



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA AVIAN COMMITTEE
TUESDAY, DECEMBER 13, 2022 - 6:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)

Members:

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Yager- Alderperson

AGENDA

1. Call to Order
2. Roll Call
3. Approval of the minutes of the November 8, 2022 Avian Committee as prepared and distributed
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Avian Committee Financial/Budget Reports and Updates
6. Bird City Application
7. Updates on City projects: South Street Trail and Weed Ordinance
8. Update on grants and potential grants
9. Christmas Tree at Geneva Lake Museum
10. Purple Martin update
11. Learn to Soar Update - Story Book Trail
12. 2022 Calendar/Project review and update
13. Next Meeting Date & Time
14. Future Agenda Items
15. Adjournment

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

City of Lake Geneva Avian Committee Meeting Minutes

Tuesday November 8, 2022

1. Call to order: 6:05 by Sarah McConnell

2. Roll Call. The following members were present: Sarah McConnell, Carol Zimmermann, Jill Rodriguez, Karen Gallo, Kelley Happ and Alderperson Cindy Yager. Beverly Leonard was excused.

3. Approval of Avian Committee meeting minutes from October 11, 2022:

A motion was made by Happ to approve minutes, seconded by Alderperson Yager and passed unanimously.

4. Comments From the Public:

There were no members of the public in attendance.

5. Financial/Budget Reports:

It was moved by Zimmermann and seconded by Rodriguez to table discussion of the budget/financial reports for this meeting.

6. Bird City Application:

This application is extensive takes considerable work to complete. The Avian Committee held a Special Meeting and Work Session on Nov. 1 to start collaboration on updates, wording and documentation.

The committee discussed and voted on two upcoming actions which will be included in the Bird City application:

1. Set the date for May 18, 2023 as the day to celebrate World Migratory Bird Day, and
2. Agreed to send a proposed City of Lake Geneva Bird City Resolution to the City Council for approval and reading. Zimmermann submitted a sample Resolution, which the Avian Committee members voted unanimously to approve. Zimmermann will forward the Resolution to Alderperson Yager, who will submit it to the City of Lake Geneva for acceptance at their December Common Council meeting.

The Bird City application is due to Bird City Wisconsin by January 31, 2023. Our next steps are to complete the wording and documentation, secure the City Council Resolution by mid-December and have the completed application to City Administrator David Nord by January 12, 2023. Nord will upload the completed document, along with the application fee, by the January 31 deadline.

The committee voted unanimously to schedule another **Special Meeting** to complete the application wording and documentation for:

**Tuesday, December 6, from 2 pm to 4 pm
City Hall Conference Room 2A.**

6. Update on City Projects: South Street Trail and Weed Ordinance:

Short update by Alderperson Yager on this ongoing project.

8. Update on Grants and Potential Grants:

No discussion at this time.

9. Avian Tree at the Geneva Lake Museum's Parade of Trees:

Rodriguez suggested we meet at 10 am on Wednesday, November 16 at the Museum to participate in the annual tree decorating event. McConnell and Rodriguez have volunteered to plan for and purchase ornaments.

10. Purple Martin Update:

No further update.

11. Learn to Soar Update:

Nothing at this time

11. Calendar/Project Review and updates on partners:

The most important project is to complete the Bird City Application and have it submitted by the January 31, 2023 deadline.

12. Next Meeting Date:

Tuesday, December 13 at 6:00 pm in Conference Room A

13. Future Agenda Items:

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the Minutes from November 7, 2022
- 4) Comments from the Public
- 5) Avian Committee Financial/Budget Reports and Updates
- 6) Bird City Application
- 7) Updates on City projects: South Street Trail and Weed Ordinance
- 8) Update on grants and potential grants
- 9) Christmas Tree at Geneva Lake Museum
- 10) Purple Martin update
- 11) Learn to Soar Update - Story Book Trail
- 12) 2022 Calendar/Project review and update
- 13) Next Meeting Date and Time
- 14) Future Agenda Items

14. Adjourn:

Rodriguez moved to adjourn the meeting at 7:52 pm. The motion was seconded by Zimmermann and passed unanimously.

Respectfully submitted

Kelley Happ

11/17/2022