

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, NOVEMBER 8, 2021 6:00 P.M.
LAKE GENEVA CITY HALL: COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:01 p.m.

Aldersperson Halverson led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, Straube, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements

Clerk Kropf announced that the City received a \$8,859 Park & Recreation Grant from the LWMMI.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

None

Approve the Regular Council Minutes of October 25, 2021 as prepared and distributed

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 8-0.

CONSENT AGENDA– Recommended by Finance, Licensing and Regulation on November 2, 2021. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Tier II Event Permit application filed by VISIT Lake Geneva for the Lake Geneva Winterfest and U.S. National Snow Sculpting Championship

Motion by Howell to approve, second by Straube. No discussion. Motion carried 8-0.

Items removed from the Consent Agenda

None

First Reading of Ordinance 21-11 an ordinance creating Article IX, Meetings, Section 2-500, Remote Attendance at Meetings, and Section 2-501, Meetings to be Televised and Livestreamed of Chapter 2, Administration, of the Lake Geneva Municipal Code; as it relates to remote attendance of Committee, Board, Commission, or Council meetings via telephone or teleconference

Mayor Klein offered Ordinance 21-11 as a first reading. No action taken.

Recommendation of the Finance, Licensing, and Regulation Committee of November 2, 2021- Ald. Howell

Discussion/Action regarding selection of McGrath Human Resources Group for the City of Lake Geneva Wage and Compensation Study in an amount not to exceed \$40,000.00

Motion by Howell to approve, second by Yunker. Motion by Hedlund to suspend the rules and allow Victoria McGrath to speak, second by Flower. McGrath gave the Council an overview of the McGrath Human Resources Group and the proposed wage study plan. She added that they follow a template but for the work, but do allow for customization based on the City's desire. McGrath added that they will also be looking at not only wages, but the benefits that employees receive. They will also review the surrounding communities for comparables, but also consider other tourist cities. The proposal quoted the work as \$24,000, but that additional funds may be need to be used to draft job descriptions. Flower expressed concerns with the built-in overage of funds. Motion carried on a roll call vote 6-2, with Flower and Fesenmaier voting no.

Discussion/Action regarding **Resolution 21-R72** a resolution authorizing the use of Contingency funds for a Wage & Benefit Study in an amount not to exceed \$40,000.00

Motion by Howell to approve, second by Hedlund. Flower expressed concerns again with the additional funds. Motion carried on a roll call vote 7-1, with Fesenmaier voting no.

Discussion/Action regarding selection of Complex Security Solutions for the City Wide Access Control System in an amount not to exceed \$40,000

Motion by Howell to approve, second by Yunker. Motion by Howell to suspend the rules and allow Jeff Miskie to speak, second by Hedlund. Miskie addressed the Council and noted that there were nine formal bids received. He had narrowed that down to three, which included Complex Security Solutions. Miskie added that this project will be conducted in phases, the first phase would include City Hall and the Police Department. The Fire Department will be added in the future. The proposal given by Complex Security only included City Hall and the Police Department. Motion by Flower to refer to the Finance Committee for further consideration, no second was offered. Motion failed for a lack of second.

Motion by Fesenmaier to amend the motion to have the amount not to exceed \$25,000, second by Flower. Council discussion included that the work to be done at the Fire Department should be brought back at a later date, with a complete proposal. Motion to amend carried on a roll call vote 7-1, with Howell voting no.

Original motion as amended carried on a roll call vote 7-1, with Howell voting no.

Discussion/Action regarding renewal of WPS Insurance as the City Employee Health Insurance carrier

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding employee health insurance premium contribution to remain at 7%

Motion by Howell to approve, second by Straube. No discussion. Motion carried 8-0.

Discussion/Action regarding implementation of four percent (4%) cost of living wage increase for all non-represented City employees effective January 1, 2022

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding City Employee full-time and part-time wage scales for 2022

Motion by Howell to approve no change to the scales, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding updated job description for City Administrator to include ADA Compliance

Motion by Howell to approve, second by Flower. Flower added that it would include ADA Compliance and contract management. Motion carried 8-0.

Discussion/Action regarding 1st Floor Riviera Concourse Leases rate and rental terms for 2022

Motion by Howell to approve, second by Yunker. Fesenmaier stated that the leases should indicate that the Council would have the ability to cancel a lease or amend the term. She added that language should be added to the lease to indicate as such. Attorney Draper agreed and added that the Council could determine that the City Administrator being

given the authority to do so. Draper added that if there is a breach of contract, then the Council could consider that during a closed session. He added that there might be a need to limit a lease from a three-year term to a one-year term based on lessee behavior of any complaints. Motion carried 7-1, with Flower voting no.

Discussion/Action regarding YMCA request to rehabilitate Veteran's Park Ballfields with Tourism Commission grant funds

Motion by Howell to approve, second by Straube. Howell noted that this would allow them to rehabilitate the field, the Council would not be approving the grant itself. Hedlund added that this will help with the grant approval process, that MSA will be completing. Council discussion included the need for the scope of work to be considered by the Finance Committee and the Council at a future date. Fesenmaier felt that this should go to the Plan Commission with a site plan, for consideration. Motion carried 8-0.

Discussion/Action regarding **Resolution 21-R71** a resolution authorizing the use of Contingency funds for a NIF Grant Application for Veteran's Park to be prepared by MSA in an amount not to exceed \$8,000

Motion by Howell to approve, second by Hedlund. Finance Director Hall noted that the use of the money had already been approved by the Council, but this resolution is needed for the auditors. Motion carried 8-0.

Discussion/Acceptance of November 2, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **WI Tax Appeals Commission Case brought Mary Black et al. vs. City of Lake Geneva**

Motion by Hedlund to convene the Council into Closed Session to include all City Staff and outside Counsel, second by Howell. Motion carried on a roll call vote 8-0. The Council convened into Closed Session at 6:52 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to convene the Council into Open Session, second by. Motion carried on a roll call vote 8-0. The Council convened into Open Session at 7:09 p.m.

Motion by Howell to direct the Attorneys to proceed as discussed in closed session, second by Halverson. Motion carried on a roll call vote 6-2, with Fesenmaier and Flower voting no.

Adjournment

Motion by Howell to adjourn, second by Heldund. Motion carried 8-0. The meeting adjourned at 7:11 p.m.