. Approve the Regular Council Minutes of February 28, 2022 as prepared and distributed

9. **CONSENT AGENDA–** *Recommended by Finance, Licensing and Regulation on March 1, 2022***.** Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

- **a.** Tier II Event Permit Application filed by the Lake Geneva Jaycees for the event of Venetian Fest to take place August 17, 2022 through August 21, 2022 located in Flat Iron Park, Seminary Park, and Library Park; park reservation permit is for August 15, 2022 through August 22, 2022 for setup and tear down

- **b.** Temporary Class "B"/ "Class B" Retailer's License filed by the Lake Geneva Jaycees for the event of Venetian Fest located in the Flat Iron Parking Lot; license term for August 15, 2022 through August 22, 2022

10. Items removed from the Consent Agenda

11. Recommendation of the Finance, Licensing, and Regulation Committee of March 1, 2022- Ald. Howell

- **a.** Discussion/Action regarding **Resolution 22-R19** a resolution adopting 2021 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund

- **b.** Discussion/Action regarding disallowance of claim filed by Brian Scott for alleged damage caused to the claimant's boat after it broke free from its docking buoy on September 16, 2021, pursuant to Wis. Stat. 893.80(1g)

- **c.** Discussion/Acceptance of March 1, 2022 Finance, Licensing, and Regulation Committee Payment Approval Reports

12. Mayoral Appointments

- **a.** Confirming the appointments of the Cemetery Board for the following:
  - Alderperson Fesenmaier; term to expire May 1, 2023
  - Mary Sibbing; term to expire May 1, 2023
  - Patrick Quinn; term to expire May 1, 2023
  - Terry Krohn; term to expire May 1, 2024
  - Ruth Ann Monico; term to expire May 1, 2024

- **b.** Confirming the appointment of James Marquardt to the Plan Commission with a term to expire May 1, 2024

13. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding:
1) White River Holdings Claim

14. Motion to return to open session pursuant to Wisconsin Statues 19.85 (2) and take action on any items discussed in closed session

15. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA

Certificate of Recognition

WHEREAS, Daniel T. Derrick began his service with the Lake Geneva Fire Department on January 4, 1972 and will be recognized for 50 years with the department on January 4, 2022, and

WHEREAS, he is a second generation firefighter, starting with the department under the command of his father Chief Tom Derrick. He served the community with his family members including: wife Sandy, Fire Bells Auxiliary; son Ryan, LGFD Captain; brother Steve, LGFD firefighter; son Dan, Lake Geneva Police Department Sergeant; grandson Bill, (future chief!), and

WHEREAS, he has held ranks of: Firefighter, EMT, Lieutenant, Captain, Assistant Chief, Deputy Chief. And provided 50 years of dedicated service while working full time as a funeral director for Derrick Funeral Home and Cremation Services, and

WHEREAS, he is known as a leader in the community through participation in Rotary, Kiwanis, St. Francis Catholic Church, and other civic organizations.
And has acted as a mentor, coach, and role model to many firefighters and EMT's throughout his 50 years, and

WHEREAS, Daniel always had the support of his family as he faithfully responded to emergencies, often missing holidays and family events; while always
demonstrating courage, leadership, and dedication as he used his skill and energy to save lives, protect property, and make the community safe.

NOW, THEREFORE, I, Charlene Klein, Mayor of the City of Lake Geneva, do hereby present this Certificate of Recognition to **Daniel T. Derrick** to acknowledge his 50 years of service and dedication to the Fire Department, Citizens, and Guests of the City of Lake Geneva.

Dated this 14th day of March, 2022.

____

Charlene Klein, Mayor

____

Lana Kropf, City Clerk

<u>City of Lake Geneva Regular Common Council Minutes</u>
<u>Monday, February 28, 2022- 6:00 p.m.</u>
<u>Lake Geneva City Hall; Council Chambers (Main Level)</u>

<u>**Members:**</u> Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Council President Hedlund called the meeting to order at 6:05 p.m.

<u>Pledge of Allegiance</u>
Alderperson Straube led the Council in the Pledge of Allegiance.

Hedlund announced that he will be conducting the meeting in the absence of the Mayor, but will still be voting as a member of the Council.

Roll Call
<u>Present:</u> Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, Straube, and Yunker
<u>Absent:</u>

<u>Awards, Presentations, Proclamations, and Announcements</u>
None

<u>Re-consider business from previous meeting</u>
None

<u>Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes</u>
None

<u>Acknowledgement of Correspondence</u>
None

<u>Approve the Regular Council Minutes of February 14, 2022 as prepared and distributed</u>
Motion by Yunker to approve, second by Fesenmaier. No discussion. Motion carried 8-0.

<u>**CONSENT AGENDA–** *Recommended by Finance, Licensing and Regulation on February 16, 2022*. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.</u>

-Agent Change for Aldi Inc d/b/a Aldi #56, to James Bunker
-Request for Waiver of Parking Fees for the event of Beachside Authorfest to take place on July 9, 2022 in Library Park

Motion by Yunker to approve the consent agenda, second by Straube. Halverson noted that the fees are being waived as the Library is hosting the event. Motion carried 8-0.

Items removed from the Consent Agenda
None

Recommendation of the Finance, Licensing, and Regulation Committee of February 16, 2022- Ald. Howell

Discussion/Action regarding an Original Class "B" Fermented Malt Beverage and Class "C" Wine License applications filed by Geneva Tap House LLC d/b/a Geneva Tap House, Heidi McGraw, Agent, located at 252 Broad St
Motion by Howell to approve, second by Halverson. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R12** a resolution approving the assigned fund balance for the First Responders donations account as of December 31, 2021
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R13** a resolution approving the assigned fund balances for the Fire Department accounts as of December 31, 2021
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R14** a resolution approving the assigned fund balance for the Police Department accounts as of December 31, 2021
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R15** a resolution approving the assigned fund balance for the Fire Dues account as of December 31, 2021
Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R16** a resolution authorizing carryover of Capital Projects and Equipment Replacement Funds budgets from 2021 to 2022
Motion by Howell to approve, second by Halverson. Finance Director Hall stated that some of highlighted items were already carried over in the 2022 budget process, but that additional projects were identified for carryover. Hall explained that the leaf vac truck listed is the one for the Public Works Department, not the Cemetery. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R17** a resolution adopting a 2021 year-end budget amendment authorizing the re-allocation of funds in the 2021 budgets for certain revenues and expenditures exceeding their 2021 budgets
Motion by Howell to approve, second by Yunker. Hall explained that the City was able to collect room tax with the percentage increase from 5% to 8%. She added that more municipal court fines were collected and building permit revenue came in higher than anticipated. Hall explained that if any department is over budget then this is needed to adjust those numbers. She added that the City will have surplus funds and that a discussion will need to had to determine how to spend that money. Some of that money will be used towards the wages of the newly created positions within the City and the police union wages will need to be ironed out. Motion carried 8-0.

Discussion/Action regarding **Resolution 22-R18** a resolution authorizing carryover of General Fund and Lakefront Fund budget amounts from 2021 to 2022
Motion by Howell to approve, second by Yunker. Finance Director Hall explained that this is the carryover requested by each department, if they requested it. Motion carried 8-0.

Discussion/Action regarding Pay Request #3 filed by Selzer-Ornst for the Library Renovation Project in an amount not to exceed $166,928.77
Motion by Howell to approve, second by Halverson. Finance Director Hall noted that pay request #4 was previously approved and that prior to this pay request #3 was never received. Motion carried 8-0.

Discussion/Action regarding Pay Request #5 filed by Selzer-Ornst for the Library Renovation Project in an amount not to exceed $238,130.73
Motion by Halverson to approve, second by Howell. Finance Director Hall noted that the project is close to completion and is under budget. Motion carried 8-0.

Discussion/Action regarding an agreement with Innovation Design for Disc Golf Park Tee Markers to be paid for through advertisement/sponsorship ***(Finance, Licensing, and Regulation Committee recommended denial on February 16, 2022)***
Motion by Howell to deny, second by Fesenmaier. Howell explained that the contract language was vague and problematic. Howell added that the contract would have the City responsible for replacing and installing the signs. Motion carried 8-0.

Discussion/Acceptance of February 16, 2022 Finance, Licensing, and Regulation Committee Payment Approval Reports
Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **1) Lindberg Excessive Tax Claim 2) Kukla water service claim**
Motion by Hedlund to convene the Council into Closed Session to include the City Administrator, City Clerk, Finance Director, City Attorney, and Utility Director, second by Howell. Motion carried 8-0 on a roll call vote. The Council convened into Closed Session at 6:27 p.m.

Motion to return to open session pursuant to Wisconsin Statues 19.85 (2) and take action on any items discussed in closed session
Motion by Howell to reconvene the Council into Open Session, second by Flower. Motion carried 8-0 on a roll call vote. The Council reconvened into Open Session at 6:37 p.m.

Motion by Flower to deny the Lindberg Excessive Tax Claim, second by Howell. No discussion. Motion carried 8-0.

Motion by Flower to deny the Kukla Water Service Claim, second by Halverson. No discussion. Motion carried 8-0.

Adjournment
Motion by Flower to adjourn, second by Straube. Motion carried 8-0. The meeting adjourned at 6:38 p.m.

CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted
AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: RYAN LASCH

Name of Event Organizer/Producer: LAKE GENEVA JAYCEES

Production Company/Organization: LAKE GENEVA JAYCEES FEIN #: 39-1230293

Street Address: PO BOX 411

City: LAKE GENEVA State: WI Zip code: 53145

[redacted]

Are you a □ **For-Profit** OR ■ **Non-Profit Organization** 501(c) 4

EIN # (Tax Exempt Number): ______

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

□ **Public Assembly Permit-** ***Non-Profit: No Charge; Otherwise: $60.00 per day Fee***
(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

□ **Block Parties or use of Gazebo for 1 Hour Photo Ops:** **** Non-profit: No Charge; Otherwise: $75.00 Fee***
Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

□ **Tier 1 Events:** ****Non-Profit: No Charge; Otherwise: $250.00 Fee for an event up to seven days; additional $50.00 per day thereafter***
(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

■ **Tier 2 Events:** ****Non-Profit: No Charge; Otherwise: $500.00 Fee for an event up to seven days; additional $100.00 per day thereafter***
(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: *Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.*

1.Title of Event: VENETIAN FEST

2.Date(s) of Event: EVENT AUGUST 17TH-21ST. PERMIT AUGUST 15TH - 22ND

3.Location(s) of Event: FLAT IRON PARK, SEMINARY PARK, LIBRARY PARK

4.Hours: 6AM AUGUST 15TH THROUGH 11:59 AUGUST 22ND.

Note: Start Time & End Time

5. Event Chair/Contact Person: RYAN LASCH Phone: [redacted]

6. Day of Event Contact Name: RYAN LASCH Phone:

7. Is the event open to the public? Yes

8. Will you charge an admission fee? No

9. Estimated Attendance Number: 20,000

10. Basis for estimate: PREVIOUS YEARS NUMBERS

11. Will you be setting up a tent? Yes

If yes, list the location, size, Rental Company, and proof of completion of locates.

TWO TENTS IN FLAT IRON PARKING LOT. 30X80 AND 20X30. 15X15 TENT IN FLAT IRON PARK PROVIDED FOR OTHER NON PROFIT FOOD BOOTHS BY RENTAL CO. THE RENTAL CO IS EXPECTED TO BE STEP IT UP RENTAL

12. Will there be any animals? No

If yes, what type and how many:

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

REFER TO ATTACHED SHEET.

15. Description of plan for providing event security (if applicable):

REFER TO ATTACHED SHEET

16. Will there be fireworks or pyrotechnics at your event? Yes

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine? Yes

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise? Yes

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes

Continue to next page...

Section III- STREET USE

□ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

□ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of $500,000 per occurrence for bodily injury and property damage limits of $250,000 per occurrence.

□ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. **Description of portion(s) of road(s) to be used:**
Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works
REFER TO ATTACHED SHEET

2. **Will any parking stalls be used or blocked during the event?** Yes
Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: AUGUST 16TH - 22ND

Total Number of Parking Stalls being Requested: REFER TO ATTACHED SHEET

Parking Stall Number(s) and Location: ______

3. **Description of Signage to be used during event:** ______

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. **Anticipated Services**
Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

□ **Electricity**; Explain: FLAT IRON AND SEMINARY FOR THE 15TH - 22ND. LIBRARY PARK 20-21ST

□ **Water;** Explain: METER BY STREET DEPT FOR CARNIVAL AND HYDRANT BY BRUNK PAVILION

□ **Traffic Control;** Explain: SUNDAY BY BOAT LAUNCH FOR SKI SHOW. SAT MORNING AND SUNDAY AFTERNOON FOR CRAFTFAIR SETUP AND CLEANUP

□ **Police Services;** Explain: GENERAL PATROL,BARRACADES, CLEARING THE BEACH SUNDAY, CLEARING THE BEACH HOUSE

□ **Fire/EMS Services;** Explain: FIREWORKS LOADING AND UNLOADING. EMS TENT NEAR THE BRUNK PAVILION

□ **Other;** Explain: STREET DEPT. DELIVERY OF CONCRETE BLOCKS, CLOSE WRIGLEY

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: ____________________

Credit Card #:____________________

Expiration Date: ____/______ **CVV#:**__________

Billing Address:____________________

City, State, Zip Code:____________________

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Ryan Sorl **Date:** 12-23-21

Park Board Members and Lake Geneva City Council:

Event Information

13. The Lake Geneva Jaycees respectively request the use of Flat Iron, Seminary and Library Park for the 2022 Venetian Festival. Flat Iron and Seminary Parks are needed August 16th – August22th with the festival running the 17th – 21ST . Library Park would be needed August 21ST and 22ND . Activities in the parks will be consistent with previous years. Flat Iron Park will include a carnival, food booths sponsored by local civic organizations, main stage area, and beer garden. Seminary Park will include kiddie and youth rides/games. Library Park will be used on Saturday and Sunday for the annual Arts and Craft Fair, as well as the Jaycee Brat Stand. On Sunday night of the festival, a waterski show will take place along the beach followed by a lighted boat parade and a fireworks display.

14. The refuse collection for the event is handled jointly by the Jaycees and the carnival company through the use of garbage cans throughout the carnival area, food booth, and beer garden. There will be two dumpsters on the grounds during the festival, which the Jaycees provide through Johns Disposal. A smaller dumpster in the chamber of commerce parking lot that is emptied during the festival, and a large dumpster located on Center Street that is emptied at the conclusion of the festival. Clean up of the event is handled by the Jaycees and includes garbage pick-up, raking the parks, and hosing down the parking lots to ensure the parks remain in great condition.

15. Event security is provided by the Jaycees, Lake Geneva Police, and Walworth County Sheriff's Dept. The Jaycees provide security for the beer garden area. This includes off-duty police officers on Friday and Saturday night hired by the Jaycees. The LGPD and Walworth County provide general patrol around the festival grounds. To provide additional safety for attendees, a portable tower camera is used in the carnival area for surveillance. In addition, the LGPD provides the Jaycees with handheld radios monitored by dispatch so that the Jaycees crew chief and head of security for each night can quickly communicate with Police or Fire/EMS if assistance is needed on the grounds.

18. As part of the festival, there will be food sold on the grounds. There will be a brat stand on Saturday and Sunday in Library Park. In Flat Iron park, food will be sold by the carnival company (Mr. Ed's Magical Midway), as well as by local non-profit groups. Although the non-profit groups can vary slightly from year to year, the groups who sold last year and will be offered the first opportunity back are as follows:

-YMCA (Sold Funnel Cakes and Fries)
-American Legion (Sold Beef Teriyaki)
-Lions Club (Sold Corn on the cob and street corn)
-Lakeland Animal Shelter (Sold Burgers)
-Lake Geneva Jaycees (Brats, Hotdogs)

Street Use

1. The Jaycees request the following street use: The closure of Wrigley Dr. from Center St. north to the Geneva Towers from Tuesday, August 16 through Monday, August 22.

2. The Jaycees request the use of the parking stalls in the Flat Iron park parking lot, as well as the parking stalls on Center St from the Alley South to Wrigley Dr. during the Festival (Including Set-up and Clean-up). Additionally, we request the use of three parking spaces on either side of the East Walkway of Library Park on Saturday and Sunday. Also, to facilitate safe unloading for the craft fair, we request the use of all the parking stalls in front of Library Park from 6am – 10am on Saturday. All stalls with the exception of the six by the East Walkway will be re-opened by 10am. The stalls being used are consistent with past years and are outlined within the action plan used by the Jaycees and the city to facilitate the smooth operation of the festival. This can be provided at council's request.

3. As part of the festival, there will be signage used throughout the parks including signs for pricing, sponsors, bands, parking and general information signs. All of the signage is consistent with past years and no signage is being used outside of the festival grounds (such as banner poles).

Thank you for your consideration.

Sincerely,

Ryan Lasch
Lake Geneva Jaycees
Venetian Festival Chairman

For Office Use Only

Date Filed with Clerk: 12/28/21 **Payment Amount: $** N/A

Receipt #: 15-003088

City Clerk/Administrator Signature: [signature] Date: 12/29/2021

☑ Approve ☐ Denied Notes:

Police Chief Signature: [signature] Date: 1-31-22

☑ Approve ☐ Denied Notes: Alc sales need to terminate 15 Min Prior to Close of Beer tent! So patrons can finish and All Alc is gone by closing time.

Fire Chief Signature: [signature] Date: 1/31/22

☒ Approve ☐ Denied Notes:

DPW Signature: [signature] Date: 2-2-22

☑ Approve ☐ Denied Notes:

Parking Signature: [signature] Date: 1/31/22

☐ Approve ☐ Denied Notes: REQUESTING DONATION OF $17,482.00 IN PARKING FEES.
81 STALLS FOR 1 HOUR = $162.00
6 STALLS FOR 2 DAYS = $240.00
122 STALLS FOR 7 DAYS = $17,080.00

Harbormaster Signature: [signature] Date: 2-4-22

☒ Approve ☐ Denied Notes: CLOSE BOAT LAUNCH WHEN PKG NOT AVAILABLE

Tier I & Tier II Events Only:

FLR Meeting Date:

Council Meeting Date:

SUPPLEMENTAL APPLICATION FORM
TEMPORARY CLASS "B" / "CLASS B" RETAILER'S LICENSE
CITY OF LAKE GENEVA

This form needs to be submitted as an attachment to the Application for Temporary Class "B" / "Class B" Retailer's License Form (Form AT-315) and returned to the City Clerk.

Applicant Organization: Lake Geneva Jaycees

Name of Event: Venetian Festival

Date of Event: August 15th - 22nd

Time of Event: August 15th 6am (Beginning) August 22nd 11:59 PM (Ending)

Event Contact Person: Ryan Lasch

[redacted]

Will a Licensed Operator be serving or supervising the service of alcohol?
***This <u>includes</u> Temporary Operator's who <u>have</u> completed the Responsible Beverage Servers class.**

☒ Yes ☐ No

PLEASE FILL ALL BLANKS COMPLETELY.
THIS INFORMATION IS NEEDED TO COMPLETELY PROCESS YOUR TEMPORARY RETAILER'S LICENSE APPLICATION.

For Office Use Only

Date Filed: 12/28/21 Receipt No: 15.003088
Total Amount: $10.00

Forwarded to Police Chief:
Recommendation: Approved Denied

NEED hours of Alc Sales + hours of Carnival Operation

OK

Verification that not more than 2 temporary wine licenses have been issued to this applicant within the last 12 months: yes

FLR Approval: License Issued:
Council Approval: License Number:
License Expires:

MAILTO: Organization

Application for Temporary Class "B" / "Class B" Retailer's License

See Additional Information on reverse side. Contact the municipal clerk if you have questions.

FEE $ $10.00 Application Date: 12/23/2021

☐ Town ☐ Village ☐ City of LAKE GENEVA County of WALWORTH

The named organization applies for: *(check appropriate box(es).)*

☑ A Temporary Class "B" license to sell fermented malt beverages at picnics or similar gatherings under s. 125.26(6), Wis. Stats.

☑ A Temporary "Class B" license to sell wine at picnics or similar gatherings under s. 125.51(10), Wis. Stats.

at the premises described below during a special event beginning 08/15/2021 and ending 08/22/2021 and agrees to comply with all laws, resolutions, ordinances and regulations (state, federal or local) affecting the sale of fermented malt beverages and/or wine if the license is granted.

1. **Organization** *(check appropriate box)* → ☑ Bona fide Club ☐ Church ☐ Lodge/Society ☐ Veteran's Organization ☐ Fair Association or Agricultural Society ☐ Chamber of Commerce or similar Civic or Trade Organization organized under ch. 181, Wis. Stats.

   (a) Name LAKE GENEVA JAYCEES

   (b) Address PO BOX 411
   (Street) ☐ Town ☐ Village ☑ City

   (c) Date organized 05/01/1962

   (d) If corporation, give date of incorporation

   (e) If the named organization is not required to hold a Wisconsin seller's permit pursuant to s. 77.54 (7m), Wis. Stats., check this box: ☐

   (f) Names and addresses of all officers:
   President CHRIS ZEGARRA
   Vice President BRYAN IWICKI
   Secretary TRAVIS ROSS
   Treasurer LUKE SPIEGELHOFF

   (g) Name and address of manager or person in charge of affair: RYAN LASCH
   PO BOX 411 LAKE GENEVA, WI 53147

2. **Location of Premises Where Beer and/or Wine Will Be Sold, Served, Consumed, or Stored, and Areas Where Alcohol Beverage Records Will be Stored:**

   (a) Street number 100 BLOCK OF CENTER ST

   (b) Lot FLAT IRON PARKING LOT Block

   (c) Do premises occupy all or part of building?

   (d) If part of building, describe fully all premises covered under this application, which floor or floors, or room or rooms, license is to cover: FENCED IN BEER GARDEN

3. **Name of Event**

   (a) List name of the event VENETIAN FEST

   (b) Dates of event 08/15/2021

DECLARATION

An officer of the organization, declares under penalties of law that the information provided in this application is true and correct to the best of his/her knowledge and belief. Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than $1,000.

Officer Ryan Lasch 12-23-21 LAKE GENEVA JAYCEES
(Signature / Date) *(Name of Organization)*

Date Filed with Clerk 12/28/21 Date Reported to Council or Board

Date Granted by Council License No.

LGJC '62 | LAKE GENEVA JAYCEES

Lake Geneva Jaycees

P.O. Box 411 ~ Lake Geneva, WI 53147

Email: info@lakegenevajaycees.com

http://www.lakegenevajaycees.org

February 9th, 2022

To: Lake Geneva City Alderpersons
From: Ryan Lasch, Chairman - Venetian Fest

RE: 60th Annual Venetian Festival Permit

Dear Alderpersons

This letter is to provide more information regarding the Entertainment Tent and our end of night procedures. In the past we have always had the music off by midnight and immediately began moving people out of the entertainment tent and out of Flat Iron park. We are fortunate every night to have the help of LGPD to help us move patrons out as quickly as possible. For that I say, Thank you LGPD.

The procedure we are putting in place this year includes:

- Calling last call and turning the lights on at 11:45.
- We will be done serving beer by midnight
- Music off by midnight and again, with the help of LGPD begin moving people out of the Entertainment area and out of Flat Iron Park.

These procedures will be the responsibility of the Crew Chief, Co-Crew Chief and head of security each night.

Thank you and please feel free to reach out to me with any questions or concerns

Sincerely

Ryan Lasch

Ryan Lasch
Venetian Chairman
[redacted]

RESOLUTION OF THE COMMON COUNCIL			
Resolution adopting 2021 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.			
Committee:	Finance considered on March 1, 2022		
Fiscal Impact:	N/A		
File Number:	**22-R19**	**Date:**	March 14, 2022

Whereas, the Lake Geneva Common Council approved the 2021 Amended Operating Budget for the General Fund which includes revenue from transfers from the Lakefront Fund of $472,373 and the Parking Fund of $1,076,200, and

Whereas, it was previously approved that all but $75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund,

Whereas, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is $784,856 for the Lakefront Fund and $931,465 for the Parking Fund and that the excess could be transferred to the General Fund for the year end 2021,

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a resolution to transfer to the General Fund, at year end 2021, an amount of $658,417.66 from the Lakefront Special Revenue Fund and an amount of $1,785,472.07 from the Parking Special Revenue Fund which will adjust the fund balances to year-end balances.

Granted by action of the Common Council of the City of Lake Geneva this 14th day of March, 2022.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** ____________________

Mayoral Action: ☐ **Accept** ☐ **Veto**

____

Charlene Klein, Mayor Date

Attest:

____

Lana Kropf, City Clerk

OFFICE OF THE CITY CLERK
LANA C. KROPF
626 Geneva Street
Lake Geneva, WI 53147
262.249.4092 • cityclerk@cityoflakegeneva.com

Date: March 14, 2022

To: Common Council

Re: Agenda Item: Discussion/Action regarding disallowance of claim filed by Brian Scott for alleged damage caused to the claimant's boat after it broke free from its docking buoy on September 16, 2021, pursuant to Wis. Stat. 893.80(1g)

The City received a claim relating to vehicle damage that occurred on September 16, 2021. Brian Scott alleges his boat broke free from its docking buoy at the L-pier, and it drifted onto land and/or rocks where alleged damage occurred.

The City's claims adjuster, Statewide Services Inc., has reviewed the claim and is recommending the City disallow this claim on the basis that there is no liability on behalf of the City. Finally, there is no evidence that the City failed to adhere to any ministerial duties—or mandates—regarding inspection and/or maintenance of the docking buoy system; and absent a ministerial duty that must be followed, WI statute 893.80 affords the City discretionary immunity.

Suggested motion: Motion to disallow the claim filed by Brian Scott for expenses relating to the boat damage occurring on September 16, 2021.

Any questions on this matter can be directed to the City Clerk by email at cityclerk@cityoflakegeneva.com or by phone at 262-249-4092.

Thank you,

Lana C Kropf

Statewide Services, Inc.

1241 John Q Hammons Dr.
P.O. Box 5555
Madison, WI 53705-0555

VIA E-MAIL ONLY

February 11, 2022

City of Lake Geneva
Attn: Ms. Lana Kropf, Clerk
626 Geneva St.
Lake Geneva, WI 53147

RE:	Our Claim #:	WM000642460240
	Date of Loss:	09/16/2021
	Claimant:	Brian Scott 620 Settlers Ridge Dr. Lake Geneva, WI 53147
	Loss location:	City Lake near Library Park Lake Geneva, WI 53147

Dear Ms. Kropf:

As you know, Statewide Services, Inc. administers the claims for the League of Wisconsin Municipalities Mutual Insurance (LWMMI), which provides the insurance coverage for the City of Lake Geneva. We are in receipt of the above-captioned claim involving damage to the claimant's boat after it broke free from it's docking buoy.

We have completed our investigation, and we recommend that the City disallow this claim pursuant to the Wisconsin Statute for disallowance of claim 893.80(1g). The disallowance of the claim in this manner will shorten the statute of limitations period to six months.

The claimant's boat broke free from it's docking buoy at the L-pier, and it drifted onto land and/or rocks where alleged damage occurred. The metal chain anchored at the bottom of the lake and attached to the buoy broke below the shackle, hence, the boat with the buoy still attached drifted away from it's anchored position on the lake and onto the shoreline. Harbormaster, Mr. Steve Russel, advised that the City was not doing any work near the claimant's docking buoy to cause a break to the metal chain; and neither he nor his staff had any prior notice that the section of chain in question was compromised. Finally, there is no evidence that the City failed to adhere to any ministerial duties—or mandates—regarding inspection and/or maintenance of the docking buoy system; and absent a ministerial duty that must be followed, WI statute 893.80 affords the Village discretionary immunity. Given the Village is not liable for causing the break to the buoy's metal chain, and given the City had no prior notice that the chain was compromised and/or given the immunity in place for the City, we recommend that the City disallow the claim.

I have enclosed a sample Notice of Disallowance for your use, should you choose to use it, or you may use your own. The letter should be sent certified or registered (restricted) mail, and it must be received by the claimant within 120 days after you received the claim. Please send me copies of the letter for our file.

Thank you for your attention to the above, Lana, and please do not hesitate to contact me with any questions.

Best regards,

Doug Detlie

Douglass A. Detlie
Casualty Claims Specialist
Office: 608-828-5503
Fax: 800-720-3512
E-mail: ddetlie@statewidesvcs.com

Cc: Paul Lessila, Agent

Report Criteria:
Report type: Summary
[Report].Check Issue Date = 02/15/2022,02/16/2022,02/23/2022
Check.Type = {<>} "Adjustment"
Bank.Bank account = "043230"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62

Check Issue Date	Check Number	Vendor Number	Payee	Amount
02/15/2022	78595	6336	SELZER-ORNST CONSTRUCTION COMPANY LLC	66,509.98
02/16/2022	78596	6160	AMAZON CAPITAL SERVICES	830.93
02/16/2022	78597	6263	CHARTER COMMUNICATIONS	319.95
02/16/2022	78598	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	201.47
02/16/2022	78599	6335	ENVIRONMENTAL MANAGEMENT COUNSULTING	4,183.00
02/16/2022	78600	2466	ENVISIONWARE INC	890.32
02/16/2022	78601	2499	FINDAWAY WORLD LLC	211.26
02/16/2022	78602	2702	INITIAL DESIGNS	853.50
02/16/2022	78603	192	MCBRIDE, MICHAEL	108.00
02/16/2022	78604	2977	MIDWEST TAPE	239.04
02/16/2022	78605	1009	NYQUIST COMMUNICATIONS ENGINEERING LLC	1,562.50
02/16/2022	78606	4440	TOWN OF LYONS	400.00
02/16/2022	78607	5001	VERIZON WIRELESS	38.01
02/16/2022	78608	5071	WE ENERGIES	191.92
02/16/2022	78609	5071	WE ENERGIES	1,249.29
02/16/2022	78610	5137	WOLF PAVING CO INC	175,751.50
02/16/2022	78611	2615	GREETHAM, AARON	12.00
02/16/2022	78612	3209	MICHAEL RASMUSSEN	53.64
02/16/2022	78613	2109	AT&T MOBILITY	1,308.03
02/23/2022	78676	2056	AMAZON	79.32
02/23/2022	78677	2104	AT&T	1,670.72
02/23/2022	78678	2108	AT&T LONG DISTANCE	25.04
02/23/2022	78679	6455	GR DEVELOPMENT	300.00
02/23/2022	78680	5419	LGIP	3,600,000.00
02/23/2022	78681	3038	NELSON, BRANDI	270.00
02/23/2022	78682	5326	STEPHANIE LYNN LAKE GENEVA LLC	5,332.00
02/23/2022	78683	6456	WARD-PACKARD, ELLEN	14.63
02/23/2022	78684	5071	WE ENERGIES	10,181.30
Grand Totals:				3,872,787.35

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-11300	3,600,000.00	.00	3,600,000.00
11-00-00-21100	211.42	3,617,115.48-	3,616,904.06-
11-12-00-52210	53.90	.00	53.90
11-14-30-53100	79.32	.00	79.32
11-15-10-53100	38.98	.00	38.98
11-16-10-52210	647.15	.00	647.15
11-16-10-52240	3,485.80	.00	3,485.80
11-16-10-53100	126.66	.00	126.66

GL Account	Debit	Credit	Proof
11-16-10-53500	.00	211.42-	211.42-
11-21-00-52210	1,961.56	.00	1,961.56
11-21-00-52220	95.96	.00	95.96
11-21-00-53310	443.64	.00	443.64
11-22-00-46245	400.00	.00	400.00
11-22-00-51380	853.50	.00	853.50
11-22-00-52210	308.47	.00	308.47
11-22-00-52240	1,696.35	.00	1,696.35
11-22-00-53100	11.89	.00	11.89
11-22-00-53400	201.47	.00	201.47
11-22-00-53510	73.97	.00	73.97
11-22-00-54500	1,562.50	.00	1,562.50
11-24-00-44400	300.00	.00	300.00
11-29-00-52210	38.01	.00	38.01
11-32-10-52210	181.34	.00	181.34
11-32-10-52240	3,017.67	.00	3,017.67
11-51-10-52240	1,360.41	.00	1,360.41
11-52-01-52240	176.93	.00	176.93
40-00-00-21100	.00	318.59-	318.59-
40-55-10-52240	318.59	.00	318.59
42-00-00-21100	.00	53.03-	53.03-
42-34-50-52210	53.03	.00	53.03
43-00-00-21100	.00	175,751.50-	175,751.50-
43-32-10-17010	175,751.50	.00	175,751.50
47-00-00-21100	.00	5,446.98-	5,446.98-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	114.98	.00	114.98
48-00-00-21100	.00	224.56-	224.56-
48-00-00-52210	3.05	.00	3.05
48-00-00-52240	221.51	.00	221.51
61-00-00-21100	.00	.08-	.08-
61-00-00-53110	.08	.00	.08
62-00-00-21100	.00	60.15-	60.15-
62-00-00-92100	60.15	.00	60.15
98-00-00-21100	.00	66,509.98-	66,509.98-
98-00-00-54170	66,509.98	.00	66,509.98
99-00-00-21100	58.67	7,577.09-	7,518.42-
99-00-00-52110	32.58	.00	32.58
99-00-00-52160	4,183.00	.00	4,183.00
99-00-00-52220	1,249.29	.00	1,249.29
99-00-00-53100	62.93	.00	62.93
99-00-00-54100	279.40	21.73-	257.67
99-00-00-54110	211.26	.00	211.26
99-00-00-54140	565.08	36.94-	528.14
99-00-00-54150	33.53	.00	33.53
99-00-00-55100	890.32	.00	890.32
99-00-00-55110	45.80	.00	45.80
99-00-00-55120	23.90	.00	23.90
Grand Totals:	3,873,327.53	3,873,327.53-	.00

Dated: 3-1-2022

Mayor: ____________________

City Council: ____________________

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City Recorder: ____________________

Report Criteria:
Report type: Summary
[Report].Check Issue Date = 02/15/2022,02/16/2022,02/23/2022
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Bank.Bank account = "043230"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62

Report Criteria:
Detail report.
Invoices with totals above $0.00 included.
Only unpaid invoices included.
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"P12312021G","P03112022","P12312021H","P03112022A","F12312021F","F03112022","F03112022A","12312021O","03022022","03022022A"
Invoice Detail.GL account (2 Characters) = {<>} "61"
Invoice Detail.GL account (2 Characters) = {<>} "62"

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AM TOWING INC				
W 1-15583	02/15/2022	TRK REPAIR-#23	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	794.04
Total AM TOWING INC:				794.04
AMY'S SHIPPING EMPORIUM				
61528	01/03/2022	UPS-LOW VOLTAGE WORKS	11-22-00-53120 POSTAGE EXPENSE	11.70
62516	01/21/2022	UPS-MALEK & ASSOC	11-22-00-53120 POSTAGE EXPENSE	11.93
Total AMY'S SHIPPING EMPORIUM:				23.63
AURORA HEALTH CARE				
1076	02/15/2022	EMP CLINIC-JAN	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,700.00
511	01/24/2022	EMS SUPPLIES	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	290.00
7411	02/07/2022	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	125.00
Total AURORA HEALTH CARE:				3,115.00
BAYCOM INC				
GO-01782-L4R	12/31/2021	1 MDC REPLACEMENT	11-22-00-58500 EQUIPMENT OUTLAY	3,563.00
Total BAYCOM INC:				3,563.00
BEARINGS INC SOUTH				
69110	02/14/2022	BEARING-BOBCAT POWER BR	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	25.15
Total BEARINGS INC SOUTH:				25.15
BOUND TREE MEDICAL LLC				
84344772	12/30/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	6.00
84350310	01/05/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	462.76
84355525	01/10/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	386.65
84355526	01/10/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	150.70
84365872	01/18/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	4.90
84370144	01/20/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	2.00
Total BOUND TREE MEDICAL LLC:				1,013.01
BREEZY HILL NURSERY				
I-252174	10/25/2021	POND MAINT-OCT	42-34-50-52200 PARKING LOT PLANTING/MAINT	230.00
Total BREEZY HILL NURSERY:				230.00
BUMPER TO BUMPER AUTO PARTS				
662-452713	01/27/2022	TAPE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	78.37
662-453283	02/11/2021	LIGHT BULB-CEMETERY TRK	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	13.29
662-453416	02/15/2022	OIL	11-52-00-52500 EQUIPMENT REPAIR SERVICES	9.78
662-453417	02/15/2022	DRILL PRESS BELT	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	21.39

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
662-453419	02/16/2022	BELT-DRILL PRESS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	21.39
662-453440	02/16/2022	DOOR HANDLE-#14	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	36.49
Total BUMPER TO BUMPER AUTO PARTS:				180.71
BURRIS EQUIPMENT CO				
PS3006671-2	02/16/2022	AIR CLEANER-JACOBSON #44	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	261.46
Total BURRIS EQUIPMENT CO:				261.46
CDW GOVERNMENT INC				
R455316	01/27/2022	COMPUTER REPLACE-DETECT	11-21-00-58100 EQUIPMENT OUTLAY	1,576.02
Total CDW GOVERNMENT INC:				1,576.02
CES				
LKG/076028	02/09/2022	SAFETY SWITCH-EMERG LT	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	32.12
LKG/076055	02/10/2022	DOWNTOWN LIGHTS	11-34-10-52610 STREET LIGHTS REPAIRS	199.24
LKG/076179	02/15/2022	STREET LIGHT BULBS	11-34-10-52610 STREET LIGHTS REPAIRS	328.26
Total CES:				559.62
COPIES & PRINTS PLUS LLC				
331788	02/11/2022	GRT BY BIRD COUNT-ID POSTE	11-70-00-57800 AVIAN COMMITTEE EXPENSES	40.70
Total COPIES & PRINTS PLUS LLC:				40.70
DINGES FIRE COMPANY				
25850	01/27/2022	ERP-TURNOUT GEAR	50-22-00-58000 FIRE EQUIPMENT PURCHASES	315.00
25895	01/31/2022	FLOW TEST	11-22-00-58200 STATE MANDATED EQUIP TESTING	88.94
Total DINGES FIRE COMPANY:				403.94
DOMINION VOTING SYSTEMS INC				
DVS143421	02/16/2022	ELECTION SUPPLIES-TABULAT	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	117.69
Total DOMINION VOTING SYSTEMS INC:				117.69
DUNN LUMBER				
1001841	02/02/2022	SQUAD KEYS-VALVE CAPS	11-21-00-53610 PD EQUIP MAINT SERV COSTS	16.25
1007595	02/10/2022	FILTERS-1065	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	22.76
1007645	02/10/2022	BRUSH ATTACH-PAINT	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	23.96
1007742	02/10/2022	NOZZLE-GARAGE	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	8.49
1008017	02/11/2022	NUT/BOLTS-1065 HALLWAY	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	4.28
1009193	02/14/2022	SURGE PROTECTOR-CAFETER	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	18.99
1009913	02/15/2022	FASTNER-HALLWAY PROJECT	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	2.99
1010616	02/15/2022	BELTS-CHIPPER	11-32-13-54200 TREE & BRUSH-REPAIR	4.50
1010674	02/15/2022	TOUCH-UP PAINT	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	31.55
1011247	02/16/2022	SOCKET,LED BULB-SHOP	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	23.07
1011690	02/16/2022	ELECTRICAL PLUG	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	8.78
1011849	02/17/2022	HOSE-WAX PACK	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	5.40
1012043	02/17/2022	SAW PARTS	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	39.92
1012385	02/17/2022	LEAF RAKE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	15.99
1013834	02/21/2022	PLUMBING PARTS-EYE WASH S	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	13.97
1016052	02/23/2022	LOCK DEICER-KIOSKS	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	6.38
107879	02/15/2022	CREDIT-BELTS	11-32-13-54200 TREE & BRUSH-REPAIR	4.50-
5120155	02/14/2022	BRAKE HANDLE-SAW	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	39.92

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
989741	01/14/2022	CONNECTOR,GREASE	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	70.70
997482	01/27/2022	SCREWS,ZIP TIES	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	387.18
Total DUNN LUMBER:				740.58
EDWARD JONES				
PREP CARE-J	02/14/2022	PERP CARE DEP-DEC-JAN	49-00-00-24200 DUE TO INVESTMENT ACCT	4,550.00
Total EDWARD JONES:				4,550.00
ELKHORN NAPA AUTO PARTS				
257548	02/14/2022	WIRE CONNECTOR-SKIDDER #	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	3.29
257553	02/14/2022	FUEL FILTER-JD MOWER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	7.62
257882	02/17/2022	AIR FILTER-TURF SWEEPER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	12.07
257884	02/17/2022	AIR FILTERS-#19/STOCK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	83.46
258018	02/18/2022	FILTERS/HYD CONNECTORS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	443.96
Total ELKHORN NAPA AUTO PARTS:				550.40
FIRST SUPPLY LLC				
3237548-00	12/01/2021	PLUMBING PARTS-LIONS DEN	11-52-01-53500 BLDG MAINT & REPAIR	617.00
3237548-01	12/01/2021	PLUMBING PARTS-LIONS DEN	11-52-01-53500 BLDG MAINT & REPAIR	39.16
Total FIRST SUPPLY LLC:				656.16
FORD OF LAKE GENEVA				
78155	12/13/2021	OIL CHANGE-#205-20	11-21-00-53610 PD EQUIP MAINT SERV COSTS	44.73
78669	02/07/2022	TIRE REPAIR-#207	11-21-00-53610 PD EQUIP MAINT SERV COSTS	29.75
78704	02/09/2022	OIL CHANGE,FILTER-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	43.65
78711	02/10/2022	OIL CHANGE,FILTER-#205	11-21-00-53610 PD EQUIP MAINT SERV COSTS	40.95
78713	02/10/2022	OIL CHANGE,FILTER-#209	11-21-00-53610 PD EQUIP MAINT SERV COSTS	43.65
Total FORD OF LAKE GENEVA:				202.73
GENERAL COMMUNICATIONS INC.				
301705	01/20/2022	WIDE BAND ANTENNA	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	210.00
Total GENERAL COMMUNICATIONS INC.:				210.00
GENEVA ONLINE INC				
1118134	08/01/2021	WIRELES-AUG,SEPT,OCT,NOV	11-21-00-52210 PD TELEPHONE EXPENSE	195.00
Total GENEVA ONLINE INC:				195.00
GENEVA PAINT STORE				
00100486	01/05/2022	PAINT SUPPLIES	11-21-00-53420 PD SPECIAL EQUIPMENT	64.88
Total GENEVA PAINT STORE:				64.88
GIRAFFE ELECTRIC II INC				
S3451	02/10/2022	WIRING,OUTLETS-BID/VISIT	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	2,000.00
S3452	02/10/2022	LIGHT REPAIR-DT	11-34-10-52610 STREET LIGHTS REPAIRS	2,500.00
Total GIRAFFE ELECTRIC II INC:				4,500.00
HALVERSON OVERHEAD DOOR CO				
12994	01/01/2022	OILING OF DOOR	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	240.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total HALVERSON OVERHEAD DOOR CO:				240.00
HEIN ELECTRIC SUPPLY CO				
995906-00	02/11/2022	STREET LIGHT BULBS	11-34-10-52610 STREET LIGHTS REPAIRS	353.68
Total HEIN ELECTRIC SUPPLY CO:				353.68
HENRY SCHEIN INC				
15365609	01/07/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	43.37
15365611	01/11/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	152.40
15476219	01/10/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	42.93
16279424	01/27/2022	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	165.03
Total HENRY SCHEIN INC:				403.73
HEYER TRUE VALUE				
348510	02/16/2022	TRIMMER HEADS	11-52-01-53400 VETS PARK OPERATING SUPPLIES	104.95
Total HEYER TRUE VALUE:				104.95
JAMES IMAGING SYSTEMS INC				
1155415	01/31/2022	TOSH ES3515AC-JAN	11-21-00-55310 COPY MACHINE & SHREDDING SVC	115.00
Total JAMES IMAGING SYSTEMS INC:				115.00
JEFFERSON FIRE & SAFETY INC				
IN137369	02/01/2022	UNIFORMS-BOOTS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	913.30
IN137375	02/01/2022	HOSE,LUGS	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	576.65
Total JEFFERSON FIRE & SAFETY INC:				1,489.95
JOHNSON CONTROLS				
88493429	02/02/2022	FIRE EXT INSPECTION	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	65.00
Total JOHNSON CONTROLS:				65.00
JUREWICZ, JUDY				
6455	02/15/2022	CHAINSAW REBUILD	11-32-13-54200 TREE & BRUSH-REPAIR	376.52
Total JUREWICZ, JUDY:				376.52
LAKE GENEVA CONVENTION				
FINAL PYMT 2	02/11/2022	FINAL PYMT 2021	47-00-00-57100 HOTEL/MOTEL ASSN-CHAM OF COMM	435,920.60
Total LAKE GENEVA CONVENTION:				435,920.60
LAKE GENEVA UTILITY				
322 MADISON	02/10/2022	322 MADISON ST	45-00-00-24520 WATER IMPACT FEES	1,014.00
322 MADISON	02/10/2022	322 MADISON ST	45-00-00-24530 SEWER IMPACT FEES	1,119.00
Total LAKE GENEVA UTILITY:				2,133.00
LARRY'S TOWING & RECOVERY				
26184	02/14/2022	TOWING-HONDA ACCORD	11-34-10-52900 CAR TOWING	165.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total LARRY'S TOWING & RECOVERY:				165.00
LASER ELECTRIC SUPPLY				
1486534-00	02/10/2022	STREET LIGHTS	11-34-10-52610 STREET LIGHTS REPAIRS	14.79
Total LASER ELECTRIC SUPPLY:				14.79
LASER WORKS UNLIMITED LLC				
1736	01/23/2022	(50) FD CUPS	11-22-00-53990 FIRE MISCELLANEOUS EXP	950.00
Total LASER WORKS UNLIMITED LLC:				950.00
MALEK & ASSOCIATES CONSULTANTS				
6285	01/26/2022	MEDICOIL SPRINKLER REVIEW	11-22-00-57500 SPRINKLER SYSTEMS EXPENSES	235.00
Total MALEK & ASSOCIATES CONSULTANTS:				235.00
MARED MECHANICAL				
127737	01/26/2022	HVAC REPAIR	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	276.00
Total MARED MECHANICAL:				276.00
MKCELLULAR INC				
MKCLGIN1988	01/27/2022	PHONE UPGRADE	42-34-50-52210 TELEPHONE EXPENSE	104.97
Total MKCELLULAR INC:				104.97
MONROE TRUCK EQUIPMENT				
10476	02/03/2022	RAMS-PLOWS	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	1,892.27
Total MONROE TRUCK EQUIPMENT:				1,892.27
MSA PROFESSIONAL SERVICES INC				
R07815006.0-5	02/10/2022	SYMPHONY BAY LIFT STATION	11-00-00-13910 A/R BILL OUTS	3,717.50
Total MSA PROFESSIONAL SERVICES INC:				3,717.50
NEXBELT LLC				
268665	01/26/2022	UNIFORMS-BELT	11-22-00-51380 FIRE DEPT UNIFORMS	2,988.32
Total NEXBELT LLC:				2,988.32
OFFICE DEPOT				
225446817001	02/10/2022	BIZ CARDS,DYMO LABELS,PAP	11-16-10-53100 CITY HALL OFFICE SUPPLIES	53.45
225446817002	02/11/2022	COPY PAPER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	194.40
225446817002	02/11/2022	COPY PAPER	42-34-50-53100 OFFICE SUPPLIES	38.93
225540375001	02/09/2022	PAPER CLIPS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	2.95
Total OFFICE DEPOT:				289.73
OTTER SALES & SERVICE INC				
BUR-1036661	02/27/2022	PARTS-SKAG MOWER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	52.03
Total OTTER SALES & SERVICE INC:				52.03

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
PECK & WEIS HEATING & COOLING				
I-49915-1	02/04/2022	LIGHT TOWER-WINTERFEST	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	28.64
Total PECK & WEIS HEATING & COOLING:				28.64
QUADIENT LEASING USA, INC.				
N9260995	02/04/2022	POSTAGE METER DEC 21/MAR	11-16-10-55320 CH POSTAGE METER RENT & EXP	898.20
Total QUADIENT LEASING USA, INC.:				898.20
RAY O'HERRON CO INC				
2172971	02/04/2022	UNIFORM-HINZPETER	11-21-00-51380 PD UNIFORM ALLOWANCE	398.20
2172981	02/04/2022	UNIFORM-HINZPETER	11-21-00-51380 PD UNIFORM ALLOWANCE	318.65
Total RAY O'HERRON CO INC:				716.85
REGISTRATION FEE TRUST				
REPLC DPW 2	02/17/2022	REPLC PLATE DPW VIN #2064	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	10.00
Total REGISTRATION FEE TRUST:				10.00
ROTE OIL COMPANY				
220470003	02/16/2022	348.6 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,170.95
220470004	02/16/2022	92.7 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	282.64
Total ROTE OIL COMPANY:				1,453.59
SHERWIN-WILLIAMS COMPANY				
6576-6	02/09/2022	RUST PAINT-PLOWS	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	50.06
6640-0	02/10/2022	SUPPLIES-PAINT CLEAN	11-34-10-53700 MARKING PAINT	204.34
6653-3	02/11/2022	GARBAGE CANS-PAINT	11-52-00-53520 GROUNDS MAINT SUPPLIES	136.90
Total SHERWIN-WILLIAMS COMPANY:				391.30
SIREN SERVICES				
771	01/15/2022	BRAKE REPAIR-ENG 1	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	873.40
782	01/20/2022	VALVES REPAIR-ENG 2820	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	661.82
Total SIREN SERVICES:				1,535.22
STRAND ASSOCIATES INC				
0179994	02/11/2022	RELATED SERVICES-TAP GRAN	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	7,008.06
Total STRAND ASSOCIATES INC:				7,008.06
STRYKER SALES CORPORATION				
3653119M	01/26/2022	EMS SUPPLIES-MATTRESS	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	675.70
Total STRYKER SALES CORPORATION:				675.70
THOMSON REUTERS - WEST				
845827298	02/01/2022	BACKGROUND CHECKS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	178.50
Total THOMSON REUTERS - WEST:				178.50
TOP PACK DEFENSE LLC				
7666	01/24/2022	UNIFORM-BOULAND	11-21-00-51380 PD UNIFORM ALLOWANCE	97.78

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
7681	01/27/2022	UNIFORM-SPRINGHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	431.34
Total TOP PACK DEFENSE LLC:				529.12
TOTAL PARKING SOLUTIONS INC				
105655	02/18/2022	CMS MONITORING-MAR	42-34-50-54500 SUPPORT CONTRACTS	3,445.00
TOTAL PARKING SOLUTIONS INC:				3,445.00
VOS, NICOLE				
REIMB 10/14/2	02/21/2022	SEC DEP-VOS 10/14/22-CANCE	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total VOS, NICOLE:				1,000.00
WALWORTH COUNTY PUBLIC WORKS				
139	02/08/2022	SALT-JAN	11-32-12-53440 SNOW REMOVAL EXPENSES	15,234.61
Total WALWORTH COUNTY PUBLIC WORKS:				15,234.61
WALWORTH COUNTY SHERIFF				
JAN 2022-1	02/02/2022	RANGE USE FEES-1/11/22	11-21-00-54100 PD TRAINING EXPENSES	150.00
Total WALWORTH COUNTY SHERIFF:				150.00
WELDERS SUPPLY CO				
10267892	02/09/2022	PROPANE-FORKLIFT	11-32-10-53410 VEHICLE-FUEL & OIL	110.00
Total WELDERS SUPPLY CO:				110.00
WEST BEND MUTUAL INSURANCE CO				
NOT2510737	01/28/2022	NOTARY RENEWAL-PAPENFUS	11-21-00-53990 PD MISCELLANEOUS EXP	20.00
Total WEST BEND MUTUAL INSURANCE CO:				20.00
WIPFLI				
1963600	02/01/2022	CITY 2021-INTERIM AUDIT	11-15-10-52130 INDEPENDENT AUDIT FEES	5,000.00
Total WIPFLI:				5,000.00
WISCONN VALLEY MEDIA GROUP				
57177	02/02/2022	LN-NTC OF PUBLIC TEST	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	15.55
57177	02/02/2022	LN-NTC OF PUBLIC TEST	11-00-00-13910 A/R BILL OUTS	15.55
57178	02/16/2022	LN-NTC OF ZONING BRD OF AP	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	49.98
Total WISCONN VALLEY MEDIA GROUP:				81.08
YMCA				
MAR/APR 202	03/01/2022	MAR/APR PAYMENT	11-70-00-57600 YMCA-YOUTH ATHLETIC PROGRAM	9,180.00
Total YMCA:				9,180.00
ZOLL MEDICAL CORPORATION				
3435510	01/18/2022	CABLE	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	184.00
Total ZOLL MEDICAL CORPORATION:				184.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Grand Totals:				523,291.63

Dated: 3-1-2022

Mayor: Charlene Klein

City Council: Joan Yunker

Ken Howell

City Recorder:

Report Criteria:

Detail report.

Invoices with totals above $0.00 included.

Only unpaid invoices included.

Invoice.Batch = "P12312021G","P03112022","P12312021H","P03112022A","F12312021F","F03112022","F03112022A","12312021O","03022022","03022022A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Sec. 2-301. Composition.

(a) Size. The Cemetery Board shall consist of five members who shall be appointed by the Mayor and confirmed by the Common Council. All members of the Cemetery Board shall be residents of the City of Lake Geneva. At least one member shall be a Common Council representative.

(b) Term. The terms of all members of the Cemetery Board shall be for two years. For the term beginning on May 1, 2014, two citizen member's terms shall expire April 30, 2015, and two member's terms shall expire April 30, 2016. Any member of the Common Council appointed to the Cemetery Board shall be appointed for a one-year term and be appointed at the annual organizational meeting or at a reasonable time thereafter.

(c) Eligibility. Any elector of the City, whether or not he/she holds a public office, shall be eligible to be appointed as a member of the Cemetery Board. No more than two members of the Common Council shall be members of the Cemetery Board at any one time.

(d) Members of the Cemetery Board shall serve without compensation.

Sec. 2-302. Officers.

(a) Officers of the Cemetery Board shall be elected annually in May.

(b) Officers of the Cemetery Board shall be elected by the appointive members of the Cemetery Board. The Cemetery Board shall select a President, Vice President and Secretary.

Sec. 2-303. Authority and duties.

(a) The Cemetery Board shall have the following authority and duties:

(1) Serve in an advisory capacity to the Common Council on all cemetery related issues.

(2) Cooperate with the Director of Public Works, subject to final authority by the Common Council, in allocating labor and machine work necessary to landscape and maintain the cemetery grounds in accordance with rules and regulations of the cemetery.

(3) Recommend, in cooperation with the Comptroller and Administrator, to the Common Council, from time to time, as to the investment and handling of cemetery accounts and funds.

(4) Communicate with the public, in cooperation with the Comptroller and Administrator, as to the funding needs of the cemetery, as those needs may change from time to time, for the purpose of promoting the proper designation of purpose for the funding, when members of the public are considering gifting or bequesting monies to the cemetery.

(b) All meetings shall be held at City Hall.

Sec. 2-304. Authority of Common Council.

(a) Final authority. The Common Council shall have the final authority over all issues and decisions which will likely have a substantial effect upon the cemetery. The Common Council may not take action on such issues or decisions until after review and recommendation by the Cemetery Board. However, the Common Council may direct any other specific issue not enumerated herein, to the Cemetery Board for review, whereby the Cemetery Board shall have 60 days to complete a review and report a recommendation to the Comptroller. If the Cemetery Board fails to report on any issue within such sixty-day period, the Common Council may act without recommendation, unless more time is specifically granted to the Cemetery Board by resolution of the Common Council. This authority shall cover, but not be limited to, the following issues:

   (1) Accepting or conveying personal property with a fair market value of greater than $1,000.

   (2) Borrowing or lending funds.

   (3) Cemetery employee labor relations and negotiations.

   (4) Entering into any service or other contracts where the consideration for such contract has a fair market value of greater than $1,000 in any one-year period.

(b) Exclusive authority. The Common Council shall have exclusive authority, which means it has the sole authority to act with or without review and recommendation of the Cemetery Board, over the following issues:

   (1) Accepting or conveying any interest in real estate, other than for the sale of burial lots or individual grave site easements.

   (2) Investment and control of all cemetery accounts and funds, including, but not limited to, the investment and control of all gifts, memorials or bequests from estates. The Administrator and/or the Comptroller may be directed by the Common Council to act as representative of the Common Council for the purpose of carrying out the Common Council's authority under this subsection.

Sec. 2-305. Authority of Comptroller.

(a) The Comptroller shall be responsible for the administration of all cemetery accounts and funds and is subject to the direction and authority of the Common Council as provided in Section 2-304(b)(2). This responsibility includes, but is not limited to, bookkeeping, accounting, collection and disbursement of funds, and any other duties as specified elsewhere in this division or this Code, as such duties relate to the cemetery.

(b) The Comptroller shall annually report to the Common Council as to the status of all cemetery accounts and funds. Annual reports shall include, but not be limited to, the following:

(1) An accounting of amounts deposited in, amounts withdrawn from, other income accruing to and the balance at the close of the reporting period of such accounts.

(2) An accounting of all gifts received, income from gifts deposited in accounts not accounted for under Subsection (b)(1) of this section, amounts expended from those accounts and the balance of those accounts at the end of the reporting period.

(3) The name of any financial institution or other location of funds at the close of the reporting period.

(c) The Comptroller may, according the direction of the donor and the conditions of any trust, invest or otherwise dispose of the moneys or property received by him or her in trust for any of the purposes of this division and according to the terms of the trust. The Comptroller shall in all things faithfully discharge such trust according to law.

Sec. 2-306. Review and reporting.

The Cemetery Board, under its normal meeting procedures, shall review and prepare a recommendation for the Common Council on all cemetery-related issues, with the exception of those issues falling under the Common Council's exclusive authority as designated in Section 2-304(b). The Common Council may also direct the Cemetery Board to review and prepare a recommendation on any cemetery-related issue, as the Common Council deems appropriate. The Cemetery Board shall then report in writing to the City Clerk all such issues that have been acted upon by the Cemetery Board. The Clerk shall place all such reported issues on the consent agenda for action or approval at the Common Council's next regularly scheduled meeting. If necessary, the Administrator may petition for the scheduling of a special meeting for an issue which requires immediate action or approval. Any member of the Common Council may choose to take an issue off the consent agenda according to the Common Council's normal procedural requirements, as that member deems appropriate. The Cemetery Board, in so reporting such issues to the Clerk, shall provide a background summary of the issue and a specific recommendation to the Common Council as to action or approval.

Sec. 2-307. Sexton.

The Cemetery Board shall hire a Sexton, subject to the approval of a majority of the Common Council, whose salary shall be paid from funds as specified by the Common Council. The Sexton shall be responsible for the day-to-day operations of the cemetery, subject to the direction of the Director of Public Works and final authority of the Common Council. The Sexton may attend Cemetery Board and/or Common Council meetings, but is not required to and will not be paid for such attendance unless specifically directed to attend by affirmative vote of the Cemetery Board or the Common Council. The specific duties of the Sexton shall include:

(1) Administration and enforcement of the rules and regulations of the cemetery as established in Section 2-308(b);

(2) Serving as an advisor to and representative of the Cemetery Board as directed by the Cemetery Board.

Sec. 2-308. Cemetery rules, regulations and fee schedules.

(a) Cemetery Board's procedural rules. The Cemetery Board shall adopt its own procedural rules for the operation of its meetings and for other purposes, as needed.

(b) Establishment and review. The Cemetery Board shall establish and at least annually review rules and regulations for the cemetery, as well as a fee schedule for all cemetery-related fees, easement prices, and the like. A copy of such rules and regulations and fee schedule shall be kept and made available to the public at the Clerk's and the Comptroller's office. The Cemetery Board shall report in writing to the Clerk and Comptroller any proposed change, repeal or amendment to the rules and regulations and fee schedule as the Cemetery Board has deemed appropriate by affirmative vote. The Clerk shall then place such proposals on the consent agenda for action or approval at the Common Council's next regularly scheduled meeting. Any member of the Common Council may choose to take a proposal off the consent agenda according to the Common Council's normal procedural requirements, as that member deems appropriate.

Sec. 2-309. through Sec. 2-312. (Reserved)