

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, AUGUST 9, 2021 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:00 p.m.

Alderpersion Hedlund led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, Straube, and Yunker

Absent:

Awards, Presentations, Proclamations, and Announcements

Mayor Klein announced that the String of Pearls Gala at the Riviera is coming up soon, on August 28, 2021; tickets are still available for purchase.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

Spyro Condos; 1716 Hillcrest Drive; Spoke in regards to the Downtown Business Improvement District's 2020 audit and wanted to clarify its findings.

Acknowledgement of Correspondence

Clerk Kropf stated that correspondence was received of:

Luke & Monica Pfiefer; 304 S Wells St; Spoke in favor of the approval of the Library Renovation project contracts.

All items of correspondence were forwarded to the Common Council and the City Leadership Team.

Approve the Regular Council Minutes of July 26, 2021 as prepared and distributed

Motion by Hedlund to approve, second by Straube. No discussion. Motion carried 8-0.

CONSENT AGENDA— Recommended by Finance, Licensing and Regulation on August 3, 2021. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Temporary Class "B"/ "Class B" Retailer's License filed by Lot of Love Inc for use at FalzFest on September 17, 2021, located at 965 Wells St

-Temporary Class "B"/ "Class B" Retailer's License filed by the St Francis de Sales Catholic Church for use at Fall Irish Fest on September 25, 2021 and September 26, 2021, located at 148 W Main St

-Temporary Operator License filed by Robert McCormick for use at the St Francis de Sales Catholic Church Fall Irish Fest on September 25, 2021 and September 26, 2021

-Parking Stall Fee Waiver request filed by the Lake Geneva FireBelles for the FireBelles Fundraiser event located at Hogs & Kisses to take place on Sunday, September 19, 2021; Request is for use of eight parking stalls directly in front of 149 Broad St

Motion by Howell to approve the consent agenda, second by Yunker. Clerk Kropf explained that the permit application fee can be waived for non-profits automatically, but that parking stall fee waivers do need to go before the Council for final approval. Motion carried 8-0.

Items removed from the Consent Agenda

First Reading of **Ordinance 21-06** an ordinance amending Chapter 74, Traffic and Vehicles, Article VI, Traffic Code, Section 206(b), Turns; as it relates to disallowing of left hand turns for northbound traffic on Edwards Blvd, from Highway 50, into the 300 Block of North Edwards Blvd

Mayor Klein offered Ordinance 21-06 as a first reading.

First Reading of **Ordinance 21-07** an ordinance providing for Direct Annexation by Unanimous Consent of Electors and Property Owners of Territory located in the Town of Geneva Walworth County Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin

Mayor Klein offered Ordinance 21-07 as a first reading. City Attorney Draper noted that this annexation was approved three years ago, but that the County needed a new ward created for elections. The previously approved ordinance did not identify the new ward as needed.

Motion by Flower to suspend the rules and allow for a second reading, second by Hedlund. Motion carried 8-0.

Mayor Klein offered Ordinance 21-07 as a second reading.

Motion by Flower to approve Ordinance 21-07, second by Hedlund. Motion carried 8-0.

Discussion/Action regarding bid award and contract approval for the Lake Geneva Public Library Renovation Project-Asbestos Abatement to Hogan Environmental Cleaning LLC in an amount not to exceed \$69,450.00

Motion by Halverson to approve, second by Hedlund.

Motion by Hedlund to suspend the rules to allow Library Director Kornak to speak, second by Fesenmaier.

Kornak explained that the Council was given the library project funding break down. The breakdown includes both this agenda item and the general renovation contract as well. The funds would be coming from fund balance from the library budget along with fundraising efforts made by the library. Motion carried 8-0 on a roll call vote.

Discussion/Action regarding bid award and contract approval for the Lake Geneva Public Library Renovation Project to Selzer-Ornst Construction Company in an amount not to exceed \$870,893.00

Motion by Halverson to approve with the removal of clause 10.3.3 from the contract, second by Hedlund. City Attorney Draper noted that the indemnification clause 10.3.3 should be removed from the contract. It was also clarified that the owners listed in the contract should say the City of Lake Geneva, rather the Library Board of Trustees. City Attorney Draper noted that this will be changed. Finance Director Hall did confirm that the library fund does enough funds to pay for the two contracts. She added there is also approximately \$50,000 to \$60,000 in contingency for any unforeseen expenses. Motion carried 8-0 on a roll call vote.

Recommendation of the Finance, Licensing, and Regulation Committee of August 3, 2021- Ald. Howell

Discussion/Action regarding an Original Class “B” Fermented Malt Beverage and Class “C” Wine License application filed by Zaab Corner Bistro Corp d/b/a Zaab Corner Bistro, Jirapa Cox, Agent, located at 501 Broad St

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding an Original Class “B” Fermented Malt Beverage and Class “C” Wine License application filed by O2 Lounge LLC d/b/a O2 Lounge, Lindsey Guerrero, Agent, located at 647 Main St #100

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding approval of proposal from Asphalt Contractors Inc for road patch work to be completed near 600 Bloomfield Rd in an amount not to exceed \$11,899.00

Motion by Howell to approve, second by Fesenmaier. Finance Director Hall stated this was in the budget and any requested amount over \$10,000 requires Council approval. Council discussion included the need to have this completed and that the whole road condition needs to be addressed in the near future. Motion carried 8-0 on a roll call vote.

Discussion/Acceptance of August 3, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Hedlund. No discussion. Motion carried 8-0.

Discussion regarding the 2020 City of Lake Geneva Annual Financial Report and Management Letter

Finance Director Hall reviewed the findings within the 2020 Audit. The Council discussed the remark within the audit that addresses the internal controls of the City. Hall explained this is a common remark for many municipalities and this is a result of not having enough staff to have complete separation of duties. That is not to say that duties are not being performed/reviewed properly. The Council also discussed the need to post the audits from the Downtown Business Improvement District for public viewing. No action.

Adjournment

Motion by Hedlund to adjourn, second by Dunn. Motion carried 8-0. The meeting adjourned at 6:51 p.m.