



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL

MONDAY, NOVEMBER 22, 2021 6:00 P.M.

LAKE GENEVA CITY HALL: COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)

Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Hedlund
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of November 8, 2021 as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on November 16, 2021.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Temporary Operator Licenses for the New Year's Eve Gala located in the Riviera Ballroom to be held on December 31, 2021, filed by: Jean Henderson, John Henderson, Jane Ipsen, Robert Kunkel, Nancy Newbourne, Mary Nissen, Benjamin Thelen, and Martha Thelen
 - b. Alcohol Premises Description Extension filed by Bella Vista Suites located at 335 Wrigley Dr
 - c. Agent Change application filed by New World Wine Inc d/b/a New World Wine to Terence Conell

10. Items removed from the Consent Agenda

11. Public Hearing on the proposed 2022 Municipal Operating and Capital Budgets for the City of Lake Geneva

12. Discussion/Action regarding **Resolution 21-R73** a resolution adopting the City of Lake Geneva 2022 Budget and 2021 Tax Levy

13. Second Reading of **Ordinance 21-11** an ordinance creating Article IX, Meetings, Section 2-500, Remote Attendance at Meetings, and Section 2-501, Meetings to be Televised and Livestreamed of Chapter 2, Administration, of the Lake Geneva Municipal Code; as it relates to remote attendance of Committee, Board, Commission, or Council meetings via telephone or teleconference

14. Discussion/Action regarding referral of Annexation Petition filed by Avalon Property, LLC located at 875 Geneva Parkway North to Plan Commission to recommend temporary zoning for subject parcel

15. Recommendation of the Finance, Licensing, and Regulation Committee of November 16, 2021- Ald. Howell

- a. Discussion/Action regarding Pay Request #1 filed by Selzer-Ornst Construction Company, LLC for the Library Renovation project in an amount not to exceed \$41,557.75
- b. Discussion/Action regarding continuation of the Church Parking Placard Program for February 1, 2022 through November 14, 2022
- c. Discussion/Action regarding **Resolution 21-R77** resolution authorizing acceptance of dedication of road, rights-of-way, and public improvements shown on the existing plat for Symphony Bay Development for Phase I & Phase II
- d. Discussion/Action regarding the City Snow Plowing Policy
- e. Discussion/Action regarding seeking Requests for Proposals for the City of Lake Geneva Facilities Study and Impact Fees
- f. Discussion/Acceptance of November 16, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

16. Recommendation of the Planning Commission of November 15, 2021- Ald. Dunn

- a. Discussion/Action regarding an Extra Territorial Zoning review of a proposed Certified Survey Map (CSM) for Salvatore J. Dimiceli Sr. Trust, 101 Broad St. Unit 207, Lake Geneva, to create a 3 lot CSM as identified on the certified survey for W2642 Krueger Rd. Project No. 20.907 dated 10-6-2021 for Tax Key No. JA361000001.
- b. Discussion/Action regarding a proposed Certified Survey Map (CSM) for Basso Builders Inc., 405 Skyline Dr., to create 3 buildable single family parcels at the intersection of Sage St. and Sheridan Springs Rd. as identified on the certified survey project no 21.903 dated 10/26/21 for Tax Key Nos. ZGC00011 & ZGC00015
- c. Discussion/Action regarding **Resolution 21-R74** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Sava Savic, 220 Darwin St., Lake Geneva, to allow allowing for a proposed land use for Professional Services involving Tattoos, and Permanent Cosmetics above the Clavicle at 830 W. Main St. Unit A in the Central Business (CB) zoning district, Tax Key No. ZOP00334

- d. Discussion/Action regarding **Resolution 21-R75** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Donna de St. Aubin, 1006 S. Lake Shore Dr. Lake Geneva for the property located at 1006 S. Lake Shore Dr., to allow for the utilization of the Single Family-4 (SR-4) zoning in the Estate Residential-1 (ER-1) land use, Tax Key No. ZYUP00106S
- e. Discussion/Action regarding **Resolution 21-R76** a resolution authorizing the issuance of a “Limited” Conditional Use Permit (CUP) filed by Jeff and Denise Podhajsky, W303S10577 Phantom Woods Rd., Mukwonago, for a request to utilize the building located at 717 ½ W. Main St. as a Commercial Indoor Lodging land use in the Central Business (CB) zoning district. Tax Key No. ZOP00278

17. Mayoral Appointments

- a. Confirmation of the appointment of Emily Hummel to the Lake Geneva Historical Preservation Commission for a term to expire May 1, 2024

18. Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **1) White River Holdings, LLC**

19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

20. Adjournment

<i>Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.</i>

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, NOVEMBER 8, 2021 6:00 P.M.
LAKE GENEVA CITY HALL: COUNCIL CHAMBERS (MAIN LEVEL)

Members: Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:01 p.m.

Aldersperson Halverson led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, Straube, and Yunker

Absent: None

Awards, Presentations, Proclamations, and Announcements

Clerk Kropf announced that the City received a \$8,859 Park & Recreation Grant from the LWMMI.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

None

Approve the Regular Council Minutes of October 25, 2021 as prepared and distributed

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 8-0.

CONSENT AGENDA– Recommended by Finance, Licensing and Regulation on November 2, 2021. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Tier II Event Permit application filed by VISIT Lake Geneva for the Lake Geneva Winterfest and U.S. National Snow Sculpting Championship

Motion by Howell to approve, second by Straube. No discussion. Motion carried 8-0.

Items removed from the Consent Agenda

None

First Reading of Ordinance 21-11 an ordinance creating Article IX, Meetings, Section 2-500, Remote Attendance at Meetings, and Section 2-501, Meetings to be Televised and Livestreamed of Chapter 2, Administration, of the Lake Geneva Municipal Code; as it relates to remote attendance of Committee, Board, Commission, or Council meetings via telephone or teleconference

Mayor Klein offered Ordinance 21-11 as a first reading. No action taken.

Recommendation of the Finance, Licensing, and Regulation Committee of November 2, 2021- Ald. Howell

Discussion/Action regarding selection of McGrath Human Resources Group for the City of Lake Geneva Wage and Compensation Study in an amount not to exceed \$40,000.00

Motion by Howell to approve, second by Yunker. Motion by Hedlund to suspend the rules and allow Victoria McGrath to speak, second by Flower. McGrath gave the Council an overview of the McGrath Human Resources Group and the proposed wage study plan. She added that they follow a template but for the work, but do allow for customization based on the City's desire. McGrath added that they will also be looking at not only wages, but the benefits that employees receive. They will also review the surrounding communities for comparables, but also consider other tourist cities. The proposal quoted the work as \$24,000, but that additional funds may be need to be used to draft job descriptions. Flower expressed concerns with the built-in overage of funds. Motion carried on a roll call vote 6-2, with Flower and Fesenmaier voting no.

Discussion/Action regarding **Resolution 21-R72** a resolution authorizing the use of Contingency funds for a Wage & Benefit Study in an amount not to exceed \$40,000.00

Motion by Howell to approve, second by Hedlund. Flower expressed concerns again with the additional funds. Motion carried on a roll call vote 7-1, with Fesenmaier voting no.

Discussion/Action regarding selection of Complex Security Solutions for the City Wide Access Control System in an amount not to exceed \$40,000

Motion by Howell to approve, second by Yunker. Motion by Howell to suspend the rules and allow Jeff Miskie to speak, second by Hedlund. Miskie addressed the Council and noted that there were nine formal bids received. He had narrowed that down to three, which included Complex Security Solutions. Miskie added that this project will be conducted in phases, the first phase would include City Hall and the Police Department. The Fire Department will be added in the future. The proposal given by Complex Security only included City Hall and the Police Department. Motion by Flower to refer to the Finance Committee for further consideration, no second was offered. Motion failed for a lack of second.

Motion by Fesenmaier to amend the motion to have the amount not to exceed \$25,000, second by Flower. Council discussion included that the work to be done at the Fire Department should be brought back at a later date, with a complete proposal. Motion to amend carried on a roll call vote 7-1, with Howell voting no.

Original motion as amended carried on a roll call vote 7-1, with Howell voting no.

Discussion/Action regarding renewal of WPS Insurance as the City Employee Health Insurance carrier

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding employee health insurance premium contribution to remain at 7%

Motion by Howell to approve, second by Straube. No discussion. Motion carried 8-0.

Discussion/Action regarding implementation of four percent (4%) cost of living wage increase for all non-represented City employees effective January 1, 2022

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 8-0.

Discussion/Action regarding City Employee full-time and part-time wage scales for 2022

Motion by Howell to approve no change to the scales, second by Yunker. No discussion. Motion carried 8-0.

Discussion/Action regarding updated job description for City Administrator to include ADA Compliance

Motion by Howell to approve, second by Flower. Flower added that it would include ADA Compliance and contract management. Motion carried 8-0.

Discussion/Action regarding 1st Floor Riviera Concourse Leases rate and rental terms for 2022

Motion by Howell to approve, second by Yunker. Fesenmaier stated that the leases should indicate that the Council would have the ability to cancel a lease or amend the term. She added that language should be added to the lease to indicate as such. Attorney Draper agreed and added that the Council could determine that the City Administrator being

given the authority to do so. Draper added that if there is a breach of contract, then the Council could consider that during a closed session. He added that there might be a need to limit a lease from a three-year term to a one-year term based on lessee behavior of any complaints. Motion carried 7-1, with Flower voting no.

Discussion/Action regarding YMCA request to rehabilitate Veteran's Park Ballfields with Tourism Commission grant funds

Motion by Howell to approve, second by Straube. Howell noted that this would allow them to rehabilitate the field, the Council would not be approving the grant itself. Hedlund added that this will help with the grant approval process, that MSA will be completing. Council discussion included the need for the scope of work to be considered by the Finance Committee and the Council at a future date. Fesenmaier felt that this should go to the Plan Commission with a site plan, for consideration. Motion carried 8-0.

Discussion/Action regarding **Resolution 21-R71** a resolution authorizing the use of Contingency funds for a NIF Grant Application for Veteran's Park to be prepared by MSA in an amount not to exceed \$8,000

Motion by Howell to approve, second by Hedlund. Finance Director Hall noted that the use of the money had already been approved by the Council, but this resolution is needed for the auditors. Motion carried 8-0.

Discussion/Acceptance of November 2, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 8-0.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **WI Tax Appeals Commission Case brought Mary Black et al. vs. City of Lake Geneva**

Motion by Hedlund to convene the Council into Closed Session to include all City Staff and outside Counsel, second by Howell. Motion carried on a roll call vote 8-0. The Council convened into Closed Session at 6:52 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to convene the Council into Open Session, second by. Motion carried on a roll call vote 8-0. The Council convened into Open Session at 7:09 p.m.

Motion by Howell to direct the Attorneys to proceed as discussed in closed session, second by Halverson. Motion carried on a roll call vote 6-2, with Fesenmaier and Flower voting no.

Adjournment

Motion by Howell to adjourn, second by Heldund. Motion carried 8-0. The meeting adjourned at 7:11 p.m.



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: HENDERSON JEAN —
Last First Middle

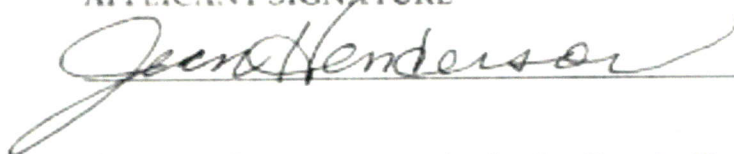
Maiden Name: LESMEISTER Date of Birth: 

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO
If No will a Licensed Operator be serving or supervising the service of alcohol? ☐ YES ☐ NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Rotary Club of LG
Address: _____
Name of Event where licensee will work: Riviera NYE
Date of Event: 12/31/21

APPLICANT SIGNATURE

 DATE: 7/30/21

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021 Receipt No: 15.002986

Total Amount: \$10-

Forwarded to Police Chief: NOV 2, 2021

Background Completed: 11-11-21 87

Recommendation: [Signature] ☒ Approved ☐ Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization

Serving Alcohol

is proud to present this certificate to

Jean Henderson

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECORD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
8tGxIS5ULI

Date Issued
Jul 30th, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Jean Henderson

Certification Date: Jul 30th, 2021

Certificate Code: 8tGxIS5ULI

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



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APPLICANT INFORMATION

Name: HENDERSON JOHN HOWARD
Last First Middle

Maiden Name: —

Date of Birth: [REDACTED]

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Rotary Club of LG
Address: —
Name of Event where licensee will work: New Years Eve Riviera
Date of Event: 12/31/21

APPLICANT SIGNATURE

John Henderson DATE: 7/30/2021

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021

Receipt No: 15-002986

Total Amount: \$10 -

Forwarded to Police Chief: NOV 2, 2021

Background Completed: [Signature]

Recommendation: [Signature] Approved Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization

Serving Alcohol

is proud to present this certificate to

JOHN HENDERSON

for successful completion of the online course

Wisconsin Alcohol Seller/Server Course



PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
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This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
HLfFmnUDu0

Date Issued
Jul 30th, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: JOHN HENDERSON

Certification Date: Jul 30th, 2021

Certificate Code: HLfFmnUDu0

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



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NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: IPSEN JANE S
Last First Middle

Maiden Name: SCHAEER Date of Birth: [REDACTED]

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES ☐ NO ☐

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: ROTARY CLUB OF LAKE GENEVA
Address: P.O. BOX 601, LAKE GENEVA, WI 53147
Name of Event where licensee will work: LG NEW YEARS EVE CELEBRATION
Date of Event: 12/31/2021

APPLICANT SIGNATURE

Jane S Ipsen DATE: 10-22-2021

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021

Receipt No: 15.002986

Total Amount: \$10 -

Forwarded to Police Chief: NOV 2, 2021

Background Completed: NOV 4-21 2021

Recommendation: [Signature]

Approved

Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



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APPLICANT INFORMATION

Name: KUNKEL ROBERT E
Last First Middle

Maiden Name: — Date of Birth: [REDACTED]

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: CITY OF LAKE GENEVA
Address: 626 GENEVA ST LAKE GENEVA, WI 53147
Name of Event where licensee will work: RIVIERA BALLROOM
Date of Event: DEC 31, 2021

APPLICANT SIGNATURE

Robert Kunkel DATE: 10-25-21

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021

Receipt No: 15-002986

Total Amount: \$10-

Forwarded to Police Chief: NOV 2, 2021

Background Completed: 11/2/21 97

Recommendation: [Signature] ☒ Approved ☐ Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Robert E Kunkel

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
07/29/2021



Expiration Date
07/29/2023



Certificate #
WI-00594622


Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

6801 N Capital of Texas Hwy, Bldg 1, Suite 250 | Austin, TX 78731 | 877.881.2235 | www.360training.com



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



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APPLICANT INFORMATION

Name: Newbourne Nancy C
Last First Middle

Maiden Name: _____ Date of Birth: _____

Is your Certificate of Completion of a Beverage Server Training Course Attached? YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Rotary International of Lake Geneva

Address: _____

Name of Event where licensee will work: New Year's Eve Rivera Lake Geneva

Date of Event: 12/31/21

APPLICANT SIGNATURE

Nancy Carol Newbourne

DATE: 10/29/21

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
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TEAM

For Office Use Only

Date Filed: NOV 2, 2021 Receipt No: 15.002986

Total Amount: \$10-

Forwarded to Police Chief: NOV 2, 2021

Background Completed: [Signature]

Recommendation: [Signature] ☒ Approved ☐ Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Nancy Newbourne

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
08/15/2021



Expiration Date
08/15/2023



Certificate #
WI-00595099

A handwritten signature in black ink, appearing to read "Sarah Nguyen".

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)a5., 125.17(6), and 134.66(2m), Wis. Stats.

6801 N Capital of Texas Hwy, Bldg 1, Suite 250 | Austin, TX 78731 | 877.881.2235 | www.360training.com



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

NOTE: This license shall be issued to persons under the terms of Wisconsin State Statutes 125.17 (4). License shall be issued only to operators employed by or donating their services to non-profit corporations. A maximum of two temporary operator licenses will be issued to any individual per year. This license shall be valid only for the period of time specified on the license, which time period shall not exceed fourteen (14) days.

APPLICANT INFORMATION

Name: Nissen Mary E
Last First Middle
Maiden Name: Barry Date of Birth: [REDACTED]

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES NO
If No, will a Licensed Operator be serving or supervising the service of alcohol? YES NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Rotary Lake Geneva
Address: _____
Name of Event where licensee will work: Riviera (New Years Eve)
Date of Event: 12/31/2021

APPLICANT SIGNATURE

Mary Nissen DATE: 10-21-2021

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: ~~0000~~ November 2, 2021 Receipt No: 15-002986

Total Amount: \$10-

Forwarded to Police Chief: November 2, 2021

Background Completed: 11/21/21

Recommendation: [Signature] ☒ Approved ☐ Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

License Expires: _____

MAILTO: Individual, Organization

Serving Alcohol

is proud to present this certificate to

Mary Nissen

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
- * DETERMINE THE PEOPLE ENTERING THE PREMISES TO CONSUME ALCOHOL ARE OF LEGAL ALCOHOL DRINKING AGE AND RECARD THEM IF THERE IS ANY QUESTION ABOUT THEIR AGE
- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
AgsMZFMAeF

Date Issued
Aug 8th, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.
Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Mary Nissen

Certification Date: Aug 8th, 2021

Certificate Code: AgsMZFMAeF

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

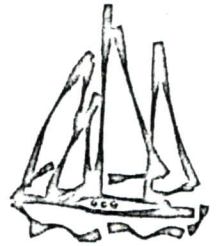
VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com>



CITY OF LAKE GENEVA

TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

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APPLICANT INFORMATION

Name: Thelen Benjamin John Roger
Last First Middle

Maiden Name: N/A

Date of Birth: 

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? ☐ YES ☐ NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

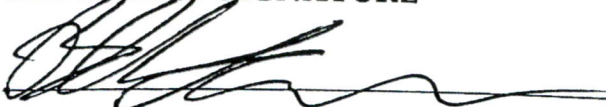
Organization Name: Rotary Club of Lake Geneva

Address: _____

Name of Event where licensee will work: ~~Rotary Club of Lake Geneva~~ NYE River-party

Date of Event: ~~12/31/21~~ 12/31/21

APPLICANT SIGNATURE

 DATE: 08-09-2021

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021 Receipt No: 15.002986
Total Amount: \$10-
Forwarded to Police Chief: NOV 2, 2021
Background Completed: [Signature]
Recommendation: [Signature] ☒ Approved ☐ Denied
Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]
FLR Approval: _____ License Issued: _____
Council Approval: _____ License Number: _____
License Expires: _____
MAILTO: Individual, Organization

Serving Alcohol

is proud to present this certificate to

Ben Thelen

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
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- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
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This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
e4Yg0bjLcW

Date Issued
Aug 1st, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Ben Thelen

Certification Date: Aug 1st, 2021

Certificate Code: e4Yg0bjLcW

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

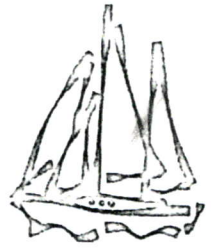
SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet-card>



CITY OF LAKE GENEVA TEMPORARY OPERATOR LICENSE



PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE REJECTED. FEE OF \$10.00 IS PAYABLE TO CITY OF LAKE GENEVA AND DUE UPON APPLICATION.

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APPLICANT INFORMATION

Name: Thelen Martha Jane
Last First Middle

Maiden Name: Cordell Date of Birth: [REDACTED]

Is your Certificate of Completion of a Beverage Server Training Course Attached? ☒ YES ☐ NO

If No, will a Licensed Operator be serving or supervising the service of alcohol? ☐ YES ☐ NO

ORGANIZATION WHERE SERVICES OF LICENSEE WILL BE EMPLOYED

Organization Name: Rotary Club of Lake Geneva

Address: _____

Name of Event where licensee will work: [REDACTED], NYE Riviera party

Date of Event: [REDACTED], 12/31/21

APPLICANT SIGNATURE

[Signature] DATE: 09/30/21

APPROVED BEVERAGE SERVER TRAINING COURSES

Serverlicense.com
Servingalcohol.com
TIPS

Learn2serve.com
\$8 Server Training
CARE

Wisconsin Technical Colleges
ServSafe Alcohol (WRAEF/NRAEF)
TEAM

For Office Use Only

Date Filed: NOV 2, 2021

Receipt No: 15.002986

Total Amount: \$10 -

Forwarded to Police Chief: NOV 2, 2021

Background Completed: ALL 97

Recommendation: [Signature]

Approved

Denied

Verification that no other temporary licenses have been issued to this applicant
in the current year: [Signature]

FLR Approval: _____

License Issued: _____

Council Approval: _____

License Number: _____

MAILTO: Individual, Organization

License Expires: _____

Serving Alcohol

is proud to present this certificate to

Martha Thelen

for successful completion of the online course



Wisconsin Alcohol Seller/Server Course

PERSONS COMPLETING THIS COURSE HAVE AGREED TO EXECUTE THE FOLLOWING POLICIES TO THE BEST OF THEIR ABILITIES.

- * CARD ANY PERSON 35 YEARS OF AGE OR YOUNGER
- * OBSERVE AND REPORT ANY CUSTOMER SHOWING SIGNS OF POSSIBLE IMPAIRED BEHAVIOR TO MANAGEMENT
- * RESPOND IMMEDIATELY TO ANY POSSIBLE PROBLEM SITUATION
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- * ENSURE A PERSON MATCHES THEIR VALID LEGAL IDENTIFICATION

This is a Wisconsin Department of Revenue approved Responsible Beverage Server Training Course in compliance with Sec. 125.17 (6), 134.66 (2m), and 125.04 (5) (a) 5. Wis. Stats.

Verify online at
servingalcohol.com

Verification Code
6V91saUByc

Date Issued
Jul 31st, 2021

VALID FOR 2 YEARS

This is not a Wisconsin operators/bartenders license.

This certificate will be requested to obtain a Wisconsin operators/bartenders license from the Wisconsin city clerk's office in the municipality where you are working.

Find your city clerk's office here: <https://elections.wi.gov/clerks/directory>

Wisconsin Alcohol Seller/Server Course

Name: Martha Thelen

Certification Date: Jul 31st, 2021

Certificate Code: 6V91saUByc

Verify Online: servingalcohol.com

125.17(6), 134.66 (2m), 125.04(5)(a)5 Wis. Stats.

SERVING ALCOHOL INC

VALID FOR 2 YEARS

Learn more about this wallet card at <http://servingalcohol.com/wallet>



CITY OF LAKE GENEVA

ALCOHOL LICENSE PREMISES EXTENSION APPLICATION

PLEASE FILL IN ALL BLANKS COMPLETELY, AS INCOMPLETE APPLICATIONS WILL BE
REJECTED.

Please Check:

- | | |
|---|---|
| ☐ Request for premises extension to sidewalk café | ☐ Request for temporary (special event) premises extension |
| ☐ Request for premises extension to permanent outdoor area | ☒ Other request for premises extension |

Application Checklist:

- ☒ Applicant must currently hold a valid alcohol license
- ☒ Applicant obtained a Temporary Use Permit or Conditional Use Permit from the Building and Zoning Department (for special events and permanent outdoor areas)
- ☐ Scaled diagram which accurately depicts the location of the premises extension. Such drawing shall include the access points, fencing (if applicable) and the location of where alcohol will be stored and/or served.
- ☐ Application Fee of \$25.00 to amend an already approved licensed premises. This fee is charged to defray the cost of review and re-issuance of the license. This fee does NOT apply to premises extensions requested at the time of annual renewal of the license.

APPLICANT INFORMATION

Applicant Name: Charlie Lorenzi

Establishment Name: Bella Vista Suites

Address: 335 Wrigley Dr

Alcohol License No.: BComboRES 2 Phone: [REDACTED]

Describe area of premises extension:

premises to include entire interior of the building, including: front desk, lounge area, service to rooms and basement storage. Premise to include outdoor area/patio.

SPECIAL EVENT INFORMATION (For Temporary Premises Extension Only)

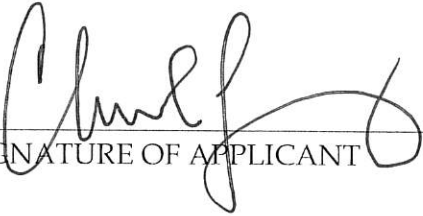
Event Title: _____

N/A

Date and Time of Event: _____

Have you obtained a Temporary Use Permit (or Conditional Use Permit) from the Building and Zoning Department? Yes No

Event Description:



SIGNATURE OF APPLICANT

October 26, 2021

DATE

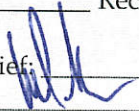
For Office Use Only

Date Filed with Clerk: October 26, 2021

Total Amount: \$ _____ Receipt No.: _____

Date Forwarded to Police Chief: _____

Police Chief Signature: _____



Approved

Denied

Date Forwarded to Zoning Administrator: _____ (for non-sidewalk café applications)

Zoning Administrator Signature: _____

Approved

Denied

Date of FLR/Council Approval: _____

Copies Provided to:

Police Chief

**Schedule for Appointment of Agent by Corporation / Nonprofit
Organization or Limited Liability Company**

Pd 11/15
#10.00
15.00293

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Lake Geneva County of Walworth

The undersigned duly authorized officer/member/manager of New World Wine Shop Inc.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as

DBA: New World Wine Shop
(Trade Name)

located at 830 West Main Street Lake Geneva WI 53147

appoints Terence R Conell

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 26 yrs

Place of residence last year

For: New World Wine Shop Inc.
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, TERENCE R CONELL, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 11/1/2021 Ag [Redacted]

**APPROVAL OF AGENT BY MUNICIPAL AUTHORITY
(Clerk cannot sign on behalf of Municipal Official)**

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 11.12.21 by [Signature] Title Pol. Chief
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

11-7-21 Back ground check completed. 87

Appointment of Successor Agent – Retail Licenses

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

New World Wine Shop Inc.

Reason for Cancellation of Appointed Agent

Wisconsin Resident - Permanent

The undersigned appoints JEFFERY S. IBSEN as agent in accordance with sec. 125.04(6), Wis. Stats.

[Signature]
Signature of President / Member

11-4-21
Date

Section 2: Agent Information and Acknowledgement

Agent Name

Terence R. Conell

- | | Yes | No |
|--|-------------------------------------|-------------------------------------|
| 1. Are you of legal drinking age? | ☒ | ☐ |
| 2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? | ☒ | ☐ |
| 3. Have you ever been convicted of a federal law violation? | ☐ | ☒ |
| 4. Have you ever been convicted of a state law violation? | ☐ | ☒ |
| 5. Have you ever been convicted of a local ordinance violation? | ☐ | ☒ |
| 6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ... | ☒ | ☐ |

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for Terence R. Conell - New World Wine Shop and assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

[Signature]
Signature of Agent

11/1/2021
Date

Section 3: Licensing Authority Approval

Municipality Name

Signature of Official

Date

Title of Official

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
CONNELL	TERENCE	R

The above named individual provides the following information as a person who is (check one):

☒ Applying for an alcohol beverage license as an **individual**.

☐ A member of a **partnership** which is making application for an alcohol beverage license.

☐ Agent of New World Wine Shop Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

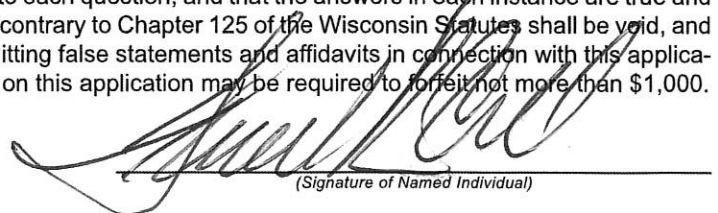
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? 26 yrs
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify. _____
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Global Gourmet</u>	Employer's Address <u>738 W. Main St</u>	Employed From <u>1995</u>	To <u>2014</u>
Employer's Name <u>Self-Global Gourmet</u>	Employer's Address <u>738 W. Main St</u>	Employed From <u>1995</u>	To <u>2014</u>

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

**City of Lake Geneva
Operator License**

License No: 2021 1075

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application, duly made, granted and authorized the issuance of an "Operator" License to:

Terence Conell

AND WHEREAS, the said applicant has paid to the Treasurer the sum of \$50.00 as required by the Municipal ordinances and has complied with all requirements necessary for obtaining a license;

NOW THEREFORE, an "Operator" License, pursuant to Sections 125.32(2) and 126.68(2) of the Wisconsin Statutes, and local ordinances, is hereby issued to the said applicant;

for the period from 7/01/2021 to 6/30/2022.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 11th day of June, 2021.



Lana C Kropf, City Clerk

Separate the top portion and place in wallet.

COPY

**City of Lake Geneva
Operator License**

License No: 2021 1075

License Fee: \$50.00

WHEREAS, the local governing body of the City of Lake Geneva, County of Walworth, Wisconsin, has, upon application, duly made, granted and authorized the issuance of an "Operator" License to:

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for the period from 7/01/2021 to 6/30/2022.

Given under my hand and the Great Seal of the City of Lake Geneva, County of Walworth, State of Wisconsin, this 11th day of June, 2021.



Lana C Kropf, City Clerk

Separate the top portion and place in wallet.
Bottom portion remains on file at the establishment



City of Lake Geneva
2022 Budget

HOTEL GENEVA ROOM TARIFF PER DAY				
With Detached Bath				
One person	\$2.00	\$2.50	\$3.00	\$3.50
Two persons	\$2.50	4.00	4.50	5.00
With Private Bath				
One person	\$3.00	\$3.50	\$4.00	\$4.50
Two persons	5.00	5.50	6.00	7.00
Two-room suite with private bath accommodating four.				
	\$10.00	\$11.00	\$12.00	\$13.00
Three-room suite with private bath accommodating six.				
	\$15.00	\$17.00		
European Plan				
A. H. THIERBACH		Effective after Labor Day		E. T. NUSBAUM



Elected Officials

Mayor Charlene Klein
City Attorney Dan Draper
Municipal Judge Henry Sibbing

Aldersperson Shari Straube, District #1
Aldersperson Joan Yunker, District #1
Aldersperson John Halverson, District #2
Aldersperson Mary Jo Fesenmaier, District #2

Aldersperson Rich Hedlund, District #3
Aldersperson Tim Dunn, District #3
Aldersperson Ken Howell, District #4
Aldersperson Cindy Flower, District #4

City Leadership Team

City Administrator Dave Nord
City Clerk Lana Kropf
Finance Director/Comptroller Karen Hall
Building & Zoning Administrator Fred Walling
Parking Manager Seth Elder

Director of Public Works Tom Earle
Fire Chief John Peters
Police Chief Michael Rasmussen
Library Director Emily Kornak
Utilities Director Josh Gajewski

City of Lake Geneva **Mission Statement**

Our mission is to preserve its small city atmosphere, reasonable cost of living and high quality of life by carefully controlling land use and development and delivering high quality programs and services in a responsible manner.

City of Lake Geneva

2022 Budget Goals

- To deliver all municipal services in the most efficient, cost effective manner utilizing best practices and incorporation of technology.
- To cultivate an organizational environment that empowers an engaged, innovative, and diverse municipal employee base.
- To remain a responsible and forward thinking steward of financial, natural and historic resources.
- To maintain a sense of community while recognizing that our tourism based economy is a unique factor for our city.
- To encourage sustainable economic strategies and progressive quality of life initiatives.

2022 BUDGET OVERVIEW

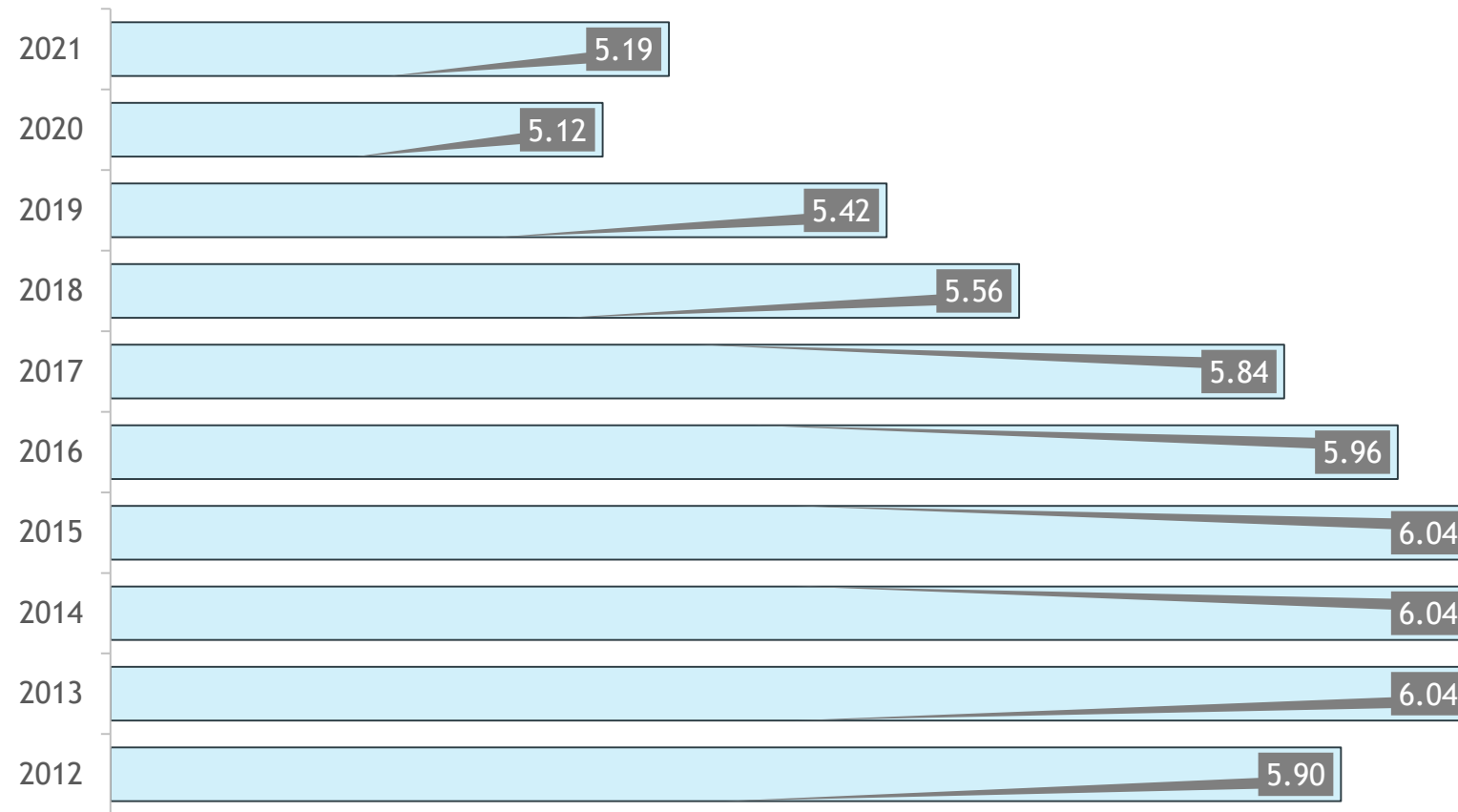
New construction growth of \$30,081,400 or 1.99% of 2020 equalized value generates an additional \$135,369 of property tax revenue, plus an additional \$433,480 for debt service for a total of \$568,849 or 7.34%; a mill rate calculation of \$5.19 per thousand dollars of assessed property value.

The mill rate calculation of \$5.19 of \$1,000 of assessed property value is an increase when compared to the rate in 2022 of \$5.12.

With a property value of \$100,000 a tax payer in 2021 paid \$512 for City purposes whereas in 2022 the same property owner will pay \$519, a \$7 increase or (1.4%).

The 2022 budget includes an increase of 4.0% in salaries and wages for non-represented employees and a 12.9% increase in overall health insurance costs.

HISTORY OF CITY TAX RATES BY YEAR

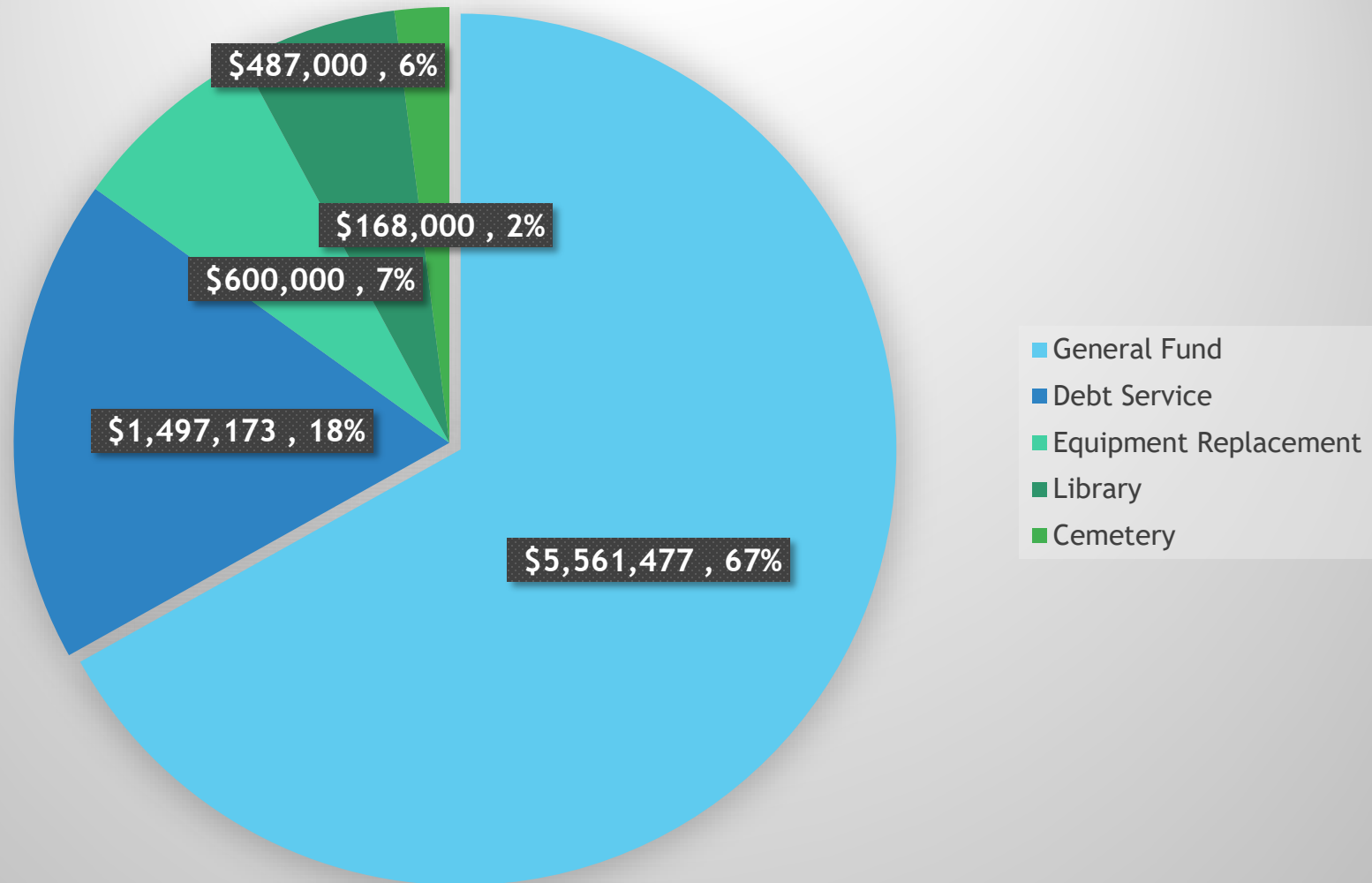


CITY OF LAKE GENEVA

Tax Levy Distribution

[illegible]

TAX LEVY BY FUND



2022 PROGRAM HIGHLIGHTS

The 2022 budget maintains all operations of the City:

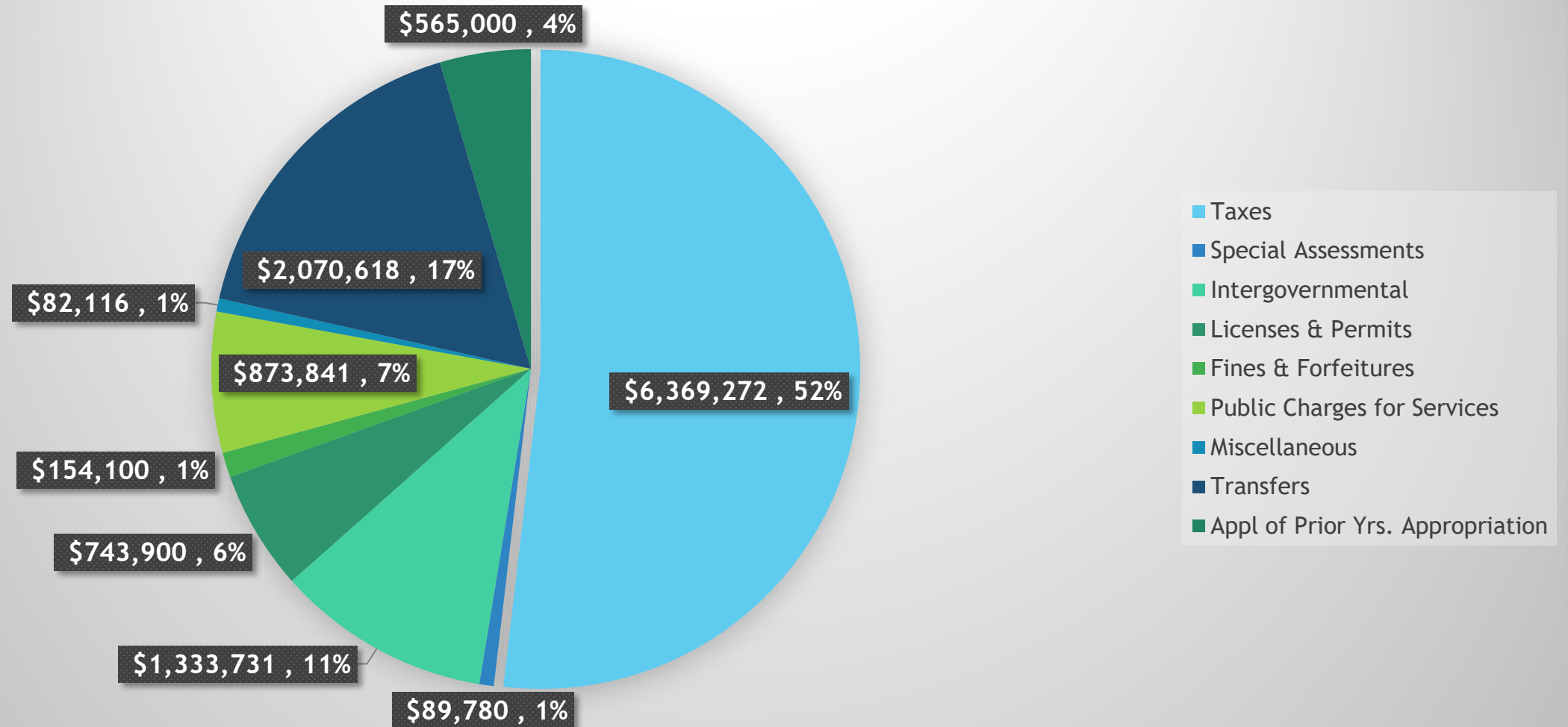
- General Government
- Police, Fire/EMS & Emergency Management
- Building, Zoning & Planning
- Public Works
- Parks
- Cemeteries
- Library
- Lakefront & Riviera
- Parking
- Tourism

GENERAL FUND REVENUES

General Fund Revenues increased \$1,453,591 to \$12,282,358 from the previous year. Major factors in this increase are as follows:

• Increase in General Property Taxes	\$115,369
• Increase in Room Tax Revenue	\$131,543
• Increase in Special Assessments	\$ 89,780
• Increase in Use of Fund Balance	\$179,902
• Increase in Transfer from Lakefront Fund	\$ 59,580
• Increase in Transfer from Parking Fund	\$462,465
• Increase in Fire/EMS Charges for Services	\$226,016
• Increase in Fire/EMS Billing Revenue	\$ 64,871
• Increase in Building/Zoning Fees	\$ 69,000
• Increase in Other Revenues	\$ 55,065

GENERAL FUND REVENUES



GENERAL FUND EXPENDITURES

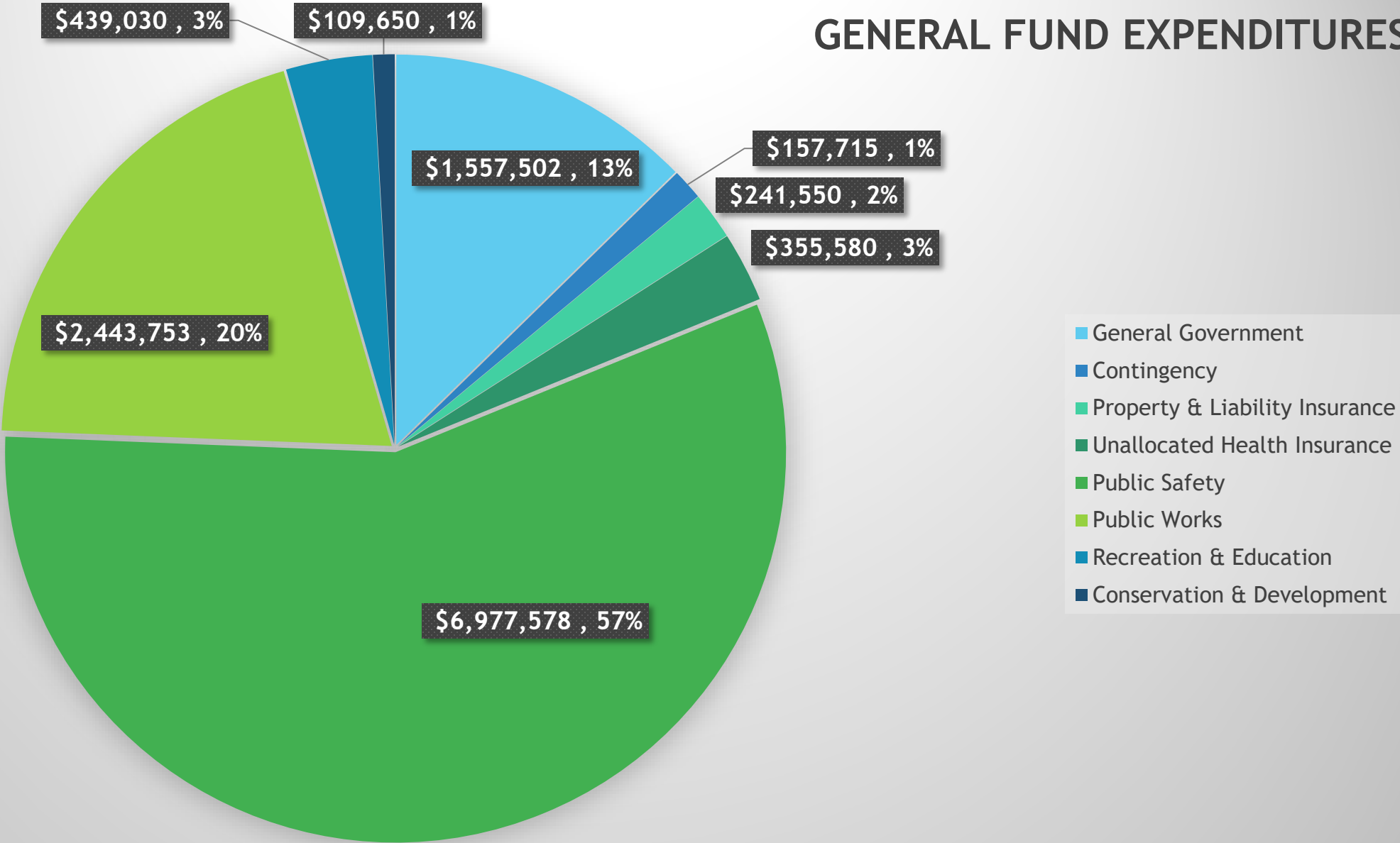
57% of General Fund Expenditures are spent on Public Safety, which includes Police Protection, Fire/EMS Protection, Emergency Management and Building Inspection.

20% of General Fund Expenditures are spent on Public Works.

Major changes included in the 2022 General Fund budget are as follows:

• Increase in General Government Expenditures	\$125,652
• Increase in Police Expenditures	\$398,279
• Increase in Fire Expenditures	\$555,805
• Increase in DPW & Parks Expenditures	\$252,976
• Increase in Sanitation & Recycling	\$ 53,241
• Increase in Planning & Zoning Expenditures	\$ 44,494

GENERAL FUND EXPENDITURES



PAYROLL AND BENEFITS

- The 2022 budget has an increase of 4% for non-represented salaries and wages
- Overall, health insurance total costs increased approximately 12.9%
- (8)net new positions added for 2022 – The current 2021 position count is 86 Full-Time, 111 Part-Time and 18 Seasonal employees
- Continuation of the Aurora employee health clinic
- Total 2022 payroll costs including benefits for all departments of the City (excluding the Utility) is \$10,262,234
- Continuing education for city staff, elected officials and commission members \$176,534

CAPITAL PROJECTS

INFRASTRUCTURE

• Streets Paving and Improvements	\$ 765,000
• Crack Sealing and Alley Improvements	\$ 35,000
• Storm Sewer Replacements	\$ 25,000
• Lighting/Signals–Edwards & Bloomfield	\$ 150,000
• Bike Trail Improvements (TAP Grant)	\$ 54,145
• Walkways	\$ 15,000
• Disc Golf Course Bridge	\$ 50,000

BUILDINGS

• Office/Chapel Cemetery Rehabilitation	\$ 90,000
• Salt Storage Shed	\$ 105,000
• Beach House Updates	\$ 65,000
• City Hall Improvements	\$ 115,000

CAPITAL PROJECTS

OTHER

- | | | |
|---|----|--------|
| • Website Update | \$ | 20,000 |
| • Landscaping-Pioneer Cemetery | \$ | 17,000 |
| • Fire Department Station Entry Card System | \$ | 7,000 |

EQUIPMENT REPLACEMENT FUND

- Property tax levy remains the same at \$600,000
- Total expenditures decrease by \$21,157 from \$794,421 in 2021 to \$773,264 in 2022

EQUIPMENT AND VEHICLES

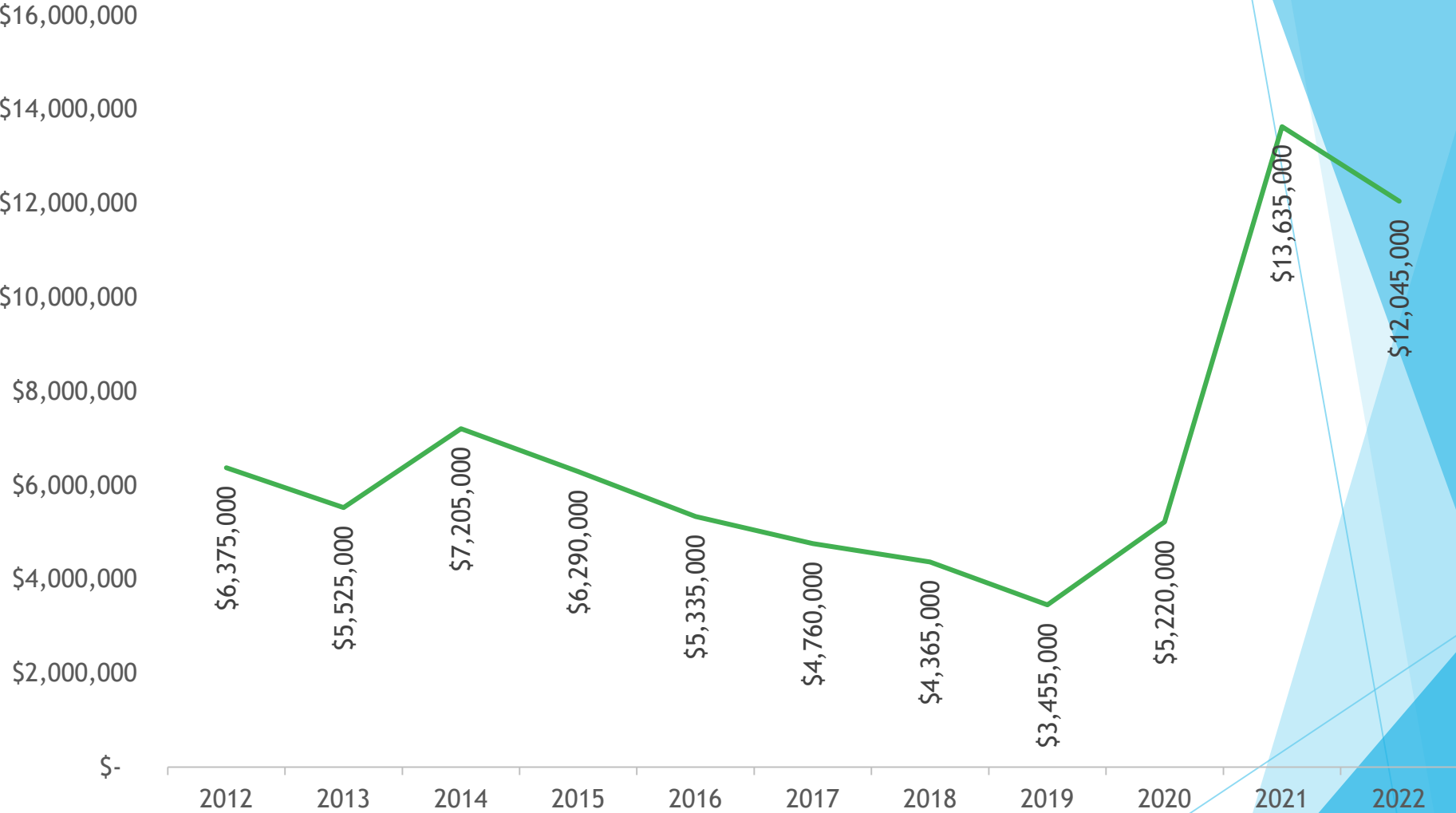
• Accounting software	\$ 10,000
• Telephone system updates	\$ 50,000
• Security system (City Hall & Police)	\$ 35,000
• Copiers (City Hall & Municipal Court)	\$ 10,000
• Furnaces (2) (Museum)	\$ 20,000
• Cemetery-Leaf Vacuum	\$ 12,000
• Cemetery-Dump Truck with Plow	\$ 60,000
• DPW-Leaf Vacuum	\$ 70,000
• Fire Department-Turnout Gear	\$ 37,739
• Fire Department-Communications Equipment	\$ 36,625
• Fire Department-SCBA & Masks	\$ 334,700
• Fire Department-APR's (Gas Masks)	\$ 20,000
• Police Department-Squad Replacements	\$ 57,200
• Police Department-APR's (Gas Masks)	\$ 20,000

COMMUNITY PARTNERS

The City of Lake Geneva 2022 Budget continues to support community partners:

- YMCA
- Lake Geneva Historic Preservation Commission
- Geneva Lake Museum
- Geneva Lake Level Corporation
- Geneva Lake Law Enforcement Agency
- Lake Use Commission
- Water Safety Patrol
- Geneva Lake Environmental Agency
- Tourism Commission
- Lake Geneva Visitors' Center
- Avian Committee

OUTSTANDING CITY DEBT BY YEAR



DEBT SERVICE LEGAL MARGIN FOR NEW DEBT (2022)

Maximum general obligation debt that can be incurred by a municipality is set by Wisconsin Statutes Section 67.03 at 5% of total equalized value.

Total Equalized Value of the City		\$1,643,332,300
Statutory limitation percentage		(x) 5%
General obligation debt limitation		\$ 82,166,615
Total outstanding general obligation debt applicable to debt limitation	\$13,635,000	
Less: amounts available in debt service fund	(313,145)	
Net outstanding general obligation debt applicable applicable to debt limitation		\$ 13,321,855
Legal margin for new debt		\$ 68,844,760

RESOLUTION OF THE COMMON COUNCIL			
A resolution adopting the City of Lake Geneva 2022 Budget and 2021 Tax Levy			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	21-R73	Date:	November 22, 2021

WHEREAS, the Common Council of the City of Lake Geneva has formulated a budget for the operation and administration of City Government, and

WHEREAS, pursuant to the provisions of Wisconsin State Statutes 65.90, a public hearing on the matter of the 2022 Municipal Budget was held on November 22, 2021;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, as follows:

1. That the Municipal Budget for the year 2022, as printed and attached hereto and made part hereof, shall be and is hereby adopted.
2. That there is being levied a tax of Eight Million, Three Hundred Thirteen Thousand, Six Hundred Fifty (\$8,313,650.00) on all the taxable property within the City of Lake Geneva for the uses and purpose set forth in the Municipal Budget. The mill rate for City of Lake Geneva is set at \$5.187721.
3. That the City Clerk is hereby authorized and directed to spread the tax on the current tax roll of the City of Lake Geneva.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2021.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

	<u>Description</u>	<u>Revenues</u>	<u>Expenditures</u>
GENERAL FUND			
11	Taxes:		
	General Property Taxes	\$ 5,561,477	
	Other Taxes	807,795	
	Special Assessments	89,780	
	Intergovernmental Revenues	1,333,731	
	Licenses and Permits	743,900	
	Fines and Forfeitures	154,100	
	Public Charges for Services	873,841	
	Interest Earnings	19,290	
	Miscellaneous Revenues	62,826	
	Net Interfund Transfers	2,070,618	
	Use of Fund Balance	565,000	
	General Government		\$ 1,799,052
	Public Safety		6,977,578
	Public Works		2,443,753
	Culture, Recreation & Education		439,030
	Conservation & Development		109,650
	Health Insurance (Unallocated)		355,580
	Contingency		157,715
	Total General Fund	\$ 12,282,358	\$ 12,282,358
DEBT SERVICE			
20	Tax Levy	\$ 1,497,173	
	Other Revenues/Expenditures	100	\$ 1,876,387
	Net Interfund Transfers	211,712	
	Use of Fund Balance	167,402	
	Total Debt Service Fund	\$ 1,876,387	\$ 1,876,387
LAKEFRONT			
40	Lakefront Revenue/Expenditures	\$ 1,374,287	1,299,287
	Use of Fund Balance/Transfers	-	-
	Total Lakefront Fund	\$ 1,374,287	\$ 1,299,287
PARKING			
42	Parking Revenue/Expenditures	\$ 2,257,600	628,935
	Use of Fund Balance/Transfers	50,000	1,603,665
	Total Parking Fund	\$ 2,307,600	\$ 2,232,600
CAPITAL PROJECTS			
43	Other Revenues/Expenditures	2,500	1,513,145
	Use of Fund Balance/Transfers	42,000	-
	Total Capital Projects Fund	\$ 44,500	\$ 1,513,145
CAPITAL PROJECTS-ARPA			
43	Other Revenues/Expenditures	424,319	-
	Use of Fund Balance/Transfers	-	-
	Total Capital Projects Fund	\$ 424,319	\$ -
IMPACT FEES			
45	Other Revenues/Expenditures	23,100	23,100
	Total Impact Fees Fund	\$ 23,100	\$ 23,100
TOURISM			
47	Other Revenues/Expenditures	1,100,500	796,872
	Use of Fund Balance/Transfers	-	211,712
	Total Tourism Fund	\$ 1,100,500	\$ 1,008,584
CEMETERY-Operations			
48	Tax Levy	168,000	-
	Other Revenues/Expenditures	42,100	263,530
	Use of Fund Balances/Transfers	53,430	-
	Total Cemetery Fund	\$ 263,530	\$ 263,530
CEMETERY-Perpetual Care			
49	Other Revenues/Expenditures	32,000	-
	Transfer to Cemetery-Operations Fund	-	13,000
	Total Cemetery-Perpetual Care Fund	\$ 32,000	\$ 13,000
EQUIPMENT REPLACEMENT			
50	Tax Levy	600,000	-
	Other Revenues/Expenditures	17,000	773,264
	Use of Fund Balance/Transfers	45,000	-
	Total Equip Replacement Fund	\$ 662,000	\$ 773,264
LIBRARY			
99	Tax Levy	487,000	-
	Other Revenues/Expenditures	313,035	800,035
	Total Library Fund	\$ 800,035	\$ 800,035

GENERAL FUND

REVENUES

GENERAL GOVERNMENT

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-00-00-41110	GENERAL PROPERTY TAXES	5,277,078	5,277,082	100%	5,446,108	5,446,109	100%	5,446,109	5,561,477
11-00-00-41120	TID #4 INCREMENT-CLOSING REV	-	-	-	-	-	-	-	-
11-00-00-41130	OMITTED & MISC TAX REVENUE	-	-	-	-	-	-	-	-
11-00-00-41140	MOBILE HOME PARK FEES	5,400	4,762	88%	5,400	3,870	72%	5,400	5,400
11-00-00-41150	PERSONAL PROPERTY TAXES	-	-	-	-	-	-	-	-
11-00-00-41160	USE VALUE CONVERSION TAX	-	-	-	-	-	-	-	-
11-00-00-41210	ROOM TAX	230,641	230,641	100%	242,793	242,793	100%	288,030	330,255
11-00-00-41212	ROOM TAX-MARKETPLACE PROVIDERS	111,880	111,880	100%	119,584	119,584	100%	141,870	163,665
11-00-00-41220	SALES TAX DISCOUNT	600	710	118%	600	753	125%	800	650
11-00-00-41310	TAXES FROM WATER UTILITY	290,000	290,079	100%	315,000	217,559	69%	305,000	305,000
11-00-00-41800	INT & PENALTY ON TAXES	2,500	203	8%	2,500	377	15%	1,000	1,000
11-00-00-41810	ROOM TAX LATE FEES	100	-	0%	100	1,753	1753%	1,800	1,800
11-00-00-41820	ROOM TAX INTEREST	25	-	0%	25	-	0%	25	25
11-00-00-42620	SPEC ASSMTS-CURB & GUTTER	720	509	71%	-	509	-	509	-
11-00-00-42630	SPEC ASSMTS-ROADS	78,000	77,780	100%	-	77,780	-	77,780	77,780
11-00-00-42640	SPEC ASSMTS-SIDEWALKS	-	-	-	-	-	-	-	12,000
11-00-00-43400	MUNICIPAL RECYCLING GRANT	24,000	23,802	99%	24,000	23,889	100%	23,889	24,000
11-00-00-43410	STATE SHARED REVENUE	108,762	109,560	101%	109,005	30,334	28%	109,005	108,682
11-00-00-43430	EXPENDITURE RESTRAINT PROGRAM	-	-	-	13,983	-	0%	13,983	-
11-00-00-43530	STATE AID FOR HIGHWAYS	761,698	760,732	100%	739,216	553,734	75%	739,216	744,611
11-00-00-43540	OTHER STATE GRANTS	-	-	-	-	-	-	-	-
11-00-00-43600	PYMT MUNI SERVICES-CONSERVATN	3,517	3,511	100%	3,533	3,533	100%	3,533	3,533
11-00-00-43610	STATE COMPUTER AID	19,204	19,204	100%	19,204	19,204	100%	19,204	19,204
11-00-00-43612	STATE PERSONAL PROPERTY AID	24,260	24,260	100%	24,260	24,260	100%	24,260	24,260
11-00-00-43615	VIDEO SERVICE PROVIDER AID	13,170	13,171	100%	26,741	26,741	100%	26,741	26,741
11-00-00-43620	AIDS IN LIEU OF TAXES-PILOT	10,173	10,173	100%	10,173	236	2%	10,236	10,236
11-00-00-43670	LOTTERY CREDIT	-	-	-	-	-	-	-	-
11-00-00-43680	GLLEA ACCOUNTING SERVICES	-	-	-	-	-	-	-	-
11-00-00-43690	FEMA DISASTER AID & RELIEF	-	-	-	-	-	-	-	-
11-00-00-43695	OTHER FEDERAL AIDS	21,000	20,936	100%	-	15,228	-	15,228	-
11-00-00-44100	LIQUOR & MALT BEVERAGE LICENSE	44,000	44,005	100%	32,000	35,000	109%	35,130	40,000
11-00-00-44110	OPERATOR LICENSES	19,000	24,980	131%	17,000	11,270	66%	17,000	25,000
11-00-00-44120	BUS LIC-CIG,TAXI,AMUSE,BILLARD	20,000	18,140	91%	19,000	16,510	87%	17,000	18,000
11-00-00-44130	PERMITS-SELL,CAFE,ROOM,MASSAGE	7,000	5,915	85%	7,000	7,360	105%	7,360	7,000
11-00-00-44140	PERMITS-SHORT-TERM RENTALS	19,000	24,650	130%	21,000	19,500	93%	22,500	26,250
11-00-00-44150	CABLE TV FRANCHISE FEES	120,000	120,448	100%	120,000	51,173	43%	105,000	105,000
11-00-00-44200	NONBUS LIC-DOGS/CATS	1,000	518	52%	1,500	1,769	118%	1,769	1,750
11-00-00-44250	OTHER LICENSES \$ FEES-WEIGHTS	8,000	5,725	72%	8,000	5,975	75%	8,000	6,000
11-00-00-44900	WORK PERMITS	300	230	77%	300	363	121%	400	400

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-00-00-44950	OTHER PERMITS-PARADES,BANNERS	2,000	116	6%	2,000	-	0%	-	-
11-00-00-45100	ANNEXATION FILING FEES	-	-	-	-	-	-	-	-
11-00-00-45220	RESTITUTION	-	-	-	-	-	-	-	-
11-00-00-46000	CASH DRAWER OVERAGES/UNDERAGES	-	2	-	-	0	-	-	-
11-00-00-46100	GENERAL GOV'T MISC REVENUE	2,000	1,977	99%	2,000	660	33%	2,000	2,000
11-00-00-46110	SPECIAL ASSMT LETTERS FEES	12,000	14,473	121%	12,000	11,929	99%	12,000	12,000
11-00-00-46741	CHG FOR SVCS-CELEBRATIONS	-	-	-	-	-	-	-	-
11-00-00-46900	MISCELLANEOUS SALES	200	40	20%	200	9	5%	200	200
11-00-00-47300	DONATIONS	-	750	-	-	-	-	-	-
11-00-00-47400	DONATIONS-FIRST RESPOND FUND	-	-	-	-	73,030	-	73,030	-
11-00-00-47800	INTDEPART CHGS FOR SVC TOURISM	-	-	-	-	-	-	-	-
11-00-00-47900	INTDEPART CHGS FOR SVC UTILITY	20,000	20,320	102%	-	-	-	20,000	20,000
11-00-00-48110	INTEREST INCOME	41,000	41,246	101%	20,000	3,503	18%	10,000	10,000
11-00-00-48120	A/R FINANCE CHARGES	-	0	-	-	-	-	-	-
11-00-00-48130	INTEREST ON SPECIAL ASSESSMENT	200	1,703	851%	-	4,896	-	4,896	8,290
11-00-00-48190	DISCOUNTS EARNED	-	-	-	-	-	-	-	-
11-00-00-48300	SALE OF CITY EQUIPMENT	-	-	-	-	-	-	-	-
11-00-00-48320	SALE OF CITY REAL ESTATE	-	-	-	-	-	-	-	-
11-00-00-48350	ROOM RENTAL FEES	-	1	-	1	1	100%	1	1
11-00-00-48370	HILLMOOR LEASE	-	-	-	-	-	-	-	-
11-00-00-48400	INSURANCE REIMBURSEMENTS	53,000	52,583	99%	30,000	21,274	71%	30,000	30,000
11-00-00-48450	INSURANCE REBATE-LEAGUE	10,000	12,695	127%	10,000	14,515	145%	14,515	12,000
11-00-00-48510	OTHER PARK DONATIONS	-	-	-	-	-	-	-	-
11-00-00-49000	PROCEEDS FROM BORROWING	-	-	-	-	-	-	-	-
11-00-00-49100	APPL.PRIOR YRS APPROPRIATION	-	-	-	385,098	-	0%	-	565,000
11-00-00-49200	DEBT SERVICE REIMBURSEMENT	-	-	-	-	-	-	-	-
11-00-00-49220	TID ADMIN REIMBURSEMENT	-	-	-	-	-	-	-	-
11-00-00-49300	TRANSFER FROM LAKEFRONT	461,527	688,071	149%	472,373	-	0%	606,692	531,953
11-00-00-49400	TRANSFER FROM UTILITY	-	-	-	-	-	-	-	-
11-00-00-49500	TRANSFER FROM PARKING FUND	931,892	1,077,399	116%	1,076,200	-	0%	1,577,462	1,538,665
11-00-00-49610	TRANSFER FROM LAKEFRONT RES	-	-	-	-	-	-	-	-
		8,754,847	9,134,983	104%	9,337,897	7,086,985	76%	9,818,573	10,379,828

MUNICIPAL COURT

11-12-00-45100	COURT PENALTIES & FINES	126,000	113,359	90%	110,000	116,622	106%	135,000	135,000
11-12-00-45120	CIRCUIT COURT FORFEITURES	-	-	-	-	-	-	-	-
11-12-00-45130	PARKING CITATION COLLECTIONS	12,000	18,082	151%	15,000	13,007	87%	15,000	15,000
11-12-00-45140	COURT CITATION COLLECTN-STARK	150	21	14%	100	18	18%	100	100
11-12-00-46400	REIMBURSEMENTS BY DEFENDANTS	150	6,506	4337%	500	668	134%	668	500
11-12-00-48110	MUNICIPAL CT INTEREST INCOME	-	-	-	-	-	-	-	-
		138,300	137,967	100%	125,600	130,315	104%	150,768	150,600

GENERAL FUND

CITY CLERK

11-14-30-43520 GRANTS & REIMB-ELECTION

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
-	-	-	-	-	-	-	-

POLICE

11-21-00-43520 LAW ENFORCEMENT TRAINING AIDS
 11-21-00-43530 FEDERAL GRANTS & REIMBURSEMENT
 11-21-00-43540 STATE GRANTS & REIMBURSEMENTS
 11-21-00-46200 SEIZURES
 11-21-00-46210 MISCELLANEOUS REVENUE
 11-21-00-46220 WAGE REIMBURSEMENTS
 11-21-00-46230 MISC TAXABLE REVENUES
 11-21-00-46240 FINGERPRINTING
 11-21-00-46250 VEHICLE LOCKOUT FEE
 11-21-00-46260 BLOOD DRAW REIMBURSEMENT
 11-21-00-47300 DONATIONS
 11-21-00-47350 COMMUNICATIONS REIMB-FIRE DEPT
 11-21-00-47370 SOFTVEST DONATIONS/GRANTS
 11-21-00-48190 DISCOUNTS EARNED-PD
 11-21-00-48300 SALE OF POLICE EQUIPMENT
 11-21-00-48310 SALE OF 1033 PROPERTY

5,440	6,458	119%	5,440	-	0%	4,480	4,960
54,000	53,160	98%	-	-	-	-	-
5,000	7,820	156%	8,000	9,685	121%	12,500	8,000
3,500	-	0%	3,500	-	0%	-	3,500
2,100	896	43%	1,500	809	54%	810	1,500
70,372	52,429	75%	74,253	64,151	86%	66,000	69,385
250	289	116%	250	-	0%	250	250
500	638	128%	500	740	148%	900	800
5,200	4,433	85%	5,200	3,067	59%	4,500	5,200
1,100	1,260	115%	1,400	1,273	91%	1,800	1,700
1,500	2,550	170%	1,500	1,000	67%	4,000	1,500
41,703	41,703	100%	47,471	47,471	100%	47,471	49,370
2,400	4,699	196%	2,000	-	0%	1,600	2,400
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
193,065	176,335	91%	151,014	128,196	85%	144,311	148,565

FIRE

11-22-00-43400 EMS PROV SUPP-ACT 102 EQUIP
 11-22-00-43410 EMS PROV SUPP-ACT 102 TRAIN
 11-22-00-43420 FIRE DUES FROM STATE
 11-22-00-43440 FIRE DUES FROM TOWN OF GENEVA
 11-22-00-43450 TOWN OF LINN CONTRACT STAFFING
 11-22-00-43455 TOWN OF LINN ADMIN FEE
 11-22-00-43540 STATE GRANTS & REIMBURSEMENTS
 11-22-00-43542 FEDERAL GRANTS & REIMBURSE
 11-22-00-44710 FIRE DEPT BURNING PERMIT
 11-22-00-46100 MISCELLANEOUS REVENUE
 11-22-00-46200 FIRE WAGE INCOME
 11-22-00-46210 VEHICLE/CHARGES
 11-22-00-46220 EMS WAGE INCOME
 11-22-00-46230 INSPECTION FEES
 11-22-00-46240 FIRE/EMS BILLING REVENUE
 11-22-00-46245 ALS INTERCEPT FEE
 11-22-00-46250 PLAN REVIEW/SPRINKLER SYSTEMS
 11-22-00-47300 TOWNSHIPS FIRE SERVICES

4,320	4,067	94%	4,320	-	0%	4,320	4,320
1,307	1,742	133%	1,307	(125)	-10%	1,307	1,307
51,421	54,450	106%	54,449	56,076	103%	56,076	56,076
12,000	(12,061)	-101%	-	-	-	-	-
-	-	-	-	-	-	-	187,078
-	-	-	-	-	-	-	38,938
-	-	-	-	1,225	-	1,225	-
58,000	57,580	99%	-	-	-	-	-
1,000	1,465	147%	1,000	915	92%	915	1,000
5,000	11,295	226%	5,000	-	0%	-	5,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
61,500	56,195	91%	61,500	61,148	99%	61,500	61,500
535,050	530,942	99%	535,000	482,574	90%	535,000	599,871
10,000	6,600	66%	5,500	7,900	144%	10,000	15,000
9,000	4,290	48%	17,000	7,365	43%	9,000	9,000
55,000	63,511	115%	60,000	74,209	124%	80,000	62,400

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-22-00-47400	EMS TRANSPORT/VEHICLE CHARGES	-	-	-	-	-	-	-	-
11-22-00-47500	VIOLATION FEES	-	-	-	-	-	-	-	-
11-22-00-48110	INTEREST	1,000	1,688	169%	1,000	162	16%	1,000	1,000
11-22-00-48300	SALE OF FIRE DEPT EQUIPMENT	-	-	-	-	-	-	-	-
11-22-00-48510	FIRE DEPT DONATIONS	2,000	3,917	196%	2,000	610	31%	2,000	2,000
11-22-00-48550	DONATIONS-CPR CLASSES	2,200	535	24%	2,200	1,630	74%	2,200	2,200
11-22-00-49100	APPROP FROM ASSIGNED FB A/C	5,000	-	0%	-	-	-	-	-
		813,798	786,216	97%	750,276	693,688	92%	764,543	1,046,690

BUILDING & ZONING

11-24-00-44300	BUILDING PERMITS	195,000	194,586	100%	221,000	223,565	101%	235,000	250,000
11-24-00-44310	ELECTRICAL PERMITS	70,200	70,169	100%	79,000	82,521	104%	85,000	90,000
11-24-00-44320	PLUMBING PERMITS	51,500	47,415	92%	51,000	56,688	111%	58,000	60,000
11-24-00-44330	HVAC PERMITS	41,000	45,301	110%	45,000	55,038	122%	57,000	55,000
11-24-00-44340	UTILITY PERMITS	-	-	-	-	-	-	-	-
11-24-00-44360	MISCELLANEOUS FEES	-	-	-	-	-	-	-	-
11-24-00-44400	ZONING PERMITS & FEES	39,500	38,937	99%	45,000	47,255	105%	50,000	55,000
11-24-00-46300	TRASH PICK-UP REVENUE	-	-	-	-	-	-	-	-
		397,200	396,409	100%	441,000	465,067	105%	485,000	510,000

EMERGENCY MANAGEMENT

11-29-00-43530	FEDERAL GRANTS	-	-	-	-	-	-	-	-
11-29-00-43540	STATE GRANTS	5,000	-	0%	-	-	-	-	-
		5,000	-	0%	-	-	-	-	-

STREET DEPARTMENT

11-32-10-43550	MISC STREET DEPT GRANTS	-	-	-	-	-	-	-	-
11-32-10-43695	OTHER FEDERAL AIDS	16,000	15,576	97%	-	-	-	-	-
11-32-10-44350	PUBLIC WORKS CONST PERMIT	2,000	3,650	183%	2,000	3,550	178%	3,700	3,500
11-32-10-45220	RESTITUTION-STREET DEPT PROP	-	-	-	-	-	-	-	-
11-32-10-46300	MISC STREET DEPT REVENUE	1,500	762	51%	1,500	1,671	111%	1,700	1,500
11-32-10-46440	GRASS/WEED CUTTING	2,000	110	6%	2,000	-	0%	-	-
11-32-10-47300	STREET DEPT DONATIONS	-	-	-	-	-	-	-	-
11-32-12-46310	SNOW & ICE CONTROL	2,000	13,155	658%	5,000	21,333	427%	22,000	20,000
11-32-13-46440	BRUSH PICKUP CHARGES	500	420	84%	500	-	0%	-	500
11-32-13-46810	SALE OF TREES	-	305	-	-	-	-	-	-
11-32-13-48510	DONATIONS TO TREE PROGRAM	-	1,351	-	1,000	1,265	127%	1,265	1,000
		24,000	35,328	147%	12,000	27,820	232%	28,665	26,500

TRAFFIC CONTROL

11-34-10-46390	CAR TOWING REIMBURSEMENTS	-	-	-	-	-	-	-	-
		2,000	4,450	223%	2,000	-	0%	1,000	2,000

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
PARKS									
11-52-00-46740	PARK APPLICATION FEE	650	-	0%	650	-	0%	-	-
11-52-00-46750	PARK USE FEES	7,000	1,540	22%	7,000	3,965	57%	5,500	7,000
11-52-00-48500	PARK DONATIONS	7,900	7,867	100%	-	9,425	-	9,425	5,000
11-52-00-48910	PARK FUND COLLECTIONS	-	-	-	-	3,068	-	6,000	6,000
		15,550	9,407	60%	7,650	16,458	215%	20,925	18,000

CULTURE AND RECREATION

11-70-00-47210	HISTORIC PRESERVATION DONATION	-	19	-	-	75	-	75	75
11-70-00-47230	HISTORIC PLAQUE REIMBURSEMENTS	-	-	-	-	-	-	-	-
11-70-00-47300	AVIAN DONATIONS	1,000	1,345	134%	1,330	7	1%	100	100
		1,000	1,364	136%	1,330	82	6%	175	175

TOTAL REVENUES

10,344,760	10,682,459	103%	10,828,767	8,548,610	79%	11,413,960	12,282,358
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EXPENDITURES

GENERAL GOVERNMENT

11-10-00-51330	LIFE INSURANCE POLICY FEES	1,870	1,918	103%	1,870	1,531	82%	2,045	2,100
11-10-00-51390	STAFF APPRECIATION	3,000	3,132	104%	3,000	1,799	60%	3,000	3,000
11-10-00-51395	CUSTOMER SERVICE TRAINING	2,000	-	0%	2,000	-	0%	-	-
11-10-00-51400	CYBER SECURITY TRAINING	-	-	-	3,500	-	0%	-	-
11-10-00-51500	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	-
11-10-00-51540	UNEMPLOYMENT COMPENSATION	6,000	9,106	152%	6,000	13,238	221%	13,238	10,000
11-10-00-52140	LABOR NEGOTIATIONS	-	-	-	-	-	-	-	-
11-10-00-52160	OFFICIAL MAP	-	-	-	-	-	-	-	-
11-10-00-52450	EXPENSES SUBJECT TO INS CLAIM	59,000	58,461	99%	30,000	20,364	68%	30,000	30,000
11-10-00-53140	OFFICIAL PUBLICATIONS & NOTICE	10,000	3,746	37%	10,000	5,546	55%	10,000	10,000
11-10-00-53150	PUBLICATION FEES REIMBURSABLE	2,100	2,114	101%	2,100	2,501	119%	2,550	2,500
11-10-00-53160	RECORDING FEES	100	30	30%	100	30	30%	100	100
11-10-00-53980	BANK CHARGES	1,200	653	54%	1,200	749	62%	1,200	1,200
11-10-00-53990	GENERAL GOV'T MISC EXPENSES	250	484	194%	250	237	95%	250	250
11-10-00-55000	COVID-19 EXPENDITURES	25,000	24,286	97%	-	5,382	-	6,000	-
11-10-00-57300	SPECIAL LITIGATIONS	-	-	-	-	-	-	-	-
11-10-00-57400	PERSONAL PROPERTY WRITEOFFS	3,000	5,147	172%	4,000	798	20%	798	3,000
11-10-00-57410	ILLEGAL TAXES & REFUNDS	-	-	-	-	25,615	-	25,615	-
11-10-00-57420	P.P. WRITE-OFFS REIMBURSED	-	-	-	-	-	-	-	-
11-10-00-57800	CONTINGENCY ACCOUNT	93,520	-	0%	146,848	-	0%	-	157,715
11-10-00-59100	PURCHASE OF REAL ESTATE	-	-	-	-	-	-	-	-
11-10-00-59200	TRANSFER TO CEMETERY FUND	-	-	-	-	-	-	-	-
11-10-00-59250	TRANSFER TO IMPACT FEES FUND	-	-	-	-	-	-	-	-

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-10-00-59300	TRANSFER TO DEBT SERVICE	-	-	-	-	-	-	-	-
11-10-00-59350	TRANSFER TO TOURISM	-	-	-	-	630	-	630	-
11-10-00-59400	TRANSFER TO CAPITAL FUND	-	-	-	-	-	-	381,000	-
11-10-00-59500	TRANSFER TO LIBRARY FUND	-	-	-	-	-	-	-	-
11-10-00-59600	TRANSFER TO EQUIP REPLACEMENT	-	-	-	-	-	-	-	-
		207,040	109,078	53%	210,868	78,419	37%	476,426	219,865

GENERAL INSURANCE

11-10-10-55090	INS REIMB-OTHER DEPTS	(95,000)	(96,201)	101%	(97,000)	(72,961)	75%	(100,900)	(112,950)
11-10-10-55120	GENERAL LIABILITY INSURANCE	190,845	193,204	101%	199,375	150,289	75%	203,645	215,000
11-10-10-55130	BOILER & MACHINERY INS	816	872	107%	930	929	100%	929	1,000
11-10-10-55160	WORKERS COMPENSATION	132,470	136,014	103%	116,950	87,707	75%	122,330	138,500
		229,131	233,889	102%	220,255	165,963	75%	226,004	241,550

HEALTH INSURANCE AND OTHER BENEFITS

11-10-20-51110	HEALTH & DENTAL REIMBURSABLE	(60,000)	(42,859)	71%	(45,000)	(37,588)	84%	(49,750)	(50,945)
11-10-20-51120	HEALTH REIMBURSE-EMPLOYEE	-	-	-	-	-	-	-	-
11-10-20-51320	HEALTH AND DENTAL ADMIN CHGS	65,000	47,504	73%	65,000	28,122	43%	47,000	47,000
11-10-20-51330	HEALTH AND DENTAL CLAIMS	-	-	-	-	-	-	-	-
11-10-20-51335	DIFFERENCE CARD CLAIMS	190,000	143,013	75%	190,000	118,073	62%	190,000	200,000
11-10-20-51337	RETIREE HEALTH INS PREMIUMS	134,200	131,529	98%	127,342	91,314	72%	127,342	155,725
11-10-20-51340	DISABILITY PREMIUMS CITY	-	-	-	-	-	-	-	-
11-10-20-51350	EAP PROGRAM	3,800	3,750	99%	3,800	2,813	74%	3,750	3,800
11-10-20-51520	OPT OUT SOCIAL SECURITY EXP	-	-	-	-	-	-	-	-
		333,000	282,938	85%	341,142	202,732	59%	318,342	355,580

COMMON COUNCIL

11-11-00-51140	COUNCIL SALARIES	32,000	32,001	100%	32,000	26,647	83%	35,140	40,000
11-11-00-51200	PART TIME WAGES	1,650	238	14%	1,650	-	0%	-	1,650
11-11-00-51520	COUNCIL SOCIAL SECURITY	2,575	2,466	96%	2,575	2,039	79%	2,688	3,186
11-11-00-52140	VIDEOTAPING EXPENSES	-	-	-	-	-	-	-	-
11-11-00-53100	COMPUTER & OFFICE SUPPLIES	-	-	-	-	-	-	-	-
11-11-00-53200	COUNCIL WIS LEAGUE MEMBERSHIP	4,164	4,164	100%	4,627	4,627	100%	4,627	5,017
11-11-00-53310	COUNCIL MEALS & LODGING	500	-	0%	500	-	0%	-	500
11-11-00-53320	COUNCIL CONFERENCES & SCHOOL	600	70	12%	600	228	38%	600	600
11-11-00-53990	COUNCIL MISCELLANEOUS EXPENSES	5,000	6,290	126%	2,000	33	2%	2,000	2,000
		46,489	45,229	97%	43,952	33,573	76%	45,055	52,953

MUNICIPAL COURT

11-12-00-51140	MUNICIPAL COURT SALARIES	14,905	14,903	100%	15,205	11,693	77%	15,205	15,810
11-12-00-51200	MUNICIPAL COURT WAGES-CLERK	63,080	58,394	93%	64,340	37,601	58%	52,500	64,890
11-12-00-51250	MUNICIPAL CT OVERTIME	-	-	-	-	-	-	-	-

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-12-00-51330	INSURANCE DEDUCTIBLE REIMB	-	-	-	-	-	-	-	-
11-12-00-51340	MUNICIPAL CT LIFE INSURANCE	225	225	100%	230	113	49%	190	305
11-12-00-51345	MUNICIPAL CT HEALTH INSURANCE	27,165	27,165	100%	28,405	14,055	49%	19,285	23,625
11-12-00-51350	MUNICIPAL CT DENTAL INSURANCE	1,320	826	63%	1,320	660	50%	990	1,320
11-12-00-51355	MUNICIPAL CT VISION INSURANCE	105	104	99%	105	34	33%	55	70
11-12-00-51360	MUNICIPAL CT RETIREMENT FUND	3,005	3,043	101%	3,065	1,475	48%	2,455	3,090
11-12-00-51370	MUNICIPAL CT DISABILITY INS	155	162	105%	165	84	51%	155	175
11-12-00-51520	MUNICIPAL CT SOCIAL SECURITY	5,970	5,410	91%	6,090	3,673	60%	5,180	6,175
11-12-00-52140	COLLECTION FEES	200	36	18%	100	9	9%	50	100
11-12-00-52210	MUNICIPAL CT TELEPHONE	900	1,001	111%	900	729	81%	1,080	1,100
11-12-00-52900	CARE OF PRISONERS	1,000	135	14%	500	30	6%	500	500
11-12-00-53100	MUNICIPAL CT OFFICE SUPPLIES	500	686	137%	1,500	194	13%	500	1,500
11-12-00-53120	POSTAGE-MUNICIPAL COURT	500	1,212	242%	1,500	573	38%	1,300	1,500
11-12-00-53300	MUNICIPAL CT TRAVEL-MILEAGE	500	-	0%	600	-	0%	200	600
11-12-00-53310	MUN CT-MEALS & LODGING	1,100	-	0%	1,344	-	0%	800	1,400
11-12-00-53320	MUN CT CONFERENCES & SCHOOL	1,550	1,330	86%	1,570	905	58%	1,570	1,570
11-12-00-53400	OPERATING SUPPLIES-CITATIONS	-	-	-	-	-	-	-	-
11-12-00-53610	EQUIPMENT MAINT SERVICE COSTS	6,000	5,966	99%	6,000	5,956	99%	6,000	6,000
11-12-00-53810	MUNICIPAL COURT OPERATIONS	500	-	0%	500	2,301	460%	5,000	500
11-12-00-53990	MUNICIPAL CT MISCELLANEOUS EXP	100	303	303%	250	72	29%	250	250
		128,780	120,902	94%	133,689	80,155	60%	113,265	130,480

LEGAL

11-13-00-51130	CITY ATTORNEY SALARY	67,805	67,798	100%	69,160	58,072	84%	76,690	83,907
11-13-00-51150	LABOR NEGOTIATIONS	-	-	-	-	-	-	-	-
11-13-00-51340	CITY ATTORNEY LIFE INSURANCE	450	440	98%	475	359	76%	485	500
11-13-00-51345	CITY ATTORNEY HEALTH INSURANCE	-	-	-	-	-	-	-	-
11-13-00-51360	CITY ATTORNEY RETIREMENT FUND	4,580	4,577	100%	4,670	3,920	84%	5,177	5,454
11-13-00-51520	CITY ATTORNEY SOCIAL SECURITY	5,190	5,298	102%	5,291	4,442	84%	5,867	6,419
11-13-00-52130	CITY ATTORNEY SERVICES	-	-	-	-	-	-	-	-
11-13-00-53100	CITY ATTORNEY OFFICE SUPPLIES	-	-	-	-	-	-	-	-
11-13-00-53300	CITY ATTORNEY TRAVEL-MILEAGE	-	-	-	-	-	-	-	-
11-13-00-53310	CITY ATTORNEY MEALS & LODGING	450	-	0%	450	-	0%	450	450
11-13-00-53320	CITY ATTORNEY SCHOOL/CONFER	450	-	0%	450	310	69%	310	450
11-13-00-53990	CITY ATTORNEY MISC EXPENSES	300	-	0%	300	-	0%	300	300
11-13-10-52140	OUTSIDE ATTORNEYS FEES	25,000	6,376	26%	25,000	4,065	16%	10,000	25,000
		104,225	84,488	81%	105,796	71,168	67%	99,279	122,480

MAYOR

11-14-10-51140	MAYOR SALARY	6,858	6,858	100%	6,858	5,275	77%	6,858	7,486
11-14-10-51520	MAYOR SOCIAL SECURITY	525	524	100%	525	383	73%	525	573
11-14-10-53100	MAYOR OFFICE SUPPLIES	300	110	37%	300	-	0%	300	300

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-14-10-53310	MAYOR MEALS,LODGING,ETC	200	70	35%	200	-	0%	-	500
11-14-10-53990	MAYOR MISC EXPENSE	700	-	0%	700	-	0%	700	1,000
		8,583	7,563	88%	8,583	5,659	66%	8,383	9,859

CITY ADMINISTRATOR

11-14-20-51100	CITY ADMINISTRATOR SALARY	120,450	119,703	99%	122,100	93,605	77%	121,690	126,555
11-14-20-51330	REIMB OF INSURANCE DEDUCTIBLE	-	-	-	-	-	-	-	-
11-14-20-51340	CITY ADMIN LIFE INSURANCE	600	573	96%	600	432	72%	580	585
11-14-20-51345	CITY ADMIN HEALTH INSURANCE	10,765	10,762	100%	11,010	8,164	74%	10,885	12,300
11-14-20-51350	CITY ADMIN DENTAL INSURANCE	420	263	63%	420	315	75%	420	420
11-14-20-51355	CITY ADMIN VISION INSURANCE	-	-	-	-	-	-	-	-
11-14-20-51360	CITY ADMIN RETIREMENT	8,130	8,080	99%	8,245	6,318	77%	8,215	8,230
11-14-20-51370	CITY ADMIN DISABILITY INS	415	410	99%	415	308	74%	410	415
11-14-20-51520	CITY ADMIN SOCIAL SECURITY	9,215	9,130	99%	9,345	7,108	76%	9,240	9,685
11-14-20-53100	CITY ADMIN OFFICE SUPPLIES	300	16	5%	300	2	1%	200	200
11-14-20-53240	DUES,BOOKS,PUBLICATIONS	1,100	1,243	113%	1,100	1,162	106%	1,162	1,250
11-14-20-53300	CITY ADMIN TRAVEL-MILEAGE	800	-	0%	600	-	0%	50	300
11-14-20-53310	CITY ADMIN MEALS/LODGING	500	-	0%	500	-	0%	-	400
11-14-20-53320	CITY ADMIN CONFR/SCHOOLS	1,000	-	0%	1,000	75	8%	75	1,000
11-14-20-53990	CITY ADMIN MISC EXPENSE	200	75	38%	200	-	0%	-	13,100
		153,895	150,256	98%	155,835	117,489	75%	152,927	174,440

CITY CLERK

11-14-30-51100	CITY CLERK SALARY	67,965	67,875	100%	69,235	53,228	77%	69,195	71,965
11-14-30-51110	ASSISTANT CLERK WAGES	52,040	39,803	76%	53,705	34,989	65%	48,595	55,620
11-14-30-51200	CITY CLERK STAFF WAGES	20,595	26,937	131%	21,130	2,771	13%	8,425	21,860
11-14-30-51260	CITY CLERK SEASONAL WAGES	-	-	-	-	-	-	-	-
11-14-30-51330	INS DEDUCTIBLE REIMBURSE	-	-	-	-	-	-	-	-
11-14-30-51340	CITY CLERK LIFE INSURANCE	175	155	88%	230	92	40%	125	130
11-14-30-51345	CITY CLERK HEALTH INSURANCE	47,655	39,288	82%	56,805	27,776	49%	37,525	44,065
11-14-30-51350	CITY CLERK DENTAL INSURANCE	2,640	2,010	76%	1,740	1,251	72%	1,690	1,740
11-14-30-51355	CITY CLERK VISION INSURANCE	175	144	82%	200	99	50%	135	140
11-14-30-51360	CITY CLERK RETIREMENT FUND	8,100	7,411	91%	8,300	5,984	72%	7,950	8,295
11-14-30-51370	CITY CLERK DISABILITY INS	425	390	92%	440	307	70%	425	460
11-14-30-51520	CITY CLERK SOCIAL SECURITY	10,760	10,714	100%	11,560	7,026	61%	9,655	11,435
11-14-30-51900	POLL WORKERS FEES	23,000	10,025	44%	19,000	3,644	19%	4,000	15,000
11-14-30-52180	MUNICIPAL CODIFICATION	5,000	3,028	61%	5,000	1,750	35%	1,800	5,000
11-14-30-53100	CITY CLERK OFFICE SUPPLIES	1,500	1,688	113%	1,500	1,191	79%	1,500	2,000
11-14-30-53110	BALLOTS/OTHER ELECTION EXPENSE	10,000	10,240	102%	5,000	4,775	95%	4,800	15,000
11-14-30-53120	POSTAGE-CITY CLERK	10,000	8,417	84%	5,000	2,586	52%	5,000	10,000
11-14-30-53140	RECALL ELECTION EXPENDITURES	-	-	-	-	-	-	-	-
11-14-30-53300	CITY CLERK TRAVEL-MILEAGE	800	-	0%	800	-	0%	-	800

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-14-30-53310	CITY CLERK MEALS,LODGING	900	-	0%	900	-	0%	-	900
11-14-30-53320	CITY CLRK CONFERENCES & DUES	1,100	934	85%	1,500	1,029	69%	1,500	1,500
11-14-30-53820	LICENSE/SUPPORT EXPENSE	2,500	3,502	140%	1,500	1,233	82%	1,500	200
11-14-30-53990	CITY CLERK MISCELLANEOUS EXP	600	209	35%	600	205	34%	600	600
11-14-30-57350	GRANT PURCHASES	-	-	-	-	-	-	-	-
		265,930	232,769	88%	264,145	149,936	57%	204,420	266,710

ACCOUNTING & DATA PROCESSING

11-15-10-51100	ACCOUNTING SALARY	75,285	75,197	100%	76,705	58,978	77%	76,675	79,740
11-15-10-51200	ACCOUNTING WAGES	153,910	135,804	88%	151,010	105,073	70%	148,300	150,545
11-15-10-51260	ACCTG PART TIME WAGES	4,090	3,600	88%	4,165	2,700	65%	3,800	4,090
11-15-10-51330	ACCTG INS DEDUCTIBLE REIMB	-	-	-	-	-	-	-	-
11-15-10-51340	ACCTG LIFE INSURANCE	955	838	88%	930	714	77%	965	970
11-15-10-51345	ACCTG HEALTH INSURANCE	51,615	60,306	117%	66,435	50,530	76%	67,490	74,290
11-15-10-51350	ACCTG DENTAL INSURANCE	3,984	2,674	67%	4,885	3,678	75%	4,910	4,795
11-15-10-51355	ACCTG VISION INSURANCE	150	148	99%	180	131	73%	175	175
11-15-10-51360	ACCTG RETIREMENT EXP	15,470	14,206	92%	15,375	11,098	72%	15,190	14,970
11-15-10-51370	ACCTG DISABILITY INS	780	799	102%	815	624	77%	840	1,020
11-15-10-51520	ACCTG SOCIAL SECURITY	17,850	15,992	90%	17,740	12,335	70%	17,505	17,930
11-15-10-52120	ACCTG CONSULTANT FEES	3,500	2,200	63%	4,000	1,800	45%	4,600	5,000
11-15-10-52130	INDEPENDENT AUDIT FEES	26,780	25,750	96%	26,780	27,242	102%	27,242	25,000
11-15-10-53100	ACCTG OFFICE SUPPLIES	3,000	3,070	102%	3,000	1,128	38%	3,000	3,000
11-15-10-53200	ACCTG PROFESSIONAL DUES	700	675	96%	750	730	97%	730	750
11-15-10-53320	ACCTG CONFERENCES/TRAINING	1,800	838	47%	1,800	875	49%	1,000	1,800
11-15-10-53990	ACCTG MISC EXPENSE	1,500	1,677	112%	1,500	631	42%	1,500	1,500
11-15-10-54150	TUITION & BOOKS REIMB	-	-	-	-	-	-	-	-
11-15-10-54500	COMPUTER IT SVC & EQUIPMENT	54,500	53,854	99%	50,000	34,256	69%	50,000	90,000
		415,869	397,629	96%	426,070	312,524	73%	423,922	475,575

CITY ASSESSOR

11-15-40-51200	ASSESSOR WAGES & SALARIES	-	-	-	-	-	-	-	-
11-15-40-51260	ASSESSOR SEASONAL WAGES	-	-	-	-	-	-	-	-
11-15-40-51330	INSURANCE DEDUCTIBLE REIMB	-	-	-	-	-	-	-	-
11-15-40-51340	ASSESSOR LIFE INSURANCE	-	-	-	-	-	-	-	-
11-15-40-51345	ASSESSOR HEALTH INSURANCE	-	-	-	-	-	-	-	-
11-15-40-51360	ASSESSOR RETIREMENT FUND	-	-	-	-	-	-	-	-
11-15-40-51520	ASSESSOR SOCIAL SECURITY	-	-	-	-	-	-	-	-
11-15-40-52100	ASSESSOR CONTRACTED SERVICES	41,000	41,000	100%	41,000	41,000	100%	41,000	47,500
11-15-40-52110	ASSESSOR CONTRACT-COMMERCIAL	-	-	-	-	-	-	-	-
11-15-40-52130	MANUFACTURING ASSESSMENT	2,300	2,099	91%	2,300	-	0%	2,300	2,300
11-15-40-52140	OUTSIDE ATTORNEYS FEES	-	-	-	-	-	-	-	-
11-15-40-53100	ASSESSOR OFFICE SUPPLIES	-	14	-	-	-	-	-	-

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-15-40-53120	ASSESSOR POSTAGE	-	-	-	-	-	-	-	-
11-15-40-53200	ASSESSOR PROFESSIONAL DUES	-	-	-	-	-	-	-	-
11-15-40-53300	ASSESSOR TRAVEL-MILEAGE	-	-	-	-	-	-	-	-
11-15-40-53310	ASSESSOR MEALS & LODGING	-	-	-	-	-	-	-	-
11-15-40-53320	ASSESSOR CONFERENCES & SCHOOL	-	-	-	-	-	-	-	-
11-15-40-53980	BOARD OF REVIEW MISC EXPENSES	300	-	0%	300	-	0%	-	300
11-15-40-53990	ASSESSOR MISCELLANEOUS EXPENSE	-	-	-	-	-	-	-	-
11-15-40-54100	ASSESSOR CERTIFICATIONS	-	-	-	-	-	-	-	-
11-15-40-54500	ASSESSOR PROGRAMMING	-	-	-	-	-	-	-	-
		43,600	43,113	99%	43,600	41,000	94%	43,300	50,100

CITY HALL BUILDING

11-16-10-51200	CITY HALL MAINT WAGES	50,075	50,347	101%	50,950	37,385	73%	50,950	52,930
11-16-10-51250	CITY HALL MAINT OVERTIME	1,335	1,234	92%	1,470	1,064	72%	1,470	1,530
11-16-10-51340	CITY HALL MAINT LIFE INS	325	318	98%	325	241	74%	325	330
11-16-10-51345	CITY HALL MAINT HEALTH INSUR	20,485	20,485	100%	21,130	15,592	74%	20,905	23,625
11-16-10-51350	CITY HALL MAINT DENTAL INSUR	1,320	826	63%	1,320	984	75%	1,320	1,320
11-16-10-51355	CITY HALL MAINT VISION INS	70	69	98%	70	51	73%	70	70
11-16-10-51360	CITY HALL MAINT RETIREMENT	3,470	3,485	100%	3,540	2,595	73%	3,540	3,540
11-16-10-51370	CITY HALL MAINT DISABILITY INS	175	184	105%	190	142	75%	190	195
11-16-10-51520	CITY HALL MAINT SOCIAL SEC	3,935	3,839	98%	4,010	2,833	71%	4,010	4,165
11-16-10-52210	CITY HALL TELEPHONE	11,000	12,947	118%	11,000	8,703	79%	11,700	12,000
11-16-10-52220	CITY HALL ELECTRICITY	45,000	39,047	87%	45,000	28,140	63%	41,000	45,000
11-16-10-52240	CITY HALL GAS HEAT	10,000	7,921	79%	10,000	7,910	79%	10,000	10,000
11-16-10-52260	CITY HALL WATER & SEWER EXP	2,650	2,344	88%	2,650	901	34%	2,500	2,650
11-16-10-52400	CITY HALL BUILDING REPAIRS	22,000	16,626	76%	22,000	8,294	38%	22,000	22,000
11-16-10-53100	CITY HALL OFFICE SUPPLIES	3,300	3,325	101%	3,300	2,436	74%	3,300	3,900
11-16-10-53500	CITY HALL BLDG MAINT SUPPLIES	5,500	4,328	79%	5,500	2,527	46%	5,500	5,500
11-16-10-53600	CITY HALL MAINT SERVICE COSTS	16,000	13,638	85%	17,000	9,813	58%	17,000	17,000
11-16-10-53990	CITY HALL MISC EXP	-	-	-	-	-	-	-	-
11-16-10-55310	CH OFFICE EQUIPMENT CONTRACTS	3,000	5,096	170%	3,000	2,647	88%	3,000	3,000
11-16-10-55320	CH POSTAGE METER RENT & EXP	5,000	2,815	56%	5,000	4,753	95%	5,000	4,000
		204,640	188,874	92%	207,455	137,013	66%	203,780	212,755

POLICE

11-21-00-51100	POLICE FT SALARIES	2,075,354	2,041,177	98%	2,219,295	1,685,425	76%	2,202,000	2,467,264
11-21-00-51200	POLICE PT WAGES	106,650	93,301	87%	84,973	74,752	88%	93,000	122,290
11-21-00-51250	POLICE OVERTIME WAGES	35,175	27,832	79%	35,175	25,635	73%	33,000	35,175
11-21-00-51270	PD COMPENSATION PER CONTRACT	138,982	138,858	100%	122,350	49,816	41%	118,700	138,112
11-21-00-51340	PD LIFE INSURANCE	3,600	2,876	80%	3,600	2,315	64%	3,164	3,740
11-21-00-51345	PD HEALTH INSURANCE	580,700	539,279	93%	667,745	446,835	67%	597,002	748,926
11-21-00-51347	PD HEALTH INS OPT OUT	46,800	44,200	94%	31,200	24,700	79%	31,200	31,200

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-21-00-51350	PD DENTAL INSURANCE	28,440	16,028	56%	32,000	20,792	65%	28,203	31,920
11-21-00-51355	PD VISION INSURANCE	1,560	1,404	90%	2,000	1,065	53%	1,444	1,591
11-21-00-51360	PD RETIREMENT FUND	322,921	319,711	99%	315,332	225,593	72%	300,637	319,809
11-21-00-51370	PD DISABILITY INS	7,000	7,152	102%	8,000	5,901	74%	7,985	8,880
11-21-00-51380	PD UNIFORM ALLOWANCE	27,775	22,198	80%	29,275	18,025	62%	29,275	35,400
11-21-00-51390	PART TIME UNIFORM EXPENSE	5,900	5,918	100%	5,900	3,935	67%	5,900	5,900
11-21-00-51400	PD INTERPRETERS FEES	1,000	387	39%	1,000	4	0%	400	1,000
11-21-00-51410	PD OUTSIDE OFFICERS	-	-	-	1,678	1,678	100%	1,678	-
11-21-00-51520	PD SOCIAL SECURITY	178,410	175,907	99%	190,845	141,020	74%	189,560	213,744
11-21-00-51522	PD OPT OUT SOCIAL SECURITY	3,580	2,635	74%	-	-	-	-	-
11-21-00-51900	PFC COMMISSION EXPENSES	600	517	86%	600	65	11%	400	600
11-21-00-52140	OUTSIDE LEGAL EXPENSES	1,200	-	0%	1,200	-	0%	400	1,200
11-21-00-52210	PD TELEPHONE EXPENSE	27,440	28,590	104%	27,440	22,926	84%	31,643	27,440
11-21-00-52220	POLICE IMPOUND BLDG ELECTRIC	400	331	83%	1,400	597	43%	783	1,400
11-21-00-52450	EQUIPMENT REPAIRS-INS CLAIMS	2,000	-	0%	2,000	-	0%	-	2,000
11-21-00-52620	PD COMMUNICATION SYS MAINT FEE	11,800	11,731	99%	9,000	6,564	73%	8,400	44,900
11-21-00-52900	CARE OF PRISONERS	1,000	-	0%	1,000	-	0%	700	1,000
11-21-00-52910	CARE OF STRAY ANIMALS	400	25	6%	400	231	58%	250	400
11-21-00-53050	DATA PROCESSING	27,810	27,757	100%	24,000	13,761	57%	20,500	24,000
11-21-00-53100	PD OFFICE SUPPLIES	7,000	6,373	91%	7,000	5,213	74%	7,000	7,000
11-21-00-53120	PD POSTAGE	1,600	1,609	101%	1,600	1,281	80%	1,572	1,600
11-21-00-53160	CRIME PREVENTION PROGRAM	6,000	2,377	40%	9,623	9,026	94%	9,500	6,000
11-21-00-53300	PD MILEAGE/TRAVEL	2,200	4,273	194%	2,200	2,847	129%	3,549	2,200
11-21-00-53310	PD MEALS & LODGING	6,500	2,462	38%	6,500	2,561	39%	5,000	6,500
11-21-00-53410	PD FUEL EXPENSE	34,375	26,249	76%	42,501	28,827	68%	31,931	39,450
11-21-00-53420	PD SPECIAL EQUIPMENT	14,250	14,238	100%	11,650	15,383	132%	15,500	13,700
11-21-00-53610	PD EQUIP MAINT SERV COSTS	24,200	24,994	103%	24,200	14,874	61%	23,500	25,200
11-21-00-53700	PD MEDICAL SUPPLIES	-	-	-	-	-	-	-	5,000
11-21-00-53800	PD SPECIAL INVESTIGATIONS	12,585	10,043	80%	12,835	8,504	66%	11,000	12,835
11-21-00-53990	PD MISCELLANEOUS EXP	4,000	3,866	97%	4,000	2,537	63%	3,500	4,000
11-21-00-54100	PD TRAINING EXPENSES	49,810	38,144	77%	61,851	28,581	46%	61,851	49,810
11-21-00-54110	PD APPLICATION PROCESS	8,000	6,691	84%	8,000	2,094	26%	2,600	8,000
11-21-00-54120	TRNG & TRAVEL-REIMBURSEABLE	-	-	-	-	(2,201)	-	-	-
11-21-00-54150	TUITION & BOOKS PER CONTRACT	11,400	12,548	110%	16,000	11,992	75%	16,300	17,800
11-21-00-54500	PRO-PHOENIX MAINT CONTRACT	31,773	29,797	94%	33,934	31,532	93%	34,000	35,631
11-21-00-55000	COVID-19 EXPENDITURES	4,800	4,743	99%	-	547	-	547	-
11-21-00-55310	COPY MACHINE & SHREDDING SVC	4,200	2,996	71%	4,200	2,882	69%	3,500	4,200
11-21-00-55330	TELETYPE EXPENSE	11,053	9,240	84%	11,353	9,384	83%	9,700	11,353
11-21-00-57340	GRANT PURCHASES-FEDERAL	-	-	-	-	-	-	-	-
11-21-00-57350	GRANT PURCHASES-STATE	-	7,820	-	-	1,409	-	1,409	-
11-21-00-57360	DONOR PURCHASES	-	1,000	-	-	8,637	-	8,637	-
11-21-00-57370	BODY ARMOR EXPENDITURES	5,100	5,022	98%	4,000	3,604	90%	3,604	5,200

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-21-00-57380	EXPENDITURES-SEIZURE \$	-	-	-	-	-	-	-	-
11-21-00-57390	1033 EXPENDITURES	-	-	-	-	-	-	-	-
11-21-00-58100	EQUIPMENT OUTLAY	58,003	45,994	79%	87,447	71,279	82%	87,447	41,210
		3,933,346	3,768,293	96%	4,166,301	3,032,430	73%	4,047,871	4,564,580

FIRE

11-22-00-51130	FIRE OFFICER SALARIES	43,745	42,541	97%	44,620	32,247	72%	44,620	46,405
11-22-00-51140	FIRE/EMS STIPEND PAY	25,980	27,050	104%	26,500	26,067	98%	26,500	27,560
11-22-00-51150	FIRE SAFETY/PUBLIC ED WAGES	4,615	1,222	26%	4,707	3,363	71%	4,707	4,895
11-22-00-51155	FIRE SAFETY/PUBLIC ED EXP	-	206	-	1,000	96	10%	1,000	1,000
11-22-00-51160	FIRE/EMS OTHER PAY	5,335	8,700	163%	5,442	3,274	60%	5,442	5,660
11-22-00-51220	PAID ON PREMISE WAGES	549,185	521,854	95%	560,169	379,192	68%	560,169	582,576
11-22-00-51230	FULL-TIME WAGES	-	-	-	-	-	-	-	194,108
11-22-00-51240	TOWN OF LINN STAFFING WAGES	-	-	-	-	5,078	-	15,000	101,575
11-22-00-51250	OVERTIME WAGES	-	-	-	-	-	-	-	10,000
11-22-00-51290	EMS LINN CALL PAY	-	-	-	-	-	-	-	-
11-22-00-51300	EMS CITY CALL PAY	20,500	18,921	92%	20,910	18,863	90%	20,910	21,746
11-22-00-51310	EMS GENEVA TWP CALL PAY	1,510	616	41%	1,540	505	33%	1,540	1,602
11-22-00-51330	FD LIFE INSURANCE EXP	1,000	1,199	120%	1,020	857	84%	1,020	2,050
11-22-00-51340	FD WORKMEN DISABILITY INS	26,700	26,172	98%	26,700	26,184	98%	26,200	26,700
11-22-00-51345	FD HEALTH INSURANCE	-	-	-	-	-	-	-	158,850
11-22-00-51350	FD DENTAL INSURANCE	-	-	-	-	-	-	-	2,100
11-22-00-51355	FD VISION INSURANCE	-	1	-	-	-	-	-	6,600
11-22-00-51360	FIRE/EMS RETIREMENT EXP	157,390	104,825	67%	164,829	74,075	45%	103,135	148,721
11-22-00-51380	FIRE DEPT UNIFORMS	10,000	7,905	79%	12,095	4,654	38%	10,000	12,095
11-22-00-51400	FIRE CITY CALL PAY	51,255	36,587	71%	52,280	20,191	39%	40,000	54,371
11-22-00-51410	FIRE GENEVA TWP CALL PAY	7,035	3,131	45%	7,176	1,828	25%	5,000	7,463
11-22-00-51420	FIRE LINN TWP CALL PAY	-	-	-	-	-	-	-	-
11-22-00-51430	FIRE WALWORTH CTY CALL PAY	-	-	-	-	-	-	-	-
11-22-00-51440	FD TRAVEL/MEAL EXPENSES	500	14	3%	500	-	0%	500	500
11-22-00-51520	FD SOCIAL SECURITY EXP	65,120	57,619	88%	67,829	43,046	63%	66,637	94,495
11-22-00-51900	FIRE COMMISSION MISC EXP	-	-	-	-	-	-	-	-
11-22-00-52140	OUTSIDE BILLING SERVICES	40,545	41,215	102%	41,348	29,807	72%	41,348	33,818
11-22-00-52150	FIRE INSPECTORS WAGES	41,045	30,394	74%	41,866	26,150	62%	41,866	43,541
11-22-00-52160	FIRE/EMS DATA ENTRY WAGES	31,355	26,039	83%	31,982	18,545	58%	31,982	33,261
11-22-00-52170	FIRE INVESTIGATION PAY	-	-	-	-	-	-	-	-
11-22-00-52180	CONTRACTUAL SERVICES-PARATECH	-	-	-	-	-	-	-	-
11-22-00-52190	OTHER PROFESSIONAL SERVICES	-	-	-	-	-	-	-	35,000
11-22-00-52210	FIRE TELEPHONE EXPENSE	9,322	10,736	115%	9,322	7,608	82%	9,322	9,922
11-22-00-52220	FIREHOUSE ELECTRICITY	14,369	13,850	96%	14,800	10,134	68%	14,800	15,244
11-22-00-52240	FIREHOUSE GAS HEAT	7,210	2,799	39%	7,426	4,075	55%	7,426	7,649
11-22-00-52260	FIREHOUSE WATER/SEWER BILLS	1,339	1,988	149%	1,379	934	68%	1,379	1,407

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-22-00-52400	EQUIPMENT REPAIRS-FIRE DEPT	25,000	22,305	89%	25,000	22,643	91%	25,000	26,000
11-22-00-52410	FIREHOUSE REPAIRS	6,500	8,819	136%	10,000	225	2%	10,000	10,000
11-22-00-52620	FD-COMMUNICATION SYS MAINT FEE	3,400	5,140	151%	3,400	1,539	45%	3,400	3,536
11-22-00-52650	PD COMMUNICATION SERVICES	41,703	41,703	100%	47,703	47,471	100%	47,471	49,370
11-22-00-53100	OFFICE SUPPLIES	1,500	1,905	127%	1,500	1,563	104%	1,600	1,500
11-22-00-53120	POSTAGE EXPENSE	500	229	46%	500	315	63%	500	500
11-22-00-53200	MEMBERSHIP DUES & FEES	1,800	2,222	123%	2,200	1,405	64%	2,200	2,200
11-22-00-53320	FIRE DEPT CONFERENCES/SCHOOLS	1,500	-	0%	1,500	132	9%	500	1,500
11-22-00-53400	OPERATING SUPPLIES	5,000	4,030	81%	5,000	2,116	42%	5,000	5,000
11-22-00-53410	FD FUEL EXPENSE	11,000	11,384	103%	11,000	13,715	125%	14,500	12,000
11-22-00-53500	BLDG MAINT SUPPLIES-FIREHOUSE	5,000	6,413	128%	5,000	13,826	277%	14,000	5,000
11-22-00-53510	EQUIP MAINT SUPPLIES-FIRE DEPT	5,500	2,650	48%	8,350	3,084	37%	8,350	5,500
11-22-00-53600	FIREHOUSE MAINT SERVICE COSTS	5,840	6,035	103%	4,714	2,767	59%	4,714	6,132
11-22-00-53610	FD-EQUIP MAINT SERV COST	-	-	-	-	-	-	-	-
11-22-00-53970	BAD DEBT EXPENSE/ADJUSTMENTS	-	-	-	-	-	-	-	-
11-22-00-53980	FIRE FILM DEVELOPING	-	-	-	-	-	-	-	-
11-22-00-53990	FIRE MISCELLANEOUS EXP	2,000	1,193	60%	1,000	158	16%	1,000	1,000
11-22-00-54100	FIRE TRAINING PAY	44,835	35,195	78%	63,335	40,469	64%	63,335	65,868
11-22-00-54120	TUITION REIMB PER CONTRACT	4,000	-	0%	8,000	3,097	39%	8,000	8,000
11-22-00-54150	EXPENSE REIMB PER CONTRACT	1,500	-	0%	3,000	134	4%	3,000	1,500
11-22-00-54500	FIRE IT SERVICES	15,055	10,121	67%	21,930	12,210	56%	21,930	23,225
11-22-00-54550	LEXIPOL	5,535	5,259	95%	5,416	5,416	100%	5,416	5,578
11-22-00-54600	PRO PHOENIX SUPPORT CONTRACT	9,856	7,292	74%	7,527	7,526	100%	7,526	7,752
11-22-00-55000	COVID-19 EXPENDITURES	38,000	37,475	99%	-	3,258	-	3,500	-
11-22-00-55100	EMS TRAINING PAY	24,805	25,390	102%	33,265	10,495	32%	25,000	34,596
11-22-00-55320	FD VOICE MAIL LEASE	-	-	-	-	-	-	-	-
11-22-00-56100	CPR CLASS PAY	2,500	259	10%	2,500	1,111	44%	2,500	2,500
11-22-00-57350	GRANT PURCHASES	-	-	-	-	-	-	-	3,000
11-22-00-57360	DONATION PURCHASES	2,000	-	0%	2,000	-	0%	2,000	2,000
11-22-00-57500	SPRINKLER SYSTEMS EXPENSES	5,200	1,420	27%	5,200	2,485	48%	5,200	5,200
11-22-00-58000	FIRE EQUIPMENT/SUPPLIES	20,580	17,831	87%	6,627	5,424	82%	6,627	5,000
11-22-00-58100	EMS EQUIPMENT/SUPPLIES	19,500	23,543	121%	19,500	19,887	102%	22,500	22,500
11-22-00-58200	STATE MANDATED EQUIP TESTING	23,813	18,388	77%	30,907	17,268	56%	30,907	32,452
11-22-00-58300	ACT 102 EXPENSES	5,300	-	0%	5,300	-	0%	5,300	5,627
11-22-00-58400	PRE-EMPLOYMENT TESTING	2,500	1,725	69%	2,500	2,749	110%	2,800	2,500
11-22-00-58410	EMPLOYEE HEALTH & WELLNESS	-	-	-	2,095	-	0%	2,095	2,095
11-22-00-58500	EQUIPMENT OUTLAY	12,400	8,769	71%	28,731	9,930	35%	28,731	26,400
11-22-10-52290	FIRE PROTECTION-HYDRANT RENTAL	-	-	-	-	-	-	-	-
		1,468,677	1,292,279	88%	1,520,140	989,192	65%	1,465,105	2,075,945

BUILDING & ZONING

11-24-00-51100	BUILDING INSPECTOR SALARIES	75,750	75,556	100%	77,070	59,166	77%	76,920	79,995
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GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-24-00-51200	BUILDING INSPECTION WAGES	69,505	67,572	97%	91,860	66,426	72%	90,620	99,075
11-24-00-51330	INSURANCE DEDUCTIBLE REIMB	-	-	-	-	-	-	-	-
11-24-00-51340	BLDG INSPECTOR LIFE INSURANCE	420	427	102%	590	434	74%	585	600
11-24-00-51345	BLDG INSPECTOR HEALTH INSUR	39,000	39,044	100%	68,545	29,831	44%	39,775	44,885
11-24-00-51350	BLDG INSPECTOR DENTAL INSUR	2,508	1,571	63%	3,830	2,164	56%	2,900	2,930
11-24-00-51355	BLDG INSPECTOR VISION INS	135	132	98%	240	99	41%	135	135
11-24-00-51360	BLDG INSPECTOR RETIREMENT FUND	8,065	8,323	103%	11,405	8,691	76%	11,310	11,640
11-24-00-51370	BLDG INSPECTOR DISABILITY INS	395	432	109%	610	455	75%	615	635
11-24-00-51520	BLDG INSPECTOR SOCIAL SECURITY	11,115	10,723	96%	12,925	9,464	73%	12,820	13,700
11-24-00-52170	CONTRACT-ELEVATOR INSPECTION	100	-	0%	100	-	0%	-	-
11-24-00-52180	CONTRACTS-WEIGHTS & MEASURES	4,800	4,800	100%	4,800	4,800	100%	4,800	4,800
11-24-00-52190	CONTRACT BUILDING INSPECTOR	11,000	8,176	74%	11,000	7,579	69%	9,000	11,000
11-24-00-52620	TELEPHONE EXPENSE	600	899	150%	1,200	656	55%	1,000	1,200
11-24-00-53100	BLDG INSPECTOR OFFICE SUPPLIES	5,000	7,030	141%	5,000	7,157	143%	7,500	7,500
11-24-00-53200	MEMBERSHIP DUES & FEES	600	162	27%	600	313	52%	350	600
11-24-00-53300	BLDG INSPECTOR TRAVEL-MILEAGE	6,000	4,092	68%	6,000	5,411	90%	6,000	6,500
11-24-00-53310	BLDG INSP-MEALS & LODGING	2,000	427	21%	2,000	1,144	57%	2,000	2,500
11-24-00-53320	CONFERENCES & SCHOOL	2,300	600	26%	2,300	970	42%	2,300	2,500
11-24-00-53350	OTHER PROFESSIONAL FEES	30,000	30,000	100%	12,400	-	0%	-	12,400
11-24-00-53990	BLDG INSPECTOR MISC EXPENSES	100	-	0%	100	15	15%	100	100
11-24-00-54500	COMPUTER IT SVC & EQUIPMENT	4,000	4,030	101%	4,000	4,000	100%	4,000	8,000
11-24-00-58100	EQUIPMENT OUTLAY	5,000	4,990	100%	-	-	-	-	-
		278,393	268,989	97%	316,575	208,775	66%	272,730	310,695

EMERGENCY MANAGEMENT

11-29-00-51200	EMER MGMT PART TIME WAGES	-	-	-	2,000	-	0%	-	2,000
11-29-00-51360	EMER MGMT RETIREMENT	-	-	-	345	-	0%	-	345
11-29-00-51520	EMER MGMT SOCIAL SEC	-	-	-	153	-	0%	-	153
11-29-00-52100	SIREN REPAIRS	14,100	19,646	139%	3,600	4,533	126%	4,533	3,360
11-29-00-52210	EMER MGMT TELEPHONE EXP	700	456	65%	600	304	51%	600	600
11-29-00-52220	SIRENS ELECTRICTY	825	636	77%	650	417	64%	550	600
11-29-00-52500	FIRE SIREN REPAIRS	-	2,753	-	-	-	-	-	-
11-29-00-53100	EMER MGMT OFFICE SUPPLIES	500	-	0%	500	326	65%	500	500
11-29-00-53310	EMER MGMT MEALS,LODGING,ETC	500	-	0%	500	-	0%	300	500
11-29-00-53400	EMER MGMT SUPPLIES	2,900	743	26%	3,000	-	0%	3,000	3,000
11-29-00-53600	ONE CALL NOW PROGRAM	600	543	91%	600	571	95%	571	600
11-29-00-53610	EMER MGMT VEHICLE MAINT/SVC	2,000	714	36%	2,000	-	0%	2,000	1,000
11-29-00-53990	EMER MGMT MISC EXP	500	500	100%	500	-	0%	250	500
11-29-00-54100	EMER MGMT TRAINING EXP	500	-	0%	500	500	100%	500	500
11-29-00-54130	PUBLIC EDUCATION	800	-	0%	800	-	0%	800	800
11-29-00-54140	MEDICAL RESERVE CORPS	700	590	84%	700	139	20%	700	1,900
11-29-00-54150	OUTSOURCED-COOP/COG	-	-	-	-	-	-	-	10,000

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-29-00-55310	EMER MGMT COPYING COSTS	250	-	0%	250	-	0%	-	-
11-29-00-57350	GRANT PURCHASES	-	-	-	-	-	-	-	-
11-29-00-58000	FIRE SIRENS	-	-	-	-	-	-	-	-
11-29-00-58100	EQUIPMENT OUTLAY	2,040	-	0%	7,941	-	0%	7,941	-
		26,915	26,581	99%	24,639	6,790	28%	22,245	26,358

DPW & ENGINEERING

11-30-00-52160	CITY ENGINEERING FEES	10,000	6,952	70%	10,000	2,334	23%	10,000	25,000
11-30-00-52170	SURVEYING	800	-	0%	800	-	0%	-	800
		10,800	6,952	64%	10,800	2,334	22%	10,000	25,800

STREETS

11-32-10-51000	DIRECTOR OF PUBLIC WORKS	88,500	88,350	100%	90,117	69,275	77%	90,058	93,660
11-32-10-51100	ASST PW DIRECTOR SALARY	-	-	-	-	-	-	-	-
11-32-10-51110	REDISTRIBUTABLE ST DEPT LABOR	-	-	-	-	-	-	-	-
11-32-10-51200	ST DEPT WAGES	298,345	297,656	100%	311,100	217,146	70%	305,000	337,225
11-32-10-51250	ST DEPT OVERTIME WAGES	19,520	19,511	100%	16,080	18,487	115%	19,000	20,465
11-32-10-51260	ST DEPT SEASONAL LABOR	32,155	32,117	100%	45,000	36,196	80%	40,000	75,000
11-32-10-51270	ST DEPT OFFICE ADMIN ASST	-	-	-	-	-	-	-	21,025
11-32-10-51330	INS DEDUCTIBLE REIMBURSEMENT	-	-	-	-	-	-	-	-
11-32-10-51340	ST DEPT LIFE INSURANCE	1,205	1,117	93%	1,186	960	81%	1,290	1,215
11-32-10-51345	ST DEPT HEALTH INSURANCE	139,330	138,524	99%	139,115	100,253	72%	139,115	183,255
11-32-10-51350	ST DEPT DENTAL INSURANCE	5,443	5,498	101%	8,160	6,578	81%	8,160	9,825
11-32-10-51355	ST DEPT VISION INSURANCE	435	382	88%	356	218	61%	356	350
11-32-10-51360	ST DEPT RETIREMENT FUND	29,155	27,962	96%	28,170	21,073	75%	27,950	30,705
11-32-10-51370	ST DEPT DISABILITY INS	1,395	1,979	142%	1,975	1,620	82%	1,975	1,600
11-32-10-51380	ST DEPT UNIFORM ALLOW	8,400	8,400	100%	8,400	7,969	95%	8,400	9,300
11-32-10-51520	ST DEPT SOCIAL SECURITY	35,165	32,935	94%	35,370	25,835	73%	34,735	41,875
11-32-10-52050	DRUG AND MEDICAL TESTING	1,000	1,033	103%	1,000	1,072	107%	1,200	1,000
11-32-10-52210	ST DEPT TELEPHONE EXPENSE	3,800	4,637	122%	4,500	3,285	73%	4,500	4,500
11-32-10-52220	ST DEPT BLDG ELECTRICITY	11,000	9,545	87%	11,000	6,858	62%	11,000	11,000
11-32-10-52240	ST DEPT BLDG GAS HEAT	10,000	7,113	71%	11,000	4,973	45%	11,000	11,000
11-32-10-52260	ST DEPT BLDG-WATER & SEWER	1,500	1,090	73%	1,500	566	38%	1,500	1,500
11-32-10-52400	ST DEPT BUILDING REPAIRS	2,500	781	31%	2,500	43	2%	2,500	7,250
11-32-10-52500	ST DEPT EQUIPMENT REPAIRS	38,000	20,580	54%	55,800	20,481	37%	55,800	56,000
11-32-10-52620	ST DEPT COMM SYSTEM MAINT FEES	2,500	766	31%	2,500	694	28%	2,500	2,500
11-32-10-52700	SIDEWALK REPAIRS	2,000	2,919	146%	2,500	-	0%	2,500	2,500
11-32-10-53300	MILEAGE/TRAVEL	500	51	10%	500	-	0%	-	500
11-32-10-53310	MEALS/LODGING	100	-	0%	750	-	0%	-	750
11-32-10-53320	CONFERENCES/DUES	1,500	470	31%	1,500	-	0%	-	1,500
11-32-10-53400	OPERATING SUPPLIES-STREET DEPT	10,160	2,268	22%	14,800	3,512	24%	7,500	10,000
11-32-10-53410	VEHICLE-FUEL & OIL	55,000	45,922	83%	55,000	27,002	49%	55,000	57,000

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-32-10-53420	MOSQUITO CONTROL	5,250	4,578	87%	5,500	4,592	83%	5,000	5,500
11-32-10-53440	WEED CUTTING	2,500	110	4%	2,000	-	0%	100	500
11-32-10-53450	SAFETY GRANT EXPENDITURES	-	-	-	-	-	-	-	-
11-32-10-53500	BLDG MAINT SUPPLIES-STR DEPT	2,300	2,399	104%	2,300	1,166	51%	2,300	2,300
11-32-10-53510	VEHICLE/EQUIPMENT MAINTENANCE	13,000	13,044	100%	28,000	28,226	101%	30,000	30,000
11-32-10-53600	ST DEPT BLDG MAINT SERV COSTS	4,500	6,370	142%	4,500	4,114	91%	4,500	4,500
11-32-10-53700	ROAD MAINTENANCE SUPPLIES	19,438	19,502	100%	39,500	17,028	43%	25,000	39,500
11-32-10-53750	STREET CRACK FILLING	-	-	-	-	8	-	8	-
11-32-10-53900	FIRST AID AND SAFETY SUPPLIES	2,500	1,850	74%	2,500	1,532	61%	2,500	2,500
11-32-10-53990	ST DEPT MISCELLANEOUS EXP	3,000	2,115	71%	3,000	2,073	69%	3,000	3,000
11-32-10-55000	COVID-19 EXPENDITURES	13,100	13,001	99%	-	-	-	-	-
11-32-10-57360	DONATION PURCHASES	-	-	-	-	-	-	-	-
		864,196	814,574	94%	937,179	632,836	68%	903,447	1,080,300

SNOW & ICE

11-32-12-51200	SNOW & ICE CONTROL WAGES	25,670	16,810	65%	38,330	33,744	88%	38,330	41,150
11-32-12-51250	SNOW & ICE CONTROL OVERTIME	32,130	31,667	99%	27,771	22,048	79%	26,500	32,330
11-32-12-51340	SNOW & ICE LIFE INSURANCE	100	66	66%	113	114	101%	120	120
11-32-12-51345	SNOW & ICE HEALTH INSURANCE	8,725	8,701	100%	12,885	11,494	89%	12,885	15,155
11-32-12-51350	SNOW & ICE DENTAL INSURANCE	862	391	45%	864	898	104%	905	905
11-32-12-51355	SNOW & ICE VISION INSURANCE	35	19	54%	33	27	83%	40	20
11-32-12-51360	SNOW & ICE RETIREMENT FUND	4,145	3,275	79%	4,465	3,766	84%	4,380	4,780
11-32-12-51370	SNOW & ICE DISABILITY INS	120	27	22%	127	-	0%	100	140
11-32-12-51520	SNOW & ICE SOCIAL SECURITY	4,695	3,646	78%	5,060	4,132	82%	4,960	5,620
11-32-12-52200	CONTRACT HAULING SERVICES	16,000	4,950	31%	27,000	5,175	19%	20,000	27,000
11-32-12-52500	SNOW & ICE CONTROL-REPAIRS	4,500	4,453	99%	4,500	6,597	147%	7,000	6,500
11-32-12-53100	SNOW & ICE OFFICE SUPPLIES	-	-	-	-	-	-	-	-
11-32-12-53400	OPERATING SUPPLIES-SNOW & ICE	62,500	41,932	67%	85,500	58,813	69%	75,000	80,000
11-32-12-53440	SNOW REMOVAL EXPENSES	1,000	12,785	1279%	5,000	21,625	433%	22,000	20,000
11-32-12-53510	EQUIP MAINT SUPPL-SNOW & ICE	4,500	1,907	42%	7,000	1,205	17%	7,000	7,000
		164,982	130,630	79%	218,648	169,639	78%	219,220	240,720

TREE & BRUSH

11-32-13-51200	TREE & BRUSH WAGES	128,645	128,207	100%	92,800	71,349	77%	92,800	98,730
11-32-13-51250	TREE & BRUSH OVERTIME	1,005	1,502	149%	1,000	703	70%	1,000	1,565
11-32-13-51340	TREE & BRUSH LIFE INSURANCE	310	306	99%	327	192	59%	327	370
11-32-13-51345	TREE & BRUSH HEALTH INSURANCE	45,255	44,926	99%	42,430	29,015	68%	42,430	54,895
11-32-13-51350	TREE & BRUSH DENTAL INSURANCE	1,320	1,719	130%	1,635	1,634	100%	1,635	2,640
11-32-13-51355	TREE & BRUSH VISION INSURANCE	70	115	165%	95	76	80%	95	140
11-32-13-51360	TREE & BRUSH RETIREMENT FUND	8,875	8,758	99%	6,335	4,863	77%	6,335	6,520
11-32-13-51370	TREE & BRUSH DISABILITY INS	230	220	96%	329	159	48%	329	400
11-32-13-51520	TREE & BRUSH SOC SEC	9,725	9,630	99%	7,180	5,318	74%	7,180	7,675

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-32-13-52200	FORESTRY SERVICES	3,000	67	2%	3,000	-	0%	3,000	2,500
11-32-13-53440	BRUSH PICKUP EXPENSES	-	600	-	300	-	0%	100	300
11-32-13-53460	PURCHASE OF TREES	10,000	11,655	117%	10,000	210	2%	10,000	10,000
11-32-13-54100	TRAINING & SEMINARS	1,750	1,819	104%	1,750	253	14%	500	1,750
11-32-13-54200	TREE & BRUSH-REPAIR	2,000	70	4%	2,000	4,428	221%	4,500	3,500
11-32-13-54300	TREE & BRUSH OPER SUPPLIES	8,000	6,462	81%	8,000	4,143	52%	6,000	6,500
11-32-13-54400	MISC TREE BOARD EXPENSES	-	-	-	-	-	-	-	-
11-32-13-56810	MEMORIAL TREE PURCHASES	-	-	-	-	-	-	-	-
		220,185	216,057	98%	177,181	122,342	69%	176,231	197,485

COMPOST OPERATIONS

11-32-14-51200	COMPOSTING ST DEPT WAGES	32,170	32,130	100%	40,382	5,210	13%	38,000	41,225
11-32-14-51250	COMPOSTING OVERTIME	505	687	136%	440	-	0%	440	715
11-32-14-51340	COMPOSTING LIFE INS	130	74	57%	150	6	4%	100	110
11-32-14-51345	COMPOSTING HEALTH INSURANCE	9,385	9,360	100%	13,495	1,861	14%	12,540	16,415
11-32-14-51350	COMPOSTING DENTAL INSURANCE	1,106	485	44%	1,149	122	11%	1,140	980
11-32-14-51355	COMPOSTING VISION INSURANCE	45	25	55%	44	0	0%	25	25
11-32-14-51360	COMPOSTING RETIREMENT FUND	3,085	2,215	72%	2,755	352	13%	2,595	2,730
11-32-14-51370	COMPOSTING DISABILITY INS	155	2	1%	169	-	0%	150	150
11-32-14-51520	COMPOSTING SOCIAL SECURITY	3,495	2,429	69%	3,125	385	12%	2,940	3,210
11-32-14-52200	COMPOSTING SERVICES	7,000	-	0%	14,000	-	0%	-	5,000
11-32-14-54300	COMPOSTING OPERATING SUPPLIES	2,300	2,356	102%	2,300	3,398	148%	3,500	2,300
		59,376	49,761	84%	78,009	11,333	15%	61,430	72,860

STORM SEWER

11-32-15-51200	STORM SEWER WAGES	2,690	3,865	144%	2,941	6,997	238%	7,000	7,365
11-32-15-51230	STORM SEWER WAGES DIG HOT	-	-	-	5,000	3,535	71%	5,000	5,000
11-32-15-51250	STORM SEWER OVERTIME	-	-	-	10	-	0%	-	-
11-32-15-51340	STORM SEWER LIFE INS	10	5	52%	11	14	128%	20	20
11-32-15-51345	STORM SEWER HEALTH INSURANCE	1,120	1,570	140%	990	1,144	116%	1,440	1,925
11-32-15-51350	STORM SEWER DENTAL INSURANCE	65	56	86%	84	128	152%	130	130
11-32-15-51355	STORM SEWER VISION INSURANCE	5	2	44%	3	0	14%	3	3
11-32-15-51360	STORM SEWER RETIREMENT	185	261	141%	540	711	132%	810	805
11-32-15-51370	STORM SEWER DISABILITY INS	10	15	150%	12	-	0%	12	15
11-32-15-51520	STORM SEWER SOC SEC	205	286	139%	610	776	127%	918	945
11-32-15-54500	STORM SEWER MAINTENANCE	11,200	11,267	101%	11,200	240	2%	11,200	11,200
11-32-15-54600	STORM SEWER DIGGERS HOTLINE	4,400	629	14%	2,250	1,055	47%	2,250	2,250
11-32-15-54700	REPAVING MAINTENANCE COSTS	-	-	-	-	-	-	-	-
		19,890	17,955	90%	23,651	14,601	62%	28,783	29,658

TRAFFIC CONTROL

11-34-10-51200	TRAFFIC CONTROL WAGES	2,010	1,827	91%	2,050	337	16%	1,800	2,110
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GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-34-10-51250	TRAFFIC CONTROL OVERTIME	250	508	203%	380	96	25%	380	530
11-34-10-51340	TRAFFIC CONTROL LIFE INS	10	(12)	-115%	12	1	7%	12	5
11-34-10-51345	TRAFFIC CONTROL HEALTH INSUR	840	754	90%	685	-	0%	685	770
11-34-10-51350	TRAFFIC CONTROL DENTAL INSUR	49	38	77%	58	11	19%	58	45
11-34-10-51355	TRAFFIC CONTROL VISION INS	5	-	0%	2	-	0%	2	1
11-34-10-51360	TRAFFIC CONTROL RETIREMENT	155	158	102%	165	29	18%	150	175
11-34-10-51370	TRAFFIC CONTROL DISABILITY INS	10	1	13%	9	-	0%	9	5
11-34-10-51520	TRAFFIC CONTROL SOCIAL SEC	175	173	99%	190	33	17%	170	205
11-34-10-52220	ELECTRICITY-FLASHERS	4,500	4,705	105%	5,000	2,960	59%	4,800	5,000
11-34-10-52230	STREET LIGHTS ELECTRICITY	104,000	101,735	98%	105,000	67,186	64%	102,000	105,000
11-34-10-52600	REPAIRS-TRAFFIC SIGNALS,ETC	9,500	9,686	102%	5,500	2,131	39%	5,500	5,500
11-34-10-52610	STREET LIGHTS REPAIRS	5,000	2,636	53%	5,000	10,184	204%	12,000	5,000
11-34-10-52900	CAR TOWING	3,000	4,990	166%	3,000	1,357	45%	2,000	3,000
11-34-10-53700	MARKING PAINT	13,000	11,973	92%	13,000	5,975	46%	13,000	13,000
11-34-10-53740	STREET IDENTIFICATION SIGNS	2,000	900	45%	2,000	231	12%	500	2,000
11-34-10-53750	TRAFFIC CONTROL STREET SIGNS	5,000	6,957	139%	5,000	7,719	154%	7,800	5,000
11-34-10-53940	STREET DECORATIONS	2,500	2,485	99%	2,500	-	0%	2,500	2,500
		152,004	149,513	98%	149,551	98,249	66%	153,366	149,846

SANITATION & RECYCLING

11-36-00-52940	SOLID WASTE-RESIDENTIAL	365,374	361,147	99%	375,459	277,858	74%	375,459	409,767
11-36-00-52950	SOLID WASTE-CONDOMINIUMS	-	-	-	-	-	-	-	-
11-36-00-52960	SOLID WASTE-STREET DEPT	12,500	17,488	140%	12,500	10,417	83%	12,500	12,500
11-36-00-52970	SOLID WASTE-RECYCLING	199,818	198,129	99%	205,884	152,529	74%	205,884	224,817
		577,692	576,764	100%	593,843	440,805	74%	593,843	647,084

MUSEUM

11-51-10-52220	MUSEUM-ELECTRICITY	13,000	8,459	65%	11,000	6,737	61%	11,000	11,000
11-51-10-52240	MUSEUM-GAS HEAT	4,000	3,662	92%	4,000	2,571	64%	4,000	4,000
11-51-10-52260	MUSEUM-WATER & SEWER EXP	2,000	1,532	77%	2,000	775	39%	2,000	2,000
11-51-10-52400	MUSEUM-MAINTENANCE & REPAIRS	5,000	4,738	95%	5,000	3,121	62%	5,000	5,000
11-51-10-57350	MUSEUM-OPERATIONS SUBSIDY	13,000	13,000	100%	13,000	13,000	100%	13,000	13,000
		37,000	31,391	85%	35,000	26,204	75%	35,000	35,000

PARKS

11-52-00-51100	PARKS/REC DIRECTOR	-	-	-	-	-	-	-	-
11-52-00-51200	PARKS WAGES	68,470	67,644	99%	74,523	64,598	87%	76,000	78,950
11-52-00-51250	PARKS OVERTIME WAGES	14,835	14,832	100%	6,850	8,587	125%	14,600	15,180
11-52-00-51340	PARKS LIFE INSURANCE	235	253	108%	276	198	72%	235	235
11-52-00-51345	PARKS HEALTH INSURANCE	21,490	20,871	97%	24,910	18,385	74%	24,910	34,190
11-52-00-51350	PARKS DENTAL INSURANCE	2,020	1,139	56%	1,825	1,538	84%	1,825	2,040
11-52-00-51355	PARKS VISION INSURANCE	80	49	61%	75	43	57%	50	50

GENERAL FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
11-52-00-51360	PARKS RETIREMENT FUND	6,010	5,567	93%	5,495	4,870	89%	6,115	6,120
11-52-00-51370	PARKS DISABILITY INS	280	4	1%	255	-	0%	255	315
11-52-00-51520	PARKS SOCIAL SECURITY	6,810	6,112	90%	6,225	5,424	87%	6,930	7,200
11-52-00-52220	PARKS ELECTRICITY	10,000	7,925	79%	10,000	4,982	50%	8,500	9,000
11-52-00-52260	PARKS WATER & SEWER EXP	8,000	5,291	66%	8,000	1,862	23%	6,000	6,500
11-52-00-52270	FOUNTAINS/STATUES-WATER/SEWER	3,000	3,305	110%	1,000	677	68%	1,000	1,000
11-52-00-52410	BLDG MAINT&REPAIR-PARKS	2,000	2,218	111%	2,000	4,530	226%	6,000	6,500
11-52-00-52500	EQUIPMENT REPAIR SERVICES	6,100	3,348	55%	6,000	3,071	51%	6,000	6,000
11-52-00-53400	PARKS OPERATING SUPPLIES	2,000	2,236	112%	2,200	237	11%	2,200	2,200
11-52-00-53500	BLDG MAINT SUPPLIES-PARKS	23,000	20,656	90%	23,000	19,108	83%	23,000	23,000
11-52-00-53520	GROUNDS MAINT SUPPLIES	12,000	12,698	106%	12,500	18,264	146%	20,000	20,000
11-52-00-53620	GROUNDS FERTILIZER/WEED CONTRL	7,000	3,871	55%	7,000	3,166	45%	7,000	7,000
11-52-00-53990	PARKS MISCELLANEOUS EXPENSES	3,000	2,647	88%	3,000	566	19%	2,500	3,000
11-52-00-57360	PARK DONATION PURCHASES	5,300	5,307	100%	-	11,394	-	11,394	5,000
11-52-00-58400	4 SEASON NATURE PRESERVE	500	1,043	209%	500	-	0%	500	500
11-52-00-59220	DUNN FIELD ELECTRIC	2,000	1,869	93%	2,000	1,193	60%	2,000	2,000
11-52-00-59500	BLDG MAINT SUPPLIES-RECREATION	-	151	-	-	426	-	426	500
11-52-00-59510	EQUIP MAINT SUPPL-RECREATION	-	1,682	-	4,000	877	22%	4,000	4,000
		204,130	190,719	93%	201,634	173,995	86%	231,440	240,480

VETERAN'S PARK

11-52-01-51200	VETS PARKS WAGES	43,515	43,405	100%	37,416	29,142	78%	38,000	43,140
11-52-01-51250	VETS PARKS OVERTIME	3,320	3,100	93%	2,080	2,783	134%	3,100	3,225
11-52-01-51340	VETS PARK LIFE INSURANCE	110	182	166%	139	156	113%	160	160
11-52-01-51345	VETS PARK HEALTH INSURANCE	16,120	16,350	101%	12,510	9,635	77%	12,510	17,145
11-52-01-51350	VETS PARK DENTAL INSURANCE	944	704	75%	920	750	82%	920	1,025
11-52-01-51355	VETS PARK VISION INSURANCE	40	57	142%	50	38	77%	50	25
11-52-01-51360	VETS PARKS RETIREMENT FUND	2,825	3,141	111%	2,670	2,155	81%	2,775	3,015
11-52-01-51370	VETS PARKS DISABILITY INS	130	169	130%	155	142	92%	155	160
11-52-01-51520	VETS PARKS SOCIAL SECURITY	3,200	3,436	107%	3,025	2,354	78%	3,145	3,550
11-52-01-52220	VETS PARKS ELECTRICITY	8,500	6,183	73%	8,500	4,880	57%	7,000	8,500
11-52-01-52240	VETS PARK GAS HEAT	1,000	493	49%	1,000	500	50%	1,000	1,000
11-52-01-52260	VETS PARK WATER & SEWER	2,000	2,194	110%	2,000	1,131	57%	2,000	2,000
11-52-01-53400	VETS PARK OPERATING SUPPLIES	1,500	1,135	76%	6,500	66	1%	6,500	6,500
11-52-01-53500	BLDG MAINT & REPAIR	1,500	306	20%	1,500	60	4%	1,500	1,500
11-52-01-59520	GROUNDS MAINTENANCE SUPPLIES	2,500	2,388	96%	6,000	452	8%	6,000	6,000
		87,204	83,245	95%	84,465	54,243	64%	84,815	96,945

PLAN COMMISSION

11-69-30-51100	PLAN COMMISSION SALARIES	-	-	-	-	-	-	-	-
11-69-30-51900	PLAN COMMISSION MEETINGS	-	-	-	-	-	-	-	-
11-69-30-52120	OUTSIDE PROFESSIONAL PLANNING	17,000	16,435	97%	15,000	8,686	58%	10,000	15,000

GENERAL FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
11-69-30-52130	IMPACT FEES STUDY	-	-	-	-	-	-	-	20,000
11-69-30-52150	SMART GROWTH SERVICES	-	-	-	-	-	-	-	2,500
11-69-30-52160	COMPREHENSIVE PLAN	7,500	7,201	96%	-	-	-	-	31,000
11-69-30-52165	PARK PLAN	-	-	-	25,000	9,900	40%	16,500	-
11-69-30-52170	ECONOMIC DEVELOPMENT	3,826	3,826	100%	-	-	-	-	-
11-69-30-52180	ZONING CODES	-	366	-	15,356	11,069	72%	12,000	34,650
11-69-30-53100	PLAN COMMISSION OFFICE SUPPL	-	-	-	-	-	-	-	5,000
11-69-30-53140	OFFICAL PUBLICATION & NOTICES	-	-	-	-	-	-	-	-
11-69-30-53320	PLAN COMMISSION CONF & SCHOOLS	1,000	-	0%	9,800	7,677	78%	7,677	1,500
11-69-30-53990	PLAN COMMISSION MISC EXP	-	-	-	-	-	-	-	-
		29,326	27,827	95%	65,156	37,332	57%	46,177	109,650

CULTURE AND RECREATION

11-70-00-55300	RECREATION PROGRAMS AND EVENTS	-	-	-	-	-	-	-	-
11-70-00-57100	HOTEL/MOTEL ASSN-CHAM OF COMM	-	-	-	-	-	-	-	-
11-70-00-57200	HISTORIC PRESERVATION	4,500	1,340	30%	4,500	2,950	66%	4,500	6,500
11-70-00-57210	EXP FROM HIST PRES DONATIONS	-	-	-	-	-	-	-	-
11-70-00-57230	HISTORIC PLAQUE PURCHASES	2,000	-	0%	2,000	1,588	79%	2,000	2,000
11-70-00-57500	CEMETERY-OPERATING CONTRIB	-	-	-	-	-	-	-	-
11-70-00-57600	YMCA-YOUTH ATHLETIC PROGRAM	55,080	55,080	100%	55,080	45,900	83%	55,080	55,080
11-70-00-57700	LAKE GENEVA CVB ASSISTANCE	-	-	-	-	-	-	-	-
11-70-00-57800	AVIAN COMMITTEE EXPENSES	4,950	2,123	43%	3,025	2,982	99%	3,025	3,025
		66,530	58,543	88%	64,605	53,421	83%	64,605	66,605

TOTAL EXPENDITURES

10,341,828	9,606,803	93%	10,828,767	7,470,150	69%	10,731,411	12,282,358
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FUND SURPLUS (DEFICIT)

2,932	1,075,656		-	1,078,459		682,549	-
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DEBT SERVICE FUND

REVENUES

20-81-00-41110	PROPERTY TAX LEVY
20-81-00-48110	INTEREST INCOME
20-81-00-49000	PROCEEDS FROM BONDS
20-81-00-49050	PREMIUM ON DEBT ISSUANCE
20-81-00-49100	APPLIED PRIOR YR APPROPRIATION
20-81-00-49400	TRANSFER IN FROM GENERAL FUND
20-81-00-49600	TRANSFER IN FROM TOURISM FUND

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
1,038,175	1,038,175	100%	1,063,693	1,063,693	100%	1,063,693	1,497,173
-	-	-	-	105	-	130	100
-	-	-	-	-	-	-	-
-	-	-	-	313,271	-	313,271	-
30,000	-	0%	-	-	-	-	167,402
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	211,712
1,068,175	1,038,175	97%	1,063,693	1,377,069	129%	1,377,094	1,876,387

EXPENDITURES

20-81-00-56240	2011 PROM NOTE-PRINCIPAL
20-81-00-56260	2014 PROM NOTE-PRINCIPAL
20-81-00-56270	2017 GO LOAN-PRINCIPAL
20-81-00-56280	2021 GO LOAN 2021A-PRINCIPAL
20-81-00-56290	2021 GO LOAN 2021B-PRINCIPAL
20-81-00-56560	2011 PROM NOTE-INTEREST
20-81-00-56570	2014 PROM NOTE-INTEREST
20-81-00-56580	2017 GO LOAN-INTEREST
20-81-00-56590	2021 GO LOAN 2021A-INTEREST
20-81-00-56600	2021 GO LOAN 2021B-INTEREST

570,000	570,000	100%	585,000	585,000	100%	585,000	-
365,000	365,000	100%	370,000	370,000	100%	370,000	380,000
-	-	-	-	-	-	-	350,000
-	-	-	-	-	-	-	185,000
-	-	-	-	-	-	-	675,000
23,205	23,680	102%	7,898	8,154	103%	8,154	-
28,175	28,175	100%	19,000	19,000	100%	19,000	11,500
81,795	70,402	86%	81,795	40,898	50%	81,795	80,773
-	-	-	-	-	-	-	26,712
-	-	-	-	-	-	-	167,402
1,068,175	1,057,257	99%	1,063,693	1,023,051	96%	1,063,949	1,876,387

FUND SURPLUS (DEFICIT)

-	(19,082)	-	-	354,018	-	313,145	-
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LAKEFRONT FUND

REVENUES

LAKEFRONT OPERATIONS

40-00-00-48110 INTEREST INCOME
40-00-00-49100 APPL. PRIOR YR APPROPRIATIONS

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
10,000	4,740	47%	2,000	480	24%	500	800
525,000	-	0%	-	-	-	-	-
535,000	4,740	1%	2,000	480	24%	500	800

BUOYS/BOAT STALLS

40-52-10-46750 BUOY/BOAT STALL WAITING LIST
40-52-10-46755 KAYAK WAITING LIST
40-52-10-46760 BUOY/STALL LATE FEES
40-52-10-46770 BUOY & SLIP LEASES-CITY
40-52-10-46780 KAYAK RENTAL
40-52-10-47250 DONATIONS - LAKEFRONT

1,200	1,950	163%	1,200	2,100	175%	2,100	1,200
-	230	-	200	90	45%	100	125
600	2,250	375%	600	541	90%	541	600
191,184	176,003	92%	200,743	194,759	97%	194,759	200,602
7,027	5,499	78%	7,378	7,018	95%	7,018	8,230
-	-	-	-	-	-	-	-
200,011	185,933	93%	210,121	204,509	97%	204,518	210,757

LAUNCH RAMP

40-52-11-46000 LAUNCH RAMP OVERAGE/SHORTAGE
40-52-11-46750 LAUNCH PASS FEES
40-52-11-46760 BOAT LAUNCH RAMP INCOME

-	30	-	-	11	-	16	-
7,500	6,635	88%	7,500	8,410	112%	8,410	8,000
32,000	39,543	124%	32,000	24,864	78%	25,000	25,000
39,500	46,208	117%	39,500	33,284	84%	33,426	33,000

BEACH

40-54-10-43660 DNR LAKE PATROL GRANT
40-54-10-46100 MISC BEACH REVENUE
40-54-10-46730 BEACH REVENUE
40-54-10-46735 BEACH REVENUE-VIPLY
40-54-10-46740 BEACH PASS RESIDENTS
40-54-10-46750 BEACH PASS - SEASONAL

22,000	26,893	122%	25,000	31,534	126%	31,534	30,000
400	-	0%	400	-	0%	-	-
360,000	717,467	199%	385,000	489,361	127%	489,361	475,000
-	-	-	-	21,217	-	21,217	30,000
21,000	15,196	72%	21,000	17,127	82%	17,300	18,000
500	455	91%	500	834	167%	900	900
403,900	760,011	188%	431,900	560,074	130%	560,312	553,900

RIVIERA

40-55-10-46390 ONLINE CONVENIENCE FEES
40-55-10-46740 UPPER RIVIERA REVENUE
40-55-10-46750 UPPER RIVIERA CATERING REV
40-55-10-46760 UPPER RIVIERA MISC REVENUE
40-55-20-46790 RIVIERA CONCOURSE ELECTRIC
40-55-20-46900 RIVIERA ATM REVENUE
40-55-20-48200 RIVIERA CONCOURSE LEASES

-	-	-	-	-	-	-	-
123,000	29,096	24%	129,600	141,031	109%	150,000	199,000
18,000	4,338	24%	20,000	21,911	110%	25,000	20,000
500	-	0%	500	1,950	390%	1,950	500
10,300	8,012	78%	10,300	3,010	29%	8,500	10,300
-	-	-	-	-	-	-	-
106,875	86,869	81%	108,522	68,765	63%	68,765	82,652

LAKEFRONT FUND

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
40-55-20-48230	RIVIERA PROMOTIONAL REVENUE	-	-	-	-	2,844	-	2,844	3,000
40-55-20-48250	DONATIONS-FOUNTAIN	1,350	1,173	87%	1,350	1,291	96%	1,350	1,350
40-55-30-46780	RIVIERA DOCKS MAINTENANCE	-	-	-	-	-	-	-	-
40-55-30-48210	RIVIERA DOCKS LEASES	150,517	150,517	100%	150,517	151,614	101%	151,614	152,743
40-55-30-48220	BUOY & SLIP LEASES-RIVIERA	86,582	86,582	100%	86,582	103,190	119%	103,190	106,285
		497,124	366,585	74%	507,371	495,605	98%	513,213	575,830
MISCELLANEOUS									
40-55-40-49000	TRANSFER FROM TOURISM-GRANT	-	-	-	-	68,000	-	68,000	-
		-	-	-	-	68,000	-	68,000	-
TOTAL REVENUES		1,675,535	1,363,477	81%	1,190,892	1,361,952	114%	1,379,969	1,374,287

EXPENDITURES

BUOYS/BOAT STALLS

40-52-10-51100	HARBORMASTER SALARY	23,115	23,764	103%	25,000	20,607	82%	25,000	26,000
40-52-10-51105	HARBORMASTER OT	-	6,358	-	-	-	-	-	-
40-52-10-51200	PIERS WAGES	-	-	-	-	-	-	-	-
40-52-10-51340	HARBOR LIFE INSURANCE	-	26	-	160	-	0%	-	-
40-52-10-51345	HARBOR HEALTH INSURANCE	-	-	-	-	-	-	-	-
40-52-10-51360	HARBOR RETIREMENT EXP	-	689	-	1,690	-	0%	-	-
40-52-10-51520	HARBOR SOCIAL SECURITY	1,770	2,304	130%	1,915	1,576	82%	1,915	1,990
40-52-10-52110	PIER MAINTENANCE CONTRACT	42,888	43,283	101%	44,664	28,149	63%	44,664	44,664
40-52-10-52640	BUOYS & BOAT STALLS-REPAIRS	30,000	53,027	177%	40,000	30,691	77%	50,000	56,000
40-52-10-53140	LIABILITY & PROPERTY INSURANCE	1,720	1,743	101%	1,840	1,377	75%	1,840	1,955
40-52-10-53510	EQUIP MAINT SUPP-BUOYS,STALLS	1,000	6,181	618%	2,000	354	18%	1,000	2,000
40-52-10-53980	WEST PIER REPLACEMENT FUND	25,000	-	0%	25,000	-	0%	-	26,650
40-52-10-53990	BUOY/STALL MISC. EXPENSES	500	445	89%	500	34	7%	500	3,000
40-52-10-58000	PIER/SLIPS OUTLAY	-	-	-	-	-	-	-	-
		125,993	137,820	109%	142,769	82,789	58%	124,919	162,259

LAUNCH RAMP

40-52-11-51200	LAUNCH RAMP WAGES	14,875	28,610	192%	15,000	17,276	115%	17,500	16,000
40-52-11-51520	LAUNCH RAMP SOC SEC	1,140	2,189	192%	1,150	1,322	115%	1,340	1,225
40-52-11-52520	LAUNCH RAMP REPAIRS	750	-	0%	750	844	113%	900	1,500
40-52-11-53520	LAUNCH RAMP MAINT SUPPLIES	1,100	979	89%	1,100	1,359	124%	1,500	1,000

LAKEFRONT FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
40-52-11-53620	LAUNCH RAMP MAINT SERVICE COST	-	-	-	-	-	-	-	-
40-52-11-53990	LAUNCH RAMP MISCELLANEOUS	500	638	128%	500	131	26%	500	500
40-52-11-58100	LAUNCH RAMP OUTLAY	-	-	-	-	-	-	-	-
		18,365	32,416	177%	18,500	20,932	113%	21,740	20,225

BEACH

40-54-10-51200	BEACH MTCE WAGES	5,325	4,279	80%	4,614	3,386	73%	4,600	5,080
40-54-10-51250	BEACH MTCE OVERTIME WAGES	2,515	3,564	142%	2,480	2,397	97%	2,500	3,710
40-54-10-51260	BEACH SEASONAL WAGES	58,290	58,910	101%	55,000	52,153	95%	52,153	55,000
40-54-10-51340	BEACH MTCE LIFE INS	15	17	113%	17	15	90%	17	15
40-54-10-51345	BEACH MTCE HEALTH INSURANCE	2,235	1,159	52%	1,540	2,764	179%	2,764	2,025
40-54-10-51350	BEACH MTCE DENTAL INSURANCE	143	57	40%	131	171	130%	171	120
40-54-10-51355	BEACH MTCE VISION INSURANCE	-	3	-	5	5	100%	5	5
40-54-10-51360	BEACH MTCE RETIREMENT FUND	535	529	99%	480	390	81%	465	570
40-54-10-51370	BEACH MTCE DISABILITY INS	20	-	0%	19	-	0%	-	20
40-54-10-51520	BEACH SOCIAL SECURITY	5,060	5,092	101%	4,750	4,411	93%	4,525	4,880
40-54-10-52210	BEACH TELEPHONE	500	671	134%	700	807	115%	1,050	1,050
40-54-10-52220	BEACH ELECTRIC	5,665	4,100	72%	5,000	3,361	67%	4,800	5,000
40-54-10-52640	LAKE SPRAYING	5,000	4,950	99%	5,000	2,300	46%	2,300	5,000
40-54-10-53100	BEACH OFFICE SUPPLIES	4,500	7,581	168%	4,500	1,927	43%	4,500	3,500
40-54-10-53130	WORKER'S COMPENSATION INS	4,000	3,881	97%	3,525	2,643	75%	3,525	5,700
40-54-10-53140	LIABILITY & PROPERTY INSURANCE	8,600	8,733	102%	9,060	6,833	75%	9,110	9,565
40-54-10-53400	LUKE/CALE OPERATING AND CC EXP	21,000	26,882	128%	22,000	20,532	93%	22,000	22,000
40-54-10-53520	BEACH MAINTENANCE SUPPLIES	5,000	1,503	30%	5,000	5,279	106%	5,279	11,000
40-54-10-53620	BEACH MAINTENANCE SERVICE COST	5,000	1,607	32%	1,500	1,932	129%	1,932	1,500
40-54-10-53720	BEACH DREDGING	-	-	-	-	-	-	-	-
40-54-10-53990	BEACH MISCELLANEOUS	2,500	4,478	179%	2,500	2,166	87%	2,500	3,000
40-54-10-57200	WATER SAFETY PATROL	36,845	36,845	100%	36,750	36,750	100%	36,750	37,980
40-54-10-57210	GLAKE LAW ENFORCEMENT AGENCY	45,000	44,617	99%	45,000	60,171	134%	60,171	63,000
40-54-10-57250	LAKE PRESERVATION	-	-	-	-	-	-	-	-
40-54-10-57300	GLAKE ENVIRONMENTAL AGENCY	20,000	20,000	100%	25,000	18,750	75%	25,000	35,000
40-54-10-57350	GENEVA LAKE LEVEL CORP	4,320	4,320	100%	4,320	4,320	100%	4,320	-
40-54-10-57400	LAKE USE COMMISSION	-	-	-	-	-	-	-	-
40-54-10-57800	VENETIAN FESTIVAL FIREWORKS	-	-	-	10,000	10,000	100%	10,000	10,000
40-54-10-58000	OUTLAY - BEACH EQUIPMENT	-	-	-	-	3,558	-	3,558	5,000
40-54-10-58100	OUTLAY-BLDG & GROUNDS	25,000	-	0%	-	-	-	-	-
		267,068	243,778	91%	248,891	247,020	99%	263,995	289,720

RIVIERA

40-55-10-51200	RIVIERA MTCE WAGES	49,690	51,920	104%	49,690	40,097	81%	54,700	57,000
40-55-10-51250	RIVIERA MTCE OVERTIME	8,040	7,012	87%	8,900	9,705	109%	10,000	10,000

LAKEFRONT FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
40-55-10-51260	RIVIERA SECURITY WAGES	13,065	3,272	25%	15,000	11,269	75%	15,665	16,065
40-55-10-51270	RIVIERA EVENT STAFF WAGES	-	-	-	-	-	-	-	18,000
40-55-10-51340	RIVIERA MTCE LIFE INSURANCE	60	65	109%	59	65	111%	70	70
40-55-10-51345	RIVIERA MTCE HEALTH INSURANCE	20,560	21,658	105%	21,130	16,951	80%	21,130	23,435
40-55-10-51350	RIVIERA MTCE DENTAL INSURANCE	1,320	1,427	108%	1,320	1,164	88%	1,320	1,320
40-55-10-51360	RIVIERA MTCE RETIREMENT FUND	3,900	3,980	102%	3,955	3,362	85%	4,370	4,355
40-55-10-51355	RIVIERA MTCE VISION INSURANCE	-	1	-	-	4	-	10	-
40-55-10-51370	RIVIERA MTCE DISABILITY INS	150	166	111%	170	130	77%	170	180
40-55-10-51520	RIVIERA SOCIAL SECURITY	5,417	4,255	79%	5,630	4,270	76%	6,150	7,735
40-55-10-52160	PROF SERVICES - SOFTWARE	-	-	-	-	-	-	-	-
40-55-10-52210	TELEPHONE EXPENSE	1,000	1,438	144%	1,425	975	68%	1,425	1,425
40-55-10-52240	UPPER RIVIERA GAS HEAT	5,500	4,128	75%	5,500	4,704	86%	5,500	5,500
40-55-10-52260	UPPER RIV WATER & SEWER BILLS	3,100	2,863	92%	3,100	451	15%	3,000	3,100
40-55-10-52400	UPPER RIVIERA REPAIRS	3,100	1,175	38%	3,100	868	28%	3,100	3,100
40-55-10-52410	DAMAGES-UPPER RIVIERA RENTALS	-	-	-	-	-	-	-	-
40-55-10-53100	UPPER RIVIERA BROCHURES	-	-	-	-	-	-	-	-
40-55-10-53120	POSTAGE EXPENSE	200	-	0%	200	-	0%	-	-
40-55-10-53160	PUBLICATIONS & PROMOTIONS	5,000	360	7%	5,000	3,736	75%	5,000	6,250
40-55-10-53500	BLDG MAINT SUPPLIES-UPPER RIV	4,000	2,279	57%	4,000	1,822	46%	4,000	4,000
40-55-10-53600	UPPER RIVIERA MAINTENANCE	4,000	5,966	149%	6,000	2,272	38%	6,000	6,000
40-55-20-51200	LAKEFRONT SECURITY PD WAGES	18,295	16,057	88%	18,295	19,798	108%	19,798	18,295
40-55-20-51360	LAKEFRONT SECURITY PD RETIREMT	-	-	-	-	-	-	-	-
40-55-20-51520	LAKEFRONT SECURITY PD FICA	1,400	1,228	88%	1,400	1,515	108%	1,515	1,400
40-55-20-52210	RIVIERA ELEVATOR PHONE EXPENSE	350	428	122%	375	287	77%	375	375
40-55-20-52260	LOWER RIV WATER & SEWER BILLS	5,460	8,244	151%	5,500	1,389	25%	4,000	5,500
40-55-20-52400	LOWER RIVIERA REPAIRS	5,000	215	4%	5,000	216	4%	500	10,000
40-55-20-52410	DAMAGES-LOWER RIVIERA RENTALS	-	-	-	-	-	-	-	-
40-55-20-53130	WORKERS COMP INSURANCE	-	-	-	-	-	-	-	2,075
40-55-20-53140	LIABILITY & PROPERTY INSURANCE	4,000	3,696	92%	3,925	2,948	75%	3,925	9,450
40-55-20-53500	BLDG MAINT SUPPLIES-LOWER RIV	8,000	5,258	66%	8,000	5,938	74%	8,000	8,000
40-55-20-53550	FOUNTAIN MAINT EXP	2,000	3,732	187%	2,000	96	5%	100	2,000
40-55-20-53600	RIV MAINTENANCE SERVICE COSTS	8,000	5,684	71%	8,000	2,258	28%	2,300	8,000
40-55-20-53990	MISCELLANEOUS EXPENSES	1,000	208	21%	1,000	-	0%	-	1,000
40-55-20-58000	OUTLAY - RIVIERA EQUIPMENT	300	-	0%	-	-	-	-	6,500
40-55-20-58250	LG BEAUTIFICATION EXPENSES	-	-	-	-	-	-	-	-
40-55-20-59300	TRANSFER TO GENERAL FUND	461,517	688,071	149%	472,373	-	0%	606,692	531,953
40-55-20-59310	TRANSFER TO TID #4	-	-	-	-	-	-	-	-
40-55-20-59350	TRANSFER TO CAPITAL PROJECTS	500,000	500,000	100%	-	-	-	-	-
40-55-30-52220	PIER ELECTRIC	40,685	29,675	73%	40,685	19,342	48%	30,000	35,000
40-55-30-52640	PIER REPAIRS	5,000	-	0%	5,000	5,481	110%	7,500	20,000
		1,189,109	1,374,462	116%	705,732	161,112	23%	826,315	827,083

LAKEFRONT FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
MISCELLANEOUS									
40-55-40-53000	TOURISM GRANT FUNDS EXP	-	-	-	-	40,916	-	68,000	-
		-	-	-	-	40,916	-	68,000	-
TOTAL EXPENDITURES		1,600,535	1,788,477	112%	1,115,892	552,768	50%	1,304,969	1,299,287
FUND SURPLUS (DEFICIT)		75,000	(425,000)	-567%	75,000	809,183	1079%	75,000	75,000

PARKING FUND

REVENUES

		12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
42-34-50-46100	PARKING MISC REVENUE	1,500	1,834	122%	1,500	2,853	190%	2,900	2,500
42-34-50-46320	PARKING TICKET PENALTIES	40,000	61,163	153%	50,000	64,551	129%	66,000	60,000
42-34-50-46330	PARKING STALL COLLECTIONS	1,375,000	1,284,227	93%	1,375,000	1,340,418	97%	1,480,000	1,460,000
42-34-50-46340	PARKING STALL TICKETS	125,000	190,110	152%	160,000	269,776	169%	275,000	250,000
42-34-50-46350	PARKING TICKETS-COLL AGENCY	30,000	33,455	112%	30,000	29,005	97%	34,000	34,000
42-34-50-46360	PARKING STICKERS-WALCO,OVER 4	10,000	7,407	74%	2,000	3,584	179%	3,600	10,000
42-34-50-46370	PARKING LOT PERMITS	6,000	7,678	128%	7,800	7,583	97%	7,600	7,600
42-34-50-46380	BUSINESS PARKING PASSES	1,500	4,465	298%	1,000	972	97%	1,000	5,000
42-34-50-46390	ONLINE CONVENIENCE FEES	-	-	-	-	-	-	-	-
42-34-50-46400	RESERVED PARKING PERMITS/BAGS	2,000	1,536	77%	2,000	7,785	389%	7,800	7,000
42-34-50-46410	PARKING APP NET COLLECTIONS	75,000	127,752	170%	110,000	349,227	317%	400,000	420,000
42-34-50-46900	MISC SALES	500	2,796	559%	500	322	64%	500	500
42-34-50-48110	INTEREST INCOME	10,000	4,423	44%	2,000	604	30%	604	1,000
42-34-50-49100	APPL OF PRIOR YR APPROPRIATION	380,350	-	0%	80,000	-	0%	-	50,000
		2,056,850	1,726,844	84%	1,821,800	2,076,679	114%	2,279,004	2,307,600

EXPENDITURES

42-34-50-51100	PARKING MANAGER SALARY	59,875	47,946	80%	61,200	46,671	76%	60,775	63,565
42-34-50-51160	PARKING WAGES-CLERK/DISPATCH	85,085	74,483	88%	76,600	55,227	72%	76,600	82,985
42-34-50-51200	PARKING PT WAGES	110,550	103,991	94%	100,000	81,529	82%	100,000	105,000
42-34-50-51345	PARKING & OTH HEALTH INSURANCE	78,780	41,089	52%	42,260	35,865	85%	48,535	55,390
42-34-50-51350	PARKING & OTH DENTAL INSURANCE	3,828	1,436	38%	2,120	2,221	105%	2,995	3,020
42-34-50-51355	PARKING & OTH VISION INSURANCE	305	173	57%	170	149	88%	205	205
42-34-50-51340	PARKING & OTH LIFE INSURANCE	700	412	59%	425	297	70%	405	430
42-34-50-51360	PARKING & OTH RETIREMENT FUND	11,410	10,571	93%	11,465	8,973	78%	11,635	11,865
42-34-50-51370	PARKING & OTH DISABILITY INS	475	410	86%	510	389	76%	520	530
42-34-50-51380	PARKING UNIFORMS	1,100	1,025	93%	1,250	1,582	127%	1,600	2,600
42-34-50-51520	PARKING & OTH SOCIAL SECURITY	19,550	17,076	87%	18,195	13,768	76%	18,160	19,245
42-34-50-52160	CALE CC AND COLLEC FEES	57,000	64,720	114%	57,000	65,752	115%	70,000	70,000
42-34-50-52200	PARKING LOT PLANTING/MAINT	21,000	20,702	99%	20,000	16,098	80%	20,000	21,000
42-34-50-52210	TELEPHONE EXPENSE	14,000	7,753	55%	8,000	1,531	19%	2,100	2,500
42-34-50-52500	KIOSK REPAIRS/SUPPLIES	15,000	14,065	94%	15,000	8,410	56%	15,000	15,000
42-34-50-52650	POLICE DEPT SERVICES	-	-	-	-	-	-	-	-
42-34-50-53100	OFFICE SUPPLIES	1,500	2,000	133%	1,500	668	45%	1,500	1,500
42-34-50-53120	POSTAGE EXPENSE	2,500	3,082	123%	3,000	1,109	37%	3,000	3,000
42-34-50-53130	WORKERS COMPENSATION INSURANCE	3,500	2,756	79%	2,505	1,877	75%	2,505	3,300
42-34-50-53140	LIABILITY & PROPERTY INSURANCE	3,250	3,406	105%	4,000	3,015	75%	4,020	3,800
42-34-50-53320	CONFERENCES/TRAINING	1,200	-	0%	1,200	-	0%	-	1,500
42-34-50-53400	OPERATING SUPPLIES-ENFORCEMENT	10,000	9,072	91%	10,000	7,870	79%	10,000	15,000
42-34-50-53410	VEHICLE SUPPLIES-FUEL	1,000	772	77%	1,200	1,045	87%	1,200	1,500

PARKING FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
42-34-50-53510	VEHICLE/EQUIPMENT MAINT	2,000	1,928	96%	2,000	1,571	79%	2,000	5,000
42-34-50-53990	PARKING MISC EXPENSES	20,000	7,596	38%	10,000	5,854	59%	10,000	15,000
42-34-50-54500	SUPPORT CONTRACTS	115,000	111,201	97%	110,000	73,479	67%	100,000	110,000
42-34-50-58500	PARKING LOT REV SHARE	16,000	11,702	73%	16,000	-	0%	16,000	16,000
42-34-50-58700	OUTLAY-PARKING	380,350	343,614	90%	80,000	32,787	41%	32,787	50,000
42-34-50-59300	TRANSFER TO TIF	-	-	-	-	-	-	-	-
42-34-50-59400	TRANSFER TO CAPITAL PROJECTS	15,000	15,000	100%	15,000	15,000	100%	15,000	15,000
42-34-50-59500	TRANSFER TO GENERAL FUND	931,892	1,077,399	116%	1,076,200	-	0%	1,577,462	1,538,665
42-34-50-59550	TRANSFER FROM RESERVE TO GF	-	-	-	-	-	-	-	-
		1,981,850	1,995,379	101%	1,746,800	482,737	28%	2,204,004	2,232,600
	FUND SURPLUS (DEFICIT)	75,000	(268,535)	-358%	75,000	1,593,942	2125%	75,000	75,000

CAPITAL PROJECTS FUND

REVENUES

43-00-00-43790	STATE AIDS-LRIP GRANTS
43-00-00-48110	INTEREST EARNED
43-00-00-48320	SALE OF CITY REAL ESTATE
43-00-00-49000	PROCEEDS FROM BORROWING
43-00-00-49050	PREMIUM ON DEBT ISSUANCE
43-00-00-49100	APPL. PRIOR YR APPROPRIATIONS
43-00-00-49500	TRANSFER FROM GENERAL FUND
43-00-00-49510	TRANSFER FROM LAKEFRONT FUND
43-00-00-49520	TRANSFER FROM PARKING FUND
43-00-00-49525	TRANSFER FROM TOURISM FUND

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
-	-	-	-	-	-	-	-
3,015	4,599	153%	4,200	2,362	56%	2,500	2,500
-	-	-	-	-	-	-	-
3,162,250	2,700,000	85%	9,420,000	9,370,000	99%	9,370,000	-
-	-	-	-	39,499	-	39,499	-
85,640	-	0%	568,253	-	0%	-	27,000
-	-	-	-	-	-	-	-
500,000	500,000	100%	-	-	-	-	-
15,000	15,000	100%	15,000	15,000	100%	15,000	15,000
75,136	75,136	100%	-	-	-	-	-
3,841,041	3,294,735	86%	10,007,453	9,426,861	94%	9,426,999	44,500

EXPENDITURES

43-00-00-52160	DEBT ISSUANCE COSTS
43-16-10-17010	CITY HALL CAPITAL PROJECTS
43-21-00-17010	PD CAPITAL PROJECTS
43-22-00-17010	FD CAPITAL PROJECTS
43-29-00-17010	EMERG MGNT CAPITAL PROJECTS
43-32-10-17010	2020/2021 STREET IMP PROGRAM
43-32-10-17020	DPW CAPITAL PROJECTS
43-40-00-17010	RIVIERA RENOVATION PHASE 1
43-40-00-17012	RIVIERA RENOVATION 1ST FLOOR
43-40-00-17014	RIVIERA RENOVATION 2ND FLOOR
43-48-00-17010	CEMETERY CAPITAL PROJECTS
43-52-00-53000	PARKS AND REC CAPITAL PROJECTS
43-52-00-53100	TAP GRANT CAPITAL PROJECTS
43-99-00-17010	LIBRARY CAPITAL PROJECTS

-	-	-	216,982	159,543	74%	159,543	-
40,000	16,185	40%	20,000	82,500	413%	82,500	135,000
191,000	192,275	101%	129,418	20,849	16%	129,418	-
11,035	11,215	102%	923,918	435,760	47%	923,918	7,000
-	-	-	-	-	-	-	-
870,000	814,390	94%	825,000	599,046	73%	825,000	825,000
378,000	43,701	12%	324,299	39,654	12%	324,299	320,000
2,176,006	1,726,736	79%	254,711	125,015	49%	165,953	-
-	394,637	-	2,465,394	2,208,909	90%	2,384,509	-
-	113,111	-	1,576,405	1,626,755	103%	1,741,837	-
-	-	-	-	-	-	-	107,000
60,000	-	0%	220,000	14,119	6%	220,000	65,000
-	-	-	60,000	25,476	42%	60,000	54,145
115,000	-	0%	163,000	163,000	100%	163,000	-
3,841,041	3,312,250	427%	7,179,127	5,500,626	77%	7,179,977	1,513,145

FUND SURPLUS (DEFICIT)

-	(17,515)	-	2,828,326	3,926,235	139%	2,247,022	(1,468,645)
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CAPITAL PROJECTS FUND-ARPA

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
		BUDGET							
REVENUES									
44-00-00-43695	FEDERAL AIDS-AMERICAN RESCUE	-	-	-	-	424,169	-	424,169	424,169
44-00-00-48110	INTEREST EARNED	-	-	-	-	53	-	105	150
		-	-	-	-	424,222	-	424,274	424,319
EXPENDITURES									
44-16-10-53000	CITY HALL CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-21-00-53000	PD CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-22-00-53000	FD CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-29-00-53000	EMERG MGNT CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-32-10-53000	DPW CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-52-00-53000	PARKS AND REC CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-61-00-53000	SEWER UTILITY CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-62-00-53000	WATER UTILITY CAPITAL PROJECTS	-	-	-	-	-	-	-	-
44-99-00-53000	LIBRARY CAPITAL PROJECTS	-	-	-	-	-	-	-	-
		-	-	0%	-	-	-	-	-
	FUND SURPLUS (DEFICIT)	-	-	-	-	424,222	-	424,274	424,319

IMPACT FEES FUND

REVENUES

45-00-00-44220	FIRE IMPACT FEES
45-00-00-44520	PARK IMPACT FEES
45-00-00-44550	LIBRARY IMPACT FEES
45-00-00-47300	PARK FUND DONATIONS
45-00-00-48110	INTEREST EARNED
45-00-00-49100	APPLICATION OF PRIOR YEARS
45-00-00-49400	TRANSFER FROM GENERAL FUND

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
-	-	-	-	-	-	-	-
14,950	20,700	138%	16,100	19,090	119%	21,850	23,000
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
1,200	273	23%	275	34	12%	50	100
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
16,150	20,973	2	16,375	19,124	117%	21,900	23,100

EXPENDITURES

45-00-00-59610	PARK IMPACT EXPENDITURES
45-22-00-51360	RETIREMENT EXPENSE
45-22-00-51520	SOCIAL SECURITY EXP
45-22-00-59620	FIRE IMPACT EXPENDITURES
45-22-00-90550	REMODEL STATION #1 (CON'T.)
45-99-00-59600	LIBRARY IMPACT EXPENDITURES

16,150	-	0%	16,375	-	0%	-	23,100
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
16,150	-	0%	16,375	-	0%	-	23,100
FUND SURPLUS (DEFICIT)	20,973	-	-	19,124	-	21,900	-

TOURISM FUND

REVENUES

47-00-00-41210	ROOM TAX
47-00-00-48110	INTEREST INCOME
47-00-00-49100	APPL. PRIOR YR APPROPRIATIONS
47-00-00-49350	TRANSFER FROM GENERAL FUND

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
447,765	352,401	79%	350,000	812,169	232%	1,000,000	1,100,000
3,500	914	26%	1,000	111	11%	150	500
75,136	-	0%	-	-	-	-	-
-	-	-	-	630	-	630	-
526,401	353,315	67%	351,000	812,910	232%	1,000,780	1,100,500

EXPENDITURES

47-00-00-57100	HOTEL/MOTEL ASSN-CHAM OF COMM
47-00-00-57210	EVENTS COORDINATOR
47-00-00-57212	EVENTS COORDINATOR-RIVIERA
47-70-00-57150	PROMOTIONAL GRANT
47-70-00-57155	TOURISM MUNICIPAL DEVELOPMENT
47-70-00-59400	TRANSFER TO CAPITAL PROJECTS
47-70-00-59500	TRANSFER TO LAKEFRONT FUND
47-70-00-59600	TRANSFER TO DEBT SERVICE FUND

190,625	161,231	85%	224,332	112,500	50%	475,465	532,872
32,000	31,992	100%	32,000	26,660	83%	32,000	32,000
32,000	31,992	100%	32,000	26,660	83%	32,000	32,000
85,000	77,504	91%	85,000	73,357	86%	85,000	100,000
111,640	6,929	6%	48,906	48,966	100%	75,000	100,000
75,136	75,136	100%	-	-	-	-	-
-	-	-	-	68,000	-	68,000	-
-	-	-	-	-	-	-	211,712
526,401	384,784	73%	422,238	356,143	84%	767,465	1,008,584
-	(31,469)	-	(71,238)	456,766	-641%	233,315	91,916

FUND SURPLUS (DEFICIT)

CEMETERY FUND

12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
							BUDGET

REVENUES

48-00-00-41110	PROPERTY TAX LEVY
48-00-00-46100	MISC REVENUE
48-00-00-46540	SALE OF GRAVES/NICHES
48-00-00-46550	FOUNDATIONS/STAKE-OUTS
48-00-00-46560	BURIAL INTERNMENTS
48-00-00-48110	INVESTMENT INCOME
48-00-00-49100	APPL OF PRIOR YEARS APPROP
48-00-00-49200	TRANSFER FROM GENERAL FUND
48-00-00-49400	TRANSFER FROM PERPETUAL CARE

150,000	150,000	100%	150,000	150,000	100%	150,000	168,000
3,250	3,175	98%	3,250	3,205	99%	3,205	3,250
12,000	10,200	85%	12,000	10,475	87%	12,000	12,000
700	350	50%	700	300	43%	500	700
26,000	27,425	105%	26,000	23,050	89%	26,000	26,000
3,000	581	19%	600	94	16%	150	150
12,615	-	0%	6,000	-	0%	-	40,430
-	-	-	-	-	-	-	-
13,000	15,405	118%	13,000	8,792	68%	13,000	13,000
220,565	207,136	94%	211,550	195,916	93%	204,855	263,530

EXPENDITURES

48-00-00-51200	CEM WAGES
48-00-00-51250	CEM OVERTIME
48-00-00-51260	CEM SEASONAL LABOR
48-00-00-51270	CEM ADMIN ASSISTANT
48-00-00-51340	CEM LIFE INSURANCE EXP
48-00-00-51345	CEM HEALTH INSURANCE
48-00-00-51350	CEM DENTAL INSURANCE
48-00-00-51355	CEM VISION INSURANCE
48-00-00-51360	CEM RETIREMENT EXPENSE
48-00-00-51370	CEM DISABILITY EXP
48-00-00-51380	CEM UNIFORM ALLOWANCE
48-00-00-51520	CEM FICA EXPENSE
48-00-00-52160	CEM PROFESSIONAL SERVICES
48-00-00-52210	CEM TELEPHONE EXP
48-00-00-52220	CEM ELECTRICITY EXP
48-00-00-52240	CEM GAS HEAT EXP
48-00-00-52260	CEM WATER/SEWER EXP
48-00-00-52400	CEM BUILDING REPAIRS
48-00-00-52500	CEM EQUIP MAINT/REPAIRS
48-00-00-53100	CEM OFFICE SUPPLIES
48-00-00-53120	CEM POSTAGE EXP
48-00-00-53130	CEM WORKERS COMP INS
48-00-00-53140	CEM LIABILITY/PROPERTY INS

101,505	78,506	77%	91,800	71,460	78%	91,800	95,300
2,520	3,480	138%	3,500	1,713	49%	3,500	3,725
12,060	14,945	124%	12,300	8,827	72%	12,300	12,300
-	-	-	-	-	-	-	21,025
300	242	81%	275	222	81%	310	675
37,930	16,490	43%	39,415	21,627	55%	35,140	40,485
1,740	405	23%	840	1,173	140%	1,960	1,500
140	52	37%	66	65	99%	95	120
7,025	5,621	80%	6,435	5,030	78%	6,435	7,805
379	277	73%	340	246	72%	335	430
1,200	1,050	88%	1,200	1,200	100%	1,200	1,200
8,880	7,402	83%	8,235	6,174	75%	8,235	10,125
-	-	-	-	-	-	-	-
600	1,326	221%	1,350	995	74%	1,350	1,350
2,000	1,796	90%	2,000	1,518	76%	2,000	2,000
1,200	668	56%	1,200	539	45%	1,200	1,200
1,500	3,072	205%	3,000	2,239	75%	3,200	3,500
2,000	-	0%	2,000	-	0%	2,000	2,000
3,000	1,472	49%	3,000	3,093	103%	3,300	3,300
150	77	51%	100	-	0%	100	100
40	-	0%	40	-	0%	-	-
5,000	3,449	69%	3,200	2,349	73%	3,200	4,000
2,500	2,133	85%	2,340	1,764	75%	2,350	2,350

CEMETERY FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
48-00-00-53400	CEM OPERATING SUPPLIES	1,000	690	69%	1,000	918	92%	1,000	3,000
48-00-00-53410	CEM FUEL EXPENSE	5,000	3,572	71%	5,000	3,232	65%	4,000	5,000
48-00-00-53500	CEM BLDG MAINT SUPPLIES	500	1,145	229%	500	163	33%	500	500
48-00-00-53510	CEM VEHICLE MAINT/REPAIR	3,000	2,947	98%	3,000	1,577	53%	3,000	3,000
48-00-00-53600	CEM MAINT SERVICE EXP	1,700	615	36%	1,700	318	19%	1,700	1,700
48-00-00-53620	CEM GROUNDS/LANDSCAPING	800	1,175	147%	800	620	78%	900	5,000
48-00-00-53990	CEM MISC EXP	350	195	56%	350	95	27%	350	350
48-00-00-54200	CEM GRAVES/FOUNDATIONS	16,400	14,895	91%	16,400	15,858	97%	16,400	15,325
48-00-00-54300	CEM COLUMBARIUM EXPENSES	146	-	0%	164	-	0%	50	165
48-00-00-58100	CEM EQUIPMENT OUTLAY	-	-	-	-	-	-	-	15,000
		220,565	167,697	76%	211,550	153,015	72%	207,910	263,530
FUND SURPLUS (DEFICIT)		-	39,439	-	-	42,900	-	(3,055)	-

CEMETERY PERPETUAL CARE FUND

	12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
<u>REVENUES</u>								
49-00-00-46100 PERPETUAL CARE CONTRIBUTIONS	8,000	8,675	108%	8,000	9,250	116%	12,000	8,000
49-00-00-48110 INVESTMENT INCOME	14,000	15,405	110%	14,000	8,792	63%	13,000	14,000
49-00-00-48140 PORTFOLIO GAINS/LOSSES	10,000	46,035	460%	10,000	61,580	616%	61,580	10,000
	32,000	70,115	219%	32,000	79,622	249%	86,580	32,000
<u>EXPENDITURES</u>								
49-00-00-59400 TRANSFER TO CEMETERY FUND	13,000	15,405	118%	13,000	8,792	68%	13,000	13,000
FUND SURPLUS (DEFICIT)	19,000	54,710	288%	19,000	70,830	373%	73,580	19,000

EQUIPMENT REPLACEMENT FUND

REVENUES

50-00-00-41110	PROPERTY TAX LEVY
50-00-00-48110	INTEREST EARNED
50-00-00-48300	SALE OF MISC EQUIPMENT
50-21-00-48300	SALE OF POLICE EQUIPMENT
50-22-00-48300	SALE OF FIRE EQUIPMENT
50-32-00-48300	SALE OF DPW EQUIPMENT
50-48-00-48300	SALE OF CEMETERY EQUIPMENT
50-00-00-49100	APPL. PRIOR YR APPROPRIATIONS
50-00-00-49400	TRANSFER FROM GENERAL FUND

12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
600,000	600,000	100%	600,000	600,000	100%	600,000	600,000
19,718	11,192	57%	3,000	1,011	34%	1,100	1,000
-	-	-	-	-	-	-	-
7,000	400	6%	11,000	16,592	151%	16,592	16,000
-	-	-	-	17,062	-	17,062	-
-	39,955	-	-	-	-	-	-
-	3,815	-	-	-	-	-	-
142,187	-	0%	179,614	-	0%	-	45,000
-	-	-	-	-	-	-	-
768,905	655,361	85%	793,614	634,665	80%	634,754	662,000

EXPENDITURES

50-00-00-58000	MISC/COMP EQUIP PURCHASES
50-21-00-58000	POLICE EQUIPMENT PURCHASES
50-22-00-58000	FIRE EQUIPMENT PURCHASES
50-29-00-58000	EMERG MGMT EQUIPMENT PURCHASES
50-32-00-58000	DPW EQUIPMENT PURCHASES
50-48-00-58000	CEMETERY EQUIPMENT REPLACEMENT
50-51-00-58000	MUSEUM EQUIPMENT REPLACEMENT

70,000	16,122	23%	55,000	2,351	4%	45,000	95,000
130,300	119,455	92%	200,530	136,550	68%	190,530	87,200
279,605	215,277	77%	182,537	85,851	47%	182,537	429,064
-	-	-	30,000	-	0%	17,000	-
241,000	197,266	82%	300,000	217,465	72%	300,000	70,000
23,000	14,500	63%	-	-	-	-	72,000
-	-	-	-	-	-	-	20,000
743,905	562,621	76%	768,067	442,218	58%	735,067	773,264

FUND SURPLUS (DEFICIT)

25,000	92,741	371%	25,547	192,447	753%	(100,313)	(111,264)
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LIBRARY FUND

REVENUES

99-00-00-41110	PROPERTY TAX LEVY
99-00-00-43540	GRANTS
99-00-00-45120	LIBRARY FINES AND FEES
99-00-00-45150	COPIES,PRINTS,FAXES
99-00-00-46000	CASH DRAWER OVERAGES/UNDERAGES
99-00-00-46210	LIBRARY MISC REVENUE
99-00-00-47310	KENOSHA COUNTY REVENUES
99-00-00-47320	RACINE COUNTY REVENUES
99-00-00-47330	WALWORTH COUNTY REVENUES
99-00-00-47340	WAUKESHA COUNTY REVENUES
99-00-00-47350	ROCK COUNTY (ARROWHEAD) REV
99-00-00-47360	JEFFERSON COUNTY REVENUES
99-00-00-48110	INTEREST EARNED
99-00-00-48120	DIVIDEND INCOME
99-00-00-48140	PORTFOLIO GAINS/LOSSES
99-00-00-48190	DISCOUNTS EARNED
99-00-00-48400	INSURANCE REIMBURSEMENTS
99-00-00-48920	DONATIONS
99-00-00-49000	PROCEEDS FROM BORROWING
99-00-00-49100	APPL OF PR YR APPROPRIATIONS
99-00-00-49500	TRANSFER FROM GENERAL FUND

	12/31/2020 BUDGET	12/31/2020 ACTUAL	% BUDGET	12/31/2021 BUDGET	9/30/2021 ACTUAL	% BUDGET	2021 PROJECTED	2022 PROPOSED BUDGET
	485,000	485,000	100%	485,000	485,000	100%	485,000	487,000
	-	8,722	-	-	-	-	-	-
	5,000	6,540	131%	3,500	2,384	68%	2,500	2,500
	3,500	1,923	55%	2,500	1,215	49%	1,250	3,000
	-	-	-	-	-	-	-	-
	500	50	10%	-	-	-	-	-
	6,642	6,642	100%	8,592	4,296	50%	8,592	4,296
	2,906	2,906	100%	5,040	2,520	50%	5,040	2,520
	234,110	234,110	100%	250,559	252,456	101%	252,456	300,679
	38	38	100%	7	4	50%	7	-
	28	28	100%	179	90	50%	179	-
	-	-	-	-	-	-	-	-
	-	432	-	-	24	-	35	40
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	-	-	-	-	-	-	-	-
	737,724	746,391	101%	755,377	747,988	99%	755,059	800,035

EXPENDITURES

99-00-00-51100	LIBRARY FT SALARIES
99-00-00-51200	LIBRARY PT WAGES
99-00-00-51340	LIFE INSURANCE
99-00-00-51345	LIBRARY HEALTH INSURANCE
99-00-00-51350	LIBRARY DENTAL INSURANCE
99-00-00-51355	LIBRARY VISION INSURANCE
99-00-00-51360	RETIREMENT FUND
99-00-00-51370	LIBRARY DISABILITY PREMIUMS
99-00-00-51520	LIBRARY SOCIAL SECURITY
99-00-00-52110	GENERAL ADMIN EXPENSES
99-00-00-52160	PROFESSIONAL SERVICES
99-00-00-52210	LIBRARY TELEPHONE EXP
99-00-00-52220	LIBRARY UTILITIES

	306,072	306,227	100%	312,193	245,034	78%	312,193	358,019
	94,382	79,083	84%	87,368	45,639	52%	87,368	34,338
	565	642	114%	750	554	74%	750	801
	73,200	64,572	88%	82,480	49,892	60%	82,480	73,805
	4,320	2,140	50%	2,520	2,600	103%	2,600	3,840
	-	241	-	-	158	-	181	210
	20,660	20,720	100%	21,073	16,360	78%	21,073	23,271
	1,042	1,128	108%	1,175	876	75%	1,175	1,389
	30,635	29,070	95%	30,566	21,774	71%	30,566	30,015
	5,000	1,689	34%	3,500	2,664	76%	2,700	4,000
	-	38,798	-	-	88,469	-	90,000	-
	2,500	2,318	93%	2,000	1,762	88%	1,800	2,500
	17,000	12,640	74%	17,000	8,434	50%	13,000	16,690

LIBRARY FUND

		12/31/2020	12/31/2020	%	12/31/2021	9/30/2021	%	2021	2022
		BUDGET	ACTUAL	BUDGET	BUDGET	ACTUAL	BUDGET	PROJECTED	PROPOSED
									BUDGET
99-00-00-52500	LIBRARY BLDG REPAIR	12,932	11,668	90%	15,000	-	0%	15,000	17,547
99-00-00-53100	LIBRARY OFFICE SUPPLIES	1,500	568	38%	2,000	112	6%	250	2,000
99-00-00-53120	LIBRARY POSTAGE	500	339	68%	622	429	69%	622	1,000
99-00-00-53130	WORKERS COMP INSURANCE	1,400	686	49%	1,400	467	33%	750	1,750
99-00-00-53140	LIABILITY & PROPERTY INSURANCE	10,330	9,298	90%	10,330	7,319	71%	10,000	10,120
99-00-00-53320	STAFF CONTINUING EDUCATION	3,000	356	12%	3,000	750	25%	750	9,840
99-00-00-53500	LIBRARY MAINT SUPPLIES	2,500	1,964	79%	2,500	993	40%	2,000	2,500
99-00-00-53600	LIBRARY BLDG MAINT SERVICES	25,000	13,013	52%	30,000	5,910	20%	12,000	30,000
99-00-00-53990	LIBRARY MISCELLANEOUS	-	-	-	-	-	-	-	-
99-00-00-54100	LIBRARY ADULT MATERIALS	29,000	35,248	122%	30,000	20,791	69%	30,000	35,000
99-00-00-54110	LIBRARY YOUTH MATERIALS	25,000	21,264	85%	25,000	17,566	70%	25,000	35,000
99-00-00-54120	LIBRARY MAGAZINES & NEWSPAPERS	5,000	4,952	99%	4,000	1,404	35%	1,750	5,000
99-00-00-54130	LIBRARY REFERENCE MATERIALS	-	-	-	-	-	-	-	-
99-00-00-54140	LIBRARY NONPRINT MATERIALS	20,000	13,205	66%	20,000	6,793	34%	20,000	35,000
99-00-00-54150	LIBRARY PROGRAMS	7,500	7,254	97%	7,500	3,313	44%	7,500	10,000
99-00-00-54155	LIBRARY MARKETING	1,718	1,690	98%	1,500	203	14%	1,000	2,000
99-00-00-54160	USE OF DONATED FUNDS	-	-	-	-	-	-	-	-
99-00-00-54170	USE OF GRANT FUNDS	-	-	-	-	-	-	-	-
99-00-00-55000	COVID-19 EXPENDITURES	-	11,628	-	-	1,897	-	1,897	-
99-00-00-55100	LIBRARY SIRSI	22,000	18,679	85%	22,000	20,785	94%	22,000	28,000
99-00-00-55110	LIBRARY CIRCULATION SUPPLIES	3,000	749	25%	3,000	966	32%	2,500	3,000
99-00-00-55120	LIBRARY PROCESSING SUPPLIES	4,000	1,672	42%	4,000	936	23%	2,500	4,000
99-00-00-55140	LIBRARY COMPUTER HARDWARE	1,500	1,303	87%	3,000	1,209	40%	2,000	8,000
99-00-00-55150	LIBRARY COMPUTER SOFTWARE	500	290	58%	500	216	43%	250	1,500
99-00-00-55160	LIBRARY IT CONSULTING SERVICES	500	58	12%	1,000	-	0%	-	1,500
99-00-00-55320	LIBRARY EQUIP LEASES & MAINT	8,400	5,584	66%	8,400	3,948	47%	8,400	8,400
99-00-00-56230	SHARED SAVINGS PRINCIPAL PYMT	-	-	-	-	-	-	-	-
99-00-00-56630	SHARED SAVINGS INTEREST PYMT	-	-	-	-	-	-	-	-
99-00-00-57800	LIBRARY CONTINGENCY	-	-	-	-	-	-	-	-
99-00-00-59000	LGIP #9 EXPENDITURES	-	26,578	-	-	16,652	-	16,652	-
		740,656	747,310	101%	755,377	596,876	79%	828,707	800,035
FUND SURPLUS (DEFICIT)		(2,932)	(919)	31%	-	151,112	-	(73,648)	-

PETITION FOR ANNEXATION

The "Petitioner", Avalon Property LLC, does hereby petition the City of Lake Geneva, Wisconsin, to annex certain real estate, more fully described in Exhibit A, which is attached hereto and incorporated herein by this reference, hereinafter the "Property", to the City of Lake Geneva, which is to be detached from the Town of Lyons, County of Walworth, Wisconsin.

The Property, which is the subject of this Petition, is contiguous to the current boundaries of the City of Lake Geneva. A true and correct scaled map of the Property is attached hereto and incorporated herein by reference as Exhibit B.

Upon acceptance and approval of this Petition for direct annexation by unanimous consent of electors and property owners, subject to review by the State of Wisconsin, the property will be zoned Planned Business Park, as depicted on Exhibit C. The Petitioner notes that said requested zoning is in full conformance with the City of Lake Geneva's Comprehensive Plan.

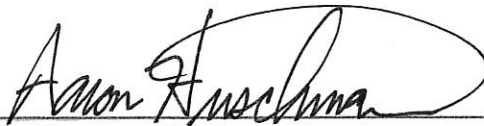
In further support of the Petitioner's requests, a proposed annexation ordinance is attached hereto as Exhibit D.

Petitioner agrees to be responsible for five (5) years of property taxes that would otherwise be due by the City of Lake Geneva to the Town of Lyons. Petitioner has already further agreed to pay for services as set forth in Exhibit E.

This instrument constitutes a Petition for direct annexation pursuant to Section 66.0217(2), Wis. Stats. There are zero electors residing within the boundaries of the Property, and the Petitioner is the sole owner and fee title holder to the Property. Therefore, pursuant to Section 66.0217(4), Wis. Stats., no notice or publication is required.

A copy of this Petition is being mailed to the State of Wisconsin, Department of Administration, for review as required by Section 66.0217(6), Wis. Stats., along with the requisite Department of Administration annexation review fee.

Dated this day of 2020.

A handwritten signature in black ink, appearing to read "Aaron Hirschman", is written over a horizontal line.

Avalon Property LLC
875 Geneva Parkway North
Lake Geneva, WI 53147
Telephone: 262-248-2379 ext. 107
Email: aaron@plasteengineering.com

ORDINANCE NO. _____

AN ORDINANCE PROVIDING FOR DIRECT ANNEXATION BY
UNANIMOUS CONSENT OF ELECTORS AND PROPERTY
OWNERS OF TERRITORY LOCATED IN THE TOWN OF
GENEVA, WALWORTH COUNTY, WISCONSIN, TO THE CITY
OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

WHEREAS, Avalon Property LLC. ("Petitioner") has made and filed with the City Clerk of the City of Lake Geneva ("City") a Petition for Direct Annexation by unanimous consent of electors and property owners of territory located in the Town of Lyons, Walworth County, Wisconsin, to the City of Lake Geneva, Walworth County, Wisconsin, pursuant to Wis. Stat. §66.0217(2) ("Annexation Petition"), in the office of the City Clerk for the City of Lake Geneva, Walworth County, Wisconsin, on the day of _____ day of _____, 20 _____, requesting the annexation to the City of lands described in Exhibit A attached hereto and incorporated herein by reference ("Subject Territory"), which such lands are contiguous to the City; and

WHEREAS, it appears by acknowledgment of receipt on file herein that Petitioner has filed a duplicate original of the Annexation Petition, including a legal description and scale map of the Subject Territory, with the Town Clerk of the Town of Lyons, Walworth County, Wisconsin, and the State of Wisconsin, Department of Administration, within five (5) days after filing the Annexation Petition with the City Clerk; and

WHEREAS, it further appears that all of the requirements of Wis. Stat. §66.0217(2) have been fully complied with, and that the State of Wisconsin, Department of Administration, has reviewed the proposed annexation and, by letter, found it to be in the public interest, and said letter has been duly considered and reviewed by the City and/or the City's Counsel; and

WHEREAS, the proposed annexation was referred to the Plan Commission of the City and said Plan Commission has recommended annexing the Subject Territory to the City; and

WHEREAS, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, makes the following findings with respect to the Subject Territory.

1. That the annexation of the Subject Territory to the City of Lake Geneva, Walworth County, Wisconsin, is in the best interest of the City.
2. That the annexation of the Subject Territory will enable the City to regulate and control development of these lands which are contiguous to the City.
3. That, upon annexation, of the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. §66.0217(8) in Planned Business Park zoning district.

4. That, upon annexation, the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. §66.0217(8) in the Planned Business Park Zoning District.
5. That the annexation of the Subject Territory does not create a town island under the provisions of Wis. Stat. §66.0221.
6. That the City is in need of additional lands suitable for business and residential development, as herein described, as and for this Subject Territory.

NOW, THEREFORE, the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, does ordain as follows:

1. Those lands comprising the Subject Territory to be annexed, as described in Exhibit A attached hereto and incorporated herein by reference, be, and the same hereby are, annexed to the City of Lake Geneva, Walworth County, Wisconsin.
2. Those lands comprising the northern portion of the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. §66.0217(8) in the TR6, One-Two Family Residential Zoning District.
3. Those lands comprising the southern portion of the Subject Territory shall be temporarily zoned pursuant to Wis. Stat. §66.0217(8) in the PB, Planned Business Zoning District.
4. Those lands comprising the Subject Territory shall be included within Supervisory District 11 of Walworth County and in Aldermanic District 3 of the City of Lake Geneva.
5. This Ordinance, and the annexation hereby effected, shall be in full force and effect from and after its passing and posting.
6. The City Clerk shall immediately, after the final enactment hereof, file such certified copies with all parties as required by State Statute to be so served.
7. All ordinances or parts of ordinances inconsistent with or contravening the provisions of this Ordinance are hereby repealed.

(signatures on following page)

Adopted, passed, and approved by the Common Council of the City of Lake Geneva,
Walworth County, Wisconsin, this _____ day of _____, 20_____.

Mayor

Attest:

City Clerk

EXHIBIT A

LEGAL DESCRIPTION — LANDS CURRENTLY PART OF THE TOWN OF LYONS TO BECOME PART OF THE CITY OF LAKE GENEVA

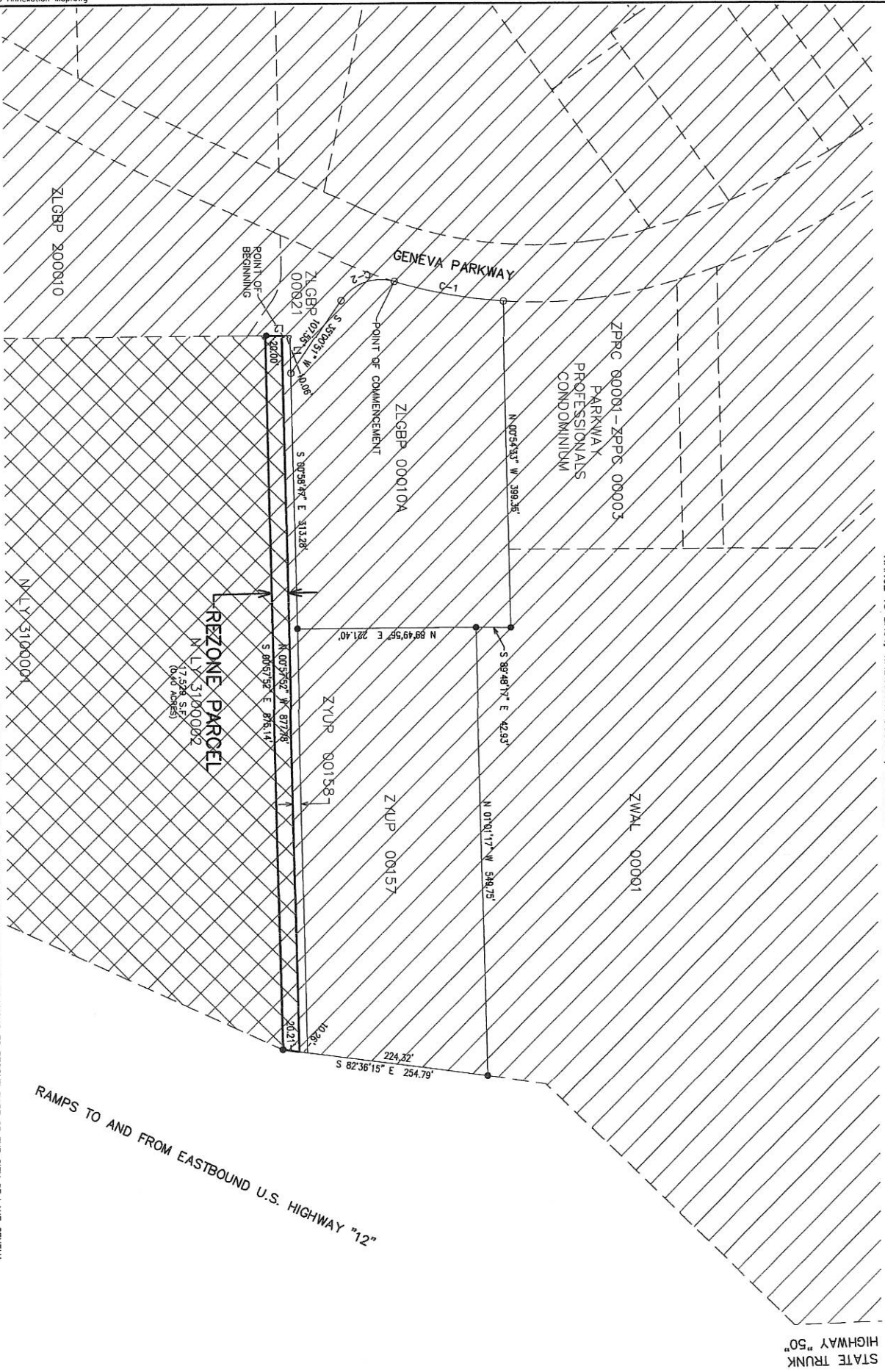
PART OF THE SOUTHEAST 1/4 OF THE NORTHEAST 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT AN IRON PIPE STAKE FOUND MARKING THE WESTERLY-MOST CORNER OF OUTLOT 2 OF LAKE GENEVA BUSINESS PARK, A SUBDIVISION; THENCE ALONG THE BOUNDARY BETWEEN SAID OUTLOT 2 AND LOT 10 OF SAID SUBDIVISION, 75.29 FEET ALONG THE ARC OF A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET AND A CHORD WHICH BEARS N 70DEG 56MIN 53SEC E, 70.45 FEET TO AN IRON PIPE STAKE; THENCE CONTINUE ALONG SAID BOUNDARY, N 35DEG 00MIN 51SEC E, 107.55 FEET TO AN IRON PIPE STAKE; THENCE ALONG THE BOUNDARY OF SAID OUTLOT 2, S 00DEG 58MIN 47SEC E, 45.64 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID OUTLOT 2, N 89DEG 52MIN 09SEC E, 10.06 FEET TO THE POINT OF BEGINNING; THENCE N 00DEG 57MIN 52SEC W, 877.78 FEET TO THE SOUTHERLY RIGHT OF WAY BOUNDARY OF U.S. HIGHWAY "12"; THENCE ALONG SAID HIGHWAY, S 82DEG 36MIN 15SEC E, 20.21 FEET TO AN IRON REBAR STAKE; THENCE S 00DEG 57MIN 52SEC E, 875.14 FEET TO AN IRON REBAR STAKE FOUND MARKING A POINT ALONG THE NORTHERLY BOUNDARY OF SAID OUTLOT 2; THENCE ALONG THE BOUNDARY OF SAID OUTLOT 2, S 89DEG 52MIN 09SEC W, 20.00 FEET TO THE POINT OF BEGINNING.



ANNEXATION MAP & LEGAL DESCRIPTION

PART OF THE SE 1/4 OF THE NE 1/4 OF SECTION 31, TOWN 2 NORTH,
RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN



STATE TRUNK
HIGHWAY "50"

RAMPS TO AND FROM EASTBOUND U.S. HIGHWAY "12"

MONUMENTATION LEGEND

- = FOUND IRON PIPE STAKE
- = FOUND IRON REBAR STAKE
- L1: N 00°58'47" W 45.64'
- L2: S 89°52'09" W 30.06'
- C-1: N 79°42'46" W C-1=17.25'
- A=13.56' R=586.13'
- C-2: S 70°56'53" W C=70.45'
- A=75.25' R=40.00'

MUNICIPALITY LEGEND

- [Hatched Box] = CITY OF LAKE GENEVA
- [Cross-hatched Box] = TOWN OF LYONS

LEGAL DESCRIPTION - LANDS CURRENTLY PART OF THE TOWN OF LYONS TO BECOME PART OF THE CITY OF LAKE GENEVA

PART OF THE SOUTHEAST 1/4 OF SECTION 31, TOWN 2 NORTH, RANGE 18 EAST, WALWORTH COUNTY, WISCONSIN, MORE PARTICULARLY DESCRIBED AS FOLLOWS:
COMMENCING AT AN IRON PIPE STAKE FOUND AT THE WESTERN MOST CORNER OF OUTLOT 2 OF LAKE GENEVA BUSINESS PARK, A CURVED BOUNDARY BEING A RADIUS OF 60.00 FEET AND A CHORD WHICH BEARS N 70°06'59" E, 70.45 FEET TO AN IRON PIPE STAKE; THENCE CONTINUE ALONG SAID BOUNDARY, N 50°06'00" E, 107.35 FEET TO AN IRON PIPE STAKE; THENCE ALONG THE BOUNDARY OF SAID OUTLOT 2, S 00°06'59" E, 45.64 FEET; THENCE CONTINUE ALONG THE BOUNDARY OF SAID OUTLOT 2, N 80°06'59" E, 10.06 FEET TO THE POINT OF BEGINNING; THENCE N 00°06'59" E, 87.78 FEET TO THE SOUTHERLY BOUNDARY OF SAID OUTLOT 2; THENCE ALONG SAID BOUNDARY, E 00°06'59" E, 20.00 FEET TO THE SOUTHERLY BOUNDARY OF SAID OUTLOT 2; THENCE ALONG THE BOUNDARY OF SAID OUTLOT 2, S 80°06'59" E, 20.00 FEET TO THE POINT OF BEGINNING.

FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 RIDGWAY COURT P.O. BOX 437
ELKHORN, WISCONSIN 53121
OFFICE: (262) 723-2098 FAX: (262) 723-5886

- WORK ORDERED BY -
AVALON PROPERTY LLC
875 GENEVA PKWY NORTH
LAKE GENEVA, WI 53147

ANNEXATION
TOWN OF LYONS TO CITY OF LAKE GENEVA,
WALWORTH COUNTY, WISCONSIN



Product No.
10095
DATE
06/11/2020
SHEET NO.
1 OF 1

APPLICATION AND CERTIFICATE FOR PAYMENT AIA Document G702

TO: City of Lake Geneva
626 Geneva St
Lake Geneva, WI 53147

PROJECT: Lake Geneva Public Library Safety Reno
918 W Main St
Lake Geneva, WI 53147

APPLICATION NO: 1
PERIOD TO: 9/30/2021
PROJECT NOS: 21-123
DATE: 10/21/2021

OWNER
x ARCHITECT
CONTRACTOR

FROM CONTRACTOR Selzer-Ornst Construction Company, LLC
6222 W. State Street
Wauwatosa, WI 53213

VIA GENERAL CONTRACTOR
VIA ARCHITECT

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

1. ORIGINAL CONTRACT SUM

\$870,893.00

2. Net Change by Change Order

\$0.00

3. CONTRACT SUM TO DATE (Line 1 + 2)

\$870,893.00

4. TOTAL COMPLETED & STORED TO DATE
(Column G on G703)

\$43,745.00

5. RETAINAGE

a. 5% of Work Completed
(Columns D + E on G703)

\$2,187.25

b. 0% of Stored Material
(Column F on G703)

\$0.00

Total Retainage (Line 5a + 5b or
Total in Column I on G703)

\$2,187.25

6. TOTAL EARNED LESS RETAINAGE
(Line 4 less Line 5 Total)

\$41,557.75

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate)

\$0.00

8. CURRENT PAYMENT DUE

\$41,557.75

9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6)

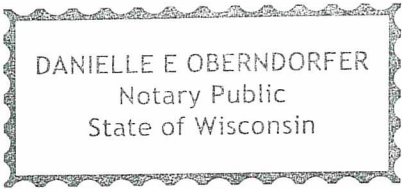
\$829,335.25

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

CONTRACTOR:

By: *[Signature]* Date: October 21, 2021

State of:
County of:
Subscribed and sworn to before
me this 21st day of October, 2021
[Signature]
Notary Public: Danielle E Oberndorfer
My Commission Expires 1/6/2023



ARCHITECT'S CERTIFICATE FOR PAYMENT

In accordance with the Contract Documents, based on on-site observations and the data COMPRISING THIS APPLICATION, THE Architect certifies to the Owner that to the best of the Architects knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$41,557.75

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application and on the Continuation Sheet that are changed to conform to the amount certified.)

GENERAL CONTRACTOR:

By: Date:

ARCHITECT: *[Signature]* Date: 10/26/2021

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

CONTINUATION SHEET

AIA DOCUMENT G703

Page 1 of 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply

SOCC APPLICATION # 1
APPLICATION DATE 10/21/21
PERIOD TO: 09/30/21
SOCC PROJECT NO 21-123

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G - C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions & General Requirements (SOCC)	\$70,495	\$0.00	\$15,895.00	\$0.00	\$15,895.00	23%	\$54,600.46	\$794.75
2	Demolition	\$21,308	\$0.00	\$19,200.00	\$0.00	\$19,200.00	90%	\$2,107.63	\$960.00
3	Concrete	\$11,875	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$11,875.00	\$0.00
4	Masonry	\$19,650	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$19,650.00	\$0.00
5	Misc Metals & Railings	\$6,500	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$6,500.00	\$0.00
6	Carpentry	\$71,921	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$71,920.84	\$0.00
7	Millwork	\$84,309	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$84,309.00	\$0.00
8	Doors/Frames/Hardware	\$11,395	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$11,395.00	\$0.00
9	Glass and Glazing	\$14,875	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$14,875.00	\$0.00
10	Automatic Operators	\$5,390	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,390.00	\$0.00
11	Steel Studs & Drywall	\$89,463	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$89,463.00	\$0.00
12	ACT	\$1,530	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,530.00	\$0.00
13	Stained Glass	\$57,600	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$57,600.00	\$0.00
14	Carpet	\$53,759	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$53,759.00	\$0.00
15	Tile	\$5,236	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,236.00	\$0.00
16	Painting & Wall Coverings	\$15,982	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,982.00	\$0.00
17	Specialties - Fireplace Unit	\$3,200	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,200.00	\$0.00
18	Interior Signage	\$88	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$88.04	\$0.00
19	Specialties - Toilet Partitions	\$4,335	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,335.00	\$0.00
20	Specialties - Toilet Accessories	\$2,742	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,742.00	\$0.00
21	Fire Extinguishers	\$105	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$105.00	\$0.00

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply

SOCC APPLICATION #	1
APPLICATION DATE	10/21/21
PERIOD TO:	09/30/21
SOCC PROJECT NO	21-123

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G - C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
22	Upholstered Assemblies	\$3,369	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,369.00	\$0.00
23	Plumbing	\$57,000	\$0.00	\$450.00	\$0.00	\$450.00	1%	\$56,550.00	\$22.50
24	HVAC	\$43,700	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$43,700.00	\$0.00
25	Electrical	\$114,500	\$0.00	\$7,000.00	\$0.00	\$7,000.00	6%	\$107,500.00	\$350.00
26	Landscaping	\$24,545	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$24,545.08	\$0.00
27	Final Cleaning	\$1,960	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,960.00	\$0.00
28	Insurance	\$6,124	\$0.00	\$300.00	\$0.00	\$300.00	5%	\$5,824.00	\$15.00
29	Fee	\$17,937	\$0.00	\$900.00	\$0.00	\$900.00	5%	\$17,036.95	\$45.00
30	Contingency	\$50,000	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,000.00	\$0.00
		\$870,893.00	\$0.00	\$43,745.00	\$0.00	\$43,745.00	5%	\$827,148.00	\$2,187.25



WAIVER OF CONSTRUCTION LIEN

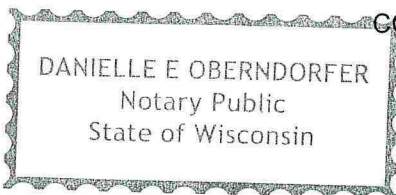
§779.05., Wis. Stats.

Date: October 21, 2021

21-123 Pay App #1

1. Contractor's Name: Selzer-Ornst Construction Company, LLC
Contractor's Address: 6222 W. State Street
Milwaukee, WI 53213
2. Property Improved by Contractor's Work (check one):
☒ [x] Street Address: 918 W Main St
Lake Geneva, WI 53147
(Lake Geneva Public Library)

☐ [] Legal description attached
3. Contractor's Work furnished at request of: City of Lake Geneva
4. Waiver of lien rights is made for (select one):
☒ [X] The following Work: General construction for work through September 30, 2021, valid upon receipt of \$41,557.75.
☐ [] All Work to date of this Waiver.
☐ [] All past and future Work, including all labor performed and/or material furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:



CONTRACTOR NAME: Selzer-Ornst Construction Company, LLC

By: 
Donald Michna, Project Manager
6222 W. State Street
Milwaukee, WI 53213
(414) 258-9900

Danielle E Oberndorfer exp 1/6/2023
§779.05 Waivers of Lien. Provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential line claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

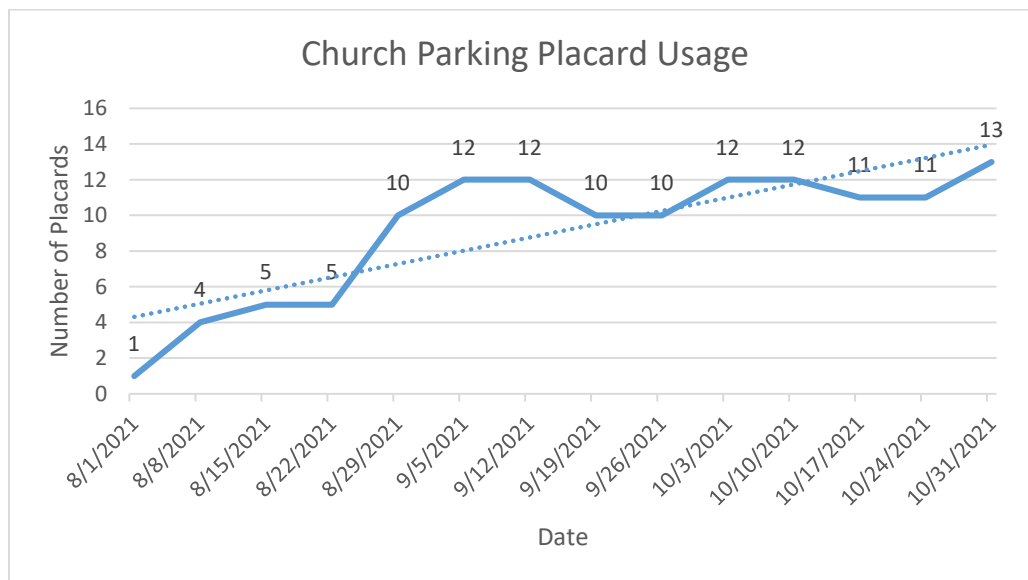
"Our Personal Supervision Ensures Your Satisfaction"

6222 West State Street • Milwaukee, WI 53213
414.258.9900 • Fax: 414.258.3693 • www.selzer-ornst.com

Lake Geneva Sunday Morning Parking Program

- Parking Department issued church-specific vehicle placards to churches.
 - Episcopal Church of the Holy Communion (15 Placards)
 - United Methodist Church (21 Placards)
 - First Congregational United Church of Christ (15 Placards)
 - First Church of Christ Scientists (15 Placards)
- Churches distributed those placards to non-resident church-goers.
- Placards were numbered to discourage duplication.
- Non-resident church-goers placed placards in dashboard.
- Parking Enforcement Officers identified non-resident church-goers by dashboard placard.

This placard program was approved for a 90-day trial by the City Council.



RESOLUTION OF THE COMMON COUNCIL			
A resolution authorizing acceptance of dedication of road, rights-of-way, and public improvements shown on the existing plat for Symphony Bay Development for Phase I & Phase II			
Committee:	N/A		
Fiscal Impact:	N/A		
File Number:	21-R77	Date:	November 22, 2021

WHEREAS, Fairwyn SB, Inc has completed Phase I and Phase II of the Symphony Bay Development, and

WHEREAS, the final recorded plat for Phase I and Phase II of the Symphony Bay Development lists the public right-of-ways for dedication to the City of Lake Geneva as: Sonata way (Townline Rd to Cadence Cir), Cadence Cir (Sonata Way to Harmony Dr), Cappella Way (Cadence Cir to west end), Gallant Dr (Cappella Way to Harmony Dr), Bowing Way (Gallant Dr to the west), and Harmony Dr (Cadence Cir to N. Bloomfield Rd); and

WHEREAS, the developer is required under Section 2.5, of the Amended and Restated Developer's Agreement dated April 29, 2016, to provide various required improvements for any and all phases of the developments; and

WHEREAS, pursuant to Sec. 66-99 of the Municipal Code for the City of Lake Geneva, Wisconsin, the city engineer has certified that all improvements required to be constructed or installed in or upon such streets or thoroughfares have been fully completed and the construction or installation thereof has been approved by them; and

WHEREAS, on November 16, 2021 the City of Lake Geneva Finance, Licensing, and Regulation Committee has recommended the acceptance of streets and thoroughfares of Phase I and Phase II of the Symphony Bay Development; and

WHEREAS, the City of Lake Geneva Common Council deems it in the best interest of the City of Lake Geneva that the above described streets and thoroughfares of the Symphony Bay Development be accepted and the same become a part of the public street system of the City of Lake Geneva;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Lake Geneva, Walworth County, Wisconsin, that pursuant to Sec. 66-99 of the Municipal Code of the City of Lake Geneva that the acceptance of the above described dedicated streets and thoroughfares within Phase I and Phase II of the Symphony Bay Development be accepted by the City of Lake Geneva.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2021.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

MEMORANDUM TO THE CITY OF LAKE GENEVA

To: Mr. Tom Earle, Director of Public Works
Cc: Dave Nord, Dan Draper, Greg Governatori, Mike Timmers, P.E.
From: Naomi Rauch
Date: October 17, 2021
Re: Symphony Bay, Phase 1 & 2 subdivisions – Roadway Approval Recommendation

The asphalt pavement and punchlist items have been completed in the Symphony Bay Phase 1 and 2 subdivisions. General grading, placement of storm sewer, placement of curb & gutter, and placement of the binder course (lower layer) and the surface course (final, upper layer) of asphalt, within the City Right of Way, have been completed.

The work has been acceptably completed and it is Kapur's recommendation that these public improvements be accepted as public infrastructure.

The general list of roadways that are recommended for acceptance include: Sonata Way (Townline Rd to Cadence Cir), Cadence Cir (Sonata Way to Harmony Dr), Cappella Way (Cadence Cir to west end), Gallant Dr (Cappella Way to Harmony Dr), Bowing Way (Gallant Dr to the west), and Harmony Dr (Cadence Cir to N. Bloomfield Rd). Please see the attached map for more clarification.

Symphony Bay Phase 1 & 2 Paving Map



Legend

- Street Names
- Right-Of-Way
- City Limits

Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Notes

0 376.17 752.3
Feet

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10/20/2021



3.4 SNOW & ICE CONTROL

1. Purpose
2. Ordinances
3. Responsibilities
4. Downtown snow removal
5. Storm classification
6. Priorities
7. Private streets
8. General
9. Property damage

Adopted by Common Council	01/??/1996
Amended by Common Council	??/??/2011
Amended by Common Council	x/x/2021

SECTION 1: INTRODUCTION, PURPOSE, AND GOAL

Introduction

Lake Geneva is a progressive and rapidly growing community of approximately 7900 people, located forty-five miles southwest of Milwaukee near the intersection of STH 120, STH 50 and US 12. The City is recognized as one of the premier vacation destinations in Wisconsin and the Midwest and attracts world-wide visitors. Many festivals can attract 10-50,000 visitors in any season. Area resorts capitalize on rolling acres of pristine landscape that meet the shores of Geneva Lake. Its proximity to Milwaukee, Madison, Chicago and Rockford also provide a very popular destination for one day visitors. It is essential that our community provides the best and most efficient snow and ice control possible. Although efforts have been made to be as specific as possible, *it should be noted that due to the unpredictable nature of snow and ice events in the State of Wisconsin, any plan needs to be flexible to accommodate a variety of circumstances. This document should be viewed as a general guide for snow and ice response with the understanding that responses differ with each event as each has unique characteristics.*

Background

Due to its geographic location, Lake Geneva is subject to freezing rain, ice, and snow anytime during the fall, winter, and spring months. Normally, winter storms can be expected during the months of November through April. The responsibility for keeping vehicular and pedestrian traffic moving safely on Lake Geneva's apx 45 miles of city streets following snow and ice storms lies with the Public Works Department.

Purpose

The purpose of a good snow and ice removal policy is to ensure the roadways are safe and passable* for the motoring public and for public service vehicles; however, there is general awareness that chlorides have a negative environmental impact on Geneva Lake as well as nearby soils, vegetation, waterways, infrastructure and vehicles. Chlorides also cause damage to the pavement. Every effort shall be made to minimize salt usage while still providing passable travel ways. The City does not maintain a 'bare/dry road' policy.

*According to Wisconsin Department of Transportation's Passable Roadways in a Winter Storm Event article, a passable roadway is defined as a roadway surface that is free from drifts, ridges and as much snow and ice as is practical and can be travelled at a reasonable speed. Reasonable speed is defined as a speed a vehicle can travel without losing traction. This means during and after a snow/ice storm, reasonable speed will be lower than the posted speed limit.

Goal

The City's overall goal is to plow all of its roadways curb to curb, from arterial and collector streets, to local residential streets and alleys of snow accumulation within twelve (12) hours after the snow has stopped. However storms with a long duration will take substantially longer to clear.

SECTION 2: CITY ORDINANCES FOR SNOW AND ICE CONTROL

Notice

An updated City snow and ice control policy may be available on the City website, DPW Offices and the City Clerk's Office around November 1st of each year.

Snow Emergency Declaration

PER MUNICIPAL CODE:

SECTION 74-10(a). DECLARATION. "The Emergency Manager or his/her designee, Mayor or in the Mayor's absence the President of the City Council shall have the authority to declare a snow emergency whenever conditions arise which in their judgment necessitate the same. The person declaring the snow emergency shall first consult with the DPW and Fire/EMS services if appropriate.

SECTION 74-10(b). AUTHORIZED ACTIONS. Upon the declaration of a snow emergency, the Police and Fire Chiefs are authorized to hire tow trucks, require snowplows to accompany emergency vehicles both inside and outside the corporate limits of the City, establish a public information telephone reception center, advise radio station WLKG of declaration of snow emergency, and take any other action necessary.

SECTION 74-10(c). PLOWING. The Street Department "shall first clear and keep clean all primary routes and entrances and exits to the emergency facilities, then all secondary routes shall be cleared and maintained." A map of streets designating facilities is in the office of the City Clerk, Fire Dept. and Police communications center.

SECTION 74-10(d). PARKING. "During a snow emergency, there shall be no parking on all primary and secondary routes. Any vehicles parked on such routes shall be towed away at the owner's expense as provided in Section 74-37."

SECTION 74-10(e). TERMINATION. "The snow emergency may be terminated by the

Emergency Manager, Mayor or City Council. The snow emergency shall be limited to the time during which such snowemergency conditions exist.”

SECTION 74-60(a). NO PARKING SIGNAGE FOR SNOW REMOVAL. “For the purpose of removing snow from the streets and surrounding areas, the Street Department may erect signs prohibiting parking in the particular area where snow is intended to be removed.”

SECTION 74-60(b). PENALTY FOR VIOLATION. “The Police Department may tow away all vehicles parked in violation pursuant to this subsection.”

SECTION XX-XXX. Snow removal around hydrants. It shall be the adjacent property owners responsibility to remove snow from around a fire hydrant placed in a Right-of-Way within 24hrs of the end of the storm.

Sidewalks

Property owners are responsible for the sidewalks adjacent to their property on all sides. This includes ADA ramps up to the travelled portion of the roadway. If sidewalks are not cleared within 24 hours in areas outside the Central Business District, or within 12 hours in the Central Business District, the following procedure will be employed in accordance with Section 62-223:

- a. The City may schedule removal of snow any time after the 12 or 24 hour time period has lapsed. The downtown has heavy pedestrian usage; therefore the risk of public health, safety, and welfare is an overriding consideration.
- b. upon expiration of the time limit a forfeiture shall be levied in accordance with the City Code. Each 24 hour period shall cause a separate offense.
- c. the sidewalk shall be cleared by a City hired contractor at the direction of the Code Enforcer.

Contractor shall provide before and after photographs to the City for documentation purposes.

- d. deposit of snow in streets prohibited in accordance with Section 62-221, “No person shall cause to be deposited snow from his premises onto the sidewalk abutting thereon or onto any street...”

this includes pushing, placing or throwing snow across a street, ROW and/or alleyway. Snow shall stay on the side of the street/alley/right-of-way from where it originated.

Bike Paths

As certain bike paths are multi-use paths used as sidewalks, it is acknowledged that these areas need to be cleared of snow and ice. A map of these areas will be made available from time to time by the Common Council outlining which areas will be the responsibility of the adjacent property owners to maintain all year including snow/ice removal. The responsibilities will mirror that of the sidewalk snow maintenance ordinances. These areas shall be reviewed by the City from time to time and maps adjusted accordingly.

The City DPW will plow certain bike paths as time and resources allow. These areas include the paths in and around Vet's Park, sections of Edwards Blvd and Townline Rd. When frost is neither present in the soil nor deep enough to withstand plowing equipment, the DPW shall at its discretion allow snow to remain on the bike paths until such time as conditions will allow snow removal. As a general rule, the City does not chemically treat bike paths.

SECTION 3: RESPONSIBILITIES OF CITY PERSONNEL

Public Works Department

The task of keeping vehicular traffic moving on the City of Lake Geneva's 40 plus miles of streets during and following snow storms is the duty of the Public Works Department. The Department is responsible for the coordination and supervision of the entire snow and ice control operation. Tracking of storm warnings, making decisions as to type and timing of a snow and ice control operation, alerting personnel, tracking costs (Ice and Snow Control Report) and the continual observation of ice and snow operations are all part of the responsibilities. Although the Public Works Department directs snow plowing and ice control under the direction of the Director of Public Works, it depends heavily upon the continual support and cooperation of all other municipal departments within the City.

Lake Geneva Police Department

Two primary functions of the Police Department are assistance with deteriorating road conditions and the ticketing and towing of the vehicles in violation of Sections 74-10(d) and 74-60 of the Municipal Code of the City of Lake Geneva. The Police Department provides the first notice of hazardous conditions to Public Works particularly during the late evening and early morning hours. The Police Department also is responsible for communicating snow emergencies to the media.

City Code provides the Police Department may tow away all vehicles parked in violation of this subsection. During a snow emergency the vehicles in violation will be towed immediately or as soon as possible under existing conditions. In times of extreme emergency, the City may opt to tow all cars to a central location such as a public parking lot or the City Garage on Carey Street. (Illegally parked cars in violation SIGNIFICANTLY hinder safe plowing and removal operations)

Water, Wastewater & Cemetery Departments

Wastewater and Cemetery employees may be called upon during snow emergencies to supplement manpower shortages for reasons to include: illness of DPW personnel, inability to get to work, or extended storm conditions. Water Department employees shall ensure that substations, wells and towers are clear of snow and ice. In extreme circumstances, the City may call upon all employees with valid CDLs to plow during manpower shortages.

Code Enforcement

DPW relies heavily on Code Enforcement to ensure that sidewalks and ADA ramps are properly cleared by property owners, and ensuring that private individuals contractors are not causing unsafe conditions by plowing or placing snow in roadways or other areas. Per Ordinance, if downtown walks/ramps are not cleared by property owners prior to crews clearing the area, there will be snow left behind in the parking stalls. If the property owners place snow in the parking lane after crews clear the area, it will be the property owner's responsibility to remove such snow. They may also be ticketed. City plows cannot clear stall areas when parked cars are present. CE ensures these rules are obeyed.

Repair Shop

The function of the Street Department Repair Shop in Lake Geneva's Snow and Ice Control Plan is to prepare all the equipment needed well in advance of the winter season. Included are repairs to any equipment that breaks down during any class storm either in the shop or in the field.

Preventative maintenance is also done on the trucks and equipment. Whenever possible, an additional employee is assigned to the mechanic shop to assist with two-man repairs. As the Department does not have a full time mechanic, repairs and maintenance are performed by staff as time allows during their normal duties and also private repair shops.

SECTION 4, DOWNTOWN SNOW REMOVAL

Downtown Snow Removal

Downtown snow removal is a difficult task. Crews cannot safely perform this function when traffic and/or pedestrians are present. Typically, except in extreme cases, this will be performed between midnight and 6am depending upon but not limited to the following: timing of a storm, duration, type, future forecast, amount of snow and the implementation of a snow emergency. DOT/FMCSA regulations also play a factor in the schedule. Priority shall be given to the 45 miles of City roadway being plowed and treated before stalls will be cleared.

There are no official rules that allow downtown properties to place their snow in the street. Historically the City has allowed this practice to alleviate the buildup of snow in the terrace section of the ROW downtown as a convenience to property owners even though it conflicts with City Ordinances. (the terrace section can be earth, lawn, pavement, brick, concrete, etc) Sidewalks must be cleared a minimum of 4' wide, if the property owners wish to clear a wider path, paths to the curb line or clear the terrace sections adjacent to their sidewalks they may do so but they must have this snow in the parking lanes before the crews clear the area or it will remain in the stalls at the responsibility of the property owner. (City and ADA rules mandate a 4' clear sidewalk only) If the snow event is significant or of a long duration, it is possible that crews will not windrow and pick up the downtown area for a few days. Staffing, machine availability and many other factors come into play.

Crews clear all downtown City parking lots to allow late night guests, early morning workers and visitors an area to park while the removal is in progress. Parked cars can significantly hinder the snow removal process; every effort should be made by property owners along the snow removal route to make sure parked cars are not present along the snow removal route. If too many vehicles or pedestrians are near the snow removal route, crews will abandon the effort until the removal can be done safely.

Many factors contribute to the decision on whether to windrow the snow downtown, push it into piles, or simply plow it to the curb line. Amounts, temperature, type of snow, future forecasts, time of day, day of week, road conditions in other parts of the City, availability of staff, etc., all play a part. The decision on how to address this issue lies with the Street Superintendent as he/she is most cognoscente of the circumstances involved.

Property owners must accept realistic expectations of how and when snow removal can occur. Crews cannot remove snow in the parking lane when traffic and/or parked vehicles are present, therefore snow may remain in the gutter line and/or parking lane for a few days before it is removed. City crews make an effort not to pile snow over the curb onto the terrace where it would in fact be the property owners responsibility, (same as snow piled at the end of a driveway) this is why snow is left in the parking lane. Furthermore, if the snow is pushed onto the terrace, crews would not be able to collect it for future removal. Another misconception regarding windrows on the curb line or terrace is that it is against ADA rules. This is false; ADA ramps are at the intersections, not mid-block. If a property owner prefers a mid-block walkway, generally referred to as a carriage walk, it is at their discretion and responsibility to clear it.

As stated at the beginning of this section, there are many factors that contribute to any decision. Safety must be considered at all times.

SECTION 5: STORM CLASSIFICATIONS

Class “A” Storm (Less than 2 inches total accumulation)

This is a snow storm with an accumulation of less than 2 inches in depth and may include plowing and material application. Crews are dispatched to City buildings, walks, lots and all routes, addressing the arterial and collector streets, including hills, curves, controlled intersections on local roadways that serve the Police Station, Fire Stations, DPW and schools. However, during a freezing rain when extremely dangerous conditions exist, the entire City may be treated at the Superintendents discretion.

The Street Superintendent shall determine the need to call in employees if he/she feels the conditions require it. In the absence of the Street Superintendent, the Foreman or the Director of Public Works may call in staff. It then will be the Superintendent, Foreman or DPW’s decision whether to upgrade to a Class “B” storm or continue the Class “A”.

Class “B” Storm (2” To 8” Inches total accumulation)

This storm is a snowfall of two (2) inches to eight (8) inches in depth and may involve a full plowing and material application operation.

Under a Class “B” Storm, the DPW begins by dispatching plow trucks to each of the routes including all City buildings and lots servicing first any EMS/Fire and Police Dept. areas, parking lots, arterial and collector streets. During normal business hours downtown, the plows may have to place snow to the backs of parked cars. In this event, stalls shall be cleared as soon as safely possible depending on time of day and availability of staff. Every effort is made to keep open as many parking places as possible. Snow amounts, time of day and many other factors shall dictate if the snow will be piled in the parking lane or windrowed to the street center. Parking stalls cannot be cleared safely when traffic is present

A snow emergency will be declared during a Class “B” Storm if conditions continue to deteriorate and accumulations significantly increase. The Street Superintendent or his/her designee will stay in close contact with the Police Dept., who in turn will notify the Chief or his/her designee who acts as the City Emergency Manager and has the authority to call a Snow Emergency based on actual conditions. Generally accumulations of 3” or more, blowing and drifting, severe temperatures and future forecasts can all affect the decision. The Emergency Manager will also be in close contact with Fire and EMS services as to their need. The City

Emergency Manager or His/Her designee, the Mayor or in his/her absence the President of the Common Council shall have the authority to call or cancel a snow emergency.

All downtown lots shall be plowed and treated as soon as possible so as to be available for downtown traffic while the stalls are being plowed to the extent possible. This snow is moved into piles or pushed into windrows for removal later as the Superintendent directs per Sec 4.

Residential streets will be cleared after all Arterial and Collector roads are clear. As drivers clear their zones they may be instructed to pull off the residential streets from time to time to check the arterial and collector streets for buildup and then return to residential streets.

Drivers are instructed to plow and treat their arterial and collector streets first before entering residential areas. Drivers are to return to the arterial and collector streets from time to time to check if they are still clear. The Street Superintendent may assign a plow to keep certain streets clear if staff is available. This action would allow zone drivers to continue plowing on residential streets.

The Street Superintendent will be on patrol as time permits to watch for hazardous conditions. He/She will call drivers off of residential streets when he/she feels that the arterial and collector streets need immediate attention. He/She will remain in contact with the Police Department to relay messages to drivers of trouble spots. The Director of Public Works may also reclassify a storm as appropriate. He/She will remain aware of the forecasted weather and work with the Street Superintendent to call in employees as needed.

Employees from other Departments may also be called in as needed.

If in a Class "B" Storm the need arises, the Street Superintendent or Director of Public Works can authorize outside contractors to assist. All streets, parking lots, alleys, and municipal building sidewalks should be cleared in about 10-12 hours for a Class "B" Storm. In this case certain drivers may be kept back after normal hours to keep arterial and collector streets open and treated. As all storms are unique and many factors contribute to any decision, this will be evaluated on a per-storm basis.

Class "C" Storm (8" or more total accumulation)

This storm is extremely heavy snowfall, eight (8) inches or more in depth, occurring in a period of twenty-four hours or less. In this storm, life threatening situations can arise as emergency vehicles can become bogged down and stranded, therefore it is recommended that a Snow Emergency be called. When existing conditions and weather forecasts indicate a Class "C" Storm event is imminent, the Street Superintendent and Director of Public Works will maintain close communication with Police, EMS and Fire. The Street Superintendent or Director of Public Works may also arrange for outside contractors to assist City Employees. Primary and secondary route lanes along with PD, FD, EMS and DPW locations shall be the focus during these types of events with all other areas being done when time and resources permit.

SECTION 6: SNOW REMOVAL PRIORITIES

Appropriate Level of Service

Matching the level of service to roadway classification and vehicular volume will effectively provide a high quality winter travel-way for our citizens and visitors. The priorities are as follows:

- 1) Arterial roadways
- 2) Major and minor collectors
- 3) Local residential streets
- 4) Cul-de-sacs and dead end streets
- 5) Sidewalks in front of City property
- 6) Bike paths, certain areas.

The extreme cost and negative environmental impacts of a “bare pavement” policy at all times for each and every roadway is not feasible. If a citizen drives carefully for 1-2 blocks on their local street to a collector or major roadway with a higher level of service, then travel throughout Lake Geneva is easy and safe. Balancing level of service with resources is the more efficient use of Lake Geneva tax dollars and minimizes damage to our environment and vehicles. Local streets will not generally be treated during the plowing operation (except maybe certain intersections) but will be treated appropriately during freezing rain and where the forecast is for continued low temperatures. However, hills curves, and intersections will be treated in each of the Class A, B, or C Storm.

Cul-de-sacs and Dead Ends

Cul-de-sacs and dead ends require special equipment and are difficult to clear; therefore they are last on the street cleaning list. Drivers shall plow past cul-de-sacs and dead ends if they intersect with a through street. When a driver has completed all arterial, collector, and through residential streets, he then returns and plows cul-de-sacs and dead ends. Other drivers who have completed their zones will assist in any other zone with cul-de-sacs and dead ends.

Parking Lots and Alleys

Alleys and parking lots shall be plowed soon after the snow stops to allow residents, visitors, and employees to park their vehicles off-street.

Sidewalks

The Street Department is responsible for snow removal on sidewalks adjacent to City owned buildings and property. These will be addressed as soon after the City streets, parking lots and alleys are plowed as time allows.

Private sidewalk snow removal issues are those sidewalks adjacent to private property which, under City ordinance, are the responsibility of the abutting property owner for snow removal. City ordinance authorizes the City to initiate sidewalk snow removal for public safety and welfare if the snow and/or ice have remained on the surface for a period in excess of 24 hours after the termination of the storm. (except in the downtown area, see Ordinances) The procedure is set forth under the Public Notice section of the policy and is administered by Code Enforcement.

NOTE: In any storm event, Sidewalks that are the responsibility to be maintained by City crews will not be done until all streets are passable.

SECTION 7, PRIVATE STREETS

Private Streets

Snow removal from private streets shall not be provided except in an emergency situation ordered by Police, Fire or EMS.

SECTION 8, GENERAL

General.

Per USDOT/FMCSA Hours of Service regulations, no CDL driver shall work more than sixteen (16)

consecutive hours without ten (10) hours off duty. This includes non-driving hours. If needed, employees from other Departments may be called in to supplement Street Department employees. The DPW operates with enough staff for one shift only, many of the DPW's functions, including downtown snow removal, require the entire departments involvement. Crews will be scheduled accordingly.

Salt/brine may be applied to roadways before the snow falls and/or packs to enable easier snow/ice removal. At times the Superintendent at his/her discretion may dispatch several salt/brine trucks to specific areas prior to precipitation to help keep the impending snow from getting packed onto the roadway.

The City of Lake Geneva does not have a 'bare/dry road' policy.

DPW is also cognoscente of the tourist nature of the City and may at times increase levels of service in certain areas for anticipated traffic volumes during winter holidays and festivals.

The items below shall be applied using Best Management Practices from the Wisconsin Transportation Center, WisDOT, WisDNR and the Salt Smart Collaborative. All City of Lake Geneva DPW employees attend several seminars on an annual basis regarding salt/brine application. The Superintendent shall be in charge of ordering the proper use of all materials. Application patterns shall be generally applied towards the center line of a crowned roadway, or the uphill side of a slope. Intersections shall be broadly treated as to allow safe travel. As per the BMP's above, application rates will generally be kept to <500lbs per mile with traffic volume, weather and temperature being factors in increasing or decreasing rates at the discretion of the Superintendent.

Use of Abrasives

Abrasives do not prevent nor do they remove buildup of snow pack, to the contrary they can compound the problem by allowing the temporary melting and then rapid refreezing of the snow/ice. Abrasives can damage vehicles with a "sand blasting" effect as the sand is thrown up off the tires onto the body of the vehicle. Studies have shown they can also be very detrimental to the environment. They can be an advantage when temperatures are extremely low, however, they must be mixed with rock salt in an apx 5:1 ratio to prevent stockpile caking and freezing. This material also needs to be swept/cleaned from the roadways and catch basins and disposed of in a licensed landfill which can be very expensive. It shall be at the discretion of the Street Superintendent to properly order the use of abrasives.

Calcium Chloride

Studies have shown that straight salt or salt treated with calcium chloride is more economical to use and has better results than abrasives. It has been proven that one ton of salt can give the same results as three tons of sand. Even better results have been accomplished by pre-treating the salt with calcium chloride. This starts the salt working as soon as it hits the pavement. Because it is wet, calcium chloride is not thrown to the side of the road by the spreader or traffic. City trucks shall use 100% salt and brine unless directed otherwise by the Superintendent.

Salt Brine

Salt brine may be applied at the discretion of the Superintendent when situations warrant. Brine will be applied in accordance with industry standards generally between 25-60 gallons per mile. Primary routes, secondary routes and the downtown snow removal route shall be the primary focus of brine application along with certain hills, curves and intersections throughout the City.

Winter Street Sweeping

The street sweeper may be sent out whenever above freezing temperature opportunities allow the safe removal of accumulated sand and salt on bare pavement streets.

SECTION 9, Property Damage

Mailboxes

If contacted by a property owner about damage to mailboxes, the City will by policy pay the property owner a maximum of \$50.00 to replace damaged mailboxes if the actual plow struck the box or post. If the damage occurred because the box was not installed in accordance with Post Office Requirements (see Exhibit below) or because it was damaged by snow from a plow or in a current state of disrepair then repairs will be the responsibility of the property owner. It shall be at the discretion of the DPW Superintendent's investigation as to

when or if restitution is warranted. Property owners must contact DPW within 24 hours of damage in order to request an investigation. If replacement is found to be in order, DPW may place a temporary box until weather permits installation of permanent box.

Exhibit;

A Guide to USPS Mailbox Regulations;

The United States Postal Service (USPS) requires residential mailboxes to conform to a number of rules and regulations. The standardization of mailboxes helps to ensure the safety of mail carriers and the items they deliver. While some rules apply to all mailboxes in general, there are separate, specific regulations for locking, package or wall mount mailboxes.

General USPS Requirements for Curbside Residential Mailboxes

USPS Mailbox Regulations

USPS mailbox regulations for in ground and surface mount post installation.

All manufactured mailboxes must meet the internal and external dimension requirements of the USPS.

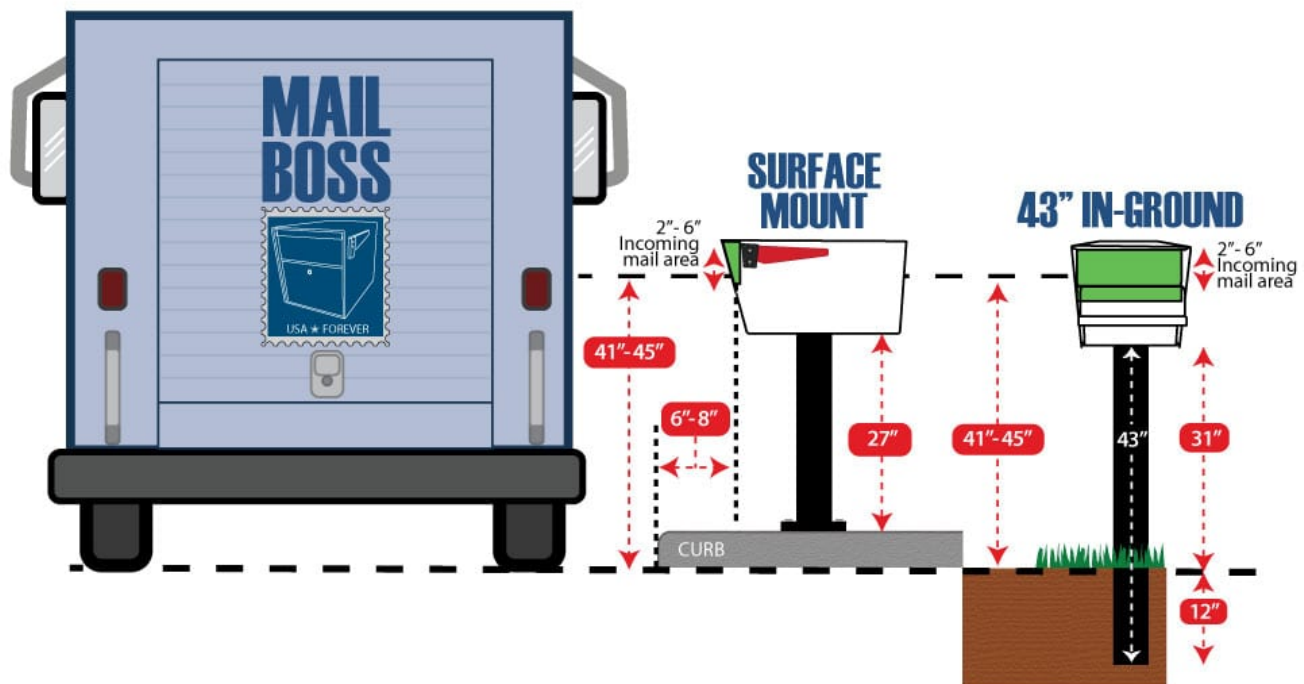
Curbside mailboxes must be placed on the right-hand side of the road and facing outward so that mail carriers can access it easily without leaving their vehicle.

The box or house number on a mailbox must be represented in numbers that are at least 1 inch tall. Numbers must be positioned visibly on the front or flag side of the box.

Mailboxes must be placed 6 to 8 inches away from the curb; the incoming mail slot or door must be 41 to 45 inches from the ground.

Curbside mailbox posts should be buried less than 24 inches deep and made from wood no larger than 4 inches high by 4 inches wide. Steel or aluminum pipes with a 2-inch diameter are also acceptable.

Newspaper receptacles may be mounted on the same post as the mailbox, but they must not contact it directly or be supported by it.



Rights-of-Way

It is understood that many property owners care for the ROW like private property. However, ROW's are designed among other things to provide storage for snow from the streets in the winter months. Many times during snow events crews must push snow in the ROW areas in order to open the roadways, especially in heavy amount events. This may cause damage to grass areas. The Superintendent will investigate these areas in the spring for repair. If it is found private companies or residents caused the damage it will be the property owners responsibility to repair. If it is found DPW is responsible, the areas will be repaired when weather and material availability allow in the spring in order of reporting. Mainly after 01 May of each year. At no time will private landscaped areas placed in the ROW be repaired by the City, this includes trees, flowers, bushes, artwork, etc. It is against City ordinances to place anything in the ROW without a permit except a USPS approved mailbox and post.

SECTION 10, RULES

If they can do so safely, City crews are instructed to plow around any stranded or disabled vehicle and inform the Police Dept Communications Center of the location of the stranded vehicle. Any driver finding a vehicle completely blocking a street will radio the Police Communications Center and Street Superintendent or Foreman for immediate removal. Crews are instructed to continue plowing their routes or zone until they are sure that all roads are passable*. Crews shall not stop to assist any motorist or pedestrian unless an emergency exists which threatens public safety. Crews shall not plow or treat any private property unless directed by the Superintendent, Director, Police or Fire Dept. while assisting police, ambulance or fire department emergency response personnel. Crews are instructed to continue to plow past any driveway even if the accumulated snow from their plow blocks the end of the driveway. It is the responsibility of the private property owner to clear any snow from their driveway. This includes sidewalks and ADA ramps that enter or connect to the travelled portion of the roadway. Crews shall not stop to clear any private drive or sidewalk connecting to the roadway unless they meet the emergency criteria above.

*See section 1.



**Request for Proposal
Public Facility Needs Assessment and
Impact Fee Study
City of Lake Geneva, Wisconsin**

Issue Date: November 0, 2021

Statement of Objectives, Goals and Tasks

The City of Lake Geneva is requesting proposals for the preparation of a Public Facilities Needs Assessment and Impact Fee Study. The City currently collects impact fees for sewer, water, and park facilities. The City has the following goals:

1. Review the City's existing impact fees and update the calculations to ensure they are consistent with current development projections and facility cost needs.
2. Evaluate the facilities the City does not collect impact fees for and assist City staff with determining whether it would be appropriate to collect impact fees for these facilities.
3. Perform a Public Facilities Needs Assessment and Impact Fee Study for additional facilities that are deemed to be impact fee eligible.

Section 1. Background Information

The City of Lake Geneva is located in Walworth County, Wisconsin and situated on Geneva Lake. The City's population is estimated at 8,413 as of 2021, up from 7,651 at the 2010 census. Recent years have seen a dramatic increase in residential and commercial development with 102 residential building permits being issued, to date, in 2021. Beyond its resident population; Lake Geneva provides services to a daytime tourist population of between 30,000 and 50,000.

Located about 50 miles southwest of Milwaukee and 80 miles northwest of Chicago, Lake Geneva has long been a popular tourist destination. Incorporated in 1886, the City covers 6.87 square miles. The City provides municipal services such as general government, , police, public works (including parks & forestry), library, parking, lakefront (beach & boat launch), municipal court, museum and utilities which includes water, sewer and storm water. Further information about the City is available on its website, www.cityoflakegeneva.com.

The City currently collects impact fees for sanitary sewer, water, and parks facilities. The last Public Facilities Needs Assessment and Impact Fee Study was performed in 2004. A copy of the study can be provided upon request.

Section 2. Scope of Work

- A. The City has established the following scope of work for the qualified individual or firm that is selected: Perform an updated Public Facilities Needs Assessment and Impact Fee Study for the existing fees within the City, specifically:
 - a. Update the residential and non-residential growth projections from the previous study and update to current figures based upon the latest population figures and projections contained in the City's Comprehensive Land Use Plan and other relevant planning documents. A 20-year projection can be used for this step.
 - b. Evaluate the facilities and costs for facilities from the previous impact fee study. Assist City staff with determining:
 - i. Whether the projects from the previous study occurred and update those facilities with actual costs.
 - ii. For projects that have not occurred, work with staff to determine whether these projects will still occur and update the study appropriately.

- iii. Evaluate future capital projects that were not contemplated during the previous study that would qualify to include in the impact fee study and update the fee calculations appropriately.
 - iv. Conversely, if it no longer appears that the City should be imposing an impact fee for any of the existing fees it charges, that should be documented, and a strategy should be recommended to discontinue that impact fee.
 - v. The update of the existing impact fees should follow the Public Facilities Needs Assessment procedures contained in State Statute 66.0617, specifically:
 - 1. An Inventory of existing facilities including an identification of deficiencies in those facilities based on identifiable service level standards.
 - 2. A listing of specific projects to be included in the impact fee study update including actual or updated capital cost estimates.
 - 3. An updated impact fee that is fair and equitable and proportionally charges the share of new, improved or expanded facilities to new growth in the City of Lake Geneva.
 - 4. A calculation of the effect of the updated fees will have on housing affordability within the City.
- B. Prepare a feasibility analysis to determine if it suitable to impose additional impact fees in the City of Lake Geneva as allowed under State Statute 66.0617. Work with City staff to determine the suitability of imposing additional impact fees, including discussing future capital improvement needs within the City and how those facilities may or may not be impacted by future growth.
 - i. Develop a memo to City Staff and the Common Council outlining whether the consultant feels it may be appropriate to implement additional impact fees. If so, please document why and for which facilities. If it is not recommended that additional impact fees be imposed, please state in the memo why it is not recommended to implement any additional impact fees within the City.
 - ii. Present the feasibility analysis memo at a meeting of the Common Council or other designated committee to obtain direction on whether to proceed with additional impact fee calculations.
- C. If the City Council or other designated Committee determines additional impact fees are appropriate, the Consultant will prepare a Public Facilities Needs Assessment and impact fee calculation following the procedures outlined above.
- D. Prepare a final impact fee study document for existing and proposed new fees and present it at one meeting of the Common Council or other designated committee.
- E. Assist City staff and legal counsel with updates to the City's existing impact fee ordinance.
- F. Be present at the required public hearing for the impact fees and assist in answering questions on the existing and proposed impact fees.

Section 3. Products to be Provided by the Consultant

Consultant will be expected to provide the following products to the City Council:

- A. An updated Public Facilities Needs Assessment and Impact Fee Study for existing impact fees.

- B. A feasibility analysis memo outlining the feasibility of implementing additional impact fees in the City.
- C. A Public Facilities Needs Assessment and Impact Fee Study for any new impact fees (this can be combined into one study document with the update to the existing impact fees).
- D. Up to three meetings with the Common Council or other designated Committee, including:
 - a. One meeting to present the feasibility analysis for any new impact fees.
 - b. One meeting to present the overall impact fee study.
 - c. Attendance at the required public hearing for any updates or the imposition of new impact fees within the City.

Section 4. Items provided by City

A. City will conduct an informational meeting before the bid submittal deadline. Prospective firms can attend the meeting on **November 0, 2021 at 1:00 p.m.** at the City of Lake Geneva City Council Chamber at City Hall, 626 Geneva Street, Lake Geneva, WI.

B. City Department Heads for each department will be available at the meeting to answer questions concerning their specific departmental needs.

C. Point-person within each applicable city department to coordinate with the consultant that is hired to undertake the work and to field questions.

D. Other materials as deemed necessary such as maps, data, etc.

E. Limited work space is available for use at City Hall and possibly other City owned locations.

5. Rights of Review

The City of Lake Geneva reserves the right to reject any or all quotes or to request additional information from any or all applicants as determined to be in the best interest of the City.

Section 6. Contract Execution

The firm chosen will be required to enter into a contract with the City of Lake Geneva for the proposed work prior to commencement of any work. The firm chosen will also be required to provide a certificate of insurance demonstrating compliance with the minimum insurance requirements.

The City reserves the right to negotiate the final terms and conditions of the contract to be executed. If the City and firm are unable to agree upon the contract, the City reserves the right to discontinue negotiations, select another firm or reject proposals. Upon completion of negotiations agreeable to the City and the firm, a contract shall be executed.

Please provide the following as part of your submission:

- A. A complete description of the work tasks the consultant will undertake to complete the work set forth in the proposal.
- B. Company history.
- C. Up to three examples of work in the past five years in government planning or analysis.
- D. Resumes, including responsibilities, background and relevant experience of key personnel that will be working directly on this project.
- E. Names of three to five individuals that can be contacted as references concerning the professional capabilities of your firm to perform on this project.
- F. Additional information or materials that you believe communicate the capabilities of your firm to perform this project.
- G. An itemized estimate of the costs the consultant will charge to perform the work with the cost for each of the following tasks clearly identified.
 - 1. A base fee for the update to the existing impact fees.
 - 2. A “not to exceed” fee for the feasibility analysis
 - 3. A fee, per impact fee, for any new facilities the City would choose to impose a fee for.
- H. A schedule for completion of the various work tasks including times for consultation, updates, progress reports, and date final report will be completed.

Section 8. Proposal Due Dates

Provide two original copies and one electronic copy of your proposal no later than 4:00 p.m. on November 0, 2021. Proposals and questions should be directed and delivered to:

City of Lake Geneva City Clerk
Attn: Public Facility Needs Assessment
626 Geneva Street
Lake Geneva, WI 53147

Following the review of the Proposals by the City, firms may be contacted for additional information or to participate in an interview process.

Section 9. General evaluation criteria

This Request for Proposal is only a solicitation for information. The City is not obligated to enter into a contract nor is it responsible for any costs associated with the preparation of proposals and interviews. Proposals received after the deadline will be disqualified from consideration. The City reserves the right to reject any and all proposals and to interview firms, which in the City's judgment, will best meet City needs. Proposals will be evaluated based on but not limited to the following general criteria:

- a) A demonstrated understanding of the requirements of this project
- b) Project approach and schedule
- c) Qualifications and expertise of firm and key personnel assigned to the project and their proven ability to efficiently complete similar projects
- d) Comments and opinions of references
- e) Firm possesses resources required to complete the project
- f) Clarity, consciousness, and organization of the proposal
- g) Itemized cost of the proposal
- h) Example of Proposers Standard Terms and Conditions for Professional Services

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 11/01/2021,11/03/2021,11/10/2021,11/11/2021

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
11/01/2021	77761	5326	STEPHANIE LYNN LAKE GENEVA LLC	5,332.00
11/03/2021	77763	2046	ALLIANT ENERGY	76.74
11/03/2021	77764	2273	CHASE CARD SERVICES	6,309.48
11/03/2021	77765	2354	CULLIGAN OF BURLINGTON	133.00
11/03/2021	77766	6143	JACOBS, CHAD ALLEN	155.68
11/03/2021	77767	2800	KORNAK, EMILY	65.00
11/03/2021	77768	3024	MUTUAL OF OMAHA	2,901.17
11/03/2021	77769	3233	RHYME BUSINESS PRODUCTS	152.08
11/03/2021	77770	5030	WALWORTH COUNTY CLERK	1,414.00
11/03/2021	77771	5036	WALWORTH COUNTY TREASURER	1,104.23
11/10/2021	77864	2046	ALLIANT ENERGY	19,281.73
11/10/2021	77865	5770	AT & T TELECONFERENCE SERVICES	93.64
11/10/2021	77866	2108	AT&T LONG DISTANCE	15.46
11/10/2021	77867	6263	CHARTER COMMUNICATIONS	64.99
11/10/2021	77868	5386	MCNEIL, KYLE	17.70
11/10/2021	77869	3038	NELSON, BRANDI	1,146.84
11/10/2021	77870	3232	RHYME BUSINESS PRODUCTS	500.53
11/10/2021	77871	3001	SECURIAN FINANCIAL GROUP	2,503.96
11/10/2021	77872	5278	SPRINGHORN, KARL	973.26
11/10/2021	77873	4915	TIETZ, KATIE	1,146.84
11/10/2021	77874	5001	VERIZON WIRELESS	38.01
11/11/2021	77875	2046	ALLIANT ENERGY	337.35
11/11/2021	77876	6341	ALTERNATIVE STORAGE	175.00
11/11/2021	77877	2138	BAKER & TAYLOR	139.13
11/11/2021	77878	6093	INGRAM LIBRARY SERVICES	1,153.51
11/11/2021	77879	2977	MIDWEST TAPE	439.84
11/11/2021	77880	5440	NEWSBANK INC	1,630.00
11/11/2021	77881	3062	NORTHWIND PERENNIAL FARM	560.50
11/11/2021	77882	5874	UNIQUE	71.60
11/11/2021	77883	5021	VORPAGEL SERVICE INC	196.01

Grand Totals:

48,129.28

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	619.08	34,782.71-	34,163.63-
11-00-00-21340	2,306.70	.00	2,306.70
11-00-00-21555	1,558.57	.00	1,558.57
11-00-00-21562	984.63	.00	984.63
11-00-00-21564	357.97	.00	357.97
11-00-00-24200	1,104.23	.00	1,104.23
11-00-00-44200	1,414.00	.00	1,414.00
11-00-00-48510	332.78	.00	332.78

GL Account	Debit	Credit	Proof
11-10-00-51330	177.61	.00	177.61
11-10-00-55000	108.41	.00	108.41
11-12-00-53610	29.00	.00	29.00
11-14-30-53120	438.34	.00	438.34
11-15-10-54500	143.88	.00	143.88
11-16-10-52210	.39	.00	.39
11-16-10-52220	3,587.61	.00	3,587.61
11-16-10-53500	54.17	.00	54.17
11-16-10-55310	471.53	.00	471.53
11-21-00-52210	.68	.00	.68
11-21-00-52220	43.53	.00	43.53
11-21-00-53310	17.70	.00	17.70
11-21-00-54150	3,266.94	.00	3,266.94
11-22-00-51155	1,413.70	608.00-	805.70
11-22-00-52210	5.03	.00	5.03
11-22-00-52220	1,198.26	.00	1,198.26
11-22-00-53320	200.00	.00	200.00
11-22-00-53500	14.97	.00	14.97
11-22-00-53510	341.43	.00	341.43
11-22-00-58500	3,007.53	.00	3,007.53
11-24-00-53100	152.08	.00	152.08
11-24-00-53320	.00	11.08-	11.08-
11-29-00-52210	38.01	.00	38.01
11-29-00-52220	53.28	.00	53.28
11-32-10-52210	70.55	.00	70.55
11-32-10-52220	619.99	.00	619.99
11-32-10-53510	31.49	.00	31.49
11-32-10-53990	155.68	.00	155.68
11-32-12-53510	55.95	.00	55.95
11-34-10-52220	392.55	.00	392.55
11-34-10-52230	8,653.23	.00	8,653.23
11-51-10-52220	685.57	.00	685.57
11-52-00-52220	594.90	.00	594.90
11-52-00-59220	79.24	.00	79.24
11-52-01-52220	620.60	.00	620.60
40-00-00-21100	.00	3,009.13-	3,009.13-
40-52-10-53990	123.16	.00	123.16
40-54-10-52220	265.88	.00	265.88
40-55-20-53600	133.00	.00	133.00
40-55-30-52220	2,487.09	.00	2,487.09
47-00-00-21100	.00	5,332.00-	5,332.00-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
48-00-00-21100	.00	79.36-	79.36-
48-00-00-52210	2.62	.00	2.62
48-00-00-52220	76.74	.00	76.74
61-00-00-21100	.00	7.14-	7.14-
61-00-00-92630	7.14	.00	7.14
62-00-00-21100	.00	12.87-	12.87-
62-00-00-92100	.36	.00	.36
62-00-00-92630	12.51	.00	12.51
99-00-00-21100	.00	5,525.15-	5,525.15-
99-00-00-52110	965.17	.00	965.17

GL Account	Debit	Credit	Proof
99-00-00-52210	.82	.00	.82
99-00-00-52220	337.35	.00	337.35
99-00-00-53120	6.22	.00	6.22
99-00-00-53600	756.51	.00	756.51
99-00-00-54100	867.78	.00	867.78
99-00-00-54110	558.67	.00	558.67
99-00-00-54120	1,655.00	.00	1,655.00
99-00-00-54140	306.03	.00	306.03
99-00-00-55100	71.60	.00	71.60
Grand Totals:	49,367.44	49,367.44-	.00

Dated: 11/16/2021

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 11/01/2021,11/03/2021,11/10/2021,11/11/2021

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "11172021","11172021A","11172021B","11172021"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
BEST TRUCK REPAIR INC				
32602	10/25/2021	HYDR LEAK REPAIR-TRK #27	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,750.30
Total BEST TRUCK REPAIR INC:				1,750.30
BRAATEN, SARA				
REIMB 10/30/2	10/30/2021	SEC DEP-BRAATEN 10/30/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 10/30/2	10/30/2021	SEC GRD,SETUP-BRAATEN 10/	40-55-10-46740 UPPER RIVIERA REVENUE	358.50-
Total BRAATEN, SARA:				641.50
BREEZY HILL NURSERY				
I-252173	10/25/2021	PLANTING MAINT-OCT/NOV	42-34-50-52200 PARKING LOT PLANTING/MAINT	4,905.85
Total BREEZY HILL NURSERY:				4,905.85
BUMPER TO BUMPER AUTO PARTS				
662-448744	10/26/2021	LIGHT BULBS-#124	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	5.99
662-448839	10/28/2021	BATTERY-TRK #17	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1.99
Total BUMPER TO BUMPER AUTO PARTS:				7.98
DOWN TO EARTH CONTRACTORS INC				
7643	08/10/2021	MAIN/ELMWOOD-STM DRN REP	11-32-15-54500 STORM SEWER MAINTENANCE	10,960.02
7643	08/10/2021	MAIN/ELMWOOD-STM DRN REP	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	2,209.98
Total DOWN TO EARTH CONTRACTORS INC:				13,170.00
DUNN LUMBER				
77954-1	05/07/2021	CREDIT-FLASH TRAINING	11-22-00-54100 FIRE TRAINING PAY	142.57-
805387	07/12/2021	CONDUIT STRAP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	95.96
85932	07/12/2021	CREDIT-CONDUIT STRAP	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	95.96-
895271	10/04/2021	TAPE,TIE DOWN-BRINE TANK	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	42.98
919471	10/26/2021	SCRAPER,RULE TAPE	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	27.47
919479	10/26/2021	FURNACE FILTER	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	5.69
925586	11/01/2021	ANTI FRZ-VETS SEWER/H2O SD	11-52-01-52260 VETS PARK WATER & SEWER	23.96
926714	11/02/2021	BUNGEEES	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	12.99
932868	11/08/2021	(2) SHOVEL-TREES	11-32-13-52200 FORESTRY SERVICES	65.98
Total DUNN LUMBER:				36.50
ELKHORN CHEMICAL CO INC				
638087	10/26/2021	HAND SOAP,BATH TISSUE	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	716.00
638087-1	11/01/2021	BATH TISSUE-PARKS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	170.67
Total ELKHORN CHEMICAL CO INC:				886.67
ELKHORN NAPA AUTO PARTS				
246751	10/26/2021	PWR STEERING FLD	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	36.12

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
247778	11/04/2021	BATTERY-VETS PK/TORO	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	133.66
247778	11/04/2021	DE-ICER-SHOP SUPPLIES	11-52-01-53400 VETS PARK OPERATING SUPPLIES	104.88
Total ELKHORN NAPA AUTO PARTS:				274.66
ELLENA ENGINEERING CONSULTANTS				
2093	10/26/2021	ENG-DISC GOLF BRIDGE	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	3,500.00
Total ELLENA ENGINEERING CONSULTANTS:				3,500.00
ENSURE PRODUCTIONS				
637	10/31/2021	RIVIERA DIGITAL MARKETING	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	400.00
Total ENSURE PRODUCTIONS:				400.00
GFL ENVIRONMENTAL INC.				
V20000012784	10/31/2021	ST SWEEPINGS DISPOSAL	11-36-00-52960 SOLID WASTE-STREET DEPT	165.48
Total GFL ENVIRONMENTAL INC.:				165.48
GIRAFFE ELECTRIC II INC				
S3236	10/29/2021	LIGHT INSTALL-LIB/REHAB BAT	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	2,600.00
Total GIRAFFE ELECTRIC II INC:				2,600.00
HE STARK AGENCY INC				
6089PARK-10/	10/29/2021	COLLECTION FEES-OCT	42-34-50-52160 CALE CC AND COLLEC FEES	320.00
Total HE STARK AGENCY INC:				320.00
HUMPHREYS CONTRACTING				
10/07/21	10/07/2021	MAIN/ELMWOOD-STM DRN REP	43-32-10-17010 2020/2021 STREET IMP PROGRAM	1,837.40
Total HUMPHREYS CONTRACTING:				1,837.40
ITU ABSORB TECH INC				
7745409	08/06/2021	MATS,MOPS,FRAGRANCE	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	97.86
7795897	10/29/2021	MATS,DUST MOP	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	73.63
Total ITU ABSORB TECH INC:				171.49
JERRY WILLKOMM INC				
284482	10/29/2021	1650.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	4,981.35
406457	10/21/2021	OIL & PUMP	11-32-10-53410 VEHICLE-FUEL & OIL	689.88
Total JERRY WILLKOMM INC:				5,671.23
JOHNS DISPOSAL SERVICE INC				
752235	11/05/2021	NOV SVC	11-36-00-52940 SOLID WASTE-RESIDENTIAL	31,241.20
752235	11/05/2021	NOV SVC	11-36-00-52970 SOLID WASTE-RECYCLING	17,131.20
Total JOHNS DISPOSAL SERVICE INC:				48,372.40
JOHNSON'S NURSERY				
80698	11/02/2021	DOWNTOWN TREES	11-32-13-53460 PURCHASE OF TREES	2,800.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total JOHNSON'S NURSERY:				2,800.00
KAPUR & ASSOCIATES INC				
108669	07/20/2021	2020 LG PAVING PROGRAM	43-32-10-17010 2020/2021 STREET IMP PROGRAM	160.00
108671	07/20/2021	1334 W MAIN ST	11-00-00-13910 A/R BILL OUTS	98.00
108730	07/21/2021	2021 LG STREET PROGRAM	43-32-10-17010 2020/2021 STREET IMP PROGRAM	1,973.00
110105	10/21/2021	SYMPHONY BAY PH 3	11-00-00-13910 A/R BILL OUTS	426.12
110106	10/21/2021	KWIK TRIP-WELLS STREET	11-00-00-13910 A/R BILL OUTS	49.00
110107	10/21/2021	BLOOMFIELD-TAP GRANT	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	49.00
110108	10/21/2021	SYMPHONY BAY PH 2	11-00-00-13910 A/R BILL OUTS	436.00
110113	10/22/2021	SNAKE ROAD	43-32-10-17010 2020/2021 STREET IMP PROGRAM	5,257.50
110118	10/22/2021	SYMPHONY BAY PH 1 MGMT	11-00-00-13910 A/R BILL OUTS	5,832.44
110144	10/22/2021	2021 LG STREET PROGRAM	43-32-10-17010 2020/2021 STREET IMP PROGRAM	10,989.50
110148	10/22/2021	BLOOMFIELD/EDWARDS SIGNA	43-32-10-17020 DPW CAPITAL PROJECTS	11,520.98
110153	10/22/2021	O'FLAHERTY LK HS-899 SNAKE	11-00-00-13910 A/R BILL OUTS	196.00
110155	10/22/2021	SYMPHONY BAY PH 4	11-00-00-13910 A/R BILL OUTS	6,906.16
110156	10/22/2021	CULVERS-151 N WELLS ST	11-00-00-13910 A/R BILL OUTS	98.00
110157	10/22/2021	VISTAS SHODEEN	11-00-00-13910 A/R BILL OUTS	487.80
110158	10/22/2021	504 WELLS	11-00-00-13910 A/R BILL OUTS	98.00
110169	10/22/2021	SR-ER1 ZONING	11-69-30-52180 ZONING CODES	294.00
110170	10/22/2021	GEORGE STREET GUARDRAIL	11-30-00-52160 CITY ENGINEERING FEES	1,160.00
Total KAPUR & ASSOCIATES INC:				46,031.50
LABRECQUE, TOM				
REFD 10/23/21	10/23/2021	SEC DEP-BENDER 10/23/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REFD 10/23/21	10/23/2021	SEC GRD,SETUP-BENDER 10/2	40-55-10-46740 UPPER RIVIERA REVENUE	515.63
Total LABRECQUE, TOM:				484.37
LAKE GENEVA UTILITY				
311 DEBUSSY	10/13/2021	311 DEBUSSY DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
311 DEBUSSY	10/13/2021	311 DEBUSSY DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
405 BEETHOV	10/14/2021	405 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
405 BEETHOV	10/14/2021	405 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
410 BEETHOV	10/14/2021	410 BEETHOVEN	45-00-00-24520 WATER IMPACT FEES	1,690.00
410 BEETHOV	10/14/2021	410 BEETHOVEN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
411 BEETHOV	10/14/2021	411 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
411 BEETHOV	10/14/2021	411 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
412 BEETHOV	10/13/2021	412 BEETHOVEN	45-00-00-24520 WATER IMPACT FEES	1,690.00
412 BEETHOV	10/13/2021	412 BEETHOVEN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
414 BEETHOV	10/13/2021	414 BEETHOVEN	45-00-00-24520 WATER IMPACT FEES	1,690.00
414 BEETHOV	10/13/2021	414 BEETHOVEN	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				21,330.00
LAKESIDE INTERNATIONAL LLC				
2263352P	10/25/2021	POWER STEERING-GEAR BOX	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	887.82
2263525P	10/25/2021	AIR CONNECTION KIT	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	63.65
Total LAKESIDE INTERNATIONAL LLC:				951.47
MARED MECHANICAL				
126260	10/27/2021	CONTROL SWITCH REPAIR	11-16-10-52400 CITY HALL BUILDING REPAIRS	562.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total MARED MECHANICAL:				562.00
MIDWEST DOOR COMPANY				
3860	11/03/2021	CHN OPENER,REMOTE-VETS S	11-52-01-53500 BLDG MAINT & REPAIR	380.00
Total MIDWEST DOOR COMPANY:				380.00
MUNICIPAL SERVICES LLC				
202179	10/31/2021	SUB INSPECTOR-OCT SVCS	11-24-00-52190 CONTRACT BUILDING INSPECTOR	983.25
Total MUNICIPAL SERVICES LLC:				983.25
OFFICE PRO INC				
0439693-001	10/26/2021	MARKING PAINT	11-34-10-53700 MARKING PAINT	149.00
0439693-002	10/27/2021	MARKING PAINT	11-34-10-53700 MARKING PAINT	149.00
Total OFFICE PRO INC:				298.00
OLD DOMINION BRUSH CO INC				
7779595	10/21/2021	SUCTION TUBE-LEAF WAGON	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	967.04
Total OLD DOMINION BRUSH CO INC:				967.04
PATS SERVICES INC				
A-224163	10/30/2021	PORT A POTTY SVC-OCT	48-00-00-52260 CEM WATER/SEWER EXP	220.00
Total PATS SERVICES INC:				220.00
PHILS ELECTRIC DRAIN SVC LLC				
247425	10/26/2021	ROTO ROOTER	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	170.00
Total PHILS ELECTRIC DRAIN SVC LLC:				170.00
ROTE OIL COMPANY				
2129500207	10/22/2021	175.9 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	492.35
2129500208	10/22/2021	277.4 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	862.44
2130000413	10/27/2021	111.4 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	306.24
2130000414	10/27/2021	136.0 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	416.02
2130900006	11/05/2021	373.5 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,008.08
2130900007	11/05/2021	420.4 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,264.98
Total ROTE OIL COMPANY:				4,350.11
SELZER-ORNST CONSTRUCTION COMPANY LLC				
21-123	10/21/2021	LIB PROJECT-PAY REQUEST #1	98-00-00-54170 USE OF SPECIAL PROJECT FUNDS	41,557.75
Total SELZER-ORNST CONSTRUCTION COMPANY LLC:				41,557.75
SPARKS, CHRYSTAL				
REFD 10/16/21	10/16/2021	SEC DEP-SPARKS 10/16/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REFD 10/16/21	10/16/2021	SEC GRD,SETUP-SPARKS 10/16	40-55-10-46740 UPPER RIVIERA REVENUE	289.38-
Total SPARKS, CHRYSTAL:				710.62
STATE OF WISCONSIN				
INV.64-246 10/	10/29/2021	COURT FINES-OCT 2021	11-12-00-24240 COURT FINES-STATE	3,421.24

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total STATE OF WISCONSIN:				3,421.24
TAPCO				
I711366	10/29/2021	PM ANNUAL TRAFFIC SIGNALS	11-34-10-52600 REPAIRS-TRAFFIC SIGNALS,ETC	2,459.00
Total TAPCO:				2,459.00
THOMAS BRADY & ASSOC ARTISTS				
15352	10/25/2021	XMAS LIGHTS-2021	11-34-10-53940 STREET DECORATIONS	2,185.00
Total THOMAS BRADY & ASSOC ARTISTS:				2,185.00
TRUCK COUNTRY OF WI				
R203138092:0	10/13/2021	DEF FAULT-CODE REPAIR #23	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	3,877.63
Total TRUCK COUNTRY OF WI:				3,877.63
TRUGREEN PROCESSING CTR				
150201455	10/31/2021	PARK/RIV/CH TURF TREATMEN	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	2,539.14
Total TRUGREEN PROCESSING CTR:				2,539.14
TWILIGHT SOLUTIONS				
16358	10/19/2021	FOUNTAIN LIGHTS	40-55-20-53550 FOUNTAIN MAINT EXP	178.00
Total TWILIGHT SOLUTIONS:				178.00
WALWORTH COUNTY TREASURER				
INV.64-246 10/	10/29/2021	COURT FINES-OCT 2021	11-12-00-24200 COURT FINES-COUNTY	1,053.30
Total WALWORTH COUNTY TREASURER:				1,053.30
WI DEPT OF TRANSPORTATION				
395-00002394	11/01/2021	MAIN ST PROJECT	43-32-10-17010 2020/2021 STREET IMP PROGRAM	2,844.48
Total WI DEPT OF TRANSPORTATION:				2,844.48
WINDY CITY LINEN				
OCT 2021	11/09/2021	LINENS-OCT	40-55-10-46740 UPPER RIVIERA REVENUE	876.57
Total WINDY CITY LINEN:				876.57
WISCONN VALLEY MEDIA GROUP				
51152	10/27/2021	LN-ROOF BID NOTICE	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	66.00
Total WISCONN VALLEY MEDIA GROUP:				66.00
WITTE SUPPLY COMPANY				
117761	11/02/2021	6 YDS TOP SOIL	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	153.00
Total WITTE SUPPLY COMPANY:				153.00
WOLF PAVING CO INC.				
40660	10/22/2021	COLD PATCH	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	1,551.41

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WOLF PAVING CO INC.:				1,551.41
Grand Totals:				227,712.34

Dated: 11/16/2021Mayor: Charles KleinCity Council: Joan GyurcsikKen Howell
Debra Peralta
[Signature]

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "11172021","11172021A","11172021B","11172021"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 7

Applicant:

Salvatore J. Dimiceli Sr. Trust
101 Broad St. Unit 207
Lake Geneva

Request: W2642 Krueger Rd. CSM review in
the Town of Geneva creating 3 buildable lots
Tax Key No. JA3610-00001

Description:

This request is to approve a Certified Survey Map (CSM) by creating 3 buildable lots located in the Town of Geneva at W2542 Krueger Rd. Tax Key No. JA3610-00001.

This request is to approve the proposed Certified Survey Map Project No. 20.907 for the property located on Krueger Rd. the land separation will create 3 buildable lots with this request.

The 3 newly created lots:

1. 542,846 square feet (12.46 acres)
2. 392,047 square feet (9 acres)
3. 345,772 square feet (7.94 acres)

This request has already been approved by the Town of Geneva.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed (CSM)

As part of the consideration of the requested CSM, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed CSM review.

Staff Recommendation on the proposed

1. Staff recommends that the Plan Commission recommend *approval* of the Certified Survey Map (CSM): as submitted, subject to approval Walworth County Land Use Zoning.

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Salvatore J. Dimiceli, Sr. Trust, Salvatore J Dimiceli, Sr Trust
101 Broad St Unit 207
Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: (262) 903-5000

OWNER SIGNATURE: By Richard Torhorst, his

EMAIL ADDRESS: sal@sal21.com

PROJECT ADDRESS W 2642 Krueger Rd TAX KEY NUMBER: JA 3610 - 1

NAME AND ADDRESS OF APPLICANT:

Richard Torhorst
P.O. Box 1300
Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248 3333

EMAIL ADDRESS: torhorstlaw@gmail.com

NAME AND ADDRESS OF SURVEYOR:

Mark Miritz
N9330 Kruteson Drive
Whitewater, WI 53190

TELEPHONE NUMBER OF SURVEYOR: (262) 949-1239

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

CSM to create 3 fill in lots to become added to
Trinity Mt Estates Subdivision.

SUBMITTAL CHECKLIST

- ☒ LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.
- ☒ SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.
- ☒ CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.
- ☒ PROVIDE 5 FULL SETS AND 20 - 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.
- ☒ PROVIDE AN ELECTRONIC COPY OF THE FULL APPLICATION PACKET TO THE LAKE GENEVA BUILDING AND ZONING DEPARTMENT AT BZADMIN@CITYOFLAKEGENEVA.COM OR BZCLERK@CITYOFLAKEGENEVA.COM

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

10/12/2021
DATE


SIGNATURE OF APPLICANT



CENTER
SECTION
13-2-17

CERTIFIED SURVEY MAP NO.

CERTIFIED SURVEY MAP NO. 3610, RECORDED IN VOLUME 21 OF WALWORTH COUNTY CERTIFIED SURVEYS, PAGE 208, DOCUMENT NO. 577441, EXCEPTING LOT 1, CERTIFIED SURVEY MAP NO. 4917, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13 AND PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, ALL IN TOWN 2 NORTH, RANGE 17 EAST, TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN.

OWNER:
SALVATORE J. DIMICELI SR TRUST
101 BROAD ST., SUITE 207
LAKE GENEVA, WI 53147

ZONED C-2

GRAPHIC SCALE IN FEET



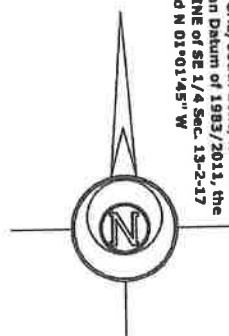
LEGEND

- Found County Section Corner Concrete Mon. with Brass Cap
- Found iron pipe 1 1/4" dia.
- Found Iron rod 1 1/4" dia.
- Found Iron rod 3/4" dia.
- Set 3/4" dia. iron rod, 18" long weighing 1.502 lbs./lin. ft.
- (XX) Recorded Dimension

CURVE TABLE

#	Radius	Delta	Length	Chord	Tangent	Chord Bearing	Tan In	Tan Out
1	60.00'	98°04'48"	102.71'	90.62'	68.12'	S 02°39'01.5" E	S 46°23'23" W	S 51°41'25" E
2	60.00'	125°31'00"	131.44'	106.69'	116.54'	S 20°54'44.5" W	S 83°40'14" W	S 41°50'45" E

Horizontal Datum is based on the Wisconsin State Plane Coordinate System Grid, South Zone, North American Datum of 1983/2011, the WEST LINE of SE 1/4 Sec. 13-2-17 assumed N 01°01'45" W



SCALE: 1 INCH = 250 FEET

NOTE:

A complete soil and site evaluation may not have been conducted on each lot or parcel. No structure shall be erected on any lot(s) or parcel(s) unless the requirements of SPS 383, Wisconsin Administrative Code, and the Walworth County Ordinances have been met. Holding tank use is prohibited for new construction on any lot(s) or parcel(s).

reserved for Walworth County register of Deeds

PROJECT NO. 20.907

SHEET 1 OF 4 SHEETS

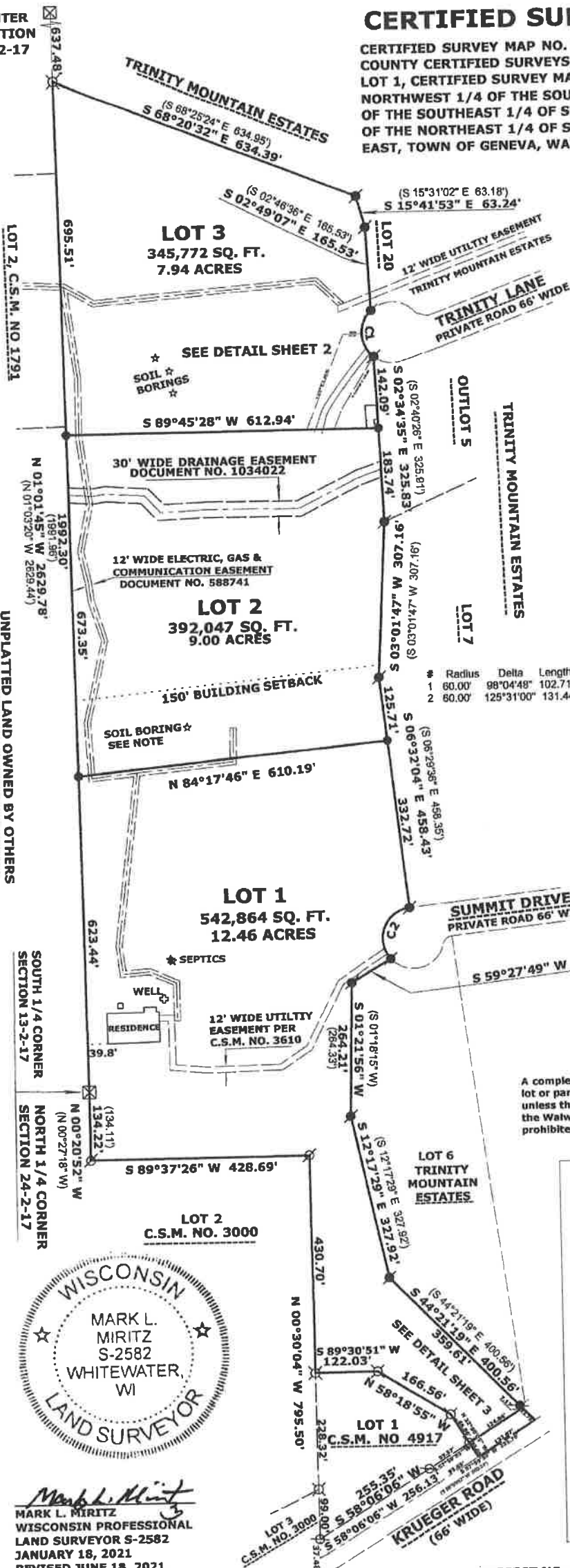
LAND-MARK SURVEYING

PHONE: (262) 949-1239
MarkMiritz@Land-MarkSurveying.com

N9330 KNUTESON DRIVE
WHITEWATER, WI 53190



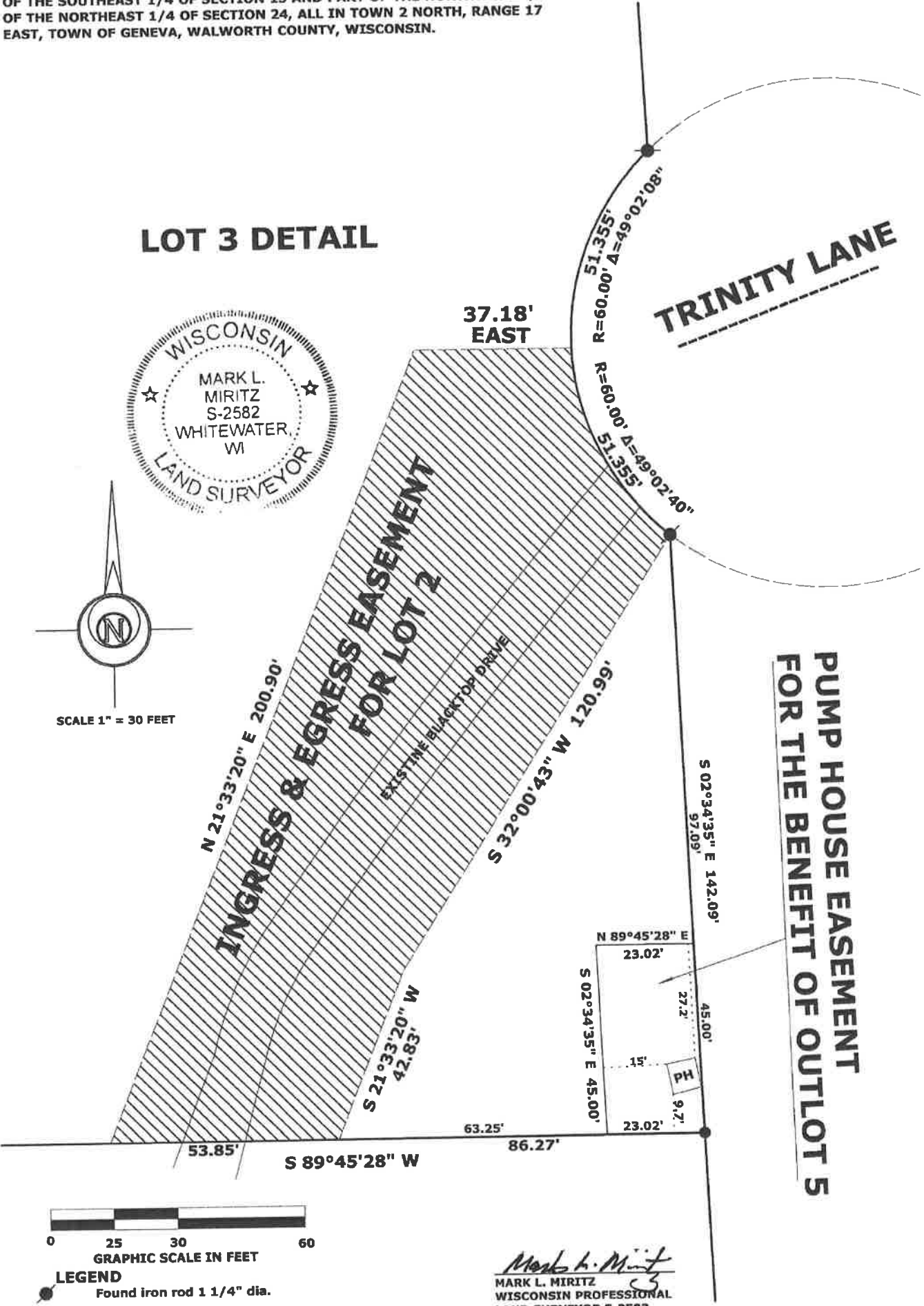
Mark L. Miritz
MARK L. MIRITZ
WISCONSIN PROFESSIONAL
LAND SURVEYOR S-2582
JANUARY 18, 2021
REVISED JUNE 18, 2021
REVISED OCT. 6, 2021



CERTIFIED SURVEY MAP NO. _____

CERTIFIED SURVEY MAP NO. 3610, RECORDED IN VOLUME 21 OF WALWORTH COUNTY CERTIFIED SURVEYS, PAGE 208, DOCUMENT NO. 577441, EXCEPTING LOT 1, CERTIFIED SURVEY MAP NO. 4917, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13 AND PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, ALL IN TOWN 2 NORTH, RANGE 17 EAST, TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN.

LOT 3 DETAIL



- LEGEND**
- Found iron rod 1 1/4" dia.
 - Set 3/4" dia. iron rod, 18" long weighing 1.502 lbs./ lin. ft.

Mark L. Miritz
MARK L. MIRITZ
WISCONSIN PROFESSIONAL
LAND SURVEYOR S-2582
JANUARY 18, 2021
REVISED JUNE 18, 2021
REVISED OCT. 6, 2021

SHEET 2 OF 4 SHEETS
PROJECT NO. 20.907

N9330 KNUTESON DRIVE
WHITEWATER, WI 53190

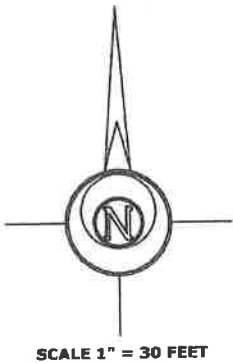
LAND-MARK SURVEYING

PHONE: (262) 495-3284
CELL: (262) 949-1239
MarkMiritz@Land-MarkSurveying.com

CERTIFIED SURVEY MAP NO. _____

CERTIFIED SURVEY MAP NO. 3610, RECORDED IN VOLUME 21 OF WALWORTH COUNTY CERTIFIED SURVEYS, PAGE 208, DOCUMENT NO. 577441, EXCEPTING LOT 1, CERTIFIED SURVEY MAP NO. 4917, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13 AND PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, ALL IN TOWN 2 NORTH, RANGE 17 EAST, TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN.

LOT 1 DETAIL



0 25 30 60
GRAPHIC SCALE IN FEET

LEGEND

- Found iron rod 3/4"
- Found iron rod 1 1/4" dia.
- Set 3/4" dia. iron rod, 18" long weighing 1.502 lbs./ lin. ft.
- (XX) Recorded Dimension

LOT 1



CERTIFIED SURVEY MAP NO. _____

A CERTIFIED SURVEY MAP OF PART OF CERTIFIED SURVEY MAP NO. 3610, RECORDED IN VOLUME 21 OF WALWORTH COUNTY CERTIFIED SURVEYS,PAGE 208, DOCUMENT NO. 577441, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13 AND PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, ALL IN TOWN 2 NORTH, RANGE 17 EAST, TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MARK L. MIRITZ, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF SALVATORE J. DIMICELI SR. TRUST, OWNER, I HAVE SURVEYED THE PROPERTY HEREON DESCRIBED AND THAT THE CERTIFIED SURVEY MAP HEREON SHOWN IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF IT AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATE STATUTES, AND WITH THE SUBDIVISION CONTROL ORDINANCE, WALWORTH COUNTY, WISCONSIN.

A CERTIFIED SURVEY MAP OF PART OF CERTIFIED SURVEY MAP NO. 3610, RECORDED IN VOLUME 21 OF WALWORTH COUNTY CERTIFIED SURVEYS,PAGE 208, DOCUMENT NO. 577441, LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 AND PART OF THE SOUTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 13 AND PART OF THE NORTHWEST 1/4 OF THE NORTHEAST 1/4 OF SECTION 24, ALL IN TOWN 2 NORTH, RANGE 17 EAST, TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN. BEGIN AT THE SOUTH 1/4 CORNER OF SAID SECTION 13 (SAME POINT AS THE NORTH 1/4 CORNER OF SAID SECTION 24); THENCE N 01°01'45" W ALONG THE WEST LINE OF THE SOUTHEAST 1/4 OF SAID SECTION 13, 1992.30 FEET TO A FOUND IRON ROD 3/4 INCH; THENCE S 68°20'32" E 634.39 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 15°41'53" E 63.24 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 02°49'07" E 165.53 FEET TO A FOUND IRON ROD 1.25 INCH MARKING A POINT ON THE CUL-DE-SAC OF TRINITY LANE, A PRIVATE ROAD IN TRINITY MOUNTAIN ESTATES; THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET, A DELTA OF 98°04'48", AN ARC LENGTH OF 102.71 FEET, AND A CHORD WHICH BEARS S 02°39'01.5" E HAVING A CHORD DISTANCE OF 90.62 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 02°34'35" E 325.83 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 03°01'47" W 307.16 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 06°32'04" E 458.43 FEET TO A FOUND IRON ROD 1.25 INCH MARKING A POINT ON THE CUL-DE-SAC OF SUMMIT DRIVE, A PRIVATE ROAD IN TRINITY MOUNTAIN ESTATES; THENCE ALONG A CURVE TO THE LEFT HAVING A RADIUS OF 60.00 FEET, A DELTA OF 125°31'00", AN ARC LENGTH OF 131.44 FEET, AND A CHORD WHICH BEARS S 20°54'44.5" W HAVING A CHORD DISTANCE OF 106.69 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 59°27'49" W 90.04 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 01°21'56" W 264.21 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 12°17'29" E 327.92 FEET TO A FOUND IRON ROD 1.25 INCH; THENCE S 44°21'19" E 400.56 FEET TO THE CENTERLINE OF KRUEGER ROAD; THENCE S 57°59'53" W ALONG SAID CENTERLINE 132.07 FEET; THENCE N 32°00'05" W 99.50 FEET TO A FOUND IRON ROD 3/4 INCH; THENCE N 58°18'55" W 166.56 FEET TO A FOUND IRON ROD 3/4 INCH; THENCE S 89°30'51" W 122.03 FEET TO A FOUND IRON ROD 3/4 INCH; THENCE N 00°30'04" W 430.70 FEET TO A FOUND IRON PIPE 1.25 INCH; THENCE S 89°37'26" W 428.69 FEET TO A FOUND IRON PIPE 1.25 INCH; THENCE N 00°20'52" W 134.22 FEET TO THE POINT OF BEGINNING, AND CONTAINING 1,284,922 SQUARE FEET OR 29.497 ACRE(S) OF LAND, MORE OR LESS.

Mark L. Miritz
MARK L. MIRITZ
WI PROFESSIONAL LAND SURVEYOR S-2582
JANUARY 18, 2021
REVISED JUNE 18, 2021
REVISED OCT. 6, 2021



OWNER'S CERTIFICATE:

SALVATORE J. DIMICELI SR. TRUST, OWNER, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AND DEDICATED AS REPRESENTED HEREON. WE ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: TOWN OF GENEVA, WALWORTH COUNTY AND THE CITY OF LAKE GENEVA.

(REPRESENTATIVE)

STATE OF WISCONSIN)
COUNTY OF _____) SS

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 2021
THE ABOVE NAMED SALVATORE J. DIMICELI SR. TRUST (REPRESENTATIVE), TO ME KNOWN TO BE
THE PERSON WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____
_____, COUNTY, WISCONSIN.

TOWN OF GENEVA APPROVAL:

I CERTIFY THAT THIS CERTIFIED SURVEY MAP IS ACCEPTED AND APPROVED BY THE TOWN BOARD OF THE TOWN OF GENEVA, WALWORTH COUNTY, WISCONSIN

THIS _____ DAY OF _____, 2021
JOSEPH F. KOPECKY, TOWN CHAIRPERSON

WALWORTH COUNTY APPROVAL:

APPROVED BY THE WALWORTH COUNTY ZONING AGENCY THIS _____ DAY OF _____, 2021

RICK STACEY, CHAIRPERSON

CITY OF LAKE GENEVA APPROVAL:

RESOLVED, THAT THE CERTIFIED SURVEY MAP HEREON, BEING LOCATED IN THE EXTRATERRITORIAL PLAT JURISDICTION AREA FOR THE CITY OF LAKE GENEVA, WISCONSIN, SALVATORE J. DIMICELI SR. TRUST, OWNER, IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF LAKE GENEVA, WISCONSIN.

DATED THIS _____ DAY OF _____, 2021.

CITY CLERK

MAYOR
THIS INSTRUMENT DRAFTED BY MARK L. MIRITZ
SHEET 4 OF 4 SHEETS
PROJECT NO. 20.907

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 8

Applicant:

Basso Builders Inc.
405 Skyline Dr.
Lake Geneva

Request: CSM review creating 3 buildable lots
on Sage St. Tax Key Nos. ZGC00011 &
ZGC00015

Description:

This request is to approve a Certified Survey Map (CSM) by creating 3 buildable lots located on Sage St. Tax Key Nos. ZGC00011 & ZGC00015.

This request is to approve the proposed Certified Survey Map Project No. 21.903 for the property located on Sage St. the land separation will create 3 buildable lots with this request.

The 3 newly created lots:

1. 10,655 square feet (0.245 acres)
2. 10,746 square feet (0.247 acres)
3. 9,596 square feet (0.22 acres)

Action by the Plan Commission:

Recommendation to the Common Council on the proposed (CSM)

As part of the consideration of the requested CSM, the Plan Commission is required to:

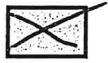
- Provide the Common Council with a *recommendation* regarding the proposed CSM review.

Staff Recommendation on the proposed

1. Staff recommends that the Plan Commission recommend *approval* of the Certified Survey Map (CSM).

City of Lake Geneva

APPLICATION FOR LAND DIVISION REVIEW



CERTIFIED SURVEY MAP or



SUBDIVISION PLAT

NAME AND ADDRESS OF CURRENT OWNER:

Basso Builders Inc.

405 Skyline Dr.

Lake Geneva, WI 53147

TELEPHONE NUMBER OF CURRENT OWNER: (262) 248-3378

OWNER SIGNATURE: _____

EMAIL ADDRESS: joshbasso@gmail.com

PROJECT ADDRESS 616 1/2 Sheridan Springs Rd. TAX KEY NUMBER: 26C 00011

NAME AND ADDRESS OF APPLICANT:

Basso Builders Inc.

405 Skyline Dr.

Lake Geneva, WI 53147

TELEPHONE NUMBER OF APPLICANT: (262) 248-3378

EMAIL ADDRESS: joshbasso@gmail.com

NAME AND ADDRESS OF SURVEYOR:

Mark L. Miritz

N9330 Knuteson Dr.

Whitewater, WI 53190

TELEPHONE NUMBER OF SURVEYOR: (262) 949-1239

SHORT STATEMENT DESCRIBING PURPOSE OF APPLICATION:

Land separation to create (3) separate buildable parcels

SUBMITTAL CHECKLIST

- X LOCATION MAP SHOWING LOCATION OF PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED WITH TOWN OR TOWNS, AND PARCELS WITHIN 1,000-FT OF BOUNDARY OF SUBJECT PROPERTY.
- X SKETCH MAP TO APPROXIMATE SCALE SHOWING ENTIRE PARCELS TO BE DIVIDED OR PARTIALLY DIVIDED, AND SHOWING THE APPROXIMATE CONFIGURATION OF PROPOSED LOTS AND ROADS WITHIN THOSE PARCELS.
- X CITY OF LAKE GENEVA SIGNATURE BLOCK ON FACE OF CSM OR PLAT, PER STATE STATUTES.
- X PROVIDE 5 FULL SETS AND 20 - 11" X 17" COPIES OF CSM OR PLAT PRIOR TO PLACEMENT ON PLAN COMMISSION AGENDA.
- X PROVIDE AN ELECTRONIC COPY OF THE FULL APPLICATION PACKET TO THE LAKE GENEVA BUILDING AND ZONING DEPARTMENT AT BZADMIN@CITYOFLAKEGENEVA.COM OR BZCLERK@CITYOFLAKEGENEVA.COM

I AM AWARE THAT THE CITY OF LAKE GENEVA IS ACTIVELY ENGAGED IN THE REVIEW, APPROVAL OR DENIAL OF LAND DIVISIONS WITHIN ITS EXTRATERRITORIAL LAND DIVISION REVIEW AREA.

I UNDERSTAND THAT THE CITY OF LAKE GENEVA LAND DIVISION ORDINANCE REQUIRES THE CITY TO DENY LAND DIVISIONS WHICH CREATE NEW, BUILDABLE PARCELS OR LOTS WITHIN THE EXTRATERRITORIAL AREA WITH OVERALL DENSITY THAT EXCEEDS MORE THAN ONE DWELLING UNIT PER THIRTY-FIVE ACRES UNLESS THE CITY DETERMINES THAT THE LAND DIVISION CONSTITUTES INFILL DEVELOPMENT.

10/31/21
DATE


SIGNATURE OF APPLICANT



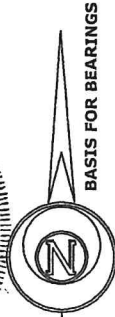
CERTIFIED SURVEY MAP NO. _____

A REDIVISION OF THE EAST ONE-HALF OF LOT 1, ALL OF LOT 4 AND LOT 5, THE NORTH ONE-HALF OF LOT 8, ALL IN BLOCK 6, LAKE GENEVA CRAWFORD MANUFACTURING COMPANY'S ADDITION TO THE VILLAGE (NOW CITY) OF LAKE GENEVA, EXCEPTING LAND UNDER TRANSPORTATION PLAT NO. 3694-01-20-4.01 G.L.CRAWFORD MFG. CO. ADD., LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

OWNER:
CLARE RITTER
JOYCE A. SHORMA TRUST
7705 CO. ROAD 30
WYNDMERE, ND 58081

OWNER:
HEIDEN TRUST
C/O JOYCE A. SHORMA
7705 CO. ROAD 30
WYNDMERE, ND 58081

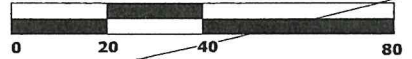
Mark L. Miritz
MARK L. MIRITZ
WI PROFESSIONAL
LAND SURVEYOR S-2582
OCTOBER 26, 2021



Horizontal Datum is based on the Wisconsin State Plane Coordinate System Grid, South Zone, North American Datum of 1983/2011, the North line of SE 1/4 Sec. 25-2-17 assumed N 89°22'13" E

reserved for Walworth County register of Deeds

GRAPHIC SCALE IN FEET



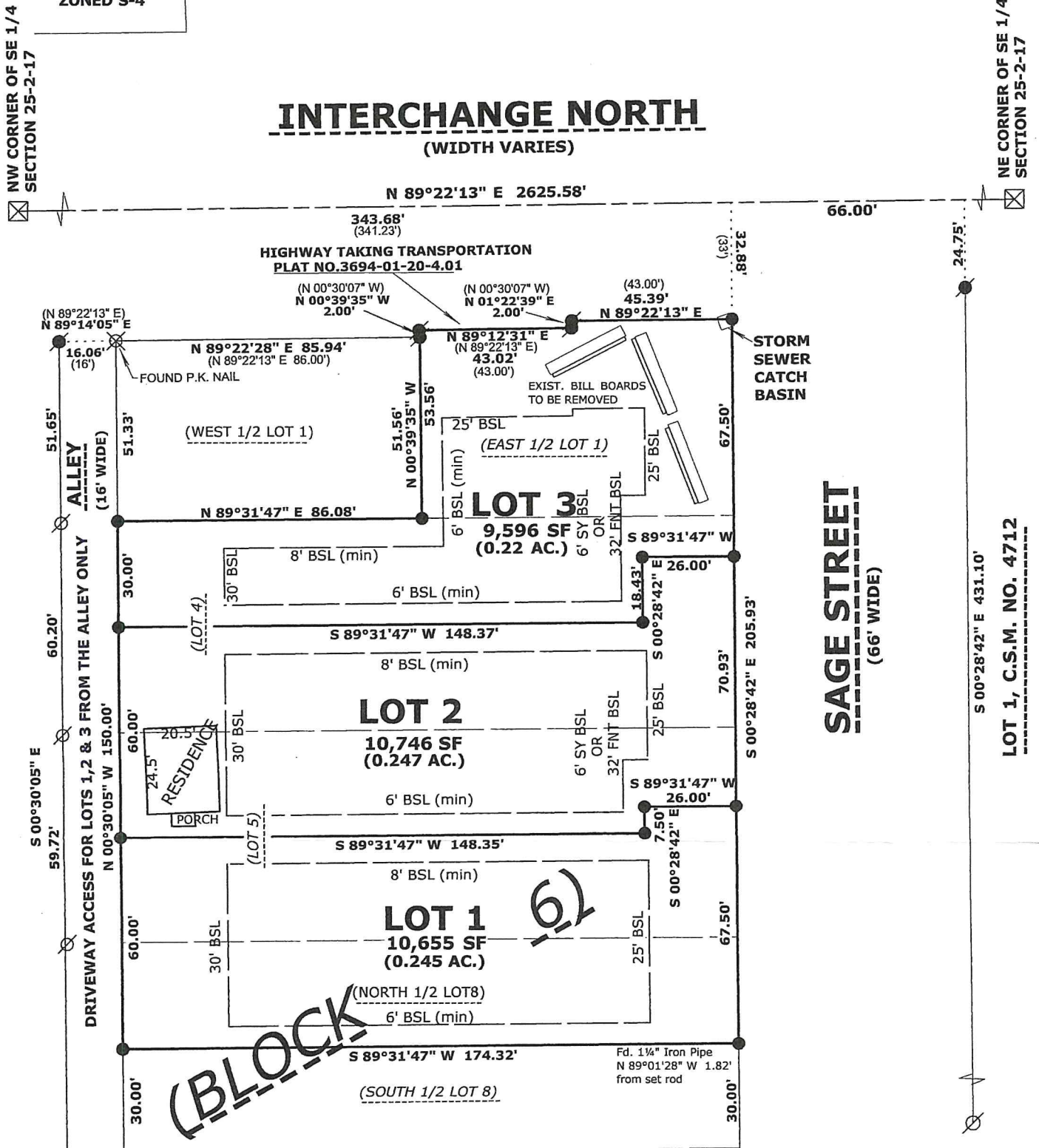
SCALE 1" = 40 FEET

LEGEND

- Found County Section Corner Concrete Mon. with Brass Cap
- Found iron pipe 1 1/4" dia.
- Found iron rod 3/4"
- Set 3/4" dia. iron rod, 18" long weighing 1.502 lbs./ lin. ft.
- (XX) Recorded Dimension

ZONED S-4

INTERCHANGE NORTH
(WIDTH VARIES)



SHEET 1 OF 2 SHEETS
PROJECT NO. 21.903

CERTIFIED SURVEY MAP NO. _____

A REDIVISION OF THE EAST ONE-HALF OF LOT 1, ALL OF LOT 4 AND LOT 5, THE NORTH ONE-HALF OF LOT 8, ALL IN BLOCK 6, LAKE GENEVA CRAWFORD MANUFACTURING COMPANY'S ADDITION TO THE VILLAGE (NOW CITY) OF LAKE GENEVA, EXCEPTING LAND UNDER TRANSPORTATION PLAT NO. 3694-01-20-4.01 G.L.CRAWFORD MFG. CO. ADD., LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

SURVEYOR'S CERTIFICATE:

I, MARK L. MIRITZ, PROFESSIONAL LAND SURVEYOR, DO HEREBY CERTIFY THAT AT THE DIRECTION OF CLARE RITTER, JOYCE A. SHORMA TRUST AND HEIDEN TRUST, OWNERS, I HAVE SURVEYED THE PROPERTY HEREON DESCRIBED AND THAT THE CERTIFIED SURVEY MAP HEREON SHOWN IS A CORRECT REPRESENTATION OF ALL EXTERIOR BOUNDARIES OF THE LAND SURVEYED AND THE DIVISION OF IT AND THAT I HAVE FULLY COMPLIED WITH THE PROVISIONS OF SECTION 236.34 OF THE WISCONSIN STATE STATUTES, AND THE SUBDIVISION ORDINANCE OF THE CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN.

A REDIVISION OF THE EAST ONE-HALF OF LOT 1, ALL OF LOT 4 AND LOT 5, THE NORTH ONE-HALF OF LOT 8, ALL IN BLOCK 6, LAKE GENEVA CRAWFORD MANUFACTURING COMPANY'S ADDITION TO THE VILLAGE (NOW CITY) OF LAKE GENEVA, EXCEPTING LAND UNDER TRANSPORTATION PLAT NO. 3694-01-20-4.01 G.L.CRAWFORD MFG. CO. ADD., LOCATED IN PART OF THE NORTHWEST 1/4 OF THE SOUTHEAST 1/4 OF SECTION 25, TOWN 2 NORTH, RANGE 17 EAST, CITY OF LAKE GENEVA, WALWORTH COUNTY, WISCONSIN, DESCRIBED AS FOLLOWS:

COMMENCE AT THE NORTHWEST 1/4 CORNER OF THE SOUTHEAST 1/4 OF SAID SECTION 25; THENCE N 89°22'13" E 343.68 FEET ALONG THE NORTH LINE OF SAID SOUTHEAST 1/4; THENCE S 00°28'42" E 32.88 FEET TO THE INTERSECTION OF THE SOUTH RIGHT-OF-WAY LINE OF INTERCHANGE NORTH AND THE WEST RIGHT-OF-WAY OF SAGE STREET AND THE POINT OF BEGINNING; THENCE S 00°28'42" E ALONG THE WEST RIGHT-OF-WAY OF SAGE STREET 205.93 FEET TO A SET IRON ROD AT THE SOUTHEAST CORNER THE NORTH ONE-HALF OF SAID LOT 8; THENCE S 89°31'47" W ALONG THE SOUTH LINE OF SAID NORTH ONE-HALF 174.32 FEET TO A SET IRON ROD AT THE SOUTHWEST CORNER OF SAID NORTH ONE-HALF AND THE EAST LINE OF A PLATTED ALLEY; THENCE N 00°30'05" W ALONG SAID ALLEY 150.00 FEET TO A SET IRON ROD AT THE SOUTHWEST CORNER OF THE WEST ONE-HALF OF SAID LOT 1; THENCE N 89°31'47" E 86.08 FEET TO A SET IRON ROD AT THE SOUTHEAST CORNER OF SAID WEST ONE-HALF; THENCE N 00°39'35" W 53.56 FEET TO A FOUND IRON ROD ON THE SOUTH LINE OF INTERCHANGE NORTH; THENCE N 89°12'31" E ALONG SAID SOUTH LINE 43.02 FEET TO A FOUND IRON ROD; THENCE N 01°22'39" E ALONG SAID SOUTH LINE 2.00 FEET TO A FOUND IRON ROD; THENCE N 89°22'13" E ALONG SAID SOUTH LINE 45.39 FEET TO THE POINT OF BEGINNING, AND CONTAINING 30,997 SQUARE FEET OR 0.712 ACRE(S) OF LAND, MORE OR LESS.

Mark L. Miritz
MARK L. MIRITZ
WI PROFESSIONAL LAND SURVEYOR S-2582
OCTOBER 26, 2021



OWNER'S CERTIFICATE:

AS OWNERS, CLARE RITTER, JOYCE A. SHORMA TRUST AND HEIDEN TRUST, WE HEREBY CERTIFY THAT WE HAVE CAUSED THE LAND DESCRIBED ON THIS CERTIFIED SURVEY MAP TO BE SURVEYED, DIVIDED, MAPPED AS REPRESENTED HEREON. WE ALSO CERTIFY THAT THIS MAP IS REQUIRED TO BE SUBMITTED TO THE FOLLOWING FOR APPROVAL: THE CITY OF LAKE GENEVA.

CLARE RITTER, JOYCE A. SHORMA TRUST (REPRESENTATIVE) HEIDEN TRUST (REPRESENTATIVE)

STATE OF WISCONSIN) SS
COUNTY OF WALWORTH)

PERSONALLY CAME BEFORE ME THIS _____ DAY OF _____, 202_____
THE ABOVE NAMED CLARE RITTER, JOYCE A. SHORMA TRUST AND HEIDEN TRUST TO ME KNOWN TO BE THE PERSONS WHO EXECUTED THE FOREGOING INSTRUMENT AND ACKNOWLEDGED THE SAME.

_____, _____ COUNTY, WISCONSIN.

NOTARY PUBLIC
MY COMMISSION EXPIRES _____.

CITY OF LAKE GENEVA APPROVAL:

RESOLVED, THAT THE CERTIFIED SURVEY MAP HEREON, IS HEREBY APPROVED BY THE COMMON COUNCIL OF THE CITY OF LAKE GENEVA, WISCONSIN.

DATED THIS _____ DAY OF _____, 202____.

CITY CLERK MAYOR

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Sava Savic, 220 Darwin St., Lake Geneva., to allow allowing for a proposed land use for Professional Services involving Tattoos, and Permanent Cosmetics above the Clavicle at 830 W. Main St. Unit A in the Central Business (CB) zoning district , Tax Key No. ZOP00334.			
Committee:	Plan Commission approved November 15, 2021		
Fiscal Impact:	N/A		
File Number:	21-R74	Date:	November 22, 2021

WHEREAS, the City Plan Commission has considered the application of Sava Savic, 220 Darwin St., Lake Geneva., to allow allowing for a proposed land use for Professional Services involving Tattoos, and Permanent Cosmetics above the Clavicle at 830 W. Main St. Unit A in the Central Business (CB) zoning district.

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 4th 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit Sava Savic, 220 Darwin St., Lake Geneva., to allow allowing for a proposed land use for Professional Services involving Tattoos, and Permanent Cosmetics above the Clavicle at 830 W. Main St. Unit A in the Central Business (CB) zoning district.,

Tax Key No. ZOP00334

to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2021.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 9

Applicant:

Sava Savic
220 Darwin St.
Lake Geneva

Request:

830 W. Main St. - Conditional Use Permit
Professional Services involving Tattoos and
Permanent cosmetics above the clavicle
Central Business (CB)
Tax Key No. ZOP00334

Description:

The applicant is submitting for a Conditional Use Permit (CUP) request that will allow for the Professional Services involving Tattoos and Permanent Cosmetics above the Clavicle at the property located 830 W. Main St., in the Central Business (GB) zoning district. Tax Key No. ZOP00334.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Limited CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance,

and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

- c. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
- a. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

- e. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- f. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

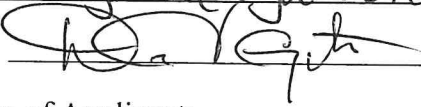
Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

820 Main Street Lake Geneva, WI 53147 Unit A

Name and Address of Current Owner: Manager of Building: Dennis Swangstu
1321 Main Street Lake Geneva WI 53147

Telephone No. with area code & Email of Current Owner: (262) 903-6746

Denswangstu@yahoo.com

Owner Signature: 

Name and Address of Applicant:

- Aesthetic Studio LLC 820 main street UNIT A Lake Geneva WI
- SAVA SAVIC 220 Darwin St. Lake Geneva WI 53147

Telephone No. with area code & Email of Applicant: (262) 358-4829

SAVA.AESTHETIC.STUDIO@GMAIL.COM

Proposed Conditional Use: Open and operate a permanent
makeup, eyelash and retail service business.

Zoning District in which land is located: Central Business

Names and Addresses of architect, professional engineer and contractor of project:

N/A

Short statement describing activities to take place on site:

Semi Permanent Makeup:

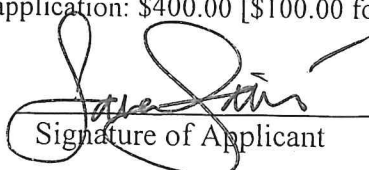
- microblading (manual) eyebrows
- lash lifting of natural lashes

* Please see attached documents describing activities *

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

Date

9/22/21


Signature of Applicant

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

____ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Application form filed with Zoning Administrator: Date: _____ by: _____

____ Application fee of \$ ____ received by Zoning Administrator: Date: _____ by: _____

____ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

____ (a) A map of the proposed conditional use:

- ____ Showing all lands for which the conditional use is proposed;
- ____ Showing all other lands within 300 feet of the boundaries of the subject property;
- ____ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ____ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ____ Map and all its parts are clearly reproducible with a photocopier;
- ____ Map size of 11" by 17" and map scale not less than one inch equals 800 ft.
- ____ All lot dimensions of the subject property provided;
- ____ Graphic scale and north arrow provided.

____ (b) A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
- _____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (See below)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
- The proposed conditional use is in harmony with all zoning purposes, etc. because it complies with all conditional use guidelines with Lake Geneva.
2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?
- Our location is compliant with all guidelines specified within the comprehensive plan of Lake Geneva.
3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?
- No, we are compliant with all guidelines set by the city
4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?
- The business is filling in a vacancy that would otherwise be left empty. We are creating an aesthetically pleasing business adding value to our downtown.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

No, we are not disrupting any parts of Lake Geneva while in service.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

Yes, the potential public benefits outweigh all potential adverse impacts.

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____

____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

Aesthetic Studio

Conditional Use Application and other Documents
For the City of Lake Geneva, Wisconsin

Aesthetic Studio LLC
820 Main Street, Unit A
Lake Geneva WI, 53147

Sava Savic, Owner
Semi-Permanent Make-Up Artist
262 358 4829
Sava.Aesthetic.Studio@gmail.com

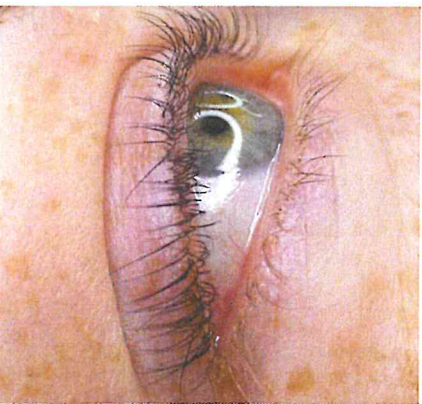
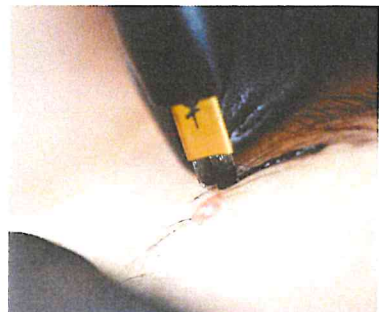
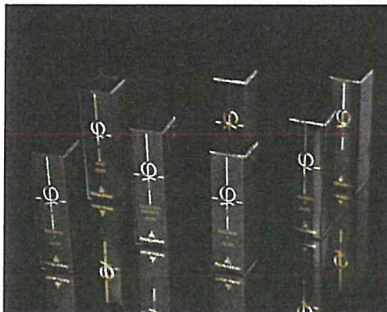
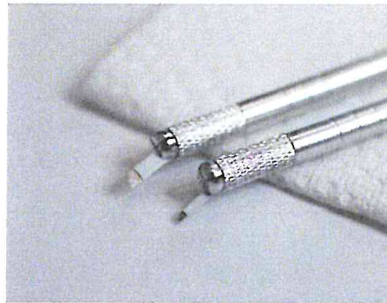


Facebook.com/AestheticStudio



_Aesthetic__Studio_

Aesthetic Studio



Semi-Permanent Make-Up & Lashes

262 358 4829
by appointment only
820 main street
lake geneva wi. 53147
sava.aesthetic.studio@gmail.com



I use only, Phi products for microblading and lash lifting. The company is world renowned for innovation in the beauty industry. Product is made in the highest



Aesthetic Studio

by Sava Savic

About me and my business, Aesthetic Studio:

Hi! My name is Sava Savic. I currently live in Lake Geneva Wisconsin. I grew up here but after high school went to college, at the Art Institute of Design, in Chicago Illinois. Shortly after, I left for Serbia to visit my family. I ended up living there with relatives for 4 years and ultimately married to my now husband, Ilija Savic. Fifteen years, three kids, a Saint Bernard and lots of moving later, we finally decided to make our way back to Lake Geneva. I wanted to raise my children in the beautiful, small, safe and fun town, that is Lake Geneva. I also have been wanting to follow in my mother's footsteps on owning my own business. My mother, Beverly Novakovic owned and operated the Subway here, on Main Street and in Genoa City, during the mid 90's until 2007.

About 4 years ago, while in Serbia, again visiting family, I got my eyebrows microbladed. It was such an amazing experience. I then looked into the Semi-Permanent, make-up beauty world, it was fascinating to me. Last year, while pregnant with my third, I realized I wanted to start my own business in that field. While being an excellent career choice financially, it is also incredibly rewarding to help my fellow women...and men to feel and look amazing, inside and out. I know what these treatments have done for me and I would only love to be able to do the same for others. Semi-Permanent make-up is not just intended for beauty and to save time in daily routines but also for people who have lost their hair, pigment and lashes. Either by medical reasons, such as cancer patients from chemotherapy, genetics or the many other reasons of hair loss and pigmentation issues. I enrolled with the Phi Academy, by Branko Babic, last year 2020. They are worldwide and renowned for their amazing instruction in the field of Beauty. I am certified in Microblading and Lash Lifting. I am currently getting certified for semi-permanent eyeliner, as well as semi-permanent lip color and correction. I plan to continue my education through Phi Academy to add services for my clients for years to come.

I have filled and paid all necessary applications and forms to be fully certified in the State of Wisconsin for a tattoo license, a tattoo establishment license, full insurance and I am also getting certified through the Red Cross of Wisconsin, for a Blood Borne Pathogen Certificate. A health and safety inspector will be inspecting the business for approval for the State. Aesthetic Studio is an LLC, legal business. I have a business checking account with CSB Bank in town. We are on social media, Facebook and Instagram.

cont. about me and Aesthetic Studio- page 2

Aesthetic Studio is a semi permanent makeup and lash studio.
Specializing in manual microblading and lash lifting services.

What is microblading?

Microblading is a hyper realistic technique of drawing eyebrows manually (using microblading).
Microblading is one of the most popular beauty treatments today! Microblading uses micro needles to implant pigment into the skin's surface layers. It is done with a manual hand tool, the artist carefully hand draws each hairs stroke, making the brows look realistic.

Steps involved in micro blading:

- Measuring the eyebrows
- Draw the shape of the new eyebrow
- Pick pigment to match the natural hair color
- Numbing the Brows
- Microblading
- clean brows

What is lash lifting? Lash lift is like a perm for your eyelashes. Unlike a lash extension, a lash lift simply alters the shape and color of your natural lashes. The treatment involves boosting and lifting each individual lash, before tinting them for thicker, darker, longer looking lashes.

Steps involved for lash lifting:

- Clean lashes
- Apply lash lift rod to eyelid
- Place adhesive glue to lash rod
- Lift lashes to the rod
- Apply lash lift lotion
- Remove lash lift lotion
- Apply lash set lotion
- Remove lash set lotion
- Apply lash hydrating lotion
- Clean the lashes and eyelid

*Aesthetic Studio will sell retail products for upkeep of treatments.

cont. about me and Aesthetic Studio- page 3

The services range from 2-4 hours depending on the technique. For microblading, a follow up appointment is needed lasting anywhere from 1-2 hours. I use all Phi products and materials. Hand tools are either pre-packaged or cleaned, sanitized and sterilized in appropriate machines/device. I have a sharps box for necessary items. I use latex free nitrile gloves and facemasks and or shields are used for the entire service. I use a nano pre numbing cream for specific services. This will allow the client to be comfortable, relaxed and pain free. The space is thoroughly cleaned and sanitized with appropriate cleaning products and devices, before and after each client. Upon arrival of each client, they fill out a client and service card, as well as a health waiver per insurance, photo release any other documents needed. I explain and educate each client about the healing process and or upkeep of each service. There will be retail products for sale, mostly for upkeep on services.

Full investment will total somewhere around \$5,000-\$7000 for all material, tools, products, applications, etc.

Aesthetic Studio is a luxurious, upscale studio. The look of the studio will have a mid-century modern feel and a color theme of white, black and accents of gold and brass. Warm towels, tea, coffee, mints and chocolates will be provided at no extra cost to the client. All of these details will give the client a spa like retreat feeling.

I am so excited to launch my new business!

I look forward to being apart of the diverse businesses in Lake Geneva.

Thank you for your time and consideration,

Sava Savic

262-358-4829

220 Darwin Street
Lake Geneva WI
53147

Aesthetic Studio LLC

SPACE
FOR
LEASE
617-347-1700

820
 psychic Readings
 By Joann
 262-248-4161

INDOOR

ARTISAN

MARKET

QUEEN BEE
ARTISAN MARKET





ACE
OR
ASE
7.4728

Office
Space
FOR

THE
MARKET
OF
LAKE GENEVA

830

INDOOR

ARTISAN

MARKET

QUEEN BEE
ARTISAN MARKET



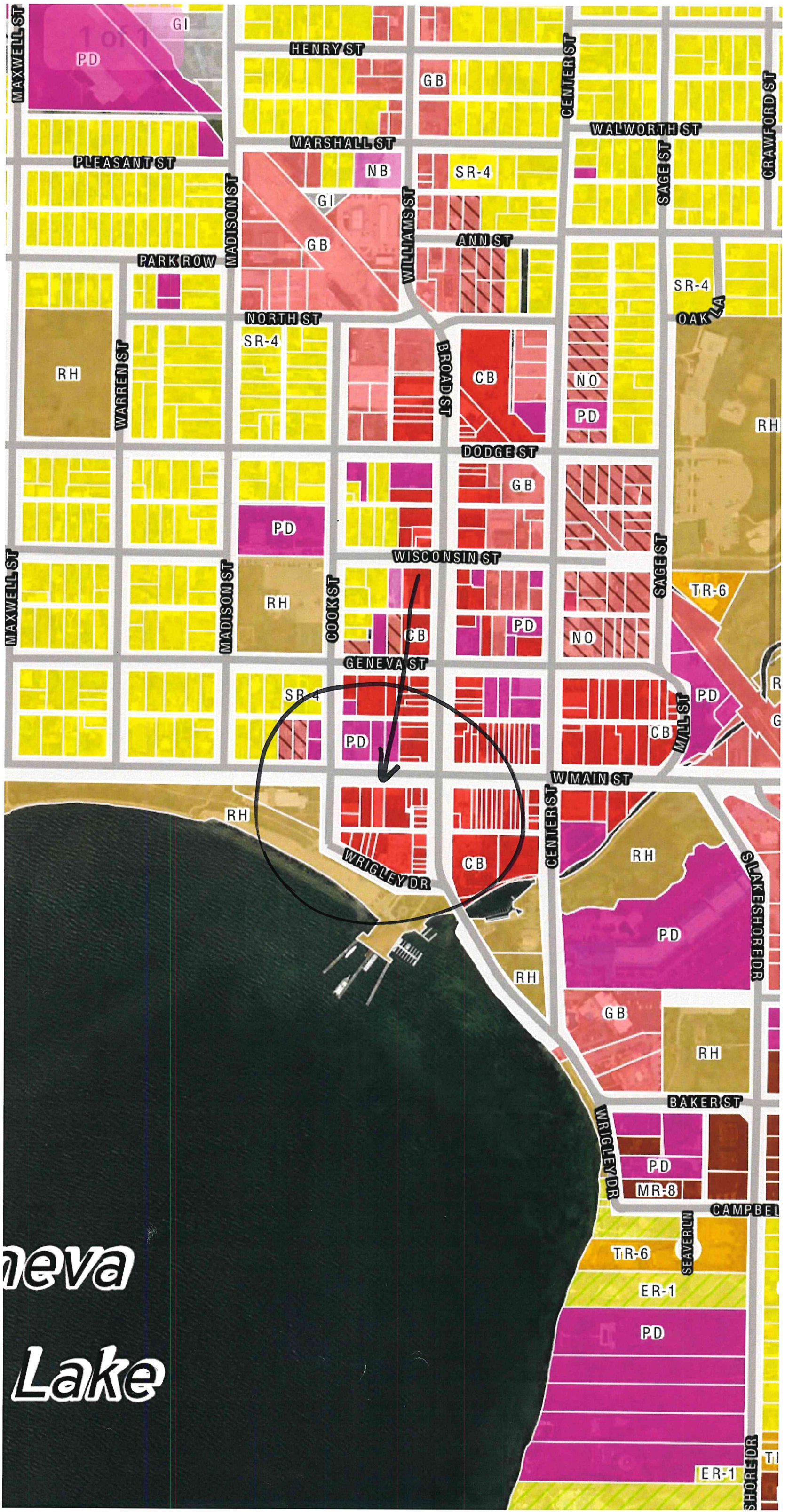
home

OPEN
DAILY

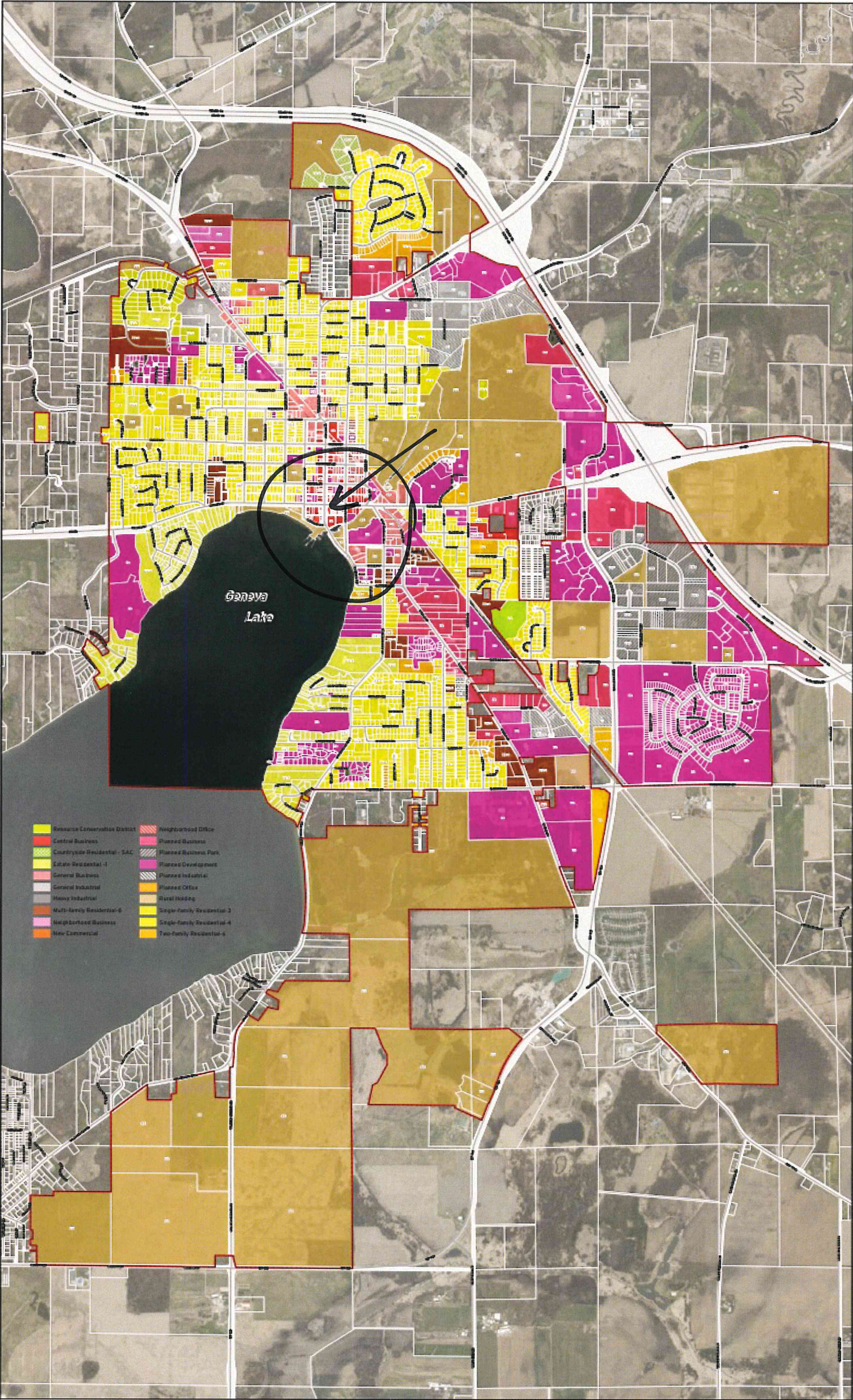








Geneva
Lake



- | | |
|--------------------------------|-----------------------------|
| Resource Conservation District | Neighborhood Office |
| Central Business | Planned Business |
| Countryside Residential - SAC | Planned Business Park |
| Estate Residential - I | Planned Development |
| General Business | Planned Industrial |
| General Industrial | Planned Office |
| Heavy Industrial | Rural Holding |
| Multi-family Residential-6 | Single-family Residential-3 |
| Neighborhood Business | Single-family Residential-4 |
| New Commercial | Two-family Residential-4 |

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Donna de St. Aubin, 1006 S. Lake Shore Dr. Lake Geneva for the property located at 1006 S. Lake Shore Dr., to allow for the utilization of the Single Family-4 (SR-4) zoning in the Estate Residential-1 (ER-1) land use, Tax Key No. ZYUP00106S.			
Committee:	Plan Commission approved November 15, 2021		
Fiscal Impact:	N/A		
File Number:	21-R75	Date:	November 22, 2021

WHEREAS, the City Plan Commission has considered the application of Donna de St. Aubin, 1006 S. Lake Shore Dr. Lake Geneva for the property located at 1006 S. Lake Shore Dr., to allow for the utilization of the Single Family-4 (SR-4) zoning in the Estate Residential-1 (ER-1) land use.

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 4, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Conditional Use Permit Donna de St. Aubin, 1006 S. Lake Shore Dr. Lake Geneva for the property located at 1006 S. Lake Shore Dr., to allow for the utilization of the Single Family-4 (SR-4) zoning in the Estate Residential-1 (ER-1) land use.,

Tax Key No. ZYUP00106S.

to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November, 2021.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 10

Applicant:

Donna de St Aubin
1006 S. Lake Shore Dr.
Lake Geneva, WI 53147

Request:

1006 S. Lake Shore Dr.
Conditional Use Permit for an exterior remodel
and addition
Estate Residential – 1 (ER-1)
Tax Key No. ZYUP00106S

Description:

The applicant is submitting for a Conditional Use Permit (CUP) request that will allow for the installation of a home remodel and exterior addition for the property located at 1006 S. Lake Shore Dr., in the Estate Residential -1 (ER-1) zoning district and utilize the Single Family – 4 (SR-4) zoning standards. Tax Key No. ZYUP00106S.

Project Details from CUP Submittal

The proposed project submittal meets or exceeds all requirements of the Zoning Ordinance, with a recommendation to approve as submitted to include the review documents from the City Engineering firm, Kapur and Associates.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Conditional Use Permit (CUP):

As part of the consideration of the requested CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Limited CUP;
- Include *findings* required by the Zoning Ordinance for CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the CUP for Recommendation to the Common Council:

A proposed CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

- b. Specific to this site, the proposed conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
- a. In general, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

1006 S. Lake Shore Drive/ZYUP00106S For legal description, see separate sheet.

Name and Address of Current Owner: Donna de St Aubin, 1006 S. Lake Shore Drive, Lake Geneva WI 53147

Telephone No. with area code & Email of Current Owner: 847-846-7421, dstaubin@staubin.net

Owner Signature: Donna de St Aubin

Name and Address of Applicant:

Peter Vargulich for Blue Stem Design, Inc., 503 S. 16th Street, St Charles IL 60174

Telephone No. with area code & Email of Applicant: 630-618-8316, petervargulich@comcast.net

Proposed Conditional Use: Minor addition to the rear of the home and update of the patio.

Zoning District in which land is located: ER-1

Names and Addresses of architect, professional engineer and contractor of project:

Architect: Jeff Funke, 160 E. Grand Avenue, Chicago IL 60611

Contractor: Heartstone Builders, 3239 Victoria Lane, Long Grove IL 60047

Short statement describing activities to take place on site:

Removing existing rear deck (10x20'), replacing with screen porch (16x22'). Removing existing concrete patio, replacing with paver patio. Removing front walk and replacing with paver walk. Adding service walk and small sitting area on south side of garage.

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

9-29-21

Date

Peter Vargulich

Signature of Applicant

CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR: CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

____ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Application form filed with Zoning Administrator: Date: _____ by: _____

____ Application fee of \$ ____ received by Zoning Administrator: Date: _____ by: _____

____ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓

Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

____ (a) **A map of the proposed conditional use:**

- ____ Showing all lands for which the conditional use is proposed;
- ____ Showing all other lands within 300 feet of the boundaries of the subject property;
- ____ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ____ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ____ Map and all its parts are clearly reproducible with a photocopier;
- ____ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
- ____ All lot dimensions of the subject property provided;
- ____ Graphic scale and north arrow provided.

____ (b) **A map, such as the Land Use Plan Map, of the generalized location of the subject property in relation to the City as a whole:**

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
See separate attachment.
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
_____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (*See below*)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The property is compliant with all of the bulk requirements of table 98-403, except lot area (40,000sf min.). The lot area of the subject property is approx. 38,396sf. The proposed screen porch addition & patio, located on the rear of the house, does not change the use or intensity in which the property will be used.

2. How is the proposed conditional use, in its specific location, in harmony with the purposed, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

The screen porch has been designed to compliment the style of the existing home.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

The screen porch will not have any adverse impact on any nearby property or the general neighborhood.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

The surrounding neighborhood is primarily single family homes. The minor addition of the screen porch will have minimal change to the overall scale of the house. The general perception by neighboring properties should be that there has been almost no change.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

The addition of the screen porch will not impose a burden on any services.

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

The screen porch will allow the Owner to use the property in the evenings without the bother of mosquitoes and other insects. There is no adverse impacts on the surrounding properties with the approval of this conditional use.

IV. FINAL APPLICATION PACKET INFORMATION

____ Receipt of 5 full scale copies in blueline or blackline
of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics)
copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

____ A digital copy of Final Application Packet shall be emailed to the
Building and Zoning Department upon submittal deadline. Date: _____ by: _____

____ Certification of complete Final Application Packet and
required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____

____ Class 2 Legal Notice published on _____ and _____ by: _____

____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

Applicant Information

Property Address 1006 S. Lake Shore Drive
Applicant name Peter Vargulich, Blue Stem Design, Inc.
Applicant email petervargulich@comcast.net Phone Number 630-618-8316

~~Architect/Contractor/Designer~~ Name Heartstone Builders
~~Architect/Contractor/Designer~~ Email michelle@heartstonebuilders.com Phone Number 847-550-9112

Type of Construction: New _____ Addition X Remodel _____
Type of Development: Single-family X Multi-family _____ Commercial _____ Industrial _____
Type of Business _____

Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow).

- Storm water management provisions provided? YES / ~~NO~~
 - As-built/certification notification
- Erosion control plan provided? ~~YES~~ / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. ~~YES~~ / NO
- Utility Plans Provided NA
 - Watermain
 - Sanitary Sewer
 - Storm Water
- Is a Land Division required? ~~YES~~ / NO
- Access points and dimensions shown? ~~YES~~ / NO
 - WISDOT Right-of-way?
 - County Right-of-way?
- Estimated Traffic impacts None
 - Traffic Study Required ~~YES~~ / NO
 - Traffic Control Plan Required ~~YES~~ / NO
 - Will construction affect street parking or intersections? ~~YES~~ / NO

- Paving Materials, Typical Sections? ~~YES~~ / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? ~~YES~~ / NO
- Watermain extension required? ~~YES~~ / NO
- Sanitary sewer extension required? ~~YES~~ / NO
- SEWRPC Service Area Amendment needed? ~~YES~~ / NO
- Is a Chapter 30 Permit (wetland/waterway) required? ~~YES~~ / NO
- Proposed building/expansion dimensions 16x22' screen porch
- Will there be signage? ~~YES~~ / NO type (mounted, freestanding) _____
- Exterior lighting plans? ~~YES~~ / ~~NO~~
- What kind of noise or level of noise will the business have? NA
- Detailed property Site Plan? YES / ~~NO~~ Date of Plan: 9-30-21
- Green Space Calculations (Existing vs. Proposed) YES / ~~NO~~
- Are landscape plans provided? YES / ~~NO~~
- Is a Land Division required? ~~YES~~ / NO

Water/Sewer Utilities

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / ~~NO~~
- Will your project require the installation of a grease interceptor? ~~YES~~ / NO

If the development is Commercial or Industrial, please provide the following: NA

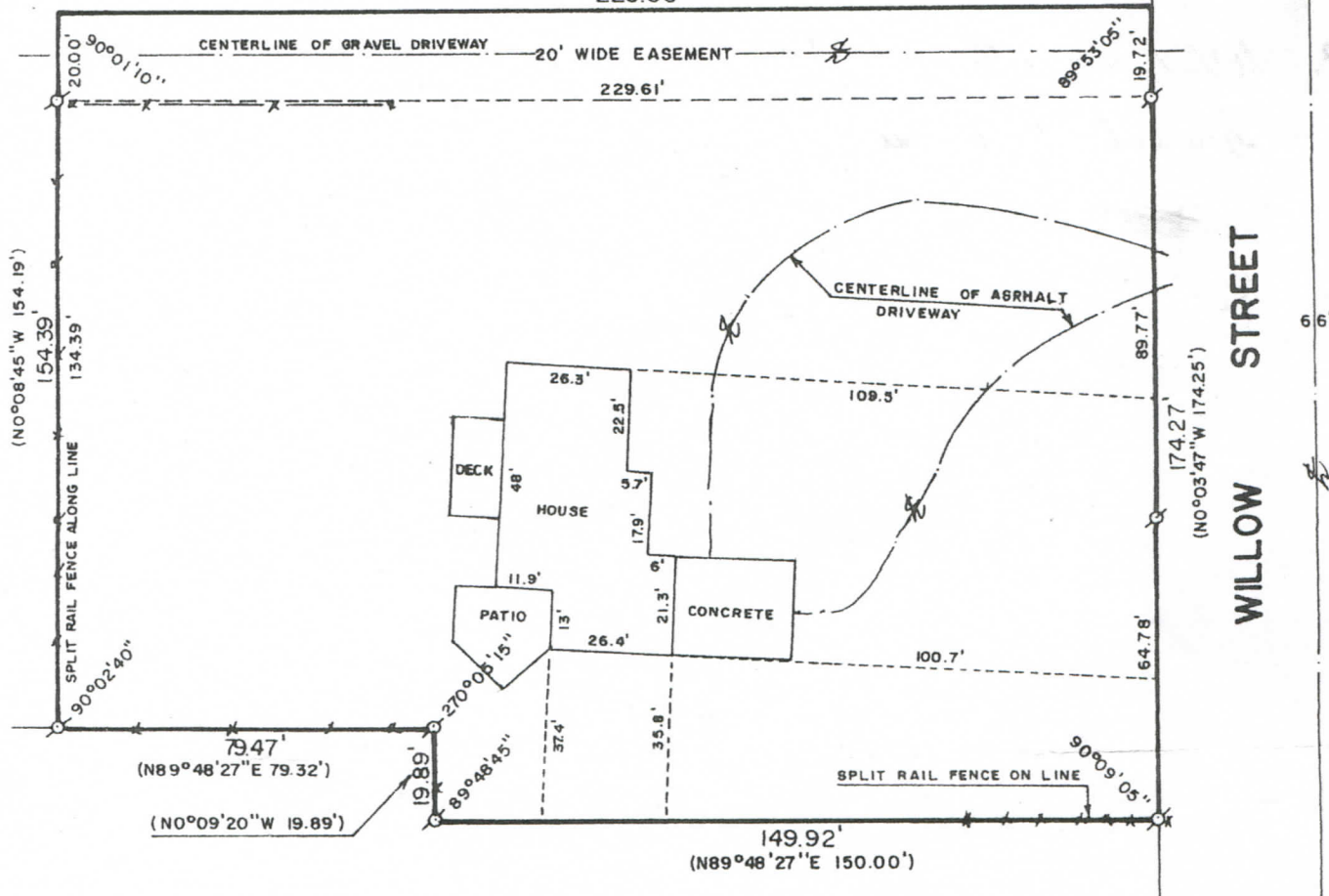
- Water service size requirement _____
- Estimated daily water usage in gallons per day _____
- Estimated maximum water flow in gallons per minute _____
- Number of bathrooms _____
- Brief description of process (if Industrial) _____

If the development is a multi-family dwelling, please provide the following: NA

- Number of units _____
- Number of bedrooms in each unit _____
- Water service size requirement _____

WALWORTH COUNTY
SURVEYING & MAPPING
LAKE GENEVA, WISCONSIN

(S89°45'25"W 229.84')
229.65'



88

PLAT OF SURVEY OF

PART OF THE NORTH ONE-HALF ($\frac{1}{2}$) OF SECTION ONE (1) IN TOWNSHIP ONE (1) NORTH, RANGE SEVENTEEN (17) EAST, IN THE CITY OF LAKE GENEVA, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCE AT THE NORTH QUARTER CORNER OF SAID SECTION 1, THENCE SOUTH ALONG THE EAST LINE OF THE NORTHWEST ONE QUARTER ($\frac{1}{4}$) OF SECTION 1, 1192.62 FEET TO A CONCRETE MONUMENT; THENCE NORTH 89°48'27" EAST 42.40 FEET TO AN IRON PIPE; THENCE NORTH 0°03'47" WEST 195.00 FEET TO AN IRON PIPE STAKE AND THE PLACE OF BEGINNING OF PARCEL OF LAND HEREINAFTER DESCRIBED; THENCE CONTINUE NORTH 0°03'47" WEST 174.25 FEET; THENCE SOUTH 89°45'25" WEST, 229.84 FEET; THENCE SOUTH 0°14'35" EAST, 154.19 FEET TO AN IRON PIPE STAKE; THENCE NORTH 89°48'27" EAST 79.32 FEET TO AN IRON PIPE STAKE; THENCE SOUTH 20.00 FEET TO AN IRON PIPE STAKE; THENCE NORTH 89°48'27" EAST 150.00 FEET TO AN IRON PIPE STAKE AT THE PLACE OF BEGINNING.



ORDERED BY: GODFREY, PFEIL & NESHEK, S. C.
P. O. BOX 291
ELKHORN, WISCONSIN 53121

RECERTIFIED: JUNE 28, 2001
FOR: CENTURY 21 KAVANAUGH
252 CENTER STREET
LAKE GENEVA, WISCONSIN 53147

September 29, 2021

de St Aubin Residence
1006 S. Lake Shore Drive
Lake Geneva, WI 53147

RE: Conditional Use Permit

The de St Aubin's have owned this modest 2 story home since 2001. The home and property comply with all of the ER-1 bulk zoning requirements (table 98-403), except minimum lot size (40,000sf). The lot is approximately 38,396sf. There is an existing rear deck (10x20') accessed from the dining room. There is also an existing concrete patio behind the garage and accessed from the side entry (south) from the house. The family wants to upgrade the deck into a screen porch and create a paver patio that supports family activities.

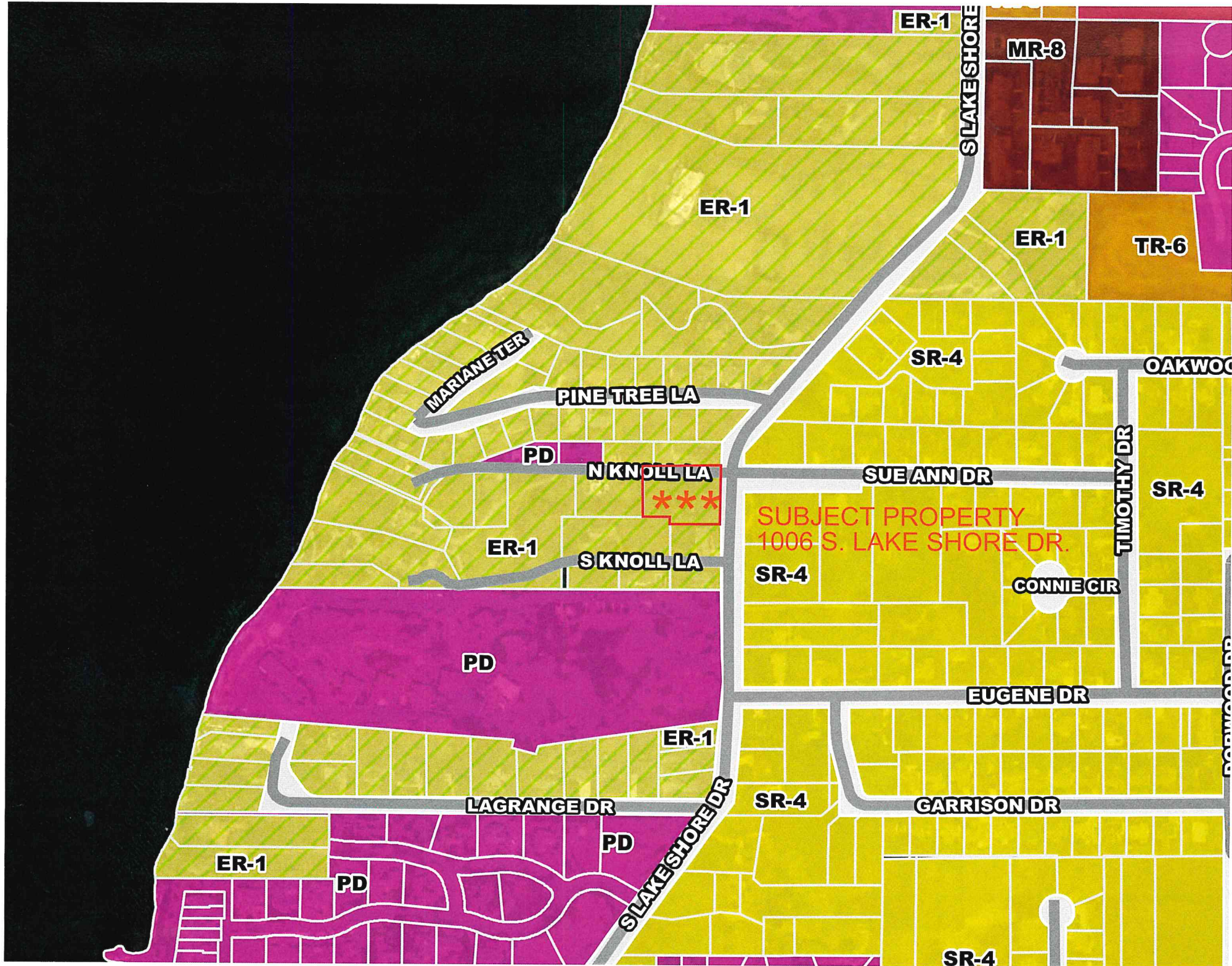
The proposed screen porch is in the same location as the existing deck, but has increased in size (16x22'). The proposed paver patio is larger and located on the south side of the screen porch. The patio layout supports a gathering area, dining area and provides circulation to the existing south side door from the house. As part of the patio work, the existing AC unit will be relocated and placed within a screening enclosure. Some future elements are a walkway from the driveway to the paver patio, gathering area for a portable fire pit and a grilling station located on the south side of the AC unit screen enclosure.

The scale of the proposed screen porch is modest, one story with a simple gable roof. The appearance is designed to blend seamlessly with the house. It has support columns that are the same size as the front entry porch (and will be painted the same red). The rest of the screen porch structure will be painted the same green as the house. The AC unit enclosure is also designed to blend with the house. The outward surfaces will use the same siding as the house and be painted to match. When completed, the improvements will have minimally increased the size/footprint of the home and neighboring properties will barely notice any change.

A separate document has been prepared that addresses the increased impervious area. These calculations and solutions will take into account the total impervious areas (proposed and future). It is our opinion that if this conditional use is approved, it creates no adverse or detrimental impacts on any surrounding property and is also compliant with the SR-4 zoning.

Blue Stem Design, Inc.

Planning * Urban Design * Landscape Architecture
503 S. 16th Street * St Charles, IL 60174 * 630-618-8316 * petervargulich@comcast.net



ER-1

MR-8

ER-1

ER-1

TR-6

MARIANETER

PINE TREE LA

PD

N KNOLL LA

ER-1

S KNOLL LA

SUE ANN DR

OAKWOOD

TIMOTHY DR

SR-4

SUBJECT PROPERTY
1006 S. LAKE SHORE DR.

SR-4

CONNIE CIR

PD

ER-1

LAGRANGE DR

SR-4

GARRISON DR

EUGENE DR

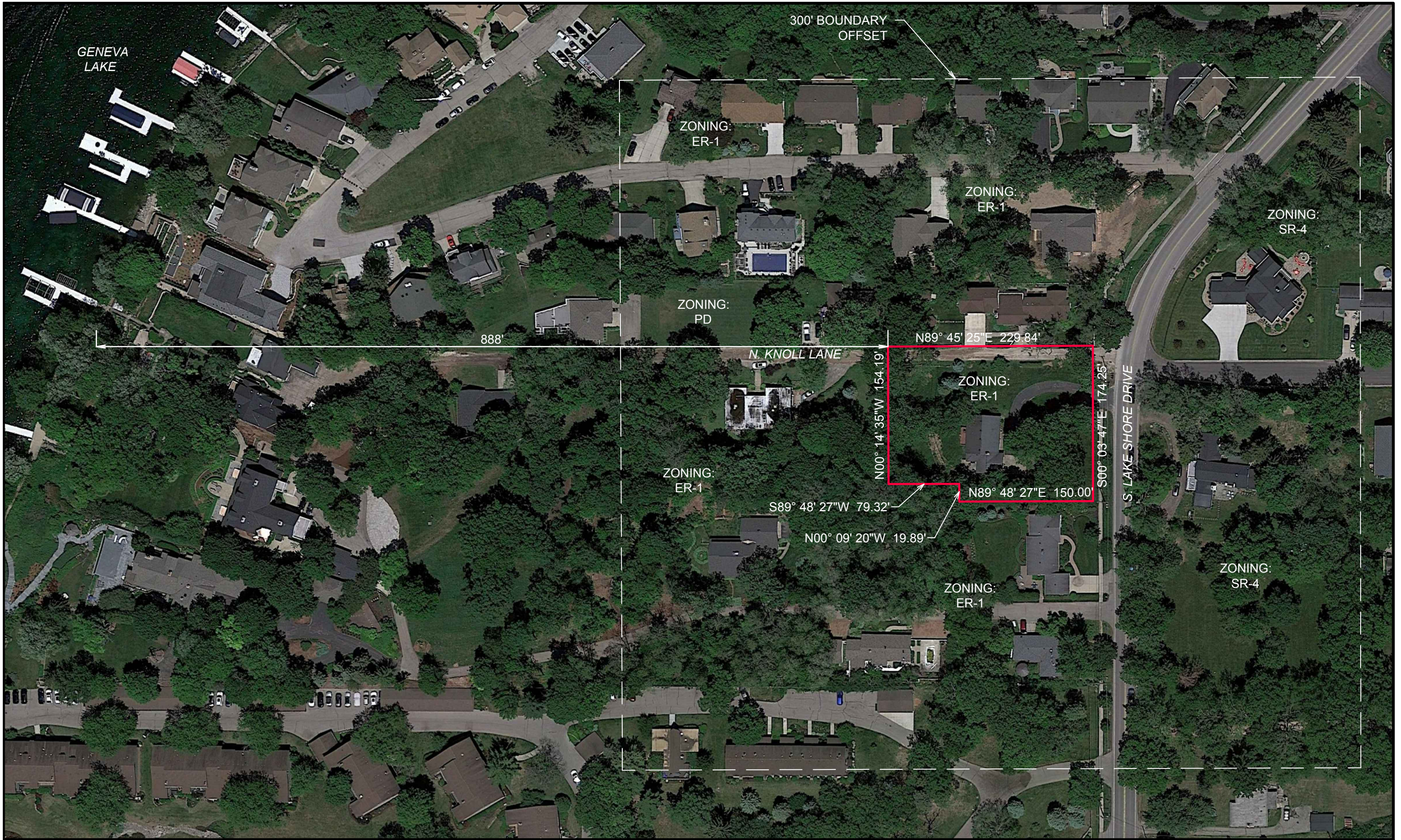
ER-1

PD

PD

SLAKE SHORE DR

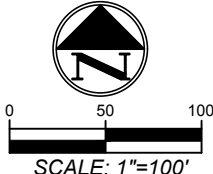
SR-4



BLUE STEM DESIGN, INC.
Planning – Urban Design – Landscape Architecture
503 S. 16th Street, St Charles IL 60174
630-618-8316

1006 S. LAKE SHORE DRIVE
LAKE GENEVA WISCONSIN

SITE EXHIBIT



DATE: 09-02-21

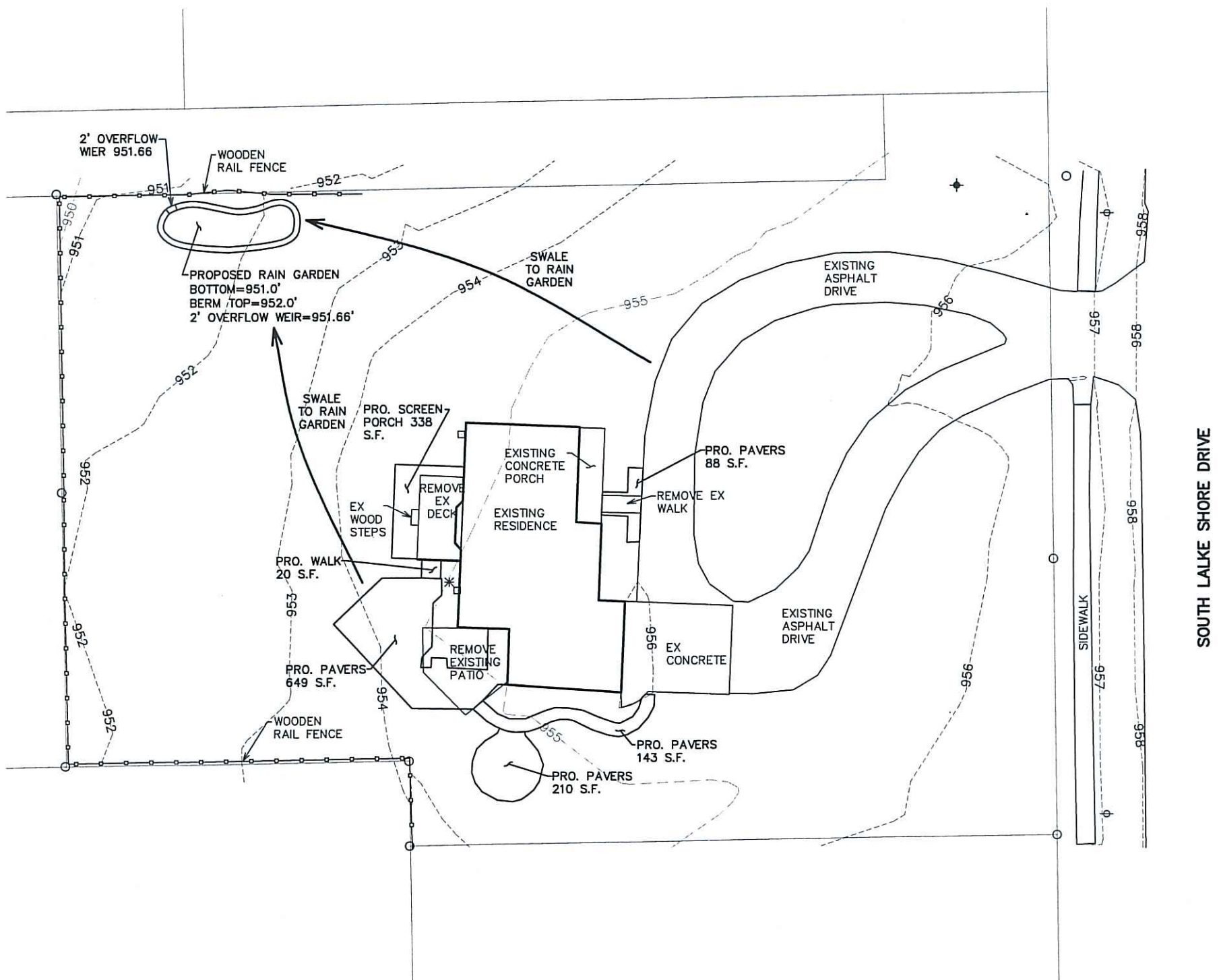
FARRIS, HANSEN & ASSOCIATES, INC.

ENGINEERING — ARCHITECTURE — SURVEYING

7 RIDGWAY COURT — P.O. BOX 437 — ELKHORN, WISCONSIN 53121

PHONE: (262) 723-2098 FAX: (262) 723-5886

— WORK ORDERED BY —
BLUE STEM DESIGN, INC.
503 S. 16TH STREET
ST. CHARLES, ILLINOIS



IMPERVIOUS SURFACE CALCULATIONS

Total Lot Area 33,833 s.f.

Existing Impervious Areas

Building	1,832 s.f.
Drive	3,437 s.f.
Other	1,207 s.f.
Subtotal	6,476 s.f.

Proposed Impervious Areas

Building	1,832 s.f.
Drive	3,437 s.f.
Other	2,114 s.f.
Subtotal	7,383 s.f.

Total Existing Impervious Area 6,440 s.f.

Total "After Construction" Impervious Area 7,383s.f.

Net Added Impervious Area 907 s.f.

Existing Impervious Surface Area Ration 19.1%

"After Construction" Impervious Surface Area Ration 21.8%

INCREASE TO IMPERVIOUS AREA= 943 SQ.FT.

SOIL TYPE = SILT LOAM

SOIL INFILTRATION RATE= 0.3 IN/HR

SIZING FACTOR PER = 0.23
(PER TECHNICAL STANDARD 1009
ASSUMING 8" DEPTH
AND 100% VOL. CONTROL)

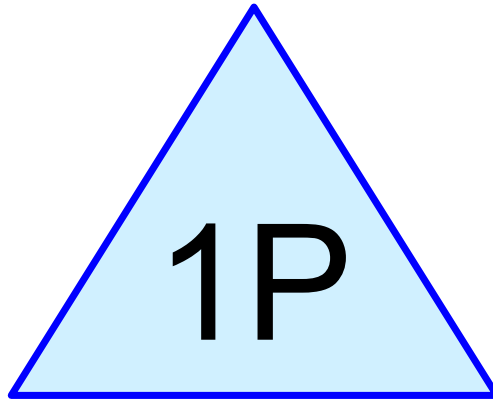
RAIN GARDEN AREA= 216 SQ.FT.
(SIZING FACTOR X IMPERVIOUS AREA)

BMP VOL. REQUIRED =144 CU.FT.
(AREA X DEPTH 8")

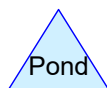
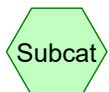
RAIN GARDEN VOLUME =188 CU.FT.
(BASED ON HYDROCAD MODEL)



PROJECT: 10556
DATE: 09/17/2021
SHEET 1 OF 1



(RAIN GARDEN)



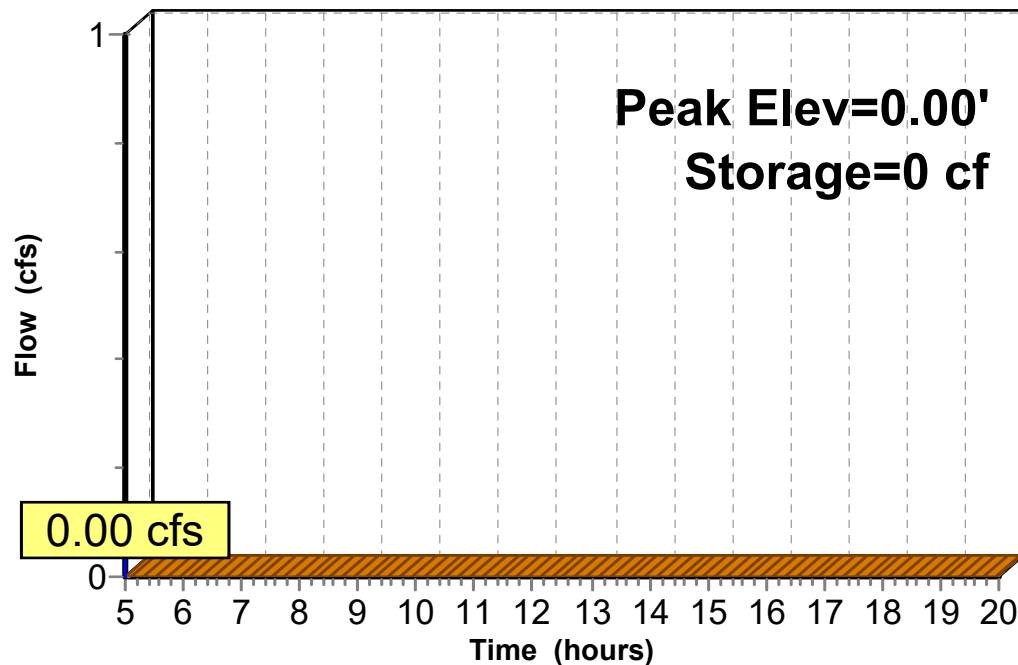
Summary for Pond 1P: (RAIN GARDEN)

Volume	Invert	Avail.Storage	Storage Description
#1	951.00'	188 cf	Custom Stage Data (Prismatic) Listed below (Recalc)

Elevation (feet)	Surf.Area (sq-ft)	Inc.Store (cubic-feet)	Cum.Store (cubic-feet)
951.00	230	0	0
951.67	330	188	188

Device	Routing	Invert	Outlet Devices
#1	Discarded	951.00'	0.300 in/hr Exfiltration over Surface area from 949.00' - 950.10' Conductivity to Groundwater Elevation = 942.00' Excluded Surface area = 0 sf

Discarded OutFlow Max=0.00 cfs @ 5.00 hrs HW=0.00' (Free Discharge)
 ↳ **1=Exfiltration** (Controls 0.00 cfs)

Pond 1P: (RAIN GARDEN)**Hydrograph**



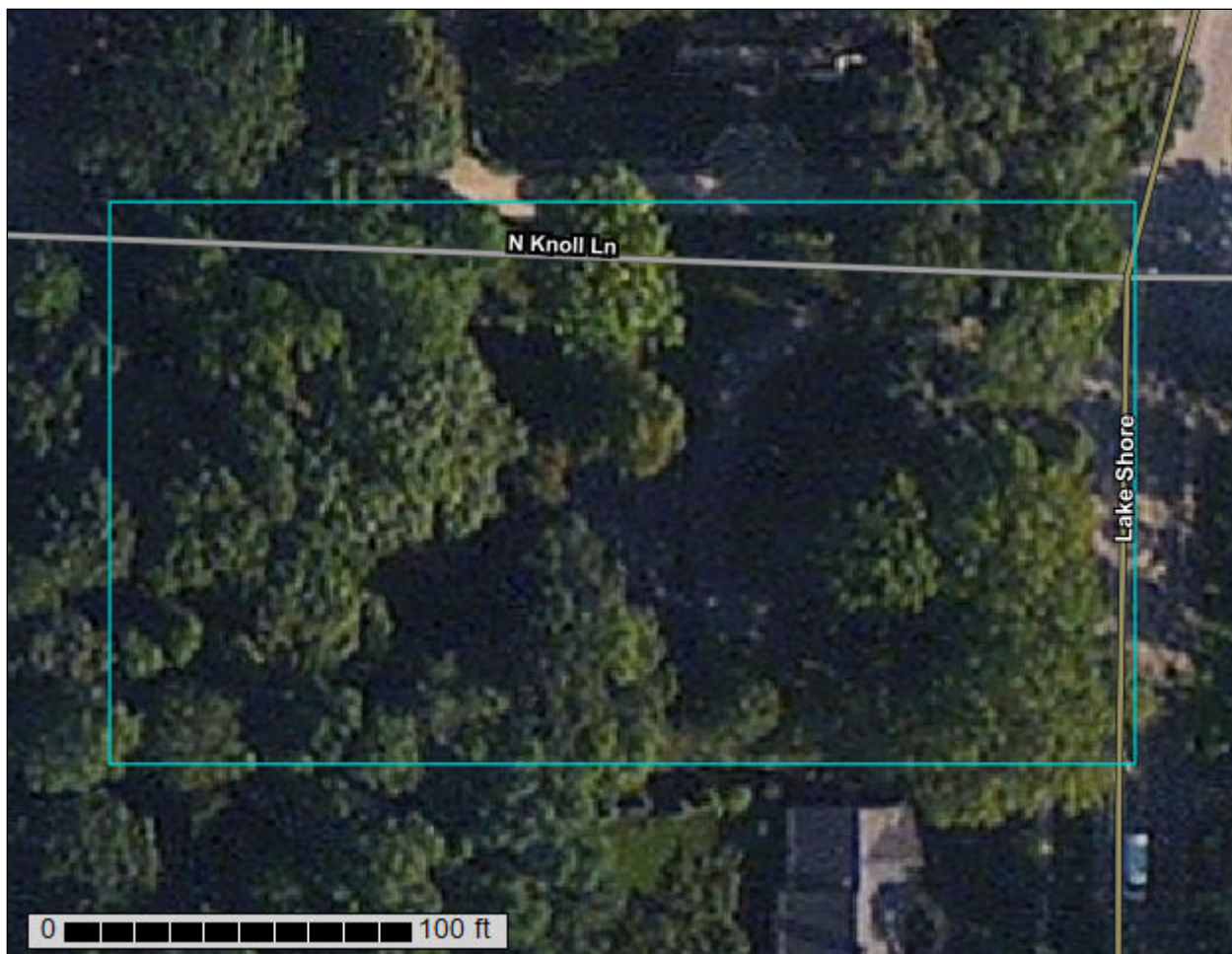
United States
Department of
Agriculture

NRCS

Natural
Resources
Conservation
Service

A product of the National
Cooperative Soil Survey,
a joint effort of the United
States Department of
Agriculture and other
Federal agencies, State
agencies including the
Agricultural Experiment
Stations, and local
participants

Custom Soil Resource Report for **Walworth County, Wisconsin**



Preface

Soil surveys contain information that affects land use planning in survey areas. They highlight soil limitations that affect various land uses and provide information about the properties of the soils in the survey areas. Soil surveys are designed for many different users, including farmers, ranchers, foresters, agronomists, urban planners, community officials, engineers, developers, builders, and home buyers. Also, conservationists, teachers, students, and specialists in recreation, waste disposal, and pollution control can use the surveys to help them understand, protect, or enhance the environment.

Various land use regulations of Federal, State, and local governments may impose special restrictions on land use or land treatment. Soil surveys identify soil properties that are used in making various land use or land treatment decisions. The information is intended to help the land users identify and reduce the effects of soil limitations on various land uses. The landowner or user is responsible for identifying and complying with existing laws and regulations.

Although soil survey information can be used for general farm, local, and wider area planning, onsite investigation is needed to supplement this information in some cases. Examples include soil quality assessments (<http://www.nrcs.usda.gov/wps/portal/nrcs/main/soils/health/>) and certain conservation and engineering applications. For more detailed information, contact your local USDA Service Center (<https://offices.sc.egov.usda.gov/locator/app?agency=nrcs>) or your NRCS State Soil Scientist (http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/contactus/?cid=nrcs142p2_053951).

Great differences in soil properties can occur within short distances. Some soils are seasonally wet or subject to flooding. Some are too unstable to be used as a foundation for buildings or roads. Clayey or wet soils are poorly suited to use as septic tank absorption fields. A high water table makes a soil poorly suited to basements or underground installations.

The National Cooperative Soil Survey is a joint effort of the United States Department of Agriculture and other Federal agencies, State agencies including the Agricultural Experiment Stations, and local agencies. The Natural Resources Conservation Service (NRCS) has leadership for the Federal part of the National Cooperative Soil Survey.

Information about soils is updated periodically. Updated information is available through the NRCS Web Soil Survey, the site for official soil survey information.

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Contents

Preface	2
How Soil Surveys Are Made	5
Soil Map	8
Soil Map.....	9
Legend.....	10
Map Unit Legend.....	11
Map Unit Descriptions.....	11
Walworth County, Wisconsin.....	13
MpB—McHenry silt loam, 2 to 6 percent slopes.....	13
References	15

How Soil Surveys Are Made

Soil surveys are made to provide information about the soils and miscellaneous areas in a specific area. They include a description of the soils and miscellaneous areas and their location on the landscape and tables that show soil properties and limitations affecting various uses. Soil scientists observed the steepness, length, and shape of the slopes; the general pattern of drainage; the kinds of crops and native plants; and the kinds of bedrock. They observed and described many soil profiles. A soil profile is the sequence of natural layers, or horizons, in a soil. The profile extends from the surface down into the unconsolidated material in which the soil formed or from the surface down to bedrock. The unconsolidated material is devoid of roots and other living organisms and has not been changed by other biological activity.

Currently, soils are mapped according to the boundaries of major land resource areas (MLRAs). MLRAs are geographically associated land resource units that share common characteristics related to physiography, geology, climate, water resources, soils, biological resources, and land uses (USDA, 2006). Soil survey areas typically consist of parts of one or more MLRA.

The soils and miscellaneous areas in a survey area occur in an orderly pattern that is related to the geology, landforms, relief, climate, and natural vegetation of the area. Each kind of soil and miscellaneous area is associated with a particular kind of landform or with a segment of the landform. By observing the soils and miscellaneous areas in the survey area and relating their position to specific segments of the landform, a soil scientist develops a concept, or model, of how they were formed. Thus, during mapping, this model enables the soil scientist to predict with a considerable degree of accuracy the kind of soil or miscellaneous area at a specific location on the landscape.

Commonly, individual soils on the landscape merge into one another as their characteristics gradually change. To construct an accurate soil map, however, soil scientists must determine the boundaries between the soils. They can observe only a limited number of soil profiles. Nevertheless, these observations, supplemented by an understanding of the soil-vegetation-landscape relationship, are sufficient to verify predictions of the kinds of soil in an area and to determine the boundaries.

Soil scientists recorded the characteristics of the soil profiles that they studied. They noted soil color, texture, size and shape of soil aggregates, kind and amount of rock fragments, distribution of plant roots, reaction, and other features that enable them to identify soils. After describing the soils in the survey area and determining their properties, the soil scientists assigned the soils to taxonomic classes (units). Taxonomic classes are concepts. Each taxonomic class has a set of soil characteristics with precisely defined limits. The classes are used as a basis for comparison to classify soils systematically. Soil taxonomy, the system of taxonomic classification used in the United States, is based mainly on the kind and character of soil properties and the arrangement of horizons within the profile. After the soil

scientists classified and named the soils in the survey area, they compared the individual soils with similar soils in the same taxonomic class in other areas so that they could confirm data and assemble additional data based on experience and research.

The objective of soil mapping is not to delineate pure map unit components; the objective is to separate the landscape into landforms or landform segments that have similar use and management requirements. Each map unit is defined by a unique combination of soil components and/or miscellaneous areas in predictable proportions. Some components may be highly contrasting to the other components of the map unit. The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The delineation of such landforms and landform segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, onsite investigation is needed to define and locate the soils and miscellaneous areas.

Soil scientists make many field observations in the process of producing a soil map. The frequency of observation is dependent upon several factors, including scale of mapping, intensity of mapping, design of map units, complexity of the landscape, and experience of the soil scientist. Observations are made to test and refine the soil-landscape model and predictions and to verify the classification of the soils at specific locations. Once the soil-landscape model is refined, a significantly smaller number of measurements of individual soil properties are made and recorded. These measurements may include field measurements, such as those for color, depth to bedrock, and texture, and laboratory measurements, such as those for content of sand, silt, clay, salt, and other components. Properties of each soil typically vary from one point to another across the landscape.

Observations for map unit components are aggregated to develop ranges of characteristics for the components. The aggregated values are presented. Direct measurements do not exist for every property presented for every map unit component. Values for some properties are estimated from combinations of other properties.

While a soil survey is in progress, samples of some of the soils in the area generally are collected for laboratory analyses and for engineering tests. Soil scientists interpret the data from these analyses and tests as well as the field-observed characteristics and the soil properties to determine the expected behavior of the soils under different uses. Interpretations for all of the soils are field tested through observation of the soils in different uses and under different levels of management. Some interpretations are modified to fit local conditions, and some new interpretations are developed to meet local needs. Data are assembled from other sources, such as research information, production records, and field experience of specialists. For example, data on crop yields under defined levels of management are assembled from farm records and from field or plot experiments on the same kinds of soil.

Predictions about soil behavior are based not only on soil properties but also on such variables as climate and biological activity. Soil conditions are predictable over long periods of time, but they are not predictable from year to year. For example, soil scientists can predict with a fairly high degree of accuracy that a given soil will have a high water table within certain depths in most years, but they cannot predict that a high water table will always be at a specific level in the soil on a specific date.

After soil scientists located and identified the significant natural bodies of soil in the survey area, they drew the boundaries of these bodies on aerial photographs and

Custom Soil Resource Report

identified each as a specific map unit. Aerial photographs show trees, buildings, fields, roads, and rivers, all of which help in locating boundaries accurately.

Soil Map

The soil map section includes the soil map for the defined area of interest, a list of soil map units on the map and extent of each map unit, and cartographic symbols displayed on the map. Also presented are various metadata about data used to produce the map, and a description of each soil map unit.

Custom Soil Resource Report Soil Map



Custom Soil Resource Report

MAP LEGEND

Area of Interest (AOI)

 Area of Interest (AOI)

Soils

 Soil Map Unit Polygons

 Soil Map Unit Lines

 Soil Map Unit Points

Special Point Features

 Blowout

 Borrow Pit

 Clay Spot

 Closed Depression

 Gravel Pit

 Gravelly Spot

 Landfill

 Lava Flow

 Marsh or swamp

 Mine or Quarry

 Miscellaneous Water

 Perennial Water

 Rock Outcrop

 Saline Spot

 Sandy Spot

 Severely Eroded Spot

 Sinkhole

 Slide or Slip

 Sodic Spot

 Spoil Area

 Stony Spot

 Very Stony Spot

 Wet Spot

 Other

 Special Line Features

Water Features

 Streams and Canals

Transportation

 Rails

 Interstate Highways

 US Routes

 Major Roads

 Local Roads

Background

 Aerial Photography

MAP INFORMATION

The soil surveys that comprise your AOI were mapped at 1:15,800.

Warning: Soil Map may not be valid at this scale.

Enlargement of maps beyond the scale of mapping can cause misunderstanding of the detail of mapping and accuracy of soil line placement. The maps do not show the small areas of contrasting soils that could have been shown at a more detailed scale.

Please rely on the bar scale on each map sheet for map measurements.

Source of Map: Natural Resources Conservation Service
Web Soil Survey URL:
Coordinate System: Web Mercator (EPSG:3857)

Maps from the Web Soil Survey are based on the Web Mercator projection, which preserves direction and shape but distorts distance and area. A projection that preserves area, such as the Albers equal-area conic projection, should be used if more accurate calculations of distance or area are required.

This product is generated from the USDA-NRCS certified data as of the version date(s) listed below.

Soil Survey Area: Walworth County, Wisconsin
Survey Area Data: Version 17, Jun 8, 2020

Soil map units are labeled (as space allows) for map scales 1:50,000 or larger.

Date(s) aerial images were photographed: Apr 29, 2011—Mar 28, 2012

The orthophoto or other base map on which the soil lines were compiled and digitized probably differs from the background imagery displayed on these maps. As a result, some minor shifting of map unit boundaries may be evident.

Map Unit Legend

Map Unit Symbol	Map Unit Name	Acres in AOI	Percent of AOI
MpB	McHenry silt loam, 2 to 6 percent slopes	1.1	100.0%
Totals for Area of Interest		1.1	100.0%

Map Unit Descriptions

The map units delineated on the detailed soil maps in a soil survey represent the soils or miscellaneous areas in the survey area. The map unit descriptions, along with the maps, can be used to determine the composition and properties of a unit.

A map unit delineation on a soil map represents an area dominated by one or more major kinds of soil or miscellaneous areas. A map unit is identified and named according to the taxonomic classification of the dominant soils. Within a taxonomic class there are precisely defined limits for the properties of the soils. On the landscape, however, the soils are natural phenomena, and they have the characteristic variability of all natural phenomena. Thus, the range of some observed properties may extend beyond the limits defined for a taxonomic class. Areas of soils of a single taxonomic class rarely, if ever, can be mapped without including areas of other taxonomic classes. Consequently, every map unit is made up of the soils or miscellaneous areas for which it is named and some minor components that belong to taxonomic classes other than those of the major soils.

Most minor soils have properties similar to those of the dominant soil or soils in the map unit, and thus they do not affect use and management. These are called noncontrasting, or similar, components. They may or may not be mentioned in a particular map unit description. Other minor components, however, have properties and behavioral characteristics divergent enough to affect use or to require different management. These are called contrasting, or dissimilar, components. They generally are in small areas and could not be mapped separately because of the scale used. Some small areas of strongly contrasting soils or miscellaneous areas are identified by a special symbol on the maps. If included in the database for a given area, the contrasting minor components are identified in the map unit descriptions along with some characteristics of each. A few areas of minor components may not have been observed, and consequently they are not mentioned in the descriptions, especially where the pattern was so complex that it was impractical to make enough observations to identify all the soils and miscellaneous areas on the landscape.

The presence of minor components in a map unit in no way diminishes the usefulness or accuracy of the data. The objective of mapping is not to delineate pure taxonomic classes but rather to separate the landscape into landforms or landform segments that have similar use and management requirements. The delineation of such segments on the map provides sufficient information for the development of resource plans. If intensive use of small areas is planned, however, onsite investigation is needed to define and locate the soils and miscellaneous areas.

Custom Soil Resource Report

An identifying symbol precedes the map unit name in the map unit descriptions. Each description includes general facts about the unit and gives important soil properties and qualities.

Soils that have profiles that are almost alike make up a *soil series*. Except for differences in texture of the surface layer, all the soils of a series have major horizons that are similar in composition, thickness, and arrangement.

Soils of one series can differ in texture of the surface layer, slope, stoniness, salinity, degree of erosion, and other characteristics that affect their use. On the basis of such differences, a soil series is divided into *soil phases*. Most of the areas shown on the detailed soil maps are phases of soil series. The name of a soil phase commonly indicates a feature that affects use or management. For example, Alpha silt loam, 0 to 2 percent slopes, is a phase of the Alpha series.

Some map units are made up of two or more major soils or miscellaneous areas. These map units are complexes, associations, or undifferentiated groups.

A *complex* consists of two or more soils or miscellaneous areas in such an intricate pattern or in such small areas that they cannot be shown separately on the maps. The pattern and proportion of the soils or miscellaneous areas are somewhat similar in all areas. Alpha-Beta complex, 0 to 6 percent slopes, is an example.

An *association* is made up of two or more geographically associated soils or miscellaneous areas that are shown as one unit on the maps. Because of present or anticipated uses of the map units in the survey area, it was not considered practical or necessary to map the soils or miscellaneous areas separately. The pattern and relative proportion of the soils or miscellaneous areas are somewhat similar. Alpha-Beta association, 0 to 2 percent slopes, is an example.

An *undifferentiated group* is made up of two or more soils or miscellaneous areas that could be mapped individually but are mapped as one unit because similar interpretations can be made for use and management. The pattern and proportion of the soils or miscellaneous areas in a mapped area are not uniform. An area can be made up of only one of the major soils or miscellaneous areas, or it can be made up of all of them. Alpha and Beta soils, 0 to 2 percent slopes, is an example.

Some surveys include *miscellaneous areas*. Such areas have little or no soil material and support little or no vegetation. Rock outcrop is an example.

Walworth County, Wisconsin

MpB—McHenry silt loam, 2 to 6 percent slopes

Map Unit Setting

National map unit symbol: 2tjyr
Elevation: 820 to 1,490 feet
Mean annual precipitation: 31 to 37 inches
Mean annual air temperature: 45 to 48 degrees F
Frost-free period: 126 to 181 days
Farmland classification: All areas are prime farmland

Map Unit Composition

McHenry and similar soils: 90 percent
Minor components: 10 percent
Estimates are based on observations, descriptions, and transects of the mapunit.

Description of McHenry

Setting

Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Parent material: Loess over loamy till

Typical profile

Ap - 0 to 5 inches: silt loam
E - 5 to 10 inches: silt loam
Bt1 - 10 to 22 inches: silty clay loam
2Bt2 - 22 to 32 inches: loam
2Bt3 - 32 to 37 inches: fine sandy loam
2C - 37 to 79 inches: gravelly sandy loam

Properties and qualities

Slope: 2 to 6 percent
Depth to restrictive feature: More than 80 inches
Drainage class: Well drained
Runoff class: Low
Capacity of the most limiting layer to transmit water (Ksat): Moderately high to high
(0.60 to 2.00 in/hr)
Depth to water table: More than 80 inches
Frequency of flooding: None
Frequency of ponding: None
Calcium carbonate, maximum content: 30 percent
Maximum salinity: Nonsaline to very slightly saline (0.0 to 2.0 mmhos/cm)
Available water supply, 0 to 60 inches: High (about 9.2 inches)

Interpretive groups

Land capability classification (irrigated): None specified
Land capability classification (nonirrigated): 2e
Hydrologic Soil Group: B
Hydric soil rating: No

Minor Components

Dodge, eroded

Percent of map unit: 5 percent
Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Hydric soil rating: No

Elburn

Percent of map unit: 3 percent
Landform: Drainageways
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Hydric soil rating: No

Fox

Percent of map unit: 2 percent
Landform: Moraines
Landform position (two-dimensional): Backslope
Landform position (three-dimensional): Side slope
Down-slope shape: Linear
Across-slope shape: Convex
Hydric soil rating: No

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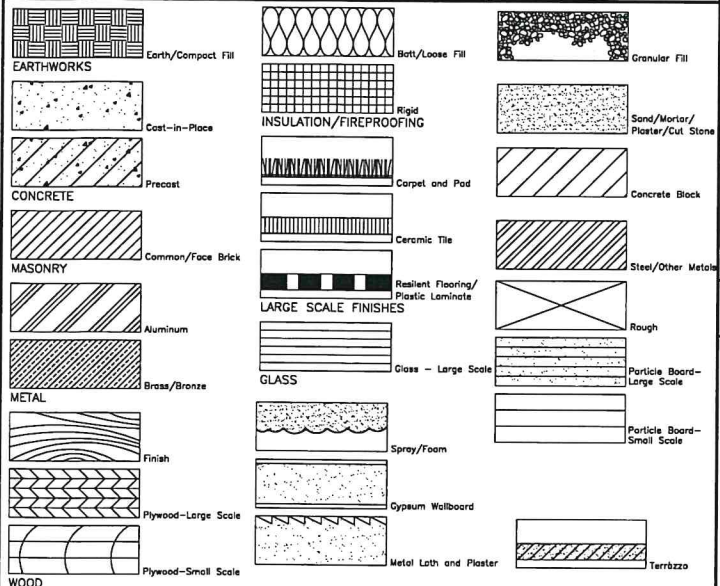
Custom Soil Resource Report

United States Department of Agriculture, Natural Resources Conservation Service. National soil survey handbook, title 430-VI. http://www.nrcs.usda.gov/wps/portal/nrcs/detail/soils/scientists/?cid=nrcs142p2_054242

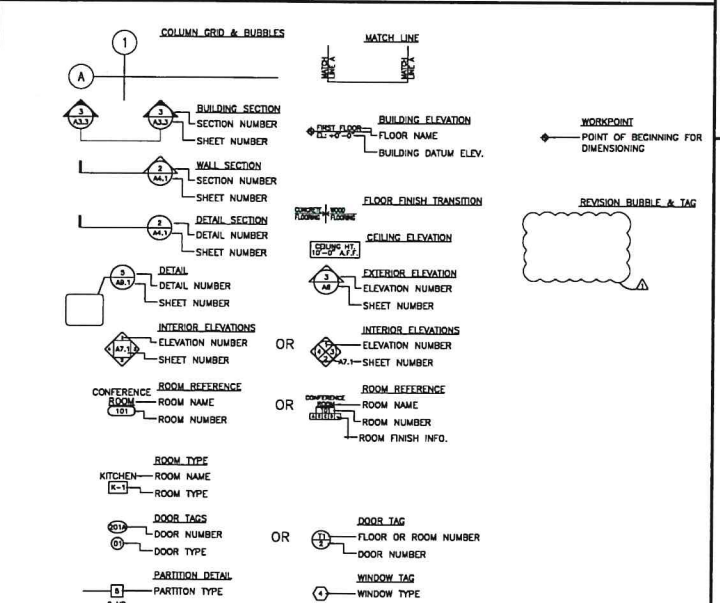
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Material Designations



Architectural Symbols



State of Wisconsin Building Codes

1. SPS Chapters 320 through 325, Wisconsin Uniform Dwelling Code.
2. All commercial building codes adopted by the State of Wisconsin, commonly referred to as the "Commercial Building Code."
3. SPS Chapters 381 through 387, of the Wisconsin Plumbing Code.
4. Chapter SPS 316, and current adopted state National Electrical Code.
5. SPS Chapter 305, Licenses, Certifications and Registrations.
6. All other chapters of the Wisconsin Administrative Code applicable to the protection and maintenance of the public's health, safety and welfare.
7. NFPA Fire Code.

Statement of Compliance

Contractor (and any subcontractor whose subcontract this clause is incorporated) agrees to assume the entire liability for all personal injury claims suffered by it's own employees, including without limitation claims under the Illinois Structural Work Act, asserted by persons allegedly injured on the Project; waives any limitation of liability defense based upon the Worker's Compensation Act, court interpretations of said Act or otherwise; and agrees to indemnify and defend Owner and Design Professional and their agents, employees and consultants (the "Indemnitees") from and against all such loss, expense, damage or injury, including reasonable attorneys' fees, that Indemnitees may sustain as a result of such claims, except to the extent that Illinois law prohibits indemnity for the Indemnitees' own negligence.

The Architect does not warrant or guarantee the accuracy and completeness of the work product therein beyond a reasonable diligence. If any mistakes, omissions, or discrepancies are found to exist in the work product, the architect shall be promptly notified so that he may have the opportunity to take whatever steps necessary to resolve them. Failure to promptly notify the architect of such conditions shall absolve the architect of any responsibility of such failure. Action taken without knowledge and consent of the architect, or in contradiction to the work product or the recommendations of the architect shall become the responsibility of the parties taking such action.

TABLE N1102.1.2 (R402.1.2) INSULATION AND FENESTRATION REQUIREMENTS BY COMPONENT*

CLIMATE ZONE	FENESTRATION U-FACTOR†	SKYLIGHT‡ U-FACTOR	GLAZED FENESTRATION SHGC‡ §	CEILING R-VALUE	WOOD FRAME WALL R-VALUE	MASS WALL R-VALUE	FLOOR R-VALUE	BASEMENT‡ WALL R-VALUE	SLAB‡ R-VALUE & DEPTH	CRAWL SPACE‡ WALL R-VALUE
1	NR	0.75	0.25	20	13	3.4	12	0	0	0
2	0.40	0.65	0.25	36	13	6.5	12	0	0	0
3	0.35	0.65	0.25	36	20 or 13 + 6"	8.13	15	5.13	0	5.13
4 except Marine	0.32	0.55	0.45	45	20 or 13 + 6"	8.13	15	10.13	10.2 +	10.13
5 and Marine-4	0.30	0.55	NR	45	20 or 13 + 6"	13.17	309	15.13	10.2 +	15.13
6	0.30	0.55	NR	45	20 or 13 + 6"	13.17	309	15.13	10.2 +	15.13
7 and 8	0.30	0.55	NR	45	20 + 6" or 13 + 10"	15.01	389	15.13	10.4 +	15.13

NR = Not Required

† U-FACTOR = U-FACTOR

‡ SHGC = Solar Heat Gain Coefficient

§ SHGC = Solar Heat Gain Coefficient

* All values are minimums. U-factor and SHGC are maximums. Where a value is indicated in a circle that is less than the value or design thickness of the insulation, the indicated R-value of the insulation shall be not less than the R-value specified in the table.

† The fenestration U-factor column excludes skylights. The SHGC column applies to all glazed fenestration.

‡ Except for Climate Zones 1 through 3, skylights shall be permitted to be insulated from glazed fenestration SHGC requirements provided that the SHGC for such skylights does not exceed 0.30.

§ 10.13 means R-13 continuous insulation on the interior or exterior of the home or R-13 cavity insulation on the interior of the basement wall. 15.13 means R-15 continuous insulation on the interior or exterior of the home or R-15 cavity insulation on the interior of the basement wall.

† Except for Climate Zones 1 through 3, skylights shall be permitted to be insulated from glazed fenestration SHGC requirements provided that the SHGC for such skylights does not exceed 0.30.

‡ Except for Climate Zones 1 through 3, skylights shall be permitted to be insulated from glazed fenestration SHGC requirements provided that the SHGC for such skylights does not exceed 0.30.

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VICINITY MAP



SITE LOCATION



LEGEND

INDEX OF DRAWINGS

1006 S LAKE SHORE DRIVE - LAKE GENEVA WISCONSIN		
Issued for:		BUILDING PERMIT
Issue date:		4/13/2021
DRAWING	DRAWING TITLE	
A01	GENERAL NOTES	X
A02	SPECIFICATIONS	X
A03	SPECIFICATIONS	X
ARCHITECTURAL		
A10	SITE PLAN	X
D20	DEMOLITION PLANS	X
A20	FLOOR PLANS	X
A30	ELEVATIONS	X
A31	ELEVATIONS- SECTION-DETAILS	X
A32	SECTIONS-DETAILS	X
STRUCTURAL		
S00	STRUCTURAL NOTES- DETAILS	X
S10	FOUNDATION- FRAMING PLANS	X
ELECTRICAL		
E00	ELECTRICAL NOTES AND DIAGRAMS	X
E10	ELECTRICAL PLANS	X

Abbreviations

ABV	above	CMT	ceramic mosaic tile	ELEV	elevator	LP	low point	PLAM	plastic laminate	STL	steel
AFF	above finished floor	CLR	clear(once)	EMER	emergency	MB	machine bolt	PL	plate	STOR	storage
AP	access panel	COL	column	EQ	equal	MH	manhole	PWD	plywood	SD	storm drain
AC	acoustical	COMB	combination	EXH	exhaust	MFR	manufacture(r)	PT	point	STR	structural
ADD	addendum	COMP	compartment	EXG	existing	MRB	marble	PVC	polyvinyl chloride	SYM	symmetry(ical)
ADJ	adjacent	COMPO	composition	EB	expansion joint	MAS	masonry	PCF	pounds per cubic foot	SYS	system
A/C	air conditioning	CONC	concrete	EXP	exposed	MO	masonry opening	PSF	pounds per square foot	TEL	telephone
ALT	alternate	CMU	concrete masonry unit	EXT	exterior	MAX	maximum	PSI	pounds per square inch	TV	television
AL	aluminum	CONST	construction	FB	face brick	MECH	mechanic(al)	PCC	precast concrete	TZ	terrazzo
ANC	anchor, anchorage	CONTR	contract(or)	FOC	face of concrete	MEMB	membrane	PFB	prefabricate(d)	TP	textured point
AB	anchor bolt	CJT	control joint	FOF	face of finish	MIN	millimeter(s)	PRF	preformed	THK	thick
AD	area drain	CPR	copper	FOM	face of masonry	MISC	miscellaneous	PL	property line	T&G	tongue & groove
ASP	asphalt	CRS	cours(e)s	FOS	face of studs	MOD	modular, module	QT	quarry tile	T	top
AUTO	automatic	CFT	cubic foot	FF	factory finish	MT	mount(ed),(ing)	REF	reference	TB	towel bar
		CYD	cubic yard	FAS	fasten, fastener	MULL	mullion	REFR	refrigerator	TYP	typical
				FGL	fiberglass			REG	register	UC	undercut
				FIN	finish(ed)			RA	return air	UNF	unfinished
				ID	inside diameter			REV	revision(s),(ed)	VB	vapor barrier
				INS	insulate(d),(ion)			RH	right hand	VERT	vertical
				INT	interior			ROW	right of way	VIN	vinyl composition tile
				INVT	invert			RD	roof drain	VB	vinyl base
								RFG	roofing	VF	vinyl fabric
								RM	room	WSCT	woolscot
								RO	rough opening	WTW	wall to wall
								SCH	schedule	WH	wall hung
								SECT	section	WC	water closet
								SC	solid core	WP	waterproofing
								S	south	WR	water repellent
								SPEC	specification(s)	WWF	welded wire fabric
								SQ	square	W	width, wide
								SST	stainless steel	WIN	window
								STD	standard	WO	without
										WD	wood
										WPT	working point

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de St Aubin Residence

1006 S. Lake Shore Drive

Lake Geneva, WI 53147

New Enclosed Porch Addition, Landscape and Hardscape.

I HEREBY CERTIFY THAT THESE DRAWINGS AND SPECIFICATIONS WERE PREPARED UNDER MY PERSONAL SUPERVISION, AND TO THE BEST OF MY KNOWLEDGE, CONFORM WITH ALL PERTINENT CODES AND ORDINANCES OF THE STATE OF WISCONSIN.

JEFFREY FUNKE
AR #11130

STATE OF WISCONSIN
JEFFREY FUNKE
11130
LICENSED ARCHITECT

#11130
EXPIRES 11.30.2022

△	04.11.21	ISSUED FOR PRICING
△	02.19.21	ISSUED FOR PERMIT
NO.	DATE	DESCRIPTION

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SHEET TITLE:
GENERAL NOTES

SHEET NO.:
A01

DEMOLITION NOTES

1. PROVIDE TEMPORARY BRACING AND SHORING WITH CONNECTIONS OF SUFFICIENT STRENGTH TO BEAR IMPOSED LOADS, TO PROTECT ALL PERSONS AND PROPERTY, AND TO ENSURE PROPER ALIGNMENT. COMPLY WITH ALL STATE, O.S.H.A. AND LOCAL CODES. THE CONTRACTOR SHALL ASSUME RESPONSIBILITY FOR PROVIDING ADEQUATE BRACING OF EXISTING WALLS DURING DEMOLITION AND ERECTION TO PREVENT DAMAGE DUE TO HIGH WINDS OR OTHER LATERAL LOADS AND CONSTRUCTION IMPACTS. CONTRACTOR SHALL ASSUME ALL RESPONSIBILITY FOR DAMAGE DUE TO HIS/HER FAILURE TO TAKE SUCH PRECAUTIONS.

2. FIELD VERIFY SCOPE OF WORK & EXISTING CONDITIONS CAREFULLY PRIOR TO COMMENCEMENT OF DEMOLITION WORK & NOTIFY ARCHITECT IF ANY DISCREPANCIES FOUND.

3. REROUTE/ PRESERVE ANY ELECTRICAL LINES, PIPING, ETC. WHEREVER NECESSARY IN ORDER TO REUSE FOR NEW MECHANICAL / ELECTRICAL EQUIPMENT - REFER TO MECHANICAL & ELECTRICAL DRAWINGS

4. ALL DEMOLITION WORK IS SHOWN IN DASHED LINE

4 G C TO COORDINATE SCOPE OF DEMOLITION W/ PROPOSED WORK

5. ALL CONSTRUCTION DESIGNATED TO REMAIN TO BE PROTECTED FROM DAMAGE

6. CAP & SEAL ALL EXISTING DISTRIBUTION & RETURN GRILLES /DUCTS, HOT & COLD WATER PIPING, ETC. FOR REWORKING PER PROPOSED REMODELING AND/OR ADDITION

7. ALL MEP CONTRACTORS SHALL INSPECT ANY EXISTING EQUIPMENT SHOWN TO REMAIN AND VERIFY ALL ARE IN PROPERLY WORKING ORDER. THEY SHALL PROVIDE ALTERNATES FOR REPLACEMENT OF EQUIPMENT IF REQUIRED

8. CONTRACTOR SHALL PROVIDE ALL NECESSARY MATERIAL AND LABOR TO FULLY COMPLY WITH THE SCOPE OF WORK, WHETHER OR NOT SPECIFIED OR SHOWN IN THE PERMIT DOCUMENTS

9. CONTRACTOR TO COORDINATE WITH ALL APPLICABLE GOVERNING BODY DEPARTMENTS AND NOTIFY ALL UTILITIES IN ADVANCE OF ANY DEMOLITION WORK. IF ANY EXCAVATION IS TO BE DONE CONTRACTOR IS TO CONTACT "DIGGER" CHICAGO UTILITY ALERT NETWORK WITHIN THE CITY OF CHICAGO AND "JULIE" JOINT UTILITY LOCATING INFORMATION FOR EXCAVATORS ANY WHERE ELSE IN THE STATE OF ILLINOIS

10. CONTRACTOR SHALL INFILL OPENINGS CREATED BY THE REMOVAL OF PIPES, CONDUITS, DUCKWORK, ETC. WITH MATERIALS TO MATCH EXISTING CONSTRUCTION AND TO MAINTAIN REQUIRED FIRE RATINGS.

11. CONTRACTOR SHALL VERIFY AND COORDINATE PLACEMENT OF DUMPSTERS WITH OWNER AND IN ACCORDANCE WITH THE REQUIREMENTS OF ALL APPLICABLE ORDINANCES

12. NO WORK SHALL BEGIN UNTIL CONTRACTOR IS IN FULL COMPLIANCE WITH INSURANCEHOLD HARMLESS REQUIREMENTS, AND THE ARCHITECT IS HELD HARMLESS FOR ALL WORK SHOWN, ANY PROBLEMS WHICH ARISE BEFORE, DURING, AND/OR AFTER CONSTRUCTION

DIVISION 1 - GENERAL REQUIREMENTS

CONTRACTOR'S RESPONSIBILITIES

The scope of the Work described herein includes furnishing all materials, labor, tools, plant, supplies, equipment, transportation, supervision, insurance, taxes and all other services and facilities necessary to complete the construction as shown in the Construction Documents. Contractor shall visit the site prior to submitting their bid to determine actual field conditions presently existing, and identify any such conditions which may affect its bid. The submitting of a bid for the Project will serve as notice that Contractor has made aforesaid determinations, and no additional sums will be allowed for failure to do so. Contractor shall notify the Architect of any discrepancy or omission in the Construction Documents which affect the Work, prior to submitting their bid. Written instructions will then be issued by the Architect regarding any changes or clarifications to the Construction Documents. Contractor shall be responsible for all licenses & requirements by the governing municipality.

APPLICABLE STANDARDS

In procuring materials and installing same for this project, it shall be the responsibility of each Contractor to verify the detailed requirements of all applicable Codes and Standards, as well as manufacturer's recommendations and specifications, and comply fully with said requirements

CONTRACTOR'S INSURANCE

Each Contractor shall submit, prior to commencement of Work, Certificates of such Insurance naming Owner, Architect, and their agents as Additional Insured, for the following coverage's:

A) Public Liability of not less than \$1,000,000.00 (including) Contractors' Protective Liability, covering explosion and collapsing, completed operations coverage (covering a period of at least two years after date of acceptance of the work by Owner), and broad form blanket contractual liability coverage and shall insure against any and all claims for bodily injury, including death resulting therefrom and damage to the property of others and arising from its operations under the contract, whether such operations are performed by such contractors, or by anyone directly or indirectly employed by any one of them.

B) Workman's Compensation and Employers' Liability Insurance as required by any Employee Benefit Acts or other statutes applicable where the work is to be performed as well protect Owner's Contractors from liability under the aforementioned acts.

C) Employers liability insurance with limits not less than \$500,000.00.

D) Commercial general liability insurance with limits of not less than ONE MILLION DOLLARS (\$1,000,000.00) combined single limit body bdy injury, death, and property damage any one occurrence with an annual aggregate of not less than \$1,000,000.00. The commercial liability insurance shall include: a) manufacturers and contractors liability insurance with x.c., and u exclusions deleted; b) completed operations; c) blanket contractual; d) personal injury, ALL providing coverage not less than the coverage under the standard insurance services organization form, with a specific per occurrence limit and a specific aggregate for this project.

E) Comprehensive Automobile Liability Insurance, including the ownership, maintenance and operation of any automotive equipment owned, hired and non-owned, \$500,000/ \$1,000,000.00 limits

F) Contractor's protective with limits of not less than \$1,000,000.00 combined single limit bodily injury, death and property damage any one occurrence with an annual aggregate of not less than \$1,000,000.00.

G) Contractor agrees to hold aforesaid parties harmless on all O.S.H.A. and worker safety requirements, and shall fully comply with all such requirements as they apply to the methods and devices used in the execution of the work.

OPERATION AND MAINTENANCE DATA

Each contractor shall submit installation, operation and warranty manuals for all equipment furnished which requires periodic adjustment or maintenance in duplicate to owner prior to completion of the work and before final payment is issued.

GUARANTEE

All work performed and materials utilized shall be guaranteed for a period of one year after the date of substantial completion, against defects in workmanship and/or materials, and standard manufacturers warranties on windows, appliances, and materials. Contractor agrees to remedy such defects in 30 days at no additional cost to Owner or Architect, unless agreed in writing by Owner/Architect. The Architect and their consultants do not warrant or guarantee the accuracy and completeness of the work product therein beyond a reasonable diligence. If any errors, omissions, or discrepancies are found to exist in the work product, the Architect shall be promptly notified so that they may have the opportunity to take whatever steps are necessary to resolve them. Failure to promptly notify the Architect of such conditions shall absolve the Architect of any responsibility of such failure. Action taken without the knowledge and consent of the Architect or in contradition to the work product or the recommendations of the Architect shall become the responsibility of the parties responsible for taking such action.

SANITARY FACILITIES FOR WORKERS

Contractor shall provide and maintain suitable, weatheright, sanitary facilities for all workmen for the entire construction period. Comply with all requirements of applicable Health Authorities. When toilet facilities are no longer required, promptly remove from the site, disinfect and clean, or treat the area as required. Locate as directed. Owners facilities shall not be used at any time. If any new construction surfaces in the project other than the toilet facilities provided herein are soiled at any time, the entire area soiled shall be completely removed from the project and rebuilt.

SMOKING

There shall be no smoking anywhere within the residence.

CLEAN-UP

Contractor shall keep their portion of the Project area reasonably clean at all times, and thoroughly remove waste materials, rubbish and debris resulting from their work at least every Friday during the course of the construction

TEMPORARY FACILITIES

General Contractor shall provide all temporary heat, light and power, construction water, to all facilities, temporary enclosures and telephone, and take adequate precaution to prevent damage to material and work installed in freezing weather. Provide adequate heat and covering in a manner approved by the Architect. Protect ground surface under footings, pipe lines and masonry against freezing and ice formation.

SHOP DRAWINGS, PRODUCT DATA AND SAMPLES

The Contractor shall review, approve, and stamp with their company stamps for approval, then submit with reasonable promptness and in such sequence as to cause no delay in the Work or in the work of the Owner or any separate contractor, all Shop Drawings, Product Data and Samples required by the Contract Documents.

By approving and submitting Shop Drawings, Product Data and Samples, the Contractor represents that they have determined and verified all materials, field measurements, and field construction criteria related thereto, and that they have checked and coordinated the information contained within such submittals with the requirements of the Work and of the Contract Documents.

The Contractor shall not be relieved of responsibility for any deviation from the requirements of the Contract Documents by the Architect's review of Shop Drawings, Product Data or Samples unless the Contractor has specifically informed the Architect in writing of such deviation at the time of submission and the Architect has favorably commented on the specific deviation. The Contractor shall not be relieved from responsibility for errors or omissions in the Shop Drawings, Product Data or Samples by the Architect's favorable comment thereon.

The Contractor shall direct specific attention, in writing or on resubmitted Shop Drawings, Product Data or Samples, to revisions other than those requested by the Architect on previous submittals.

No portion of the Work requiring submission of a Shop Drawing, Product Data or Sample shall be commenced until the submittal has been favorably commented on by the Architect. All such portions of the Work shall be fabricated and installed in accordance with approved submittals.

The Contractor shall submit in writing to the Architect any requests for modifications to the Drawings and Specifications. Shop Drawings that are submitted to the Architect for their review and comment do not constitute a "request in writing" unless it is brought to the attention of the Architect that specific changes are being suggested. In any event, changes to the Drawings and Specifications by means of Shop Drawings become the responsibility of the person initiating such requested changes.

Requirements and design data shall be followed entirely regardless whether they are given by both the specifications and drawings or by either one only.

Shop drawings prepared by suppliers and subcontractors shall be reviewed by the General Contractor prior to submitting to the Architect.

Shop drawings shall be reviewed by the Architect only for conformance with design concept. No work shall be started without such review.

Contractors to assume full responsibility unrelieved by review of shop drawings and by supervision, or periodic observations of construction:
-For compliance with the Contract Documents
-For dimensions to be confirmed and correlated on the job site and between individual drawings or sets of drawings.
-For fabrication processes and construction techniques (including excavation, shoring, scaffolding, bracing, erecting, formwork, etc.)
-For coordination of all the various trades, and for safe conditions on the job site.

Unless otherwise noted, all details, sections and notes on the Drawings are intended to be typical for similar situations elsewhere.

Design loads, allowable stresses and structural capacities are based on the applicable building code in force at the location of this building.

DIVISION 2 - SITEWORK

SUBSURFACE CONDITIONS

Based upon information gathered, suitable subsurface conditions are anticipated on the site, for foundation work and other needs, and bids shall be based on same. Bidders are encouraged to visit the site and acquaint themselves with all existing conditions. If unsuitable soils are encountered (less than 2500 psf bearing) at the depth shown on the Drawings, Contractor shall immediately notify Architect in writing so that written instructions may be issued.

EXCAVATING, FILLING AND GRADING

Supply and install all labor, materials and equipment necessary for all excavating, backfilling, grading and any fill material required under this section of work.

Stake out location of house on site for before starting work, final location and offset staking to be performed by a registered surveyor.

Additional landscaping work shall be done by the Owner

Work to include excavating for footings and foundations, filling and backfilling, rough grading, as required, furnishing and installing granular fill where required, including areas of removed subsurface conditions.

All granular fill below interior slabs shall be clean mineral aggregate 3/4" or smaller, or pea gravel.

Do not backfill until inspections have been made as required by code. Excavate footings to within 2" of depths shown on the Drawings. All footings are to rest on undisturbed soil or engineered fill. Perform all rough grading as required within 2" and final grading as required to attain the elevations required. Rough grade so that surface water drains away from the building foundation to drainage locations. Remove all excess material and debris from site, including all excavated soils.

Provide temporary trenches and/or berms to prevent flooding of sub grade. Backfilling of trenches under paved areas shall be accomplished by using sand fill or approved equal, compacting in 12" lifts.

Excavation, trenching, filling, etc. required by plumbing-sewer, mechanical and electrical trades, is the responsibility of trade requiring same, except for any debris or "spoil" removal, which shall be by the excavation contractor.

All foundation excavations shall be inspected, tested and certified by a qualified soils engineer, when deemed advisable by the consulting Structural Engineer, through the Architect.

All foundations shall be carried down to depths shown on Drawings, or deeper if necessary, to reach undisturbed soil of minimum design capacity.

Backfill against grade beams shall be placed evenly on both sides.

PLACEMENT OF FILL

Place and compact acceptable soils material in layers to achieve required elevations. Place backfill and fill materials in layers of not more the 12" and compact to required maximum density. Do not place materials on muddy or frozen surfaces. All fill supporting footings/foundations shall be compacted to a minimum 95% ASTM Specification d-1557-70 (Modified Proctor) density. Compact fill under proposed floor slabs on grade, parking and driveway areas to a minimum 90% of ASTM Specification D-1557-70 (Modified Proctor) density. Backfill beneath exterior walls, stoops and patios shall be compacted granular backfill material.

TOP SOIL

To be provided by landscape contractor.

MASONRY OR CONCRETE PAVERS (if shown on drawings)

Pavers shall be set in a compacted sand bed, in a pattern as indicated on the Drawings. All pavers shall be mitered and saw cut as required. See driveway and walk plan for location. Provide plastic border edge, typical.

DIVISION 3 - CONCRETE

CONCRETE FORMWORK

Build footing and foundation wall formwork to comply with dimensions shown on Drawings. If discrepancy arises between plans and actual field conditions, notify Architect immediately so that directions may be issued.

CONCRETE MATERIAL

All concrete work shall conform to ACI 301, "Specifications for Structural Concrete for Buildings" specifications, with the following criteria:

1. Strength of Design Mix: 3000 psi at 28 days for foundations (5 bag mix)
2. Strength of Design Mix: 4000 psi at 28 days for slabs (6 bag mix)
3. Strength of Reinforcing Steel: ASTM A615 Grade 60 (60,000 psi)

PLACING CONCRETE

Concrete Contractor shall not pour any concrete in adverse weather conditions or when such is forecasted for the time period for placing the pour, unless proper curing and protection is provided continuously until the concrete develops its design strength.

Install 6 mil. vapor barrier over fill in large sheets with 6" lapped joints lapped up at 6" at walls and columns at all basement and crawl space locations, beneath concrete slab.

Install premoled joint filler for slabs on perimeter inside face of all exterior walls, around columns and as shown. Trim flush with top of slab.

Remove all excess materials and debris from site. Concrete required by plumbing, mechanical and electrical trades is the responsibility of the trade requiring same. All interior slabs shall be brotowed smooth unless otherwise indicated on the Drawings.

Reinforcing bars shall conform to ASTM specifications A 615; ties and stirrups, grade 40; all other bars, grade 60.

Detailing and accessories shall conform to the ACI detailing manual and to the CRSI Manual of Standard Practice, current editions, unless noted otherwise here, on Drawings, or in specifications.

Install anchor bolts at top of foundation where wood sill occurs, @ 4'-0" o.c., min. 6'-0" max., 12" min/max off of every corner. 2 bolts in any wall.

All beam pockets to be fully grouted.

PLACING CONCRETE DURING HOT AND COLD WEATHER
During cold weather, equipment and materials shall be provided to maintain a temperature of at least 50 degrees F. In the freshly placed concrete during the curing period.

DAMP-PROOFING

Dampproofing at all basement and crawl space foundation walls. Dampproofing shall be fibreglass-reinforced asphaltic bitumen for sprayed on application, and shall extend from the top of footing (with extra heavy build up at footing) to within 6" of top of foundation. Slope top edge of dampproofing material. Material to be applied in strict accordance with manufacturer's specifications. Submit proposed materials and installation procedures.

CONCRETE SEALER

At garage slabs, provide separate optional bid for urethane "shop floor" coating, "water borne clear polyurethane concrete coating or approved equal.

No frozen materials or materials containing snow or ice shall be used in the mix. No concrete shall be placed on salt or other chemicals for the prevention of freezing. No concrete shall be placed on frozen subgrade. No admixtures will be allowed in concrete. During hot weather, where conditions exist which would seriously impair the quality and strength of concrete, place the concrete as follows:

- 1) Maintain concrete temperature at time of placement below 90 degrees F. Use chiled mixing water to control concrete temperature.
- 2) Cover reinforcing steel with water-soaked burlap if the steel becomes too hot. Steel temperatures shall not exceed the ambient air temperature immediately prior to placement of concrete.
- 3) Wet forms thoroughly prior to placement of concrete.
- 4) Use set-control admixtures in the mix.

Protect all concrete work from drying out by covering with waterproof paper, polyethylene sheeting, wet burlap, or a coating of approved membrane curing compound. Do not use a curing compound membrane on any slabs scheduled for a sealer. Perform curing operations as soon as possible after concrete placement and in any event within 12 hours. Curing shall be maintained for at least 7 days.

CONTROL JOINTS

Provide saw-cut control joints to isolate slabs into areas of 250 s.f. or less. Saw-cut joints shall be minimum 10' slab depth, or as indicated on Drawings, and cut within 12 to 24 hours (maximum) of pour.

CUTTING AND SLEEVES

Opening sizes and locations for pipes, ducts, etc. when shown, are for general information only and shall be verified with mechanical contractor before forming. Coordinate with other trades for sleeve locations for other trades' work. Provide sleeves at all foundation wall penetrations. Concrete Contractor shall supervise mechanical trades regarding piping, electrical conduit, fixture inserts, anchors, etc., passing through concrete. Bars shall not be cut or displaced unless absolutely necessary and then only by Concrete Contractor. Matching bars equal to cut bars shall be added with proper laps and embedments. Clear distance between sleeves shall be a minimum 8 inches.

DRAIN TILE

Provide drain tile at foundation walls, in 4" diameter perforated PVC flexible tubing with mesh sock. No tile shall be placed higher than top of footings. Provide tees and angles where necessary. All work to be done in a neat workmanlike manner. Provide at least 10" of #6 pea gravel fill around sds and top of drain tile. Drain tile shall be furnished and installed on exterior side of basement walls, and elsewhere as shown and/or noted on Drawings. Tie to sump pit in basement.

DIVISION 4 - MASONRY

GENERAL

Provide labor, material, equipment and services specified or necessary to complete all masonry work shown.

All masonry construction shall be in accordance with the provisions of the American Standard Building Code requirements for masonry construction, as well as codes having jurisdiction. Coordinate with other work that must be integrated with masonry.

Mortar shall conform to ASTM C-476 and shall have a compressive strength of 1800 psi at 28 days, in color as selected by Owner.

Provide grout in accordance with ASTM C94.

Provide galvanized ladder ties at 16" o.c. vertically for brick and brick construction. Vertical control joints shall be provided in all masonry walls, maximum of 50' center to center, or as per Architectural Drawings. All other materials, not specifically described, but required for a complete and proper installation of the work, shall be selected by Contractor subject to Architect approval.

PREPARATION

Examine all surfaces to be receive the parts of the work specified herein. Verify all dimensions of in-place and subsequent construction. Application on or installation of materials constitutes acceptance of the adjacent and underlying construction.

GENERAL ERECTION REQUIREMENTS

Provide all masonry construction aligned, plumb and true in required layout, making straight line courses, unless otherwise specifically indicated. Construct masonry to full thickness as shown with masonry units of sizes as noted and specified, using whole units wherever possible. Cut masonry neatly by power-saw to obtain sharp edges without damage, as approved for providing required bond pattern and proper fit at all adjoining items. Built-in items furnished by other trades, and leave accurate openings necessary for subsequent installation of other work, in a manner to maintain required strength and appearance of masonry construction. Fit solidly around conduit and sleeves passing through masonry, with mortar. Coordinate with other work that must be integrated with masonry.

Given data assumes the existence of adequate field supervision of construction, fulfilling the "with inspection" criteria of the codes.

Calcium chloride and/or admixtures containing same shall not be included in mortar or grout mix.

At the end of the day, or during a shutdown, the top surface of all masonry shall be protected to prevent moisture, such as rain, snow or sleet, from entering masonry. The protection shall cover the top surface and extend a minimum of 2 feet down all sides of the masonry. Masonry walls shall be adequately braced during their erection.

During below-normal temperature, masonry shall be placed only on sound unfrozen foundations. Masonry shall not be placed on snow or ice-covered surfaces.

MORTAR BEDDING AND JOINTING

Lay up all units with full shaved ends and head joints, aligning all units to maintain a clear undisturbed system of joints, using standard concave mortar joints. Provide strict attention to masonry details as shown. All vertical joints evenly spaced, cross-banded at all corners and outer faces of all units made perfectly even, unless otherwise specifically indicated on Drawings. While setting mortar is still damp, firmly compact as required to obtain uniform concave-tooled joints at all exposed surfaces. Perform grouting without clogging holes, boxes, or splices, required for the proper installation and operation of hardware. Built-in all anchors and/or anchor bolts required. Install all bearing plates and loose steel lintels, provide minimum 4" bearing and bed lintels in mortar, u.n.o.

MORTAR COLOR

Natural mortar - color approved by owner

Furnish and install all base flashing and weep holes where required and as indicated on Drawings.

PLACEMENT OF JOINT REINFORCEMENT

At all face brick locations shown on drawings provide corrosion resistant corrugated metal mesh (10 gauge max.) @ 16" o.c. vert. and 24" o.c. horiz. (max. area of support to be 2.67 sq. ft.). Place units to provide continuous reinforcement, with corner and "tee" sections at all wall intersections, splice units together by lapping side bars a minimum of 6" at adjoining ends of lengths. Slope reinforcement 2" away from both sides of vertical control joints. At all openings in walls, place additional reinforcement in bed joint of courses above and below openings and extend at least 24" beyond each side of each opening.

Furnish and install any vertical reinforcement as indicated on the Drawings. All joint reinforcement placed in exterior walls must conform to ASTM A153 Class B2, and be not-dipped galvanized, 1.5 ounce per square foot per ASTM A153-B2.

CONCRETE BLOCK (if shown on drawings)
Provide concrete masonry units in sizes as required on Drawings, gray in color, conforming to ASTM C90, lightweight concrete masonry units, grade N. As required, provide units as required to meet the UL design classification as shown on the Drawings. Submit certificates of compliance from block manufacturer.

CAST STONEMASONRY MATERIALS

- 1) Manufacturer installation recommendations are to be strictly adhered to.
- 2) All joints to be tooled concave type, unless otherwise noted.

LINTELS/ANCHOR BOLTS

Install steel lintels as indicated on Drawings. Provide and install anchor bolts as indicated on Drawings, or as required for a complete installation.

CLEANING

Cut out any defective joints and holes in exposed masonry, repoint with mortar and tool. At the conclusion of masonry work, remove all scaffolding and equipment used in the work, clean up all debris, refuse, and surplus material and remove same from premises.

PORTLAND CEMENT STUCCO

All portland cement stucco shall conform with ASTM C150, metal reinforcement FS-DQ-L-101a, metal accessories ANSI A423 and building paper FS-UU-B-790

Furnish and install all stucco work completely including grounds, screeds, & casing

Provide self-furring diamond mesh 1-3/8", 17 GA zinc coated lath on heavy duty building paper. Inspect paper for proper laps, tears, nail punctures, etc. prior to plastering.

Provide 24 GA galvanized metal drip screeds at all foundations and overhangs.

Provide square beads at all edges, openings, penetrations, and all corner beads at all corners unless noted otherwise.

Provide 3-coat portland cement stucco application over frame construction totaling at least 3/4" thickness. Finish coat texture and color to match approved sample.

Finish sample shall be steel troweled to match approved sample. Submit color and texture sample to owner and architect (24"x24") for approval.

Protect stucco and substrate from excessive moisture, freezing temperatures, or frost-filled surfaces. All surfaces to be clean and structurally sound. Apply strictly according to manufacturer's specification to achieve approved finish.

Provide TYVEK brand "StuccoWrap" air infiltration barrier. Fasten, lap, and tape in accordance with manufacturer's recommendations.

DIVISION 5 - METALS

STRUCTURAL STEEL

All steel to be ASTM A50 cold rolled plates and shapes. Anchor bolts to be ASTM A307 with hexagonal nuts. Fabricate structural steel in accordance with AISI specifications and as indicated on Drawings. Shop paint all steel, u.n.o. and those items to be embedded in concrete. Furnish sufficient number and variety of steel shims for use in field. Install structural steel columns, shims, beams, plates and bolts as shown on the Drawings in accordance with required tolerances for a level and true wall and system.

LADDERS

Provide rung style escape ladder for location shown at basement-window well. Comply with requirements of ANSI A14.3.

Fit rungs in centerline of sds rails, plumb, and grind smooth on outer rail faces. Support each ladder at top and bottom, and at intermediate points spaced not more than 60" on centers. Use welded or bolted steel brackets designed for adequate support and anchorage, and to hold the ladder clear of wall with minimum 7" clearance from wall to rung centerline.

LOOSE STEEL LINTELS, MISCELLANEOUS ANGLERS

Furnish, for installation by masonry contractor, loose structural steel lintels and miscellaneous steel angles required for proper installation of masonry and steel ties required for all openings in exterior walls.

DIVISION 6 - CARPENTRY

GENERAL

Provide all materials and labor required to complete work under this category in accordance with the Contract Documents and applicable codes.

Provide temporary stair to upper floors if upper floors are included in the construction, or the existing stairs are affected by the scope of work.

ROUGH CARPENTRY

1) Wall studs per pressure-treated wood anchored with 1/2" diameter x 14"(min. 7" into concrete) long hooked galvanized anchor bolts at 4'-0" on center, maximum 1'-0" each way from corners. Provide minimum 2 bolts in any wall. Fiberglass sill sealer on all sill plates.

2) Construction lumber for exterior and interior walls and partitions: construction grade fir or equal. Material must be kiln or air dried to 15% or below Moisture Content. Material should be piked on basis of straightness and durability.

3) Roof framing, joists, beams, columns and ledgers: S4S, straight, sound well-seasoned lumber products in long lengths, bearing grade and trademark stamp of producing association.

Extreme fiber in bending, Fb = 1,250 psi
Horizontal shear FV = 95 psi
Modulus of elasticity, E = 1,600,000 psi

4) Glue laminated beams: American Institute of Timber Construction Standards bearing grade and trademark stamp.
Combination Symbol - 22F or manufacturers standard
Extreme fiber in bending, Fb - 2,200 psi
Horizontal shear, FV - 165 psi
Modulus of elasticity, E = 1,600,000 psi

5) Wall sheathing shall be 3/4" CDX plywood at all walls. Cover with "Tyvek" building paper or approved equal, unless stucco wrap is required.

6) All joist/ceiling joists shall have solid bridging/bracing at 8'-0" o.c. maximum, unless otherwise noted. Bridging for TJI joists construction shall be installed in accordance with manufacturer's recommendations.

7) Roof sheathing shall be 4'-0" x 6'-0" x 5/8" APA-EX-SYP engineered grade identification index 32/16.

8) Subfloor shall be 4'-0" x 8'-0" x 3/4" T&G CDX engineered grade identification index 32/16.

9) Built-up tub platform and integral shower stall bench to be constructed of 2 x 4 wood studs and 1/2" CDX plywood decking as shown on plans. Tie contractor to provide "Wonderboard" underlayment as required for all ceramic tile applications.

10) All specified dimensions are finished

11) This Contractor to provide all hardware, nails, screws, bolts, anchors, framing anchors, fasteners, etc. required to secure work.

12) Wood floor joists, headers and beams where noted on the drawings shall be "TJI", "Micro-Lam" or

FIXED GLAZING

Furnish and install windows as shown on the Drawings. Provide double glazing with jamb extensions where applicable, standard muntins and clips, u.n.o.
All fixed units to have same sash sure as operable windows, fixed set glass shall not be used, u.n.o.

Upon being awarded the contract, the window supplier is to provide contractor a print with all rough openings and associated dimensions to adjacent walls.

Verify locations of Tempered Glass.

FRENCH DOORS

(If shown on drawings) Furnish and install french doors; Provide low-e (0.37 or better) double glazing, tempered with hardware and jamb extensions, standard muntins, clips & weatherstripping in configuration shown on door schedule.

SKYLIGHTS

(If shown on drawings) Furnish and install skylights, "Velux" brand clad. Provide low-e (0.37 or better) glazing, venting and additional options as shown on drawings.

Install all windows, glass, and glazing as per manufacturer's specifications and shop drawings unless otherwise shown on Drawings.

WEATHERSTRIPPING

Furnish thresholds for all exterior doors. Threshold shall be latch track type, aluminum, 5/8" high. Install factory-applied weather-stripping on all exterior door jambs and head.

DIVISION 9 - FINISHES

GYPSUM WALLBOARD SYSTEM

Provide all necessary materials and labor to complete the proper installation of the work as shown on Drawings as required, and per manufacturer's specifications and recommendations.
All wallboard to be 5/8" thick (Type "F") for single ply, 5/8" fire-retardant (Type "XF") at both sides garage wall common to house. Use metal corner board and metal trim as required. Tile contractor to install wonder board at walls in shower & tub recesses. Commencement of drywall hanging shall constitute acceptance of framing work by this contractor for proper installation of drywall system, and shall be solely responsible for obtaining acceptable results in work area begun. All joints to be filed and sanded smooth and left in a condition completely ready for finishing. Boards to be secured to framing with self-tapping flathead screws and construction adhesive. No adhesive on exterior walls over polyethylene vapor barrier.
All materials shall be manufactured by United States Gypsum Co., or approved equal, and shall be installed in accordance with its current printed edition.

PAINTING

General

Provide complete painting work as shown on Drawings and specified herein. Comply with flame spread rating required by applicable codes.

MATERIALS

Benjamin Moore or equal

COLORS:

Prior to beginning work the Contractor shall obtain approval of colors for all surfaces to be painted from the owner. Each coat of paint shall be slightly lighter or darker than the preceding coat.

Preparation and Installation:

1) Finishes shall not be applied in rain, snow, fog, or mist, or when the relative humidity exceeds 85%. Finishes other than water-thinned coatings shall be applied only to surfaces that are completely free of surface moisture as determined by sight or touch. Finishes shall not be applied when the temperature of the surfaces to be painted and of the surrounding atmosphere is below 50 degrees F. For other coatings, or when the temperature is expected to drop to 32 degrees F.

2) Inspect surfaces to be finished and conditions of building before starting work, and report to the Architect any defects that render any area or items unfit to receive finish. Use approved compound to "flush" and level any dents, marks, etc. Starting of work will constitute acceptance of conditions and substrates. Remove and protect all hardware, lighting fixtures, etc., before painting. Protect all finished surfaces, in areas where paint is being applied, with clean drop cloths and suitable masking. Clean all surfaces to be finished as required to remove loose or peeling paint, oil, grease, dust and dirt. Sand where necessary to properly prepare surfaces to receive finish.

3) Workmanship shall be first class in every respect with all materials evenly spread and smoothly flowed on without runs or sags. Employ only mechanics skilled in the particular type of work being performed. Finished work shall be free from brush marks, laps, streaks, sags, unfinished patches, or other blemishes. Brush out flow on brush marks as required by the characteristics of the materials and/or recommended by the manufacturer. Prime coat shall be of suitable type for each surface and compatible in each case with the finish paint.

4) Allow each coat to dry thoroughly before applying next coat. Properly prepare and touch up all scratches, abrasions or other disfigurements and remove any foreign matter before proceeding with the following coat. All spot-priming or spot-coating shall be feather edged into adjacent coatings to produce a smooth and level surface.

5) Final coats shall not be applied until after other trades whose operations would be detrimental to finish painting have finished with their work in the areas to be painted.

6) Protect all work finished under this section and all adjacent work and materials by suitable coverings or other method during progress of the painting work.

7) The painting contractor shall fill all nail holes with suitable filler. Remove all spatter or spillage of paint on glass, floors and other finished surfaces. Paint all exposed piping, ductwork, grilles, etc., identical with room and/or ceiling color or adjacent surfaces unless specifically noted otherwise. Finish recesses the same as adjoining surfaces unless otherwise shown.

8) Finish tops, bottoms, and edges of all doors.

9) If metal has been shop primed omit first coat, except for touch-up. Primer for touch-up shall be the same composition as shop primed coat. If aluminum is to be painted, use zinc chromate primer.

HARDWOOD FLOORING

Furnish and install the wood flooring as shown on plans and specified. This contractor shall examine all conditions and surfaces to which the floor is to be applied and shall notify Construction Manager of any unsatisfactory conditions to the proper installation of his work. All flooring shall be blind nailed and installed in accordance with NQFMA specifications. Machine sand until floor is smooth, level and free of irregularities. Finish shall be free of bubbles, clumps, and other irregularities. Lightly sand finish between coats. Strain liquid urethane to collect impurities prior to application.

RESILIENT FLOORING (If shown on drawings)

General

Provide labor, materials, equipment and services required to complete resilient flooring work shown, specified or necessary. All installations shall be made in accordance with manufacturer's instructions for proper application.

Samples

1. Submit minimum of three samples of each type and color or pattern of resilient flooring and base material.
2. Mark samples with name of Contractor, project identification, and area where materials are to be used.

ENVIRONMENTAL REQUIREMENTS

Maintain temperatures in space to receive tile between 70-90 degrees F. for not less than 24 hours before and 48 hours after installation.

EXTRA STOCK

Furnish 5% of each floor tile used for the Owner's future use or for damaged items. Identify all extra materials.

Install tile in strict accordance with manufacturer's written instructions. Adhesive shall be as recommended by the tile manufacturer. Examine substrate conditions under which flooring is to be installed. Do not proceed with installation until unsatisfactory conditions have been corrected. Remove all paint, oils, waxes, sealers and curing compounds not compatible with the adhesives employed. Organic solvents are to be avoided.

Remove all excessive adhesives from the surface of the flooring and the cove. Perform initial maintenance on the completed installation as recommended by the flooring manufacturer. Protect the flooring as recommended by the flooring manufacturer from damage by other trades and by the placement of fixtures and furnishings.

ADHESIVES

Cement, primers, adhesives, underlayments and water proof compound per manufacturer's recommendations.

TILE, CERAMIC, TILE AND/OR PORCELAIN

Furnish and install all ceramic tile, floor, walls and base as shown on the Drawings and as specified herein. Install tile in accordance with "Handbook for ceramic tile installation" published by the Tile Council of America.

DIVISION 11 - EQUIPMENT

APPLIANCES

All appliances shall be furnished by Owner and installed in place as follows:
Range, by plumber & electrician
Microwave, by electrician
Refrigerator, by carpenter & electrician & plumber
Dishwasher, by plumber
Disposal, by plumber
Kitchen exhaust hood & fan motor, by heating contractor
Washer/Dryer, by electrician & plumber.

Coordinate rough-in and service size requirements with appliance supplier. Appropriate Contractor to provide final connections pertaining to his trades for all appliances.

DIVISION 15 - MECHANICAL

GUARANTEE

Contractor's Guarantees: Each Contractor to furnish a written guarantee that all requirements of the Drawings and specifications, including equipment capacities, have been complied with. Guarantee period shall be for a period of one (1) year from date of acceptance of work, unless a longer guarantee period is applicable from manufacturer. All warranties shall accrue to the benefit of the Owner.
Manufacturer's Warranties: Furnish to the Owner standard manufacturer's warranties on all major items of equipment.

REPAIR OR REPLACEMENT

Contractor shall promptly remedy any defect in the work appearing within the guarantee and warranty period. Repair or replace work as required without cost to the Owner, including cost of damage to or replacement of adjacent construction and finishes.

DIVISION 15A - PLUMBING

GENERAL

Provide all materials, equipment, tools, cartage, transportation and perform all services and labor required to complete the plumbing work in accordance with the Drawings, these specifications, applicable codes and applicable building requirements. Such work shall include but not be limited to the following:

- 1) Arrange for and obtain necessary permits.
- 2) All trenching and backfilling for all underground work.
- 3) All inside and outside storm sewer work, including but not limited to, sump pit, pump valve & discharge piping.
- 4) All inside and outside sanitary work, including but not limited all drain lines, vent lines, floor drains, sanitary sump pumps, and connection of all devices into sanitary sewer system.
- 5) Installation of domestic water supply, extension of service into building valves.
- 6) All domestic hot and cold water lines.
- 7) Domestic water heaters.
- 8) All plumbing fixtures and trim.
- 9) Connections to equipment and appliances furnished by others.
- 10) Pipe insulation and covering where pipes run along outside walls, and as required to prevent condensation.
- 11) Valved water lines in basement for appliances and humidifiers, per local municipality plumbing code.
- 12) All inside and outside gas piping, including connection to equipment of others requiring gas service, and to fireplace. Locate fireplace valves as directed by Owner.
- 13) All inside and outside hose bibbs. (If shown on drawings)

All plumbing and drainage work shall be furnished and installed in accordance with all applicable, state and federal codes and/or regulations and other authorities having jurisdiction. Drawings and Specifications notwithstanding, and Contractor shall make such adjustments as required to conform to such codes and/or regulations at no additional cost to the Owner. The Drawings are intended for scope purposes only. Contractor shall design complete storm, water and sanitary systems.

Plumbing engineer to supply drawings and specifications to owner and architect for approval on well specifications, gpm, pressure, and layout of system.

EXCAVATION AND BACKFILLING:

Each trade to do all required excavating and backfilling for work under its contract. Provide any necessary shoring, sheeting and removal of water. All storm and sanitary lines to be bedded in sand.

PIPING TRENCHES:

Excavate true to grade for pipes to rest on solid undisturbed earth. Provide depressions under pipe bells and coupling. All piping to be tested and approved before backfilling begins.

BACKFILLING:

Replace earth in 12" layers, each layer will be compacted by mechanical tamper. Under floor slabs and paving, backfill with clean sand, fully compacted. Under streets, meet the requirements of governing authorities. Trenches under or within 18" of footings or foundation walls to be filled with lean concrete to a point above bottom of such wall or footing.

SURFACE CONDITIONS:

Where finished surfaces have been disturbed by excavation, replace all to original conditions, unless specifically noted otherwise.

EXCESS EARTH AND "SPOILS":

Remove all from premises. Contractor shall be responsible for the pumping and draining of all his trenches and pits necessary for the installation of his work. Pumping or draining run off will be coordinated by construction manager and will not be ejected onto neighboring lots.

CUTTING AND PATCHING:

Cutting of existing work: Cutting to be by trade installing the work.
No cutting of structural work or fireproofing without Architect's written consent.

Patching: Unless otherwise noted, to be by each Contractor.

Contractor during the process of the work shall keep the premises reasonably free of all debris and waste materials resulting from the work under this section. All such debris and rubbish shall be removed from the site.

PIPE SLEEVES

Provide and be responsible for the location of proper sleeves for all pipes passing through floors, walls, partitions, or other building construction. Where sleeves occur in concrete construction, they shall be set before concrete is poured. Sleeves passing through foundation walls, or exterior walls, or where seepage may occur, shall be thoroughly water-proofed. All water-proofing must be done before any backfilling is done. Sleeves passing through walls or floors between rooms shall be filled from bottom bell to top ends with fiberglass insulation material and sealant. Penetrations through fire walls shall have fire rating and fire rated sealant.

SUMP PUMPS

Sanitary sump pump shall have 2" discharge, and connect to overhead line. Vent as required. Provide PVC basin with gasketed cover, check valve as required by code, and floor drain located near furnaces. Storm sump pump shall have 1 1/2" discharge pipe, gasketed cover, and check valve as required by code, extending to grade, 3' beyond foundation, (see Site Plan if applicable). Provide alternate bid for battery back-up.

WASTE, VENT AND WATER PIPING

Plumbing system shall be of recent type and all soil, waste, vent, hot, hot recirculating and cold water piping shall conform to and shall be sizes in accordance with the applicable codes. Copper water service per code. All bathrooms and kitchen shall be equipped with hot-water recirculating piping system top with pump. All soil, waste, and vent piping within the building walls and in basement shall be as per code. Waste lines shall be cast iron throughout house. All soil and waste piping under concrete slabs on grade shall be service weight cast iron with poured leaded joints and cast iron fittings. All soil piping and sanitary sewer piping at exterior of the building shall be service weight cast iron with cast iron fittings and sealed joints or clay tile approved by local municipality. Hose bibbs shall be freeze proof type, "Woodford" copper, with vacuum breaker, 8" depth or approved equal. Floor drains in basement shall have "P" trap with stainless steel grate. Provide clean outs in horizontal sanitary sewer lines as they leave the building. Provide shutoff valves for all fixtures.

GAS PIPING

Coordinate with gas utility company to bring in gas line and meter to location shown. Furnish and install a complete system of fuel gas piping starting with connection to street main, including all meters, cocks, pressure regulators, and final connections to all items requiring gas service. Gas equipment shall include, but shall not be limited to, furnaces, water heaters, dryer, cook top, ovens, and gas log lighter.

WATER HEATERS

Install gas-fired, glass-lined fast recovery type water heater and gas fired commercial grade water heater in tandem. AGA approved, extended magnesium anode rod protection, complete with piping, relief valve and controls. "State" high efficiency type with electronic ignition.

WATER SOFTENER (If shown on drawings)

Furnish and install water softening system as required. Submit plumbing diagrams and specifications for architect and owners approval.

PIPE INSULATION

Insulate all horizontal cold water supply piping from main supply to branches in basement with 1 1/2" Armaflex pipe insulation or equal. Allow adequate space around all sides of pipes to install insulation without excessive curving or crushing.

PLUMBING FIXTURES

Install all plumbing fixtures and appliances as called for on Drawings, Specifications, or as directed by construction manager, including those furnished by others. Submit to Owner, for review catalog of each fixture with trim. Furnish and install all materials specified or required to insure a complete operating plumbing installation.

DIVISION 15B - HVAC

GENERAL

All work under this section of the Specifications shall be furnished and installed in accordance with all applicable local, state and federal codes. Drawings and/or Specifications notwithstanding, and Contractor shall make such adjustments as required to conform to such codes and/or regulations at no additional cost to Owner. Furnish and install all labor and materials necessary to complete the heating, cooling, ventilation and humidification system as required for a properly operating system.
All furnace wiring is by the electrical contractor, however, this contractor is responsible for proper supervision of the entire installation. Furnish and install all furnaces, humidifiers, cooling coils, refrigerant piping, condensing units and required devices for a complete and operable system of heating, ventilating and air conditioning. Furnish and install flues for equipment furnished and installed under this section and other sections. Furnish and install exhaust ductwork and dryer and bathroom vents. Install airtight kitchen exhaust fan systems, fans furnished by others. Install and make all ductwork connections so that system is complete and operable. Furnish and install all registers and grilles for work installed under this section. Install condensate drain piping for cooling coils, to sump pit or drain. Furnish and install all duct and pipe insulation and lining, where ducts run through crawl space and other unheated spaces.

EQUIPMENT AND MATERIALS

Design, furnish and install, where shown on Drawings, "package" type air conditioning and natural gas-fired forced-air furnace system complete with outside compressor-condensor and evaporator-air-handling units, pre-wiring and pre-piped except for final wiring. Refrigerant piping, fuel gas and drain connections which shall be job performed. Furnaces to be electronic ignition and high efficiency rating (min. SEER 13), York, Lennox, Carrier, or other approved equal. Compressor to be high efficiency, cooling capacity to match design requirements. Exhaust fans will be provided by electrical contractor for kitchen and baths. Return air grilles to be provided as per applicable codes and as per standard ASHRAE requirements, fully ducted sheet metal system. (one per each space minimum) Provide high/low returns at 2nd floor and low returns at 1st floor where applicable. As an alternate price, provide "Apri-Aire" central humidification system for each furnace. All basement ductwork run locations to be approved by architect.

INSULATION

Insulate refrigeration suction lines with 3/4" Armstrong Armaflex. Insulate all supply and return ductwork in attic and unheated crawl-space areas.

CONTROLS (See Division 16)

Furnish and install programmable "Honeywell" digital night setback thermostats (heating and cooling) for furnaces. Mount thermostat at 48" above finished floor. Furnish and install all temperature controls, humidity controls, and the line to operate heating and venting system. Furnish wiring diagrams for all control work, including furnaces, humidifiers, and fans. Humidifiers to be "Apri-Aire" with humidistats mounted adjacent to zone thermostats. Exact location of controls to be approved by owner.

PRE MANUFACTURED FIREPLACES (If shown on drawings)

Provide complete fireplace installation including all fireplace accessories, flue lining, spark arrestors, fresh air intake vents, dampers, and metal and fabric masonry flashing where required for proper installation.

Furnish and install chimneys and flues of sizes shown on Drawings. Chimneys and flues shall be Type "B", double wall vent pipe. Chimney installation shall include roof flashing and storm collar, all necessary chimney supports, approved and U.L. listed.

WORKMANSHIP

All ducts shall be airtight with no open corners or seams. All registers and grilles shall be level and accurately set. Before turning over system to Owner for operation, Contractor shall perform the initial start-up and make all required adjustments to balance air system.

Cooperate and consult with other trades in the proper location of piping, outlets, and equipment before the installation of the same. Study Drawings and Specifications in connection with the work of other trades and coordinate thus.

Conform to ASHRAE code and local governing code. Remove rubbish caused by this work. The construction manager shall be responsible for making required arrangements with the Gas Utility Company. This will include assessments, and having same executed by the Owner.

For all equipment, this Contractor shall verify and coordinate actual equipment voltages required to the actual voltages available prior to ordering any equipment.

DESIGN REQUIREMENTS AND GUARANTEE

Contractor shall guarantee to heat rooms served to a temperature of not less than 72 degree DB with outside temperature of -10 degrees F and cool all rooms served to not less than 75 degrees F when outdoor temperature is 95 degrees F. Additionally every dwelling unit shall be provided with heating facilities capable of maintaining a room temperature of 68 degrees F at a point 35" A.F.F.
Contractor shall guarantee to adjust and service the system and repair or replace all defective parts without charge to Owner for a period of one year from date of final completion of the entire building. Contractor shall have emergency service available 24 hours per day, 7 days per week, at no extra cost to the Owner for a one-year period. If any equipment used for this work carries a guarantee for a period longer than one year, Contractor shall guarantee such equipment for the longer duration. All guarantees shall be given to Owner in writing. A complete set of operating instructions for this installation shall be given to the Owner, in writing, including a recommended service maintenance program schedule, prior to final payment.

DIVISION 16 - ELECTRICAL

All electrical work shall conform to all local, state and federal codes.

Contract Drawings are diagrammatic and show general arrangements, sizes, and locations of equipment. All equipment shall be installed complete, furnishing any required disconnect switches, junctions boxes, etc., for a complete and operational installation.

All equipment furnished shall be NEMA standard, new, and UL listed.
All local, state and federal taxes applicable to this project shall be included.

Electrical Contractor to design the complete electrical system as required for all equipment and fixtures.

Verify all equipment locations and power requirements with Utility Company, HVAC Contractor, Architect, and Owner prior to construction.

No branch circuit shall be over 1600 watts for 20 amp breakers and 1200 watts for 15 amp breakers. Each outlet shall be figured at 150 watts unless otherwise noted herein or shown on the Drawings. All breakers shall be 20 amp. All convenience outlets shall be mounted horizontally 15" above top of the floor to centerline of outlet unless otherwise noted or shown. Convenience outlets shall not be mounted "back to back" in a stud wall but shall be spaced a minimum of 12" apart horizontally. Furnish and install all disconnect switches, motor starters, contractors, relays, and all related devices.

Electrical Contractor shall cooperate with all other Contractors and subcontractors performing work on this project as necessary to achieve a complete, neatly fitted installation for each condition. To that end, the Electrical Contractor and subcontractor shall consult the Drawings and Specifications for all sections to determine nature and extent of work in other sections which adjoin or attach to their work or to which their work attaches or joins. Cost of repairs or alterations of work in place made necessary by failure to observe this requirement shall be paid for by the Electrical Contractor so failing.

All exposed conduits shall be run in straight lines, at right angles or parallel with beams or columns and shall be substantially supported by one hole malleable galvanized clamps or Grinne #106 hangers to provide a rigid installation, but in no case shall conduit be fastened to other pipe or installed so as to prevent the ready removal of other pipe for repairs. Perforated strap hangers shall not be permitted.

LIGHTING SYSTEMS

GENERAL

Work includes furnishing and installing light fixtures and electrical material complete with lamps, lenses, end caps, mounting hardware, etc. to provide a complete and working system as specified herein and as indicated on the Electrical Drawings.
Shop Drawings or fixture cuts shall be submitted to the Owner for all lighting fixtures. Electrical Contractor shall verify and coordinate with the ceiling system manufacturer final lighting fixture selections with ceiling framing prior to the start of any work. Lighting in closets are required to have a completely enclosed lens. Surface mounted incandescent fixtures are not permitted.

FIXTURES

Contractors shall furnish and install all lighting fixtures indicated, complete with hanging materials, lamps, frames, junction boxes, and all miscellaneous materials necessary for complete installation. Contractor shall install all Owner-furnished fixtures, and shall furnish and install all necessary materials required for a complete fixture installation, for fixtures labeled "DEC" on Drawings. Submit to Architect cut sheets on all lighting fixtures and trim proposed.
Any outlet box within living spaces that could reasonably accommodate a ceiling fan shall be installed for ceiling fan support. Only boxes listed for this application shall be permitted as the sole means of support.

EXTERIOR LIGHTING

Install (If indicated on drawings) Owner supplied lights at wall, ceiling and driveway post light locations along with exterior low voltage walkway lighting per plans.

BATHROOM EXHAUST FANS

Furnish and install exhaust fixture in bathrooms as shown. Venting ductwork by others. Install all equipment in strict accordance with manufacturer's recommendations. Coordinate plumbing, electrical and venting requirements with pertinent trades during roughing-in stage of construction. Submit all warranties and operation manuals to Owner prior to completion of work.

CODE REQUIREMENTS AND INSPECTION AUTHORITIES

All work shall be installed according to the rules and regulations of the latest applicable local and state codes. Contractor shall include in their proposal the cost of all such less and all other costs in connection with the preparation, reproduction, and submittal of any drawings, diagrams forms or other material that may be required by the Inspected Authorities. At the completion of the work, Contractor shall obtain and turn over to the Owner a "Certificate of Inspection" indicating approval and acceptance of the work by the Inspection Authorities.

ARCHITECTURAL DRAWINGS

Contractor shall study the Architectural Drawings carefully in preparing their proposal and before installing any work. Contractor shall be responsible for positioning the switches on the proper side of the doors and locating receptacles and other outlets to form to the positioning of cabinets, panels and other architectural features. Exact dimensions and locations of all outlets shall be verified on the job with the Owner.

MATERIALS AND WORKMANSHIP

Protect work at all times, cap conduit during installation. At completion, thoroughly clean all equipment, conduit, fixtures, etc. After all wiring, panels, fixtures, and equipment are in place, they shall be carefully tested together and separately to determine if that system is free from short circuits and other faults.

ELECTRICAL SERVICE (If indicated on drawings)

Furnish and install 120/240 volt, single phase 3 wire, 400 ampere underground electrical service. All backfilling shall be done with compacted sand fill only. Arrange to install underground telephone conductors in same trench. Underground telephone service shall be sized for 8 separate lines minimum.

DISTRIBUTION PANELS

Circuit cabinets shall have an accurate, typewritten directory on the back of the door.

BALANCE LOADS AND TESTS

Contractor shall balance loads on all circuits and feeders by means of ammeter tests at the completion of the work. Contractor shall test all circuits for grounds and shorts at the completion of his work.

220 VOLT SERVICE OUTLET

- Provide 220 volt connections for:
1. Air Conditioners (with outside disconnect)
 2. Kitchen oven (where applicable)
 3. Well pump (where applicable)
 4. Electric dryer specialty outlets as indicated if used

GROUND FAULT INTERRUPTER OUTLETS

Furnish and install ground fault interrupter outlets in bathrooms, kitchen, garage and exterior as required by local and national codes. Individual outlets or group protected circuits may be used as allowed by codes.

EQUIPMENT AND APPLIANCES

Wire direct or provide outlets for all equipment and appliances as shown on drawings whether furnished by this contractor or by others. Provide disconnects where shown or required by code.

FIRE ALARM (SMOKE & HEAT DETECTORS)

Contractor to furnish and install hard wired system (with battery back-up per municipal code). Provide sensors on all floors as shown on drawings and comply with all local, state and federal codes integrate this system with security system.

SECURITY

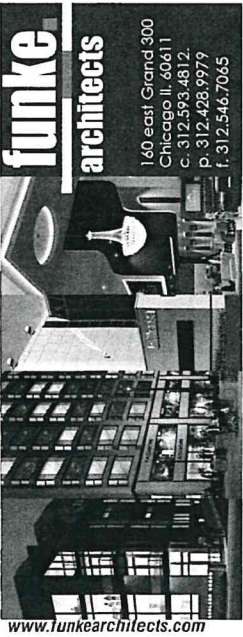
System (If indicated on drawings) shall consist of two (2) control pads located in master bedroom at bedroom door and at entry, contacts on each exterior door (including door from house to garage), and all 1st floor windows, install glass break detectors located appropriately to fully cover basement floor.

CABLE TV, TELEPHONES, INTERNET

Locate as shown on drawings. Each location shall be wired separately to location near main electrical panel, for final connections. Provide 8 line capable telephone wire. Location of phone jacks subject to final approval by owner. All cable TV, telephone, and internet wiring shall be to a central junction box located near the electrical panel. Daisy chain connections are not to be allowed.

GUARANTEE

Contractor shall guarantee all work to be free from defects for a period of one year. See General Requirements.



de St Aubin Residence
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Lake Geneva, WI 53147
New Enclosed Porch Addition,
Landscape and Hardscape.

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NO. DATE	DESCRIPTION	

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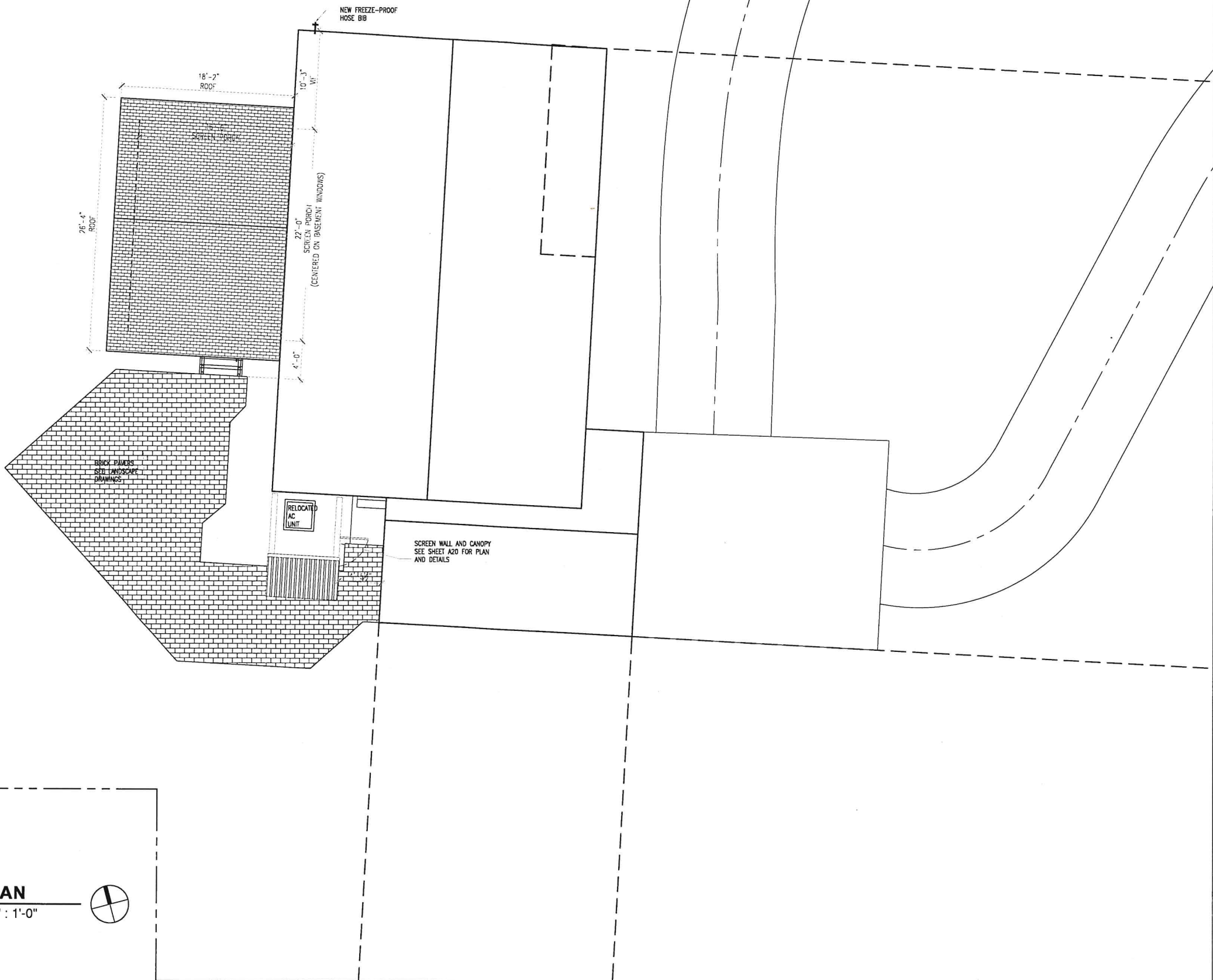
SPECIFICATIONS

SHEET NO:

A03

SITE PLAN

SCALE: 3/16" : 1'-0"



funke

architects

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Chicago IL 60611
c. 312.593.4812
p. 312.426.9979
f. 312.546.7065

www.funkearchitects.com

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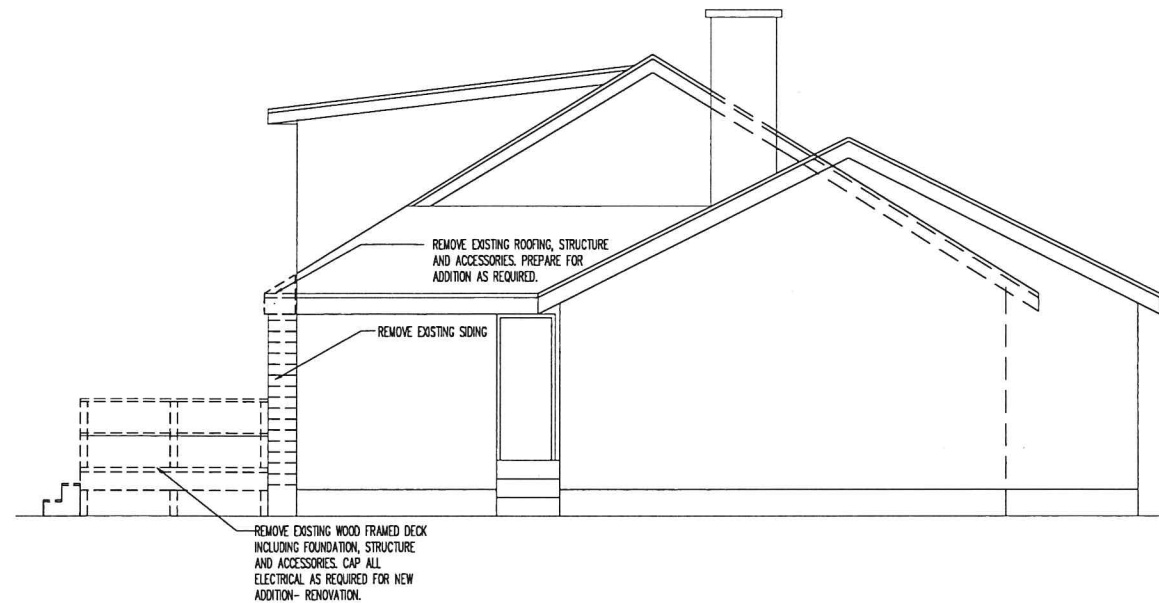
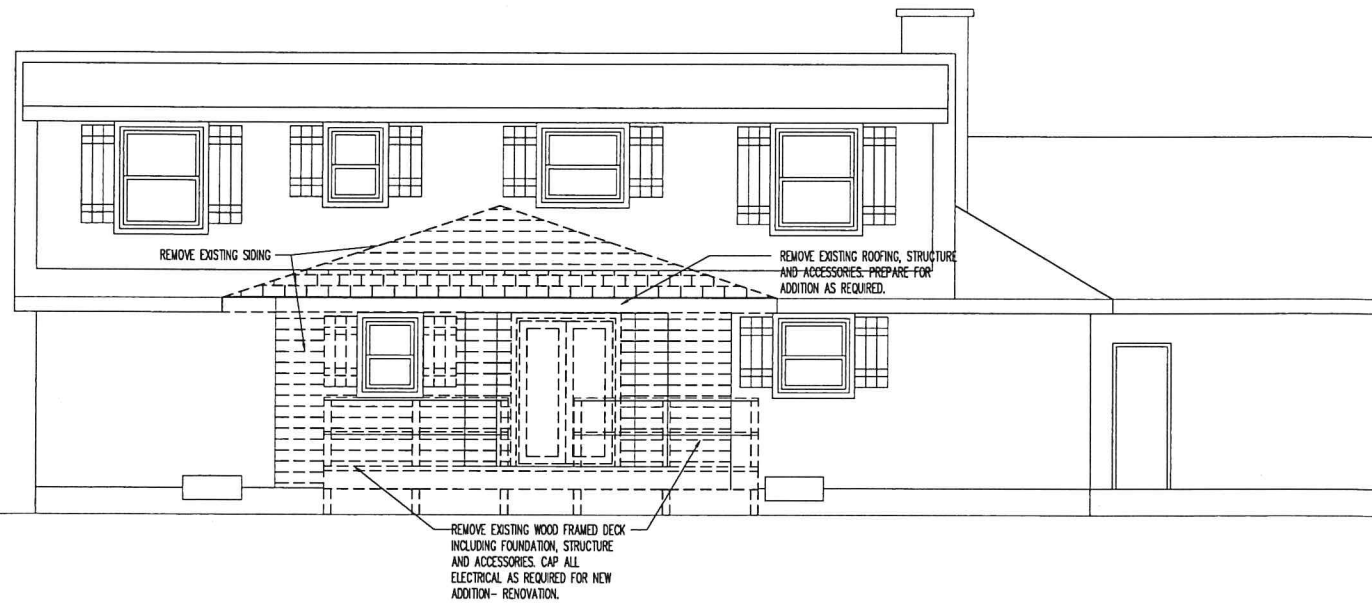
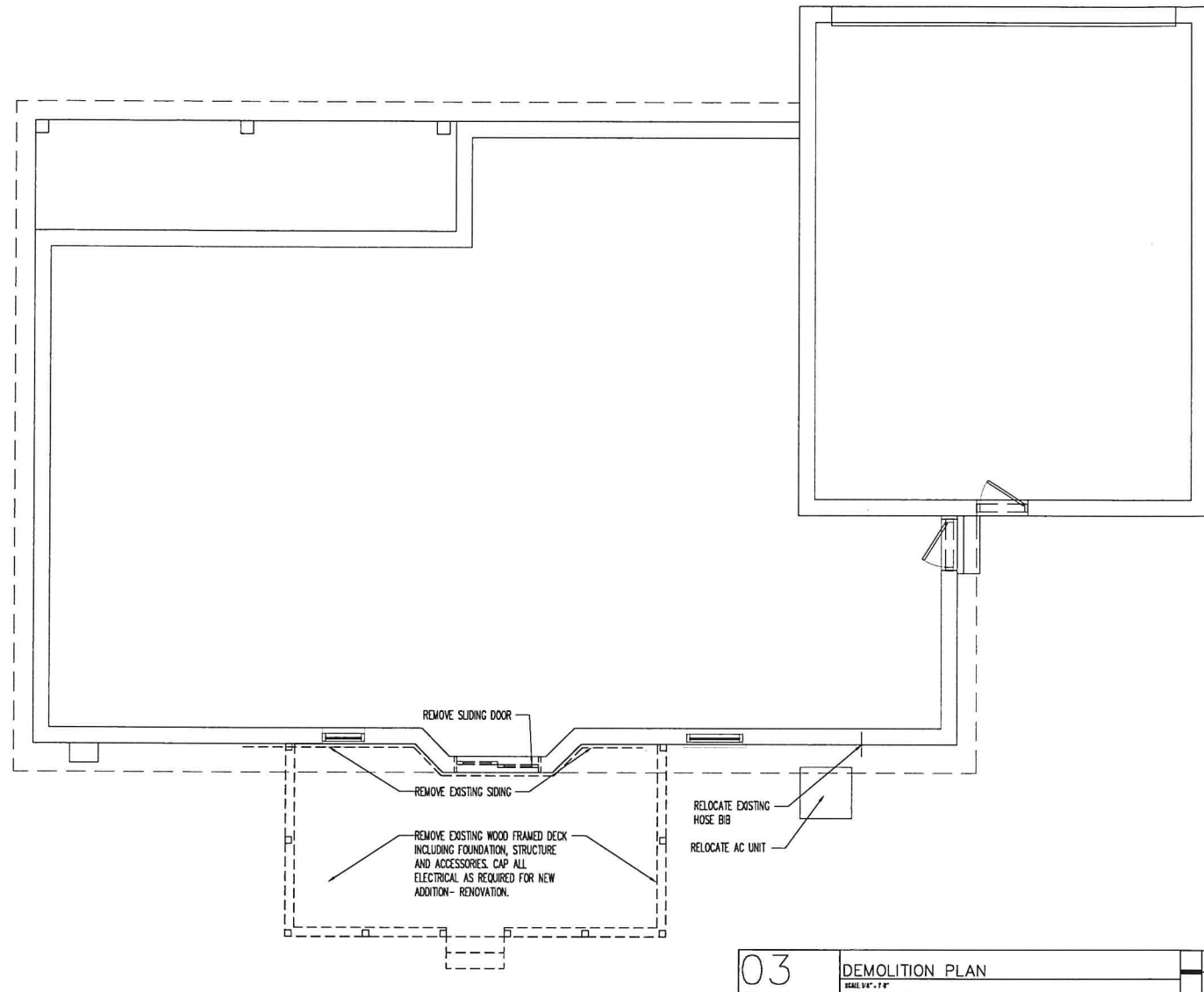
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SITE PLAN

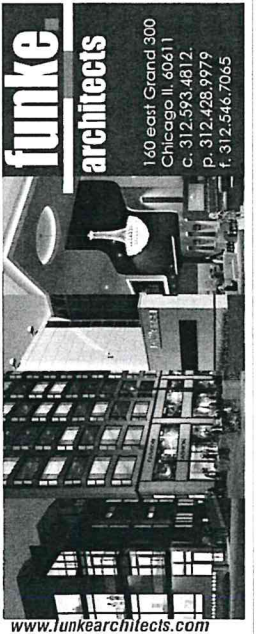
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A10



SELECTIVE DEMOLITION
 Items indicated to be removed and salvaged remain Owner's property.
 Remove, clean, and deliver to Owner's designated storage area.
 Comply with EPA regulations and hauling and disposal regulations of authorities having jurisdiction.
 Owner will occupy portions of building immediately adjacent to selective demolition area.
 Conduct selective demolition so Owner's operations will not be disrupted.
 It is not expected that hazardous materials will be encountered in the Work.
 If materials suspected of containing hazardous materials are encountered, do not disturb;
 immediately notify Architect and Owner. Owner will remove hazardous materials under a separate contract.

DEMOLITION
 Maintain services/systems indicated to remain and protect them against damage during selective demolition operations. Before proceeding with demolition, provide temporary services/systems that bypass area of selective demolition and that maintain continuity of services/systems to other parts of the building.
 Locate, identify, shut off, disconnect, and cap off utility services and mechanical/electrical systems serving areas to be selectively demolished.
 Provide temporary barricades and other protection required to prevent injury to people and damage to adjacent buildings and facilities to remain.
 Provide and maintain shoring, bracing, and structural supports as required to preserve stability and prevent movement, settlement, or collapse of construction and finishes to remain or construction being demolished.
 Provide temporary weather protection to prevent water leakage and damage to structure and interior areas.
 Protect walls, ceilings, floors, and other existing finish work that are to remain. Erect and maintain dustproof partitions. Cover and protect furniture, furnishings, and equipment that have not been removed.
 Neatly cut openings and holes plumb, square, and true to dimensions required. Use cutting methods least likely to damage construction to remain or adjoining construction.
 Promptly remove demolished materials from Owner's property and legally dispose of them.
 Do not burn demolished materials.
 SEE MECHANICAL AND ELECTRICAL DEMOLITION DRAWINGS FOR ADDITIONAL DEMO ITEMS.



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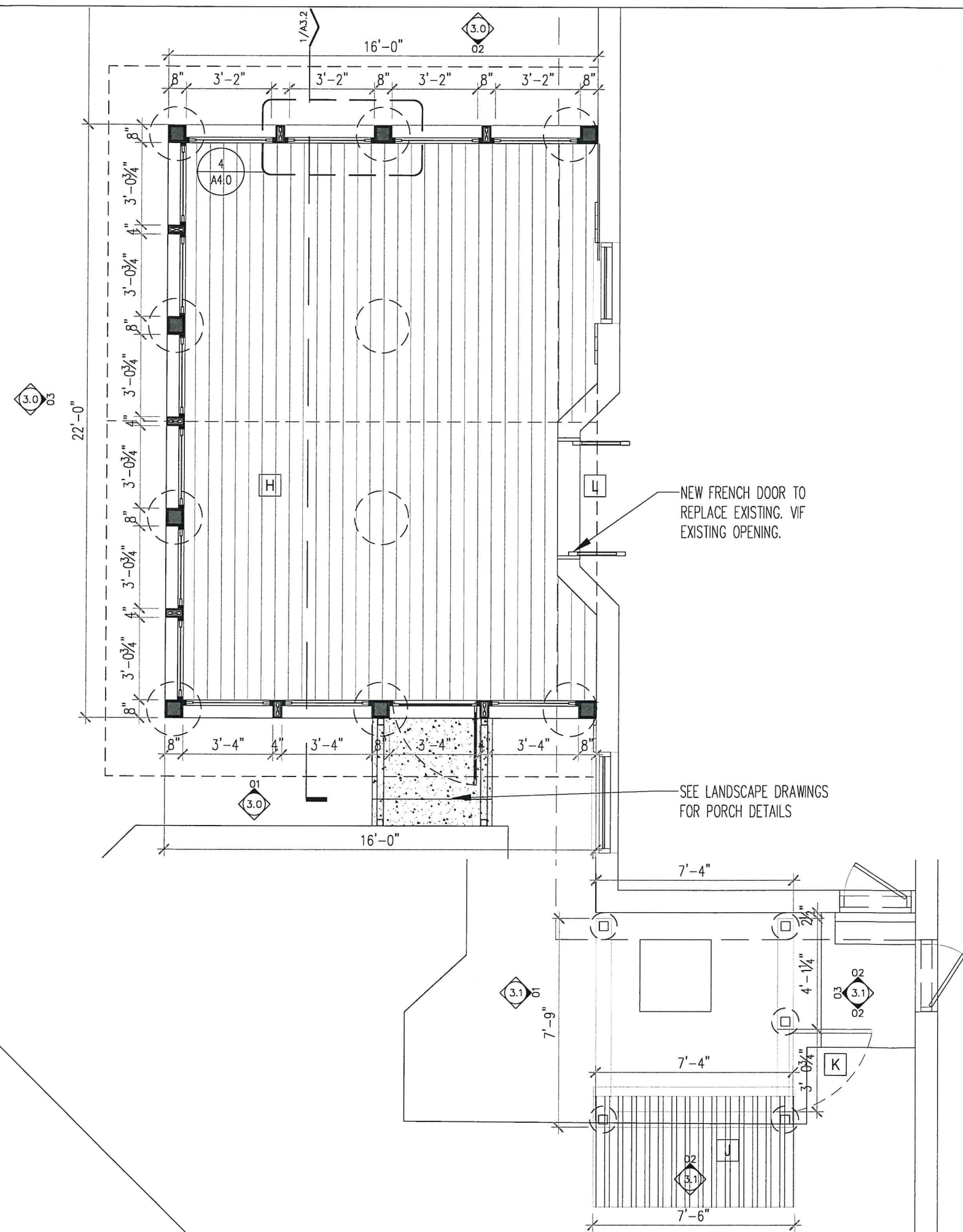
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DEMO **DEMOLITION PLANS**

D2.0



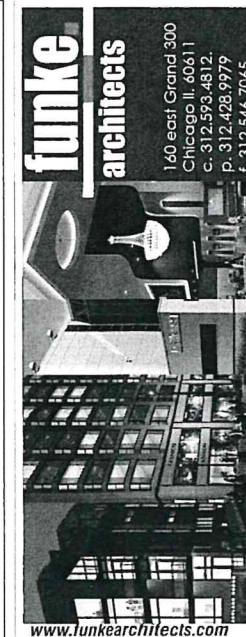
LOADING SCHEDULE:

1. FLOOR = 40#LL 10#DL ALL AREAS EXCEPT SLEEPING
= 30# LL 10# DL SLEEPING AREAS
= 100# LL @ ALL OUTDOOR DECKS/TERRACES
= 50 PSF MIN HORIZONTAL THRUST LOAD @ ALL RAILS
2. WALLS = 60# PLF OR ACTUAL
3. CEILINGS = 20# LL 10#DL
4. ROOF CATHEDRAL = 30# LL 10#DL
= 30#LL 15# DL
4. DEFLECTION CRITERIA:
DEAD AND LIVE LOAD = L/240 MAX.
LIVE LOAD = L/360 MAX.
5. ALLOW SOIL PRESS = 1,500 PSF
6. PROVIDE CAMBER IN TRUSSES EQUAL TO DEAD LOAD.
TRUSSES SHALL BE DESIGNED PER ANSI/ TPI 1-2002 BY SE.
7. SEE ENCLOSED TRUSS SHOP DRAWINGS AND LOAD CALCULATIONS.
SUBMITTAL SHALL INCLUDE DETAILS OF TRUSSES INCLUDING MEMBER SIZES,
SPECIES AND GRADE OF WOOD, LOADING CONDITIONS USED IN DESIGN,
CALCULATED MEMBER FORCES, CONNECTOR SIZES AND LOCATIONS.
BRACING AND BRIDGING PER ANSI/TPI AS REQUIRED.

- [A] MATCH EXISTING SHINGLES OR USE "OWENS CORNING-OAKRIDGE" SHINGLES (COLOR AND MATERIAL TO MATCH EXISTING) ALL ASPHALT SHINGLES DETAILS AND SPECIFICATIONS TO ADHERE TO THE OWENS CORNING GUIDELINES AND REQUIREMENTS. (www.owenscorning.com/roofing/shingles/oakridge/)
- [D] ALUMINUM DOWNSPOUT AND GUTTER(OWNER TO APPROVE COLORS AND FINISH)- VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS
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- [P E2] JAMES HARDIE TRIM, $\frac{3}{4}$ " NT3 SMOOTH, 1"X7 $\frac{1}{2}$ " (OWNER TO APPROVE COLORS AND FINISH)- VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://www.jameshardiepros.com>
- [E3] "P" PAINTED RED TO MATCH EXISTING COLUMNS.
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- [E4] "TRUE EXTERIOR" $\frac{5}{8}$ " X 4" SINGLE BEADBOARD (OWNER TO APPROVE COLORS AND FINISH)- VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://trueexterior.com/product/beadboard/>
- [F] AMAZING EZ-SCREEN PORCH WINDOWS. (OWNER TO APPROVE COLORS AND FINISH)- VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. WWW.EZPORCH.COM ALTERNATE PER DETAIL ON A4.1.
- [G] METAL RODENT SCREEN EXTENDED 1'-0" BELOW GRADE.
- [H] "AZEK " COMPOSITE DECKING (OWNER TO APPROVE COLORS AND FINISH)- VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. WWW.TIMBERTECH.COM
- [J] ABC 2 $\frac{1}{2}$ " CORRUGATED STEEL ROOF ($\frac{1}{4}$ " HEIGHT) 29 GAUGE GALVALUME PLUS FINISH, 1" OVERHANG ON ALL SIDES.
- [K] JELDOWYN 36"X80"X 1 $\frac{3}{4}$ " FLUSHED PRIMED ALUMINUM INSULATED EXTERIOR DOOR. RH OUT SWING. HANDLE APPROVED BY OWNER. BTM DOOR 1" ABOVE ADJACENT P/ "Z" FLASHING AT HEAD OF DOOR.
- [L] JELDOWYN (VIF OPENING) ALUMINUM CLAD WOOD WITH INSULATED TEMPERED GLA/ EXTERIOR FRENCH DOOR. HANDLE APPROVED BY OWNER.
- [M] 14 GAUGE KYNAR COATED METAL COPING

02 FIRST FLOOR PLAN
SCALE 1/8" = 1'-0"

01 GROUND FLOOR PLAN
SCALE 1/8" = 1'-0"



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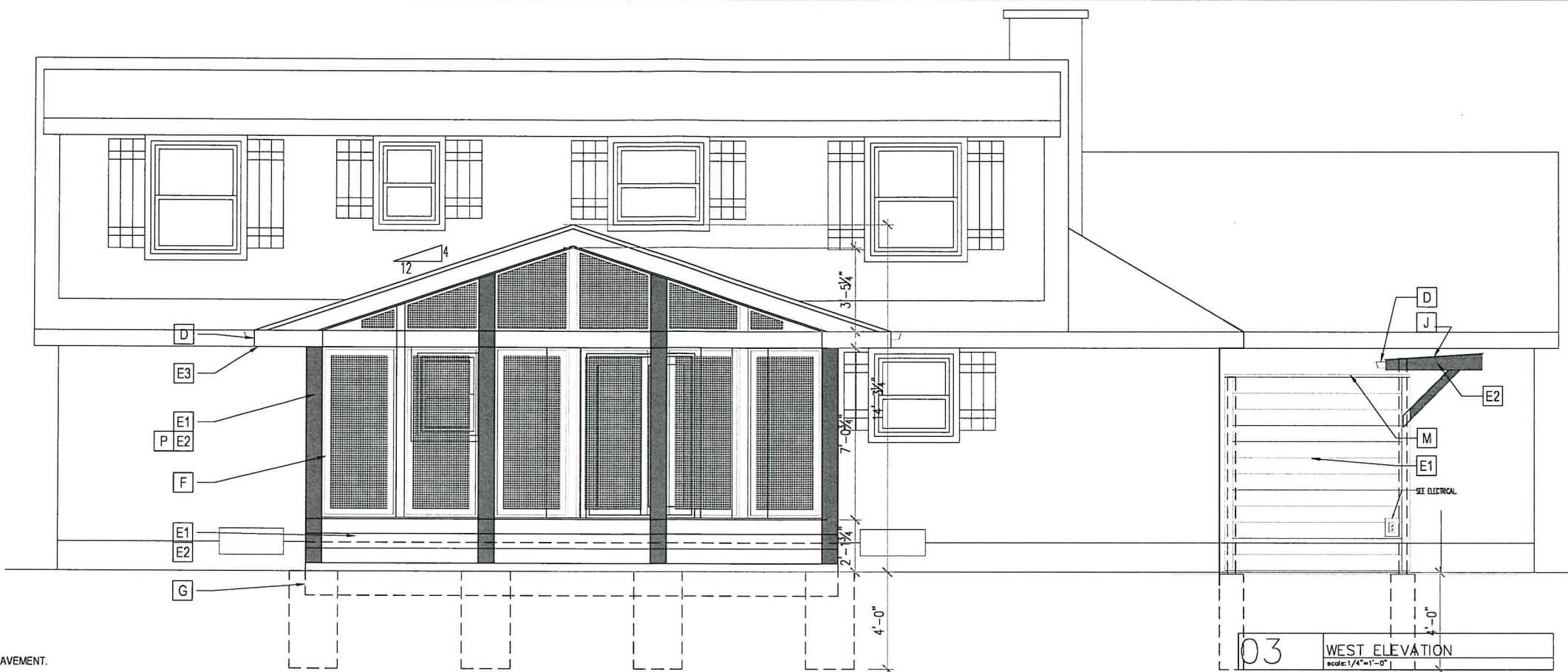
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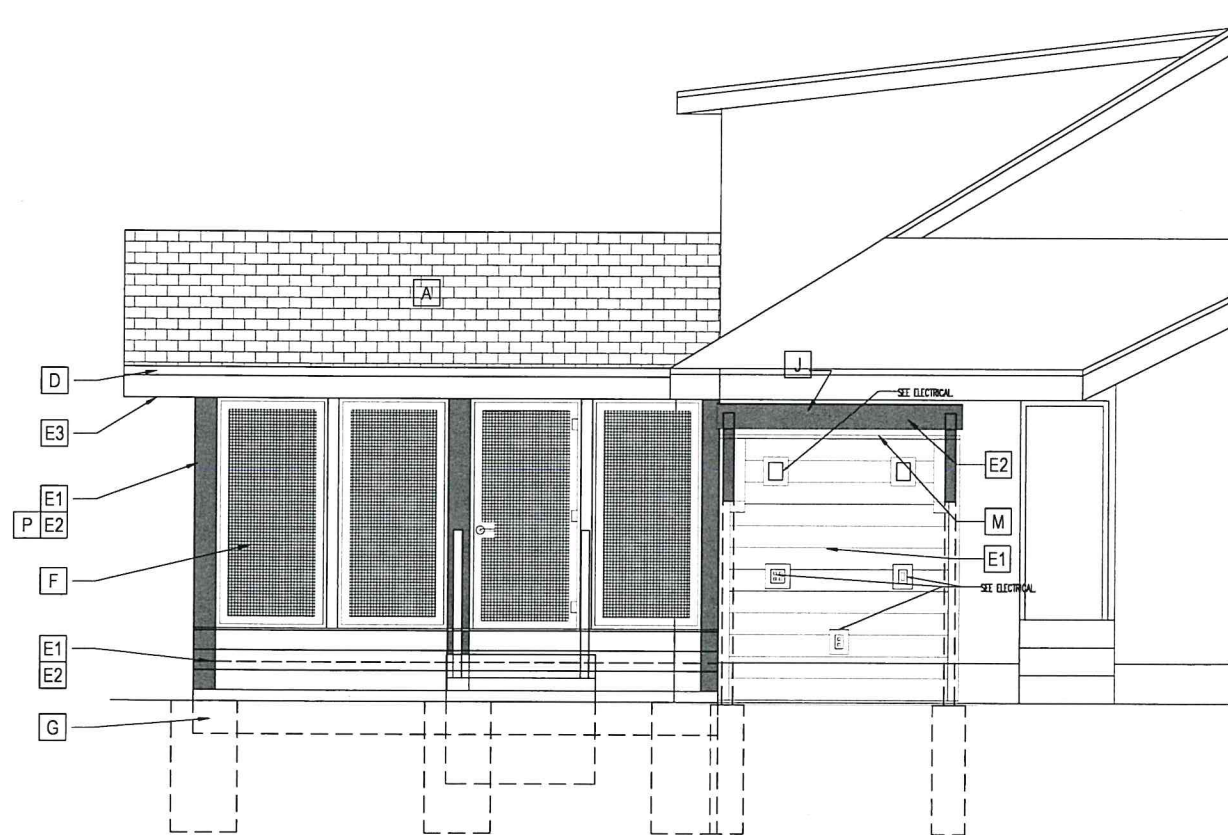
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SHEET TITLE: FLOOR PLANS
SHEET NO: A2.0

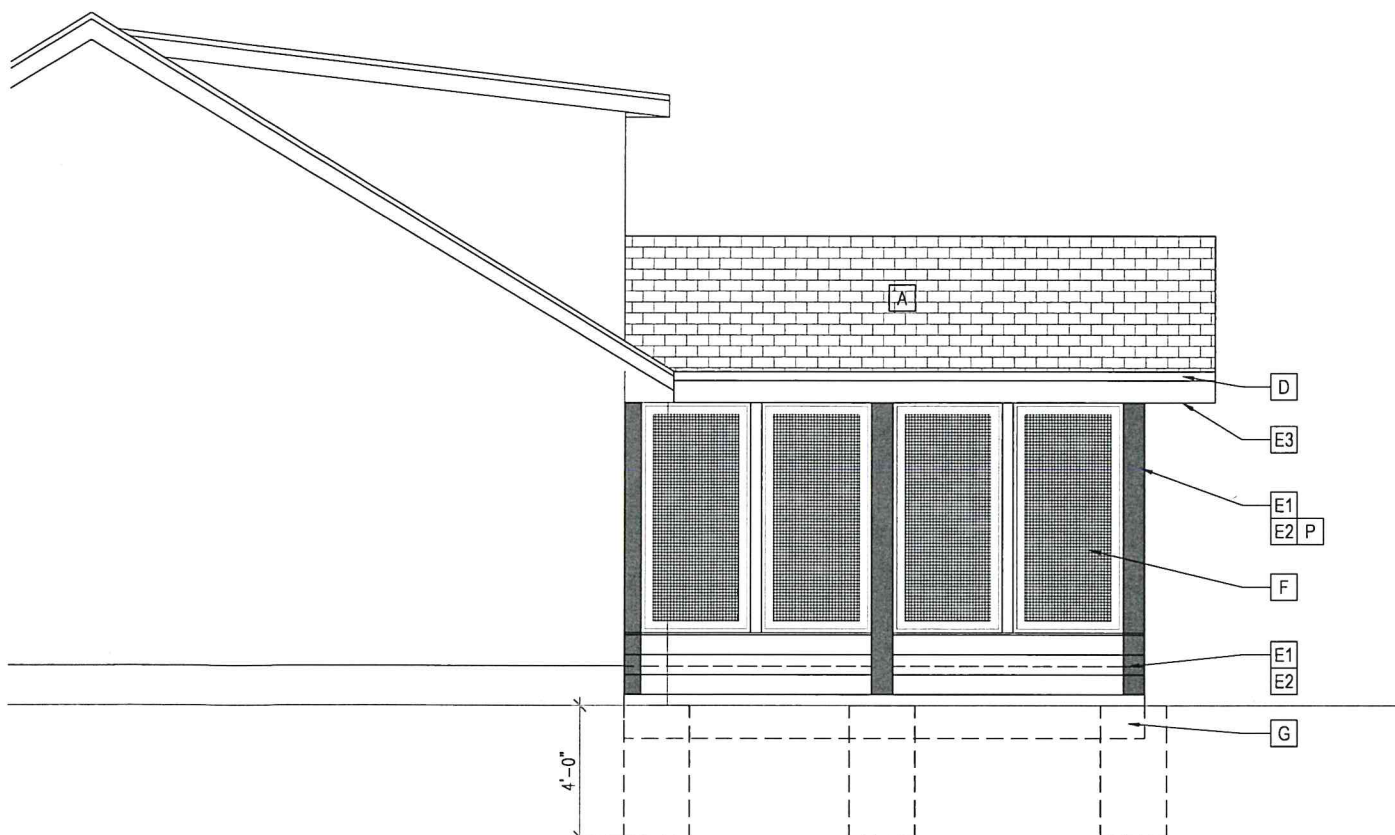
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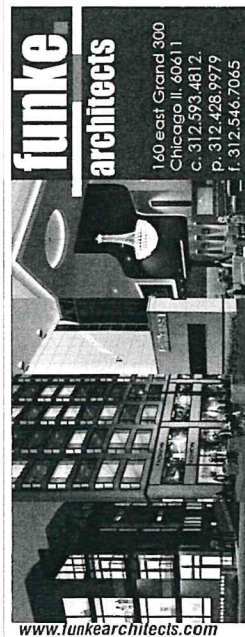
03 WEST ELEVATION
scale: 1/4"=1'-0"



01 SOUTH ELEVATION
scale: 1/4"=1'-0"



02 NORTH ELEVATION
scale: 1/4"=1'-0"



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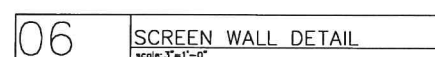
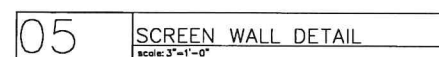
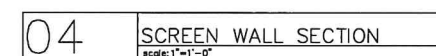
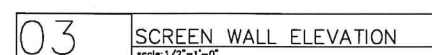
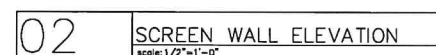
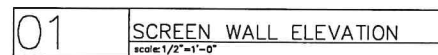
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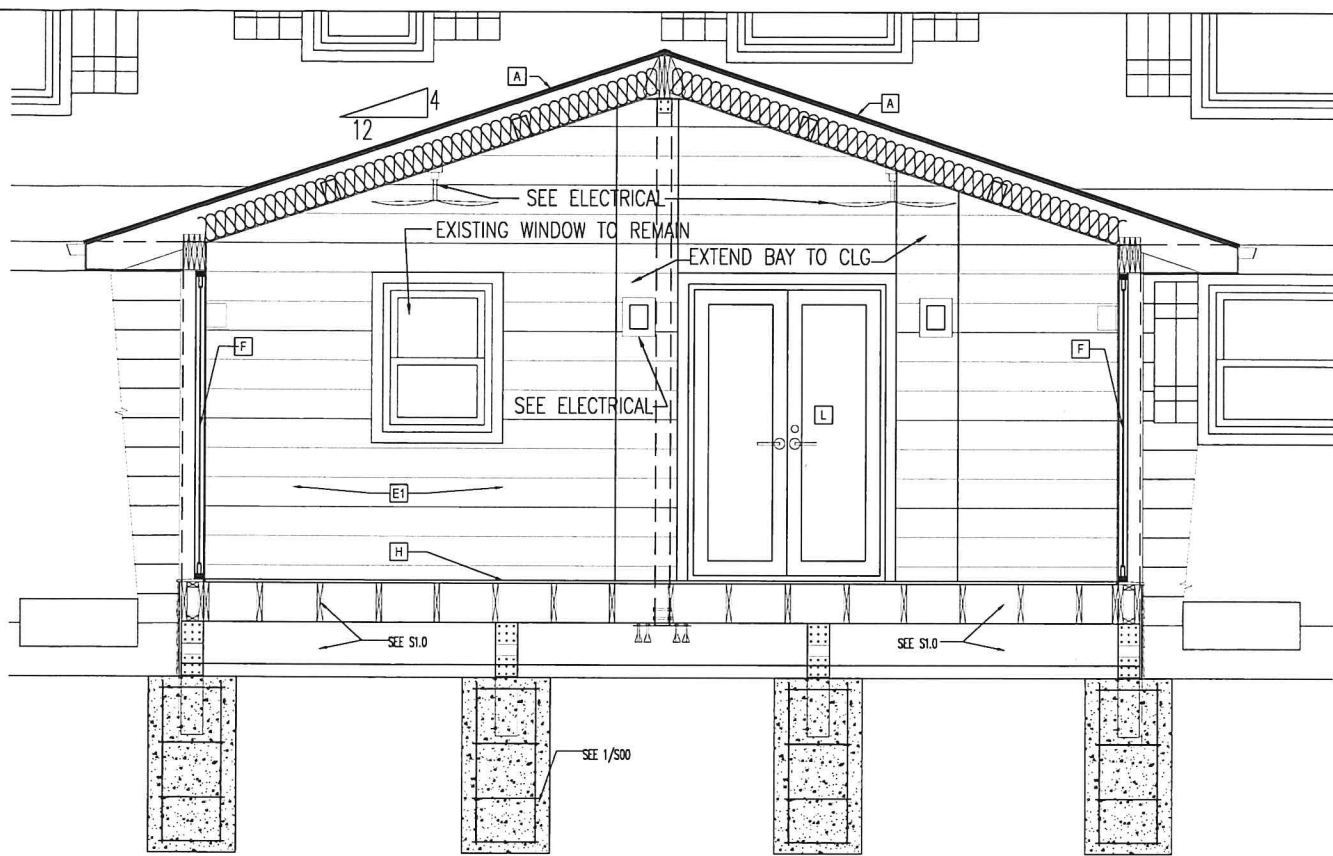
ELEVATIONS

SHEET NO.

A3.0



- | | |
|----|--------------------|
| 07 | SCREEN WALL DETAIL |
|----|--------------------|



01 SECTION THROUGH PORCH
scale: 1/2"=1'-0"

ARCHITECTURAL SHINGLE
TO MATCH EXISTING
ROOFING UNDERLAYMENT
5/8" CDX PLYWOOD
CONT. ALUM. Z FLASHING
WITH ICE AND WATER SHIELD

GUTTER WITH DOWNSPOUT
HARDIE FASCIA BOARD

WOOD JOIST
SEE STRUCTURAL

A MATCH EXISTING SHINGLES OR USE "OWENS CORNING-OAKRIDGE" SHINGLES (COLOR AND MATERIAL TO MATCH EXISTING) ALL ASPHALT SHINGLES DETAILS AND SPECIFICATIONS TO ADHERE TO THE OWENS CORNING GUIDELINES AND REQUIREMENTS. (www.owenscorning.com/roofing/shingles/oakridge/)

D ALUMINUM DOWNSPOUT AND GUTTER (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS

E1 JAMES HARDIE SMOOTH SIDING 5/8" X 9 1/2" X 8" (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://www.jameshardiepros.com>

P E2 JAMES HARDIE TRIM 1/2" NT3 SMOOTH, 1" X 7 1/2" (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://www.jameshardiepros.com>

E3 HARDIE FIBER CEMENT SOFFIT PANEL (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://www.jameshardiepros.com/products/hardiesoffit-panels>

E4 "TRUE EXTERIOR" 5/8" X 4" SINGLE BEADBOARD (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. <https://trueexterior.com/product/beadboard/>

F AMAZING EZ-SCREEN PORCH WINDOWS. (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. WWW.EZPORCH.COM ALTERNATE PER DETAIL ON A4.1.

G METAL RODENT SCREEN EXTENDED 1'-0" BELOW GRADE.

H "AZEK" COMPOSITE DECKING (OWNER TO APPROVE COLORS AND FINISH). VERIFY INSTALLATION DETAILS PER MANUFACTURER'S SPECIFICATIONS. WWW.TIMBERTECH.COM

J ABC 2 1/2" CORRUGATED STEEL ROOF (1/2" HEIGHT) 29 GAUGE GALVALUME PLUS FINISH, 1" OVERHANG ON ALL SIDES.

K JELDOWYN 36"X80"X 1 3/4" FLUSHED PRIMED ALUMINUM INSULATED EXTERIOR DOOR. RH OUT SWING. HANDLE APPROVED BY OWNER. BTM DOOR 1" ABOVE ADJACENT PAVEMENT. "Z" FLASHING AT HEAD OF DOOR.

L JELDOWYN (W/ OPENING) ALUMINUM CLAD WOOD WITH INSULATED TEMPERED GLASS EXTERIOR FRENCH DOOR. HANDLE APPROVED BY OWNER.

M 14 GAUGE KYNAR COATED METAL COPING

05 WALL SECTION DETAIL
scale: 3/4"=1'-0"

CONT. ALUM VENT
HARDIE SOFFIT BOARD

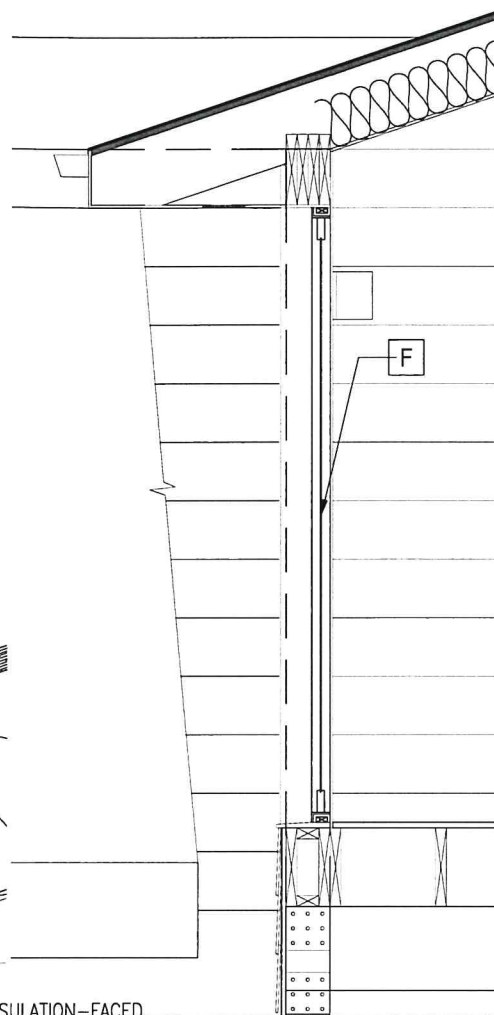
R39 BATT INSULATION-FACED
TRUE EXTERIOR BEADBOARD
SEE STRUCTURAL
HARDIE TRIM BOARD

EZ SCREEN OR ALTERNATE.

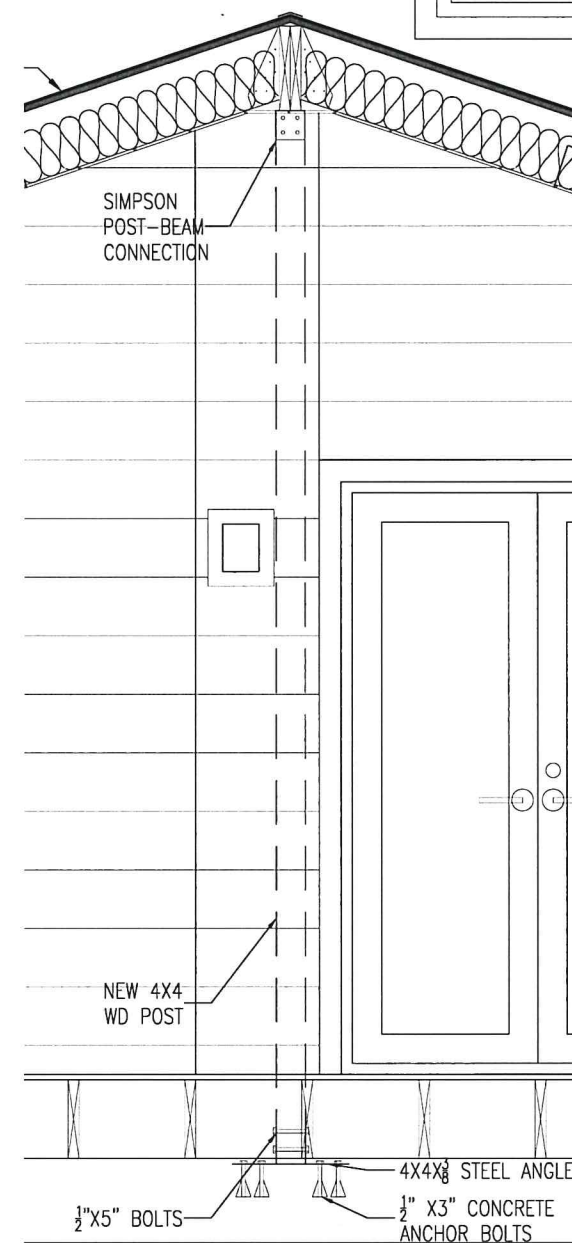
WOOD JOIST
SEE STRUCTURAL

TYVEK VAPOR BARRIER
5/8" CDX PLYWOOD
CONT. ALUM. Z FLASHING
AT BASE

04 WALL SECTION DETAIL
scale: 3/4"=1'-0"



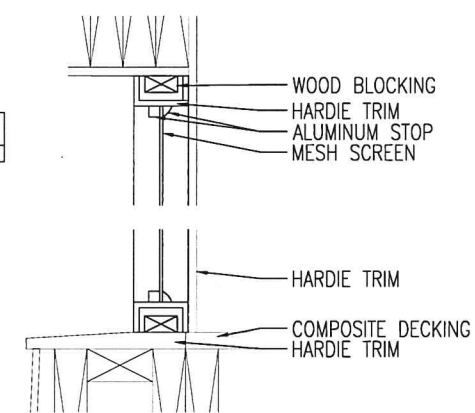
02 WALL SECTION AT EXTERIOR
scale: 1"=1'-0"



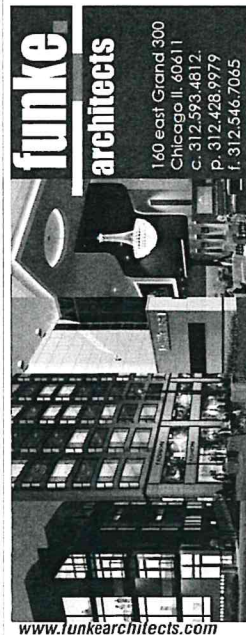
03 WALL SECTION AT CENTER
scale: 1"=1'-0"

1/2"X5" BOLTS

1/2" X3" CONCRETE ANCHOR BOLTS



06 SCREEN PANEL ALTERNATE
scale: 3/4"=1'-0"



de St Aubin Residence
1006 S. Lake Shore Drive
Lake Geneva, WI 53147
New Enclosed Porch Addition,
Landscape and Hardscape.

I HEREBY CERTIFY THAT THESE DRAWINGS AND SPECIFICATIONS WERE PREPARED UNDER MY PERSONAL SUPERVISION, AND TO THE BEST OF MY KNOWLEDGE, CONFORM WITH ALL PERTINENT CODES AND ORDINANCES OF THE STATE OF WISCONSIN.

JEFFREY FUNKE
AR #11130



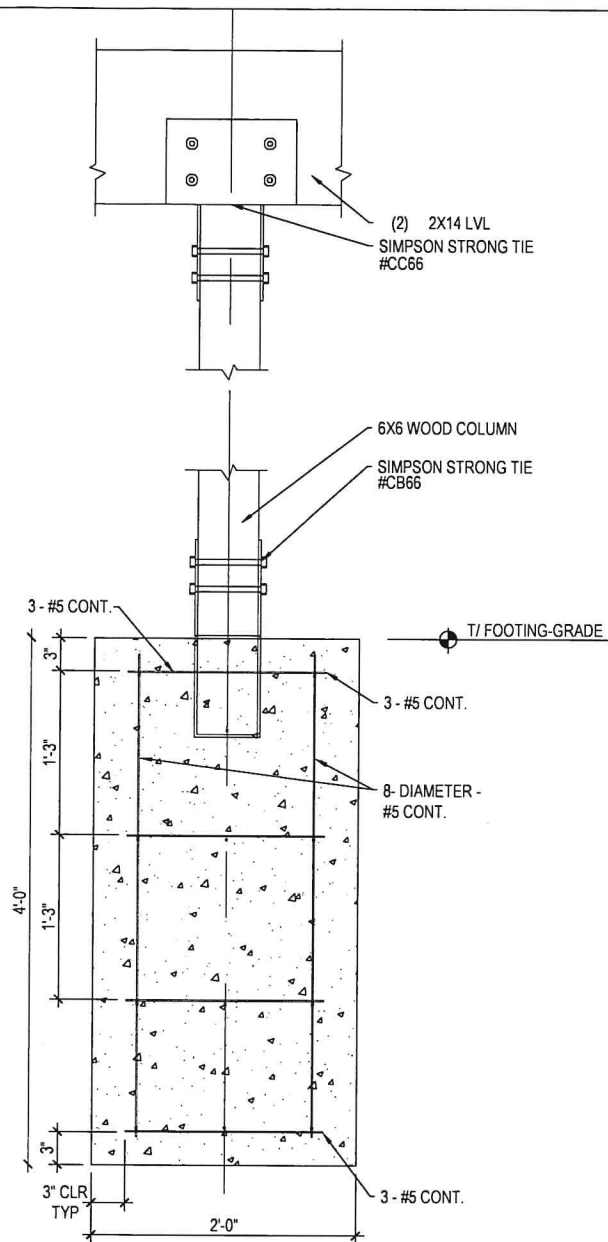
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EXPIRES 11.30.2022

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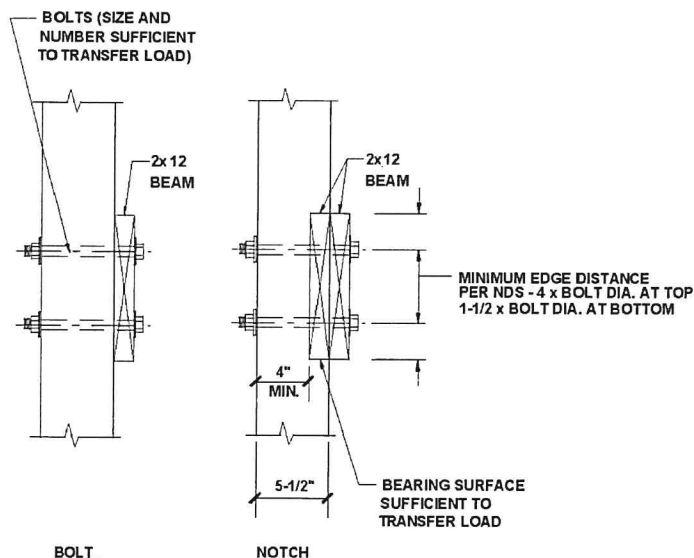
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SHEET TITLE: ELEVATIONS-SECTIONS

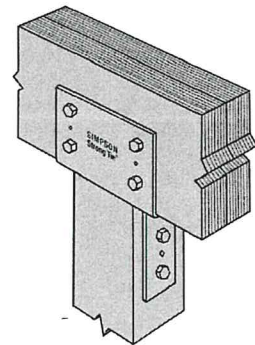
A3.1



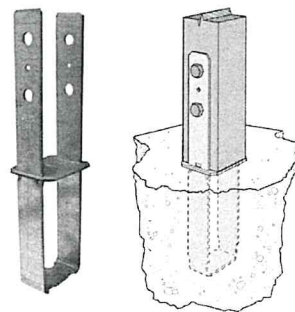
01 COLUMN-BEAM DETAILS
SCALE: 1-1/2" = 1'-0"



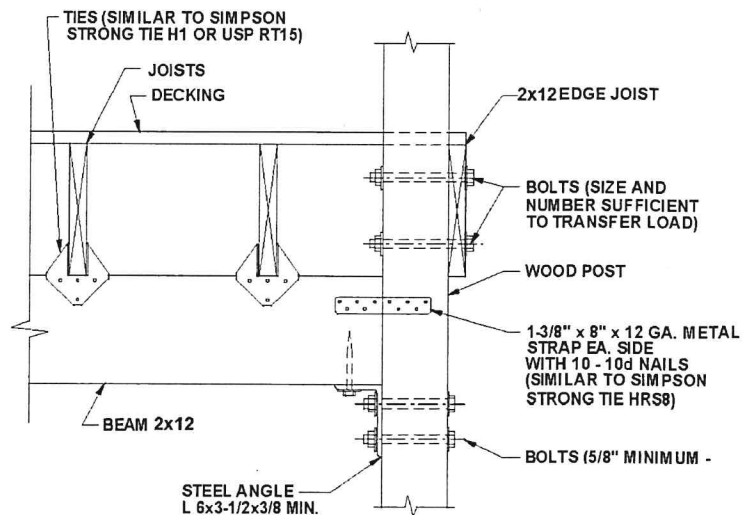
02 COLUMN-BEAM DETAILS
SCALE: NTS



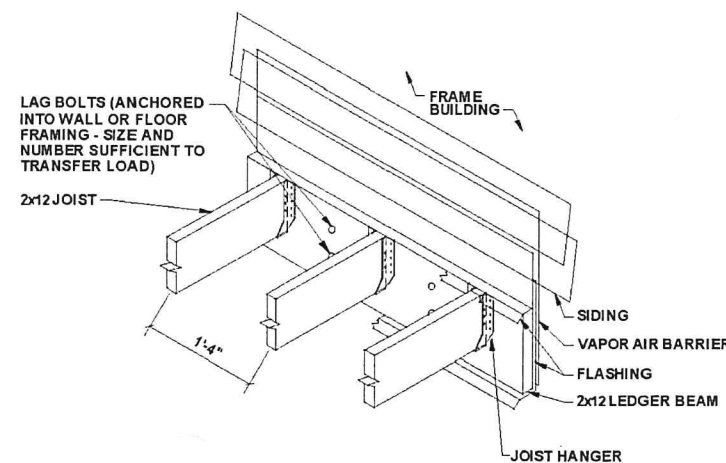
Simpson Strong Tie CC66
6x Beam/Post Column Cap.



Simpson Strong-Tie CB66 Bolt-On 6x 6 Column Base



03 COLUMN-BEAM-JOIST DETAILS
SCALE: NTS



04 LEDGER BEAM DETAILS
SCALE: NTS

GENERAL STRUCTURAL NOTES:

A. GENERAL NOTES

1. GENERAL CONTRACTOR AND SUB-CONTRACTORS SHALL INSPECT THE SITE AND FAMILIARIZE THEMSELVES WITH THE EXISTING FIELD CONDITIONS. ANY DISCREPANCIES BETWEEN THE ENGINEER'S DRAWINGS AND THE ACTUAL FIELD CONDITIONS MUST BE REPORTED TO THE ENGINEER PRIOR TO SUBMISSION OF BIDS OR COMMENCEMENT OF WORK.
2. ALL WORK SPECIFIED IN THE DRAWINGS SHALL BE COMPLETED IN COMPLIANCE WITH ALL GOVERNING STATE AND LOCAL CODES AND ORDINANCES. CONTRACTORS SHALL REVIEW THE CONTRACT REQUIREMENTS AND ACQUIRE ALL NECESSARY PERMITS FOR THEIR CONTRACT.
3. WORK NOT IN COMPLIANCE WITH APPLICABLE CODES AND REGULATIONS SHALL BE REJECTED BY THE ENGINEER, AND THE CONTRACTOR SHALL BE RESPONSIBLE TO CORRECT AND UPGRADE HIS WORK AS REQUIRED.
4. ANY CHANGES OR SUBSTITUTIONS OF MATERIALS AND EQUIPMENT MUST ALSO BE REPORTED TO THE ENGINEER FOR REVIEW AND APPROVAL BEFORE CONSTRUCTION BEGINS.
5. ALL CONTRACTORS AND THE CONTRACTORS' WORK FORCE MUST OBSERVE AND FOLLOW ALL APPLICABLE SAFETY (OSHA) REQUIREMENTS. CONTRACTOR AND SUB-CONTRACTORS SHALL BE RESPONSIBLE TO CARRY SUFFICIENT INSURANCE FOR THE DURATION OF THE PROJECT.
6. CLEAN-UP ALL DEBRIS AND BROOM SWEEP SITE DAILY TO ASSURE A NEAT APPEARANCE.
7. GENERAL CONTRACTOR SHALL PROVIDE TEMPORARY BARRICADES AS PER LOCAL AUTHORITY REQUIREMENTS FOR PUBLIC SAFETY.
8. GENERAL CONTRACTOR SHALL PROVIDE ALL MATERIALS AND LABOR AND INSTALL THE SAME, ACCORDING TO STANDARD CONSTRUCTION METHODS AND/OR MANUFACTURER'S RECOMMENDATIONS, UNLESS OTHERWISE NOTED ON DRAWINGS.
9. PROVIDE ALL REQUIRED CUTTING AND REMOVAL OF EXISTING MATERIALS IN A NEAT AND WORKMANLIKE MANNER.
10. ALL MATERIALS USED ON THIS PROJECT SHALL BE NEW AND OF THE BEST QUALITY.
11. THE CONTRACTOR SHALL FURNISH ALL NECESSARY SHORING, BRACING AND SUPPORTS AS NEEDED DURING THE EXECUTION OF THE WORK.
12. ALL DIMENSIONS SHOWN ON THE DRAWINGS MUST BE FIELD VERIFIED BY THE GENERAL CONTRACTOR. ANY DISCREPANCIES FROM THE DIMENSIONS SHOWN MUST BE REPORTED TO THE ENGINEER BEFORE PROCEEDING WITH WORK.

B. FOUNDATION, EXCAVATION AND BACKFILL

1. THE DESIGN SOIL PRESSURE AT THE BOTTOM OF THE FOOTINGS IN THE STIFF, SILTY LAYER UNDERLYING THE FILL MATERIAL IS ASSUMED TO BE 3000 P.S.F. THIS SHALL BE VERIFIED BY A QUALIFIED TESTING AGENCY.
2. REMOVE ALL MISCELLANEOUS OR ANY OTHER UNSUITABLE BEARING MATERIAL BELOW THE BOTTOM OF WALL FOOTINGS TO THE STIFF, SILTY CLAY LAYER.
3. EXCAVATED AREAS ARE TO BE KEPT DRY UNTIL ALL UNDERGROUND CONSTRUCTION IS COMPLETED.
4. BACKFILL BOTH SIDES OF THE FOUNDATION WALLS SYMMETRICALLY.
4. SEE SHORING DRAWINGS FOR DETAILS REGARDING LATERAL BRACING OF ADJACENT PROPERTY.

C. CONCRETE AND REINFORCING

1. ALL CONCRETE WORK SHALL BE IN ACCORDANCE WITH THE AMERICAN CONCRETE INSTITUTE BUILDING CODE LATEST EDITION.
2. ALL REINFORCING SHALL BE DETAILED ACCORDING TO THE MANUAL OF STANDARD PRACTICE FOR DETAILING REINFORCED CONCRETE STRUCTURES ACI LATEST EDITION.
3. ALL CONCRETE SHALL BE NORMAL WEIGHT CONCRETE, UNLESS OTHERWISE NOTED AND SHALL HAVE A COMPRESSIVE DESIGN STRENGTH AT 28 DAYS OF 3,500 PSI OR AS SHOWN ON PLANS.
4. ALL REINFORCING BARS SHALL BE MADE FROM NEW BILLET STEEL, CONFORMING TO A.S.T.M. A615, GRADE 60.
5. REINFORCING BARS SHALL BE LAPPED IN ACCORDANCE WITH THE REQUIREMENTS OF ACI 318, AND AS SHOWN ON THE DRAWINGS.
6. CONCRETE COVER FOR REINFORCING AND WELDED WIRE FABRIC SHALL BE AS FOLLOWS:
a) CONCRETE DEPOSITED DIRECTLY AGAINST SOIL: 3"
b) COLUMNS AND PIERS (TO MAIN REINFORCING): 2"
c) WALLS AND GRADE BEAMS: 2"
d) SLABS-TOP: 1"
e) BOTTOM OF SUPPORTED SLABS: 1"
7. CORNER BARS SHALL BE PROVIDED AT ALL WALL CORNERS EQUAL TO HORIZONTAL WALL REINFORCING.
8. ALL SLABS AND BEAMS SHALL HAVE NO JOINTS IN A HORIZONTAL PLANE. ANY STOP IN CONCRETE WORK MUST BE MADE AT CENTER OF SPAN WITH VERTICAL BULKHEADS AND HORIZONTAL KEYS, UNLESS OTHERWISE SHOWN OR APPROVED.
9. WELDED WIRE FABRIC REINFORCEMENT SHALL CONFORM TO A.S.T.M. SPECIFICATIONS A185-73, AND MUST LAP ONE FULL MESH PLUS 2" AT SIDE AND LAPS AND BE WIRED TOGETHER.
10. THE USE OF CONSTRUCTION JOINTS AT LOCATIONS NOT INDICATED ON THE DRAWINGS SHALL REQUIRE APPROVAL BY THE ARCHITECT/ENGINEER.
11. EXPOSED CORNERS SHALL HAVE A 3/4" CHAMFER UNLESS OTHERWISE NOTED.
12. ALL CURBED AND OTHER OPENINGS, EQUIPMENT BASES, DEPRESSIONS, WALL CASTINGS, PIPE SLEEVES, INSERTS, ANCHOR BOLTS AND SIMILAR ITEMS SHALL BE PROVIDED AND LOCATED AS SHOWN ON THE SHOP DRAWINGS FOR ARCHITECTURAL, STRUCTURAL, PLUMBING, MECHANICAL AND ELECTRICAL WORK.
13. ALL REBAR SPLICES SHALL BE CLASS B (1.3x DEVELOPMENT LENGTH, LD) BUT NOT LESS THAN 24 INCHES, UNLESS OTHERWISE NOTED.
14. CONCRETE SHALL NOT BE PLACED IN EXCAVATIONS CONTAINING WATER OR FROZEN GROUND.

D. MASONRY CONSTRUCTION

1. SEE PLANS FOR BLOCK SIZE. THE COMPRESSIVE STRENGTH OF THE UNIT SHALL BE 1500 P.S.I. MINIMUM WITH TYPE N MORTAR.
2. HORIZONTAL REINFORCEMENT AT 16" O.C. OR EVERY SECOND BLOCK SHALL BE PROVIDED 2-#9 WIRE TIES.
3. VERTICAL REINFORCEMENT SHALL BE PROVIDED AS SHOWN DRAWINGS.
4. MASONRY UNITS SHALL BE GROUTED SOLID AT LOCATIONS WHERE EXPANSION ANCHORS ARE USED.

E. TIMBER

1. ALL SAW CUT TIMBER SHALL BE SELECT STRUCTURAL DOUGLAS FIR GRADE 2 OR BETTER WITH MINIMUM ALLOWABLE UNIT STRESSES OF:
FIBER BENDING STRESS: 1,300 PSI
TENSION PARALLEL TO GRAIN: 1,050 PSI
COMPRESSION PARALLEL TO GRAIN: 1,200 PSI
COMPRESSION PERPENDICULAR TO GRAIN: 450 PSI
HORIZONTAL SHEAR STRESS: 90 PSI
MODULUS OF ELASTICITY: 1,400,000 PSI
2. GLUED LAMINATED TIMBER SHALL BE DOUGLAS FIR SELECT STRUCTURAL WITH MINIMUM ALLOWABLE UNIT STRESSES OF:
FIBER BENDING STRESS: 2,800 PSI
TENSILE STRENGTH PARALLEL TO GRAIN: 1,850 PSI
COMPRESSION PARALLEL TO GRAIN: 2,700 PSI
COMPRESSION PERPENDICULAR TO GRAIN: 500 PSI
HORIZONTAL SHEAR STRESS: 285 PSI
MODULUS OF ELASTICITY: 1,700,000 PSI
3. ALL TIMBER SHALL BE FREE OF SPLITS, EXCESSIVE SHRINKAGE RACK AND ALL RESIDUAL DEFORMATIONS OVER ENTIRE SPAN OF BOTH AXES.
4. CONTRACTOR SHALL SUBMIT CERTIFICATION INDICATING GRADE OF LUMBER BEFORE INSTALLATION.
5. CONTRACTOR SHALL BEAR THE EXPENSE FOR TEST VERIFYING THE QUALITY OF LUMBER USED WITHOUT THE TIMBER QUALITY CERTIFICATION.
6. NEW TOP AND BOTTOM CHORD MEMBERS OF EXISTING TRUSSES SHALL BE GLUED LAMINATED SELECT STRUCTURAL DOUGLAS FIR TIMBER OR EQUAL.
7. DIAPHRAGM AND SHEAR WALL SHEATHING SHALL BE APA RATED STRUCTURAL I FOR LATERAL FORCE RESISTING SYSTEM.

F. SAFEGUARDS DURING CONSTRUCTION

1. EACH CONTRACTOR SHALL OBSERVE ALL LOCAL, STATE AND FEDERAL RULES AND REGULATIONS REGARDING SAFETY AND SHALL PROVIDE ALL NECESSARY EQUIPMENT SCAFFOLDING, PLANKING, RAILING, SHEETING, ETC., IN ORDER TO SAFEGUARD AND PROTECT THE HEALTH AND WELL BEING OF ALL WORKERS EMPLOYED BY THE CONTRACTOR ON THE CONSTRUCTION SITE.
2. EACH CONTRACTOR SHALL EXPLAIN, INSTRUCT AND DIRECT ALL WORKERS UNDER HIS JURISDICTION TO OBSERVE ALL THE NECESSARY SAFETY RULES AND REGULATIONS. EACH CONTRACTOR SHALL MAKE DAILY INSPECTIONS TO VERIFY THAT ALL SAFETY RULES ARE BEING OBSERVED.
3. ALL PROCEDURES REGARDING SAFETY ARE THE RESPONSIBILITY OF THE CONTRACTOR. CONTRACTOR SHALL PROCURE AND PAY FOR THE INSURANCE TO INDEMNIFY AND HOLD HARMLESS THE OWNER, ENGINEER OF RECORD, ARCHITECT OF RECORD, EMPLOYEES AND CONSULTANTS FROM AND AGAINST ALL CLAIMS, DAMAGES, LOSS AND EXPENSES, INCLUDING ATTORNEYS' FEES, RESULTING FROM INJURIES, DEATH, SICKNESS, DISEASES OR ANY OTHER PHYSICAL HANDICAP ARISING FROM NON-OBSERVANCE OF THE SAFETY RULES AND REGULATIONS.
4. THE LIMITS OF THIS INSURANCE COVERAGE SHALL BE \$1,000,000 FOR EACH OCCURRENCE AND \$3,000,000 AGGREGATE TOTAL.

G. TEMPORARY SUPPORTS

1. THE STRUCTURE IS STABLE AGAINST LATERAL AND VERTICAL LOADS ONLY WHEN ALL STRUCTURAL FRAMING MEMBERS ARE PERMANENTLY INSTALLED. UNTIL SUCH TIME, THE CONTRACTOR IS SOLELY RESPONSIBLE FOR ANY AND ALL NECESSARY TEMPORARY SUPPORTS AND BRACING REQUIRED FOR ERECTION OPERATIONS.
2. ALL TEMPORARY SUPPORTS AND BRACING SHALL BE DETERMINED, FURNISHED AND INSTALLED BY THE CONTRACTOR TO SAFELY SECURE THE STRUCTURE DURING CONSTRUCTION.

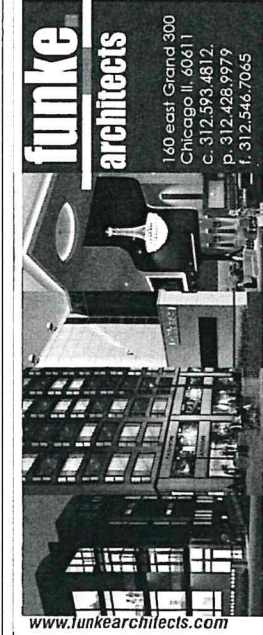
H. REFERENCED CODES AND ACTS

1. 2015 INTERNATIONAL RESIDENTIAL CODE.
1. DESIGN LOADS:
1. ALL DESIGN LOADS (ENVIRONMENTAL & LIVE & DEAD) ARE PER THE 2015 INTERNATIONAL RESIDENTIAL CODE.

		DEAD LOADS	
		ROOF:	15 PSF
		FLOOR:	15 PSF
		PARTITIONS:	20 PSF
		LIVE LOADS	
		FLOORS:	40 PSF
		STAIRS, PORCHES, ROOF DECKS, AND CORRIDORS:	100 PSF
		ENVIRONMENTAL LOADS	
		WIND:	
		MAIN WIND FORCE:	20 PSF
		COMPONENTS AND CLADDING:	25 PSF
		WIND PRESSURE FOR CLADDING @ CORNERS:	30 PSF
		UPLIFT:	40 PSF
		SNOW:	25 PSF
		SEE PLANS FOR SNOW DRIFT LOADS	

J. SHOP DRAWINGS

1. SHOP DRAWINGS SHALL BE SUBMITTED TO ARCHITECT FOR REVIEW
2. SHOP DRAWINGS PREPARED BY THE SUBCONTRACTORS, SUPPLIERS, ETC., SHALL BE REVIEWED BY THE ARCHITECT FOR CONFORMANCE WITH THE DESIGN CONCEPT ONLY.



de St Aubin Residence
1006 S. Lake Shore Drive
Lake Geneva, WI 53147
New Enclosed Porch Addition,
Landscape and Hardscape.

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JEFFREY FUNKE
AR #11130



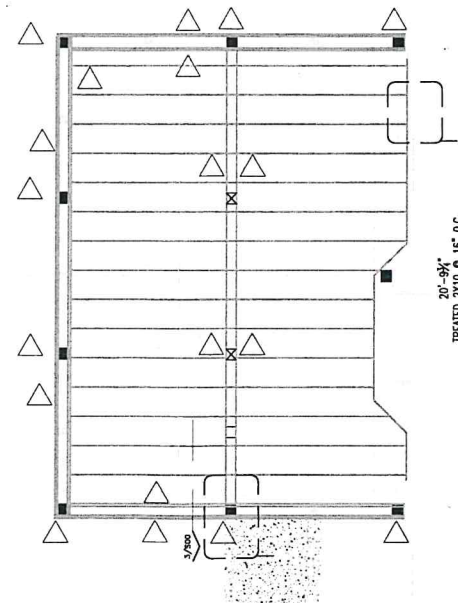
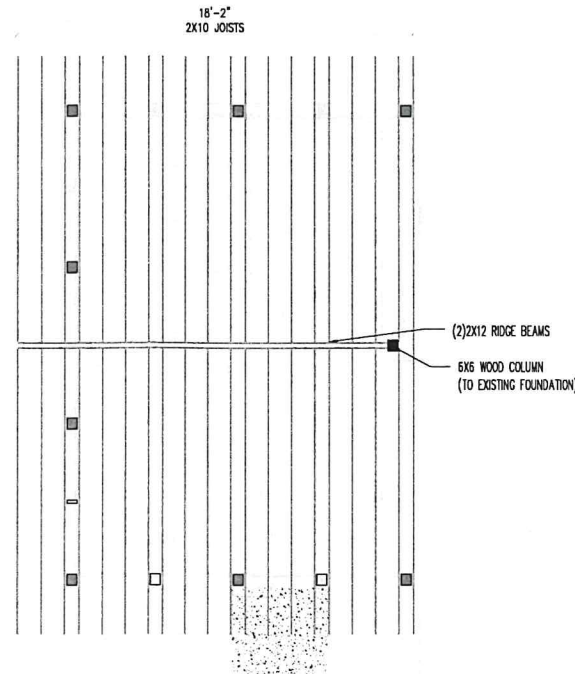
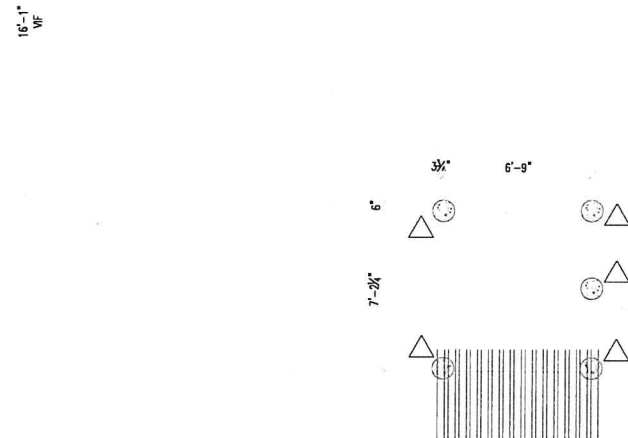
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SHEET TITLE: FRAMING-CONCRETE NOTES

SHEET NO: S00



03	FRAMING PLAN SCALE: 1/4" = 1'-0"	1
01	FOUNDATION PLAN SCALE: 1/4" = 1'-0"	1

04	ROOF FRAMING PLAN SCALE: 1/8" = 1'-0"
02	FIRST FLOOR FRAMING PLAN SCALE: 1/8" = 1'-0"

LOADING SCHEDULE:

1. FLOOR = 40#LL 10#DL ALL AREAS EXCEPT SLEEPING
= 30# LL 10# DL SLEEPING AREAS
= 100# LL @ ALL OUTDOOR DECKS/TERRACES
= 50 PSF MIN HORIZONTAL THRUST LOAD @ ALL RAILS
2. WALLS = 60# PLF OR ACTUAL
3. CEILINGS = 20# LL 10#DL
4. ROOF = 30# LL 10#DL
CATHEDRAL = 30#LL 15# DL
4. DEFLECTION CRITERIA:
DEAD AND LIVE LOAD = $L/240$ MAX.
LIVE LOAD = $L/360$ MAX.
5. ALLOW SOIL PRESS = 3,000 PSF TO BE VERIFIED BY SOIL ENGINEER.
6. PROVIDE CAMBER IN TRUSSES EQUAL TO DEAD LOAD.
TRUSSES SHALL BE DESIGNED PER ANSI/ TP1 1-2002 BY SE.
7. GC TO PROVIDE TRUSS SHOP DRAWINGS AND LOAD CALCULATIONS.
SUBMITTAL SHALL INCLUDE DETAILS OF TRUSSES INCLUDING MEMBER SIZES,
SPECIES AND GRADE OF WOOD, LOADING CONDITIONS USED IN DESIGN,
CALCULATED MEMBER FORCES, CONNECTOR SIZES AND LOCATIONS.
BRACING AND BRIDGING PER ANSI/TP1 AS REQUIRED.

FRAMING NOTES:

W/ (1) 2X KING STUD--PROVIDE SOLID BLOCKING BELOW JAMBS TO FOOTING:
F1= 30"x30"x12" CONCRETE FOOTING WITH #5 REBAR AT 12" OC BOTH DIRECTIONS. EMBEDDED ANCHOR BOLTS FOR 8"x8" COLUMN BASE PLATE.
F2= 12" DIAMETER X 48" DEEP CONCRETE FOOTING WITH ANCHOR BOLTS FOR COLUMN BASE PLATES.
P1= 4"x14"x1/2" POWDER COATED STEEL COLUMN WITH 8"x8"x1/2" CONT. WELDED BASE PLATE.
P2= 4"x4" TREATED WOOD COLUMN.(SEE LUMBER TABLE)
TG-01= 2X14 TRIM JOIST @ 16" O.C. (SEE ENCLOSED TRUSS SHOP DRAWINGS)
J-01= 2X8 JOIST @ 16"O.C. (SEE LUMBER TABLE)
J-02= 2X12 JOIST @ 16"O.C. (SEE LUMBER TABLE)
J-01T= TREATED 2X12 JOIST @ 16"O.C. (SEE LUMBER TABLE)

NOTES:
CONTRACTOR TO VERIFY ALL EXISTING CONDITIONS INCLUDING
DIMENSIONS AND CONSTRUCTION TYPES. CONTACT THE ARCHITECT
OF RECORD IMMEDIATELY IN WRITING IF SIGNIFICANT DEVIATIONS
ARE ENCOUNTERED.

FRAMING LUMBER
(FLOOR JOISTS, CEILING JOISTS, RAFTERS, HEADERS AND BEAMS)
GRADE #2 SPECIES DF-L DOMESTIC OR CANADIAN BAE FB = _____
(CIRCLE ONE)

SOUTHERN PINE OR MIXED SOUTHERN PINE LUMBER
GRADE #2 SPECIES SP
PRESSURE TREATED YES OR NO

ENGINEERED WOOD PRODUCT
(BEAMS & GRIDDERS)
MANUFACTURER WEYERHAEUSER PRODUCT TYPE MICROLAM LVL
(LVL, PSL, LSL, GLU-LAM)
SIZE 1 3/4"X 11 7/8" FB# = 2.600 E# = 1.9 X 10
PRESSURE TREATED YES OR NO

ENGINEERED WOOD PRODUCT
(I-JOIST)
MANUFACTURER _____ SERIES# _____ SIZE _____

ENGINEERED WOOD PRODUCT
(STUDS & COLUMNS)
MANUFACTURER _____ PRODUCT TYPE _____
PRESSURE TREATED YES OR NO

FDN-FRAMING SCHEDULE				
MARK	DESCRIPTION	SHAPE		REMARKS
△	TREATED (1)2X12 WOOD JOIST	⏏		DOUBLE BOLTED JOISTS
△	TREATED (2)2X12 WOOD JOIST	⏏		DOUBLE BOLTED JOISTS
△	TREATED (4)2X10 WOOD JOIST	⏏		
△	TREATED 6X6 WOOD COLUMN	□		
△	12"DIAx48"DEPTH CONCRETE FOUNDATION	○		DETAIL 1/S00
△	24"DIAx48"DEPTH CONCRETE FOUNDATION	○		DETAIL 1/S00



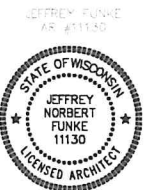
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de St Aubin Residence
1006 S. Lake Shore Drive
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New Enclosed Porch Addition,
Landscape and Hardscape.

I HEREBY CERTIFY THAT THESE
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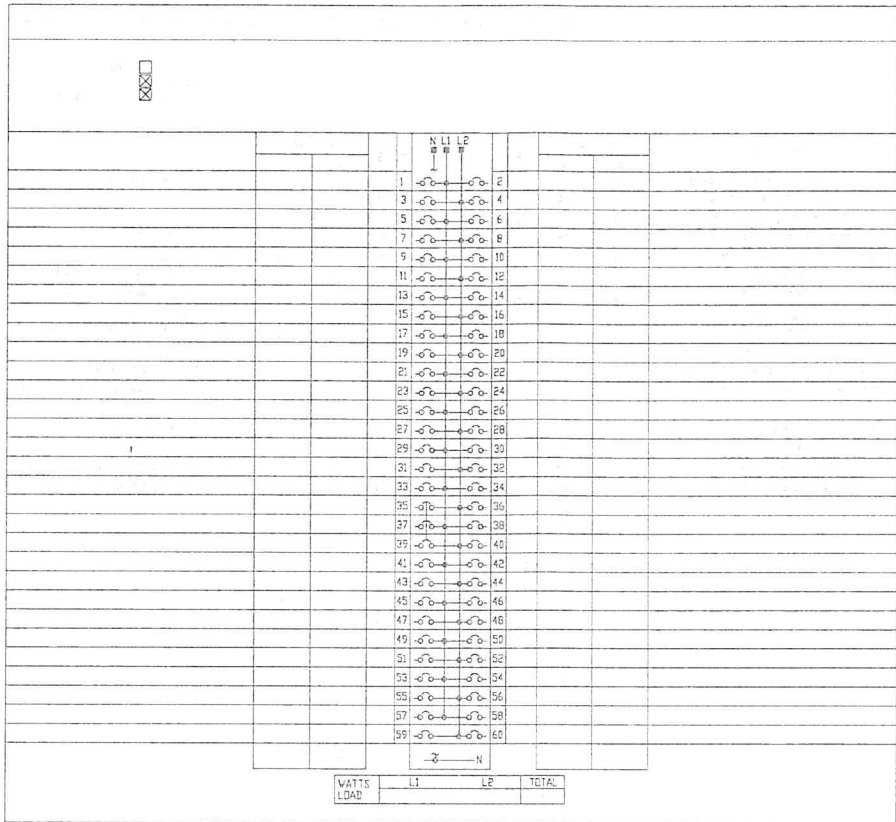
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SHEET TITLE: FRAMING-PLANS

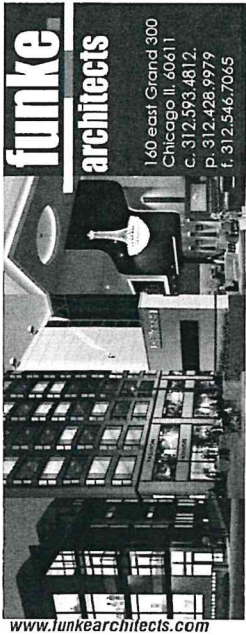
SHEET NO. 210

S10

ELECTRICAL SCHEDULE						
SYMBOL	DESCRIPTION	MANF.	CAT. NO.	FINISH	MTG. HT.	REMARKS
	DUPLEX OUTLET				12" A.F.F., U.N.O.	
	GROUND FAULT CIRCUIT INTERRUPTED				42" A.F.F., U.N.O.	
	WATER-PROOF OUTLET				12" A.F.F., U.N.O.	TYP. AT ALL OUTDOOR LOCATIONS
	WALL-MTD. J-BOX					MOUNT PER PLANS AND ELEVATIONS
	CEILING J-BOX				C.E. MTD. U.N.O.	
	J-BOX W/WHIP & J-BOX W/ WHIP AND SWITCH					AT HARD-WIRED APPLIANCES
	J-BOX W/ WHIP AND SWITCH					WITH DISCONNECT
	LIGHT SWITCH				44" A.F.F. U.N.O.	
	3 WAY SWITCH				44" A.F.F. U.N.O.	
	DIMMER SWITCH				44" A.F.F. U.N.O.	
	RECESSED CAN FIXTURE				C.E. MTD.	4" JUNO OR EQUIVALENT
	CEILING-MTD. FIXTURE				C.E. MTD. U.N.O.	
	WALL-MTD. FIXTURE				AS NOTED	MOUNT PER PLANS AND ELEVATIONS
	LOW VOLTAGE LANDSCAPE LIGHT FIXTURE					
	PULL CHAIN FIXTURE				AS NOTED	MOUNT ABOVE DOOR AT LOCATIONS INDICATED
	GARAGE DOOR OPNR				18" A.F.F. U.N.O.	
	FLUORESCENT STRIP LIGHTING (UC - UNDER CABINET TYPE)					LENGTH OF LIGHT PER PLAN MOUNT UC TYPE LIGHT BENEATH WALL CABINETS
	THERMOSTAT				48" A.F.F. U.N.O.	
	DOORBELL				48" A.F.F. U.N.O.	
	TELEPHONE				12" A.F.F. U.N.O.	
	DATA				12" A.F.F. U.N.O.	
	CABLE TELEVISION				12" A.F.F. U.N.O.	
	CEILING MOUNTED SPEAKER					
	WALL MOUNTED SPEAKER					
WR	WATER RESISTANT WALL MOUNTED SPEAKER					
	AUDIO CONTROL					
VC	VOLUME CONTROL					
	IPOD DOCKING STATION					
SP	SECURITY PANEL					
	SECURITY MOTION					
W	INTERCOM MAN					
I	INTERCOM					
	CAMERA					
ICP	ENTRY CONTROL PANEL					
	ELECTRIC SHADE					
S	SINGLE SHADE CONTROL					
S3	MULTI SHADE CONTROL					
	2x2 FLUORESCENT LIGHT					
	2x4 FLUORESCENT LIGHT					
	BATH EXHAUST FAN					MOUNT PER PLANS AND SWITCH AS INDICATED
	KITCHEN EXHAUST FAN					
SD	110V SMOKE DETECTOR WIRED IN SERIES					HARD-WIRED, MOUNT 12" BELOW CEILING HEIGHT
CD	110V CARBON MONOXIDE DETECTOR WIRED IN SERIES					HARD-WIRED, MOUNT 12" BELOW CEILING HEIGHT
	LOW VOLTAGE PANEL					INSTALLED BY LOW VOLTAGE CONTRACTOR RE-USE EXISTING PANEL
	EXISTING LOW VOLTAGE PANEL					RE-USE EXISTING
	EXISTING ELECTRICAL PANEL					RE-USE EXISTING PANEL
F1	PORCELAIN LAMP SOCKET - WALL OR CEILING					PULL CHAIN WHERE INDICATED, 75 W. LAMP
F2	RECESSED INCANDESCENT DOWN LIGHT W/ BLACK BAFFLED REFLECTOR					DIRECTIONAL WALL WASHER TYPE
F3	RECESSED INCANDESCENT DOWN LIGHT W/ BLACK BAFFLED REFLECTOR	JUNG	JUNOP148430 30K-FL-WH			RECESSED CEILING
F4	NARROW PROFILE FLUORESCENT STRIP UNDERCABINET MOUNTED					LENGTH AS NOTED W/ ACRYLIC LENS AND INTERNAL SWITCH
F5	RECESSED INCANDESCENT DOWN LIGHT W/ FRESNEL LENS (NET LOCATION)					100 W. LAMP LOCATION RATED THERMAL OVERLOAD PROTECTION
F6	EXTERIOR LANDSCAPE UP LIGHT					ENCLOSED AND GASKETED
F7	EXTERIOR LANDSCAPE PATH LIGHT					ENCLOSED AND GASKETED
F8	EXTERIOR LANDSCAPE MOON LIGHT				18" A.F.F. U.N.O.	ENCLOSED AND GASKETED
F9	WALL MOUNTED EXTERIOR LIGHT FIXTURE	KICHLER	K309BK/LED 30K-FL-WH		72" A.F.F. U.N.O.	ENCLOSED AND GASKETED LIGHT POINTED UP
F10	EXTERIOR SPOT LIGHT FIXTURE	KICHLER	K309BK/LED 30K-FL-WH		72" A.F.F. U.N.O.	ENCLOSED AND GASKETED LIGHT POINTED ON
F11	RECESSED INCANDESCENT DOWN LIGHT W/ BLACK BAFFLED REFLECTOR JEWELRY LIGHT					DIRECTIONAL WALL WASHER TYPE
F12	FAN	KICHLER	3300215NB		CEILING	INSTALLED BY ELEC. , SUPPLIED BY OWNER
F13	SWITCH		337214TR		72" A.F.F. U.N.O.	INSTALLED BY ELEC. , SUPPLIED BY OWNER



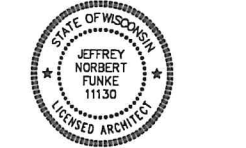
- ELECTRICAL NOTES
- Electrical work shall be installed and shall comply with the STATE CODES, 2014 National Electrical Code.
Electrical contractor shall provide all permits and inspections and pay for all electrical fees associated with this project.
 - All conductors shall be copper. Minimum conductor size shall be #12AWG. Conductors #10 and larger shall have THWN or THW rated insulation. Conductors less than #10 shall have THWN rated insulation.
 - Conduit shall be thin wall galvanized steel or intermediate wall galvanized steel. Conduit shall be concealed within walls and above ceiling. Where conduit runs are exposed (Mechanical Room only), install against walls or ceilings. Install all conduit parallel and/or perpendicular to building construction.
 - Ground equipment and associated electrical work in accordance with electrical code requirements.
 - Owner to provide all lamps for fixtures.
Contractor to provide all fuses, electrical boxes.
 - Label circuit breakers and disconnect switches to identify equipment and device controllers. Directories at panel shall be typed.
 - Balance circuit loads at panel(s) to provide equal or near equal loads for each phase.
 - Where penetration for electrical devices occur on opposite sides of the same full height partition, DO NOT locate within the same stud space in order limit sound transmission.
 - Separate lighting circuits from receptacle circuits. Maximum permitted loads on circuits shall be; 1,700 watts for 20 amp circuit and 1,200 watts for 15 amp circuit.
 - ?Dedicated Circuit? shall be limited to outlets serving similar pieces of equipment. Separate Circuit shall serve a single outlet or piece of equipment.
 - Device trim plates shall be metal plates, painted semi-gloss to match adjacent wall surface.
 - All heights are AFF - Above Finished floor.
 - All switches, outlets and dimmers to be DECORA



de St Aubin Residence
1006 S. Lake Shore Drive
Lake Geneva, WI 53147
New Enclosed Porch Addition,
Landscape and Hardscape.

I HEREBY CERTIFY THAT THESE DRAWINGS AND SPECIFICATIONS WERE PREPARED UNDER MY PERSONAL SUPERVISION, AND TO THE BEST OF MY KNOWLEDGE, CONFORM WITH ALL PERTINENT CODES AND ORDINANCES OF THE STATE OF WISCONSIN.

JEFFREY FUNKE
AR #11130

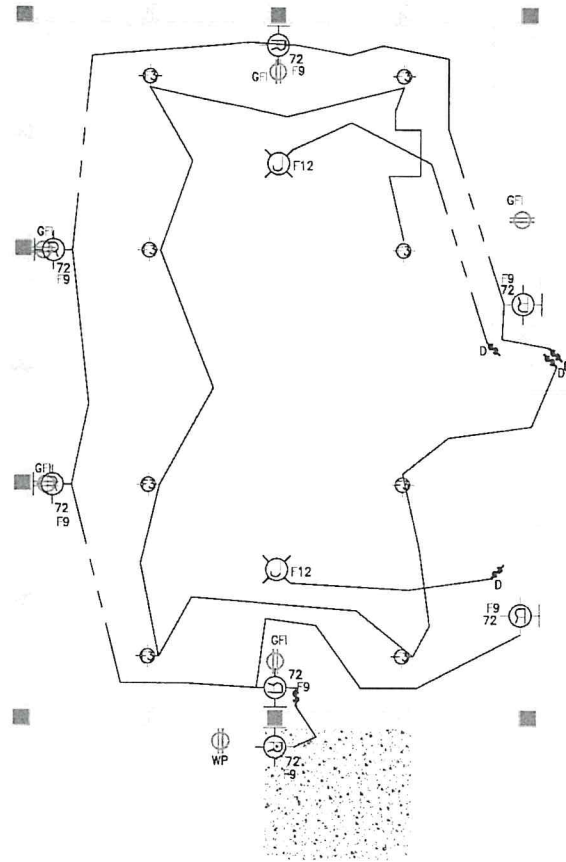


#11130
EXPIRES 11.30.2022

NO.	DATE	ISSUED FOR PRICING	ISSUED FOR PERMIT
1	04.11.21		
2	02.19.21		

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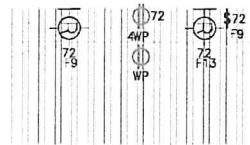
SHEET TITLE
ELECTRICAL NOTES
SHEET NO.
E00



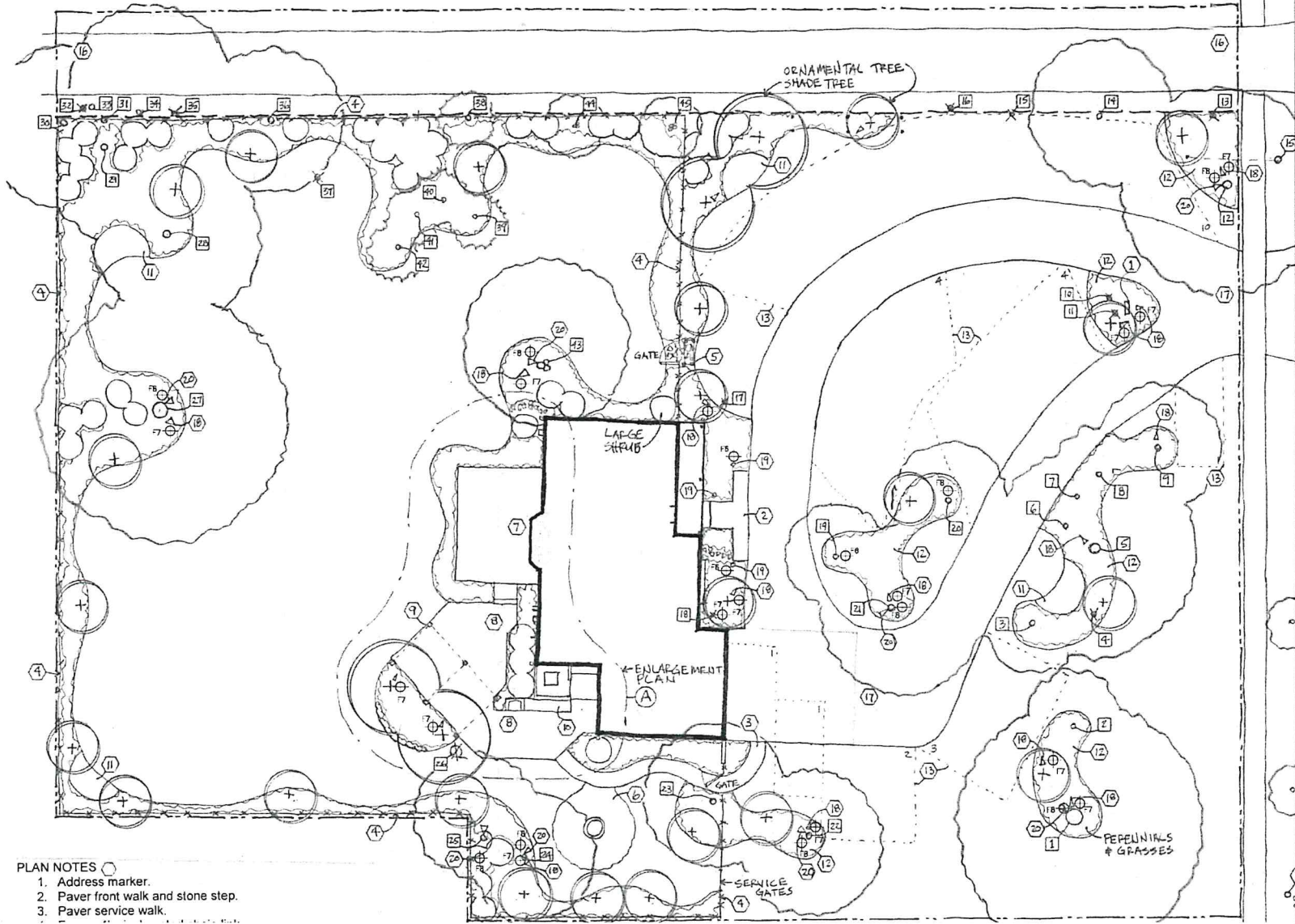
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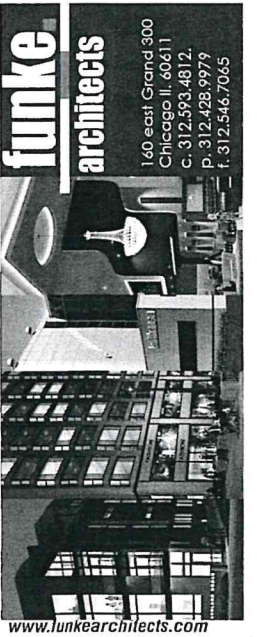


01 GROUND FLOOR PLAN
SCALE: 3/8" = 1'-0"



PLAN NOTES
1. Address marker.
2. Paver front walk and stone step.
3. Paver service walk.

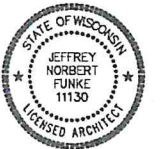
02 SIEILING
SCALE: 1/8" = 1'-0"



de St Aubin Residence
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Lake Geneva, WI 53147
New Enclosed Porch Addition,
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OF THE STATE OF WISCONSIN.

J. R. Y. FUNKE
AR #11130



#11130
EXPIRES 11.30.2022

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△	04.11.21	ISSUED FOR PRICING
△	02.19.21	ISSUED FOR PERMIT
NO.	DATE	DESCRIPTION

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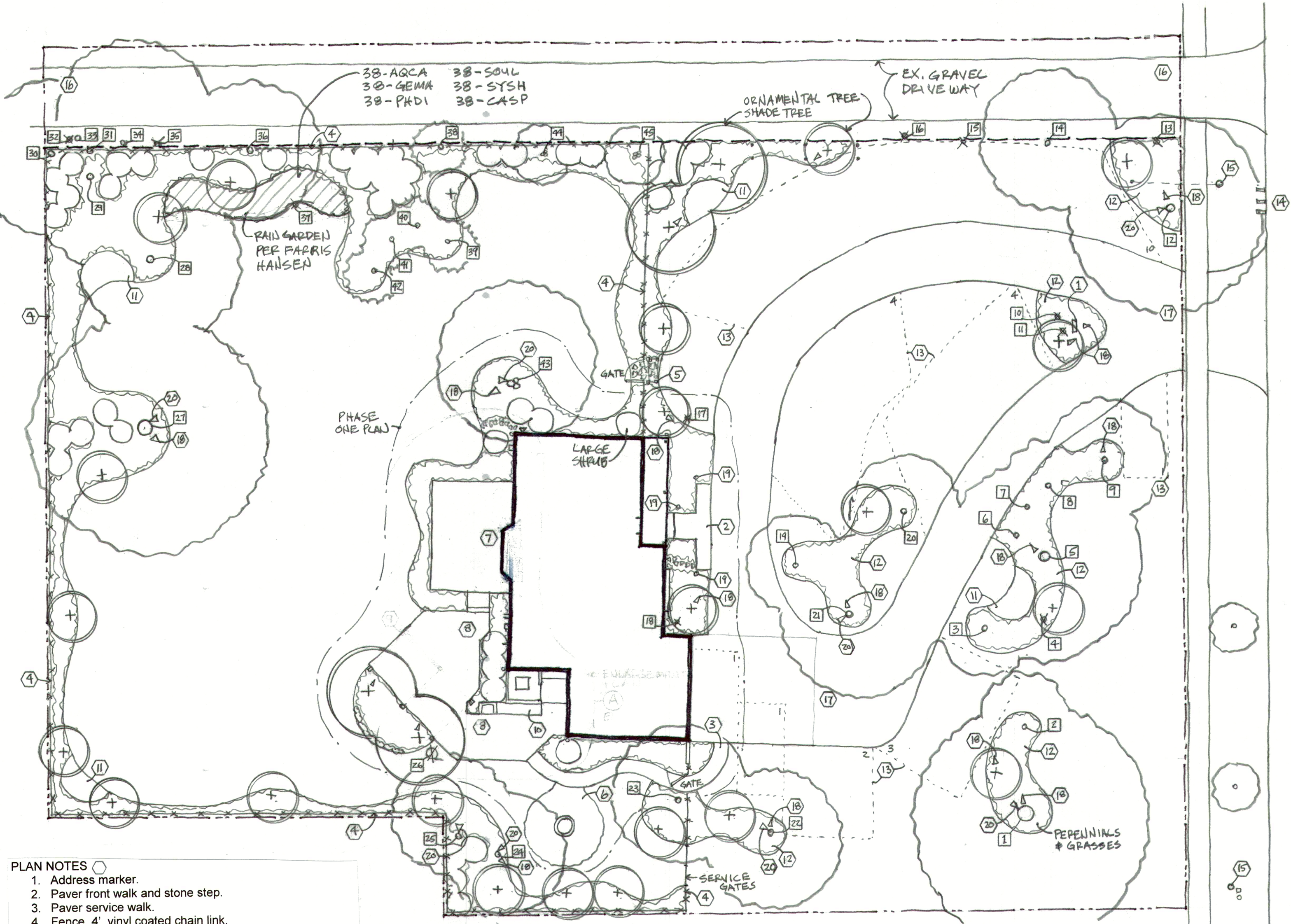
SHEET TITLE
ELECTRICAL-
LIGHTING PLANS

SHEET NO.
E10

de St Aubin Residence

1006 S. Lake Shore Drive
Lake Geneva, WI 53147

Master Landscape Plan



- PLAN NOTES
- 1. Address marker.
 - 2. Paver front walk and stone step.
 - 3. Paver service walk.
 - 4. Fence, 4', vinyl coated chain link.
 - 5. Arbor, with north gate.
 - 6. Firepit (kit type) and flagstone paving.
 - 7. Screen Porch
 - 8. Paver Patio
 - 9. Shade Structure
 - 10. Grill Station
 - 11. Sitting Node, flagstone
 - 12. Beds in lawn add visual interest and reduce mowing time.
 - 13. Parking Area, on lawn during large gatherings.
 - 14. Mailboxes.
 - 15. Utility Pole.
 - 16. Gravel Driveway, within easement.
 - 17. Asphalt Driveway and concrete pad.
 - 18. Accent/Up Light.
 - 19. Path Light.
 - 20. Moon Light.

Blue Stem Design, Inc.

Planning * Urban Design * Landscape Architecture
503 S. 16th Street * St Charles, IL 60174 * 630-618-8316



Scale: 1"=16'

THE LANDSCAPE ARCHITECT AND HIS CONSULTANTS DO NOT WARRANT OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE WORK PRODUCT THEREIN BEYOND A REASONABLE DILIGENCE. IF ANY MISTAKES, OMISSIONS, OR DISCREPANCIES ARE FOUND TO EXIST WITH THE WORK PRODUCT, THE LANDSCAPE ARCHITECT SHALL BE PROMPTLY NOTIFIED SO THAT HE MAY HAVE THE OPPORTUNITY TO TAKE ANY STEPS NECESSARY TO RESOLVE THEM. FAILURE TO PROMPTLY NOTIFY THE LANDSCAPE ARCHITECT OF SUCH CONDITIONS SHALL ABSOLVE THE LANDSCAPE ARCHITECT FROM ANY RESPONSIBILITY FOR THE CONSEQUENCES OF SUCH FAILURE. ACTIONS TAKEN WITHOUT KNOWLEDGE OR CONSENT OF THE LANDSCAPE ARCHITECT OR IN CONTRADICTION TO THE LANDSCAPE ARCHITECT'S WORK PRODUCT OR RECOMMENDATIONS, SHALL BECOME THE RESPONSIBILITY NOT OF THE LANDSCAPE ARCHITECT, BUT OF THE PARTIES RESPONSIBLE FOR THE TAKING OF SUCH ACTION.

EX. TREE LIST

Sym.	Size	Species	Condition	Action
1	45"	Walnut	Good	
2	12"	Sugar Maple	Good	
3	9"	Sugar Maple	Good	
4	10"	Norway Maple	Fair	Remove
5	29"	Walnut	Good	
6	11"	Sugar Maple	Good	
7	9"	Sugar Maple	Good	
8	10"	Sugar Maple	Good	
9	15"	Sugar Maple	Good	
10	13"	Elm	Weak	Remove
11	14"	Elm	Weak	Remove
12	23"	Sugar Maple	Good	
13	12"	Elm	Fair	Remove
14	18"	Walnut	Good	
15	15"	Elm	Fair	Remove
16	24"	Elm	Fair	Remove
17	6"	Spruce	Weak	Remove
18	4"	Yew	Weak	Remove
19	10"	Norway Maple	Good	
20	13"	Sugar Maple	Good	
21	20"	Walnut	Good	
22	13"	Sugar Maple	Good	
23	15"	Sugar Maple	Good	
24	13"	Sugar Maple	Good	
25	7"	Sugar Maple	Good	
26	38"	Red Oak	Dead	Remove
27	48"	Red Oak	Good	
28	17"	Black Locust	Good	
29	17"	Black Locust	Fair	
30	14"	Red Oak	Good	
31	9"	Red Oak	Good	
32	12"	Norway Maple	Fair	Remove
33	13"	Red Oak	Fair	
34	12"	Red Oak	Fair	
35	13"	Elm	Fair	Remove
36	16"	Black Locust	Fair	
37	10"	Apple	Weak	Remove
38	6"	Spruce	Fair	
39	5"	Spruce	Fair	
40	5"	Spruce	Fair	
41	5"	Spruce	Fair	
42	5"	Spruce	Fair	
43	12-17"	Linden	Good	
44	10"	Lilac	Fair	
45	12'	Honeysuckle	Fair	

PLANT PALETTE

SYM	BOTANIC NAME	COMMON NAME	INST SIZE	BLM PER	FLWR COLOR	SOIL SUN(S)	H x W SIZE
SHADE TREES							
QUBI	Quercus bicolor	Swamp White Oak	4"			MD	45x45'
QUMU	Quercus muehlenbergii	Chinkapin Oak	3"			MD	45x45'
ORNAMENTAL TREES							
AMCA	Amelanchier canadensis	Serviceberry	6'	AM	White	MD	16x10'
CECA	Cercis canadensis	Eastern Redbud	6'	A	Pink	MD	20x20'
COAL	Cornus alternifolia	Pagoda Dogwood	6'	MJ	White	MD	15x15'
COMA	Cornus mas	Cornelian Cherry Dogwood	6'	MA	Yellow	MD	16x10'
LARGE SHRUBS							
AEPA	Aesculus parviflora	Bottlebrush Buckeye	2.5'	JJ	W	MD	10x10'
ARAR	Aronia arbutifolia	Red Chokeberry	2.5'	M	W	MD	6x6'
COAM	Corylus americana	American Hazelnut	2.5'	March	W	MD	8x8'
FOMA	Fothergill major	Mount Airy Fothergilla	2.5'	AM	W	MD	5x5'
HAVI	Hamamelis virginiana	American Witchhazel	2.5'	ON	Y	MD	15x12'
VIDE	Viburnum dentatum	Arrowwood Viburnum	2.5'	M	W	M	8x8'
VIPR	Viburnum prunifolium	Blackhaw Viburnum	2.5'	MJ	W	MD	12x8'
PERENNIALS (plant 12"OC, S = sun)							
AGAL	Ageratina altissima	White Snakeroot	flat	ASO	White	WL	24x18"
AQCA	Aquilegia canadensis	Wild Columbine	flat	AMJ	Red	WL	18x8"
ASTU	Asclepias tuberosa	Butterfly Milkweed	flat	JJA	Orange	DP-S	24x18"
ASVE	Asclepias verticillata	Whorled Milkweed	flat	JJAS	White	DP-S	18x24"
CARO	Campanula rotundifolia	Harebell	flat	JAS	Blue	S-S	18x18"
CATH	Caulophyllum thalictroides	Blue Cohosh	flat	MAM	Pur-Yell	WL	24x18"
COPA	Coreopsis palmate	Prairie Coreopsis	flat	MJJ	Yellow	MP-S	24x18"

ECPA	Echinacea pallida	Pale Purple Coneflower	flat	JA	Pink	MP-S	24x12"
GEMA	Geranium maculatum	Wild Geranium	flat	AMJ	Pink	WL	18x18"
HYVI	Hydrophyllum virginianum	Virginia Waterleaf	flat	AMJ	Purple	WL	18x24"
KRBI	Krigia biflora	Two Flowered Cynthia	flat	JJ	Yellow	WL	18x18"
LICY	Liatris cylindracea	Cylindrical Blazing Star	flat	JAS	Purple	MP-S	12x12"
MOPU	Monarda punctate	Horse Mint	flat	JJ	White	MP-S	24x12"
PEDI	Penstemon digitalis	Foxglove Beardtongue	flat	MJ	White	MP-S	18x18"
PHDI	Phlox divaricata	Woodland Phlox	flat	AMJ	Purple	WL	12x12"
PORE	Polemonium reptans	Jacobs Ladder	flat	MJ	Blue	WL	8x18"
RUFU	Rudbeckia fulgida var. speciosa	Showy Black-eyed Susan	flat	JJASO	Gold	MP-S	18x18"
RUHU	Ruellia humilis	Wild Petunia	flat	MJJAS	Purple	MP-S	12x18"
SACA	Sanguinaria canadensis	Blood Root	flat	AM	White	WL	8x12"
SOUL	Solidago ulmifolia	Elm Leaved Golden Rod	flat	JASO	Gold	WL	24x18"
SYER	Symphotrichum eridoides	Heath Aster	flat	ASO	White	MP-S	18x18"
SYSH	Symphotrichum shortii	Short's Aster	flat	ASO	Purple	WL	24x24"

GRASSES & SEDGES (plant 12"OC, S=sun)

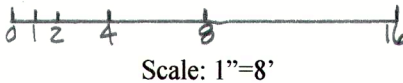
BOCU	Bouteloua curtipendula	Side-oats Grama	flat	JA	Orange	DP-S	24x18"
BRLA	Bromus latiglumis	Earleaved Brome	flat	JJA	Green	WL	24x18"
CAGR	Carex gracillima	Purple-sheathed Sedge	flat	MJ	Brown	WL	18x12"
CANO	Carex normalis	Spreading Oval Sedge	flat	J	Green	WL	24x12"
CAPE	Carex pensylvanica	Common Oak Sedge	flat	AM	Green	WL	8x18"
CASP	Carex sprengelii	Long-beaked Sedge	flat	M	Green	WL	18x18"
DIAM	Diarrhena americana	Beak Grass	flat	JJAS	Green	WL	24x18"
ERSP	Eragrostis spectabilis	Purple Love Grass	flat	AS	Red	DP-S	18x12"
GETR	Geum triflorum	Prairie Smoke	flat	AMJ	Pink	MP-S	12x12"
HIOD	Hierochloa odorata	Sweet Grass	flat	AMJ	Brown	MP-S	18x18"
KOMA	Koeleria macrantha	June Grass	flat	MJ	Green	S-S	18x12"
SCSC	Schizachyrium scoparium	Little Bluestem	flat	SO	Green	MP-S	24x18"
SPHE	Sporobolus heterolepis	Prairie Dropseed	flat	AS	Brown	MP-S	24x24"

1006 S. Lake Shore Drive
Lake Geneva, WI 53147

NOTES

1. Front Walk – Unilock Thornbury, color from standard flagstone premier options-TBD, field pattern is “A”, border is small paver laid as sailor course, PVC edging secured with 12” spikes at 15”oc., 1” sand setting bed, joint sand is per Unilock and grey color, base is 6” of compacted CA6 (extended 8” past edging), start field pattern at step. Alternate material is Hollandstone, basketweave field, sailor course edge, color is sierra or almond grove or river, joint sand is tan or grey.
2. Step – Unilock Ledgestone, 72x24x6”, grey, use two 12x48” concrete piers as base. Alternate material is Bluestone, 60x18x6”.
3. Service Walk – Same as front walk. Slope walk up from driveway (at 4-5%) to minimize root damage to tree #23. Slope walk up to patio at 4-5%. Alternate material is same as front walk.
4. Patio – Unilock Beacon Hill, color from standard flagstone premier options-TBD, field pattern is “A”, border is the random use of all three pavers laid so the 14” sides are touching, PVC edging secured with 12” spikes at 15”oc., 1” sand setting bed, joint sand is per Unilock and grey or tan color, base is 6” (min.) of compacted CA6 (extended 8” past edging), start field pattern at screen porch steps. To meet the proposed grades, the base will be thicker in the western portion and needs to be installed in 6” lifts to meet compaction requirements. Alternate material is same as front walk, field pattern is 90 degree herringbone.
5. Screen Porch Steps – Concrete base with patio pavers adhered to the horizontal and vertical surfaces. Riser steps are 6.5” and tread is 12”. Include two 12x48” concrete piers beneath base. A steel handrail is needed on the west side, 1.5” round top rail, 1.25” posts (2-3), attach posts to steps with flange/plate base and expansion anchors, prime and paint black. Submit shop drawing for approval.
6. House-Garage Steps – As part of patio removal, saw cut to the dashed line. Once AC enclosure is built, pour new concrete to match grades shown. Use thick pour (12”) on south and west sides for step downs. If possible, drill #4 rebar (3) into west side and lay rebar horizontally on the south and west sides to tie in and reinforce new pour with existing concrete. Finish is light broom, 1/4” edge radius.
7. Grill Island Pad – Concrete pad 2’ x 12’-8”, elevation is 18.35, thickness is 6” min., finish is smooth with 1/4” edge radius, there are four 10” dia. x 48” deep piers evenly spaced beneath the pad, use two #4 L shaped rebar per pier to form a T and two #4 rebar to connect all of the T’s (in the pad), cover for rebar is 2”.
8. Stone Wall – Granite cobbles 6-15” range, cobbles to match house cobbles, 1” batter per foot of height, base is 6” of compacted CA6, use geotextile fabric behind the wall full height.
9. Fire Pit Patio – Eden or Oakfield Flagstone, 1.25” thickness, irregular shapes, minimum piece is 2sf, max joint is 1.5”, base is 4-6” of compacted CA6, setting bed is 1” limestone screenings, joint material is limestone screenings. Use 4sf min. size pieces around perimeter. Max. cross slope is 3%. Radius point aligns with SWC of garage.
10. Drainage Pipe – There are three downspouts and the sump discharge that are being extended out into the yard. Each element will have a NDS catch basin 1200KITDISP (set on compacted sub-grade), grate 1211, locking outlet fitting(s) 1243, to accept discharge. Add riser(s) 1216 as needed to maintain pipe pitch. Provide gage of 2” between discharge pipe and grate. Sub-surface pipe will be 4” schedule 40 PVC with min. pitch of 1%, use 6” PVC from outfall to the “Y”, provide slotted pipe cover (black) or wire grate on end of 6” pipe, at outfall use 2sf of 3-4” granite cobbles as spillway (top flush with lawn).
11. Downspout – Extend to the edge of the bed with pipe to match existing. Alternate work – Use same approach as #10 and extend downspout at SEC of garage to the downspout at the SWC of the garage.
12. Steppers – Stone or precast concrete, 12x12” min.
13. Bistro Lights Support Pole – Use 12” aluminum or steel pole, 4” round or tapered or 4” square, one integrated GFCI outlet with each pole, 1/8” wall thickness min., SS eye bolt through top of each pole (incl. sleeve for eyebolt inside pole, 2” from the top), color is bronze-TBD. Concrete foundation is 16” dia. x 48”, #4 rebar cage, 2” cover for rebar, TF is the adjacent patio grade. Submit product info and color samples for approval.
14. Transformer – Electric service stubbed by GC to outside of house wall, for landscape lighting transformer.
15. Bistro Lights – Small bulb shaped lights (LED) spaced 2-3’ with shut off switch on support pole. Support electrical cable with SS aircraft cable. Submit product info for approval.
16. Path Light – Downlight fixture (LED) to illuminate pavement. Submit product info and color samples for approval.
17. Accent Light – Up light fixture (LED) to illuminate existing or new tree. Submit product info and color samples for approval.
18. Moon Light – Fixture (LED) mounted 30-50’ into the canopy of the existing tree to illuminate the lawn and patio areas. Submit product info and color samples for approval.
19. AC Enclosure – Built by GC for the screen porch, 7-8” (N-S) x 7-4” (E-W).
20. Sleeve – 4” schedule 40 PVC, top is 12” below finished grade, cover ends with duct tape or removable cap.
21. Washed gravel, 3” deep over geotextile fabric for inside of AC enclosure.
22. Existing Concrete – Remove concrete and gravel base. In areas of new planting, topsoil depth is 18” minimum.
23. Topsoil Fill – Provide topsoil (see specs) to achieve proposed grades and slope away from porch or pavement to limit of grading line.
24. Tree Protection Fence – 4’ orange plastic fence staked 6’oc. max., must remain in place until the end of the work.
25. Electric Service – Electric service stubbed by GC to outside of house wall. Extend service to provide power for GFCI outlets on each pole that supports bistro lights.
26. Gas Service – GC to provide gas service and shut off (for future grill) to the SWC of the AC enclosure.
27. Lawn Restoration – Provide seed and blanket (see specs) for disturbed areas, including construction access paths from driveway. Scarify (6” deep) compacted access path and spread topsoil before seeding. Alternate work is to sod these areas.
28. Existing asphalt driveway.
29. Existing concrete driveway.
30. Accent light and moon light with tree #27. Provide mulch bed around trunk.

Planning * Urban Design * Landscape Architecture
503 S. 16th Street * St Charles, IL 60174 * 630-618-8316



Scale: 1"=8'

PLANT LIST

SYM	BOTANIC NAME	COMMON NAME	SIZE	PER	COLOR	SUN(s)	SIZE
SHADE TREES							
QUBI	Quercus bicolor	Swamp White Oak	3.5"			MD	45x45'
QUMU	Quercus muehlenbergii	Chinkapin Oak	3.5"			MD	45x45'
ORNAMENTAL TREES							
AMCA	Amelanchier canadensis	Serviceberry	6-7'	AM	White	MD	16x10'
COMA	Cornus mas	Cornelian Cherry Dogwood	6-7'	MA	Yellow	MD	16x10'
LARGE SHRUBS							
AEPa	Aesculus parviflora	Bottlebrush Buckeye	2.5'	JJ	White	MD	10x10'
FOMA	Fothergill major	Mount Airy Fothergilla	2.5'	AM	White	MD	5x5'
HAVI	Hamamelis virginiana	American Witchhazel	2.5'	ON	Yellow	MD	15x12'
SYPA	Syringa patula 'Miss Kim'	Miss Kim Lilac	2.5'	J	Purple	MD	7x5'
SMALL SHRUBS							
CEAM	Ceanothus americanus	New Jersey Tea	1.5'	JJ	White	D	3x3'
DISE	Diervilla sessilifolia 'Butterfly'	Bush Honeysuckle	1.5'	AMJ	Yellow	MD	3x3'
FOGA	Fothergilla gardenii	Dwarf Fothergilla	1.5'	AM	White	MD	3x3'
HYMA	Hydrangea macrophylla 'Bailmer'	Hydrangea Endless Summer	1.5'	JJAS	Pink	MD	3x3'
HYKA	Hypericum kalmianum 'SMHKBF'	Hypericum Blues Festival	1.5'	JAS	Yellow	MD	3x3'
SPME	Spiraea x media 'Darsnorm'	Snow Storm Spiraea	1.5'	AM	White	MD	3x3'
SYDO	Symphoricarpos x doorenbosii 'Kolmcen'	Coralberry	1.5'	MJ	Pink	MD	3x3'

PERENNIALS (plant 12"OC, S = sun)

AQCA	<i>Aquilegia canadensis</i>	Wild Columbine	qt-flat	AMJ	Red	WL	18x8"
COPA	<i>Coreopsis palmate</i>	Prairie Coreopsis	qt-flat	MJJ	Yellow	MP-S	24x18"
ECPA	<i>Echinacea pallida</i>	Pale Purple Coneflower	qt-flat	JA	Pink	MP-S	24x12"
GEMA	<i>Geranium maculatum</i>	Wild Geranium	qt-flat	AMJ	Pink	WL	18x18"
HYVI	<i>Hydrophyllum virginianum</i>	Virginia Waterleaf	qt-flat	AMJ	Purple	WL	18x24"
LICY	<i>Liatris cylindracea</i>	Cylindrical Blazing Star	qt-flat	JAS	Purple	MP-S	12x12"
PEDI	<i>Penstemon digitalis</i>	Foxglove Beardtongue	qt-flat	MJ	White	MP-S	18x18"
PHDI	<i>Phlox divaricata</i>	Woodland Phlox	qt-flat	AMJ	Purple	WL	12x12"
RUFU	<i>Rudbeckia fulgida</i> var. <i>speciosa</i>	Showy Black-eyed Susan	qt-flat	JJASO	Gold	MP-S	18x18"
RUHU	<i>Ruellia humilis</i>	Wild Petunia	qt-flat	MJJAS	Purple	MP-S	12x18"
SYER	<i>Symphoricaricum eridoides</i>	Heath Aster	gal-flat	ASO	White	MP-S	18x18"

GRASSES & SEDGES (plant 12"OC, S=sun)

BOCU	<i>Bouteloua curtipendula</i>	Side-oats Grama	qt-flat	JA	Orange	DP ^{-S}	24x18 ¹
CAPE	<i>Carex pensylvanica</i>	Common Oak Sedge	qt-flat	AM	Green	WL	8x18 ⁹
CASP	<i>Carex spengelii</i>	Long-beaked Sedge	qt-flat	M	Green	WL	18x18 ⁸
ERSP	<i>Eragrostis spectabilis</i>	Purple Love Grass	qt-flat	AS	Red	DP ^{-S}	18x12 ²
GETR	<i>Geum triflorum</i>	Prairie Smoke	qt-flat	AMJ	Pink	MP ^{-S}	12x12 ²
KOMA	<i>Koeleria macrantha</i>	June Grass	qt-flat	MJ	Green	S-S	18x12 ²
SCSC	<i>Schizachyrium scoparium</i>	Little Bluestem	qt-flat	SO	Green	MP ^{-S}	24x18 ⁷
SPHE	<i>Sporobolus heterolepis</i>	Prairie Dropseed	qt-flat	AS	Brown	MP ^{-S}	24x24 ⁴

NOTES

1. See planting specifications for detailed requirements.

THE LANDSCAPE ARCHITECT AND HIS CONSULTANTS DO NOT WARRANT OR GUARANTEE THE ACCURACY AND COMPLETENESS OF THE LANDSCAPE ARCHITECT'S WORK BEYOND A REASONABLE DILIGENCE. IF ANY MISTAKES, OMISSIONS, OR DISCREPANCIES ARE FOUND TO EXIST WITH THE WORK PRODUCT, THE LANDSCAPE ARCHITECT SHALL BE PROMPTLY NOTIFIED SO THAT HE MAY HAVE THE OPPORTUNITY TO TAKE ANY STEPS NECESSARY TO RESOLVE THEM. FAILURE TO PROMPTLY NOTIFY THE LANDSCAPE ARCHITECT OF SUCH CONDITIONS SHALL ABSOLVE THE LANDSCAPE ARCHITECT FROM ANY RESPONSIBILITY FOR THE CONSEQUENCES OF SUCH FAILURE. ACTIONS TAKEN WITHOUT KNOWLEDGE OR CONSENT OF THE LANDSCAPE ARCHITECT, OR IN CONTRADICTION TO THE LANDSCAPE ARCHITECT'S WORK PRODUCT OR RECOMMENDATIONS, SHALL BECOME THE RESPONSIBILITY NOT OF THE LANDSCAPE ARCHITECT BUT OF THE PARTIES RESPONSIBLE FOR THE TAKING OF SUCH ACTION.

RESOLUTION OF THE COMMON COUNCIL

Resolution authorizing the issuance of a “Limited” Conditional Use Permit (CUP) filed by Jeff and Denise Podhajsky, W303S10577 Phantom Woods Rd., Mukwonago, for a request to utilize the building located at 717 ½ W. Main St. as a Commercial Indoor Lodging land use in the Central Business (CB) zoning district. Tax Key No. ZOP00278

Committee: Plan Commission approved November 15, 2021

Fiscal Impact: N/A

File Number: 21-R76

Date:

November 22, 2021

WHEREAS, the City Plan Commission has considered the application of, Jeff and Denise Podhajsky, W303S10577 Phantom Woods Rd., Mukwonago, for a request to utilize the building located at 717 ½ W. Main St. as a Commercial Indoor Lodging land use in the Central Business (CB) zoning district.

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 4, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue a Limited Conditional Use Permit to Jeff and Denise Podhajsky, W303S10577 Phantom Woods Rd., Mukwonago, for a request to utilize the building located at 717 ½ W. Main St. as a Commercial Indoor Lodging land use in the Central Business (CB) zoning district,

Tax Key No. ZOP00278

to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 22nd day of November 2021.

Council Action: ☐ Adopted ☐ Failed Vote _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 11

Applicant:

Jeff & Denise Podhajsky
W303S10577 Phantom Woods Rd.
Mukwonago

Request:

717 ½ W. Main St.
“Limited” Conditional Use Permit
Commercial Indoor Lodging in the Central
Business (CB) zoning district
Tax Key No. ZOP00278

Description:

The applicant is submitting a proposal for a Limited Conditional Use Permit (CUP) for Commercial Indoor Lodging land use for the property located at 717 ½ W. Main St. that will allow for a tourist rooming house type land use located in the Commercial Business (CB) zoning district Tax Key No. ZOP00278.

The application is that in this zoning classification for the Commercial Indoor Lodging land use is permitted with the issuance of the **Limited** Conditional Use. All lodgings will be located on the second floor with allocated parking.

Project Details from Limited CUP Submittal

The proposed project submittal meets or exceeds all requirements of the Zoning Ordinance.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Limited Conditional Use Permit (CUP):

As part of the consideration of the requested Limited CUP, the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed Limited CUP;
- Include *findings* required by the Zoning Ordinance for Limited CUPs; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the Limited CUP for Recommendation to the Common Council:

A proposed Limited CUP must be reviewed by the standards, below:

- A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:
- a. In general, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed limited conditional use is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed limited conditional use in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed limited conditional use maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed limited conditional use is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed limited conditional use outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
- a. In general, the proposed limited conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed limited conditional use is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

- c. The proposed limited conditional use in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
- d. The proposed limited conditional use does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
- e. The proposed limited conditional use is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- f. The potential public benefits of the proposed limited conditional use do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Limited Conditional Use Permit:

1. Staff recommends that the Plan Commission recommend approval of the proposed "limited" conditional use as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.

APPLICATION FOR CONDITIONAL USE

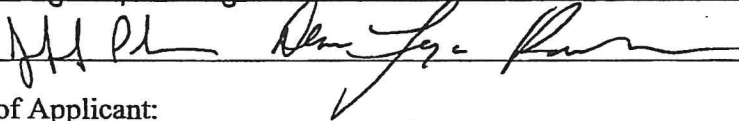
City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):

717 1/2 Main St. Lake Geneva WI 53147 / ZOP 00278
See attached warranty deed for full Legal Description

Name and Address of Current Owner: 717 Main Properties LLC
W303S10577 Phantom Woods Rd, Mukwonago WI 53149

Telephone No. with area code & Email of Current Owner: 262-888-0538
jeff.podhajsky@gmail.com

Owner Signature: 

Name and Address of Applicant:
Jeff Podhajsky and Denise Zajac-Podhajsky
W303S10577 Phantom Woods Rd, Mukwonago, WI 53149

Telephone No. with area code & Email of Applicant: 262-888-0538
jeff.podhajsky@gmail.com

Proposed Conditional Use: Commercial Indoor Lodging

Zoning District in which land is located: Central Business

Names and Addresses of architect, professional engineer and contractor of project:

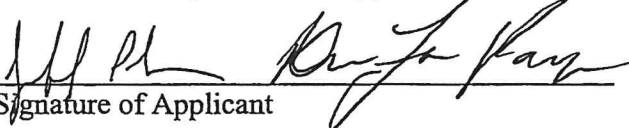
N/A

Short statement describing activities to take place on site:

The second floor unit will be leased out to guests
on a short-term basis. Guests will typically be
visitors to the Lake Geneva area and will use the
unit for lodging during their visit.

Conditional Use Fee payable upon filing application: \$400.00 [\$100.00 for Application Under Sec. 98-407(3)]

9/28/2021
Date


Signature of Applicant

Document Name

The West 23 feet of the East 1/2 of Lot 11, Block 27, Village of Lake Geneva, now City of Lake Geneva, according to the recorded Plat of said Village recorded in the office of the Register of Deeds, Walworth County, Wisconsin.

Recording Area

Name and Return Address

ZOP 00278

Parcel Identification Number (PIN)

This is homestead property.
(is) (~~is not~~)

Grantor warrants that the title to the Property is good, indefeasible in fee simple and free and clear of encumbrances except: municipal and zoning ordinances and agreements entered under them, recorded easements for the distribution of utility and municipal services, recorded building and use restrictions and covenants, and general taxes levied in the year of closing.

Dated August 27, 2021

* _____ (SEAL) Linda J. Longwell (SEAL)
 * _____
 * _____ (SEAL) * _____ (SEAL)

AUTHENTICATION

Signature(s) _____
 authenticated on _____

TITLE: MEMBER STATE BAR OF WISCONSIN
(If not, _____)
authorized by Wis. Stat. § 706.001

THIS INSTRUMENT DRAFTED BY:
Nicholas A. Egert, Egert Law, S.C., 835 Geneva
Parkway North, Suite 1, Lake Geneva, WI 53147

ACKNOWLEDGMENT

STATE OF WISCONSIN)
) ss.
KENOSHA COUNTY)

Personally came before me on August 27, 2021
the above-named Linda J. Longwell

to me known to be the person(s) who executed the foregoing instrument and acknowledged the same.

* Jean C. Rossmiller
Notary Public, State of Wisconsin
My Commission (is permanent) (expires: 12/12/2021)

(Signatures may be authenticated or acknowledged. Both are not necessary.)

NOTE: THIS IS A STANDARD FORM. ANY MODIFICATIONS TO THIS FORM SHOULD BE CLEARLY IDENTIFIED.

**CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR:
CONDITIONAL USE REVIEW AND APPROVAL (Requirements per Section 98-905)**

This form should be used by the Applicant as a guide to submitting a complete application for a conditional use and by the City to process said application. Parts II and III should be used by the Applicant to submit a complete application; Parts I - IV should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

____ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

____ Application form filed with Zoning Administrator: Date: _____ by: _____

____ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____

____ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓

Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

____ (a) A map of the proposed conditional use:

- ____ Showing all lands for which the conditional use is proposed;
- ____ Showing all other lands within 300 feet of the boundaries of the subject property;
- ____ Referenced to a list of the names and addresses of the owners of said lands as they appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);
- ____ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;
- ____ Map and all its parts are clearly reproducible with a photocopier;
- ____ Map size of 11" by 17" and map scale not less than one inch equals 800 ft;
- ____ All lot dimensions of the subject property provided;
- ____ Graphic scale and north arrow provided.

- ___ Operational considerations relating to potential nuisance creation pertaining to noncompliance with the performance standards addressed in Article VII (Sections 98-701-98-721) including: street access, traffic visibility, parking, loading, exterior storage, exterior lighting, vibration, noise, air pollution, odor, electromagnetic radiation, glare and heat, fire and explosion, toxic or noxious materials, waste materials, drainage, and hazardous materials;
- ___ If no nuisances will be created (as indicated by complete and continuous compliance with the provisions of Article VII), then include the statement "The proposed development shall comply with all requirements of Article VII.";
- ___ Exterior building and fencing materials (Sections 98-718 and 98-720);
- ___ Possible future expansion and related implications for points above;
- ___ Any other information pertinent to adequate understanding by the Plan Commission of the intended use and its relation to nearby properties.

___ (b) A **Small Location Map** at 11" x 17" showing the subject property, all properties within 300 feet, and illustrating its relationship to the nearest street intersection. (A photocopy of the pertinent section of the City's Official Zoning Map with the subject property clearly indicated shall suffice to meet this requirement.)

___ (c) A **Property Site Plan** drawing which includes:

- ___ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;
- ___ The date of the original plan and the latest date of revision to the plan;
- ___ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);
- ___ A reduction of the drawing at 11" x 17";
- ___ A legal description of the subject property;
- ___ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;
- ___ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;
- ___ All required building setback lines;
- ___ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;
- ___ The location and dimension (cross-section and entry throat) of all access points onto public streets;
- ___ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;
- ___ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- ___ The location of all outdoor storage areas and the design of all screening devices;
- ___ The location, type, height, size and lighting of all signage on the subject property to include a photometric plan;
- ___ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property -- including the clear demonstration of compliance with Section 98-707;
- ___ All engineering requirements for utilities, site designs, etc;
- ___ The location and type of any permanently protected green space areas;
- ___ The location of existing and proposed drainage facilities for storm water.

_____ In the legend, data for the subject property on:

- _____ Lot Area;
- _____ Floor Area;
- _____ Floor Area Ratio (b/a);
- _____ Impervious Surface Area;
- _____ Impervious Surface Ratio (d/a);
- _____ Building Height.

_____ (d) **A Detailed Landscaping Plan of the subject property:**

- _____ Scale same as main plan (> or equal to 1" equals 100')
- _____ Map reduction at 11" x 17"
- _____ Showing the location of all required buffer yard and landscaping areas
- _____ Showing existing and proposed Landscape Point fencing
- _____ Showing berm options for meeting said requirements
- _____ Demonstrating complete compliance with the requirements of Article VI
- _____ Providing individual plant locations and species, fencing types and heights, and berm heights;

_____ (e) **A Grading and Erosion Control Plan:**

- _____ Same scale as the main plan (> or equal to 1" equals 100')
- _____ Map reduction at 11" x 17"
- _____ Showing existing and proposed grades including retention walls and related devices, and erosion control measures.

_____ (f) **Elevation Drawings of proposed buildings or remodeling of existing buildings:**

- _____ Showing finished exterior treatment;
- _____ With adequate labels provided to clearly depict exterior materials, texture, color and overall appearance;
- _____ Perspective renderings of the proposed project and/or photos of similar structures may be submitted, but not in lieu of adequate drawings showing the actual intended appearance of the buildings.

NOTE: Initiation of Land Use or Development Activity: Absolutely no land use or development activity, including site clearing, grubbing, or grading shall occur on the subject property prior to the approval of the required site plan. Any such activity prior to such approval shall be a violation of law and shall be subject to all applicable enforcement mechanisms and penalties.

NOTE: Modification of an Approved Site Plan: Any and all variation between development and/or land use activity on the subject property and the approved site plan is a violation of law. An approved site plan shall be revised and approved via the procedures of Subsections 98-908(2) and (4) so as to clearly and completely depict any and all proposed modifications to the previously approved site plan, prior to the initiation of said modifications.

III.FINAL APPLICATION PACKET INFORMATION

_____ Receipt of 5 full scale copies in blueline or blackline
of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

_____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics)
copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____

A digital copy of Final Application Packet shall be emailed to the

CITY OF LAKE GENEVA PROCEDURAL CHECKLIST FOR: SITE PLAN REVIEW AND APPROVAL (Requirements per Section 98-908)

This form should be used by the Applicant as a guide to submitting a complete application for a site plan review and by the City to process said application. Part II should be used by the Applicant to submit a complete application; Parts I - III should be used by the City as a guide when processing said application.

I. RECORDATION OF ADMINISTRATIVE PROCEDURES

___ Pre-submittal staff meeting scheduled:

Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

Follow-up pre-submittal staff meetings scheduled for:

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Date of Meeting: _____ Time of Meeting: _____ Date: _____ by: _____

___ Application form filed with Zoning Administrator: Date: _____ by: _____

___ Application fee of \$ _____ received by Zoning Administrator: Date: _____ by: _____

___ Reimbursement of professional consultant costs agreement executed: Date: _____ by: _____

II. APPLICATION SUBMITTAL PACKET REQUIREMENTS

Prior to submitting the 20 final complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

___ (a) A written description of the intended use describing in reasonable detail the:

___ Existing zoning district(s) (and proposed zoning district(s) if different);

___ Land use plan map designation(s);

___ Current land uses present on the subject property;

___ Proposed land uses for the subject property (per Section 98-206);

___ Projected number of residents, employees, and daily customers;

___ Proposed amount of dwelling units, floor area, impervious surface area, and landscape surface area, and resulting site density, floor area ratio, impervious surface area ratio, and landscape surface area ratio;

___ Operational considerations relating to hours of operation, projected normal and peak water usage, sanitary sewer or septic loadings, and traffic generation;

- _____ (c) A written description of the proposed conditional use describing the type of activities, buildings, and structures proposed for the subject property and their general locations;
- _____ (d) A site plan (conforming to the requirements of Section 98-908(3)) of the subject property as proposed for development OR if the proposed conditional use is a group development (per Section 98-208) a proposed preliminary plat or conceptual plat may be substituted for the required site plan, provided said plat contains all information required on said site plan per Section 98-908.
- _____ (e) Written justification for the proposed conditional use:
_____ Indicating reasons why the Applicant believes the proposed conditional use is appropriate with the recommendations of the City of Lake Geneva Comprehensive Master Plan, particularly as evidenced by compliance with the standards set out in Section 98-905(4)(b)1.-6. (*See below*)

III. JUSTIFICATION OF THE PROPOSED CONDITIONAL USE

1. How is the proposed conditional use (the use in general, independent of its location) in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

It will stimulate our local businesses + downtown economy

2. How is the proposed conditional use, in its specific location, in harmony with the purposes, goals, objectives, policies and standards of the City of Lake Geneva Comprehensive Plan, the Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City?

It is in accordance with zoning ordinance.

3. Does the proposed conditional use, in its proposed location and as depicted on the required site plan (see Section 98-905(3)(d)), result in any substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan, or any other plan, program, map ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development?

No negative impact.

4. How does the proposed conditional use maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property?

No negative impact.

5. Is the proposed conditional use located in an area that will be adequately served by, and will not impose an undue burden on, any of the improvements, facilities, utilities or services provided by public agencies serving the subject property?

No negative impact, will boost local economy

6. Do the potential public benefits of the proposed conditional use outweigh all potential adverse impacts of the proposed conditional use (as identified in Subsections 98-905(4)(b)1.-5.), after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts?

No negative impact. Applicant believes proposed conditional use will continue to boost local downtown economy + tourism

IV. FINAL APPLICATION PACKET INFORMATION

- ____ Receipt of 5 full scale copies in blue/line or black/line of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator: Date: _____ by: _____
- ____ A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline. Date: _____ by: _____
- ____ Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice sent to official newspaper by City Clerk: Date: _____ by: _____
- ____ Class 2 Legal Notice published on _____ and _____ by: _____
- ____ Conditional Use recorded with the County Register of Deeds Office: Date: _____ by: _____

Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

Applicant Information

Property Address _____

Applicant name _____

Applicant email _____ Phone Number _____

Architect/Contractor/Designer Name _____

Architect/Contractor/Designer Email _____ Phone Number _____

Type of Construction: New _____ Addition _____ Remodel _____

Type of Development: Single-family _____ Multi-family _____ Commercial _____ Industrial _____

Type of Business _____

Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow.

- Storm water management provisions provided? YES / NO
 - As-built/certification notification
- Erosion control plan provided? YES / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. YES / NO
- Utility Plans Provided
 - Watermain
 - Sanitary Sewer
 - Storm Water
- Is a Land Division required? YES / NO
- Access points and dimensions shown? YES / NO
 - WISDOT Right-of-way?
 - County Right-of-way?
- Estimated Traffic impacts _____
 - Traffic Study Required YES/NO
 - Traffic Control Plan Required YES/NO

- Paving Materials, Typical Sections? YES / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? YES / NO
- Watermain extension required? YES / NO
- Sanitary sewer extension required? YES / NO
- SEWRPC Service Area Amendment needed? YES / NO
- Is a Chapter 30 Permit (wetland/waterway) required? YES / NO
- Proposed building/expansion dimensions _____
- Will there be signage? YES / NO type (mounted, freestanding) _____
- Exterior lighting plans? YES / NO
- What kind of noise or level of noise will the business have? _____
- Detailed property Site Plan? YES / NO Date of Plan: _____
- Green Space Calculations (Existing vs. Proposed) YES / NO
- Are landscape plans provided? YES / NO
- Is a Land Division required? YES / NO

Water/Sewer Utilities

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / NO
- Will your project require the installation of a grease interceptor? YES / NO

If the development is Commercial or Industrial, please provide the following:

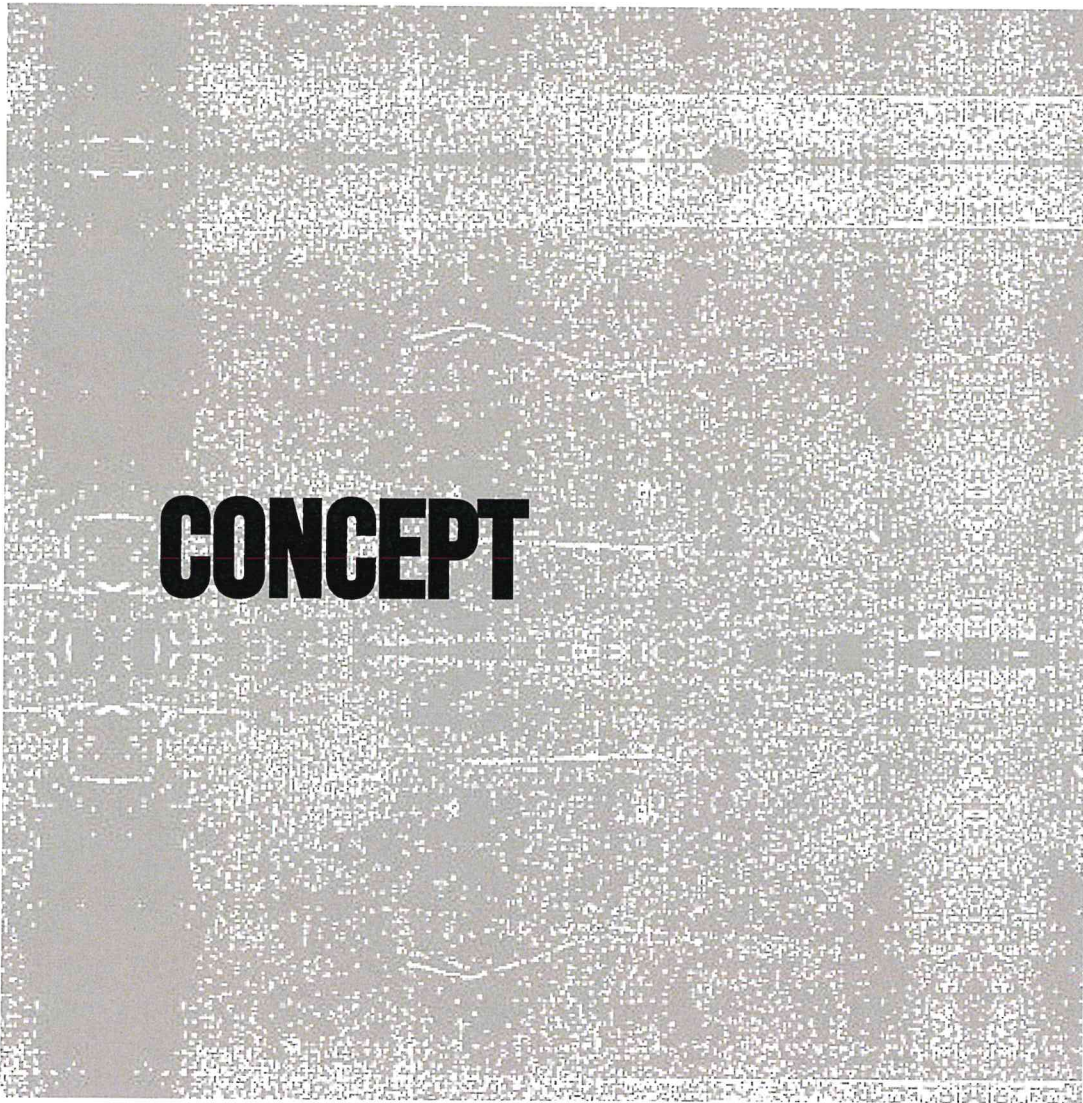
- Water service size requirement _____
- Estimated daily water usage in gallons per day _____
- Estimated maximum water flow in gallons per minute _____
- Number of bathrooms _____
- Brief description of process (if Industrial) _____

If the development is a multi-family dwelling, please provide the following:

- Number of units _____
- Number of bedrooms in each unit _____
- Water service size requirement _____



717 Main St
Loft Suit in Downtown Lake Geneva



CONCEPT

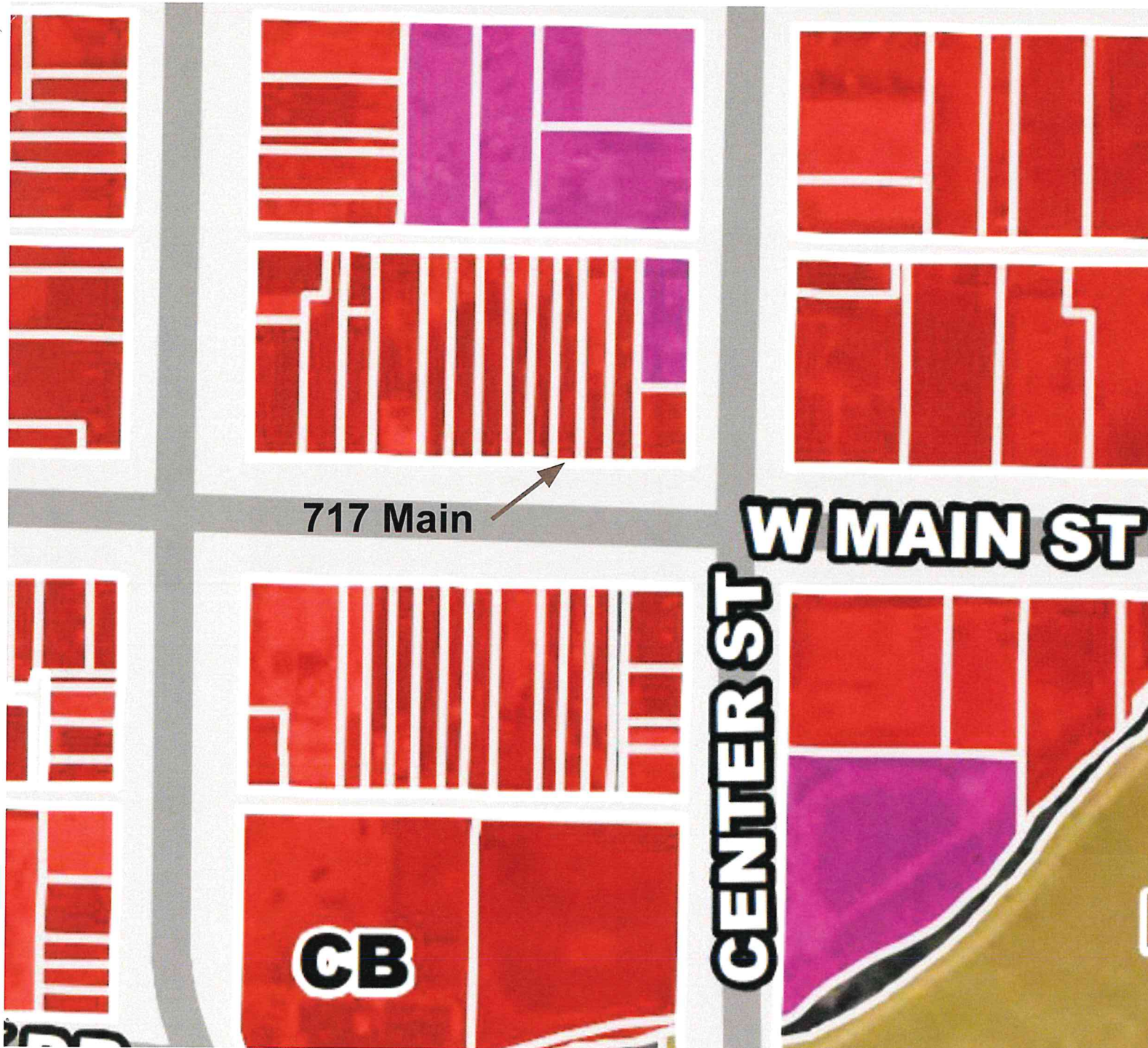
Dear planning commission members,

We are applying for a conditional use permit for commercial indoor lodging at 717 W. Main Street ZOP 00278. Attached please find all applicable information about this property including zoning, parking, and floorplans.

Our plan is to create a chic and upscale lodging experience which will include a small rooftop deck. Total occupancy for the loft will be 6 guests.

Thank you,

Jeff Podhajsky and Denise Zajac-Podhajsky



Zoning

Classification

Central Business (CB)

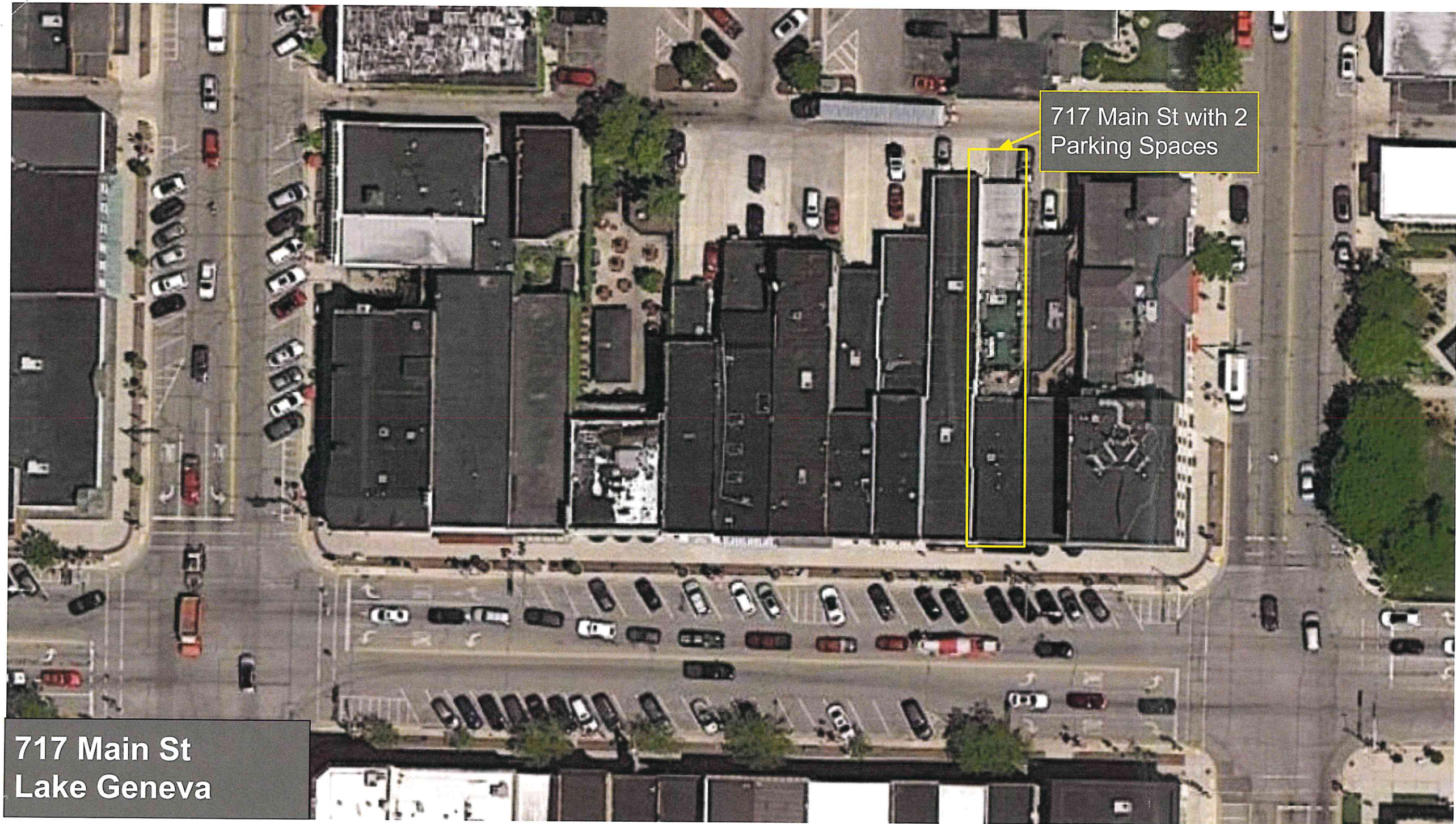
- This district is intended to permit both large and small scale "downtown" commercial development at an intensity which provides significant incentives for infill development, redevelopment, and the continued economic viability of existing development
- Permitted use: Permitted as conditional use
- Adjacent Properties zoning: Central Business District (CB)
- Structures: 2 bed 1 bath Loft (1400 sq ft)
- Parking:
 - 2 Parking spaces directly behind the building





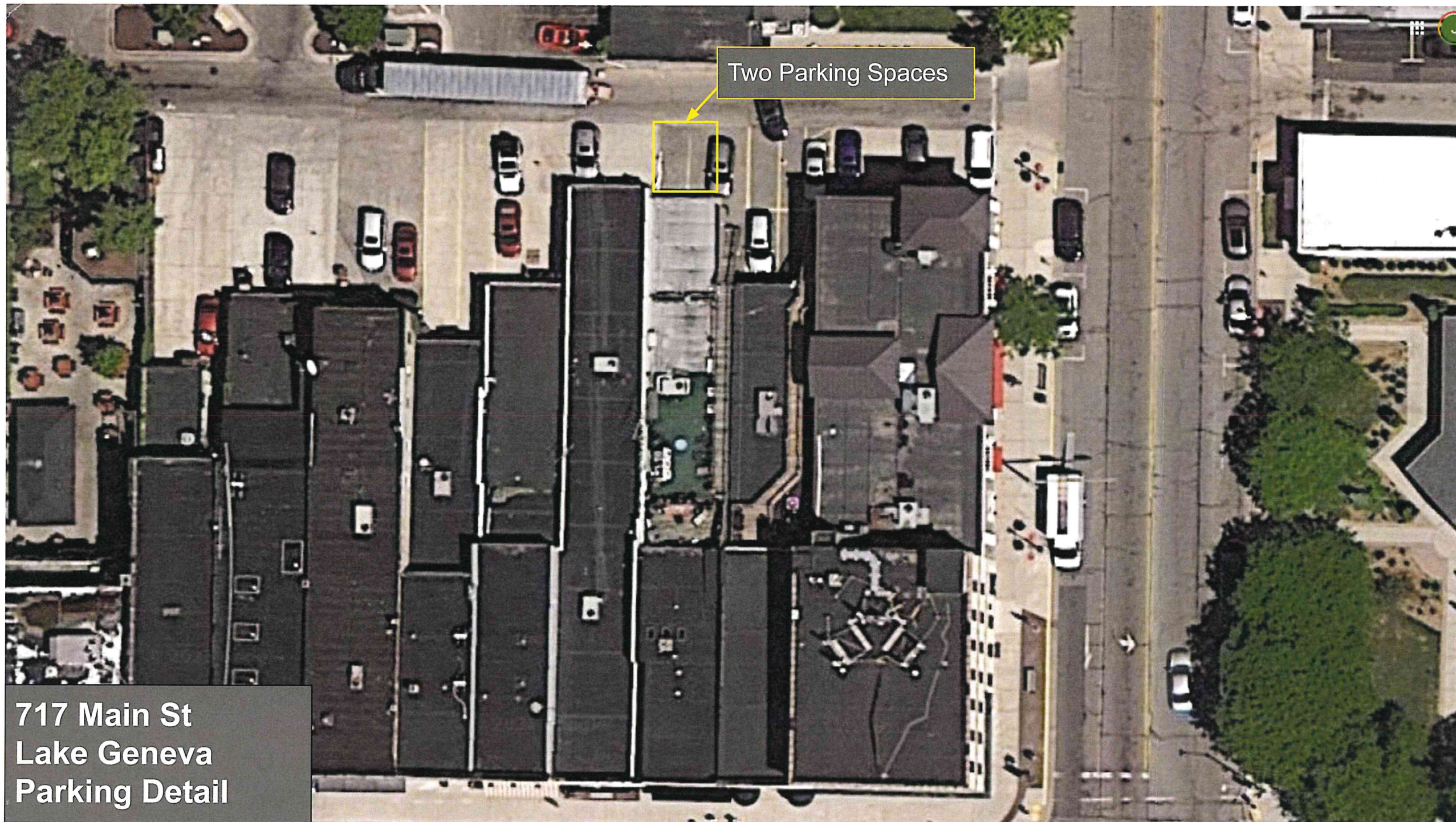
717 Main St
Lake Geneva
Wide View

Google



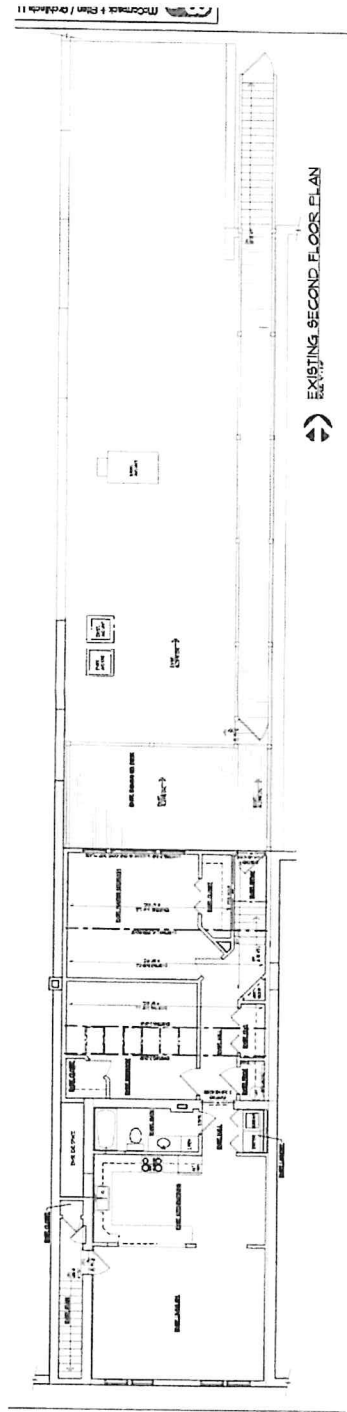
717 Main St with 2
Parking Spaces

717 Main St
Lake Geneva



Two Parking Spaces

717 Main St
Lake Geneva
Parking Detail



Floorplan

- Approx. 1400 Sq/Ft
- 1 Bathroom
- 2 Bedrooms