



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL

MONDAY, DECEMBER 13, 2021 6:00 P.M.

LAKE GENEVA CITY HALL: COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson,
Alderspersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free)

Access Code: 9746153

AGENDA

1. Mayor Klein call the meeting to order
2. Pledge of Allegiance – Alderperson Howell
3. Roll Call
4. Awards, Presentations, Proclamations, and Announcements
5. Re-consider business from previous meeting
6. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
7. Acknowledgement of Correspondence
8. Approve the Regular Council Minutes of November 22, 2021 as prepared and distributed
9. **CONSENT AGENDA**– *Recommended by Finance, Licensing and Regulation on December 7, 2021.* Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.
 - a. Tier I Event Permit Application filed by Lakeland Community Church for Worship in the Park to be held on July 3, 2022 located in Flat Iron Park
 - b. Tier I Event Permit Application filed by the Geneva Lake Arts Foundation for Art in the Park to be held August 13, 2022 and August 14, 2022 located in Flat Iron Park
 - c. Massage Establishment Renewal License filed by Lakeview Spa located at 335 Wrigley Dr

10. Items removed from the Consent Agenda

11. Discussion/Action regarding the Mutual Police Enforcement Agreement between the Town of Geneva and the City of Lake Geneva
12. Discussion/Action regarding going out for RFP or renewing the current City Planner Contract (*Agenda Item request by Alderperson Flower and Alderperson Fesenmaier*)
13. Discussion/Action regarding going out for RFP or renewing the current IT City Services Contract (*Agenda Item request by Alderperson Flower and Alderperson Fesenmaier*)
14. Discussion/Action regarding determining bridge within Disc Golf Park to be replaced (*Public Works Committee recommended Bridge #5 and the Board of Park Commissioners recommended Bridge #3*)

15. Recommendation of the Finance, Licensing, and Regulation Committee of December 7, 2021- Ald. Howell

- a. Discussion/Action regarding Change Order #2 filed by Selzer-Ornst for the Library Renovation Project in an amount not to exceed \$24,516.00
- b. Discussion/Action regarding Pay Request #2 filed by Selzer-Ornst for the Library Renovation Project in an amount not to exceed \$123,379.00
- c. Discussion/Action regarding awarding bid for DPW Main Shop Roof Project, 1055 Carey St, Project #2021-01, to Midwest Roofing & Construction LLC in an amount not to exceed \$49,800.00
- d. Discussion/Action regarding awarding bid for DPW Main Shop Roof Project, 1065 Carey St, Project #2021-02, to Midwest Roofing & Construction LLC in an amount not to exceed \$99,320.00
- e. Discussion/Action regarding awarding bid for 2021 Crack Sealing and Filling to Fahrner Asphalt Sealers LLC in an amount not to exceed \$35,000.00
- f. Discussion/Action regarding **Resolution 21-R78** a resolution establishing wages for elected officials
- g. Discussion/Action regarding requiring buoy/slip deposits no later than January 31 annually
- h. Discussion/Acceptance of December 7, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

16. Recommendation of the Planning Commission of November 15, 2021- Ald. Dunn

- a. Discussion/Action regarding **Resolution 21-R79** a resolution authorizing a Precise Implementation Plan (PIP) filed by Kwik Trip, 1626 Oak Street, La Crosse, WI, 54603 for a request to allow a Precise Implementation Plan (PIP), for the property located at 898 Wells St. that would allow for a C-Store with gas pumps and a detached carwash in the Planned Business (PB) zoning district

17. Mayoral Appointments

- a. Confirmation of the appointment of Brett Stanczak to the Lake Geneva Utility Commission for a term to expire October 1, 2024
- b. Confirmation of the appointments of Spyro Condos, Beth Tumas, Dimitrius Anagnos, and T.R. Remke to the Downtown Business Improvement District with terms to expire January 1, 2024

- 18. Motion to go into Closed Session** pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **1) White River Holdings, LLC** and pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: **Holiday Compensation for Front Counter Clerk and City Clerk**
- 19. Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session**
- 20. Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES

MONDAY, NOVEMBER 22, 2021 AT 6:00 P.M.

LAKE GENEVA CITY HALL, COUNCIL CHAMBERS

Members: Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, John Halverson, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, Ken Howell, Shari Straube, and Joan Yunker

Mayor Klein called the meeting to order at 6:06 p.m.

Alderpersion Hedlund led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Flower, Halverson, Hedlund, Howell, and Yunker

Absent: Straube

Awards, Presentations, Proclamations, and Announcements

Mayor Klein offered condolences to all of those affected by the Waukesha Parade tragedy.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

None

Approve the Regular Council Minutes of November 8, 2021 as prepared and distributed

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 7-0.

CONSENT AGENDA— Recommended by Finance, Licensing and Regulation on November 16, 2021. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Temporary Operator Licenses for the New Year's Eve Gala located in the Riviera Ballroom to be held on December 31, 2021, filed by: Jean Henderson, John Henderson, Jane Ipsen, Robert Kunkel, Nancy Newbourne, Mary Nissen, Benjamin Thelen, and Martha Thelen

-Alcohol Premises Description Extension filed by Bella Vista Suites located at 335 Wrigley Dr

-Agent Change application filed by New World Wine Inc d/b/a New World Wine to Terence Conell

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 7-0.

Items removed from the Consent Agenda

None

Public Hearing on the proposed 2022 Municipal Operating and Capital Budgets for the City of Lake Geneva

Mayor Klein opened the Public Hearing for individuals that wish to speak.

No individuals spoke.

Motion by Howell to close the Public Hearing, second by Yunker. No discussion. Motion carried 7-0.

Discussion/Action regarding **Resolution 21-R73** a resolution adopting the City of Lake Geneva 2022 Budget and 2021 Tax Levy

City Administrator Nord addressed the Council regarding the 2022 City of Lake Geneva budget. He outlined the goals of the City Leadership Team as they developed their budgets. He stated the City mill rate is \$5.19 per \$1,000 of home valuation. The budget also includes a 4% wage increase for the employees along with a 12% increase of the City Employee health insurance program. Nord also reviewed the City's upcoming Capital Project and Equipment Replacement funds.

Motion by Howell to approve **Resolution 21-R73** a resolution adopting the City of Lake Geneva 2022 Budget and 2021 Tax Levy, second by Yunker.

Motion to amend by Flower to include rental of Space F of the Riviera Concourse with use of proceeds to the Street Improvement Project and Sidewalk Maintenance Program, second by Hedlund. Mayor Klein added there is revenue being made from that space and that it enhances the experience for people wishing to reserve the ballroom. She added there are plans to rent out the room for meeting use. Flower stated she is favor of the rental of the space for meetings, but it is not currently listed as revenue stream in the budget. Finance Director Hall stated that a budget amendment could be made at a later date once the proposed revenue is identified.

Flower stated that she would like to have an idea of what money would be available for these projects, and suggested that maybe money could be moved from contingency. She added the contingency fund is higher than in the past

Motion to amend the amendment by Flower to take \$20,000 from the Contingency Fund to be placed in the Sidewalk Repair Program, second by Fesenmaier.

Finance Director Hall stated that the contingency fund is about \$6,000 higher than what was budgeted in 2021. The motion to amend the amendment was re-read and carried 4-3 on a roll call vote, with Hedlund, Howell, and Yunker voting no.

The first amendment as amended was re-read which states: "to take \$20,000 from the Contingency Fund to be placed in the Sidewalk Repair Program" and carried 4-3 on a roll call vote, Hedlund, Howell, and Yunker voting no.

The original motion as amended was re-read and carried 6-1 on a roll call vote, with Hedlund voting no.

Second Reading of **Ordinance 21-11** an ordinance creating Article IX, Meetings, Section 2-500, Remote Attendance at Meetings, and Section 2-501, Meetings to be Televised and Livestreamed of Chapter 2, Administration, of the Lake Geneva Municipal Code; as it relates to remote attendance of Committee, Board, Commission, or Council meetings via telephone or teleconference

Mayor Klein offered Ordinance 21-11 as a second reading.

Motion by Fesenmaier to approve, second by Flower. No discussion. Motion carried 6-1, with Hedlund voting no.

Discussion/Action regarding referral of Annexation Petition filed by Avalon Property, LLC located at 875 Geneva Parkway North to Plan Commission to recommend temporary zoning for subject parcel

City Attorney Draper stated that the Council would need to refer this to the Plan Commission.

Motion by Howell to approve, second by Hedlund. Motion carried 7-0.

Recommendation of the Finance, Licensing, and Regulation Committee of November 16, 2021- Ald. Howell

Discussion/Action regarding Pay Request #1 filed by Selzer-Ornst Construction Company, LLC for the Library Renovation project in an amount not to exceed \$41,557.75

Motion by Howell to approve, second by Hedlund. No discussion. Motion carried 7-0.

Discussion/Action regarding continuation of the Church Parking Placard Program for February 1, 2022 through November 14, 2022

Motion by Howell to approve, second by Yunker. Council discussion indicated creating a policy or ordinance to address this in a formal state. Motion carried 7-0.

Discussion/Action regarding **Resolution 21-R77** resolution authorizing acceptance of dedication of road, rights-of-way, and public improvements shown on the existing plat for Symphony Bay Development for Phase I & Phase II

Motion by Howell to approve, second by Hedlund. Naomi Rausch of Kapur stated that there are punch list items that needs to be included and the developer is aware of those. City Attorney Draper stated that this would accept the streets as the City property and that sidewalks are the responsibility of the property owners. Without this the residents on these roads would not be able to have City services. Motion carried 7-0.

Discussion/Action regarding the City Snow Plowing Policy

Motion by Howell to approve, second by Hedlund. Howell added that a new change would indicate that property owners are responsible for removing snow around fire hydrants and the process for declaring a snow emergency. Attorney Draper added that removal of snow around the fire hydrant cannot be mandated by a policy or ordinance. Motion by Flower to amend the policy to remove the fire hydrant clearing provision, second by Howell. Motion carried 7-0.

Fesenmaier stated that she believes the snow removal issues within the downtown have not been addressed and would be voting against the policy as drafted. Motion carried 6-1, with Fesenmaier voting no.

Discussion/Action regarding seeking Requests for Proposals for the City of Lake Geneva Facilities Study and Impact Fees

Motion by Howell to approve the draft and direct City staff to publish, second by Yunker. City Administrator Nord stated that once the draft is approved a submittal date can be determined. Motion carried 7-0.

Discussion/Acceptance of November 16, 2021 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 7-0.

Recommendation of the Planning Commission of November 15, 2021- Ald. Dunn

Discussion/Action regarding an Extra Territorial Zoning review of a proposed Certified Survey Map (CSM) for Salvatore J. Dimiceli Sr. Trust, 101 Broad St. Unit 207, Lake Geneva, to create a 3 lot CSM as identified on the certified survey for W2642 Krueger Rd. Project No. 20.907 dated 10-6-2021 for Tax Key No. JA361000001

Motion by Dunn to approve, second by Howell. Dunn stated that this had already been approved by the Town of Geneva and Walworth County. Motion carried 7-0.

Discussion/Action regarding a proposed Certified Survey Map (CSM) for Basso Builders Inc., 405 Skyline Dr., to create 3 buildable single family parcels at the intersection of Sage St. and Sheridan Springs Rd. as identified on the certified survey project no 21.903 dated 10/26/21 for Tax Key Nos. ZGC00011 & ZGC00015

Motion by Dunn to approve, second by Howell. Hedlund expressed concerns with the only access to the lots being through the alley and the state of the alley. Council discussion also included concerns with the access off the alley and the condition of the alley. Attorney Draper stated that the access was discussed at the Plan Commission without concern. This subdivision could be approved contingent upon an alley improvement being made.

Motion by Halverson to refer back to the Plan Commission to resolve the alley issue, second by Hedlund. Flower questioned if there was a restriction for the access of Sage Street or Interchange North and asked that it be reviewed. Flower asked that the sidewalks for this be looked at as well. Motion to refer carried 7-0.

Discussion/Action regarding **Resolution 21-R74** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Sava Savic, 220 Darwin St., Lake Geneva., to allow for a proposed land use for Professional Services involving Tattoos, and Permanent Cosmetics above the Clavicle at 830 W. Main St. Unit A in the Central Business (CB) zoning district, Tax Key No. ZOP00334

Motion by Dunn to approve, second by Yunker. Dunn stated that something similar to this was approved the month

before. Finance Director Hall noted a discrepancy between the application and the agenda; the address is listed in the application as 820 W Main St, not 830 W Main St.

Motion by Halverson to suspend the rules to allow the applicant to speak, second by Hedlund. Ms. Savic clarified that the address is 820 W Main St Unit A.

Motion by Flower to amend to state 820 W Main St Unit a, second by Dunn. Motion to amend carried 7-0.

Discussion/Action regarding **Resolution 21-R75** a resolution authorizing the issuance of a Conditional Use Permit (CUP) filed by Donna de St. Aubin, 1006 S. Lake Shore Dr. Lake Geneva for the property located at 1006 S. Lake Shore Dr., to allow for the utilization of the Single Family-4 (SR-4) zoning in the Estate Residential-1 (ER-1) land use, Tax Key No. ZYUP00106S

Motion by Dunn to approve, second by Hedlund. No discussion. Motion carried 7-0.

Discussion/Action regarding **Resolution 21-R76** a resolution authorizing the issuance of a “Limited” Conditional Use Permit (CUP) filed by Jeff and Denise Podhajsky, W303S10577 Phantom Woods Rd., Mukwonago, for a request to utilize the building located at 717 ½ W. Main St. as a Commercial Indoor Lodging land use in the Central Business (CB) zoning district. Tax Key No. ZOP00278

Motion by Dunn to approve, second by Flower. No discussion. Motion carried 7-0.

Mayoral Appointments

Confirmation of the appointment of Emily Hummel to the Lake Geneva Historical Preservation Commission for a term to expire May 1, 2024

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 7-0.

Motion to go into Closed Session pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: **1) White River Holdings, LLC**

Motion by Hedlund to convene the Council into Closed Session, second by Yunker. Motion carried 7-0 on a roll call vote. The Council convened into Closed Session at 7:11 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Hedlund to reconvene the Council into Open Session, second by Halverson. Motion carried 7-0 on a roll call vote. The Council reconvened into Open Session at 7:29 p.m.

Adjournment

Motion by Hedlund to adjourn, second by Halverson. Motion carried 7-0. The meeting of Common Council adjourned at 7:30 p.m.



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.
Applications must be submitted
AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: Richard Holt

Name of Event Organizer/Producer: Richard Holt

Production Company/Organization: Lakeland Community Church FEIN #: 39-1966642

Street Address: N3181 State Road 67

City: Lake Geneva

State: WI

Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) 3

EIN # (Tax Exempt Number): 39-1966642

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ **Public Assembly Permit- *Non-Profit: No Charge; Otherwise: \$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ **Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: \$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☒ **Tier 1 Events: *Non-Profit: No Charge; Otherwise: \$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☐ **Tier 2 Events: *Non-Profit: No Charge; Otherwise: \$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Lakeland Community Church Worship in the Park
2. Date(s) of Event: July 3, 2022
3. Location(s) of Event: Flat Iron Park
4. Hours: 7am - Noon
- Note: Start Time & End Time
5. Event Chair/Contact Person: Richard Holt Phone: [REDACTED]
6. Day of Event Contact Name: Joshua Stecker Phone: [REDACTED]
7. Is the event open to the public? Yes
8. Will you charge an admission fee? Yes
9. Estimated Attendance Number: 800
10. Basis for estimate: Historical Data
11. Will you be setting up a tent? No

If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? No

If yes, what type and how many: _____

13. **Attach a detailed description of proposed event with map of the exact location of the event and/or route.**

14. Description of plan for handling refuse collection and after-event clean-up:

Our Guest Services Team will be responsible for cleanup before, during and after.

15. Description of plan for providing event security (if applicable):

N/A

16. Will there be fireworks or pyrotechnics at your event?

No

If yes, please attach a fireworks display permit or application.

17. Will your event include the sale of beer and/or wine?

No

If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

18. Will you or any other vendors be selling food or merchandise?

No

If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

19. Do you intend to use the available picnic tables and benches in the location? Yes

Continue to next page...

Section III- STREET USE

☐ **Check if this section does not apply**

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

- ☐ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence.
- ☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

N/A

2. Will any parking stalls be used or blocked during the event? No

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: _____

Total Number of Parking Stalls being Requested: _____

Parking Stall Number(s) and Location: _____

3. Description of Signage to be used during event: N/A

**The use of City Street Banner poles will require a separate, complete Street Banner Display Application*

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☒ **Electricity;** Explain: Band with live music in pavilion

☐ **Water;** Explain: _____

☐ **Traffic Control;** Explain: _____

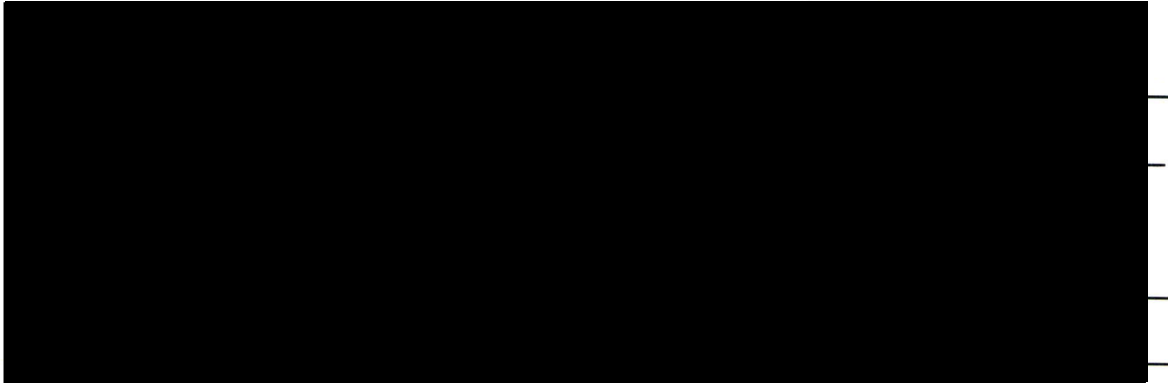
☐ **Police Services;** Explain: _____

☐ **Fire/EMS Services;** Explain: _____

☐ **Other;** Explain: _____

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**



The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: Richard Holt  Digitally signed by Richard Holt
Date: 2021.11.16 09:26:26 -06'00' Date: 11/16/21

For Office Use Only

Date Filed with Clerk: 11/18/21 Payment Amount: \$ N/A

Receipt #: N/A

City Clerk/Administrator Signature: [Signature] Date: 11/18/2021

☒ Approve ☐ Denied Notes: _____

Police Chief Signature: [Signature] Date: 11-29-21

☐ Approve ☐ Denied Notes: _____

Fire Chief Signature: [Signature] Date: 11/18/21

☒ Approve ☐ Denied Notes: _____

DPW Signature: [Signature] Date: 11-17-2021

☒ Approve ☐ Denied Notes: _____

Parking Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Harbormaster Signature: _____ Date: _____

☐ Approve ☐ Denied Notes: _____

Tier I & Tier II Events Only:

FLR Meeting Date: _____

Council Meeting Date: _____



CITY OF LAKE GENEVA EVENT PERMIT APPLICATION

Please fill in all blanks completely, as incomplete applications will be rejected.

Applications must be submitted

AT LEAST 4 WEEKS prior to the proposed event date for approval.

Section I- APPLICANT INFORMATION

Name of Applicant: Geneva Lake Arts foundation - Art in the Park
Name of Event Organizer/Producer: Nicholette Marsicano (president GLAF)
Production Company/Organization: Geneva Lake Arts foundation FEIN #: 39-080-6221
Street Address: 223 Broad Street
City: Lake Geneva State: WI Zip code: 53147

Are you a ☐ For-Profit OR ☒ Non-Profit Organization 501(c) charity
EIN # (Tax Exempt Number): 008-1028556507-04

*All non-profits must present a copy of their current Tax ID- EIN#

Section II- EVENT INFORMATION- Check the proper category

☐ Public Assembly Permit- *Non-Profit: No Charge; Otherwise: **\$60.00 per day Fee**

(Meet one or more criteria) Single day event use of City of Lake Geneva facilities with NO street, parking or intersection closures, attendance under 500, NO serving of alcohol in public space.

☐ Block Parties or use of Gazebo for 1 Hour Photo Ops: * Non-profit: No Charge; Otherwise: **\$75.00 Fee**

Small event limited to one street with 4 barricades in a neighborhood or gazebo in Flat Iron Park.

☒ Tier 1 Events: *Non-Profit: No Charge; Otherwise: **\$250.00 Fee for an event up to seven days; additional \$50.00 per day thereafter**

(Meet one or more criteria) Rolling closure of streets, public walkway, limited parking stalls or intersection closures that do not impact public use, attendance of 501 to 3,000, four (4) hours or less of alcohol sales or serving, majority use of a city park(s), or other municipal facility.

☐ Tier 2 Events: *Non-Profit: No Charge; Otherwise: **\$500.00 Fee for an event up to seven days; additional \$100.00 per day thereafter**

(Meets one or more criteria) Non-profit or not-for-profit organization offering multiple-day events, attendance of more than 3,000+, more than four (4) hours of alcohol sales or serving, and/or exclusive use of City park(s), street(s), limited parking stalls, or other municipal facility.

Note: Seminary (includes the use of the Shelter) and Flat Iron Park (includes the use of Brunk Pavilion) have 3 available picnic tables and 10 benches which you can select as part of your event permit. Any additional picnic tables, benches, or barricades needed should be directed to a rental company.

1. Title of Event: Art in the Park
2. Date(s) of Event: August 13 & 14 2022
3. Location(s) of Event: Flat Iron Park
4. Hours: Sat 8/13 10-5pm Sunday 10-4pm (Friday set up 6-9pm)
Note: Start Time & End Time
5. Event Chair/Contact Person: Nikki Marsicano Phone: [REDACTED]
6. Day of Event Contact Name: [REDACTED] Phone: [REDACTED]
7. Is the event open to the public? No Yes
8. Will you charge an admission fee? No
9. Estimated Attendance Number: 3,000
10. Basis for estimate: previous years
11. Will you be setting up a tent? No Yes - pop up Silent Auction Tent - several canopy type tent
If yes, list the location, size, Rental Company, and proof of completion of locates.

12. Will there be any animals? No
If yes, what type and how many: _____

13. Attach a detailed description of proposed event with map of the exact location of the event and/or route.

14. Description of plan for handling refuse collection and after-event clean-up:
SEE 2021 AITP brochure attached

We will rent dumpster as in previous years & monitor trash cans

15. Description of plan for providing event security (if applicable):

Private security as in previous years Fri 9pm - 6am Sat Sat evening 6pm - Sunday morning 7pm

16. Will there be fireworks or pyrotechnics at your event?
If yes, please attach a fireworks display permit or application.

No

17. Will your event include the sale of beer and/or wine?
If yes, please attach a completed Temporary Alcohol License & Temporary Operator License Application.

No

18. Will you or any other vendors be selling food or merchandise?
If yes, please attach list of proposed vendors, including business name and type of food/merchandise sold.

Nutman - nuts & snacks

No YES - L.G. Boy Scouts (brats, hot dogs, soda)

19. Do you intend to use the available picnic tables and benches in the location? No Yes

Continue to next page...

Section III- STREET USE

☐ Check if this section does not apply

Required for any event using a public street. Per Sec. 62-243 of the municipal code, this application must include the following attachments:

☒ Certificate of Comprehensive General Liability Insurance with the City, its employees and agents as additional insured with coverage for contractual liability with minimum limits of \$500,000 per occurrence for bodily injury and property damage limits of \$250,000 per occurrence. *(Spiegelhoff Insurance)*

☐ Petition signed by more than half of the residential dwelling units and/or commercial units residing along that portion of the street designated for the proposed use or whose property is denied access by virtue of the granting of the permit.

1. Description of portion(s) of road(s) to be used:

Road closures must include rental of barricades; must be coordinated with the City of Lake Geneva Department of Public Works

Center Street
Wrigley Dr

2. Will any parking stalls be used or blocked during the event?

No

YES

Parking Stall daily fees or bagging of Parking Stall fees are not included with the event permit fee; arrangements must be made with the City of Lake Geneva Parking Manager

Dates of Use: August 13 & 14, 2022 (Friday Aug 12 - 6-9pm Wrigley Dr closed)

Total Number of Parking Stalls being Requested: 69 stalls on Center & L.C. Lot

Parking Stall Number(s) and Location: Center Street parking both sides & L.C. Lot
(69 stalls on Center see attached map)

3. Description of Signage to be used during event:

Banners on Brunk Pavilion, Gazebo
& direction signs.

*The use of City Street Banner poles will require a separate, complete Street Banner Display Application

4. Anticipated Services

Please indicate below any additional services you are requesting for your event. Estimated Fees or Deposits for these services may be required prior to issuance of permit(s)

☒ Electricity; Explain: Electric needed at the Brunk Pavilion

☐ Water; Explain: _____

☒ Traffic Control; Explain: Sat. Morning @ Center st Sunday evening 5pm

☒ Police Services; Explain: Patrol - will have private security Fri 8:12 9pm - Sat 6am - Sat 6pm to Sunday 6am

☐ Fire/EMS Services; Explain: _____

☐ Other; Explain: Shuttle for parking available?

Traffic Cones at each parking stall on Center St
approx 69 (same as 2021) (used 80 cones)

***Please note:** The City of Lake Geneva, the Police Department and/or Fire Department have the right to cancel an event due to inclement weather or any safety risk.

***All Parks and Public Spaces must be left the way they were originally found. A credit card is required to be placed on file with the City Clerk's office should the park or public space incur any damage or has not been cleaned up. Any charges will be communicated to the card holder prior to credit card processing.**

Name on Card: _____

Credit Card #: _____

Expiration Date: ____/____ CVV#: _____

Billing Address: _____

City, State, Zip Code: _____

The applicant for her/himself and for other persons, organizations, firms and corporations, if any listed in this application, being of sound mind and body, do hereby freely, voluntarily and knowingly, now and for all times, fully save and hold harmless and defend, the CITY OF LAKE GENEVA, a Wisconsin Municipal Corporation located in the Walworth County, and each and every of its elected and appointed officials, employees, representatives, agents, heirs, and assigns, jointly and severally from and against any and all claims, causes of action, actions, liabilities, demands, losses, damages, and/or expenses of whatsoever kind and nature including counsel or attorneys' fees, which I have or may, at any time, incur or sustain arising from, resulting from, incurred in consequence of, or pertaining to, any and all intentional and negligent acts, omissions, incidents, activities and transactions, of whatever kind and nature, direct or indirect, of mine own and those of or by the CITY OF LAKE GENEVA, and each and every of its elected and appointed officials, employees, representatives, and agents, regardless of when or where, occurring or arising from this event.

Applicant Signature: _____ Date: _____



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK ROAD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-327-0232
email: DORRegistration@wisconsin.gov
website: revenue.wi.gov

Letter ID L1379215696

GENEVA LAKE ARTS FOUNDATION INC
223 BROAD ST
LAKE GENEVA WI 53147-1809

July 9, 2021

Batch Index: 62269952-384

This is your Wisconsin Sales and Use Tax Certificate of Exempt Status (CES). Purchases made by your organization or entity are taxable unless you provide the seller a fully completed Wisconsin sales and use tax exemption certificate (Form S-211 or S-211E), listing the CES number shown below.

If your organization makes sales subject to sales tax, it may need a seller's permit. Information on registration requirements can be found in Publication 206, Sales Tax Exemption for Nonprofit Organizations.

Forms and publications can be obtained through our website at revenue.wi.gov or through our forms ordering line at (608) 266-1961. Many questions can be answered by reviewing the Common Questions pages on our website. You may also contact us by telephone at (608) 266-2776 or by email at DORRegistration@revenue.wi.gov.



**WISCONSIN SALES AND USE TAX
CERTIFICATE OF EXEMPT STATUS (CES)**

(Governmental, Religious, Charitable, Scientific or Educational Organization)

Sales to this organization or entity are exempt from Wisconsin sales and use tax under sec. 77.54(9a) and 77.55(1), Wis. Stats.

This certificate is valid unless cancelled by the Wisconsin Department of Revenue.

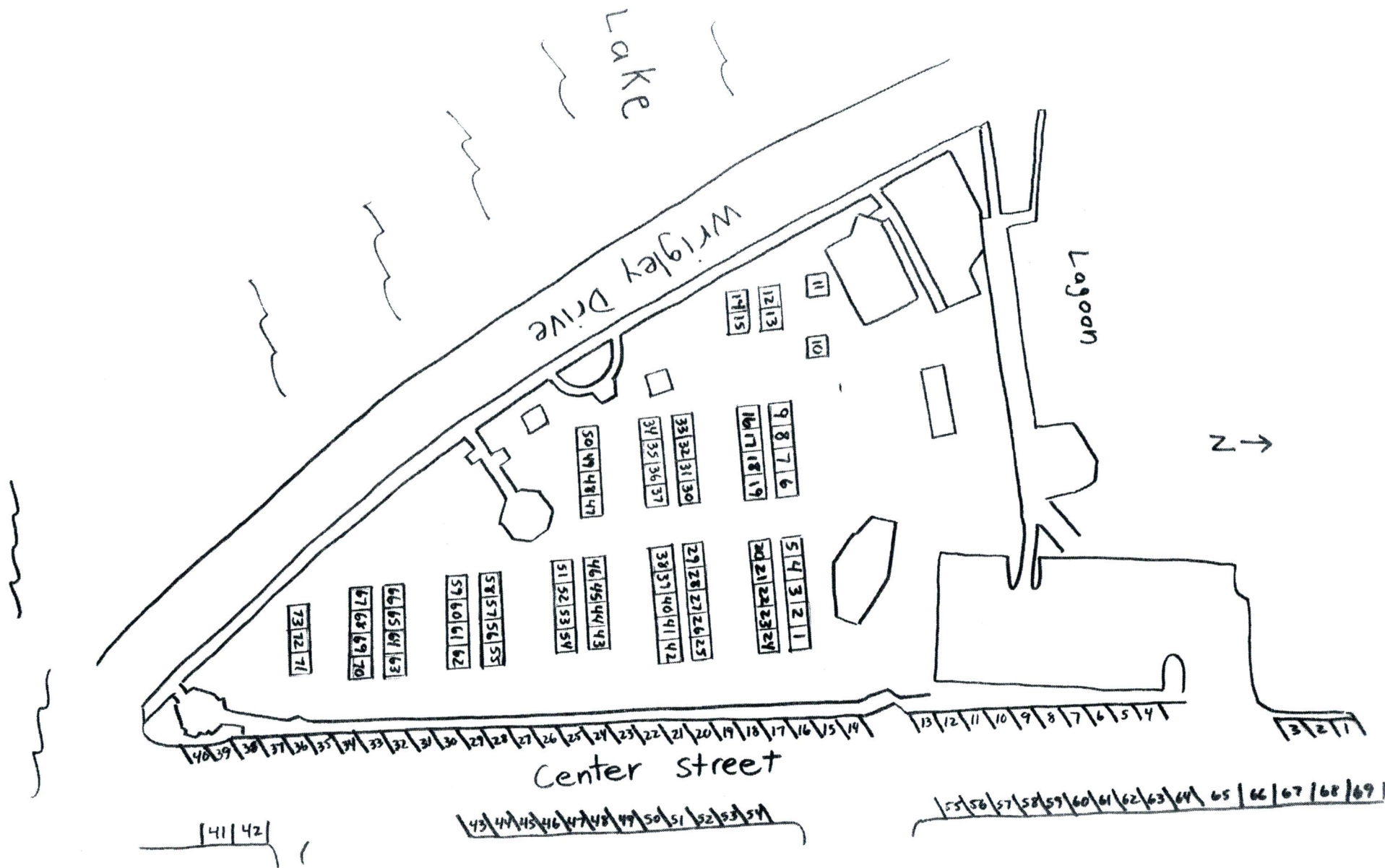
CES NUMBER
008-1028556507-04
DATE ISSUED
9/9/2016

IMPORTANT:

Purchases made by your organization are taxable unless you furnish your supplier with the CES number shown above.
Sales by your organization may be subject to tax. If your organization makes taxable sales, it may be required to obtain a seller's permit and remit sales tax to the Department of Revenue.

Questions: Contact the Department of Revenue
by telephone at (608) 266-2776, FAX (608) 327-0232,
email DORRegistration@wisconsin.gov,
or at our website revenue.wi.gov

GENEVA LAKE ARTS FOUNDATION INC
223 BROAD ST
LAKE GENEVA WI 53147-1809



About Art in the Park

Presented by Geneva Lake Arts Foundation, Inc., Art in the Park, Lake Geneva, is a juried fine art and fine crafts fair featuring over 80 talented artists.

Silent Auction

Don't miss this opportunity to bid on artwork donated by many of our exhibitors. Half the items will be auctioned by 3PM on Saturday, and the other half by 3PM on Sunday. Auction winners will be notified by cell phones after the close of the auction each day. All auctioned art should be claimed by the winning bidder within 2 1/2 hours of auction closing. Stop by the Silent Auction Booth for more information and to place your bids.

Kids Area

Children and families can take part in creating art. Activities are located at the gazebo along the west side of the park.

Gallery 223 Artists and Fair Information

Artwork by Geneva Lake Arts Foundation members is exhibited and for sale at the Brunk Pavilion located near the northeast side of the park.

Food

Lake Geneva Scouts Troop 239 is located at the north end of the park.
The Nutman is located at the west side of the park.

Music

Live music, courtesy of Lake Geneva House of Music, is located near the southwest end of the park.



Geneva Lake Arts Foundation, Inc.

Our mission is to encourage individual artistic growth and excellence as well as increase community exposure to the visual arts. Visit our art gallery in downtown Lake Geneva. Gallery 223 is located at 223 Broad Street, Lake Geneva, Wisconsin, 53147.

GLAF: (262) 749-7988
www.genevalakeartsfoundation.org

SPONSORS *Thank You!*



ROTARY CLUB OF LAKE GENEVA

Neal & Dotsy Heffernan
Art Scholarship Fund



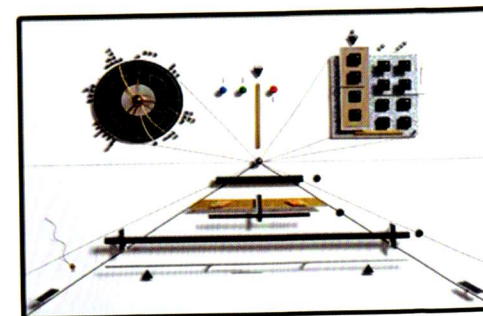
Jon S. Chamberlain, CPA



ART IN THE PARK

at Flat Iron Park, Center St. & Wrigley Dr.
Lake Geneva, Wisconsin

Sponsored by
Geneva Lake Arts Foundation, INC.
41st Annual Fine Art Fair
Saturday, August 14, 2021, 10am-5pm
Sunday, August 15, 2021, 10am-4pm



William Bennett 2020 Best of Show

80 Artists • FREE Admission
Silent Auction • Live Entertainment
Food and Beverages • Kids Art Area

FREE SHUTTLE available every 20 min from
Home Depot lot at Edwards Blvd & Hwy 50
to downtown Lake Geneva, WI



VISIT



Gallery 223
223 Broad Street,
Lake Geneva, WI 53147

Email: genevalakeartsfoundation@gmail.com
www.genevalakeartsfoundation.org

GLAF is a 501c3 charitable organization and subscribes to EOC standards

Booth #	Exhibitor	Media Code
1	Tom Lazar	PH *
2	Thomas Schlenker	G/W *
3	Taylor McDarison	C/P *
4	Mark Lajiness	S *
5	Charlotte Fung Miller	WC *
6	Gary Braker	PH *
7	Bill White	G/W *
8	Stephanie Ciaglo	F/L/P *
9	Warren Slocum	G/W *
10	Brady Lueck	M *
11	Darlene Lee	S *
12	Bettina Madini	O/A *
13	Rachelle Stracke	MM *
14	Jeff Werner	G/W *
15	Roxane Faulkner	PH *
16	Kristen Janzer	J *
17	Loretta Mole	J *
18	Sue Perse	PH *
19	Tina Ziegler	J *
20	April Sepich	MM *
21	Julianne Moss	J *
22	James Marsh	PH *
23	Anila Egan	G/W *
24	Michael Neamand	O/A *
25	Gary Grana	G/W *
26	Dustin Wagner	G/W *
27	Jackie Winslow	O/A *
28	Gary Wigman	WC *
29	Liz Robertson	C/P *
29	Rich Robertson	C/P *
30	Scott Sternberg	PH *
31	Sandra Holt	F/L/P *
32	Matthew Holt	O/A *
33	Kirsten Davis	C/P *
34	Babs Schnabl	MM *
35	Diane Shafler	J *
36	Lizbeth Doran	J *
37	Nancy Schwarz	O/A *
38	Sean & Trang N Cusick	MM *
39	Kate Qualley Peterson	J *

Booth #	Exhibitor	Media Code
40	Wilfred Fang	MM *
41	Roger Marks	PN *
42	Diane Boer-Henke	S *
43	Jay Wennersten	GR *
44	Becky Guzman	J *
45	Patti Bacun	J *
46	Christina Plichta	O/A *
47	Michael Brown	GR *
48	Thomas Mark	G/W *
49	Nancy Wilson	F/L/P *
50	Arlaina Janowski	O/A *
51	Lori Huddleston	J *
52	Tara Wisniewski	G/W *
53	Stephanie Tantillo	J *
54	David Gilbertsen	MM *
55	Anthony Soskich	O/A *
56	Morris Johnson	MM *
57	Alec Rossiter	MM *
58	Raelyn Larson	MM *
59	Gilbert Boucher	PH *
60	Vicki Strobel	O/A *
61	Robert Hoyt	F/L/P *
62	Alex Stehle	G/W *
63	Anita Elaine Peters	J *
64	Kelly Griffin	PH *
65	Stafford Taylor	O/A *
66	Julie Detlor	MM *
67	Jean Anderson	MM *
68	Patti Wenzel	F/L/P *
69	Julia Scheckel	GR *
70	Janet L. Erickson	S *
71	David Konowal	MM *
72	Kristin Koeller Nelsen	F/L/P *
73	Allen Dailey	PH *
84	Studio 84	Variety
SA	Silent Auction	Variety

* Silent Auction Participants

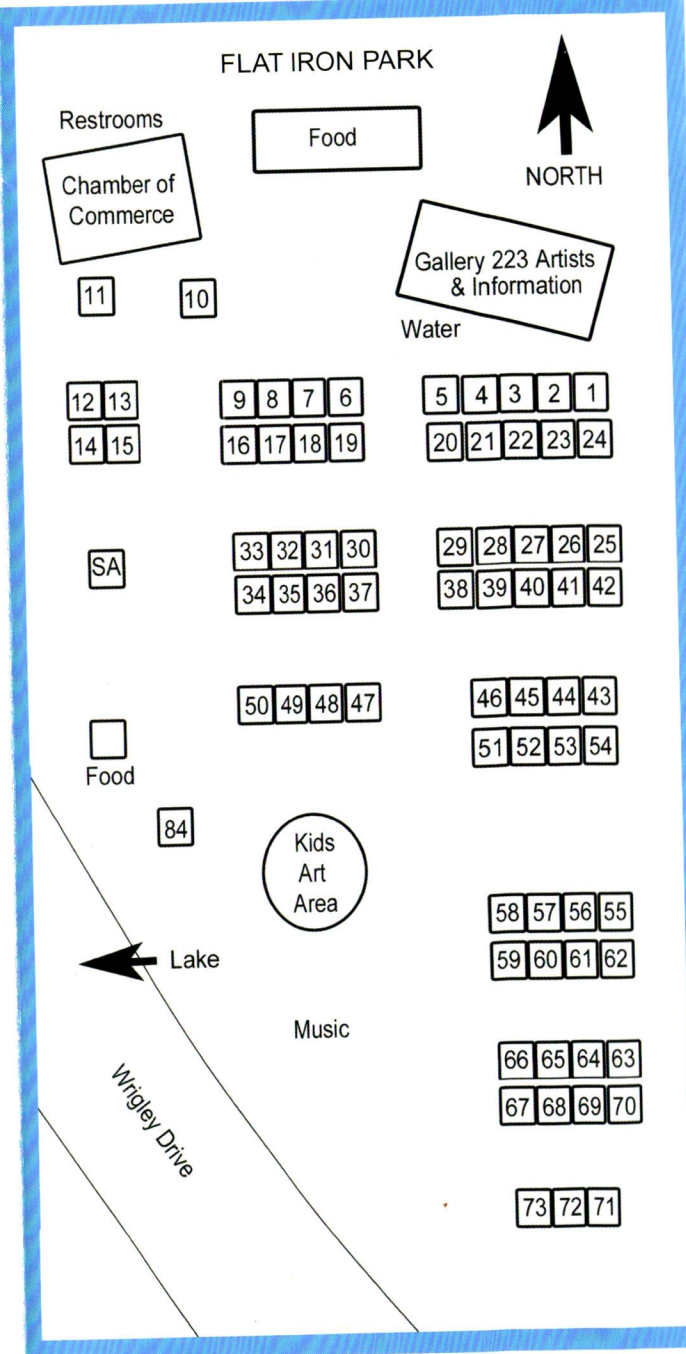
Media Key

C/P - Clay / Pottery
F/L/P - Fiber / Leather / Paper
GR - Graphics

J - Jewelry
M - Metal
MM - Mixed Media

PH - Photography
O/A - Oils / Acrylics
S - Sculpture

G/W - Glass / Wood
WC - Watercolor
PN - Pen / Pencil



Map is approximate and subject to change

Food Vendors

Lake Geneva Scout Troop 239
The Nutman



CITY OF LAKE GENEVA

MASSAGE ESTABLISHMENT APPLICATION

\$50.00 ANNUAL LICENSE FEE

EXPIRES JUNE 30TH EACH YEAR

Is Application: Original ☐ or Renewal ☒

Application must be accompanied by the following documents:

1. \$50.00 License fee, payable to the City of Lake Geneva and due upon application
2. Copy of Applicant's Driver's License
3. A listing of the name and address of each Massage Technician employed or subcontracted by the establishment
4. Copy of each Massage Technician's Current and Valid State of Wisconsin Massage Therapist or Bodywork Therapist Certificate
5. Copy of each Massage Technician's Driver's License
6. If the applicant business is a corporation, include a report of the names and current addresses of all officers, directors, and stockholders owning more than 10% of stock in the corporation

BUSINESS INFORMATION

Trade Name: Lakeview Spa

Corporate Name (if applicable): _____

Business Address (Physical): 335 Wrigley Dr

Mailing Address (if different): _____

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-2100 Email: info@bellavistasuites.com

Please explain the nature of services to be provided: _____

Massage + Facial

BUSINESS OWNER (APPLICANT) INFORMATION

Please include information for all business owners

Full Name: Bella Vista Suites

Address: 335 Wrigley Dr

City, State, Zip: Lake Geneva, WI 53147

Phone: 262-248-2100 ☐ Copy of Driver's License Attached

Please provide names and addresses of any and all previous establishments where applicant was employed or subcontracted as a Massage technician during the last 3 years, including type of work performed and dates of employment:

Have you ever had a massage or similar license/permit revoked, suspended, or denied?

☒ NO ☐ YES If yes, please explain: _____

Have you ever been arrested, charged, and/or convicted for any offense, other than misdemeanor traffic violations, in Wisconsin or any other state?

☒ NO ☐ YES If yes, provide the offense, date, location, and disposition: _____

The undersigned hereby swears, under penalty of law, that the foregoing information provided in this application is true and correct to the best of his/her knowledge and belief.

APPLICANT SIGNATURE: Cassandra Anderson Date: 11/30/21

For Office Use Only

Date Filed: <u>11/30/21</u>	Receipt #: <u>15-003039</u>	Amt Paid: <u>\$50.00</u>
Forwarded to Police Dept: <u>11/30/21</u>	Background Completed: _____	
Police Chief Recommendation: _____	Approved	Denied
Fingerprinting required for new establishments - Fingerprinted by LGPD: ☐		
Forwarded to Building Dept: _____	Inspector approval required for new establishments	
Building Inspector Recommendation: _____	Approved	Denied
FLR/Council Approval Dates: _____	License #: _____	
Verified: Stark ☐ MSI ☐	Notes/Conditions: _____	
Copies to: Building & Zoning	Police Chief	Fire Chief

Sylvanna Leighninger



Courtney Sanew



Traci Marnul



EXPIRES: 02/28/2023

NO. 12583 - 146

The State of Wisconsin
Department of Safety and Professional Services
MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

Hereby certifies that
TRACI L MARNUL

was granted a license to practice as a
MASSAGE THERAPIST OR BODYWORK THERAPIST
in the State of Wisconsin in accordance with Wisconsin Law
on the 29th day of August in the year 2013.

The authority granted herein must be renewed each biennium by the granting authority.

In witness thereof, the State of Wisconsin
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services



Dawn B. Linn
DPS Secretary

Dorlene M. Camp
Chairperson

Charles H. Hesse
Secretary

This certificate was printed on the 21st day of April in the year 2021

The State of Wisconsin
Department of Safety and Professional Services
MASSAGE THERAPY AND BODYWORK THERAPY AFFILIATED CREDENTIALING BOARD

Hereby certifies that
SYLVANNA R. LEIGHNINGER
was granted a license to practice as a
MASSAGE THERAPIST OR BODYWORK THERAPIST
in the State of Wisconsin in accordance with Wisconsin Law
on the 4th day of September in the year 2014.

The authority granted herein must be renewed each biennium by the granting authority.

In witness thereof, the State of Wisconsin
Massage Therapy and Bodywork Therapy Affiliated Credentialing Board
has caused this certificate to be issued under
the seal of the Department of Safety and Professional Services



Dawn B. Cini
DPS Secretary

Darlene M. Campo
Chairperson

Carla H. Hetherington
Secretary

This certificate was printed on the 21st day of April in the year 2021



(<http://dsps.wi.gov/>)

Wisconsin Department of Safety and Professional Services

Credential/Licensing Search

Individual Search Results - Detail

Credential/License Summary for 3642

Name: SANEW, COURTNEY S

Profession: AESTHETICIAN (86)

Credential/License Number: 3642-86

Location: SALEM WI

Credential/License Type: regular

Status: License is current (Active)

Eligible To Practice: credential license is current

Credential/License current through: 3/31/2023

Granted date: 9/11/2015

Multi-state: N

Orders: NONE

Specialties: NONE

Other Names: NONE

Wis. Stat. § 227.51(2) When a licensee has made timely and sufficient application for the renewal of a license or a new license with reference to any activity of a continuing nature, the existing license does not expire until the application has been finally acted upon by the agency, and, if the application is denied or the terms of the new license are limited, until the last day for seeking review of the agency decision or a later date fixed by order of the reviewing court.

[Requirement Code Description \(https://dsps.wi.gov/Documents/LicenseRequirementAcronyms.pdf\)](https://dsps.wi.gov/Documents/LicenseRequirementAcronyms.pdf)

[Return to Search Results \(/IndividualLicense/SearchResults\)](#)

Consistent with The Joint Commission and NCQA standards for primary source verification. Data on this page is refreshed hourly.

Send questions or comments to dsps@wisconsin.gov (<mailto:dsps@wisconsin.gov>).

MUTUAL POLICE ENFORCEMENT AGREEMENT
BETWEEN THE TOWN OF GENEVA
AND THE CITY OF LAKE GENEVA

This Agreement (“Agreement”) is made and entered into on this day of ____ October, 2021 by and between the CITY OF LAKE GENEVA, a Wisconsin municipal corporation and the TOWN OF GENEVA, a quasi-municipal corporation.

This agreement does not supersede any previous agreement between the parties for mutual enforcement exercise of powers and directly related to Center Street located between the Town of Geneva and the City of Lake Geneva.

RECITALS

WHEREAS, the Town of Geneva finds it mutually beneficial to contract with the City of Lake Geneva to assist in traffic enforcement and general safety along Center Street which is a dividing boundary in parts of the Town of Geneva and parts of the City of Lake Geneva; and

WHEREAS, the City of Lake Geneva had a traffic impact study completed in 2003 that recommended another access point for Lake Geneva residents on Center Street that would connect the signalized intersection of STH 120 with Geneva Square, and the study further recommended installing a traffic signal at the STH 120 intersection with Center Street which was to be completed by 2012; and

WHEREAS, the Town of Geneva, after receiving complaints from residents, installed safety speed bumps on Center Street as a potential remedy to protect residents from the traffic that exists and was contemplated in the 2003 traffic study; and

WHEREAS, after receiving correspondence from the Mayor of the City of Lake Geneva, the Town of Geneva is willing to remove the traffic safety speed bumps on Center Street and pursue alternative combined efforts in coordination with the City of Lake Geneva that include this enforcement agreement as well continuing to work toward previous recommendations from the 2003 traffic study; and

WHEREAS, Wis. Stat. §§ 66.0303 and 175.40 allow a Wisconsin law enforcement agency to enter into a shared services agreement with other law enforcement agencies for law enforcement in multiple municipal jurisdictions; and

WHEREAS, Center Street is a street that serves both municipalities and would benefit from police enforcement by both the Town of Geneva and the City of Lake Geneva; and

WHEREAS, both law enforcement agencies must manage threats to public health and safety including, but not limited to, traffic enforcement, deterrence of speeding, and general safety of their residents; and

WHEREAS, it is necessary and desirable that a mutual traffic enforcement agreement be executed for the performance of such assistance between the police departments regarding Center Street; and

NOW THEREFORE, as authorized in Wisconsin Statutes §§ 66.0303 and 175.40, the Town of Geneva and the City of Lake Geneva do hereby grant duly authorized law enforcement officers from each municipality the authority to enforce traffic laws along Center Street under the following terms and conditions:

1. Both the Town of Geneva Police Department and the City of Lake Geneva Police Department law enforcement officers may act with all the arrest and law enforcement officer authority while on duty and on patrol along Center Street from the intersection of Center Street and Interchange North up to the Intersection of Center Street and Wild Ridge Dr., whether in the Town of Geneva or in the City of Lake Geneva.
2. Any law enforcement officer acting under this agreement is considered to be acting in the ordinary course of his or her employment with his or her employing agency.
3. Any law enforcement officer acting under this agreement shall continue to be covered by his or her employing agency for the purpose of worker's compensation, unemployment insurance, disability and any other employee benefits, and for civil liability for the defense and indemnification of employees as established by the statutes, law and policies and procedures of the officer's employing agency.
4. Any law enforcement officer acting under this agreement is immune from liability or protected by limits on liability to the same extent as any law enforcement officer of the other agency and as provided for under Sec. 893.80, Wis. Stats. and other applicable municipal immunity laws of Wisconsin.
5. No law enforcement officer acting under this agreement is considered for liability purpose an employee of the other agency or an agent of the other agency regardless of the supervision or control over the officer's actions or activities by one agency or the other.
6. Each law enforcement officer acting under this agreement will, as soon as reasonably practical notify his or her employing agency that he or she is acting under this agreement and of the officer's presence in the jurisdiction of the other party to this agreement.
7. Any citations issued under this agreement will be prosecuted and forfeitures will be collected in the municipal court of the issuing law enforcement officer's police department i.e. tickets issued by Lake Geneva Law Enforcement Officers will be prosecuted in and forfeitures will be retained by the Municipal Court for the City of Lake Geneva and tickets issued by the Town of Geneva Law Enforcement Officers will be prosecuted in and forfeitures will be retained by the Municipal Court for the Town of Geneva.

Term. Except as otherwise provided for herein, the term of this agreement shall be from January 1, 2022 to December 31, 2022. The term of this Agreement shall be automatically extended for an additional term of one (1) year and for additional periods of one (1) year thereafter.

Opt Out. The Parties to this agreement may terminate this agreement prior to the final date of the term stated herein. At least six months prior to the date of termination of this agreement, the party terminating this contract shall deliver to the municipal offices for the other participant to this contract, a written notice terminating this agreement. Termination herein may be made with or without good cause. The 6-month notice of termination shall be intended to provide adequate notice to the parties to make other safety arrangements as necessary to effectuate the best interests of each respective municipality.

Entire Agreement: This agreement supersedes all other agreements previously made between the parties relating to the subject matter of this agreement and there are no understandings or agreements other than those incorporated in this agreement. This agreement may not be modified except by an instrument in writing duly executed by all parties.

Severability: If any provision of this agreement shall under any circumstances be deemed invalid or inoperative, this agreement shall be construed with the invalid or inoperative provision deleted and the rights and obligations construed and enforced accordingly.

Arbitration of Differences: If the parties have a disagreement regarding the implementation or interpretation of any aspect of this agreement, either party may elect to arbitrate said differences using the arbitration procedure of Chapter 788, Wis. Stat. However, rather than use a panel of three arbitrators, the parties, if they agree, may jointly select a single arbitrator to decide the dispute. Each party shall pay their own attorney fees and costs related to said arbitration, but costs for the arbitrator and court reporter shall be divided equally among the parties involved in the dispute. Specific procedures regarding preparation and conduct for arbitration proceedings shall be determined by the parties, or as ordered by the arbitrator. Any right to seek relief in a court of records shall be governed pursuant to the provisions of Ch. 788, Wis. Stats.

Notice: Notice shall be deemed delivered as of the date of postmark, shall be sent via certified mail, and addressed to all of the following:

CITY OF LAKE GENEVA
Mayor
626 Geneva St.
Lake Geneva WI, 53121

CITY OF LAKE GENEVA
Police Chief
626 Geneva St.
Lake Geneva WI, 53121

TOWN OF GENEVA
Chairperson
N3496 Como Rd.
Lake Geneva, WI 53147

TOWN OF GENEVA
Police Chief
N3496 Como Rd.
Lake Geneva, WI 53147

Counterparts: For purposes of expediency, this agreement may be executed in counterparts.

Date

Joseph F. Kopecky,
Chairman and Authorized Representative of
The Town of Geneva,
Walworth County, Wisconsin

Date

Eric Anderson,
Police Chief
The Town of Geneva,
Walworth County, Wisconsin

Date

Michael Rasmussen,
Police Chief
The City of Lake Geneva,
Walworth County, Wisconsin

Date

Charlene Klein,
Mayor and Authorized Representative of
The City of Lake Geneva,
Walworth County, Wisconsin



CITY OF LAKE GENEVA

AGENDA ITEM REQUEST FORM

PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN
THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

Cindy Flower

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

Discussion/Recommendation regarding going out for RFP or Renewing the current City Planner Contract

3. Committee, Board or Commission which you are asking to review this item.

Council

4. Date of meeting(s).

Dec 13, 2021

Signature: _____

Date: _____

Signature: _____

Date: _____

For Office Use Only

Date Received by Clerk: _____

Committee/Council and Meeting Date Scheduled: _____

Notes: _____

Copies Provided to: _____

City Administrator

Agreement for Current Planning Services

THIS AGREEMENT is made and entered into by and between the “Client” City of Lake Geneva, Wisconsin, and VANDEWALLE & ASSOCIATES, Inc., Madison, Wisconsin, a professional planning and design firm.

Article I Scope of Work

- A. VANDEWALLE & ASSOCIATES agrees to provide the following “Services” as directed by Client:
 - 1. Provide guidance and assistance to the Plan Commission, City Council, other City committees and City staff.
 - 2. Prepare staff reports for Plan Commission, City Council, Zoning Board of Appeals and other City and related committees.
 - 3. Attend Plan Commission meetings and other related public meetings and hearings. When appropriate, VANDEWALLE & ASSOCIATES will make presentations at these meetings.
 - 4. Review, analyze, and write reports on site plans, subdivision plats, zoning requests, conditional use permits, annexation petitions, and other related petitions to determine their conformance with City Ordinances and adopted Plans and Policies. VANDEWALLE & ASSOCIATES will be available to meet with developers and petitioners, in Client’s offices, per a regular or as needed schedule, set by the Client. In order to achieve maximum cost-effectiveness, these meetings would typically be held on the same day as a regularly scheduled Plan Commission meeting. Additional meetings could be arranged if necessary. The Client can pass on these costs to the applicant.
 - 5. Complete any necessary community speaking engagements.
 - 6. Provide expert witness testimony on an as needed basis.
 - 7. Review existing community development related ordinances, including but not limited to the City’s Zoning Ordinance, Subdivision Ordinance, sign regulations, site plan standards and landscaping standards. Where deemed necessary by the Client, VANDEWALLE & ASSOCIATES will make recommendations, in memorandum form, regarding revisions needed to make the existing codes and ordinances more effective at achieving a high-quality development pattern. Requests for time intensive ordinance and map amendments are beyond the scope of this contract, and would be completed under a separate contract. (See Article I.B.)
 - 8. Provide information related to interpretation of the City’s Zoning and Subdivision Ordinances.

9. Review and make recommendations for changes to the Comprehensive Plan and detailed plans, where appropriate.
 10. Assist the Client in preparing updates of existing Plans and Studies. Significant Plan updates and revisions would be completed as projects under separate Work Order Agreement. (See Article I.B.)
 11. Work with City staff to identify and apply for other non-City funding sources to implement Client objectives and projects, including a range of community and economic development grant programs that VANDEWALLE & ASSOCIATES regularly tracks.
 12. Coordinate and lead work related to property acquisition and relocation orders. Preparation of a relocation plan would be beyond the scope of this contract, and as such would require a separate contract. (See Article I.B.)
- B. VANDEWALLE & ASSOCIATES agrees to provide its professional Services in accordance with generally accepted standards of its profession.
- C. Mike Slavney, Principal, or other firm member acceptable to the City will lead the Current Planning efforts for the Client.

Article II Client's Responsibilities

- A. Client agrees to provide VANDEWALLE & ASSOCIATES with all base maps, blueprints, aerial photos, studies, reports, and ordinances needed to complete these Services. VANDEWALLE & ASSOCIATES may reasonably rely on the accuracy and completeness of these items. Client agrees to provide these items and to render decisions in a timely manner so as not to delay the orderly and sequential progress of VANDEWALLE & ASSOCIATES Services.
- B. The administrative liaison between VANDEWALLE & ASSOCIATES and the Client will be the City Administrator.
- C. Client understands that any work product delivered in electronic form under this Agreement may require Client to use certain third-party hardware and/or software products. Client shall be solely responsible for obtaining licenses to use such third-party software. VANDEWALLE & ASSOCIATES makes no warranties or representations as to the quality, capabilities, operations,

performance or suitability of any third-party hardware or software including the ability to integrate with any software currently in use by the Client. Client acknowledges that the quality, capabilities, operations, performance, and suitability of any third-party hardware or software lie solely with Client and the vendor or supplier of that hardware or software.

- D. Client shall not make any modifications to the Deliverables identified in Article I.A., without the prior written consent of VANDEWALLE & ASSOCIATES. If Client does make any modifications to such Deliverables without the consent of VANDEWALLE & ASSOCIATES, VANDEWALLE & ASSOCIATES shall not be liable or otherwise responsible for such modifications or their effect on the results of the implementation of the recommendations contained in such Deliverables.

Article III Estimated Schedule

- A. Services in this Agreement shall commence January 01, 2012, and be in effect until terminated per Article V, below.
- B. VANDEWALLE & ASSOCIATES shall render its Services as expeditiously as is consistent with professional skill and care. During the course of the Project, anticipated and unanticipated events may impact the Project schedule and VANDEWALLE & ASSOCIATES shall not be responsible for any delays caused by factors beyond its reasonable control.

Article IV Costs and Payment

- A. All work will be completed on a time and materials basis, at the direction of the Client. There is no fixed budget for this project.
- A. Invoice charges to the Client consist of (1) Professional Fees rendered at current billing rates as listed in Attachment One; and (2) Reimbursable Expenses billed at cost multiplied by 1.1, excepting some in-house charges and travel.

- B. VANDEWALLE & ASSOCIATES shall send Client an invoice for Professional Fees and Reimbursable Expenses once a month. Client shall pay VANDEWALLE & ASSOCIATES the amounts due under such invoice upon receipt of such invoice.

Article V Termination

- A. Either Client or VANDEWALLE & ASSOCIATES may terminate this Agreement upon seven days written notice.
- B. If terminated, Client agrees to pay VANDEWALLE & ASSOCIATES the hourly rates for all Services rendered and Reimbursable Expenses incurred, up to the date of termination.
- C. Upon not less than seven days' written notice, VANDEWALLE & ASSOCIATES may suspend the performance of its Services if Client fails to pay VANDEWALLE & ASSOCIATES in full for Services rendered or Reimbursable Expenses incurred. VANDEWALLE & ASSOCIATES shall have no liability because of such suspension of service or termination due to nonpayment.

Article VI Dispute Resolution

VANDEWALLE & ASSOCIATES and Client agree to mediate claims or disputes arising out of or relating to the Agreement. The mediation shall be conducted by a mediation service acceptable to the parties. A demand for mediation shall be made within a reasonable time after a claim or dispute arises. In no event shall any demand for mediation be made after such claim or dispute would be barred by the applicable law.

Article VII Intellectual Property; Confidentiality

- A. Except as otherwise provided by law: upon payment in full by Client to VANDEWALLE & ASSOCIATES for Services rendered and Reimbursable Expenses incurred pursuant to this Agreement, VANDEWALLE &

ASSOCIATES shall grant Client a non-transferable, non-exclusive, perpetual license to use any and all Work Product developed or produced by VANDEWALLE & ASSOCIATES pursuant to this Agreement. As used in this Agreement, "Work Product" means all inventions, processes, data, documents, drawings, records, and works of authorship, whether or not copyrightable or patentable, that are originated or prepared by VANDEWALLE & ASSOCIATES in the course of rendering the Services under this Agreement. Until Client pays VANDEWALLE & ASSOCIATES in full for Services rendered and expenses incurred pursuant to this Agreement, Client may not use any Work Product to complete the Project with others unless VANDEWALLE & ASSOCIATES is in material breach of this Agreement.

- B. Client shall not communicate, publish, or otherwise disclose to a third party or authorize or induce anyone else to use, communicate, publish, or otherwise disclose, any nonpublic information pertaining to VANDEWALLE & ASSOCIATES, including, without limitation, any information relating to pricing, products, or ideas of VANDEWALLE & ASSOCIATES. Until VANDEWALLE & ASSOCIATES is paid in full by Client for Services rendered and expenses incurred pursuant to this Agreement, Client shall not communicate, publish, or otherwise disclose to any third party, any information pertaining to or summaries of the Work Product.

Article VIII Miscellaneous Provisions

- A. Wisconsin law governs this Agreement (without regard to its conflict of law principles or rules of construction concerning the draftsman hereof).
- B. This Agreement is the entire and integrated agreement between the Client and VANDEWALLE & ASSOCIATES, and supersedes all prior negotiations, statements or agreements, either written or oral, with regard to its subject matter. This Agreement may be amended only by written instrument signed by both Client and VANDEWALLE & ASSOCIATES. Neither party can assign this Agreement without the other party's prior written permission.
- C. Notwithstanding any other term in this Agreement, VANDEWALLE & ASSOCIATES shall not control or be responsible for another party's means,

methods, techniques, schedules, sequences or procedures, or for construction safety or any other related programs.

- D. Client agrees to indemnify, defend and hold VANDEWALLE & ASSOCIATES harmless from and against any and all claims, liabilities, suites, demands, losses, costs and expenses, including, but not limited to, reasonable attorneys' fees and all legal expenses and fees incurred through appeal, and all interest thereon, accruing or resulting to any and all persons, firms or any other legal entities on account of any damages or losses to property or persons, including injury or death, or economic losses, arising out of the Project and/or the performance or non-performance of obligations under this Agreement, except to the extent such damages or losses are found by a court or forum of competent jurisdiction to be caused by VANDEWALLE & ASSOCIATES negligent errors or omissions.
- E. VANDEWALLE & ASSOCIATES reserves the right to include representations of the Project in its promotional and professional materials.
- F. All Services performed pursuant to the Agreement are performed on an "as is" basis, and VANDEWALLE & ASSOCIATES hereby disclaims all warranties, express or implied, including, but not limited to, fitness for a particular purpose and non-infringement. In no event shall VANDEWALLE & ASSOCIATES be liable to Client or any third party for any losses, lost profits, lost data, consequential, special, incidental, or punitive damages, delays, or interruptions arising out of or related to this Agreement regardless of the basis of the claim. VANDEWALLE & ASSOCIATES' aggregate liability (including attorneys' fees) to Client and Client's exclusive remedy, if any, shall not exceed the lesser of the (i) amount of fees actually paid to VANDEWALLE & ASSOCIATES by Client with regard to the Services or (ii) amount of fees actually paid to VANDEWALLE & ASSOCIATES by Client in the previous two months prior to the claim being made.

IN WITNESS WHEREOF, the parties hereto entered into this Agreement as of the latest date noted, below.

City of Lake Geneva

By:

Signature of Authorized Representative

Date

Printed Name

Title

VANDEWALLE & ASSOCIATES, INC.

By:

Brian Vandewalle, President

Date

ATTACHMENT ONE
FEE SCHEDULE

	<u>Hourly Rates</u>
Company President	\$195 to \$250
Principal	\$120 to \$220
Associate	\$70 to \$120
Assistant	\$60 to \$80
Cartographer	\$60 to \$80
Communications Specialist	\$60 to \$85
Project Assistant	\$35 to \$65



CITY OF LAKE GENEVA AGENDA ITEM REQUEST FORM

PLEASE ATTACH ANY INFORMATION THAT YOU WOULD LIKE INCLUDED IN
THE AGENDA PACKET.

1. Name of individual(s) requesting agenda item. (Per § 2.42(c) of the municipal code, agenda item request must be submitted by two Aldermen, Mayor or Administrator and must be received by the City Clerk at least two Fridays prior to the scheduled City Council meeting.)

Cindy Flower

2. Item requested to be placed on agenda. (Please list as you would like to see it on the agenda.)

Discussion/Recommendation regarding going out for RFP or renewing the current IT City Services Contract.

3. Committee, Board or Commission which you are asking to review this item.

Council

4. Date of meeting(s).

Dec 13, 2021

Signature: _____

Date: 11/18/21

Signature: _____

Date: 11/18/21

For Office Use Only

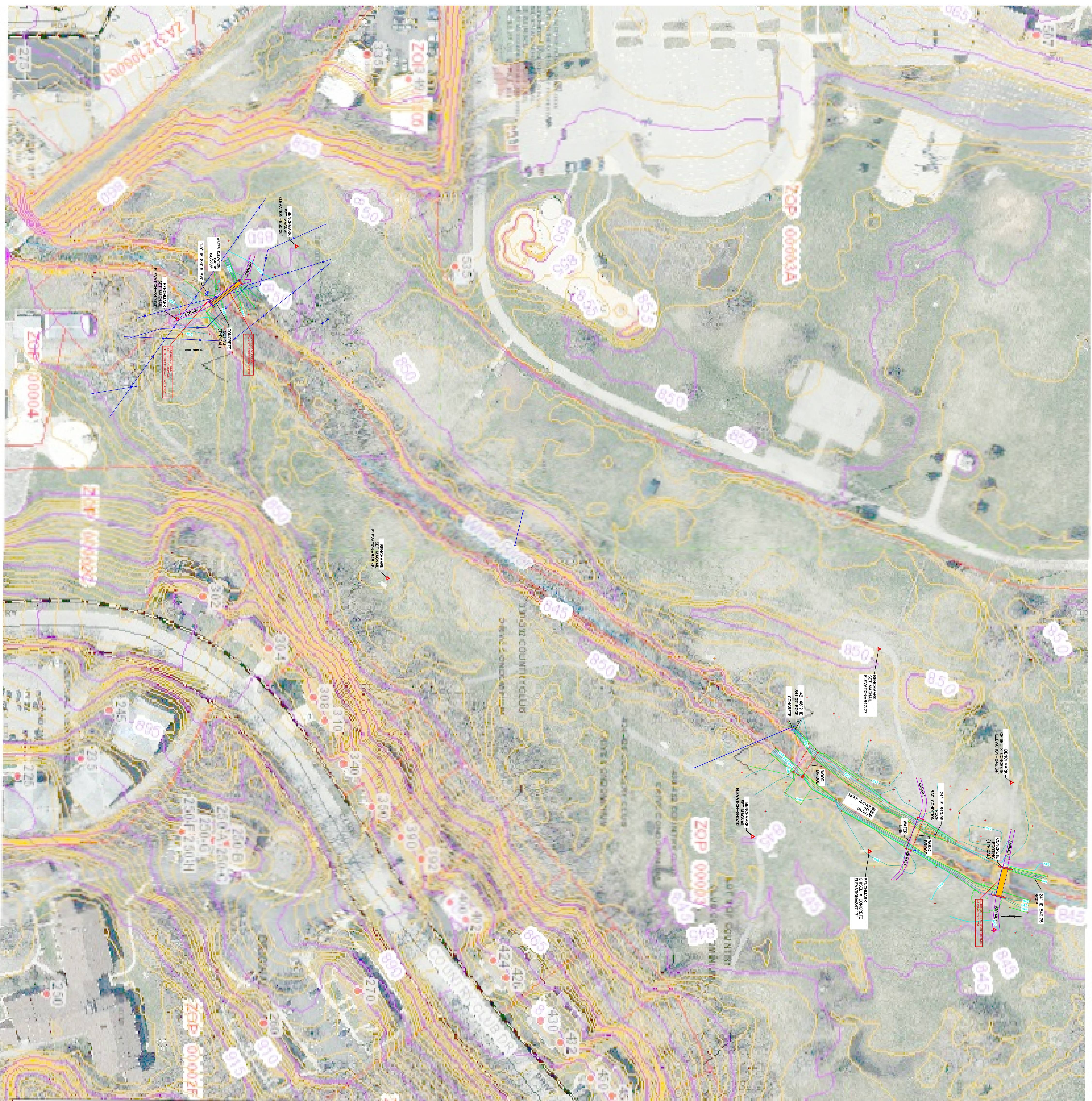
Date Received by Clerk: NOV 19, 2021

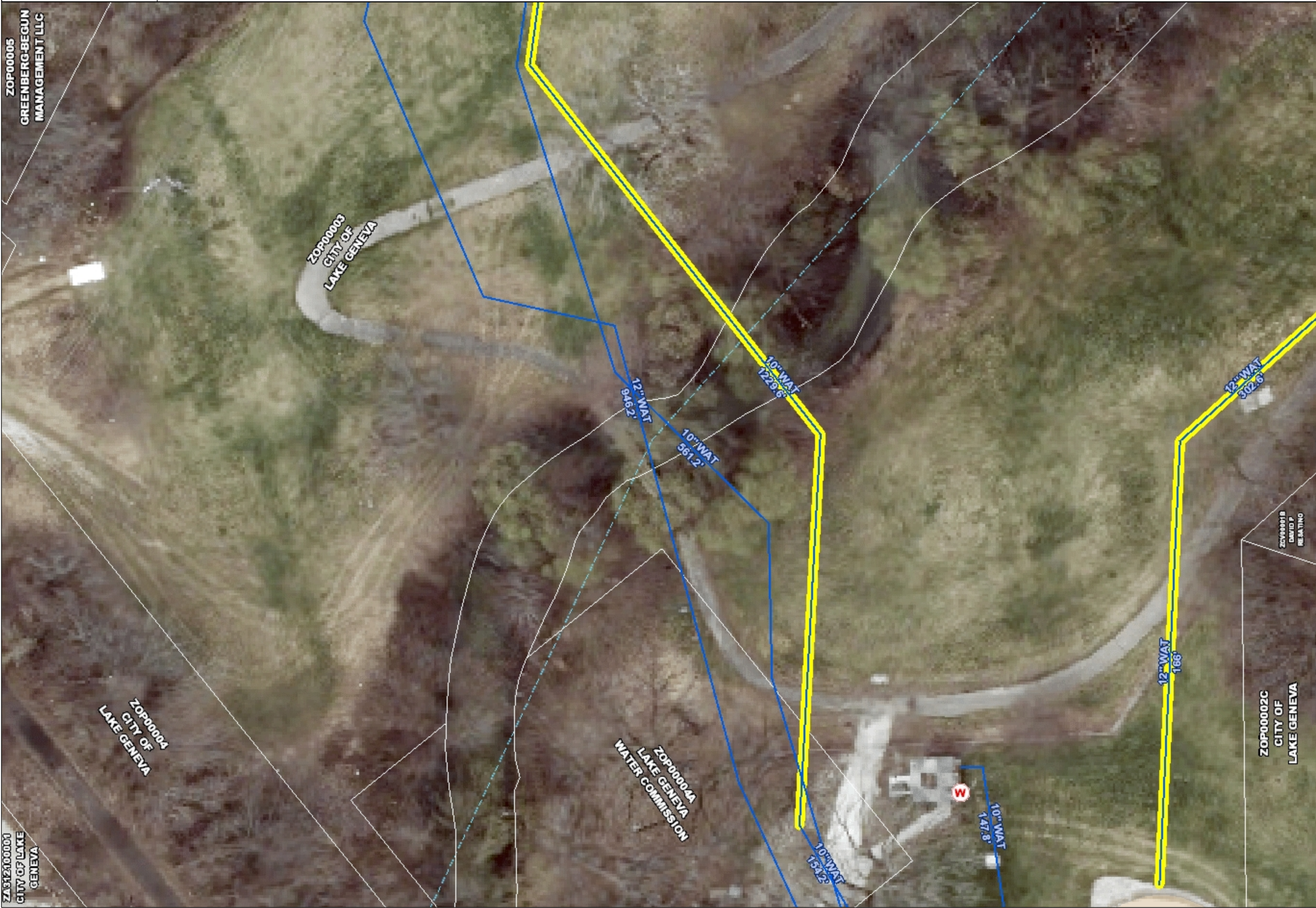
Committee/Council and Meeting Date Scheduled: December 13, 2021

Notes: _____

Copies Provided to:

City Administrator





Legend

Street Names

Private Roads

Monitoring Site Type

Bacteria Testing

Disinfection Byproducts

Lead and Copper

Entry Point

Flouride

Addresses @ 5000

County Municipalities

Hydrants

Valves

Tee

Fitting: Cross

Butterfly Valve/Gate Valve

Hydrant Valve

Main Valve

Plug

Valve Manhole

Curb Stops

Water Features

Air Release

Booster Station

Drinking Fountain

Meter Box

Meter Pit

Reducer

Water Tower

Well

Water Main Breaks

2020 - 2024

2015 - 2019

2010 - 2014

2005 - 2009

2000 - 2004

1994 - 1999

Water Mains

Main

Hydrant Lead

Service

Abandoned

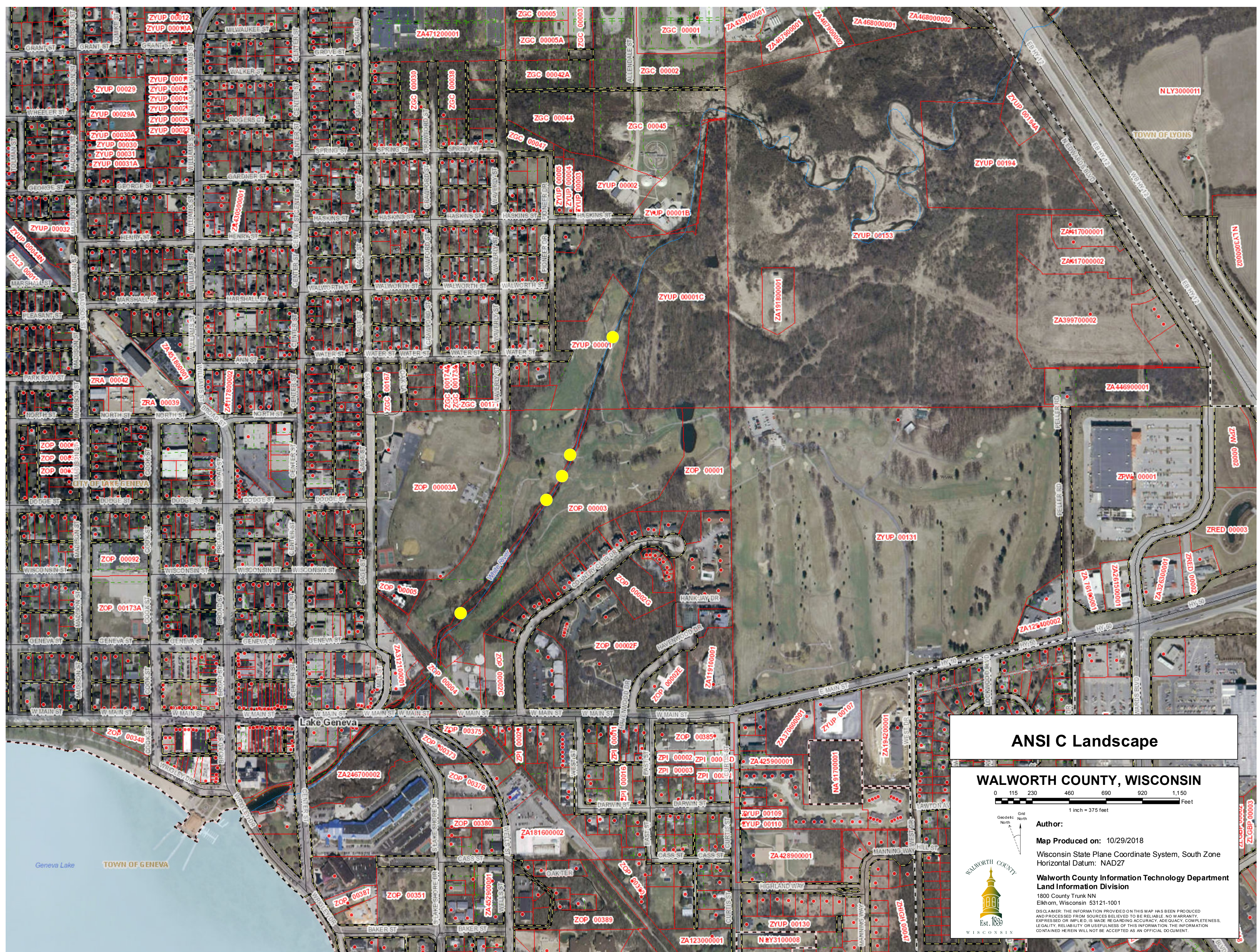
Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

027.9255.8

Feet

© Kapur and Associates, Inc.06/15/2021



LAKE GENEVA DISC GOLF COURSE

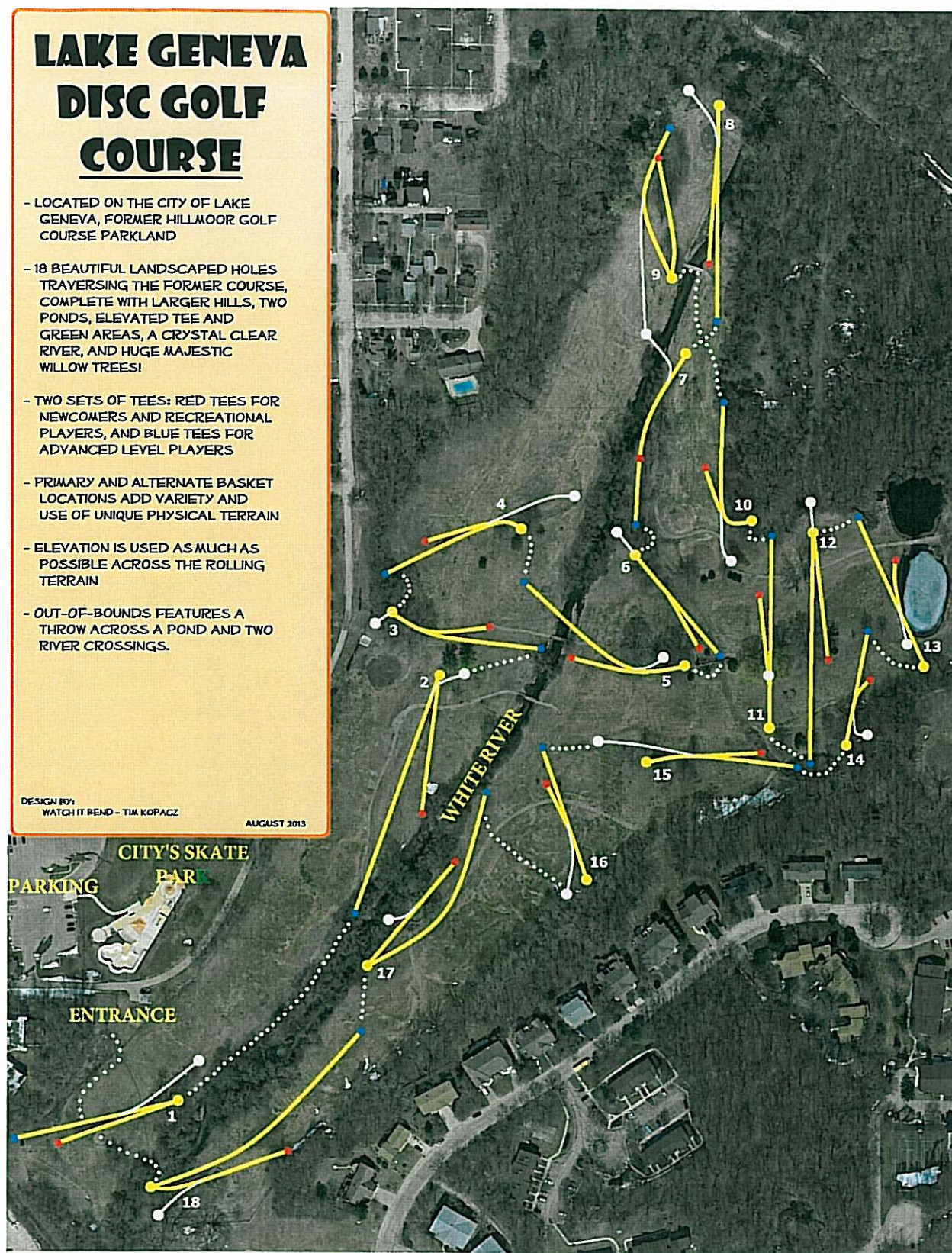
- LOCATED ON THE CITY OF LAKE GENEVA, FORMER HILLMOOR GOLF COURSE PARKLAND
- 18 BEAUTIFUL LANDSCAPED HOLES TRAVERSING THE FORMER COURSE, COMPLETE WITH LARGER HILLS, TWO PONDS, ELEVATED TEE AND GREEN AREAS, A CRYSTAL CLEAR RIVER, AND HUGE MAJESTIC WILLOW TREES!
- TWO SETS OF TEES: RED TEES FOR NEWCOMERS AND RECREATIONAL PLAYERS, AND BLUE TEES FOR ADVANCED LEVEL PLAYERS
- PRIMARY AND ALTERNATE BASKET LOCATIONS ADD VARIETY AND USE OF UNIQUE PHYSICAL TERRAIN
- ELEVATION IS USED AS MUCH AS POSSIBLE ACROSS THE ROLLING TERRAIN
- OUT-OF-BOUNDS FEATURES A THROW ACROSS A POND AND TWO RIVER CROSSINGS.

DESIGN BY:
WATCH IT BEND - TIM KOPACZ

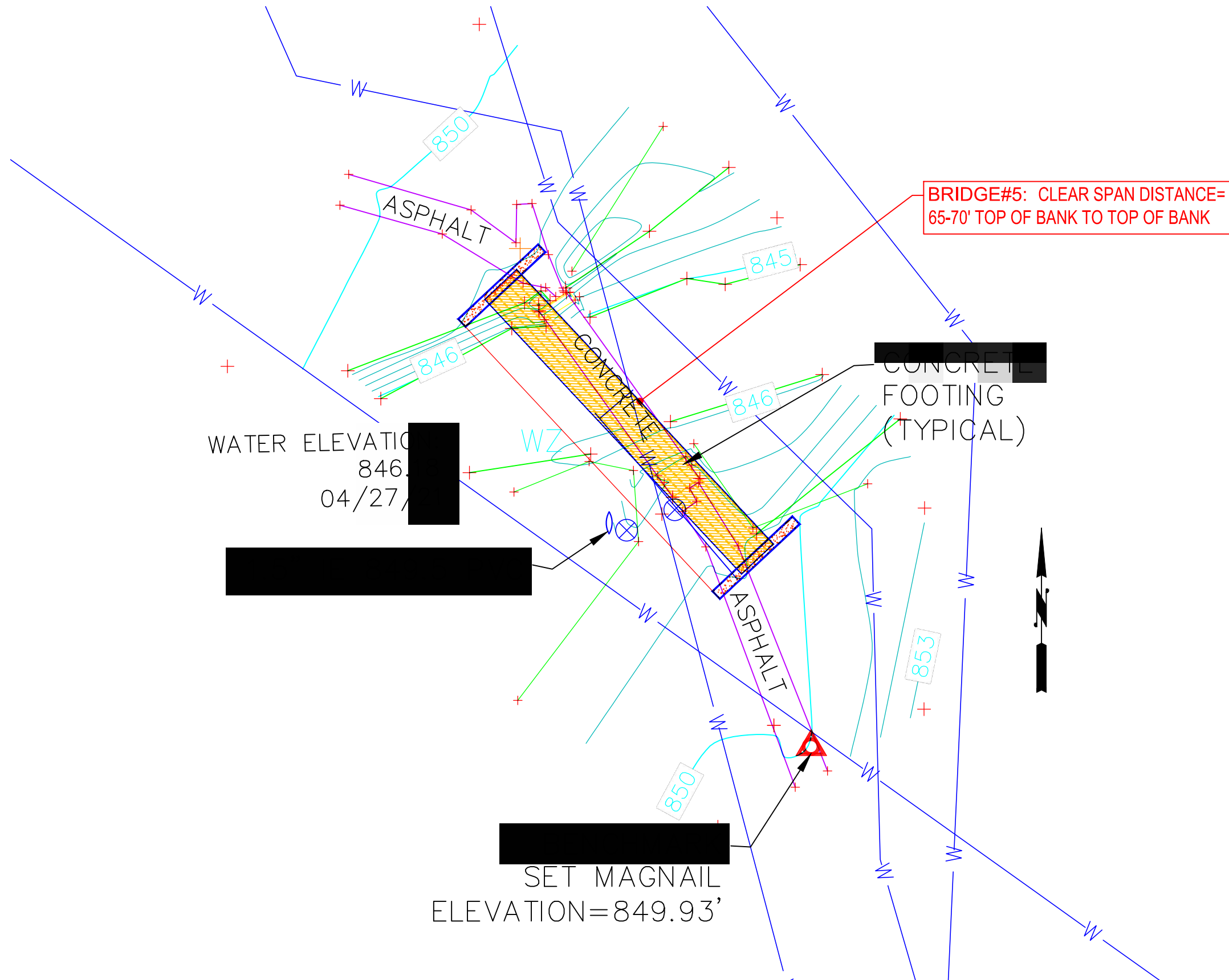
AUGUST 2013

CITY'S SKATE
PARK

ENTRANCE



Note: Basket position is yellow.





AIA Document G701™ – 2017

Change Order

PROJECT: *(Name and address)*
Lake Geneva Public Library Health
Project
Lake Geneva, Wisconsin

CONTRACT INFORMATION:
Contract For: General Construction
Date: 08/03/2021

CHANGE ORDER INFORMATION:
Change Order Number: 002
Date: 12/02/2021

OWNER: *(Name and address)*
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

ARCHITECT: *(Name and address)*
FEH Associates, Inc. DBA FEH Design
1241 Corporate Center Drive
Oconomowoc, WI 53066

CONTRACTOR: *(Name and address)*
Selzer-Ornst Construction Company
6222 West State Street
Milwaukee, WI 53213

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

Various project items including:

COR #2 – Deduct \$4,447.00

COR #3 – Add \$978.00

COR #4 – Add \$4,700.00

COR #5 – Add \$6,894.00

COR #7 – Add \$6,396.00

COR #8 - Add \$9,995.00

TOTAL - \$24,516

See attached Change order requests for additional information.

The original Contract Sum was	\$ 870,893.00
The net change by previously authorized Change Orders	\$ 2,918.00
The Contract Sum prior to this Change Order was	\$ 873,811.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 24,516.00
The new Contract Sum including this Change Order will be	\$ 898,327.00

The Contract Time will be increased by Zero (0) days.

The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

ARCHITECT *(Firm name)*

CONTRACTOR *(Firm name)*

OWNER *(Firm name)*

SIGNATURE

SIGNATURE

SIGNATURE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

PRINTED NAME AND TITLE

DATE

DATE

DATE

Lake Geneva Public Library
Selzer-Ornst Construction
Owner Change Order Request



CO 8
Origination Date: 11/18/2021
Revision Date:

Change Request Description:
Subfloor Restoration and Leveling

Trade	Description	Quantity	UM	UP	Cost
<u>Subcontracts/Design</u>					
Flooring Subcontract	Floor Levig	1.00	ls	\$2,062.00	\$ 2,062.00
Flooring Subcontract	Mud Bed Restoration	1.00	ls	\$7,176.00	\$ 7,176.00
<u>Selzer-Ornst Labor Rates</u>					
			<u>Standard Rate</u>		
	Principal	0.00	hr	\$175.00	\$ -
	Senior Project Manager	0.00	hr	\$150.00	\$ -
	Project Manager	0.00	hr	\$130.00	\$ -
	General Superintendent	0.00	hr	\$130.00	\$ -
	Project Superintendent	0.00	hr	\$115.00	\$ -
	Foreman	0.00	hr	\$100.00	\$ -
	Carpenter	0.00	hr	\$90.00	\$ -
	Laborer	0.00	hr	\$82.50	\$ -
	Accounting	0.00	hr	\$75.00	\$ -
	Project Coordinator	0.00	hr	\$75.00	\$ -
<u>Other Costs</u>					
Permits/Impact Fees		0.00	ls	\$0.00	\$0.00
<u>Clarifications:</u>					
1. Floor preperation at the existing concrete slab on grade and mud bed appear uneven and will transfer though the new flooring. Additional floor leveling and preperation is required.					
2. The existing mud bed is failing throughout the library. Subcontractor shall install a new mud bed in place of the existing mud bed as required.					
Schedule Impact:	None				

S-O Subtotal Cost: \$ -

S-O Fee and General Conditions (10%): \$0.00

Subcontractor Subtotal Cost: \$ 9,238.00

Fee and General Conditions (5%): \$461.90

GL Insurance (1%): \$98.96

Bond (2%): \$195.98

Sales Tax (Incl. above): N/A

Total: \$ 9,995.00

CLIENT APPROVAL:

SIGN: _____ DATE: _____

ADAIR

COMMERCIAL FLOORING

November 15, 2021

Selzer-Ornst

Attn: Donald Michna

Don,

Per our email exchanges regarding cost adjustments from last weeks onsite meeting with architect / designer, I submit the following request for change order as detailed below. Please feel free to reach out with any questions. Thanks

	QTY	U/M	\$	EXT
\$/sf difference from original tile (based on 50sf original estimate)	50	SF	\$1.46	\$73
New Tile per sf cost(4.45 cost plus 10% upcharge - 30 additional sf vs 50 est from plan)	30	SF	\$4.90	\$147
Ardex K15 Floor Fill (\$53.51 cost plus 10% upcharge)	6	EA	\$58.86	\$353
Ardex P51 Primer (\$53.71 cost plus 10% upcharge)	1	EA	\$59.08	\$59
Additional prep hours for floor mud bed grinding / leveling & fireplace surround change	16	HR	\$80.00	\$1,280
Freight	1	EA	\$150.00	\$150
TOTAL				\$2,062

Scott Werner

BWG Services, Inc dba Adair Commercial Flooring

414-520-2600



262.780.0500
262.641.2222 (f)



16601 W. Glendale Dr.
New Berlin, WI 53151



www.adaircommercialflooring.com
info@adairflooring.net

ADAIR

COMMERCIAL FLOORING

November 16, 2021

Selzer-Ornst

Attn: Donald Michna

Don,

Per our email exchanges regarding cost adjustments from last weeks onsite meeting with architect / designer, I submit the following request for change order as detailed below to cover the other areas (outside of the QT repairs) where the existing mud bed needs to be filled prior to applying finish flooring selections. Please feel free to reach out with any questions. Thanks

	QTY	U/M	\$	EXT
Quickcrete Sand Topping Mix 80# (\$8.59 cost plus 10% upcharge)	250	EA	\$9.45	\$2,363
Labor to floor fill other mud bed areas (aside from area receiving quarry tile)	48	HR	\$80.00	\$3,840
Ardex Feather Finish 10# (\$17.15 cost plus 10% upcharge)	6	EA	\$18.87	\$113
Labor to final skim coat other mud bed areas (aside from area receiving quarry tile)	6	HR	\$80.00	\$480
Freight	4	EA	\$150.00	\$600
				\$7,396

Note that this proposal is to provide a “smooth” surface for the installation of final finish flooring but due to the age of the building and existing conditions we do not propose to make the floor “level” and / or “flat”.

Scott Werner

BWG Services, Inc dba Adair Commercial Flooring

414-520-2600



262.780.0500
262.641.2222 (f)



16601 W. Glendale Dr.
New Berlin, WI 53151



www.adaircommercialflooring.com
info@adairflooring.net

APPLICATION AND CERTIFICATE FOR PAYMENT AIA Document G702

TO: **City of Lake Geneva**
626 Geneva St
Lake Geneva, WI 53147

PROJECT: **Lake Geneva Public Library Safety Reno**
918 W Main St
Lake Geneva, WI 53147

APPLICATION NO: 2
PERIOD TO: 10/30/2021
PROJECT NOS: 21-123

OWNER
x ARCHITECT
CONTRACTOR

FROM CONTRACTOR **Selzer-Ornst Construction Company, LLC**
6222 W. State Street
Wauwatosa, WI 53213

VIA GENERAL CONTRACTOR
VIA ARCHITECT

DATE: 11/15/2021

CONTRACTOR'S APPLICATION FOR PAYMENT

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet, AIA Document G703, is attached.

- | | |
|--|---------------------|
| 1. ORIGINAL CONTRACT SUM | <u>\$870,893.00</u> |
| 2. Net Change by Change Order | <u>\$0.00</u> |
| 3. CONTRACT SUM TO DATE (Line 1 ± 2) | <u>\$870,893.00</u> |
| 4. TOTAL COMPLETED & STORED TO DATE
(Column G on G703) | <u>\$173,617.63</u> |
| 5. RETAINAGE | |
| a. <u>5%</u> of Work Completed
(Columns D + E on G703) | <u>\$8,680.88</u> |
| b. <u>0%</u> of Stored Material
(Column F on G703) | <u>\$0.00</u> |
| Total Retainage (Line 5a + 5b or
Total in Column I on G703) | <u>\$8,680.88</u> |
| 6. TOTAL EARNED LESS RETAINAGE
(Line 4 less Line 5 Total) | <u>\$164,936.75</u> |
| 7. LESS PREVIOUS CERTIFICATES FOR PAYMENT
(Line 6 from prior Certificate) | <u>\$41,557.75</u> |
| 8. CURRENT PAYMENT DUE | <u>\$123,379.00</u> |
| 9. BALANCE TO FINISH, INCLUDING RETAINAGE
(Line 3 less Line 6) | <u>\$705,956.25</u> |

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner	\$ -	\$ -
Total approved this Month	\$ -	\$ -
TOTALS	\$0.00	\$0.00
NET CHANGES by Change Order		\$0.00

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for previous Certificates for Payment were issued and payments received from the Owner, and that current payments shown herein is now due.

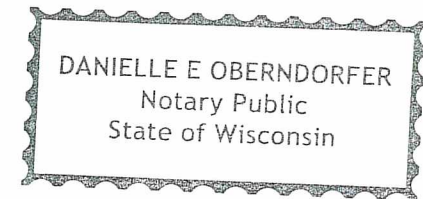
CONTRACTOR:

By: *Douglas D. Mark*

Date: November 15, 2021

State of:
County of:
Subscribed and sworn to before
me this 15th day of November, 2021

Danielle E Oberndorfer
Notary Public: Danielle E Oberndorfer
My Commission Expires 1/6/2023

**ARCHITECT'S CERTIFICATE FOR PAYMENT**

In accordance with the Contract Documents, based on on-site observations and the data COMPRISING THIS APPLICATION, THE Architect certifies to the Owner that to the best of the Architects knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ 123,379

(Attach explanation if amount certified differs from the amount applied for. Initial all figures on the Application and on the Continuation Sheet that are changed to conform to the amount certified.)

GENERAL CONTRACTOR:

By: _____ Date: _____

ARCHITECT: *Garon Davis* Date: 11/30/2021

This certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner or Contractor under this Contract.

CONTINUATION SHEET

AIA DOCUMENT G703

Page 1 of 2

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
In tabulations below, amounts are stated to the nearest dollar.
Use Column I on Contracts where variable retainage for line items may apply

SOCC APPLICATION # 2
APPLICATION DATE 11/15/21
PERIOD TO: 10/30/21
SOCC PROJECT NO 21-123

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G - C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
1	General Conditions & General Requirements (SOCC)	\$70,495	\$15,895.00	\$15,300.00	\$0.00	\$31,195.00	44%	\$39,300.46	\$1,559.75
2	Demolition	\$21,308	\$19,200.00	\$2,107.63	\$0.00	\$21,307.63	100%	\$0.00	\$1,065.38
3	Concrete	\$11,875	\$0.00	\$11,875.00	\$0.00	\$11,875.00	100%	\$0.00	\$593.75
4	Masonry	\$19,650	\$0.00	\$12,500.00	\$0.00	\$12,500.00	64%	\$7,150.00	\$625.00
5	Misc Metals & Railings	\$6,500	\$0.00	\$3,500.00	\$0.00	\$3,500.00	54%	\$3,000.00	\$175.00
6	Carpentry	\$71,921	\$0.00	\$11,500.00	\$0.00	\$11,500.00	16%	\$60,420.84	\$575.00
7	Millwork	\$84,309	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$84,309.00	\$0.00
8	Doors/Frames/Hardware	\$11,395	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$11,395.00	\$0.00
9	Glass and Glazing	\$14,875	\$0.00	\$2,500.00	\$0.00	\$2,500.00	17%	\$12,375.00	\$125.00
10	Automatic Operators	\$5,390	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,390.00	\$0.00
11	Steel Studs & Drywall	\$89,463	\$0.00	\$15,000.00	\$0.00	\$15,000.00	17%	\$74,463.00	\$750.00
12	ACT	\$1,530	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,530.00	\$0.00
13	Stained Glass	\$57,600	\$0.00	\$5,700.00	\$0.00	\$5,700.00	10%	\$51,900.00	\$285.00
14	Carpet	\$53,759	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$53,759.00	\$0.00
15	Tile	\$5,236	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$5,236.00	\$0.00
16	Painting & Wall Coverings	\$15,982	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$15,982.00	\$0.00
17	Specialties - Fireplace Unit	\$3,200	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,200.00	\$0.00
18	Interior Signage	\$88	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$88.04	\$0.00
19	Specialties - Toilet Partitions	\$4,335	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$4,335.00	\$0.00
20	Specialties - Toilet Accessories	\$2,742	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$2,742.00	\$0.00
21	Fire Extinguishers	\$105	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$105.00	\$0.00

AIA Document G702, APPLICATION AND CERTIFICATE FOR PAYMENT, containing Contractor's signed Certification is attached.
 In tabulations below, amounts are stated to the nearest dollar.
 Use Column I on Contracts where variable retainage for line items may apply

SOCC APPLICATION # 2
 APPLICATION DATE 11/15/21
 PERIOD TO: 10/30/21
 SOCC PROJECT NO 21-123

A	B	C	D	E	F	G		H	I
ITEM NO.	DESCRIPTION OF WORK	SCHEDULED VALUE	WORK COMPLETED		MATERIALS PRESENTLY STORED (NOT IN D OR E)	TOTAL COMPLETED AND STORED TO DATE (D + E + F)	% (G - C)	BALANCE TO FINISH (C - G)	RETAINAGE
			FROM PREVIOUS APPLICATION (D + E)	THIS PERIOD					
22	Upholstered Assemblies	\$3,369	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$3,369.00	\$0.00
23	Plumbing	\$57,000	\$450.00	\$26,190.00	\$0.00	\$26,640.00	47%	\$30,360.00	\$1,332.00
24	HVAC	\$43,700	\$0.00	\$7,600.00	\$0.00	\$7,600.00	17%	\$36,100.00	\$380.00
25	Electrical	\$114,500	\$7,000.00	\$12,500.00	\$0.00	\$19,500.00	17%	\$95,000.00	\$975.00
26	Landscaping	\$24,545	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$24,545.08	\$0.00
27	Final Cleaning	\$1,960	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$1,960.00	\$0.00
28	Insurance	\$6,124	\$300.00	\$900.00	\$0.00	\$1,200.00	20%	\$4,924.00	\$60.00
29	Fee	\$17,937	\$900.00	\$2,700.00	\$0.00	\$3,600.00	20%	\$14,336.95	\$180.00
30	Contingency	\$50,000	\$0.00	\$0.00	\$0.00	\$0.00	0%	\$50,000.00	\$0.00
		\$870,893.00	\$43,745.00	\$129,872.63	\$0.00	\$173,617.63	20%	\$697,275.37	\$8,680.88



WAIVER OF CONSTRUCTION LIEN

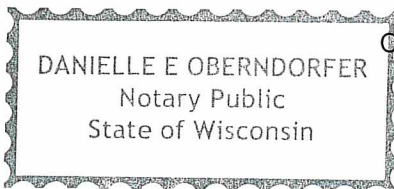
§779.05., Wis. Stats.

Date: November 15, 2021

21-123 Pay App #2

1. Contractor's Name: Selzer-Ornst Construction Company, LLC
Contractor's Address: 6222 W. State Street
Milwaukee, WI 53213
2. Property Improved by Contractor's Work (check one):
☒ Street Address: 918 W Main St
Lake Geneva, WI 53147
(Lake Geneva Public Library)

☐ Legal description attached
3. Contractor's Work furnished at request of: City of Lake Geneva
4. Waiver of lien rights is made for (select one):
☒ The following Work: General construction for work through October 30, 2021, valid upon receipt of \$123,379.00.
☐ All Work to date of this Waiver.
☐ All past and future Work, including all labor performed and/or material furnished at any time by the Contractor at the Property. This is a full waiver of all lien rights.
5. Title Companies, Lenders or others may require disclosure of the subcontractors and material suppliers before disbursement of funds related to the Contractor's above-described Work. If so required, specify name(s) of Contractor's subcontractors and material suppliers furnishing any portion of the Work being waived:



CONTRACTOR NAME: Selzer-Ornst Construction Company, LLC

By: 
Donald Michna, Project Manager
6222 W. State Street
Milwaukee, WI 53213
(414) 258-9900

§779.05 Waivers of Lien. Provides, in part, "(1) Any document signed by a lien claimant or potential claimant and purporting to be a waiver of construction lien rights under this subchapter, is valid and binding as a waiver whether or not consideration was paid therefor and whether the document was signed before or after the labor or material was furnished or contracted for. Any ambiguity in such document shall be construed against the person signing it. Any waiver document shall be deemed to waive all lien rights of the signer for all labor and materials furnished or to be furnished by the claimant at any time for the improvement to which the waiver relates, except to the extent that the document specifically and expressly limits the waiver to apply to a particular portion of such labor and materials. A lien claimant or potential line claimant of whom a waiver is requested is entitled to refuse to furnish a waiver unless paid in full for the work or material to which the waiver relates. A waiver furnished is a waiver of lien rights only, and not of any contract rights of the claimant otherwise existing."

Contractor's failure to pay its subcontractors or material suppliers from monies received for its Work may result in civil or criminal liability under Wisconsin's theft by contractor statute, §779.02(5), Wis. Stats.

"Our Personal Supervision Ensures Your Satisfaction"

6222 West State Street • Milwaukee, WI 53213
414.258.9900 • Fax: 414.258.3693 • www.selzer-ornst.com

DPW Roof Bids
November 10, 2021

Midwest Roofing

2021-01 \$49,800.00 Bond: \$2,490.00

2021-02 \$99,320.00 Bond: \$4,966.00

Addendum #1 Acknowledged

Humphrey's Construction

2021-01 \$59,900.00 Bond: \$3,132.00

2021-02 \$119,950.00 Bond: \$5,915.00

Addendum #1 Acknowledged

Contingency for Insulation:

Midwest Roofing

2021-01 \$9.00/sq yd or \$3.00 sq ft

2021-02 \$9.00/sq yd or \$3.00 sq ft

Humphrey Construction

2021-01 \$100.00/sq yd

2021-02 \$96.00/sq yd

Request for Proposals, Main Shop Roof Project, 2021-01

City of Lake Geneva Public Works

1055 Carey St, Lake Geneva WI 53147

Sec. 1. General

- a. Building use; DPW
- b. Any and all required State Approved Plans shall be the responsibility of the proposer.(None required.)
- c. Local permits if required including but not limited to, building, plumbing, electrical, etc. shall be the responsibility of the proposer and approved as 'no-fee' by the City.
- d. All State and local code compliance shall be followed including but not limited to; energy (IECC), electrical, plumbing, building, snow and wind loads, etc.
- e. All roof systems that are part of this contract shall have a minimum 10 year parts and labor warranty starting from the day of final payment in addition to manufacturer's warranty.
- f. The City is exempt from Federal Excise Tax and State Sales tax therefor proposals shall be made exclusive of these taxes. Proper tax exempt certifications shall be made available to the successful proposer.
- g. The City shall reserve the right to reject any and/or all proposals and to accept the proposal deemed most advantageous to the City.

Sec. 2. Excavation, foundation, heating, electrical,

N/A

Sec. 3. Roof, venting, ceiling, walls.

- 1. Roof. Existing roof panels to be removed and replaced including light panels with;
 - a. 26 ga Fabral Mighty Rib steel panel or approved alternate. Trusses are 5' o/c. Lifetime film integrity warranty, 35 year fade and chalk warranty. G-90 galvanizing . White.
 - b. All roof protrusions shall be appropriately flashed and sealed. All non-used protrusions shall be removed upon consulting with Superintendent. Tube heat exhaust to be re-routed out walls if possible.

- c. Roof shall be installed per industry standard in a workman like manner.
- d. Fasteners shall match color of roof.
- e. All soffit/fascia to be repaired/replaced as needed in kind per Superintendent.
- f. *Roof/ceiling insulation found to be unusable shall be removed and replaced upon approval of Superintendent.
- g. Gutters to be reinstalled.
- h. Peak vent to be appropriately flashed and sealed.

Sec. 4. Remarks

The successful proposer must be pre-qualified by the City by obtaining and submitting an approved Pre-Qualification packet including Insurance information from the City Clerk. The City may accept proposals without pre-qualification, but the contract shall not be awarded until pre-qualification is approved.

- 1. All RFP holders shall submit an email address for anyone wishing to be copied on all questions/answers asked by holders regarding the RFP. Questions shall be accepted by the DPW Director at tearle@cityoflakegeneva.com up to five (5) days prior to due date and all answers shall be sent to all email addresses provided a minimum of three (3) days prior to due date.
- 2. This RFP shall be considered all-inclusive with no aspects being considered as to be 'done by others' unless specifically stated in RFP.
- 3. Substantial completion shall be within six (6) months of acceptance by the City with extensions being approved as needed at the sole discretion of the City.
- 4. The Advertisement for this RFP shall be part of this contract/proposal.

Sec. 5. Insurance and Liabilities

- 1. The successful proposer shall have Liability Insurance as outlined in Sec 4 with the pre-qualification packet obtained from the City clerk. Bidder must provide indemnity and acceptable insurance in amounts approved by the City."

Sec. 6. Payments

1. 15% down prior to start.
2. Monthly draws approved by City.
3. Minimum 5% retainage until final approval.

Sec. 7. Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same.

2. Bid bond included. 5% required \$ 2,490⁰⁰
3. Total contract price in numbers \$ 49,800⁰⁰

4. (Blank)

5. Submitted by, Company, Midwest Roofing & Construction LLC.

6. Representative (print name) Doug Fowler

7. Position in company Estimator / Manager Email doug@midwestroofingpros.com

Signature:  Date 11 / 09 / 2021

8. Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lana Kropf.

Signature: _____ Date ____/____/2021

b. Mayor. Ms Charlene Klein.

Signature: _____ Date ____/____/2021

9. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the work.

10. The City confirms that adequate funds are available and dedicated for this project.

a. City of Lake Geneva Comptroller Ms. Karen Hall.

Signature: _____ Date ____/____/2021

*Roof/ceiling insulation removal/replace in kind per sq/yd as approved by the DPW Superintendent.

\$ 9² sq yd or 3² sf sq/yd R&R



POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Mark Santas, Julie L. Crouch, Ashlee Sarver, Mathew Santas, Jennifer Saelens, jointly or severally

in the City of Beloit, State of Wisconsin its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

"All bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, any Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or Agents who shall have authority to issue bonds, policies or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile."

IN WITNESS WHEREOF, the RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 10th day of February, 2021.



RLI Insurance Company
Contractors Bonding and Insurance Company

By:

Barton W. Davis

Vice President

State of Illinois
County of Peoria

} SS

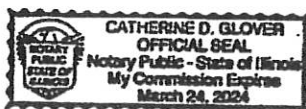
On this 10th day of February, 2021, before me, a Notary Public, personally appeared Barton W. Davis, who being by me duly sworn, acknowledged that he signed the above Power of Attorney as the aforesaid officer of the RLI Insurance Company and/or Contractors Bonding and Insurance Company and acknowledged said instrument to be the voluntary act and deed of said corporation.

By:

Catherine D. Glover

Catherine D. Glover

Notary Public



CERTIFICATE

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 8th day of November, 2021.

RLI Insurance Company
Contractors Bonding and Insurance Company

By:

Jeffrey D. Dick

Corporate Secretary

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Midwest Roofing & Construction
LLC, 4949 County Road YZ
Dodgeville, WI 53533

SURETY:

(Name, legal status and principal place of business)

RLI Insurance Company
9025 N. Lindbergh Dr. Peoria, IL 61615
P.O. Box 3967 Peoria, IL 61612

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Lake Geneva
1055 Carey Street
Lake Geneva, WI 53147

BOND AMOUNT:

5%

PROJECT:

(Name, location or address, and Project number, if any)

City of Lake Geneva 2021 DPW Roofing Project 2021-(1) and (2)

Project Number, if any:
2021-(1) and (2)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this

8th

day of

November

2021

Midwest Roofing & Construction LLC


(Witness)

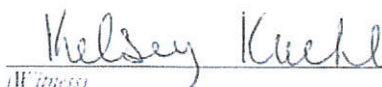
(Principal)

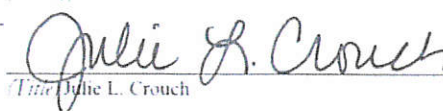
owner
(Title)

RLI Insurance Company

(Surety)

(Seal)


(Witness)


(Title) Julie L. Crouch

Attorney in Fact



By arrangement with the American Institute of Architects, the National Association of Surety Bond Producers (NASBP) (www.nasbp.org) makes this form document available to its members, affiliates, and associates in Microsoft Word format for use in the regular course of surety business. NASBP vouches that the original text of this document conforms exactly to the text in AIA Document A310-2010, Bid Bond. Subsequent modifications may be made to the original text of this document by users, so careful review of its wording and consultation with an attorney are encouraged before its completion, execution or acceptance.

Request for Proposals, Main Shop Roof Project, 2021-02

City of Lake Geneva Public Works

1065 Carey St, Lake Geneva WI 53147

Sec. 1. General

- a. Building use; DPW
- b. Any and all required State Approved Plans shall be the responsibility of the proposer. (None required.)
- c. Local permits if required including but not limited to, building, plumbing, electrical, etc. shall be the responsibility of the proposer and approved as 'no-fee' by the City.
- d. All State and local code compliance shall be followed including but not limited to; energy (IECC), electrical, plumbing, building, snow and wind loads, etc.
- e. All roof systems that are part of this contract shall have a minimum 10 year parts and labor warranty starting from the day of final payment in addition to manufacturer's warranty.
- f. The City is exempt from Federal Excise Tax and State Sales tax therefor proposals shall be made exclusive of these taxes. Proper tax exempt certifications shall be made available to the successful proposer.
- g. The City shall reserve the right to reject any and/or all proposals and to accept the proposal deemed most advantageous to the City.

Sec. 2. Excavation, foundation, heating, electrical,

N/A

Sec. 3. Roof, venting, ceiling, walls, man doors.

- 1. Roof. Existing roof panels to be removed and replaced including light panels with;
 - a. 26 ga Fabral Mighty Rib steel panel or approved alternate. Trusses are 5' o/c. Lifetime film integrity warranty, 35 year fade and chalk warranty. G-90 galvanizing. White.
 - b. All roof protrusions shall be appropriately flashed and sealed. All non-used protrusions shall be removed upon consulting with Superintendent. Tube heat exhaust to be re-routed out walls if possible.

Sec. 6. Payments

1. 15% down prior to start.
2. Monthly draws approved by City.
3. Minimum 5% retainage until final approval.

Sec. 7. Agreement

1. The proposer shall hereby agree to provide to the City all of the items in the request for proposals including the advertisement for same.

2. Bid bond included. 5% required \$ 4,966⁰⁰
3. Total contract price in numbers \$ 99,320⁰⁰

4. (Blank)

5. Submitted by, Company, Midwest Roofing & Construction LLC.

6. Representative (print name) Doug Fowler

7. Position in company Estimator / Manager Email doug@midwestroofingpros.com

Signature: [Signature]

Date 11 / 9 /2021

8. Acceptance by the City of Lake Geneva.

a. City Clerk Ms. Lana Kropf.

Signature: _____ Date ____/____/2021

b. Mayor. Ms Charlene Klein.

Signature: _____ Date ____/____/2021

9. Witnesseth that whereas the City, under provision of Sec.62.29 wis stats, and by virtue of authority vested in the said City Council has awarded the contractor the work.

10. The City confirms that adequate funds are available and dedicated for this project.

a. City of Lake Geneva Comptroller Ms. Karen Hall.

Signature: _____ Date ____/____/2021

*Roof/ceiling insulation removal/replace in kind per sq/yd as approved by the DPW Superintendent.

\$ 9⁰⁰ sq yd. OR 3¹² sf sq/yd R&R



ADDENDUM #1

City of Lake Geneva Project 2021-02

1065 Carey St Roofing Project

1. All overlaps on sheets shall have mastic strips applied.
2. Foam end closures shall be replaced.
3. Gutters and downspouts may be eliminated if Superintendent approves prior to acceptance.

Addendum Pg 1/1

ACKNOWLEDGED
Dey Dal
11/09/21

POWER OF ATTORNEY

RLI Insurance Company Contractors Bonding and Insurance Company

9025 N. Lindbergh Dr. Peoria, IL 61615
Phone: 800-645-2402

Know All Men by These Presents:

That this Power of Attorney is not valid or in effect unless attached to the bond which it authorizes executed, but may be detached by the approving officer if desired.

That RLI Insurance Company and/or Contractors Bonding and Insurance Company, each an Illinois corporation, (separately and together, the "Company") do hereby make, constitute and appoint:

Mark Santas, Julie L. Crouch, Ashlee Sarver, Mathew Santas, Jennifer Saelens, jointly or severally

in the City of Beloit, State of Wisconsin its true and lawful Agent(s) and Attorney(s) in Fact, with full power and authority hereby conferred, to sign, execute, acknowledge and deliver for and on its behalf as Surety, in general, any and all bonds and undertakings in an amount not to exceed Twenty Five Million Dollars (\$25,000,000.00) for any single obligation.

The acknowledgment and execution of such bond by the said Attorney in Fact shall be as binding upon the Company as if such bond had been executed and acknowledged by the regularly elected officers of the Company.

RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have each further certified that the following is a true and exact copy of a Resolution adopted by the Board of Directors of each such corporation, and is now in force, to-wit:

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IN WITNESS WHEREOF, the RLI Insurance Company and/or Contractors Bonding and Insurance Company, as applicable, have caused these presents to be executed by its respective Vice President with its corporate seal affixed this 10th day of February, 2021.



RLI Insurance Company
Contractors Bonding and Insurance Company

By:

Barton W. Davis

Vice President

State of Illinois
County of Peoria

} SS

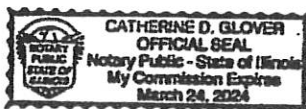
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By:

Catherine D. Glover

Catherine D. Glover

Notary Public



CERTIFICATE

I, the undersigned officer of RLI Insurance Company and/or Contractors Bonding and Insurance Company, do hereby certify that the attached Power of Attorney is in full force and effect and is irrevocable; and furthermore, that the Resolution of the Company as set forth in the Power of Attorney, is now in force. In testimony whereof, I have hereunto set my hand and the seal of the RLI Insurance Company and/or Contractors Bonding and Insurance Company this 8th day of November, 2021.

RLI Insurance Company

Contractors Bonding and Insurance Company

By:

Jeffrey D. Pick

Corporate Secretary

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Midwest Roofing & Construction
LLC, 4949 County Road YZ
Dodgeville, WI 53533

SURETY:

(Name, legal status and principal place of business)

RLI Insurance Company
9025 N. Lindbergh Dr. Peoria, IL 61615
P.O. Box 3967 Peoria, IL 61612

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.
Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

OWNER:

(Name, legal status and address)

City of Lake Geneva
1055 Carey Street
Lake Geneva, WI 53147

BOND AMOUNT:

5%

PROJECT:

(Name, location or address, and Project number, if any)

City of Lake Geneva 2021 DPW Roofing Project 2021-(1) and (2)

Project Number, if any:
2021-(1) and (2)

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this

8th

day of

November

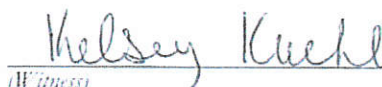
2021

Midwest Roofing & Construction LLC

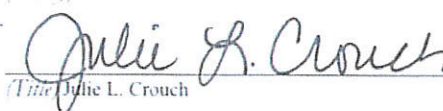

(Witness)

(Principal)

owner
(Title)


(Witness)

RLI Insurance Company
(Surety)


(Title) Julie L. Crouch

Attorney in Fact



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2021 Joint Crack Cleaning Sealing Bids
October 14, 2021

Russel Standard Corp

1st 4 Roads \$35, 000

\$0 Balance

Bond: 5%

Thunder Road

3rd, 4th, 6th Roads \$35, 000

\$0 balance

Bond: 5%

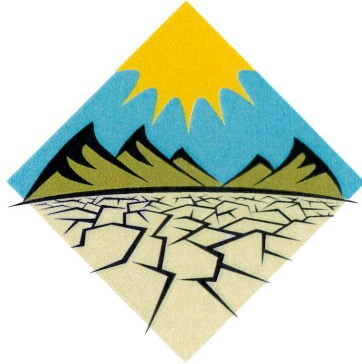
Fahrner Asphalt Sealers

1st 13 Roads \$35, 000

\$0 Balance

Bond: 5%

CONTRACT DOCUMENT



PROJECT: 2021 JOINT & CRACK CLEANING & SEALING

**OWNER: CITY OF LAKE GENEVA DPW
1065 CAREY STREET
LAKE GENEVA, WISCONSIN 53147 (262)248-6644**

**Contacts; Tom Earle, DPW
tearle@cityoflakegeneva.com**

**Neil Waswo, Superintendent.
nwaswo@cityoflakegeneva.com**

**Bid Opening: 14 Oct., 2021 10:00am.
City Hall, 626 Geneva Street
Lake Geneva, WI. 2nd floor meeting room**

**CITY OF LAKE GENEVA
TABLE OF CONTENTS
2021 JOINT & CRACK CLEANING & SEALING**

TABLE OF CONTENTS

DESCRIPTION

NOTICE TO BIDDERS

MINIMUM BID SPECIFICATION

10

BID BOND	N/A
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AGREEMENT

PERFORMANCE BOND	N/A
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PAYMENT BOND	N/A
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NOTICE OF AWARD

PREVAILING WAGE RATE DETERMINATION	N/A
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INSURANCE QUESTIONNAIRE & REFERENCES

OFFICIAL NOTICE TO BIDDERS

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2021 Joint & Crack Cleaning & Sealing
Notice To Bidders

**CITY OF LAKE GENEVA
NOTICE TO BIDDERS
2021 JOINT & CRACK CLEANING & SEALING**

Sealed proposals will be accepted by the City of Lake Geneva in the City Clerk's office at 626 Geneva Street, Lake Geneva, Wisconsin until 10am Thursday 14 Oct., 2021 for Joint & Crack Cleaning & Sealing, as specified in these bid documents.

Proposals must be sealed and submitted on the proposal forms and returned clearly marked 'City of Lake Geneva 2021 Joint and Crack Filling' with name of proposer, date and time of opening. No undated, unsigned, late, incomplete, emailed or faxed proposals will be considered. The City is not responsible for late or misdirected mail or cartage therefore hand delivery is advised.

Bidders must submit pre-qualification packet prior to the opening of bids by contacting the City Clerk's office or visiting the City website. Bid will not be awarded until Pre-Qual is approved.

All bids shall be F.O.B. destination, prepaid and allowed to the Clerk's Office with no charges for packing or cartage.

The City reserves the right to reject any or all proposals and to accept any proposal deemed most advantageous to the City of Lake Geneva.

Bidding documents are available at City Hall or on the City website.

The City of Lake Geneva is exempt from Federal Excise Tax and State Sales Tax; therefore, proposals should be made exclusive of these taxes. A Tax Exemption Certificate and/or Tax Exemption Registry number will be furnished to the successful proposer.

Insurance Requirements are: \$1,000,000 General Liability, Worker's Compensation - Statutory Limits, \$5,000,000 Employer's Liability. See pre-qualification form on website or Clerks Office.

Successful bidder shall properly hold the City of Lake Geneva harmless from all damages occurring in any way by bidders acts or negligence, or that of his employees, agents or workers. Completed Insurance questionnaire must be submitted with your proposal.

Contractor to include any clarifications to the specification in his proposal.

Proposed price shall be all-inclusive for Joint & Crack Cleaning & Sealing with no part being 'to be done by others'.

City of Lake Geneva

Ms. Lana Kropf
City Clerk
08 Sept. 2021

MINIMUM BID SPECIFICATION

(blank)

2021 Joint & Crack Cleaning & Sealing Specifications

CITY OF LAKE GENEVA MINIMUM BID SPECIFICATION JOINT & CRACK CLEANING & SEALING

DESCRIPTION: This work consists of sawing or routing and cleaning cracks and joints in asphalt surfaces and then sealing these prepared cracks and joints with an approved sealing material. It also includes removal and replacement of loose sealant from earlier work/contracts. The work excludes the long joint between the asphalt pavement and concrete gutter.

MATERIALS: The joint sealer shall be a material meeting requirements of ASTM D 3405. An elastic type, hot-pour sealer will be required. Or approved alternate. Material will be reheated only once and in small quantities. Prolonged heating up to six (6) hours will be permissible. Backer rod used in conjunction with this sealer shall be made of cellulose, cotton, or plastic foam. The backer rod must withstand, without damage, the high temperatures inherent to these sealers. The backer rod shall be of a size that compression is required for installation in the crack so it maintains its position during the filling operation.

All sealant materials and separating and blocking medium shall be certified or tested and approved by the engineer before being incorporated into the work. The Contractor shall furnish a complete written statement of the origin, composition and manufacture of any or all material that are to be used in the work. Where installation procedures or any part thereof are required to be in accordance with recommendations of the manufactures of sealing compounds, the Contractor shall submit catalogue data and copies of recommendations prior to installation of the materials.

EQUIPMENT

- A. Routing or sawing equipment shall be mechanical and power driven, capable of cutting the joints and cracks to the required dimensions. The router must have in-line wheels and cutting head capable of following random cracks and have depth control to insure consistent and accurate routing depths. Excessive spalling of the asphalt surface will not be permitted. Crack routing equipment will be permitted on asphalt pavement, but will not be permitted on Portland Cement Concrete Pavement.
- B. Two (2) air compressors will be required during asphalt crackfilling operations. They must be of sufficient size to maintain a minimum air pressure of 120 psi. and provide moisture and oil free compressed air. One compressor shall be used on asphalt pavement with an air wand to blow out the crack and clean off the road. The second shall be used with the heat lance. Note that one compressor is not of sufficient size to run both air wand and heat lance at the same time. Any request for an exception to this requirement shall be made at the time of bid including any credit.
- C. Water cleaning equipment shall be used on Portland Cement Concrete Pavement and be capable of delivering water with a pressure of 2,000 psi. from a nozzle to the crack or joint being cleaned, to remove existing joint sealer, debris, and loose material from the crack or joint.
- D. Sand blast equipment shall be capable of removing the existing sealant, saw slurry, silt or other foreign material from the vertical face of the crack or joint to the specified depth, leaving a clean, dry, newly exposed surface.
- E. Equipment used for heating and placing the hot-pour sealant material shall be of the oil-jacketed, double-boiler type heating kettle or other thermostatically controlled equipment of a type approved by the Engineer, equipped with both agitation and re-circulation systems, capable of heating the material to 410 degrees F. and pumping the material into the prepared cracks or joints with a wand applicator.

CONSTRUCTION

- A. Class I Cracks: On asphalt streets, cracks which have an average opening of 3/4" or less shall be routed or sawed to provide a minimum sealant reservoir of 3/4" width by a nominal 3/4" depth.

Pg 5/23

- B. Class II Crack: Joints and cracks which do not require routing or sawing shall be considered Class II cracks. Construction joints on exposed concrete curb pans shall be considered Class II cracks and shall

not require backer rod or sawing. Asphalt cracks which have an average opening greater than 3/4" will not require routing or sawing, but they shall be thoroughly cleaned of all foreign material to a depth necessary to accommodate the sealer material and the backer rod to be used. Backer rod shall be placed in the crack to a depth that provides at least 3/4" clearance above the backer rod for the sealer. The backer rod shall be dry when placed.

- C. Asphalt cement concrete, Portland Cement Concrete, and foreign material resulting from crack preparation shall be cleared from the roadway by brooming, compressed air, mechanical sweeping, or other methods satisfactory to the Street Department Superintendent.
- D. Cracks shall be clean and dried prior to sealing.

The entire crack reservoir shall be filled with sealant to a level even with the roadway surface. A narrow "U" shaped squeegee may be used to aid in placement of the sealant. Sealant on the roadway surface in excess of one inch on each side of the crack edge will not be acceptable.

LIMITATIONS: Crack cleaning and sealing shall be done only when the ambient air and pavement surface temperatures are above 40 degrees F. When near this minimum, additional blow torch blasting or drying time, or both, may be necessary to assure a satisfactory bond to the crack surface.

Lanes may be opened to traffic only after the sealer has set sufficiently so it will not pick up under traffic. Powder or biodegradable paper may be applied to the sealer, but only after the sealer surface has set so as to avoid penetration of the powder or paper into the sealer.

Cracks shall be sealed within three (3) working days after routing or sawing preparation.

METHOD OF MEASUREMENT AND AWARD: This work will be measured lump sum based upon the number of streets checked off by the contractor from the list. In the event more than one contractor can perform on all streets, award shall be determined by the number of Type I and Type II lineal feet remaining to be performed for the City.

BASIS OF PAYMENT: This work will be paid lump sum in the amount of **\$35,000.00 (thirty five thousand dollars)**.

GUARANTEE OF WORK: Contractor shall guarantee that the cracks sealed shall remain sealed through the following three (3) winters. Contractor shall return to the project site each of the following three (3) summers and repair sealed cracks, which have lost their sealant bond at no additional cost. Failed sealed cracks will be identified by the Director of Public Works.

SUPPLEMENTAL SPECIFICATIONS

1. When being filled, all asphalt-cleaned cracks shall be dried by a high capacity blowtorch.
2. In all cases, cleaning shall include removal of vegetation from cracks.
3. All materials equipment, labor and traffic control shall be provided by the Contractor and included in the unit price bid.
4. At locations where crack sealant settles into the crack opening more than 1/4" below adjacent pavement, additional filling will be necessary.
5. A sample of sealant material to be used shall be submitted to the Engineering Division. Each batch of sealing compound delivered to the job site shall be accompanied by the manufacturer's certification stating that the sealant meets the requirement of the specifications.

Notice shall be given to the Street Department no less than 24 hours in advance to any crackfilling operation. The point of contact will be Mr. Neil Waswo, Superintendent of Public Works, phone (262) 248-6644. Office hours are 6:30 A.M. to 2:00 P.M., Monday through Thursday. Pg 6/23

6. Status reports identifying linear footage totals broken down by class types and location shall be provided in writing or email to the DPW Superintendent or Director of Public Works on a daily basis.

7. The locations of streets to be crackfilled are listed in priority order and attached in the back of the contract.
8. Work hour restrictions on all City streets from 6:00 A.M. to 10:00 P.M. **Work in the downtown area shall not take place after 12:00 noon on Fridays. .**
9. **No work shall be allowed in the downtown area between Memorial Day and Labor Day.**
10. The Contractor may store materials and equipment at his own risk as follows: at Street Garage, 1065 Carey Street, with admittance restricted to weekdays from 6am A.M. to 2:00 P.M. **Monday through Thursday.**
11. The City requires that the asphalt pavement crackfilling is completed prior to any Portland Cement Pavement.
12. Pavement joint and crackfilling shall be started **as soon as possible after notice to proceed, and complete as much of the work as practical prior to the onset of winter. All work shall be completed no later than May 20, 2022 or as otherwise indicated on his bid.** Completion date may be a factor in bid award. Extensions will be given at the discretion of the City for weather related delays.
13. Qualifications of Contractor - The Contractor shall have been routing, cleaning and filling cracks per specifications for a minimum of 10 (ten) verifiable years.
14. Prequalification - All bidders must submit a list of five (5) previously completed crackfilling projects. Each project must have been in place for a minimum of three (3) winters.
15. On any street with a traffic signal pavement loop, the buried loops shall not be sawed or routed. It shall be cleaned with air pressure only and filled with crackfiller.
16. The Contractor shall provide "Crackfilling Notice Door Hangers" and shall be responsible for placing their name and phone number on them, and placing them on residence's doors one to three days prior to crackfilling work where applicable.
17. The Contractor shall maintain and utilize a mechanical street sweeper (minimum size: 16,000 G UW) at the work site to clean up debris and respond to dirt and dust complaints. Street sweeping debris may be disposed of in the Street Department yard, 1065 Carey Street, during normal working hours.
18. The Contractor shall be responsible for crackfilling all designated roadways. Temporary no parking signs may be placed at the approval of the DPW Superintendent. The Contractor shall be responsible for posting and removing the "No Parking" signs when necessary to crackfill streets.
19. Special consideration must be placed on any work on Main St as it is a State Connecting Highway. Any lane closures must be coordinated through the State DOT and City as it is also an oversize vehicle route. The State DOT provides an online form to apply for lane closures. It is the responsibility of the Contractor to coordinate the lane closure permit.
20. Work on South St must allow for the operation of school busses.
21. Any work on the Fire Dept lot must be coordinated with the On Duty Officer to not hinder any emergency response. A 24hr prior notice is required to the On Duty Officer.

BID PROPOSAL FORM

(blank)

**CITY OF LAKE GENEVA
PROPOSAL
2021 JOINT & CRACK CLEANING & SEALING**

Bid opening date: 14 Oct., 2021. 10:00am. Thursday

City of Lake Geneva
City Clerk, City Hall
626 Geneva Street
Lake Geneva, WI 53147
(262) 248-3673

City Clerk:

We recognize the City of Lake Geneva will expend the lump sum amount of **\$35,000.00** to clean and seal joints and cracks, in accordance with City of Lake Geneva specifications. We have reviewed the following list and attached map, taking all necessary field measurements, and have **placed an X in front of the streets that we will perform a combination of Class I and Class II joint and crack cleaning and sealing as follows:**

JOINT & CRACK CLEANING & SEALING-CLASS I & CLASS II

	<u>Street Name</u>	<u>From</u>	<u>To</u>
X	Main St.	Cook	Warren
X	Main St.	Center	Williams
X	Edgewood Hills	Entire Subdivision*	*check limits
X	S. Lake Shore Dr.	Sue Ann	Baker
X	Baker St.	Entire Route	
X	Country Club	Entire Route	
X	Cumberland Tr.	Entire Route	
X	Ann St.	Entire Route	
X	Aspinall	Entire Route	
X	Cass St.	2 Sections	
X	Cemetery Rd.	Entire Route	
X	Cook Street	Geneva	Dodge
X	Geneva St.	Cook	Madison
X	High St.	Price	Conant
NR	Joshua	Entire Route	OMET
	LaSalle	Carey	Edgewood
	Linda Ln	Entire Route	
	Lookout	Linda	Miller
	Maxwell St.	Dodge	Pleasant
	Miller Ct.	Entire Route	
	E. & W Miller Ct	Entire Route	
	Minihan Rd.	Entire Route	
NR	Pond View	Entire Route	OMET
	South St.	Wells	Bonnie Brae
	1070 Carey	New Asphalt	
	Fire Dept Lot		
	Ceylon Ct.	Entire Route*	*check limits

NR- CRACK SEALING
NOT RECOMMENDED

If all streets are checked to be done for the budgeted amount, indicate the balance if any, of City funding remaining to be allocated to additional City street crack filling. \$ _____

Work started within 15 days of award.

City of Lake Geneva will pay within (30) days of completion of job.

Completion date if different than May 20, 2022 _____

Guarantee/warranty (be specific): SEE ATTACHMENT #1

Product literature included? ☒ Yes ☐ No

Comments: SEE ATTACHMENT #2

We recognize the City will award this contract to the vendor whose proposal is deemed most advantageous to the City.

Respectfully Submitted,

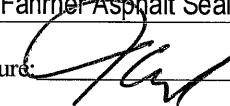
Payment Terms:

_____ % _____ days

Net 30 days

Date: 10/14/2021

Firm: Fahrner Asphalt Sealers, LLC

Signature: 

Address: 316 Raemisch Road

Waunakee, WI 53597

Phone: 608-849-6466 Fax: 608-849-6470

A 5% Bid Bond shall be required. Amount of Bond; \$ Five (5) percent of total bid amount
Included; Yes X No _____

PROPOSAL / CONTRACT

Job. No. _____

Date: **October 12, 2021**

PLOVER, WI 54467
2800 Mecca Drive
Ph.: 715.341.2868
Fax: 715.341.1054

WAUNAKEE, WI 53597
316 Raemisch Road
Ph.: 608.849.6466
Fax: 608.849.6470

KAUKAUNA, WI 54130
860 Eastline Road
Ph.: 920.759.1008
Fax: 920.759.1019

EAU CLAIRE, WI 54703
6615 U.S. Hwy 12 W
Ph.: 715.874.6070
Fax: 715.874.6717



Pavement Maintenance Contractors

EEO/AA Employer

CORPORATE OFFICE: 1.800.332.3360

FREDERIC, WI 54837
3468 115th Street
Ph.: 715.653.2535
Fax: 715.653.2553

SAGINAW, MI 48601
2224 Veterans Memorial Pkwy
Ph.: 989.752.9200
Fax: 989.752.9205

DUBUQUE, IA 52002
7680 Commerce Park
Section C
Ph.: 563.556.6231
Fax: 563.588.1240

OAKDALE, MN 55128
7500 Hudson Blvd., Ste. 305
Ph.: 651.340.6212
Fax: 651.340.6221

Contact Name: **Tom Earle**

Contract Price

T.B.D.

PURCHASER: **CITY OF LAKE GENEVA**

TELEPHONE:

ADDRESS: **626 GENEVA ST**
LAKE GENEVA, WI 53147

DESCRIPTION OF PROPERTY:

Cracksealing
626 GENEVA ST
LAKE GENEVA, WI 53147

1. **FAHRNER Asphalt Sealers, L.L.C. (CONTRACTOR) and PURCHASER agree that, CONTRACTOR shall furnish the labor and materials to complete certain construction in accordance with the following specifications:**

Rout out cracks to a 3/4 x 3/4 ratio width versus depth. Blow out and clean cracks with compressed air and heat lance. Seal cracks with a rubberized asphalt crack sealant. This material exceeds Fed Spec ASTM D6690 Type II. Overband cracks using hand squeegee method.

Guarantee: (3) year guarantee that cracks will remain sealed.

This proposal may be withdrawn if not accepted and received by CONTRACTOR within _____ days of the date above and/or at any time before performance of the work hereunder upon CONTRACTOR'S determination that the PURCHASER is not creditworthy.

2. If proposal is accepted please sign, retain one copy and forward a copy to our office.
3. The undersigned ("PURCHASER") agrees to pay CONTRACTOR the total price of T.B.D. and/or the unit prices specified above for the labor and materials specified above which payment shall be due upon completion of each stage of work. PURCHASER acknowledges that the specifications, conditions and price quotes specified above are satisfactory and hereby accepted.

Acceptance of this Proposal includes acceptance of all the terms and conditions on back.

CONTRACTOR:

Fahrner Asphalt Sealers, LLC: 608-280-1452
mike.jenquin@fahrnerasphalt.com

PURCHASER:

I have read and understand the terms and conditions on both sides of this contract.

Mike Jenquin

(PRINT OR TYPE NAME)

By:

(CONTRACTOR REPRESENTATIVE)

(PRINT OR TYPE NAME)

By:

(PURCHASER AUTHORIZED REPRESENTATIVE)

Date: **October 12, 2021**

Date of acceptance: _____



PRODUCT DATA SHEET

ROADSAVER 201

PART NO. 34201

SEPTEMBER 2016

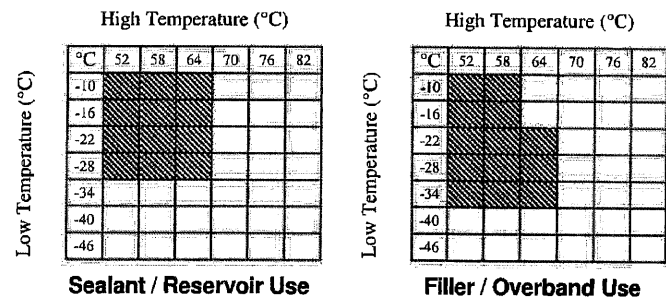
6165 W Detroit St. - Chandler AZ 85226
 +1 (602) 276-0406 • +1 (800) 528-8242 • FAX +1 (480) 961-0513
 www.crafco.com

READ BEFORE USING THIS PRODUCT

GENERAL Crafco RoadSaver 201 sealant is a hot-applied, asphalt based product used to seal and fill cracks and joints in asphalt or Portland cement concrete pavements in moderate to cold climates. RoadSaver 201 is supplied in solid form which when melted and properly applied forms a highly adhesive and flexible compound that resists cracking in the winter and resists flow at summer temperatures. RoadSaver 201 is used in highway, street and airfield pavements and is applied to pavement cracks and joints using pressure feed melter applicators or pour pots. The unique formulation of RoadSaver 201 contains a minimum of 18% recycled rubber by weight of asphaltic components, which increases application temperature viscosity. RoadSaver 201 has been a quality Crafco product for over 30 years. During this time RoadSaver 201 has become a preferred product by many users for sealing asphalt pavement cracks due to the increased viscosity and improved slump and flow resistance when applied. VOC = 0 g/l.

USAGE GUIDELINES RoadSaver 201 is applicable for Sealant / Reservoir Use and Filler / Overband Use in moderate to cold climates with low and high pavement temperatures identified in the charts. Pavement temperatures for the project location are determined at 98% reliability using FHWA LTPPBind V 3.1, and sealant or filler use is determined following Crafco Product Selection Procedures.

 Applicable Pavement Temperatures



SPECIFICATION CONFORMANCE RoadSaver 201 meets all requirements of ASTM D6690 (AASHTO M324), Type II, "Joint and Crack Sealants, Hot-Applied, for Concrete and Asphalt Pavements", (formerly ASTM D3405 and AASHTO M301). RoadSaver 201 exceeds requirements of ASTM D6690 (AASHTO 324), Type I, (formerly ASTM D1190, AASHTO M173), and Federal Specification SS-S-164.

Test

Cone Penetration
 Resilience
 Softening Point
 Bond, -20°F, 50% ext.
 Asphalt Compatibility
 Minimum Application Temperature
 Maximum Heating Temperature

ASTM D6690 (AASHTO M324)**Type II Limits**

90 max.
 60% min.
 176°F (80°C) min.
 Pass 3 cycles
 Compatible
 380°F (193°C)
 400°F (204°C)

INSTALLATION The unit weight of Crafco RoadSaver 201 is 9.7 lbs. per gallon (1.16 kg/L) at 60°F (15.5°C). Prior to use, the user must read and follow Installation Instructions for Hot-Applied RoadSaver, PolyFlex, Parking Lot and Asphalt Rubber Products to verify proper product selection, heating methods, pavement preparation procedures, application geometry, usage precautions and safety procedures. These instructions are provided with each pallet of product.

PACKAGING Product is supplied in either cardboard boxes, or in meltable, boxless PLEXI-melt packaging. Both package types are labeled in accordance with OSHA, GHS, and specification requirements; are sold by net weight; are interlock stacked on 48 x 40 in. (122 x 102 cm) 4-way pallets; can be stored outside; and are covered with a weather resistant pallet cover and 2 layers of UV protected stretch wrap.

- o **BOX** packaging consists of cardboard boxes containing approximately 30 lb. (13.6 kg) of product with 75 boxes per pallet, weighing approximately 2250 lb. (1020 kg). Boxes contain a quick melting release film for easy removal and are taped closed, without any staples.
- o **PLEXI-melt** packaging consists of 30 lb. (13.6 kg) blocks of product with 70 packages per pallet, weighing 2100 lb. (952 kg). To use, the pallet wrap is removed, and individual blocks are placed in the melter. There are no cardboard boxes or other cardboard components to open, empty, handle, or dispose of. PLEXI-melt packaging quickly melts into the product without affecting specification conformance.

WARRANTY Crafco, Inc. warrants that Crafco products meet applicable ASTM, AASHTO, Federal or State specifications at time of shipment. Techniques used for the preparation of the cracks and joints prior to sealing or filling are beyond our control as are the use and application of the products; therefore, Crafco shall not be responsible for improperly applied or misused products. Remedies against Crafco, Inc., as agreed to by Crafco, are limited to replacing nonconforming product or refund (full or partial) of purchase price from Crafco, Inc. All claims for breach of this warranty must be made within three (3) months of the date of use or twelve (12) months from the date of delivery by Crafco, Inc. whichever is earlier. There shall be no other warranties expressed or implied. **For optimum performance, follow Crafco recommendations for product installation.**

Document A310™ – 2010

Conforms with The American Institute of Architects AIA Document 310

Bid Bond

CONTRACTOR:

(Name, legal status and address)

Fahrner Asphalt Sealers, L.L.C.
316 Raemisch Road
Waunakee, WI 53597

SURETY:

(Name, legal status and principal place of business)

Western Surety Company
151 North Franklin Street
Chicago, IL 60606

Mailing Address for Notices

Western Surety Company
151 North Franklin Street
Chicago, IL 60606

OWNER:

(Name, legal status and address)

City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

This document has important legal consequences. Consultation with an attorney is encouraged with respect to its completion or modification.

Any singular reference to Contractor, Surety, Owner or other party shall be considered plural where applicable.

BOND AMOUNT: Five Percent of the Amount Bid (5%)

PROJECT:

(Name, location or address, and Project number, if any)

2021 Joint & Crack Cleaning & Sealing

The Contractor and Surety are bound to the Owner in the amount set forth above, for the payment of which the Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, as provided herein. The conditions of this Bond are such that if the Owner accepts the bid of the Contractor within the time specified in the bid documents, or within such time period as may be agreed to by the Owner and Contractor, and the Contractor either (1) enters into a contract with the Owner in accordance with the terms of such bid, and gives such bond or bonds as may be specified in the bidding or Contract Documents, with a surety admitted in the jurisdiction of the Project and otherwise acceptable to the Owner, for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof; or (2) pays to the Owner the difference, not to exceed the amount of this Bond, between the amount specified in said bid and such larger amount for which the Owner may in good faith contract with another party to perform the work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect. The Surety hereby waives any notice of an agreement between the Owner and Contractor to extend the time in which the Owner may accept the bid. Waiver of notice by the Surety shall not apply to any extension exceeding sixty (60) days in the aggregate beyond the time for acceptance of bids specified in the bid documents, and the Owner and Contractor shall obtain the Surety's consent for an extension beyond sixty (60) days.

If this Bond is issued in connection with a subcontractor's bid to a Contractor, the term Contractor in this Bond shall be deemed to be Subcontractor and the term Owner shall be deemed to be Contractor.

When this Bond has been furnished to comply with a statutory or other legal requirement in the location of the Project, any provision in this Bond conflicting with said statutory or legal requirement shall be deemed deleted herefrom and provisions conforming to such statutory or other legal requirement shall be deemed incorporated herein. When so furnished, the intent is that this Bond shall be construed as a statutory bond and not as a common law bond.

Signed and sealed this 14th day of October, 2021.


(Witness)

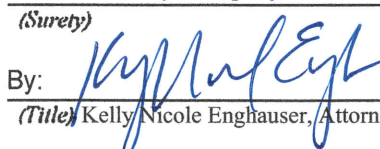

(Witness)

Fahrner Asphalt Sealers, L.L.C.
(Principal)

**"NO CORPORATE
SEAL ADOPTED"**
(Seal)

By: 
(Title) Jim Rozumalski, Vice President

Western Surety Company
(Surety) (Seal)

By: 
(Title) Kelly Nicole Enghauser, Attorney-in-Fact

Surety Acknowledgment

State of Minnesota }
County of Hennepin } ss.

On this 14th day of October 2021, before me personally came Kelly Nicole Enghauser, to me known, who being by me duly sworn, did depose and say that she is the Attorney-in-Fact of Western Surety Company described in and which executed the above instrument; that she knows the seal of said corporation; that the seal affixed to said instruments is such corporate seal, that it was so affixed by order of the Board of Directors of said corporation, and that she signed her name to it by like order.




Notary Public

Western Surety Company

POWER OF ATTORNEY APPOINTING INDIVIDUAL ATTORNEY-IN-FACT

Know All Men By These Presents, That WESTERN SURETY COMPANY, a South Dakota corporation, is a duly organized and existing corporation having its principal office in the City of Sioux Falls, and State of South Dakota, and that it does by virtue of the signature and seal herein affixed hereby make, constitute and appoint

Laurie Pflug, Brian D Carpenter, Nicole Langer, Jessica Hoff, Craig Olmstead, Trisha Kasper, Blake S. Bohlig, Heather R. Goedtel, Kelly Nicole Enghauser, Michelle Halter, Individually

of Bloomington, MN, its true and lawful Attorney(s)-in-Fact with full power and authority hereby conferred to sign, seal and execute for and on its behalf bonds, undertakings and other obligatory instruments of similar nature

- In Unlimited Amounts -

and to bind it thereby as fully and to the same extent as if such instruments were signed by a duly authorized officer of the corporation and all the acts of said Attorney, pursuant to the authority hereby given, are hereby ratified and confirmed.

This Power of Attorney is made and executed pursuant to and by authority of the By-Law printed on the reverse hereof, duly adopted, as indicated, by the shareholders of the corporation.

In Witness Whereof, WESTERN SURETY COMPANY has caused these presents to be signed by its Vice President and its corporate seal to be hereto affixed on this 21st day of June, 2021.



WESTERN SURETY COMPANY

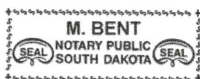
Paul T. Bruflat, Vice President

State of South Dakota }
County of Minnehaha } ss

On this 21st day of June, 2021, before me personally came Paul T. Bruflat, to me known, who, being by me duly sworn, did depose and say: that he resides in the City of Sioux Falls, State of South Dakota; that he is the Vice President of WESTERN SURETY COMPANY described in and which executed the above instrument; that he knows the seal of said corporation; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporation and that he signed his name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporation.

My commission expires

March 2, 2026



M. Bent, Notary Public

CERTIFICATE

I, L. Nelson, Assistant Secretary of WESTERN SURETY COMPANY do hereby certify that the Power of Attorney hereinabove set forth is still in force, and further certify that the By-Law of the corporation printed on the reverse hereof is still in force. In testimony whereof I have hereunto subscribed my name and affixed the seal of the said corporation this 14th day of October, 2021.



WESTERN SURETY COMPANY

L. Nelson, Assistant Secretary

Authorizing By-Law

ADOPTED BY THE SHAREHOLDERS OF WESTERN SURETY COMPANY

This Power of Attorney is made and executed pursuant to and by authority of the following By-Law duly adopted by the shareholders of the Company.

Section 7. All bonds, policies, undertakings, Powers of Attorney, or other obligations of the corporation shall be executed in the corporate name of the Company by the President, Secretary, and Assistant Secretary, Treasurer, or any Vice President, or by such other officers as the Board of Directors may authorize. The President, any Vice President, Secretary, any Assistant Secretary, or the Treasurer may appoint Attorneys in Fact or agents who shall have authority to issue bonds, policies, or undertakings in the name of the Company. The corporate seal is not necessary for the validity of any bonds, policies, undertakings, Powers of Attorney or other obligations of the corporation. The signature of any such officer and the corporate seal may be printed by facsimile.

AGREEMENT

**AGREEMENT
TABLE OF CONTENTS**

ARTICLE 1. WORK-----

ARTICLE 2. ENGINEER-----

ARTICLE 3. CONTRACT TIMES-----

ARTICLE 4. CONTRACT PRICE-----

ARTICLE 5. PAYMENT PROCEDURES-----

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS-----

ARTICLE 7. CONTRACT DOCUMENTS-----

ARTICLE 8. MISCELLANEOUS-----

AGREEMENT

THIS AGREEMENT is dated as of the _____ day of _____ in the year 2021 by and between City of Lake Geneva (hereinafter called OWNER) and _____ (hereinafter called CONTRACTOR).

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1. WORK

- 1.1 CONTRACTOR shall assume all duties and responsibilities and complete all Work as specified or indicated in the Contract Documents. The Work is generally described as follows:

The 2021 Joint & Crack Cleaning & Sealing -Various Locations in Lake Geneva, WI, in accordance with the plans and specifications and as required.

- 1.2 The Project for which the Work under the Contract Documents may be the whole or only a part of is generally described as follows:

**2021 JOINT & CRACK CLEANING & SEALING
CITY OF LAKE GENEVA
WALWORTH COUNTY, WISCONSIN**

ARTICLE 2. ENGINEER

- 2.1 The Project has been designed by the City of Lake Geneva and its Director of Public Works or his designee who is hereinafter called OWNER and OWNER'S representative, and assumes all duties and responsibilities and have the rights and authority assigned to OWNER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3. CONTRACT TIMES

- 3.1 The Work will be substantially completed and operational and ready for final payment in accordance with Item 12 of the Minimum Bid Specification no later than **May 20, 2022. It is the hope of the City that the Contractor may start the work as soon as possible after award and complete as much of the work as weather permits prior to winter.**
- 3.2 **Liquidated Damages.** OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in Paragraph 3.1 above, plus any extension thereof allowed in accordance with Paragraph 3.1 noted above. They also recognize that delays, expense and difficulties involved in proving in a legal or arbitration preceding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER \$500.00, for each day that expires after the time specified in

Paragraph 3.1 of Article 3 above for Substantial Completion until the Work is substantially complete.

- 3.3 Permitting CONTRACTOR or Surety to continue and finish the Work or any part of the Work after the times specified for completion, or after the date to which the times for completion may have been extended, shall in no way operate as a waiver on the part of OWNER of its rights under the Contract.

ARTICLE 4. CONTRACT PRICE

- 4.1 OWNER shall pay CONTRACTOR for the completion of the Work in accordance with the Contract Documents in current funds as shown in the Lump Sum Base Bid in the Bid Form in the amount of **Thirty-Five Thousand Dollars & No Cents (\$35,000.00) or actual lesser price.**

ARTICLE 5. PAYMENT PROCEDURES

- 5.1 CONTRACTOR shall submit Applications for Payment in accordance with the General Conditions. Applications for Payment will be processed by OWNER as provided in the General Conditions.

Progress Payments:

- 5.2 OWNER will make monthly progress payments on account of the Contract Price on the basis of CONTRACTOR'S Applications for Payment as recommended by DPW Superintendent each month during construction as provided below. All progress payments will be on the basis of the progress of Work measured by the schedule of values established in the General Conditions (and in the case of Unit Price Work based on the number of units completed).

Retainage:

- 5.2.1 After each Application for Payment has been found acceptable by DPW, OWNER will pay 90% of the estimated value less any previous payments to CONTRACTOR until the Project is 50% complete. At 50% completion, further progress payments will be made in full to CONTRACTOR and no additional amounts will be retained unless OWNER determines that the character and progress of the Work is not proceeding satisfactorily. Amounts previously retained shall not be paid to CONTRACTOR. At 50% completion or any time thereafter when the character and progress of the Work is not satisfactory, additional amounts may be retained but in no event shall the total retainage be more than 10% of the value of the Work completed.
- 5.2.2 Upon Substantial Completion of the Work, the amount retained may be reduced. When the Work has been Substantially Completed except for Work which cannot be completed because of weather conditions, lack of materials or other reasons which, in the judgment of OWNER are valid reasons for non-completion, OWNER may make additional payments, retaining at all times an amount sufficient to cover the estimated cost of the work still to be completed or corrected.

- 5.3 Upon final completion and acceptance of the Work in accordance with the General Conditions, Owner shall pay the remainder of the Contract Price as recommended by DPW as provided in said General Conditions.

ARTICLE 6. CONTRACTOR'S REPRESENTATIONS

- 6.1 CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda) and the other related data identified in the Bidding Documents including "technical data."
- 6.2 CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local, and site conditions that may affect cost, progress, performance and furnishing of the Work.
- 6.3 CONTRACTOR is familiar with and is satisfied as to all federal, state, and local Laws and Regulations that may affect cost, progress, performance, and furnishing of the Work.
- 6.4 CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such examinations, investigations, explorations, tests, studies, and data concerning conditions (surface, subsurface, and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the Work or which relate to any aspect of the means, methods, techniques, sequences, and procedures of construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies, or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.
- 6.5 CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.
- 6.6 CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports, and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.
- 6.7 CONTRACTOR has given DPW written notice of all conflicts, errors, ambiguities or discrepancies that CONTRACTOR had discovered in the Contract Documents and the written resolution thereof by DPW is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicated and convey understanding of all terms and conditions for performance and furnishing of the Work.
- 6.8 CONTRACTOR hereby covenants and agrees to pay all claims for labor performed and materials furnished, used or consumed in performing under this Agreement including, without limitations because of enumeration, fuel, lumber, building materials, machinery, vehicles, tractors, equipment, fixtures, apparatus, tools, appliances, supplies, electric energy, gasoline, motor oil, lubricating oil, greases, state imposed taxes, premiums for workers compensation insurance, and contributions for unemployment insurance.

- 6.9 CONTRACTOR agrees, to the extent practicable, to maintain a list of all subcontractors and suppliers performing labor or furnishing material under this Agreement.

ARTICLE 7. CONTRACT DOCUMENTS

The Contract Documents, which comprise the entire Agreement between OWNER and CONTRACTOR concerning the Work consist of the following:

- 7.1 This Agreement.
- 7.2 Exhibits to this Agreement. (Copy of entire Bid Form, etc.)
- 7.3 Performance, Payment and other Bonds (Not Applicable).
- 7.4 Notice of Award.
- 7.5 Notice to Proceed. (Issued separately)
- 7.6 General Conditions.
- 7.7 Specifications. (Also Known as Minimum Bid Specifications).
- 7.8 Wage Rate Requirements (Not Applicable).
- 7.9 Other Appendix items consisting of the plans and pages listed.
- 7.10 Drawings (Crackfilling Map).
- 7.11 Local Forms.
- 7.12 The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All written Amendments and other documents amending, modifying or supplementing the Contract Documents pursuant to the General Conditions.

The documents listed in Article 7 above are attached to this Agreement (except as expressly noted otherwise above.)

There are no Contract Documents other than those listed above in this Article 7. The Contract Documents may only be amended, modified or supplemented as provided in the General Conditions.

ARTICLE 8. INSURANCE

- 8.1 The Contractor hereby agrees to assume and bear all risk of damage to, failure of the work under this contract, and all risks of any accident to any person or to the property of any person, from whatsoever cause

arising due to operations under this contract, until the work herein provided for shall have been fully completed and accepted by the City.

8.2 The Contractor shall provide and pay for Public Liability, Property Damage and Workmen's Compensation Insurance with the following minimum limits of liability approved by the Utility Commission:

8.2.1 Workmen's Compensation and Employer's Liability.

Liability limits shall not be less than:

- | | | |
|-----|------------------------|---------------------------|
| (1) | Workmen's Compensation | Statutory |
| (2) | Employer's Liability | \$100,000 Each Occurrence |

8.2.2 Comprehensive Motor Vehicle Liability

Liability limits shall not be less than:

- | | | |
|-----|-----------------|--|
| (1) | Bodily Injury | \$ 500,000 Per Person
\$1,000,000 Each Occurrence |
| (2) | Property Damage | \$ 250,000 Each Occurrence |

8.2.3 Comprehensive General Liability

Liability limits shall be not less than:

- | | | |
|-----|--|---|
| (1) | Personal Injury | \$1,000,000 Aggregate |
| (2) | Bodily Injury | \$ 500,000 Each Occurrence
\$5,000,000 Aggregate |
| (3) | Property Damage | \$ 250,000 Each Occurrence |
| (4) | Completed Operations and Products Liability coverage for life of the Contract and maintain coverage for one (1) year after final acceptance by the Utility Commission. | |
| (5) | Named insured for this policy shall be: CITY OF LAKE GENEVA. | |

8.2.4 Owner's Protective Liability (Independent Contractors Insurance)

Liability limits shall not be less than:

- | | | |
|-----|-----------------|--|
| (1) | Bodily Injury | \$ 500,000 Each Occurrence |
| (2) | Property Damage | \$ 250,000 Each Occurrence
\$ 250,000 Aggregate |

8.2.5 Umbrella Excess Liability

(1) The liability limits shall not be less than:

\$1,000,000 Each Occurrence

Pg 18/23

8.3 The City shall be free and clear of any liabilities, including attorney's fees, and all other encumbrances resulting from all project-related claims.

ARTICLE 9. MISCELLANEOUS

- 9.1 All references to the General Conditions in any Contract Document shall be interpreted to include reference to any corresponding Supplementary Conditions, whether stated or unstated in such reference.
- 9.2 Terms used in this Agreement which are defined in the General Conditions will have the meanings indicated in the General Conditions.
- 9.3 No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation, moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.
- 9.4 OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

IN WITNESS WHEREOF, OWNER and CONTRACTOR have signed this Agreement. One counterpart each has been delivered to OWNER/ENGINEER and CONTRACTOR. All portions of the Contract Documents have been signed, initialed or identified by OWNER and CONTRACTOR.

This Agreement will be effective on _____, 2021, (which is the effective Date of the Agreement).

Attest:

(CONTRACTOR)

(Signature)

printed name

:

Address of Contractor/proposer

(If CONTRACTOR is a corporation, attach
evidence of authority to sign.)

Contractor phone *and email* _____

CONTRACTOR'S License No. _____ (If required by state or municipal law)

Attest: Ms Lana Kropf
City Clerk

Ms Charlene Klein
Mayor

(signature)

(signature)

Address for giving notices:
626 Geneva Street

Lake Geneva, WI 53147

In accordance with the requirements of Wis. Statute 62.15(12), I hereby certify that sufficient funds are available to pay the liability that will accrue hereunder.

City of Lake Geneva Comptroller, Ms Karen Hall

NOTICE OF AWARD

(blank)

CITY OF LAKE GENEVA

2021 Joint & Crack Cleaning & Sealing – Various Locations

NOTICE OF AWARD

Date _____

TO: _____

ADDRESS: _____

Contract: **City of Lake Geneva 2021 Joint & Crack Cleaning & Sealing**
(Insert Name of Contract as it appears in the Bidding Documents.)

Project: To do Joint & Crack Cleaning & Sealing at Various Locations, Lake Geneva, WI

You are notified that your Bid dated _____ for the above Contract has been considered. You have been awarded a Contract for

2021 Joint & Crack Cleaning & Sealing -Various Locations, in Lake Geneva, WI 53147

(Indicate total Work, alternates or sections or Work awarded.)

The Contract Price of your Contract is

Thirty-Five Thousand Dollars & No Cents
\$35,000.00

Or actual price of \$ _____

1. Name:
Contact:
Address:
Phone:

2. Name:
Contact:
Address:
Phone:

3. Name:
Contact:
Address:
Phone:

4. Name:
Contact:
Address:
Phone:

Resolution 21-R78

The Common Council of the City of Lake Geneva hereby establishes the following salaries for its Elected Officials, in accordance with Wis Stat 66.0505(2), as approved in the 2022 Budget, to be effective May 1, 2022:

Position	2021 Annual Rate	Proposed 2022 Rate	Change
Mayor	\$7,800.00	\$7,800.00	0%
Aldersperson	\$5,200.00	\$5,200.00	0%

Adopted this 13th day of December, 2021.

Charlene Klein, Mayor

ATTEST:

Lana Kropf, City Clerk

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 11/19/2021,11/24/2021,12/01/2021,12/03/2021

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
11/19/2021	77958	2046	ALLIANT ENERGY	2,935.34
11/19/2021	77959	2056	AMAZON	9.99
11/19/2021	77960	6160	AMAZON CAPITAL SERVICES	2,118.16
11/19/2021	77961	6263	CHARTER COMMUNICATIONS	229.96
11/19/2021	77962	6343	INFOSEC INSTITUTE INC	2,634.24
11/19/2021	77963	6347	MACE AUTOBODY	1,518.70
11/19/2021	77964	5386	MCNEIL, KYLE	9.00
11/19/2021	77965	241	REGISTRATION FEE TRUST	85.00
11/19/2021	77966	5001	VERIZON WIRELESS	400.84
11/19/2021	77967	5071	WE ENERGIES	1,378.86
11/24/2021	77976	6341	ALTERNATIVE STORAGE	175.00
11/24/2021	77977	5850	AMIGOS LIBRARY SERVICES	30.00
11/24/2021	77978	2104	AT&T	2,253.35
11/24/2021	77979	2109	AT&T MOBILITY	298.48
11/24/2021	77980	6129	DE LAGE LANDEN FINANCIAL SERVICES INC	175.19
11/24/2021	77981	6353	MUEDINI, SUZANNE	15.00
11/24/2021	77982	3233	RHYME BUSINESS PRODUCTS	418.96
11/24/2021	77983	5131	WLKG	540.00
12/01/2021	77984	6214	CAPITAL ONE	241.46
12/01/2021	77985	6263	CHARTER COMMUNICATIONS	722.93
12/01/2021	77986	2670	HOME DEPOT CREDIT	215.70
12/01/2021	77987	6328	INTERNAL REVENUE SERVICE	14,622.17
12/01/2021	77988	6354	LIBRARY FURNITURE INTERNATIONAL	25,137.00
12/01/2021	77989	3024	MUTUAL OF OMAHA	2,843.41
12/01/2021	77990	6355	RHYME BUSINESS PRODUCTS	586.20
12/01/2021	77991	5326	STEPHANIE LYNN LAKE GENEVA LLC	5,332.00
12/01/2021	77992	4975	US CELLULAR	684.77
12/03/2021	78008	4973	US BANK	2,704.81
12/03/2021	78009	4992	VALUE IN LOCAL GOVERNMENT	50.00
12/03/2021	78010	6357	WGN CONTINENTAL BROADCASTING CO LLC	1,150.00
Grand Totals:				69,516.52

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-16100	50.00	.00	50.00
11-00-00-21100	150.00	33,347.42-	33,197.42-
11-00-00-21555	1,553.89	.00	1,553.89
11-00-00-21562	944.85	.00	944.85
11-00-00-21564	344.67	.00	344.67
11-00-00-43695	14,622.17	.00	14,622.17
11-10-00-51400	2,634.24	.00	2,634.24
11-12-00-52210	86.15	.00	86.15

GL Account	Debit	Credit	Proof
11-14-30-53100	70.03	.00	70.03
11-15-10-53100	113.89	.00	113.89
11-15-10-53990	43.14	.00	43.14
11-16-10-52210	1,035.69	.00	1,035.69
11-16-10-53100	6.22	.00	6.22
11-21-00-51380	449.99	.00	449.99
11-21-00-52210	1,561.46	.00	1,561.46
11-21-00-52220	5.53	.00	5.53
11-21-00-52620	105.24	.00	105.24
11-21-00-53100	76.97	.00	76.97
11-21-00-53160	66.06	.00	66.06
11-21-00-53300	15.00	.00	15.00
11-21-00-53310	136.36	.00	136.36
11-21-00-53420	134.00	.00	134.00
11-21-00-53610	85.00	.00	85.00
11-21-00-53800	2.69	.00	2.69
11-21-00-54100	1,671.96	150.00-	1,521.96
11-22-00-52210	755.08	.00	755.08
11-22-00-52240	390.45	.00	390.45
11-22-00-53400	175.19	.00	175.19
11-22-00-53500	261.41	.00	261.41
11-22-00-53510	1,563.05	.00	1,563.05
11-22-00-53990	347.80	.00	347.80
11-22-00-58000	151.37	.00	151.37
11-24-00-52620	65.31	.00	65.31
11-32-10-52210	286.53	.00	286.53
11-32-10-52240	239.77	.00	239.77
11-34-10-52610	2,935.34	.00	2,935.34
11-34-10-53940	89.88	.00	89.88
11-51-10-52240	253.92	.00	253.92
11-52-01-52240	17.12	.00	17.12
40-00-00-21100	.00	2,102.96-	2,102.96-
40-54-10-52210	75.21	.00	75.21
40-55-10-52210	103.96	.00	103.96
40-55-10-52240	76.13	.00	76.13
40-55-20-52210	31.84	.00	31.84
40-55-20-53500	125.82	.00	125.82
40-55-40-53000	1,690.00	.00	1,690.00
42-00-00-21100	.00	157.88-	157.88-
42-34-50-52210	157.88	.00	157.88
43-00-00-21100	99.00	319.54-	220.54-
43-21-00-17010	159.77	49.50-	110.27
43-22-00-17010	159.77	49.50-	110.27
47-00-00-21100	.00	5,446.98-	5,446.98-
47-00-00-57210	2,666.00	.00	2,666.00
47-00-00-57212	2,666.00	.00	2,666.00
47-70-00-57155	114.98	.00	114.98
48-00-00-21100	.00	138.64-	138.64-
48-00-00-52210	82.15	.00	82.15
48-00-00-52240	56.49	.00	56.49
98-00-00-21100	.00	25,137.00-	25,137.00-
98-00-00-54170	25,137.00	.00	25,137.00
99-00-00-21100	5.56	3,120.66-	3,115.10-

GL Account	Debit	Credit	Proof
99-00-00-52110	208.97	.00	208.97
99-00-00-52210	190.95	.00	190.95
99-00-00-52220	339.45	.00	339.45
99-00-00-52220	339.45	.00	339.45
99-00-00-53320	30.00	.00	30.00
99-00-00-53500	220.23	.00	220.23
99-00-00-54100	476.42	.00	476.42
99-00-00-54140	649.48	5.56-	643.92
99-00-00-55320	1,005.16	.00	1,005.16
Grand Totals:	70,025.64	70,025.64-	.00

Dated: 12-7-2021Mayor: Charles KleinCity Council: Joan YunkerKen Hirsch
John Mahr
Jim

City Recorder: _____

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 11/19/2021,11/24/2021,12/01/2021,12/03/2021

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"12102021","12102021A","12102021B","P12102021","P12102021A","P12102021B","F12102021","F12102021A","F12102021B","P12102021C"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5 ALARM FIRE & SAFETY EQUIP				
P00355	10/28/2021	UNIFORMS-ACCESSORIES	11-22-00-51380 FIRE DEPT UNIFORMS	380.78
P00459	11/04/2021	UNIFORM-BADGES	11-22-00-51380 FIRE DEPT UNIFORMS	60.61
P00703	11/19/2021	UNIFORM-BADGES	11-22-00-51380 FIRE DEPT UNIFORMS	898.48
Total 5 ALARM FIRE & SAFETY EQUIP:				1,339.87
A+ GRAPHICS & PRINTING				
33192	09/19/2021	(10) "EMERG SUP"-SIGNS-VETE	11-29-00-53400 EMER MGMT SUPPLIES	180.00
Total A+ GRAPHICS & PRINTING:				180.00
AMY'S SHIPPING EMPORIUM				
56882	10/01/2021	UPS-GENERAL COMMUNICATI	11-22-00-53120 POSTAGE EXPENSE	12.11
57563	10/18/2021	UPS-FP SOLUTIONS	11-22-00-53120 POSTAGE EXPENSE	24.05
57844	10/25/2021	UPS-MIDWEST RADAR	11-21-00-53120 PD POSTAGE	15.07
Total AMY'S SHIPPING EMPORIUM:				51.23
ANDRES MEDICAL BILLING LTD				
253285	11/12/2021	EMS BILLING-OCT	11-22-00-52140 OUTSIDE BILLING SERVICES	2,593.61
Total ANDRES MEDICAL BILLING LTD:				2,593.61
APHE LLC				
240	11/08/2021	CPR TRAINING-DEPT	11-21-00-54100 PD TRAINING EXPENSES	1,488.00
Total APHE LLC:				1,488.00
ARNOLD FIRE EQUIPMENT LLC				
21304	11/23/2021	ASSET STICKERS	11-22-00-53100 OFFICE SUPPLIES	88.25
Total ARNOLD FIRE EQUIPMENT LLC:				88.25
AURORA HEALTH CARE				
1000	11/15/2021	EMP CLINIC-OCT	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,700.00
1125690	11/08/2021	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	50.00
1239307	11/21/2021	DOT DRUG SCREEN	11-32-10-52050 DRUG AND MEDICAL TESTING	130.00
Total AURORA HEALTH CARE:				2,880.00
BATTERIES PLUS LLC				
P44413971	10/07/2021	BATTERIES	11-21-00-53990 PD MISCELLANEOUS EXP	36.00
Total BATTERIES PLUS LLC:				36.00
BATZNER PEST CONTROL				
3244732	11/23/2021	PEST CONTROL-NOV	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	130.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total BATZNER PEST CONTROL:				130.00
BEARINGS INC SOUTH				
68645	11/11/2021	FUEL PUMP #1 PARTS	11-32-10-53410 VEHICLE-FUEL & OIL	26.00
Total BEARINGS INC SOUTH:				26.00
BERKLAND, NORMA				
10/29/21	10/29/2021	RESTIT PD-RYAN ZUPEE	11-12-00-45100 COURT PENALTIES & FINES	60.00
Total BERKLAND, NORMA:				60.00
BEST STAMPS				
357109	11/18/2021	SELF INKING STAMP	11-21-00-53100 PD OFFICE SUPPLIES	22.00
Total BEST STAMPS:				22.00
BIGELOW REFRIGERATION				
67025	11/05/2021	ICE MACHINE-SERIVE CALL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	105.00
67028	11/09/2021	ICE MAKER-PARTS/INSTALL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	445.14
Total BIGELOW REFRIGERATION:				550.14
BLAIR FIRE PROTECTION				
22092	04/08/2021	COMPRESSOR REPAIR	11-16-10-52400 CITY HALL BUILDING REPAIRS	1,007.25
Total BLAIR FIRE PROTECTION:				1,007.25
BOUND TREE MEDICAL LLC				
84254649	10/19/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	1,300.27
84281813	11/09/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	60.98
Total BOUND TREE MEDICAL LLC:				1,361.25
BREEZY HILL NURSERY				
I-252379	10/31/2021	RETAINING WALL REPAIR	11-16-10-52400 CITY HALL BUILDING REPAIRS	2,170.00
I-253209	11/29/2021	POND MAINT-OCT	42-34-50-52200 PARKING LOT PLANTING/MAINT	230.00
Total BREEZY HILL NURSERY:				2,400.00
BREWER, JOURDAN				
10/28/21	10/28/2021	PAID \$313-BOND RDC TO \$98.8	11-12-00-45100 COURT PENALTIES & FINES	214.20
Total BREWER, JOURDAN:				214.20
BUMPER TO BUMPER AUTO PARTS				
662-449466	11/11/2021	(2) WIPER BLADES	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	12.38
662-449489	11/11/2021	GAS PUMP REPAIRS	11-32-10-53410 VEHICLE-FUEL & OIL	17.09
662-449641	11/15/2021	STARTER FLUID-LEAF WAGON	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	11.37
662-449821	11/18/2021	FUSE-LEAF WAGON	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	1.59
662-449910	11/23/2021	STROBE LIGHT,MOUNT-RED W	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	79.38
662-449971	11/23/2021	GLUE-RED WAGON	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	21.99
Total BUMPER TO BUMPER AUTO PARTS:				143.80

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CDW GOVERNMENT INC				
N044789	11/02/2021	THERMAL PAPER-SQUADS	11-21-00-53610 PD EQUIP MAINT SERV COSTS	74.46
N061040	11/02/2021	MONITOR CORD-CLERK COMP	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	28.86
N070402	11/03/2021	WIRELESS FOR UPPER LOT	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	43.62
N070402-1	11/03/2021	HARD DRIVE UPGRADE-CLERK	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	69.41
N860309	11/19/2021	FIREWALL ANNUAL SUPPORT-C	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	719.29
Total CDW GOVERNMENT INC:				935.64
CINTAS CORP				
5084300961	11/16/2021	FIRST AID SUPPLIES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	217.73
Total CINTAS CORP:				217.73
CIOX HEALTH				
0353670436	10/18/2021	MEDICAL RECORDS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	39.53
Total CIOX HEALTH:				39.53
COMMON SCHOOL FUND				
SEIZURE SHA	11/21/2021	SEIZURE SHARE-50%	11-21-00-46200 SEIZURES	5,437.50
SEIZURE SHA	11/12/2021	SEIZURE SHARE-30%	11-21-00-46200 SEIZURES	246.60
Total COMMON SCHOOL FUND:				5,684.10
COPIES & PRINTS PLUS LLC				
330927	11/10/2021	FLYERS-NYE RIV EVENT	40-55-40-53000 TOURISM GRANT FUNDS EXP	22.50
Total COPIES & PRINTS PLUS LLC:				22.50
DUNN LUMBER				
699576	04/01/2021	PADLOCK-SPD TRAILER	11-21-00-53420 PD SPECIAL EQUIPMENT	32.96
733066	05/04/2021	PIPE FITTING	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	1.79
733081	05/04/2021	PLUGS-PIPES/H2O FOUNTAIN	11-52-00-59500 BLDG MAINT SUPPLIES-RECREATION	4.98
743651	05/13/2021	BATTERIES-FLUSH VALVES	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	18.99
750220	05/19/2021	BRASS CONNECTOR	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	7.79
763320	06/02/2021	PAPER TOWEL	48-00-00-53500 CEM BLDG MAINT SUPPLIES	9.79
793258	06/29/2021	NUTS & BOLTS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	.86
930828	11/05/2021	SAW BLADES	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	41.98
935565	11/10/2021	TAPE,NIFTY WRAP-LEAF WAGO	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	45.98
940118	11/15/2021	HOSE CLAPS	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	3.29
942969	11/17/2021	GAS CAN	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	19.99
942969	11/17/2021	OIL	11-32-10-53410 VEHICLE-FUEL & OIL	49.99
948624	11/23/2021	SCREWDRIVER SET-VETS SHO	11-52-01-53400 VETS PARK OPERATING SUPPLIES	34.99
949077	11/23/2021	BATTERIES-SHOP SUPPLIES	11-52-01-53400 VETS PARK OPERATING SUPPLIES	19.99
953484	11/29/2021	GLUE-FUMING CHAMBER	11-21-00-53800 PD SPECIAL INVESTIGATIONS	19.94
Total DUNN LUMBER:				313.31
EAGLE MEDIA INC				
00132766	06/21/2021	NAME TAG-DET TIETZ	11-21-00-51380 PD UNIFORM ALLOWANCE	21.63
00133436	10/23/2021	UNIFORM-PROTZMAN	11-21-00-51380 PD UNIFORM ALLOWANCE	337.28
00133436	10/23/2021	UNIFORM-PAPENFUS	11-21-00-51380 PD UNIFORM ALLOWANCE	59.93
00133436	10/23/2021	UNIFORM-FROGGATT	11-21-00-51380 PD UNIFORM ALLOWANCE	127.94
00133436	10/23/2021	UNIFORM-WOJTAS	11-21-00-51380 PD UNIFORM ALLOWANCE	293.55
00133436	10/23/2021	UNIFORM-ZMUDZINSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	82.93
00133436	10/23/2021	UNIFORM-KOSTMAN	11-21-00-51380 PD UNIFORM ALLOWANCE	191.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
00133443	10/15/2021	HAT/SAFETY VEST	11-21-00-51390 PART TIME UNIFORM EXPENSE	35.00
00133478	10/21/2021	UNIFORM-KELLER	11-21-00-51380 PD UNIFORM ALLOWANCE	162.79
00133670	11/24/2021	UNIFORM-RASMUSSEN	11-21-00-51380 PD UNIFORM ALLOWANCE	111.86
Total EAGLE MEDIA INC:				1,424.70
ELVERT, BRIAN				
REIMB 11/13/2	11/13/2021	SEC DEP-ELVERT 11/13/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	2,000.00
REIMB 11/13/2	11/13/2021	SEC GRD,SETUP-ELVERT 11/13/	40-55-10-46740 UPPER RIVIERA REVENUE	404.00-
Total ELVERT, BRIAN:				1,596.00
EMERGENCY COMMUNICATION SYS				
3458	11/24/2021	SIREN REPLACEMENT INSTALL	50-21-00-58000 POLICE EQUIPMENT PURCHASES	6,175.00
Total EMERGENCY COMMUNICATION SYS:				6,175.00
ETTEN, KENNETH				
REIMB 11/19/2	11/19/2021	REG FEE-WI HISTORICAL SOCI	11-70-00-57200 HISTORIC PRESERVATION	50.00
REIMB 11/19/2	11/19/2021	POST CAPS/FINIAL BALLS	11-70-00-57200 HISTORIC PRESERVATION	122.25
Total ETTEN, KENNETH:				172.25
FASTENAL COMPANY				
WIELK167378	11/05/2021	NUTS & BOLTS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	25.84
Total FASTENAL COMPANY:				25.84
FEDERAL SIGNAL CORP				
7886609	11/02/2021	SIREN REPLACEMENT	50-21-00-58000 POLICE EQUIPMENT PURCHASES	16,441.60
Total FEDERAL SIGNAL CORP:				16,441.60
FIRST ARRIVING LLC				
3100	09/02/2021	FIRST ARR DASH ALERT SYS-2	11-00-00-16100 PREPAID EXPENSES	1,197.00
Total FIRST ARRIVING LLC:				1,197.00
FIRST EVANGELICAL LUTHERAN				
10/29/21	10/29/2021	RESTIT-KEVIN MONTES SANCH	11-12-00-45100 COURT PENALTIES & FINES	345.00
11/30/21	11/30/2021	VICTIM RESTITUTION PYMT	11-12-00-45100 COURT PENALTIES & FINES	500.00
Total FIRST EVANGELICAL LUTHERAN:				845.00
FISCHER, AVA				
10/28/21	10/28/2021	PAID \$313-BOND RDC TO \$124	11-12-00-45100 COURT PENALTIES & FINES	189.00
Total FISCHER, AVA:				189.00
FLOWER, JIM				
REIMB OCT-21	11/16/2021	REIMB-281 MILES OCT C/E	11-24-00-53300 BLDG INSPECTOR TRAVEL-MILEAGE	157.36
REIMB SEP-21	11/15/2021	REIMB-306 MILES SEP C/E	11-24-00-53300 BLDG INSPECTOR TRAVEL-MILEAGE	171.36
Total FLOWER, JIM:				328.72
FORD OF LAKE GENEVA				
77608	10/19/2021	OIL CHANGE-#206-21	11-21-00-53610 PD EQUIP MAINT SERV COSTS	34.73

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
77761	11/02/2021	OIL CHANGE-#209-19	11-21-00-53610 PD EQUIP MAINT SERV COSTS	43.65
77770	11/03/2021	BRAKE PADS,ROTOR-#204-19	11-21-00-53610 PD EQUIP MAINT SERV COSTS	517.71
77835	11/09/2021	OIL CHNAGE-#207-15	11-21-00-53610 PD EQUIP MAINT SERV COSTS	43.65
77992	11/24/2021	OIL CHANGE,FILTER-#202-13	11-21-00-53610 PD EQUIP MAINT SERV COSTS	42.79
78015	11/29/2021	OIL CHANGE-#206-21	11-21-00-53610 PD EQUIP MAINT SERV COSTS	62.96
Total FORD OF LAKE GENEVA:				745.49
GAGE MARINE CORP				
202897	11/15/2021	PIER REMOVAL	40-52-10-52110 PIER MAINTENANCE CONTRACT	16,910.00
202897	11/15/2021	FENCING-REMOVAL	40-54-10-53990 BEACH MISCELLANEOUS	395.00
Total GAGE MARINE CORP:				17,305.00
GALLS LLC				
019456094	10/06/2021	UNIFORM-NELSON	11-21-00-51380 PD UNIFORM ALLOWANCE	222.88
019514708	10/13/2021	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	134.99
019524366	10/14/2021	UNIFORM-NELSON	11-21-00-51380 PD UNIFORM ALLOWANCE	147.21
019547493	10/18/2021	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	31.48
Total GALLS LLC:				536.56
GAPPA SECURITY SOLUTIONS LLC				
24299	11/23/2021	DEADBOLT-1070 CAREY	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	115.25
Total GAPPA SECURITY SOLUTIONS LLC:				115.25
GENERAL COMMUNICATIONS INC.				
231334	11/14/2021	COMMUNICATION EQUIP	50-22-00-58000 FIRE EQUIPMENT PURCHASES	13,877.40
299201	10/28/2021	RADIO REPAIRS	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	155.00
299203	10/28/2021	RADIO REPAIRS	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	225.00
299204	10/28/2021	RADIO/PAGER-REPAIR	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	233.00
Total GENERAL COMMUNICATIONS INC.:				14,490.40
GENEVA AUTO BODY				
6EE905F7	04/06/2021	DODGE REPAIR	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	2,713.85
Total GENEVA AUTO BODY:				2,713.85
GENEVA ONLINE INC				
1121990	11/01/2021	EMAIL SVC-NOV	11-12-00-52210 MUNICIPAL CT TELEPHONE	2.00
Total GENEVA ONLINE INC:				2.00
HARTZ, SPENCER				
REIMB 10/15/2	11/19/2021	SEC DEP-CXL HARTZ 10/15/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total HARTZ, SPENCER:				1,000.00
HENRY SCHEIN INC				
12558921	11/08/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	303.14
12558923	11/09/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	594.08
13001628	11/17/2021	EMS SUPPLIES	11-22-00-58100 EMS EQUIPMENT/SUPPLIES	32.81
Total HENRY SCHEIN INC:				930.03

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
IMPACT ACQUISITIONS LLC				
2325422	11/05/2021	KYOCERA 406CI-B&W	11-22-00-53400 OPERATING SUPPLIES	46.52
2325422	11/05/2021	KYOCERA 406CI-COLOR	11-22-00-53400 OPERATING SUPPLIES	213.67
Total IMPACT ACQUISITIONS LLC:				260.19
INITIAL DESIGNS				
8845	08/27/2021	UNIFORMS-NAVY STATION SHI	11-22-00-51380 FIRE DEPT UNIFORMS	1,208.25
8941	08/28/2021	UNIFORMS-AUG	11-22-00-51380 FIRE DEPT UNIFORMS	1,292.85
8996	09/28/2021	UNIFORMS-AUG/SEP	11-22-00-51380 FIRE DEPT UNIFORMS	1,676.08
9057	11/01/2021	UNIFORMS-OCT	11-22-00-51380 FIRE DEPT UNIFORMS	1,529.90
9060	11/01/2021	UNIFORMS-BREAST CANCER S	11-22-00-51380 FIRE DEPT UNIFORMS	597.25
9066	11/05/2021	UNIFORMS-(100) MALTESE PAT	11-22-00-51380 FIRE DEPT UNIFORMS	299.00
Total INITIAL DESIGNS:				6,603.33
ITU ABSORB TECH INC				
7779131	10/01/2021	FLOOR MATS	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	73.63
7804529	11/12/2021	MATS,RAGS,COVERALLS	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	89.66
7804530	11/12/2021	MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	125.97
7812657	11/24/2021	MOP,FLOOR MATS	40-55-10-53600 UPPER RIVIERA MAINTENANCE	73.63
Total ITU ABSORB TECH INC:				362.89
JAMES IMAGING SYSTEMS INC				
1130187	11/18/2021	TOSH ES3555C-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	102.99
1130188	11/18/2021	TOSH ES357-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	56.50
Total JAMES IMAGING SYSTEMS INC:				159.49
JERRY WILLKOMM INC				
278393	08/31/2021	1650.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	4,766.85
279826	07/26/2021	1600.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	4,686.40
Total JERRY WILLKOMM INC:				9,453.25
JOHNS DISPOSAL SERVICE INC				
754498	11/10/2021	2 YD DUMPSTER	11-36-00-52960 SOLID WASTE-STREET DEPT	165.00
Total JOHNS DISPOSAL SERVICE INC:				165.00
KNOX COMPANY				
INV-KA-36089	11/05/2021	1 YR CLOUD LICENSE	11-00-00-16100 PREPAID EXPENSES	425.00
Total KNOX COMPANY:				425.00
LAKE GENEVA UTILITY				
303 BEETHOV	11/09/2021	303 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
303 BEETHOV	11/09/2021	303 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
305 BEETHOV	10/14/2021	305 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
305 BEETHOV	10/14/2021	305 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
307 BEETHOV	11/10/2021	307 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
307 BEETHOV	11/10/2021	307 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
330 BOWING	10/25/2021	330 BOWING WAY	45-00-00-24520 WATER IMPACT FEES	1,690.00
330 BOWING	10/25/2021	330 BOWING WAY	45-00-00-24530 SEWER IMPACT FEES	1,865.00
401 BEETHOV	11/05/2021	401 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
401 BEETHOV	11/05/2021	401 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
407 BEETHOV	10/26/2021	407 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
407 BEETHOV	10/26/2021	407 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
413 BEETHOV	11/05/2021	413 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
413 BEETHOV	11/05/2021	413 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
415 BEETHOV	11/05/2021	415 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
415 BEETHOV	11/05/2021	415 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
417 BEETHOV	10/29/2021	417 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
417 BEETHOV	10/29/2021	417 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
421 BEETHOV	10/25/2021	421 BEETHOVEN DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
421 BEETHOV	10/25/2021	421 BEETHOVEN DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				35,550.00
LAKESIDE INTERNATIONAL LLC				
2264642P	11/11/2021	ALTINATOR-TRK #19	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	195.83
Total LAKESIDE INTERNATIONAL LLC:				195.83
LANGUAGE LINE SERVICES				
10378917	10/31/2021	INTERPRETER FEES-OCT	11-21-00-51400 PD INTERPRETERS FEES	19.57
Total LANGUAGE LINE SERVICES:				19.57
LARRY'S TOWING & RECOVERY				
26367	11/10/2021	TOW-DODGE CHARGER	11-34-10-52900 CAR TOWING	200.00
26399	11/27/2021	TOWING-KIA SELTOS	11-34-10-52900 CAR TOWING	165.00
26400	11/28/2021	TOWING-HYUNDAI SONATA	11-34-10-52900 CAR TOWING	245.00
26420	11/18/2021	TOWING-HYUNDAI ELANTRA	11-34-10-52900 CAR TOWING	140.00
Total LARRY'S TOWING & RECOVERY:				750.00
MABAS DIVISION 103				
2021 DUES	08/01/2021	2021 ANNUAL DUES	11-22-00-53200 MEMBERSHIP DUES & FEES	750.00
Total MABAS DIVISION 103:				750.00
MADISON LIQUIDATORS LLC				
21186	11/23/2021	OFFICE DESK	11-22-00-58500 EQUIPMENT OUTLAY	405.00
Total MADISON LIQUIDATORS LLC:				405.00
MARTIN GROUP				
1279733	10/20/2021	KONICA 20-OCT	11-21-00-55310 COPY MACHINE & SHREDDING SVC	22.10
1280694	11/20/2021	KONICA 20-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	22.10
Total MARTIN GROUP:				44.20
MERCY HEALTH SYSTEM				
400010070-11/	11/09/2021	BLOOD DRAWS	11-21-00-53800 PD SPECIAL INVESTIGATIONS	24.00
Total MERCY HEALTH SYSTEM:				24.00
MIKES AUTO REPAIR INC				
58856	09/30/2021	OIL CHANGE-BRUSH TRK	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	99.40
Total MIKES AUTO REPAIR INC:				99.40

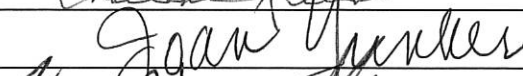
Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MIRACLE RECREATION EQUIP CO				
836923	11/11/2021	PLAYGROUND EQUIP REPAIRS	11-52-00-59510 EQUIP MAINT SUPPL-RECREATION	1,577.00
Total MIRACLE RECREATION EQUIP CO:				1,577.00
MK CELLULAR				
MKCLGIN1917	11/02/2021	CELL PHONE-B&Z	11-24-00-52620 TELEPHONE EXPENSE	129.97
Total MK CELLULAR:				129.97
MSA PROFESSIONAL SERVICES INC				
R19995000.0-3	11/22/2021	PARK PLAN-2021	11-69-30-52165 PARK PLAN	4,950.00
R19995005.0-1	11/22/2021	NIP GRANT	11-10-00-51500 OTHER PROFESSIONAL SERVICES	6,517.50
Total MSA PROFESSIONAL SERVICES INC:				11,467.50
NEW PIG CORPORATION				
23412046-00	08/24/2021	SPILL CONTAIN POOL	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	181.10
23419755-00	08/31/2021	SPILL CONTAIN POOL STGE BA	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	47.84
Total NEW PIG CORPORATION:				228.94
NORD, DAVID				
REIMB 11/18/2	11/18/2021	JUN-DEC MILEAGE-25.6 MILES	11-14-20-53300 CITY ADMIN TRAVEL-MILEAGE	14.85
Total NORD, DAVID:				14.85
OFFICE DEPOT				
206498945001	11/02/2021	W2 & 1099 ENVELOPES	11-15-10-53100 ACCTG OFFICE SUPPLIES	134.28
208386918001	11/10/2021	BUDGET BOOK DIVIDER TABS	11-15-10-53100 ACCTG OFFICE SUPPLIES	79.76
208386918001	11/10/2021	COPY PAPER	42-34-50-53100 OFFICE SUPPLIES	36.00
208386918001	11/10/2021	COPY PAPER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	180.07
208415634001	11/05/2021	LAMINATING POUCHES	11-14-30-53100 CITY CLERK OFFICE SUPPLIES	7.43
208415634001	11/05/2021	2022 CALENDARS	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	15.46
208415634001	11/05/2021	2022 CALENDARS	42-34-50-53100 OFFICE SUPPLIES	27.45
213022853001	11/24/2021	PAPER CLIPS,STAPLES	11-16-10-53100 CITY HALL OFFICE SUPPLIES	5.34
213022853001	11/24/2021	3 RING BINDERS,DIVIDERS-TR	11-15-10-53100 ACCTG OFFICE SUPPLIES	49.11
Total OFFICE DEPOT:				534.90
OTIS ELEVATOR COMPANY				
100400163480	11/13/2020	ELEV CONTRACT-RIVIERA	40-55-10-53600 UPPER RIVIERA MAINTENANCE	165.07
Total OTIS ELEVATOR COMPANY:				165.07
PAL STEEL COMPANY INC				
16239	11/23/2021	STEEL-REPAIR TRK #19	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	1,621.98
Total PAL STEEL COMPANY INC:				1,621.98
POMP'S TIRE SERVICE INC				
60258810	11/05/2021	WHEELS-LAWNMOWER	11-52-00-52500 EQUIPMENT REPAIR SERVICES	173.75
Total POMP'S TIRE SERVICE INC:				173.75
PROPHOENIX				
2022022	10/27/2021	PROPHOENIX SUPPORT-2022	11-00-00-16100 PREPAID EXPENSES	7,752.09

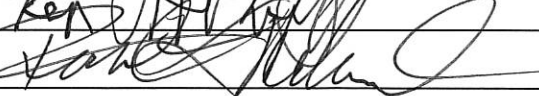
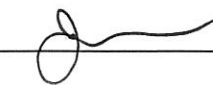
Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total PROPHOENIX:				7,752.09
QUADIENT LEASING USA, INC.				
N9130124	11/07/2021	POSTAGE METER-SEP,NOV,1/2	11-16-10-55320 CH POSTAGE METER RENT & EXP	898.20
Total QUADIENT LEASING USA, INC.:				898.20
QUILL CORPORATION				
20454552	10/22/2021	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	155.74
20945412	11/12/2021	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	173.04
20950932	11/12/2021	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	266.82
20957375	11/12/2021	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	466.52
Total QUILL CORPORATION:				1,062.12
RAGNASOFT INC				
RSI-0006214	11/02/2021	ANNUAL PLANIT SUBSCRIPTIO	11-21-00-53050 DATA PROCESSING	205.00
Total RAGNASOFT INC:				205.00
REED SCOTT ADLER				
11/15/21	11/15/2021	UPDATED PARKING MAP	42-34-50-53990 PARKING MISC EXPENSES	35.00
Total REED SCOTT ADLER:				35.00
ROTE OIL COMPANY				
2131601010	11/12/2021	162.2 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	429.66
2131601011	11/12/2021	220.5 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	652.45
2132800211	11/24/2021	351.1 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	1,021.35
2132800212	11/24/2021	314.8 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	818.16
Total ROTE OIL COMPANY:				2,921.62
SHRED-IT				
8000260358	10/25/2021	SHREDDING SVC-SEP,OCT	11-21-00-55310 COPY MACHINE & SHREDDING SVC	102.28
Total SHRED-IT:				102.28
SIGNATURE SIGNS LLC				
5748	11/08/2021	(20) "PAY METER/ZONE" SIGNS	42-34-50-53400 OPERATING SUPPLIES-ENFORCEMEN	769.40
Total SIGNATURE SIGNS LLC:				769.40
STANARD & ASSOCIATES INC				
SA000048549	10/29/2021	DISPATCH TESTS	11-21-00-54110 PD APPLICATION PROCESS	71.50
Total STANARD & ASSOCIATES INC:				71.50
STRAND ASSOCIATES INC				
0175479	09/15/2021	TAP GRANT-SOUTH ST TRAIL	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	12,613.97
0176521	10/13/2021	TAP GRANT-SOUTH ST TRAIL	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	12,895.70
0177448	11/11/2021	TAP GRANT-SOUTH ST TRAIL	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	8,173.99
Total STRAND ASSOCIATES INC:				33,683.66

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
TJ'S PLUMBING & WATER SVC INC				
1602	10/16/2021	PRESSURE ZONE TESTING	11-22-00-58200 STATE MANDATED EQUIP TESTING	100.00
Total TJ'S PLUMBING & WATER SVC INC:				100.00
TODAY'S UNIFORMS				
209895	11/12/2021	UNIFORMS	11-22-00-51380 FIRE DEPT UNIFORMS	145.95
Total TODAY'S UNIFORMS:				145.95
TORRES, MARIA				
REIMB 11/6/21	11/06/2021	SEC DEP-TORRES 11/6/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 11/6/21	11/06/2021	SEC GRD,SETUP-TORRES 11/6/	40-55-10-46740 UPPER RIVIERA REVENUE	556.75-
Total TORRES, MARIA:				443.25
TOTAL PARKING SOLUTIONS INC				
105459	09/24/2021	CMS MONITORING-OCT	42-34-50-54500 SUPPORT CONTRACTS	3,445.00
TOTAL PARKING SOLUTIONS INC:				3,445.00
TRACTOR SUPPLY CREDIT PLAN				
829321	11/22/2021	WRENCHES-VETS SHOP	11-52-01-53400 VETS PARK OPERATING SUPPLIES	89.99
Total TRACTOR SUPPLY CREDIT PLAN:				89.99
TRANS UNION LLC				
10116398	10/28/2021	BACKGROUND CHECKS	11-21-00-54110 PD APPLICATION PROCESS	30.61
Total TRANS UNION LLC:				30.61
UNIFORM DEN EAST INC				
77236	11/23/2021	UNIFORM-BOULAND	11-21-00-51380 PD UNIFORM ALLOWANCE	32.95
Total UNIFORM DEN EAST INC:				32.95
UNITED HEALTHCARE				
18-124367	10/21/2021	EMS REFUND-WEBSTER	11-22-00-46240 FIRE/EMS BILLING REVENUE	980.00
19-19844	10/21/2021	EMS REFUND-GRIFFIN	11-22-00-46240 FIRE/EMS BILLING REVENUE	1,527.83
Total UNITED HEALTHCARE:				2,507.83
UNITED OCC MED WALK IN SRV LLC				
3281	10/29/2021	NEW HIRE PHYSICALS	11-21-00-54110 PD APPLICATION PROCESS	365.00
3354	11/24/2021	NEW HIRE PHYSICALS	11-21-00-54110 PD APPLICATION PROCESS	140.00
Total UNITED OCC MED WALK IN SRV LLC:				505.00
VANDEWALLE & ASSOCIATES INC				
202110049	10/20/2021	TAP GRANT	43-52-00-53100 TAP GRANT CAPITAL PROJECTS	120.00
202110049	10/20/2021	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	1,662.00
202110049	10/20/2021	ZONING VANDEWALLE	11-69-30-52180 ZONING CODES	600.00
Total VANDEWALLE & ASSOCIATES INC:				2,382.00
VP PLUS INC				
13714	11/02/2021	CORD REEL	43-21-00-17010 PD CAPITAL PROJECTS	212.69

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
13714-1	11/02/2021	CORD REEL	43-22-00-17010 FD CAPITAL PROJECTS	212.68
Total VP PLUS INC:				425.37
WALWORTH COUNTY SHERIFF				
OCT 2021	11/21/2021	RANGE TRAINING 10/20/21	11-21-00-54100 PD TRAINING EXPENSES	150.00
Total WALWORTH COUNTY SHERIFF:				150.00
WAUKESHA CNTY TECH COLLEGE				
S0754700	10/26/2021	TRAINING-NELSON	11-21-00-54100 PD TRAINING EXPENSES	255.00
S0757775	11/23/2021	TRAINING-MCNEIL	11-21-00-54100 PD TRAINING EXPENSES	420.00
Total WAUKESHA CNTY TECH COLLEGE:				675.00
WEDIGE AUTOMOTIVE REPAIR				
190357	11/18/2021	NEW BATTERY-2009 FORD RAN	42-34-50-53510 VEHICLE/EQUIPMENT MAINT	136.95
Total WEDIGE AUTOMOTIVE REPAIR:				136.95
WISCONN VALLEY MEDIA GROUP				
52141	11/03/2021	LN-CUP 830 W MAIN #A	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	52.54
52142	11/03/2021	LN-PIP KWIK TRIP-898 S WELLS	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	53.98
52143	11/03/2021	LN-CUP 1006 S LSD	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	51.54
52144	11/03/2021	LN-CUP 717 1/2 MAIN ST	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	52.76
52145	11/03/2021	LN-ORD 21-09 ALDERMANIC DI	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	340.52
52146	11/03/2021	LN-PUB HEARING PUBLICATIO	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	558.18
52523	11/17/2021	LN-TYPE A NTC SPG ELECTION	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	50.47
Total WISCONN VALLEY MEDIA GROUP:				1,159.99
Grand Totals:				218,929.97

Dated: 12-7-2021

Mayor: City Council: 

City Recorder: _____

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing a Precise Implementation Plan (PIP) filed by Kwik Trip, 1626 Oak Street, La Crosse, WI, 54603 for a request to allow a Precise Implementation Plan (PIP), for the property located at 898 Wells St. that would allow for a C-Store with gas pumps and a detached carwash in the Planned Business (PB) zoning district			
Committee:	Plan Commission approved November 15, 2021		
Fiscal Impact:	N/A		
File Number:	21-R79	Date:	December 13, 2021

WHEREAS, the City Plan Commission has considered the application of, Kwik Trip, 1626 Oak Street, La Crosse, WI, 54603 for a request to allow a Precise Implementation Plan (PIP), for the property located at 898 Wells St. that would allow for a C-Store with gas pumps and a detached carwash in the Planned Business (PB) zoning district.

WHEREAS, The City Plan Commission held a Public Hearing thereon pursuant to proper notice given on November 4, 2021.

NOW, THEREFORE, BE IT RESOLVED, that the Zoning Administrator be, and is hereby authorized, to issue PIP to Kwik Trip, 1626 Oak Street, La Crosse, WI, 54603 for a request to allow a Precise Implementation Plan (PIP), for the property located at 898 Wells St. that would allow for a C-Store with gas pumps and a detached carwash in the Planned Business (PB) zoning district.

Tax Key Nos. ZBL00006, ZBL00006A, ZBL00008, ZBL00058

to include all affirmative findings of fact and note staff recommendations.

Granted by action of the Common Council of the City of Lake Geneva this 13th day of December 2021.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

Date

STAFF REPORT
To Lake Geneva Plan Commission
Meeting Date:
November 15, 2021

Agenda Item: 12

Applicant:

Kwik Trip
1626 Oak St.
La Crosse WI 53603

Request:

898 S. Wells St. C-Store detached carwash
and fuel pumps
Precise Implementation Plan (PIP)
Tax Key Nos. ZBL00006; ZBL00006A;
ZBL00008; & ZBL00058

Description:

The applicant is submitting a proposal for step 4 of the Planned Development process which is the Precise Implementation Plan (PIP).

This request is to raze the existing buildings that are currently on the 4 tax parcels and construct a new convenience store with a detached carwash & fuel pumps. The property is located in the Planned Business (PB) zoning district Tax Key Nos. ZBL00006; ZBL00006A; ZBL00008; & ZBL00058.

Action by the Plan Commission:

Recommendation to the Common Council on the proposed Precise Implementation Plan (PIP):

As part of the consideration of the requested (PIP), the Plan Commission is required to:

- Provide the Common Council with a *recommendation* regarding the proposed PIP;
- Include *findings* required by the Zoning Ordinance for PIP's; and,
- Provide specific suggested *requirements* to modify the project as submitted.

Required Plan Commission Findings on the PIP for Recommendation to the Common Council:

A proposed PIP must be reviewed by the standards, below:

A. If, after the public hearing, the Commission wishes to recommend *approval*, then the appropriate fact finding would be all of the following:

- a. In general, the proposed PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.

- b. Specific to this site, the proposed PIP is in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed PIP in its proposed location, and as depicted on the required site plan does not result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed PIP maintains the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.
 - e. The proposed PIP is located in an area that will be adequately served by, and will not impose an undue burden on any improvements, facilities, utilities or services provided by public agencies serving the subject property.
 - f. The potential public benefits of the proposed PIP outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.
- B. If, after the public hearing, the Commission wishes to recommend denial, then the appropriate fact finding would be one or more of the following:
- a. In general, the proposed PIP is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - b. Specific to this site, the proposed PIP is not in harmony with the purposes, goals, objectives, policies and standards of the City's Comprehensive Plan, Zoning Ordinance, and any other plan, program, or ordinance adopted, or under consideration pursuant to official notice by the City.
 - c. The proposed PIP in its proposed location, and as depicted on the required site plan does result in a substantial or undue adverse impact on nearby property, the character of the neighborhood, environmental factors, traffic factors, parking, public improvements, public property or rights-of-way, or other matters affecting the public health, safety, or general welfare, either as they now exist or as they may in the future be developed as a result of the implementation of the provisions of the Zoning Ordinance, the Comprehensive Plan or any other plan, program, map, or ordinance adopted or under consideration pursuant to official notice by the City or other governmental agency having jurisdiction to guide development.
 - d. The proposed PIP does not maintain the desired consistency of land uses, land use intensities, and land use impacts as related to the environs of the subject property.

- e. The proposed PIP is not located in an area that will be adequately served by, and will impose an undue burden on any of the improvements, facilities, utilities or services provided by public agencies serving the subject property.
- f. The potential public benefits of the proposed PIP do not outweigh all potential adverse impacts of the proposed conditional use after taking into consideration the Applicant's proposal and any requirements recommended by the Applicant to ameliorate such impacts.

Staff Recommendation on the proposed Precise Implementation Plan (PIP):

1. Staff recommends that the Plan Commission recommend approval of the proposed PIP as submitted, with the findings under A.1-6., above.
2. Staff recommends the Plan Commission adopt the *affirmative set of findings* provided above.
3. Staff recommendation is to approve "Contingent" on complete site engineering approval prior to being sent forward to Common Council for review.

APPLICATION FOR PRECISE IMPLEMENTATION PLAN OR AMENDMENT

City of Lake Geneva

Site Address/Parcel No. and full Legal Description required (attach separate sheet if necessary):
See Development Addresses File

Name and Address of Current Owner: Kwik Trip, Inc. 1626 Oak Street, LaCrosse, WI

Telephone No. with area code & Email of Current Owner:
608-793-4933

swaddell@kwiktrip.com

Owner Signature: 

Name and Address of Applicant:
Seth Waddell - 1626 Oak Street, LaCrosse, WI

Telephone No. with area code & Email of Applicant: 608-793-4933

swaddell@kwiktrip.com

Proposed Use:
Kwik Trip Convenience Store with detached Car Wash

Zoning District in which land is located: SR-4

Names and Addresses of architect, professional engineer and contractor of project:
Excel Engineering - 920-926-9800 - 100 Camelot Dr, Fond du Lac, WI 54935

Short statement describing activities to take place on site:
C-store, 16 fuel locations, 1 detached car wash

PIP fee \$400.00, payable upon filing application.

9/17/2021

Date


Signature of Applicant

APPLICATION SUBMITTAL REQUIREMENTS

PD STEP 4: PRECISE IMPLEMENTATION PLAN (PIP)

Prior to submitting the 20 complete applications as certified by the Zoning Administrator, the Applicant shall submit 5 initial draft application packets for staff review, followed by one revised draft final application packet based upon staff review and comments.

Initial Packet (5 Copies to Zoning Administrator)

Date: _____ by: _____

↓
Draft Final Packet (1 Copy to Zoning Administrator)

Date: _____ by: _____

↓

_____ A. After the effective date of the rezoning to PD/GDP, the Applicant may file an application for the proposed PIP with the Plan Commission. This submittal packet shall contain the following items, prior to its acceptance by the Zoning Administrator and placing the item on the Plan Commission agenda for PIP review.

_____ (1) **A location map** of the subject property and its vicinity at 11" x 17", as depicted on a copy of the City of Lake Geneva Land Use Plan Map;

_____ (2) **A map of the subject property** for which the PD is proposed:

_____ Showing all lands within 300 feet of the boundaries of the subject property;

_____ Referenced to a list of the names and addresses of the owners of all lands on said map as the same appear on the current records of the Register of Deeds of Walworth County (as provided by the City of Lake Geneva);

_____ Clearly indicating the current zoning of the subject property and its environs, and the jurisdiction(s) which maintains that control;

_____ Map and all its parts clearly reproducible with a photocopier;

_____ Map size of 11" by 17" and map scale not less than one inch equals 800 feet;

_____ All lot dimensions of the subject property provided;

_____ Graphic scale and north arrow provided.

_____ (3) **A general written description** of proposed PIP including:

_____ Specific project themes and images;

_____ The specific mix of dwelling unit types and/or land uses;

_____ Specific residential densities and non-residential intensities as described by dwelling units per acre, floor area ratio and impervious surface area ratio;

_____ The specific treatment of natural features;

_____ The specific relationship to nearby properties and public streets.

_____ A Statement of Rationale as to why PD zoning is proposed identifying perceived barriers in the form of requirements of standard zoning districts and opportunities for community betterment through the proposed PD zoning.

_____ A complete list of zoning standards which will not be met by the proposed PIP and the location(s) in which they apply and a complete list of zoning standards which will be more than met by the proposed PIP and the location(s) in which they apply shall be identified. Essentially, the purpose of this listing shall

be to provide the Plan Commission with information necessary to determine the relative merits of the project in regard to private benefit versus public benefit, and in regard to the mitigation of potential adverse impacts created by design flexibility.

- _____ (4) **A Precise Implementation Plan Drawing** at a minimum scale of 1"=100' (and reduced to 11" x 17") of the proposed project showing at least the following information in sufficient detail: *(See following page)*

- _____ A PIP site plan conforming to all requirements of Section 98-908(3). If the proposed PD is a group development (per Section 98-208) also provide a proposed preliminary plat or conceptual plat;

- _____ Location of recreational and open space areas and facilities specifically describing those that are to be reserved or dedicated for public acquisition and use;

- _____ Statistical data on minimum lot sizes in the development, the precise areas of all development lots and pads, density/intensity of various parts of the development, floor area ratio, impervious surface area ratio and landscape surface area ratio of various land uses, expected staging, and any other plans required by the Plan Commission or City Council; and

- _____ Notations relating the written information (3), above to specific areas on the GDP Drawing.

- _____ (5) **A Property Site Plan drawing which includes:**

- _____ A title block which indicates the name, address and phone/fax number(s) of the current property owner and/or agent(s) (developer, architect, engineer, planner) for project;

- _____ The date of the original plan and the latest date of revision to the plan;

- _____ A north arrow and a graphic scale (not smaller than one inch equals 100 feet);

- _____ A reduction of the drawing at 11" x 17";

- _____ A legal description of the subject property;

- _____ All property lines and existing and proposed right-of-way lines with bearings and dimensions clearly labeled;

- _____ All existing and proposed easement lines and dimensions with a key provided and explained on the margins of the plan as to ownership and purpose;

- _____ All required building setback lines;

- _____ All existing and proposed buildings, structures, and paved areas, including building entrances, walks, drives, decks, patios, fences, utility poles, drainage facilities, and walls;

- _____ The location and dimension (cross-section and entry throat) of all access points onto public streets;

- _____ The location and dimension of all on-site parking (and off-site parking provisions if they are to be employed), including a summary of the number of parking stalls provided versus required by the Ordinance;

- _____ The location and dimension of all loading and service areas on the subject property and labels indicating the dimension of such areas;
- _____ The location of all outdoor storage areas and the design of all screening devices;
- _____ The location, type, height, size and lighting of all signage on the subject property to include a photometric plan;
- _____ The location, height, design/type, illumination power and orientation of all exterior lighting on the subject property – including the clear demonstration of compliance with Section 98-707;
- _____ All engineering requirements for utilities, site designs, etc;
- _____ The location and type of any permanently protected green space areas;
- _____ The location of existing and proposed drainage facilities for storm water;
- _____ In the legend, data for the subject property on:
 - _____ Lot Area;
 - _____ Floor Area;
 - _____ Floor Area Ratio (b/a);
 - _____ Impervious Surface Area;
 - _____ Impervious Surface Ratio (d/a);
 - _____ Building Height.
- _____ (6) **A landscaping plan for subject property**, specifying the location, species, and installed size of all trees and shrubs. Include a chart which provides a cumulative total for each species, type and required location (foundation, yard, street, paved area or bufferyard) of all trees and shrubs.
- _____ (7) **A series of building elevations** for the entire exterior of all buildings in the PD, including detailed notes as to the materials and colors proposed.
- _____ (8) **A general signage plan** including all project identification signs, concepts for public fixtures and signs (such as street light fixtures and/or poles or street sign faces and/or poles), and group development signage themes which are proposed to vary from City standards or common practices.
- _____ (9) **A general outline of the intended organizational structure** for a property owners association, if any; deed restrictions and provisions for private provision of common services, if any.
- _____ (10) **A written description** which demonstrates the full consistency of the proposed PIP with the approved GDP.
- _____ (11) **A written description** of any and all variations between the requirements of the applicable PD/GDP zoning district and the proposed PIP development; and,

- _____ (12) **Proof of financing capability** pertaining to construction and maintenance and operation of public works elements of the proposed development.

FINAL APPLICATION PACKET INFORMATION
PD STEP 4: PRECISE IMPLEMENTATION PLAN (PIP)

The process for review and approval of the PD shall be identical to that for conditional use permits per Section 98-905 of the Zoning Ordinance and (if land is to be divided) to that for preliminary and final plats of subdivision per the Municipal Code. All portions of an approved PD/PIP not fully developed within five years of final City Council approval shall expire, and no additional PD-based development shall be permitted. The City Council may extend this five years period by up to five additional years via a majority vote following a public hearing.

- _____ **Receipt of 5 full scale copies in blueline or blackline of complete Final Application Packet by Zoning Administrator:** **Date:** _____ **by:** _____
- _____ **Receipt of 20 reduced (8.5" by 11" text and 11" x 17" graphics) copies of complete Final Application Packet by Zoning Administrator:** **Date:** _____ **by:** _____
- _____ **A digital copy of Final Application Packet shall be emailed to the Building and Zoning Department upon submittal deadline.** **Date:** _____ **by:** _____
- _____ **Certification of complete Final Application Packet and required copies to the Zoning Administrator by City Clerk:** **Date:** _____ **by:** _____
- _____ **Class 2 Legal Notice sent to official newspaper by City Clerk:** **Date:** _____ **by:** _____
- _____ **Class 2 Legal Notice published on _____ and _____ by:** _____

Development Review Committee (DRC) Application

Complete as much detailed information as possible to allow for a comprehensive departmental review prior to a Development Review Committee meeting. This application must be returned to the Building Inspector, with all conceptual plans, designs and other information prior to the scheduling a DRC meeting.

Applicant Information

Property Address _____

Applicant name _____

Applicant email _____ Phone Number _____

Architect/Contractor/Designer Name _____

Architect/Contractor/Designer Email _____ Phone Number _____

Type of Construction: New _____ Addition _____ Remodel _____

Type of Development: Single-family _____ Multi-family _____ Commercial _____ Industrial _____

Type of Business _____

Engineering

Site Plans should include the following: Project title and owner's/developer's name and address noted, architect's and/or engineer's name and address noted, property boundaries and dimensions, abutting property zoning classifications, general description of building materials, façade and roof detail, setback lines indicated, easements for access, if any, 100-year floodplain identification, existing and proposed topography shown at a contour interval of one foot, indicating proposed grade and location of improvements, signage and outdoor lighting, number of parking spaces provided, type, size and location of all structures with all building dimensions shown, location of existing and general location of proposed sanitary sewers, storm sewers, water-mains, and any proposed stormwater management facilities, location, extent and type of proposed landscaping and landscaping plantings and buffers to adjacent property, including fencing or other screening, location of pedestrian sidewalks and walkways, graphic outline of any development staging that is planned, driveway locations and sizes, handicap accessibility, environmental concerns (odor, smoke, noise, graphic scale and north arrow.

- Storm water management provisions provided? YES / NO
 - As-built/certification notification
- Erosion control plan provided? YES / NO
- Wetlands, floodplains, environmental corridors, groundwater Identified. YES / NO
- Utility Plans Provided
 - Watermain
 - Sanitary Sewer
 - Storm Water
- Is a Land Division required? YES / NO
- Access points and dimensions shown? YES / NO
 - WISDOT Right-of-way?
 - County Right-of-way?

- Estimated Traffic impacts _____
 - Traffic Study Required YES/NO
 - Traffic Control Plan Required YES/NO
 - Will construction affect street parking or intersections? YES / NO
- Paving Materials, Typical Sections? YES / NO
- WDNR Notice of Intent required? (Land disturbance more than 1 acre)? YES / NO
- Watermain extension required? YES / NO
- Sanitary sewer extension required? YES / NO
- SEWRPC Service Area Amendment needed? YES / NO
- Is a Chapter 30 Permit (wetland/waterway) required? YES / NO
- Proposed building/expansion dimensions _____
- Will there be signage? YES / NO type (mounted, freestanding) _____
- Exterior lighting plans? YES / NO
- What kind of noise or level of noise will the business have? _____
- Detailed property Site Plan? YES / NO Date of Plan: _____
- Green Space Calculations (Existing vs. Proposed) YES / NO
- Are landscape plans provided? YES / NO
- Is a Land Division required? YES / NO

Water/Sewer Utilities

If an existing structure please circle the following:

- Will existing sewer & water connections be used? YES / NO
- Will your project require the installation of a grease interceptor? YES / NO

If the development is Commercial or Industrial, please provide the following:

- Water service size requirement _____
- Estimated daily water usage in gallons per day _____
- Estimated maximum water flow in gallons per minute _____
- Number of bathrooms _____
- Brief description of process (if Industrial) _____

If the development is a multi-family dwelling, please provide the following:

- Number of units _____
- Number of bedrooms in each unit _____
- Water service size requirement _____

896 WELLS ST LAKE GENEVA, WI 53147
898 WELLS ST LAKE GENEVA, WI 53147

ZBL 00008

LOT 1-3 BOULEVARD SUB. ALSO COM NW COR LOT 3, S 50', W 10' N 50', E 10' TO POB. ALSO LOTS 101 & 102. ALSO COM NE COR LOT 102, S 100', E 10', N 100', W 10' TO POB. ALSO COM NW COR LOT 1, S 100', W 10', N 110', E 99.71', S36D03'E 12.37' TO POB. CITY OF LAKE GENEVA

895 LAKE GENEVA BLVD LAKE GENEVA, WI 53147

ZBL 00058

LOT 100. ALSO COM NE COR LOT 100, S 50', E 10', N 50', W 10' TO POB. BOULEVARD SUB CITY OF LAKE GENEVA

836 WELLS ST LAKE GENEVA, WI 53147

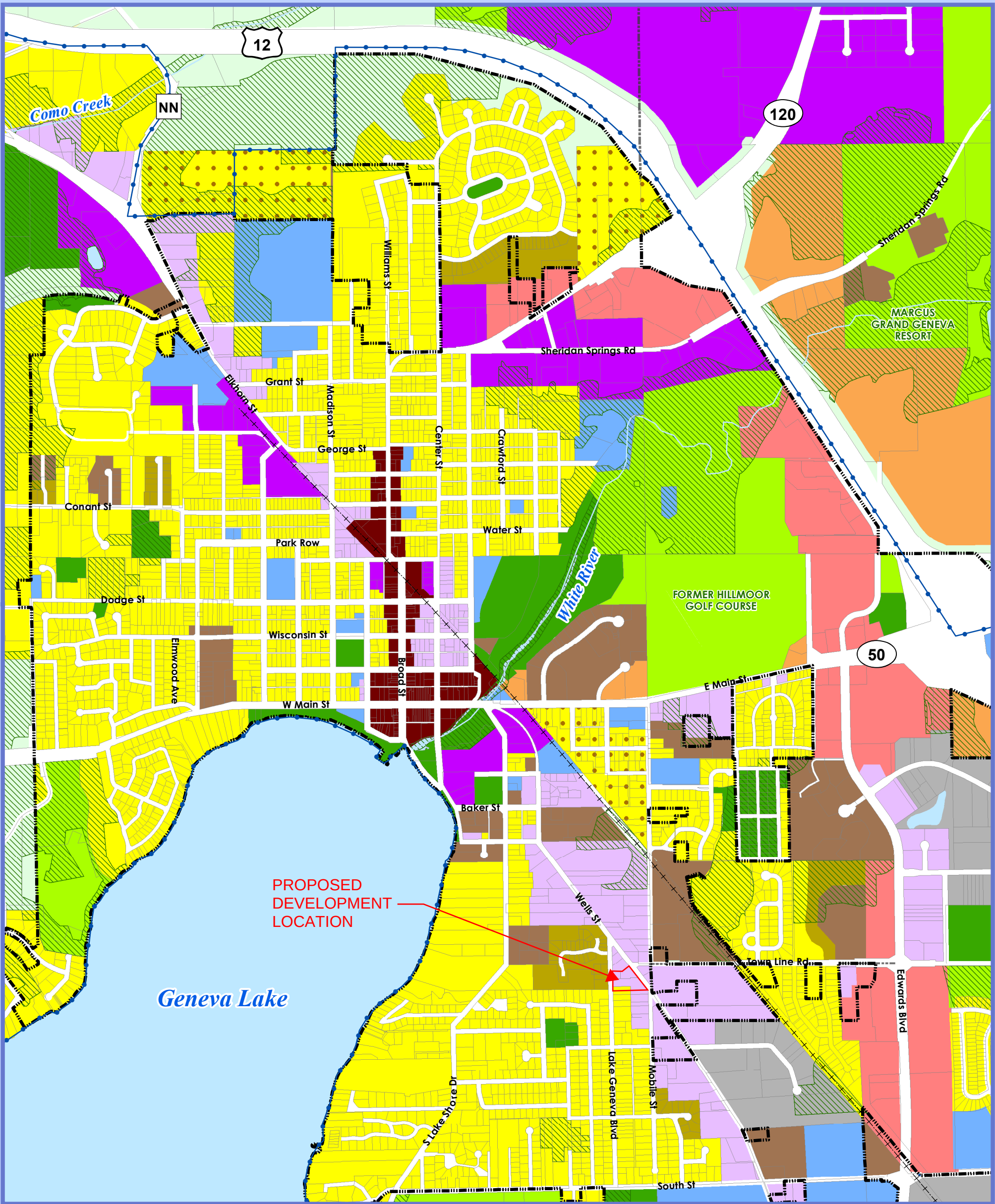
ZBL 00006

PT LOT B BOULEVARD SUB DESC AS COM AT N COR LOT B, S36D03'E 361.31' TO POB, S36D03'E 192.43', WLY 99.71', SLY 10', WLY 126', NLY 100', S89D22'E 26.70', N53D20'25"E 107.10' TO POB. CITY OF LAKE GENEVA

Address Not Listed

ZBL 00006A

PT LOT B BOULEVARD SUB - COM N COR LOT B, S36D03'E 541.37' N89D22'W 102.36', S0D08'W 20', N89D22'W 116' TO POB, N89D22'W 100', N0D11'45"E 100', S89D22' E 100', S0D11'45"W 100' TO POB. ALSO EASEMENT CITY OF LAKE GENEVA



Map 5b: Future Land Use - City of Lake Geneva Comprehensive Plan

Land Use Categories

- Agricultural & Rural
- Single Family Residential - Exurban
- Single Family Residential - Urban
- Two-Family/Townhouse Residential
- Multi-Family Residential
- Planned Neighborhood
- Neighborhood Mixed Use
- Planned Office
- Planned Business

- Central Business District
- Planned Mixed Use
- Planned Industrial
- General Industrial
- Institutional & Community Services
- Private Recreation Facilities
- Public Park & Recreation
- Environmental Corridor

- City of Lake Geneva
- Other Municipal Boundaries
- Urban Service Area Boundary
- Parcels
- Surface Water
- Abandoned Railroad



0 0.25 0.5 Miles

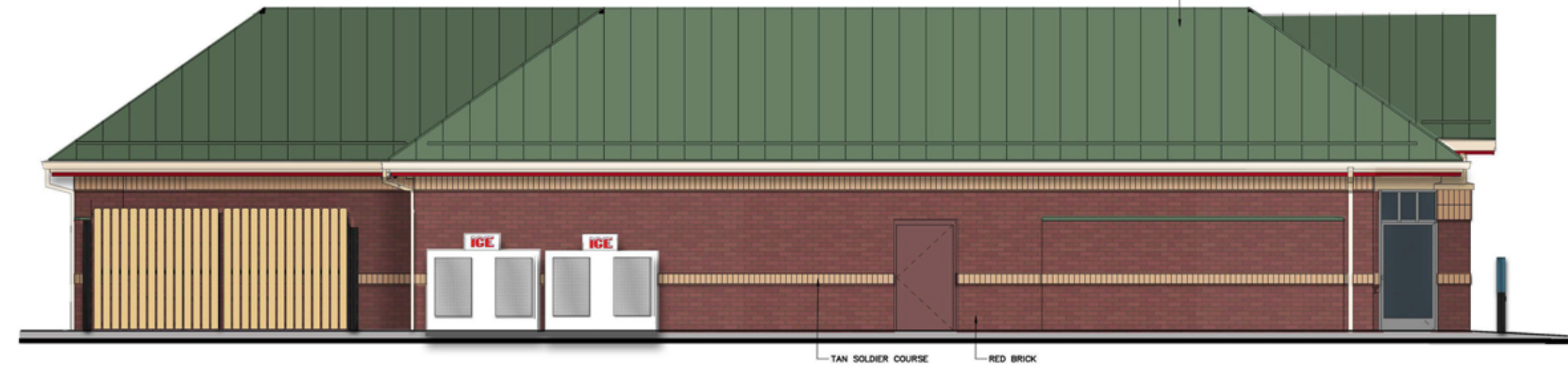
VANDEWALLE & ASSOCIATES INC.
Shaping places, shaping change
Date: March 9, 2020
Source: SEWRPC, Walworth County LIO, WisDNR, V&A



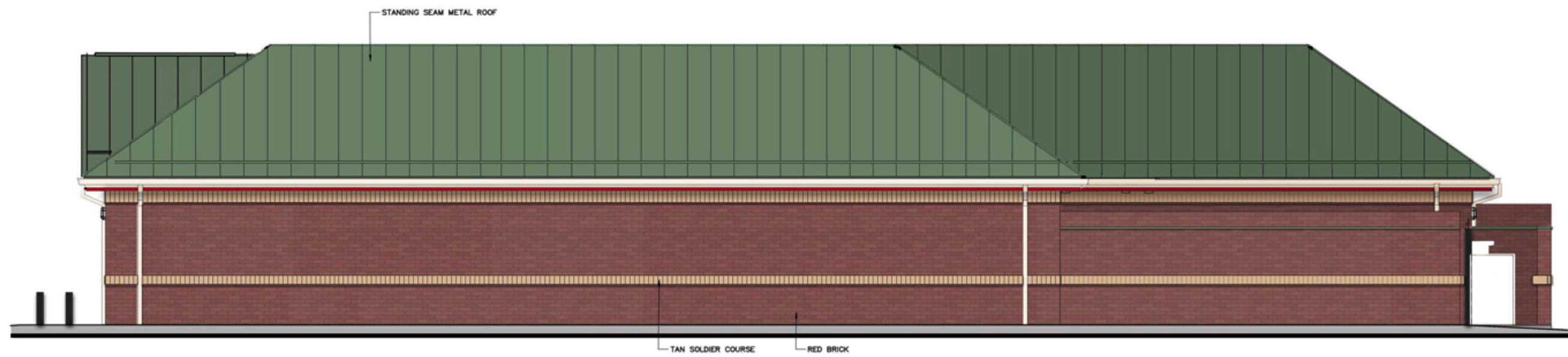
Parcel	Owner Name	Owner Address
ZBL 00005	Heidenreich Trust	1003 Davis Ct Fontana, WI 53125
ZBL 00004	John Manna Trust	515 Thorndale Av Elk Grove Village, IL 60007
ZBL 00003	Molly M Fine/Frederick Michaelis	204 Lookout DR Lake Geneva, WI 53147
ZOP 00399A	Kunes Lake Geneva	1234 E Geneva St Delavan, WI 53115
ZOP 00399I	Kunes Lake Geneva	1234 E Geneva St Delavan, WI 53115
ZOP 00399	Gurushabad LLC	1840 Prestwick Dr Lake Geneva, WI 53147
ZOP 00399D	Gurushabad LLC	1840 Prestwick Dr Lake Geneva, WI 53147
ZOP 00399H	Kunes Lake Geneva	1234 E Geneva St Delavan, WI 53115
ZBL 00001	Cheryl Borowiec/John Zbigniew	801 Wells St Lake Geneva, WI 53147
MB 600005	Alexandra A Gand/Jessie M Ivie, et al.	903 Wells St Lake Geneva, WI 53147
ZBL 00002	Spiegelhoff Brothers	W3474 Royal Glen Ct Lake Geneva, WI 53147
ZYUP 00165	Alexandra A Gand	903 Wells St Lake Geneva, WI 53147
MB 600011	Edward A Cox III GST Trust	479 N Lakeshore Dr Fontana, WI 53125
ZBL 00012	LG Business Center LLC	924 Mobile St Lake Geneva, WI 53147
ZBL 00011	Mark A Hansen/Trudy L Hansen	916 Mobile St Lake Geneva, WI 53147
ZBL 00010	Berdina Hansen Trust/Martin Hansen JR Trust	1021 Wisconsin St Lake Geneva, WI 53147
ZBL 00009	Berdina Hansen Trust/Martin Hansen JR Trust	1021 Wisconsin St Lake Geneva, WI 53147
ZBL 00057	Christopher J Klockau/Karen A Klockau	4310 83rd Ave Ct Milan, IL 61264
ZBL 00056B	Christopher j Winters/Heather N Winters	909 Lake Geneva Blvd Lake Geneva, WI 53147
ZBL 00056	Janet Winters	1168 Dover Dr Adams, WI 53910
ZBL 00055	Eric J Klug/Marc J Klug	PO Box 224 Lake Geneva, WI 53147
ZA 1200003	Elmer Hansen	950 Lake Geneva Blvd Lake Geneva, WI 53147
ZA 1200002	Linda L Frame	940 Lake Geneva Blvd Lake Geneva, WI 53147
ZA 1200001	Marilyn J McLaughlin	PO Box 1334 Lake Geneva, WI 53147
ZMERR 00001	Dorothy M Philip	909 Bonnie Brae Ln Lake Geneva, WI 53147
ZA 404900001	Andrew Wisniewski/Christine Wisniewski	301 Oakwood Ln Lake Geneva, WI 53147
ZA 404900002	Coya W Stinnett/Jennifer M Stinnett	914 Lake Geneva Blvd Lake Geneva, WI 53147
ZSUM2 00012	McMurr II LLC	414 N Orleans St Ste 610 Chicago, IL 60610
ZA 75400004	Bruce N Jalszynski/Joyce A Jalszynski	870 Lake Geneva Blvd Lake Geneva, WI 53147
ZSUM2 00014	McMurr II LLC	414 N Orleans St Ste 610 Chicago, IL 60610
ZSUM2 00013	McMurr II LLC	414 N Orleans St Ste 610 Chicago, IL 60610
ZSUM 00208	Laura M McGough/Gabriel A Difranco	5030 N Mozart St Chicago, IL 60625
ZA 75400002	John P Billings	808 Lake Geneva Blvd Lake Geneva, WI 53147
ZSUM 00101	Demetra C Condos	101 Summerhaven Ln Lake Geneva, WI 53147



1 FRONT ELEVATION
 $\frac{1}{4}'' = 1'-0''$



2 LEFT ELEVATION
 $\frac{3}{16}'' = 1'-0''$



3 REAR ELEVATION
 $\frac{3}{16}'' = 1'-0''$

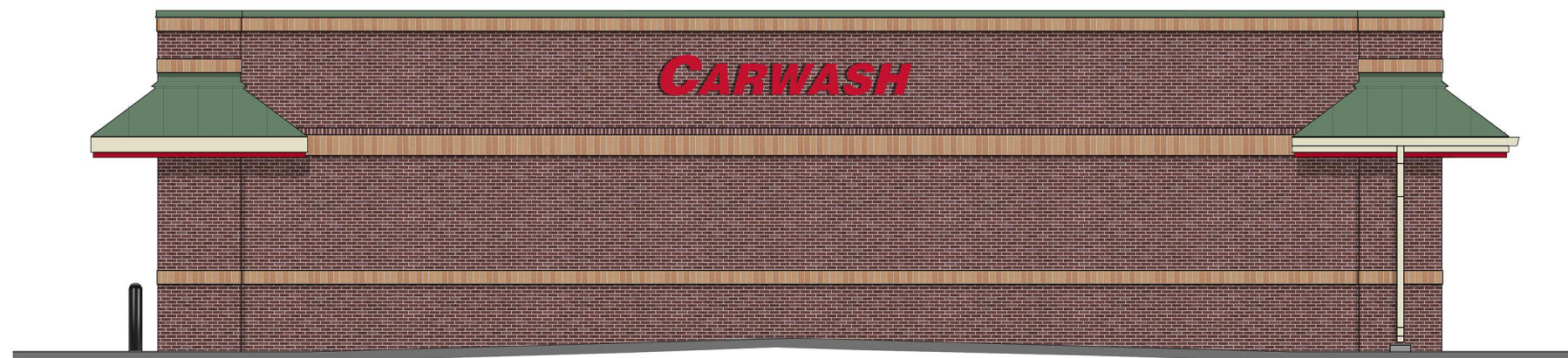


4 RIGHT ELEVATION
 $\frac{3}{16}'' = 1'-0''$

1 FRONT ELEVATION



2 LEFT ELEVATION



3 REAR ELEVATION



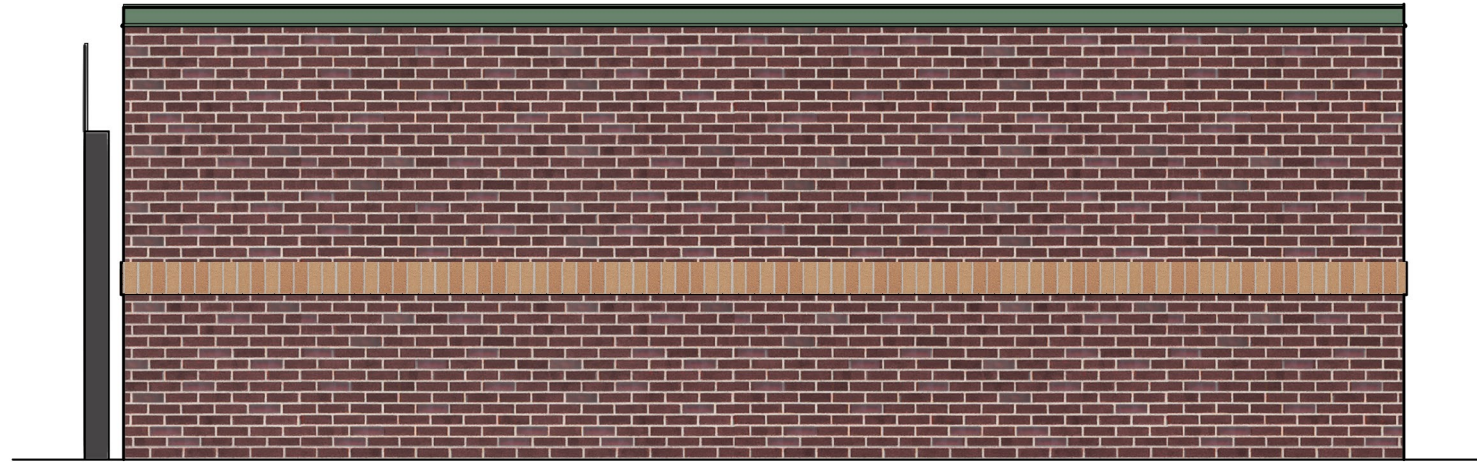
4 RIGHT ELEVATION



**Kwik
TRIP**

**Kwik
STAR**

KWIK TRIP, Inc.
P.O. BOX 2107
1626 OAK STREET
LA CROSSE, WI 54602-2107
PH. (608) 781-8988
FAX (608) 781-8960



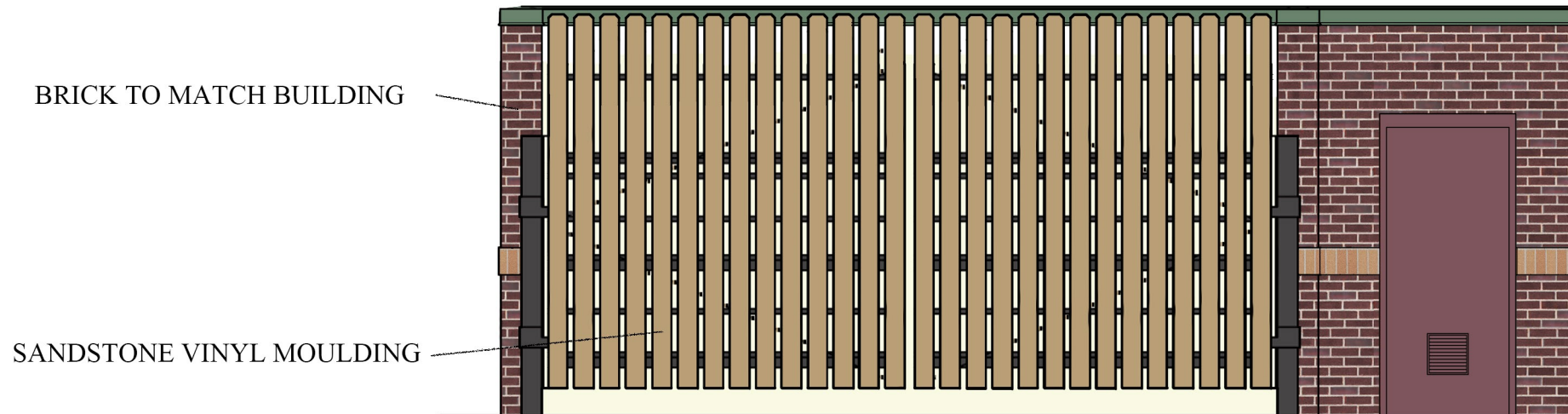
Side Elevation

Scale: 1/4"=1'-0"

**Kwik
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**Kwik
Star**

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Front Elevation

Scale: 1/4"=1'-0"

DUMPSTER ENCLOSURE & STORAGE SHED



1 FRONT ELEVATION

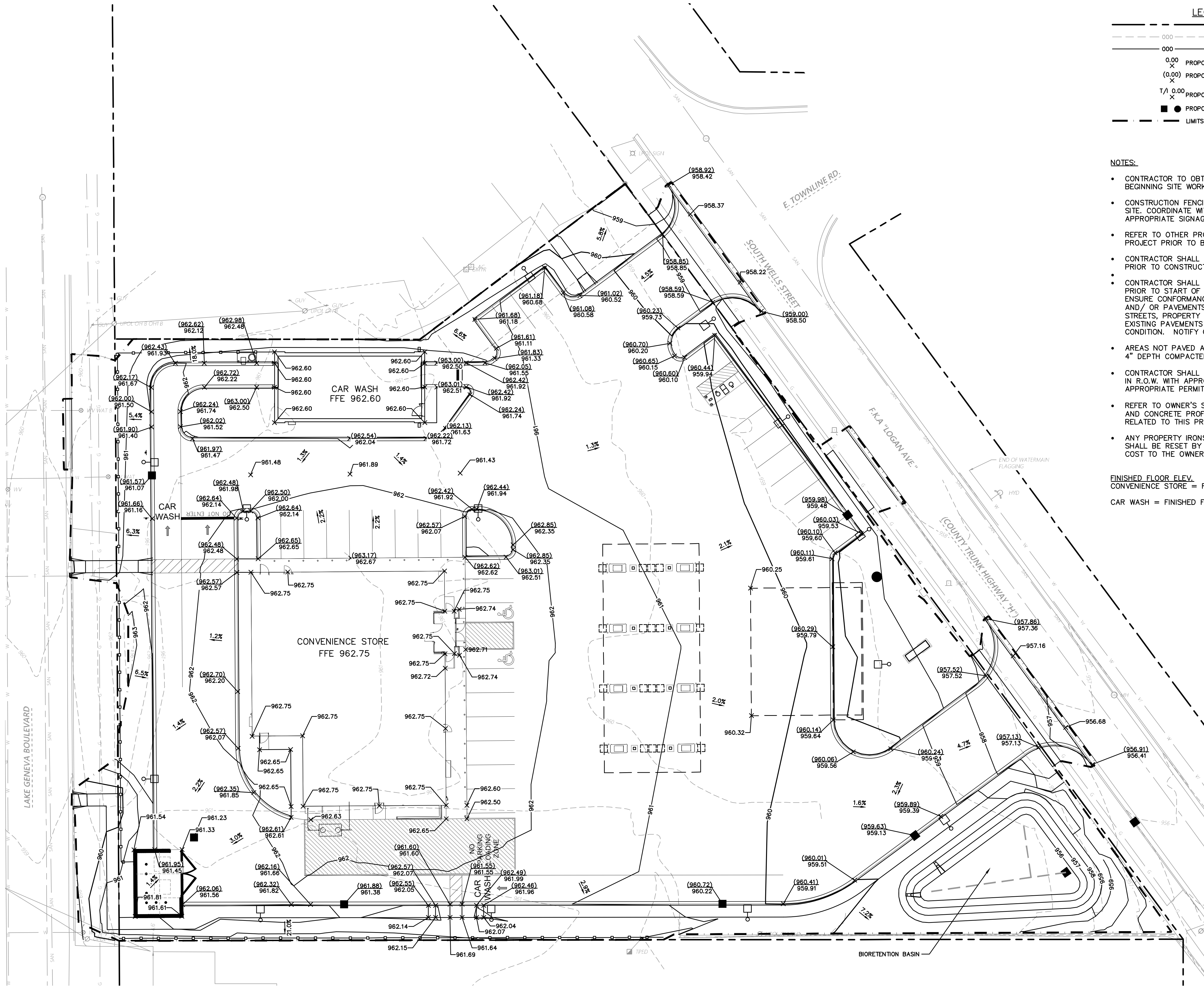


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FAX (608) 781-8960

8 MPD



2 SIDE ELEVATION



LEGEND

- PROPERTY LINE
- EXISTING CONTOURS
- PROPOSED CONTOURS
- PROPOSED SPOT GRADES
- PROPOSED TOP OF CURB GRADE
- PROPOSED TOP OF ISLAND GRADE
- PROPOSED STORM INLETS / MANHOLES
- LIMITS OF DISTURBANCE = 2.21 ACRES

SCALE: 1" = 20'

- NOTES:**
- CONTRACTOR TO OBTAIN RIGHT-OF-WAY EXCAVATION PERMIT PRIOR TO BEGINNING SITE WORK.
 - CONSTRUCTION FENCING TO BE INSTALLED AROUND ENTIRE CONSTRUCTION SITE. COORDINATE WITH OWNER FOR FENCING AND GATE LOCATIONS AND APPROPRIATE SIGNAGE INSTALLATION.
 - REFER TO OTHER PROJECT PLANS AND INFORMATION RELATED TO THIS PROJECT PRIOR TO BEGINNING ANY GRADING WORK.
 - CONTRACTOR SHALL LOCATE ALL UTILITIES WHICH MAY AFFECT THIS WORK PRIOR TO CONSTRUCTION AND NOTIFY OWNER OF ANY CONFLICTS.
 - CONTRACTOR SHALL VERIFY ALL EXISTING AND PROPOSED ELEVATIONS PRIOR TO START OF CONSTRUCTION. VERIFY CRITICAL ELEVATIONS TO ENSURE CONFORMANCE WITH GRADING PLAN, PARTICULARLY WITH WALK AND/ OR PAVEMENTS TO REMAIN. MEET EXISTING GRADES ALONG STREETS, PROPERTY LINES AND DRIVEWAY ENTRANCES. RESTORE ALL EXISTING PAVEMENTS THAT REMAIN TO THEIR ORIGINAL, IF NOT BETTER CONDITION. NOTIFY OWNER OF ANY CONFLICTS.
 - AREAS NOT PAVED AND TO BE LANDSCAPED SHALL RECEIVE MINIMUM OF 4" DEPTH COMPACTED TOPSOIL.
 - CONTRACTOR SHALL COORDINATE GRADING AND INSTALLATION OF DRIVES IN R.O.W. WITH APPROPRIATE GOVERNMENT AGENCIES. OBTAIN APPROPRIATE PERMITS FOR GRADING AND DRAINAGE IN ALL R.O.W.
 - REFER TO OWNER'S SPECIFICATIONS FOR CURB, APPROACH, BITUMINOUS, AND CONCRETE PROFILES, AS WELL AS ADDITIONAL SITE STANDARDS RELATED TO THIS PROJECT.
 - ANY PROPERTY IRONS THAT ARE DISTURBED IN THE GRADING PROCESS SHALL BE RESET BY A LICENSED LAND SURVEYOR AT NO ADDITIONAL COST TO THE OWNER.

FINISHED FLOOR ELEV.
CONVENIENCE STORE = FINISHED FLOOR ELEVATION = 962.75 FEET
CAR WASH = FINISHED FLOOR ELEVATION = 962.60 FEET



Know what's below.
Call before you dig.

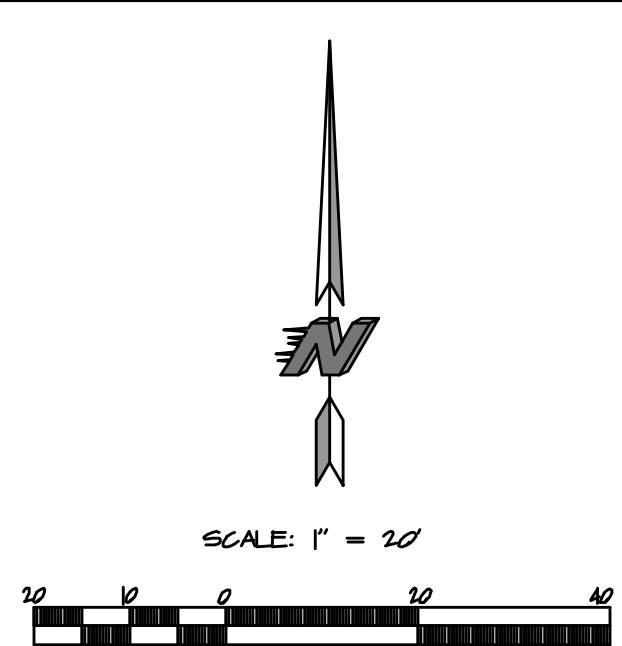
R.A.SMITH, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF R.A.SMITH, INC.

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PH. (608) 781-8988
FAX (608) 781-8960

16745 W. Bluemound Road
Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;
NOT FOR CONSTRUCTION

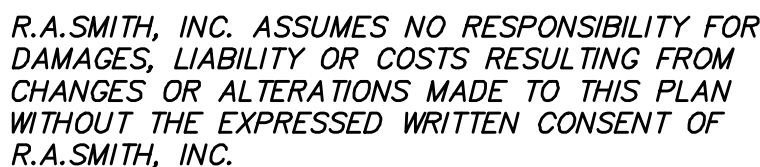
OVERALL GRADE PLAN		CONVENIENCE STORE #1520	
		SOUTH WELLS STREET LAKE GENEVA, WI 53147	
#	DATE	DESCRIPTION	
DRAWN BY:		RAS	
SCALE:		GRAPHIC	
PROJ. NO.		3210237	
DATE		09/17/2021	
SHEET		SP3.0	



8. INSTALL DETECTABLE UNDERGROUND MARKING TAPE DIRECTLY ABOVE ALL PVC, POLYETHYLENE, AND OTHER NONCONDUCTIVE UNDERGROUND UTILITIES AT A DEPTH OF 457 MM (18 INCHES) BELOW FINISHED GRADE, UNLESS OTHERWISE INDICATED. BRING THE TAPE TO THE SURFACE AT VARIOUS LOCATIONS IN ORDER TO PROVIDE CONNECTION POINTS FOR LOCATING UNDERGROUND UTILITIES. INSTALL BLUE RHINO TRIVIEW FLEX TEST STATIONS, OR APPROVED EQUIV., WITH BLACK CAPS AT EACH SURFACE LOCATION.
9. TRACER WIRE: LOCATING REQUIREMENTS – A MEANS TO LOCATE BURIED UNDERGROUND EXTERIOR NON METALLIC SEWERS/MAINS MUST BE PROVIDED WITH TRACER WIRE OR OTHER METHODS IN ORDER TO BE LOCATED IN ACCORD WITH THE PROVISIONS OF THESE CODE SECTIONS AS PER 182.0715(2R) OF THE STATUTES.
10. CLEANOUTS: INSTALL CLEANOUTS ON ALL ROOF DRAINS. CLEANOUTS SHALL BE INSTALLED AT EVERY T CONNECTION AND BEND. THE DISTANCE BETWEEN CLEANOUTS IN HORIZONTAL PIPING SHALL NOT EXCEED 100 FEET FOR PIPES 10-INCHES AND UNDER IN SIZE. CLEANOUT SHALL BE OF THE SAME NOMINAL SIZE AS THE PIPES THEY SERVE. INSTALL A METER BOX FRAME AND SOIL LID (NEENAH R-1914-A, OR APPROVED EQUIV.) OVER ALL CLEANOUTS.
11. THE MINIMUM DEPTH OF COVER FOR BUILDING AND CANOPY ROOF DRAIN LEADERS WITHOUT INSULATION IS 5 FEET. INSULATE ROOF DRAIN LEADERS AT LOCATIONS WHERE THE DEPTH OF COVER IS LESS THAN 5 FEET. PROVIDE A MINIMUM INSULATION THICKNESS OF 2 INCHES. THE INSULATION MUST BE AT LEAST 4 FEET WIDE AND CENTERED ON THE PIPE. INSTALL THE INSULATION BOARDS 6 INCHES ABOVE THE TOPS OF THE PIPES ON MECHANICALLY COMPACTED AND LEVELED PIPE BEDDING MATERIAL. USE HIGH DENSITY, CLOSED CELL, RIGID BOARD MATERIAL EQUIVALENT TO DOW STYROFOAM HI-40 PLASTIC FOAM INSULATION.
12. INSTALL ALL PIPE WITH THE ASTM IDENTIFICATION NUMBERS ON THE TOP FOR INSPECTION. COMMENCE PIPE LAYING AT THE LOWEST POINT IN THE PROPOSED SEWER LINE. LAY THE PIPE WITH THE BELL AND/OR RECEIVING GROOVE END OF THE PIPE POINTING UPWARD, WHEN CONNECTING TO AN EXISTING PIPE, UNCOVER THE EXISTING PIPE IN ORDER TO ALLOW ANY ADJUSTMENTS IN THE PIPE LINE AND GRADE BEFORE LAYING ANY PIPE. DO NOT LAY PIPES IN WATER OR WHEN THE TRENCH CONDITIONS ARE UNSUITABLE FOR SUCH WORK.
13. TRENCH SECTION SHALL BE CLASS "C" FOR CONCRETE AND CLASS "B" FOR ALL OTHER MATERIALS.
14. ALL CATCH BASINS SHALL HAVE FINGER DRAINS PER DETAIL 1 ON SP5.1

- PUBLIC SEWER TO BE REVISED
ONCE SURVEY IS UPDATED

STO CB EX
RIM 952.91
15" SW 949.20
15" NW 949.20

[illegible]

BRING ALL SITE UTILITIES TO 5' OUTSIDE OF THE BUILDING LINE WITH THE EXCEPTION OF THE WATER SERVICE. EXTEND WATER SERVICE INTO THE BUILDING AND UP TO THE FLANGE FOR THE WATER METER.

2. SEPARATION OF WATER AND SEWER: PROVIDE A MINIMUM HORIZONTAL SEPARATION OF 8 FEET BETWEEN ALL WATER AND SANITARY SEWER LINES. PROVIDE A MINIMUM SEPARATION OF 18 INCHES ALL WATER LINE AND SANITARY SEWER CROSSINGS.

3. TERMINAL DEPTH MAINTAINANCE: PROVIDE COVER OVER TOP OF THE WATER LINES TO THE FINISHED GRADE. VERIFY ELEVATION OF PROPOSED AND EXISTING WATER LINES AT ALL UTILITY CROSSINGS. INSTALL THE WATER LINES AT GREATER DEPTHS IN ORDER TO CLEAR STORM SEWERS, SANITARY SEWERS, OR OTHER UTILITIES AS REQUIRED. INCLUDE COSTS TO LOWER WATER LINES IN THE BASE BID.

4. DISINFECTION: DISINFECT ALL COMPLETED WATERMAINS IN ACCORDANCE WITH AWWA STANDARD C651. IF THE TABLET OR CONTINUOUS FEED METHODS ARE USED, DISINFECT USING WATER THAT CONTAINS AT LEAST 50 PPM OF AVAILABLE CHLORINE. RETAIN THE TREATED WATER IN THE PIPELINE FOR AT LEAST 24 HOURS. THE POINT LOCATED AT THE END OF THE 24 HOUR PERIOD, THE FREE CHLORINE RESIDUAL MUST BE AT LEAST 10 MG/L MEASURED AT ANY POINT IN THE LINE. MEASUREMENT OF THE CHLORINE CONCENTRATION AT REGULAR INTERVALS SHALL BE IN ACCORDANCE WITH STANDARD METHODS, AWWA M-12, OR USING APPROPRIATE CHLORINE TEST KITS.

5. TESTING: PRESSURE TEST AND PERFORM BACTERIOLOGICAL TESTS ON ALL WATER LINES UNDER THE SUPERVISION OF THE CITY PUBLIC WORKS DEPARTMENT. NOTIFY THE CITY AT LEAST 7 WORKING HOURS PRIOR TO ANY TESTING. PRESSURIZE THE WATERLINE TO 1034-KPA (150-PSI) GAUGE PRESSURE (MEASURED AT THE POINT LOCATED AT THE END OF THE 24 HOUR PERIOD). THE SATISFACTORY MANUAL TEST TO BE USED TO MAINTAIN THE TEST PRESSURE FOR A MINIMUM OF 2 HOURS. DO NOT ADD WATER TO THE WATERMAIN IN ORDER TO MAINTAIN THE REQUIRED PRESSURE DURING THE WATER MAIN PRESSURE TESTING. THE TEST SECTION OF PIPE IS ACCEPTABLE WITH A PRESSURE DROP OF 14 KPA (2 PSI) OR LESS.

6. USE MECHANICAL JOINT RESTRAINT DEVICES FOR JOINT RESTRAINT ON ALL WATERMAIN BENDS HAVING A VERTICAL OR HORIZONTAL DEFLECTION OF 22-1/2 DEGREES OR GREATER, ALL VALVES, STUBS, EXTENSIONS, TEES, CROSSES, PLUGS, ALL HYDRANT VALVES, AND ALL HYDRANTS IN ACCORDANCE WITH CITY STANDARDS. RESTRAINT DEVICES SHALL BE EDECO, INC., EASTLAND, TEXAS, OR APPROVED EQUAL, INSTALLED IN ACCORDANCE WITH MANUFACTURER'S RECOMMENDATIONS FOR RESTRAINT ON DUCTILE IRON PIPE.

7. AT ALL VALVE LOCATIONS WHICH REQUIRE A 12" OR SMALLER VALVE, INSTALL GATE VALVE WHICH ARE OF THE COMPRESSION RESILIENT SEATED (CRS) TYPE. USE AMERICAN FLOW CONTROL'S SERIES 2500 DUCTILE IRON RESILIENT WEDGE GATE VALVE, OR APPROVED EQUAL. GATE VALVES SHALL CONFORM TO AWWA C509. INSTALL CAST IRON VALVE BOXES CONFORMING TO ASTM A88 AT EACH VALVE LOCATION. VALVE BOXES SHALL BE THE THREE-PIECE TYPE WITH 5-1/4" SHAFTS. USE TYLER 8860-G WITH NO. 6 BASE, OR EQUIVALENT. VALVE BOXES SHALL HAVE AT LEAST 6" OF ADJUSTMENT ABOVE AND BELOW THE VALVE BOX. VALVE BOXES SHALL BE ROUND AND BEAR THE WORD "WATER" CAST ON THE TOP. USE TYLER 8860-G "STAYPUT" COVERS WITH EXTENDED SKIRT, OR EQUIVALENT.

8. USE MUELLER H 10300 OR FORD E 27057, OR APPROVED EQUAL, AT ALL CURB STOP LOCATIONS. STATIONARY ROD IS REQUIRED ON ALL CURB STOPS.

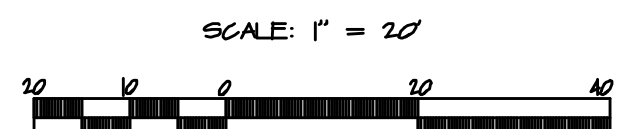
9. POLYVINYL CHLORIDE (PVC) BUILDING WATER SERVICES: ASTM D2241 OR ASTM D1785; PRESSURE RATED FOR WATER.

10. POLYVINYL CHLORIDE (PVC) WATERMAIN: USE AWWA C900 FOR ALL PVC WATERMAIN FURNISHED WITH INTEGRAL ELASTOMERIC BELL AND SPIGOT JOINTS; MINIMUM PRESSURE CLASS 150; DIMENSION RATIO NOT GREATER THAN 18; LAYING LENGTH 20 FEET. USE EBAA IRON, INC., SERIES 2000 PVC MEGALUG, OR APPROVED EQUAL FOR RESTRAINT ON C900 PVC WATERMAIN. LAY TRACE WIRE WITH ALL C900 PVC WATERMAIN.

11. TRACER WIRE-LOCATING REQUIREMENTS: A MEANS TO LOCATE BURIED UNDERGROUND EXTERIOR OR METALLIC SEWERS/MAINS MUST BE PROVIDED WITH "TRACER WIRE" OR "TRACER WIRE" METHODS IN ORDER TO BE INSTALLED IN ACCORD WITH THE PROVISIONS OF THE WISCONSIN STATUTES 182.0175(2R) AND THE WISCONSIN DPS 382.30(1)(1)H).

12. TRENCH SECTION SHALL CONFORM TO SECTION 4.3.C, FILE NO. 38 OF THE STANDARD SPECIFICATIONS. SAND OR STONE CHIP BEDDING MATERIAL IS REQUIRED.

	PROPERTY LINE
	PROPOSED 18" CURB & GUTTER
	PROPOSED SANITARY SEWER LINE
	PROPOSED STORM SEWER LINE
	PROPOSED STORM CATCH BASIN/ MANHOLE
	PROPOSED WATER MAIN
	PROPOSED HYDRANT
	PROPOSED VALVE



1. PIPE: USE SOLID-CORE, SDR-35, ASTM D3034 (OR APPROVED EQUAL) POLYVINYL CHLORIDE (PVC) PLASTIC PIPE FOR ALL DESIGNATED PVP SANITARY SEWER SERVICES. JOINTS FOR ALL SANITARY SEWER SHALL HAVE PUSH-ON JOINTS WITH ELASTOMERIC GASKETS. THE USE OF SOLVENT CEMENT JOINTS IS ALLOWED FOR BUILDING SERVICES. SOLVENT CEMENT JOINTS IN PVC PIPE MUST INCLUDE USE OF A PRIMER WHICH IS OF CONTRASTING COLOR TO THE PIPE AND CEMENT. PIPE WITH SOLVENT CEMENT JOINTS SHALL BE JOINED WITH PVC CEMENT CONFORMING TO ASTM D2564. LAY ALL PVC PIPE ON A CONTINUOUS GRANULAR BED. INSTALLATION MUST COMPLY WITH ASTM D2321.
2. CLEANOUTS: INSTALL CLEANOUTS ON ALL SANITARY SEWER SERVICES. THE DISTANCE BETWEEN CLEANOUTS IN HORIZONTAL PIPE SHALL NOT EXCEED 100 FEET FOR PIPES 4-INCH AND OVER IN SIZE. CLEANOUTS SHALL BE OF THE SAME NOMINAL SIZE AS THE PIPES THEY SERVE. INCLUDE FROST SLEEVES AND CONCRETE FRAME AND PIPE SUPPORT. INSTALL A METEOR BOX FRAME AND SOLID LID (NEENAH R-1914-A, OR APPROVED EQUAL) OVER ALL CLEANOUTS.
3. TESTING: PRESSURE TEST ALL SANITARY SEWER LINES. TEST ALL FLEXIBLE SANITARY SEWER LINES FOR DEFLECTION AFTER THE SEWER LINE HAS BEEN INSTALLED AND BACKFILL HAS SET. PLACE FORCE GAUGE OVER THE DEFLECTOR. NO DEFLECTION IS ALLOWED. IF THE TEST FAILS, MAKE NECESSARY REPAIRS AND RETEST.
4. UNLESS OTHERWISE INDICATED, USE REINFORCED, PRECAST, CONCRETE MAINTENANCE HOLES CONFORMING TO ASTM D4474 FURNISHED WITH PRECAST BASES. SANITARY SEWER MAINTENANCE HOLES SHALL BE SUPPLIED WITH PRE-FORMED INVERTS AND FLEXIBLE NEOPRENE SLEEVE CONNECTIONS FOR ALL LATERAL LINES 375 MM (15 INCHES) IN DIAMETER OR LESS, UNLESS OTHERWISE INDICATED. JOINTS FOR ALL PRECAST MAINTENANCE HOLES SHALL BE GASKETED. ALL PLACES WHERE A SUBMITTAL IS REQUIRED IN ACCORDANCE WITH ASTM C923, THE INSIDE BARREL DIAMETER SHALL NOT BE LESS THAN 48 INCHES.
5. INSTALL FLEXIBLE WATERTIGHT FRAME/CHIMNEY SEALS ON ALL SANITARY SEWER MAINTENANCE HOLES. PLACE FORCE GAUGE OVER THE FLEXIBLE MAINTENANCE HOLE FRAME/CHIMNEY SEALS OR ELASTOMERIC WATERPROOFING FRAME/CHIMNEY SEALS.
6. USE NEENAH FOUNDRY CO. R-1642 CASTING WITH SELF-SEALING, SOLID, TYPE B LID, OR APPROVED EQUAL, FOR ALL SANITARY SEWER MAINTENANCE HOLES. COVERS SHALL BEAR THE "SANITARY SEWER" LABEL.
7. TRACER WIRE: LOCATING REQUIREMENTS - A MEANS TO LOCATE BURIED UNDERGROUND EXTERIOR NON METALLIC SEWERS/MAINS MUST BE PROVIDED WITH TRACER WIRE OR OTHER MEANS TO BE LOCATED IN ACCORD WITH THE PROVISIONS OF THE WISCONSIN STATUTES 182.0175(2R) AND THE WISCONSIN DPS 382.301(1)(1)H.
8. TRENCH SECTION SHALL BE CLASS "B" BEDDING, CRUSHED STONE CHIPS SHALL BE USED FOR BEDDING MATERIAL. PREFABRICATED WYE CONNECTIONS ARE REQUIRED FOR SANITARY LATERALS.

1. COMPLY WITH THE WORK SAFETY PRACTICES SPECIFIED BY THE OCCUPATIONAL SAFETY AND HEALTH ADMINISTRATION (OSHA). COMPLY WITH ALL APPLICABLE LOCAL, STATE, AND FEDERAL SAFETY REGULATIONS. OSHA PROHIBITS ENTRY INTO "CONFINED SPACES" SUCH AS MANHOLES AND INLETS (SEE 29 CFR SECTION 1910.146), WITHOUT UNDERTAKING CERTAIN SPECIFIC PRACTICES AND PROCEDURES. CONSTRUCTION SAFETY IS SOLELY THE RESPONSIBILITY OF THE CONTRACTOR, WHO IS ALSO SOLELY RESPONSIBLE FOR THE MEANS, METHODS, AND SEQUENCING OF THE CONSTRUCTION OPERATIONS.

2. PERFORM ALL UTILITY WORK IN ACCORDANCE WITH STATE AND VILLAGE REGULATIONS.

3. CONNECT TO EXISTING SANITARY SEWER MH'S BY COREDRILLING. CONNECT TO EXISTING STORM SEWER MH'S BY EITHER SAWCUTTING OR COREDRILLING. ALL UTILITY WORK SHALL BE IN ACCORDANCE WITH THE CITY STANDARDS AND SPECIFICATIONS FOR THE CONNECTION. RECONSTRUCT INVERTS AFTER INSTALLATION. USE WATER STOP GASKETS IN ORDER TO PROVIDE WATER TIGHT SEALS WHEN PENETRATING A STRUCTURE WALL WITH A PIPE. TAKE MEASUREMENTS BEFORE BEGINNING CONSTRUCTION TO ENSURE THAT SERVICE CONNECTIONS DO NOT CUT INTO MAINTENANCE TRENCHES. ALL STRUCTURES SHALL BE CONSTRUCTED TO ALLOW THE SLURRY PRODUCED BY THIS PROCESS TO BE TRACKED OUTSIDE OF THE IMMEDIATE WORK AREA OR DISCHARGED INTO THE SEWER SYSTEM.

4. PERFORM TRENCH EXCAVATIONS FOR ALL UTILITIES IN ACCORDANCE WITH THE REQUIREMENTS OF O.S.H.A. 29 CFR, PART 1926, SUBPART P, "EXCAVATIONS AND TRENCHES." (WWW.OSHA-OSHA.GOV)

5. MAINTAIN ALL EXISTING CONNECTIONS AT 5 FT. OUT FROM THE PROPOSED BUILDING WITH THE WITH THE INTERIOR PLUMBING CONTRACTOR PRIOR TO CONSTRUCTION. VERIFY WATER AND SEWER SERVICE LOCATIONS AND ELEVATIONS WITH THE MECHANICAL ENGINEER PRIOR TO CONSTRUCTION.

6. THE UTILITY INFORMATION SHOWN ON THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF A/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA." THE LOCATIONS OF EXISTING UTILITIES SHOWN ON THIS PLAN ARE FROM RECORD INFORMATION. THE ENGINEER DOES NOT GUARANTEE THAT ALL EXISTING UTILITIES ARE SHOWN OR, IF SHOWN, EXIST IN THE LOCATIONS INDICATED ON THE PLAN. IT IS THE CONTRACTOR'S RESPONSIBILITY TO DETERMINE THE FINAL VERTICAL AND HORIZONTAL LOCATION OF ALL EXISTING UTILITIES (INCLUDING WATER AND SEWER LINES AND APPURTENANCES) AND OBTAIN NECESSARY PERMITS FOR LOCATIONS OF ALL PUBLIC AND PRIVATE UTILITIES WITHIN THE WORK AREA PRIOR TO BEGINNING CONSTRUCTION. CONTACT DIGGER'S HOTLINE AT (414) 259-1181 IN THE MILWAUKEE METRO AREA, OR 1-800-244-8511 ELSEWHERE IN WISCONSIN FOR EXACT LOCATIONS OF EXISTING UTILITIES AT LEAST 72 HOURS (NOT INCLUDING WEEKENDS AND HOLIDAYS) BEFORE BEGINNING ANY CONSTRUCTION. OBTAIN ALL NECESSARY PERMITS FOR LOCATIONS OF ALL PUBLIC AND PRIVATE UTILITIES WITHIN THE WORK AREA PRIOR TO BEGINNING CONSTRUCTION. INFORMATION. DIGGER'S HOTLINE IS A FREE SERVICE THAT LOCATES MUNICIPAL AND UTILITY COMPANY LINES, BUT DOES NOT LOCATE PRIVATE UTILITY LINES. USE AN INDEPENDENT LOCATOR SERVICE OR OTHER MEANS IN ORDER TO OBTAIN LOCATIONS OF PRIVATE UTILITY LINES INCLUDING, BUT NOT LIMITED TO, POWER, GAS, AND CABLE LINES.

7. POT HOLE TO VERIFY THE POSITIONS OF EXISTING UNDERGROUND FACILITIES AT A SUFFICIENT NUMBER OF LOCATIONS IN ORDER TO ASSURE THAT NO CONFLICT WITH THE PROPOSED WORK EXISTS AND THAT SUFFICIENT CLEARANCE IS AVAILABLE.

8. WHERE EXISTING GAS, ELECTRIC, CABLE, OR TELEPHONE UTILITIES CONFLICT WITH THE WORK, COORDINATE THE ABANDONMENT, RELOCATION, OFFSET, OR PROTECTION OF SUCH UTILITIES WITH THE APPROPRIATE NEUTRAL GAS METER, THE LOCAL GAS UTILITY, THE LOCAL CABLE UTILITY, THE LOCAL ELECTRIC METER AND ELECTRIC SERVICE INSTALLATION, CABLE SERVICE, AND TELEPHONE SERVICE INSTALLATION WITH THE LOCAL UTILITY COMPANIES.

9. ARRANGE FOR AND SECURE SUITABLE DISPOSAL AREAS OFF-SITE. DISPOSE OF ALL EXCESS SOIL, WASTE MATERIAL, DEBRIS, AND ALL MATERIALS NOT IDENTIFIED AS WASTE OR MATERIALS WITH MATERIAL AND DEBRIS INCLUDING TREES, STUMPS, PIPE, CONCRETE, ASPHALTIC CONCRETE, CANS, OR OTHER WASTE MATERIAL FROM THE CONSTRUCTION OPERATIONS. OBTAIN THE RIGHTS TO ANY WASTE AREA FOR DISPOSAL OF UNSUITABLE OR SURPLUS MATERIAL. EITHER SHOWN OR NOT SHOWN ON THE PLANS. ALL WORK IN DISPOSING OF SUCH MATERIAL SHALL BE CONSIDERED INCIDENTAL TO THE WORK. ALL DISPOSAL MUST CONFORM TO APPLICABLE SOLID WASTE DISPOSAL PERMIT REGULATIONS. OBTAIN ALL NECESSARY PERMITS AT NO COST TO THE OWNER.

10. STRAIGHT LINE SAW-CUT EXISTING BITUMINOUS OR CONCRETE SURFACING AT THE PERIMETER OF PAVEMENT REMOVAL AREAS. USE SAWS THAT PROVIDE WATER TO THE BLADE. TACK, AND MATCH ALL CONNECTIONS TO EXISTING BITUMINOUS PAVEMENT.

11. REMOVE EXISTING PAVEMENT AS REQUIRED. REMOVE EXISTING TELEPHONE AND CABLE LINES AS REQUIRED.

12. ALL MATERIALS REQUIRED FOR THIS WORK SHALL BE NEW MATERIAL CONFORMING TO THE REQUIREMENTS FOR CLASS, KIND, GRADE, SIZE, QUALITY, AND OTHER DETAILS SPECIFIED HEREIN OR AS SHOWN ON THE PLANS. DO NOT USE RECYCLED OR SALVAGED AGGREGATE, ASPHALTIC PAVEMENT, CRUSHED CONCRETE, OR SCRAP SHINGLES UNLESS OTHERWISE INDICATED. THE CONTRACTOR SHALL FURNISH ALL REQUIRED MATERIALS.

13. RESTORE EXISTING PAVEMENT TO EXISTING FINISH. REPLACE ANY CRACKED, DISINTEGRATED, OR DEFECTIVE PAVEMENT, BITUMINOUS PAVEMENT, SIDEWALK, OR VEGETATIVE COVER DAMAGED BY THE CONSTRUCTION ACTIVITY. RESTORE DAMAGED TURF WITH SOIL WITHIN THE PUBLIC RIGHT-OF-WAY. THE WORK AREA SHOWN IS GENERAL AND MAY NEED TO BE ADJUSTED IN THE FIELD.

14. ALL CURB STOPS, VALVE BOXES, MAINTENANCE HOLE CASTINGS, CATCHBASIN CASTINGS, CLEANOUT COVERS, AND SIMILAR ITEMS TO FINISHED GRADE.

15. INSTALL ALL PIPE WITH THE ASTM IDENTIFICATION NUMBERS ON THE TOP FOR INSPECTION. COMMENCE PIPE LAYING AT THE LOWEST POINT IN THE EXISTING SEWER. LAY THE PIPE TO THE FULL EXISTING DEPTH TO THE END OF THE PIPE POINTING UPWARD. WHEN CONNECTING TO AN EXISTING PIPE, UNCOVER THE EXISTING PIPE IN ORDER TO ALLOW ANY ADJUSTMENT TO THE PROPOSED LINE AND GRADE BEFORE LAYING ANY PIPE. DO NOT LAY PIPES IN WATER OR WHEN THE TRENCH CONDITIONS ARE UNSUITABLE FOR SUCH WORK.

16. OBTAIN AND PAY FOR ALL PERMITS, TESTS, INSPECTIONS, ETC. REQUIRED BY AGENCIES THAT HAVE JURISDICTION OVER THE PROJECT. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS TO THE VILLAGE OF LAKE GENEVA. OBTAIN ALL NECESSARY PERMITS IN ACCORDANCE WITH ALL LOCAL AND STATE CODES, RULES, ORDINANCES, OR REGULATIONS PERTAINING TO THE PARTICULAR TYPE OF WORK INVOLVED. OBTAIN PERMITS FROM THE CITY FOR WORK IN THE PUBLIC RIGHT-OF-WAY.

17. CONSULT THE STANDARD SPECIFICATIONS AND THE STANDARD SPECIFICATIONS FOR THE LATEST REVISED EDITION, OR CITY OF DELAWARE SPECIFICATIONS, THE MORE STRINGENT SHALL APPLY.

18. COORDINATE ALL EXISTING UTILITY ABANDONMENT WITH THE CITY OF LAKE GENEVA. PERFORM ALL WORK IN ACCORDANCE WITH ALL CITY REQUIREMENTS.

19. ALL PROPOSED ON SITE UTILITIES ARE PRIVATE AND WILL BE MAINTAINED ACCORDINGLY.



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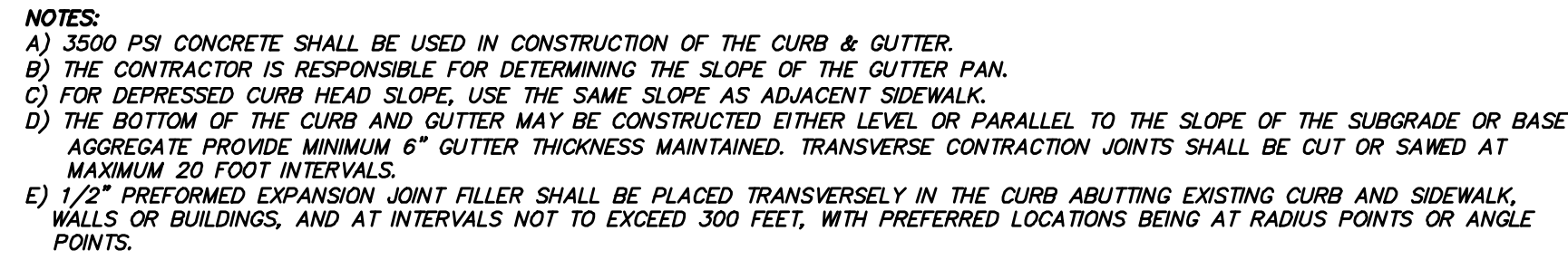
PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;
NOT FOR CONSTRUCTION

UTILITY PLAN

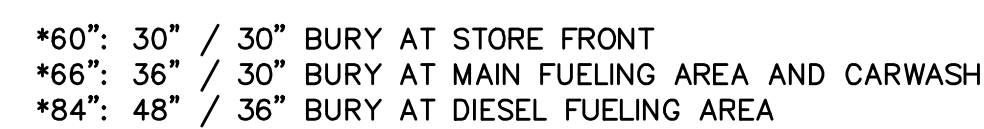
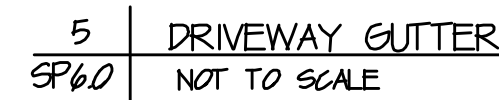
CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

[illegible]



1	CONCRETE CURB & GUTTER DETAIL
SP60	SCALE - N.T.S.



6	6" PIPE BOLLARD
SP6.0	NOT TO SCALE



SP6.0

PROPOSED CONSTRUCTION FENCE

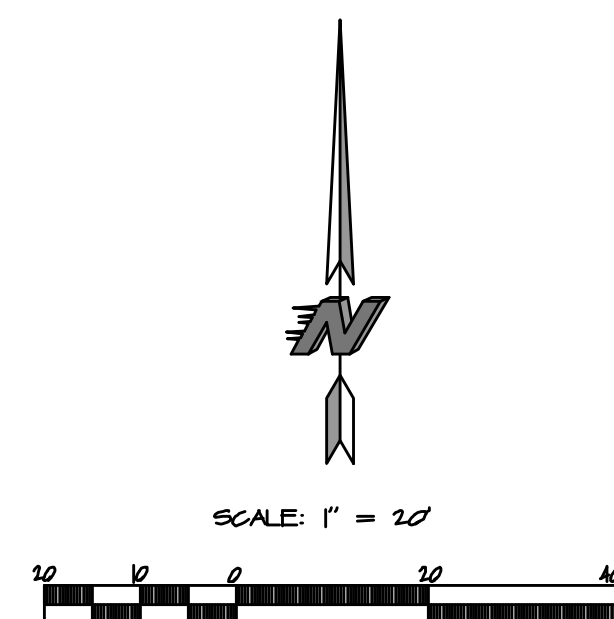
STONE TRACKING PAD

TEMPORARY EROSION CONTROL MATTING

Turf Reinforcement Mat at Spillway

9. INSTALL SILT FENCE.
10. CONSTRUCTION ENTRANCE, THIS IS THE ONLY EXIT TO BE USED FOR ALL CONSTRUCTION ACTIVITIES. CONTRACTOR MAY ADJUST LOCATIONS TO FACILITATE CONSTRUCTION PHASING
11. PROVIDE DRAIN GRASS INLET PROTECTION ON EXISTING DRAINICATED STORM MAINS
12. BEGIN DEMOLITION OF EXISTING SITE IMPROVEMENTS
13. STOP TOPSOIL AND GRADE SITE IN INCREMENTS APPROPRIATE TO WORK WHILE MAINTAINING SEDIMENTATION CONTROL. CONTRACTOR SHALL MAINTAIN EXISTING DRAINAGE PATTERNS AND STATE GUIDELINES. TEMPORARY DIVERSION SWALES MAY BE NEEDED TO PROMOTE DRAINAGE TOWARDS TEMPORARY SEDIMENT BASINS.
14. MAINTAIN EXISTING DRAINAGE PATTERNS TO PREVENT CONCENTRATION OF EROSION
15. CONSTRUCT UTILITIES AND INSTALL ADDITIONAL DRAIN STORM DRAIN INLET PROTECTION TO INLETS AS SOON AS THEY ARE CONSTRUCTED.
16. PREPARE PARKING LOT/PAVEMENT, INSTALL CURB AND GUTTER AND PAVE SITE.
17. APPLY SEED FERTILIZER AND MULCH TO LANDSCAPE LAWN AREAS AS SOON AS POSSIBLE.
18. MAINTAIN EXISTING DRAINAGE PATTERNS TO PREVENT CONCENTRATION OF EROSION
19. MAINTAIN EXISTING DRAINAGE PATTERNS TO PREVENT CONCENTRATION OF EROSION AS POSSIBLE TO AVOID CLOGGING FROM CONSTRUCTION SEDIMENT.
20. CONTRACTOR SHALL REMOVE ALL REMAINING TEMPORARY EROSION CONTROL BMPs WHEN DISTURBED AREAS ARE STABILIZED AND RETURNED TO EROSION CONTROL.

ESTIMATED EROSION CONTROL QUANTITIES (ACTUAL QUANTITIES SUBJECT TO CHANGE)	
ITEM	QUANTITY
CONSTRUCTION ENTRANCE	1
STORM DRAIN INLET PROTECTION	8
SILT FENCE	1,122 L.F.
STRAW WATTLE	AS NEEDED



NOTE: FOR MAINTENANCE PURPOSES, CONTRACTOR SHALL MAINTAIN EROSION CONTROL PER DNR REQUIREMENTS THROUGHOUT ALL PHASES OF THE PROJECTS CONSTRUCTION. COST FOR MAINTENANCE SHALL BE INCLUDED AND CONSIDERED INCIDENTAL TO BID PRICE

PROJECT DATA

LAND DISTURBANCE TIME: MAY 1, 2022 TO OCTOBER 31, 2022

-ALL SILT FENCE MUST BE INSTALLED BY THE CONTRACTOR AND INSPECTED BY THE CITY PRIOR TO ANY SITE WORK.

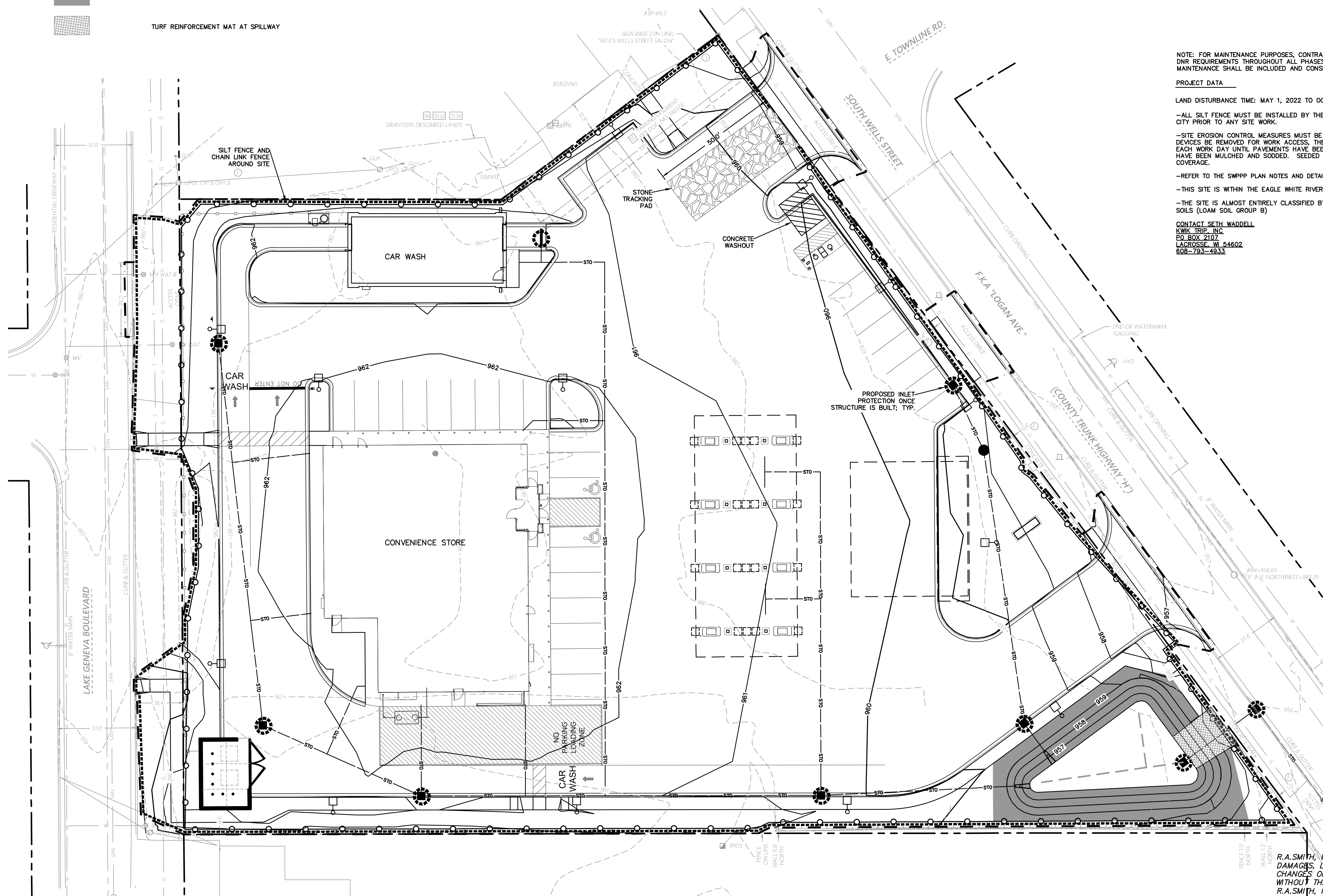
-SITE EROSION CONTROL MEASURES MUST BE IN PLACE AT ALL TIMES. SHOULD DEVICES BE REMOVED FOR WORK ACCESS, THEY SHALL BE REINSTALLED AT THE END OF EACH WORK DAY UNTIL PAVEMENTS HAVE BEEN INSTALLED AND ALL LANDSCAPE AREAS HAVE BEEN MULCHED AND SODDED. SEEDED AREAS MUST EXHIBIT MINIMUM OF 70% SOIL COVERAGE.

—REFER TO THE SWPPP PLAN NOTES AND DETAIL SHEETS SWP 2-4 FOR MORE INFORMATION.

-THIS SITE IS WITHIN THE EAGLE WHITE RIVER BASIN.

-THE SITE IS ALMOST ENTIRELY CLASSIFIED BY USGS WEB SOIL SURVEY AS SILT LOAM SOILS (LOAM SOIL GROUP B)

CONTACT SETH WADDELL
KWIK TRIP, INC
PO BOX 2107
LACROSSE, WI 54602
608-793-4933



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PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;

NOT FOR CONSTRUCTION

EROSION CONTROL PLAN

CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

#	DATE	DESCRIPTION
DRAWN BY	RAS	
SCALE	GRAPHIC	
PROJ. NO.	3210237	
DATE	09/17/2021	
SHEET		

SWP 1

GENERAL STORMWATER POLLUTION PREVENTION:

APPLY FOR AND OBTAIN ALL NECESSARY PERMITS FOR CONSTRUCTION ACTIVITY.

STORMWATER POLLUTION PREVENTION PLAN (SWPPP): THE SWPPP INCLUDES THIS NARRATIVE, PLAN SHEETS SP1.0–SP5.0, SWP1–SWP4 AND THE STORMWATER MANAGEMENT CALCULATIONS. KEEP A COPY OF THE SWPPP, ALL CHANGES TO IT, AND INSPECTIONS AND MAINTENANCE RECORDS AT THE SITE DURING THE CONSTRUCTION. DURING THE CONSTRUCTION PROCESS THE SWPP WILL HAVE TO BE AMENDED FOR ALL CHANGES PERFORMED BY THE CONTRACTOR. THE OWNER SHALL BE AWARE OF THE AMENDMENTS PRIOR TO CHANGES MADE TO THE SWPP PLAN. ALL NOTES, PHOTOGRAPHS, RECORDED DATES, SKETCHES, REFERENCES, AND DIAGRAMS WILL HAVE TO BE RECORDED AND MADE AVAILABLE AS PART OF THE SWPP PERMIT.

INDIVIDUAL(S) PREPARING THE SWPPP FOR THE PROJECT, OVERSEEING IMPLEMENTATION OF THE SWPPP, REVISING AND AMENDING THE SWPPP, AND AT LEAST ONE INDIVIDUAL ON THE PROJECT PERFORMING INSTALLATION, INSPECTION, MAINTENANCE, AND REPAIRS OF BMP'S MUST BE TRAINED. THE TRAINING MUST BE DONE BY A LOCAL, STATE, FEDERAL AGENCIES; PROFESSIONAL ORGANIZATION; OR OTHER ENTITIES WITH EXPERTISE IN EROSION PREVENTION, SEDIMENT CONTROL, OR PERMANENT STORMWATER MANAGEMENT.

RESPONSIBLE PARTIES: THE CONTRACTOR MUST DESIGNATE A PERSON KNOWLEDGEABLE AND EXPERIENCED IN THE APPLICATION OF EROSION PREVENTION AND SEDIMENT CONTROL BMPs WHO WILL OVERSEE THE IMPLEMENTATION OF THE SWPPP, AND THE INSTALLATION, INSPECTION, AND MAINTENANCE OF THE EROSION PREVENTION AND SEDIMENT CONTROL BMPs BEFORE AND DURING CONSTRUCTION.

THE OWNER IS RESPONSIBLE FOR IDENTIFYING WHO WILL HAVE RESPONSIBILITY FOR THE LONG TERM OPERATION AND MAINTENANCE OF THE PERMANENT STORMWATER MANAGEMENT SYSTEMS.

OWNER CONTACT:

NAME: SETH WADDELL
COMPANY: KWIK TRIP, INC.
ADDRESS: 1626 OAK STREET, P.O. BOX 2107
LA CROSSE, WI 54601-2107
TELEPHONE: 608-793-4933

SITE INVESTIGATION, INSTALLATION, IMPLEMENTATION :

- PRIOR TO ANY WORK, CONTRACTOR SHALL VISIT THE SITE, DOCUMENT EXISTING CONDITIONS AS NECESSARY(PHOTOS, NOTES, ETC) AND NOTE EXISTING DRAINAGE PATTERNS ON AND OFF SITE THAT ARE RELATED TO THE PROJECT. THESE NOTES SHALL BE PART OF THE SWPP.
- INSTALL ALL TEMPORARY EROSION AND SEDIMENT CONTROL MEASURES INCLUDING SILT FENCE, ROCK CONSTRUCTION ENTRANCE(S), EROSION CONTROL BERMS, ROCK FILTERS, SILT SACKS, ROCK /EARTH BERMS, AND SEDIMENTATION BASINS. PROTECT ALL RECEIVING WATERS, CATCH BASINS, DITCHES, INLETS ETC. IN AND AROUND THE SITE. ALL PROTECTIVE AND PREVENTATIVE MEASURES MUST BE IN PLACE AND INSPECTED PRIOR TO BEGINNING SITE CLEARING, GRADING, OR OTHER LAND–DISTURBING ACTIVITY.
- PRIOR TO BEGINNING SITE CLEARING AND GRADING, PROTECT ALL STORM SEWER INLETS THAT RECEIVE RUNOFF FROM DISTURBED AREAS. IN ORDER TO PREVENT SEDIMENT FROM LEAVING THE SITE AND ENTERING THE DOWNSTREAM STORM SEWER SYSTEM, SEAL ALL STORM SEWER INLETS THAT ARE NOT NEEDED FOR SITE DRAINAGE DURING CONSTRUCTION. PROTECT ALL OTHER STORM SEWER INLETS BY INSTALLING SEDIMENT CONTROL DEVICES, SUCH AS SILT SACKS, OR ROCKED FILTRATION LOGS/WIERS. STRAW BALES OR FABRIC UNDER THE GRATES ARE NOT ACCEPTABLE FORMS OF INLET PROTECTION. PROTECT NEW STORM SEWER INLETS AS THEY ARE COMPLETED. MAINTAIN STORM SEWER INLET PROTECTION IN PLACE UNTIL ALL SOURCES WITH POTENTIAL FOR DISCHARGING TO THE INLETS ARE STABILIZED.
- BEFORE BEGINNING CONSTRUCTION, INSTALL A TEMPORARY ROCK CONSTRUCTION ENTRANCE AT EACH POINT WHERE VEHICLES EXIT THE CONSTRUCTION SITE WHEN AT ALL POSSIBLE CONTRACTOR SHALL DESIGNATE ONLY ONE ACCESS POINT FOR VEHICLES ENTERING AND EXITING THE SITE. THE ROCK ON THE ENTRANCE WILL HAVE TO BE INSPECTED DAILY AND REPLACED OR ROCK SUPPLEMENTED BY THE CONTRACTOR WHEN OVER 50% OF THE VOIDS IN THE ROCK ARE FILLED. A CLEANING STATION SHOULD BE MADE AVAILABLE TO DRIVERS AND VISIBLY SIGNED AS SUCH. PROVIDE SHOVELS, BROOMS AND/OR HOSE WITH A WASH OUT AREA SO SOILS CAN BE REMOVED FROM VEHICLES ON SITE.
- AVOID ENTIRE REMOVAL OF TREES AND SURFACE VEGETATION ALL AT ONCE WHENEVER POSSIBLE AS THIS LIMITS THE AMOUNT OF SITE SUSCEPTIBLE TO EROSION. SCHEDULE CONSTRUCTION ZONES AND NOTE THIS ON THE SWPP PLAN IN ORDER TO EXPOSE THE SMALLEST PRACTICAL AREA OF SOIL AT ANY GIVEN TIME. UTILIZE VEGETATION REMOVED BY ON SITE GRINDING AND MULCHING AND USING THIS MATERIAL TO PROTECT THE SOIL FROM EROSION.
- FOLLOWING INITIAL SOIL DISTURBANCE OR REDISTURBANCE, COMPLETE PERMANENT OR TEMPORARY STABILIZATION AGAINST EROSION DUE TO RAIN, WIND, AND RUNNING WATER WITHIN 14 CALENDAR DAYS ON ALL DISTURBED OR GRADED AREAS. THIS REQUIREMENT DOES NOT APPLY TO THOSE AREAS THAT ARE CURRENTLY BEING USED FOR MATERIAL STORAGE ON A DAILY BASIS OR FOR THOSE AREAS ON WHICH GRADING, SITE BUILDING, OR OTHER CONSTRUCTION ACTIVITIES ARE ACTIVELY UNDERWAY. PROVIDE TEMPORARY COVER ON ALL STACKED TOPSOIL PILES, AND OTHER AREAS OF STOCKPILED EXCAVATED MATERIAL IN ORDER TO PREVENT SOIL EROSION AND RAPID RUNOFF DURING THE CONSTRUCTION PERIOD. STOCKPILES CAN BE MULCHED,COVERED WITH POLY OR FABRIC, AND OR SEEDED DURING PROLONGED EXPOSURE. PROLONGED PERIODS OF OPEN, BARE EARTH WITHOUT GRASS COVER WILL NOT BE PERMITTED. STABILIZE ALL DISTURBED GREENSPACE AREAS WITH A MINIMUM OF 4" TOPSOIL IMMEDIATELY AFTER FINAL SUBGRADE COMPLETION. SEED AND MULCH, OR SOD AND PROTECT THESE AREAS WITHIN 48 HOURS AFTER COMPLETION OF FINAL GRADING WORK (WEATHER PERMITTING). STABILIZE ALL DISTURBED AREAS TO BE PAVED USING EARLY APPLICATION OF GRAVEL BASE. STABILIZE THE NORMAL WETTED PERIMETER OF ANY TEMPORARY OR PERMANENT DRAINAGE DITCH THAT CONVEYS WATER FROM THE CONSTRUCTION SITE, OR DIVERTS WATER AROUND THE CONSTRUCTION SITE, WITHIN 200 LINEAL FEET FROM THE PROPERTY EDGE, OR WITHIN 200 FEET FROM THE POINT OF DISCHARGE TO ANY SURFACE WATER. STABILIZE TEMPORARY OR PERMANENT DRAINAGE DITCHES WITHIN 24 HOURS OF CONNECTING TO A SURFACE WATER. PROTECT OUTFALLS MINIMUM OF 200FEET DOWN STREAM AND TO THE SIDE OF THE DISCHARGE POINT. ADDITIONAL SETTLING "POTS" ACHIEVED BY FILTER LOGS OR FILTERED STICK BALES STAKED IN THE CHANNEL WILL DISSIPATE THE WATER ENERGY. PROVIDE PIPE OUTLETS WITH TEMPORARY OR PERMANENT ENERGY DISSIPATION WITHIN 24 HOURS OF CONNECTION TO A SURFACE WATER.
- RECEIVING WATERS – IT IS THE CONTRACTORS RESPONSIBILITY TO INSPECT THE SITE DISCHARGE POINT AS WELL AS DOWNSTREAM TO THE RECEIVING BODY OF WATER(POND, LAKE, STREAM, ETC.) ON A REGULAR BASIS INCLUDING AFTER EACH STORM EVENT AND DOCUMENT IF ANY DIFFERENCES OR CHANGES IN NORMAL IN DISCHARGE AND IF MATERIAL IS LEAVING THE CONSTRUCTION SITE. IF SO IT SHALL BE DOCUMENTED AND REMOVED IMMEDIATELY.

NOTE: ALL EROSION AND SEDIMENT CONTROL DEVICES WILL BE CHECKED BY THE CONTRACTOR AFTER EACH STORM EVENT AND BE MAINTAINED, OR IMPROVED UPON AFTER EVERY STORM EVENT TO ENSURE ADEQUATE PERFORMANCE.

POLLUTION CONTROL:

- DESIGNATE A CONCRETE WASH–OUT AND TRUCK WASH AREA:
MAKE IT VISIBLE IN THE FIELD TO VEHICLE OPERATORS AND NOTE THIS ON THE SWPP PLAN.
 - WHEN WASHOUTS OCCUR ON THE SITE, CONCRETE WASHOUT WATER MUST BE CONTAINED IN A LEAK–PROOF CONTAINMENT FACILITY OR IMPERMEABLE LINER. LIQUID AND SOLID WASTES MAY NOT TOUCH THE GROUND AND THERE MUST NOT BE RUNOFF FROM THE CONCRETE WASHOUT OPERATIONS OR AREAS.
 - ON SITES WHERE CONCRETE WASHOUT AREAS ARE NOT FEASIBLE AS SHOWN ON THE DETAIL SHEET, ABOVE GROUND METHODS AND/OR OFF–SITE METHODS CAN BE UTILIZED AS APPROVED BY OWNER.
 - CONCRETE WASHOUT MAY BE PROVIDED OFF–SITE BY CONCRETE CONTRACTOR OR CONCRETE SUPPLIER, AT AN APPROVED WASHOUT DISPOSAL AREA. CONCRETE SUPPLIER MAY PROVIDE CONCRETE WASHOUT AREAS ON–BOARD THEIR TRANSPORTS FOR DISPOSAL OFF–SITE. CONCRETE CONTRACTOR SHALL VERIFY WITH SUPPLIER IN REGARDS TO PROVIDED CONCRETE WASHOUT AREAS ON AND OFF–SITE, AS NECESSARY.
 - LIMIT EXTERNAL WASHING OF TRUCKS AND OTHER CONSTRUCTION VEHICLES TO A DEFINED AREA PREFERABLY BEFORE THE CONSTRUCTION ACCESS/EXIT POINT. WASH VEHICLES ONLY ON AN AREA STABILIZED WITH STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAPPING DEVICE. CONTAIN RUNOFF AND PROPERLY DISPOSE OF WASTE. ENGINE DEGREASING IS PROHIBITED.
- SOLID WASTE:** PROPERLY DISPOSE OF COLLECTED SEDIMENT, ASPHALT AND CONCRETE MILLINGS, FLOATING DEBRIS, PAPER, PLASTIC, FABRIC, CONSTRUCTION AND DEMOLITION DEBRIS, AND OTHER WASTES IN COMPLIANCE WITH STATE REQUIREMENTS.
- HAZARDOUS MATERIALS:** PROPERLY DISPOSE OF ALL WASTE AND UNUSED BUILDING MATERIALS (INCLUDING GARBAGE DEBRIS, CLEANING WASTES, OIL, GASOLINE, PAINT, WASTEWATER, TOXIC MATERIALS, AND HAZARDOUS MATERIALS) OFF–SITE. DO NOT ALLOW WASTE AND UNUSED BUILDING MATERIALS TO BE CARRIED BY RUNOFF INTO A RECEIVING CHANNEL OR STORM SEWER SYSTEM. PROPERLY STORE OIL, GASOLINE, PAINT, AND OTHER HAZARDOUS MATERIALS IN ORDER TO PREVENT SPILLS, LEAKS, OR OTHER DISCHARGE. INCLUDE SECONDARY CONTAINMENT. RESTRICT ACCESS TO STORAGE AREAS IN ORDER TO PREVENT VANDALISM. STORAGE AND DISPOSAL OF HAZARDOUS MATERIALS MUST BE IN COMPLIANCE WITH REGULATIONS.
- MACHINERY:** AND MECHANICALIZED EQUIPMENT THAT LEAKS WASTE SHALL HAVE A PROTECTIVE BARRIER OR CONTAINMENT UNDER THE DEVICE ADEQUATE TO CONTAIN THE WASTE. PROPERLY DISPOSE OF THE WASTE.
- EMERGENCY SPILL STATION:** CONTRACTOR SHALL LOCATE AND SIGN AN EMERGENCY SPILL STATION THAT HAS NECESSARY CONTAINMENT OR CLEANUP DEVICES FOR ALL WORKERS TO ACCESS.

EROSION CONTROL :

APPLY NECESSARY MOISTURE TO THE CONSTRUCTION AREA AND HAUL ROADS TO PREVENT THE SPREAD OF DUST.

CONTRACTOR SHALL UTILIZE COARSELY GROUND WOOD AND TREE MULCHES TO COVER EXPOSED SOILS. MULCHES SHALL BE SPORED ON SITE TO SUPPLEMENT AND USE IN PROBLEM AREAS DURING ALL PHASES OF THE CONSTRUCTION PROJECT.

CONTRACTOR SHALL USE STAR TACK OR OTHER ORGANIC SUBSTANCES IN SITUATIONS TO PREVENT SOIL FROM ERODING AWAY BY WIND OR RAIN.

WHENEVER POSSIBLE CONTRACTOR SHALL GRADE AREAS OF SOIL TO LIMIT POTENTIAL OF EROSION, TO INCLUDE TRACKING PERPENDICULAR TO FALL LINE OF GRADES AS WELL AS DIVERTING WATER FLOWS FROM PROBLEMATIC AREAS ON THE SITE.

SEEDING, FIBER BLANKETS, POLY/TARPS OR COVER MULCHES, DISKED MULCHES AND COMPOST CAN BE USED TO COVER TEMPORARILY EXPOSED AREAS FROM WIND AND RAIN. OTHER METHODS BY THE CONTRACTOR SHALL BE DOCUMENTED IN THE SWPP.

SEDIMENT CONTROL :

INLET SEDIMENT CONTROL PROTECTION DEVICES:
THE FOLLOWING ARE APPROVED INLET SEDIMENT CONTROL DEVICES:

- ROAD DRAIN TOP SLAB MODEL RD 23 (FITS ROUGH OPENING FOR 2'X3' INLET), ROAD DRAIN TOP SLAB MODEL RD 27 (FITS ROUGH OPENING FOR 27" INLET), OR ROAD DRAIN TOP SLAB MODEL CG 3067 (FITS NEENAH CASTING WITH 35–1/4"x17–3/4" DIMENSIONS) MANUFACTURED BY WIMCO, 799 THEIS DRIVE, SHAKOPEE, MN, 55379, PHONE (952) 233–3055. OR APPROVED EQUAL
- SILT SACK MANUFACTURED BY ACF ENVIRONMENTAL, 2831 CARDWELL ROAD, RICHMOND, VA, 23234, PHONE (800) 448–3636. OR APPROVED EQUAL
- INFRASAFE SEDIMENT CONTROL BARRIER. INSTALL GEOTEXTILE SOCK ON THE OUTSIDE OF THE BARRIER IN ORDER TO TRAP ADDITIONAL FINES. STANDARD FRAMES ARE AVAILABLE TO FIT 24" TO 30" DIAMETER AND 2'X3' OPENINGS. DISTRIBUTED BY ROYAL ENTERPRISES AMERICA, 30622 FOREST BOULEVARD, STACY, MN, 55079, PHONE (651) 462–2130. OR APPROVED EQUAL
- RIDGE BAG ROCK LOG. USE ROCK LOGS ONLY FOR CURB INLETS AFTER PAVEMENT IS IN PLACE. MANUFACTURED BY RED BARN RIDGE, 3135 COUNTY ROAD 136, SAINT CLOUD, MN, 35301, PHONE (320) 253–3744. OR APPROVED EQUAL
- INFLATABLE DRAIN PLUGS BY INTERSTATE PRODUCTS WWW.INTERSTATEPRODUCTS.COM OR APPROVED EQUAL

RIPRAP:
PLACE A 450 MM (18 INCH) THICK LAYER OF RIPRAP ONTO A 225 MM (9 INCH) THICK LAYER OF GRANULAR FILTER MATERIAL AT LOCATIONS INDICATED ON THE PLAN IN ACCORDANCE WITH WDOT SPECIFICATION 606. INSTALL TWO LAYERS OF MEDIUM DUTY GEOTEXTILE FABRIC (WDOT HR, SECTION 645.3.7) BENEATH THE GRANULAR FILTER MATERIAL. AT PIPE OUTFALLS CONFIGURE THE INSTALLATION AS SHOWN ON DETAIL SHEET FOR THE SIZE OF PIPE INDICATED AND EXTEND THE GEOTEXTILE FABRIC UNDER THE CULVERT APRON A MINIMUM OF 3 FEET. FOR PIPE SIZES SMALLER THAN 300 MM (12 INCH) DIAMETER, THE MINIMUM QUANTITY OF RIPRAP AND FILTER BLANKET SHALL BE NO LESS THAN THAT REQUIRED FOR 300 MM (12 INCH) DIAMETER PIPES.

SILT FENCE:
INSTALL AND MAINTAIN PER WIDNR CONSERVATION PRACTICE STANDARD 1056.

TRACKING PAD / CONSTRUCTION ENTRANCE:
INSTALL AND MAINTAIN PER WIDNR CONSERVATION PRACTICE STANDARD 1057. CLOSE ENTRANCES NOT PROTECTED BY TEMPORARY ROCK CONSTRUCTION ENTRANCES TO ALL CONSTRUCTION TRAFFIC.

TEMPORARY SEDIMENT BASINS
IN THE CONSTRUCTION PROCESS OR IF NOTED ON THE PLAN THE CONTRACTOR SHALL CONSTRUCT TEMPORARY SEDIMENT BASIN(S). BASINS SHALL BE INSPECTED AFTER EVERY RAINFALL EVENT, MATERIAL REMOVED AND STABILIZED. IF CHANGES TO THE BASIN ARE MADE, DOCUMENT AND AMEND THE SWPP PLAN.

DEWATERING :

IF DEWATERING IS REQUIRED AND SUMP PUMPS ARE USED, ALL PUMPED WATER MUST BE DISCHARGED THROUGH AN EROSION CONTROL FACILITY (TEMPORARY SEDIMENTATION BASIN, GRIT CHAMBER, SAND FILTER, UPFLOW CHAMBER, HYDRO–CYCLONE, SWIRL CONCENTRATOR, DEWATERING BAG OR OTHER APPROPRIATE FACILITY) PRIOR TO LEAVING THE CONSTRUCTION SITE. PROPER ENERGY DISSIPATION MUST BE PROVIDED AT THE OUTLET OF THE PUMP SYSTEM. DISCHARGE CLEAR WATER ONLY. TO ACHIEVE BETTER SEPARATION OF THE MATERIAL SUSPENDED IN THE WATER A BIODEGRADABLE NOT TOXIC FLOCCULANT AGENT MAY BE REQUIRED. FOR MORE INFORMATION AND MATERIALS GO TO BY INTERSTATE PRODUCTS WWW.INTERSTATEPRODUCTS.COM

GEOTEXTILE DEWATERING BAGS SHALL MEET REQUIREMENTS OF DNR TECHNICAL STANDARD 1061. THE FOOTPRINT OF GEOTEXTILE BAGS SHALL BE NO SMALLER THAN 100 SQUARE FEET, AND SHALL BE SECURELY ATTACHED TO THE DISCHARGE PIPE. POLYMERS CAN BE USED TO ENHANCE THE EFFICIENCY OF GEOTEXTILE BAGS. IF USED, POLYMERS SHALL MEET THE CRITERIA WITHIN DNR TECHNICAL STANDARD 1051.

Table 1 – Prescriptive Compliance Area Soil Stabilization

Prescriptive Compliance Areas	Bare Soil	Slope & Channel Management	Periods of Inactivity	Final Grade
		General	Planned Inactivity	Permanent Features
Soil stockpiles that will exist for more than 7 days	Areas that Do Not Drain to Sediment Basins or Traps Limit the duration of soil exposure to no more than 30 days.	Design and implement approved soil stabilization practices per DNR technical standards.	Stabilize immediately if area will be left inactive for more than 14 days.	Stabilize area immediately after reaching final grade.
Utility trench backfills			Unplanned Inactivity	Temporary Features
Temporary ditches/swales that will exist for more than 7 days	Areas that Drain to Sediment Basins or Traps Limit the duration of soil exposure to no more than 90 days. However, use the duration from the soil loss and sediment discharge calculations for the other areas of the site if less than 90 days.	Refer to WisDOT Slope & Channel Matrices for appropriate slope and slope length conditions.	Stabilize area immediately if period of inactivity reaches 14 days.	Stabilize area immediately after establishment of temporary feature or reaching specified temporary grade.
Permanent ditches/swales		Slopes Steeper than 20% Provide stable diversion of off-site runoff around the slope.		
Small areas – Less than 1 acre and less than 1% of site		Provide slope interruption devices in accordance with Manufactured Perimeter Control & Slope Interruption Products Technical Standard 1071 or equivalent methods to reduce uninterrupted slope length.		
Discrete areas – Less than 1 acre				
Storm water practice side slopes				
Slopes steeper than 20%				

SEE SEE CREATION/REVISION DATE: September 2017

INSPECTIONS–MAINTENANCE–DAILY RECORD–AMEND THE SWPP PLAN

- CONTRACTOR SHALL INSPECT ALL EROSION AND SEDIMENT CONTROL DEVICES, STABILIZED AREAS, AND INFILTRATION AREAS ON A DAILY BASIS UNTIL LAND–DISTURBING ACTIVITY HAS CEASED. THEREAFTER, INSPECT AT LEAST ON A WEEKLY BASIS UNTIL VEGETATIVE COVER IS ESTABLISHED. INSPECT ALL EROSION AND SEDIMENT CONTROL DEVICES, STABILIZED AREAS, AND INFILTRATION AREAS WITHIN 24 HOURS AFTER A RAINFALL EVENT GREATER THAN 0.5 INCHES IN 24 HOURS. REMOVE ACCUMULATED SEDIMENT DEPOSITS FROM BEHIND EROSION AND SEDIMENT CONTROL DEVICES AS NEEDED. DO NOT ALLOW SEDIMENT TO ACCUMULATE TO A DEPTH OF MORE THAN ONE–THIRD OF THE HEIGHT OF THE EROSION AND SEDIMENT CONTROL DEVICES. IMMEDIATELY REPLACE DETERIORATED, DAMAGED, ROTTED, OR MISSING EROSION CONTROL DEVICES. DOCUMENT INSPECTIONS AND DATES OF RAINFALL EVENTS. MAINTAIN A WRITTEN LOG OF ALL INSPECTION, MAINTENANCE, AND REPAIR ACTIVITIES RELATED TO EROSION AND SEDIMENT CONTROL FACILITIES. ALL NONFUNCTIONAL BMPs MUST BE REPAIRED, REPLACED, OR SUPPLEMENTED WITH FUNCTIONAL BMPs WITHIN 24 HOURS AFTER DISCOVERY, OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
- ALL INSPECTIONS AND MAINTENANCE ACTIVITIES MUST BE RECORDED IN WRITING DAILY IN A DETAILED RECORD(NOTES, PHOTOGRAPHS, SKETCHES, ETC, AND KEPT WITH THE SWPPP BY THE CONTRACTOR.
- CONTRACTOR SHALL REMOVE ALL SOILS AND SEDIMENTS TRACKED OR OTHERWISE DEPOSITED ONTO ADJACENT PROPERTY, PAVEMENT AREAS, SIDEWALKS, STREETS, AND ALLEYS. REMOVAL SHALL BE ON A DAILY BASIS THROUGHOUT THE DURATION OF THE CONSTRUCTION AND/OR AS DIRECTED BY THE CITY. CLEAN PAVED ROADWAYS BY SHOVELING OR WET–SWEEPING. DO NOT DRY SWEEP. IF NECESSARY, SCRAPE PAVED SURFACES IN ORDER TO LOOSEN COMPACTED SEDIMENT MATERIAL PRIOR TO SWEEPING. HAUL SEDIMENT MATERIAL TO A SUITABLE DISPOSAL AREA. STREET WASHING IS ALLOWED ONLY AFTER SEDIMENT HAS BEEN REMOVED BY SHOVELING OR SWEEPING.
- ALL SOIL HAULED FROM THE SITE SHALL BE ACCOUNTED FOR AND DOCUMENTED IN THE SWPP BY THE CONTRACTOR. ITS FINAL DESTINATION AND HOW THE SOIL HAS BEEN STORED AND STABILIZED.
- CONTRACTOR SHALL MAINTAIN ALL TEMPORARY EROSION AND SEDIMENT CONTROL DEVICES IN PLACE UNTIL THE CONTRIBUTING DRAINAGE AREA HAS BEEN STABILIZED (HARD–SURFACED AREAS PAVED AND VEGETATION ESTABLISHED IN GREEN SPACE). REPAIR ANY RILLING, GULLY FORMATION, OR WASHOUTS. AFTER FINAL ESTABLISHMENT OF PERMANENT STABILIZATION, REMOVE ALL TEMPORARY SYNTHETIC, STRUCTURAL, AND NONBIODEGRADABLE EROSION AND SEDIMENT CONTROL DEVICES AND ANY ACCUMULATED SEDIMENTS. DISPOSE–OF OFF SITE. RESTORE PERMANENT SEDIMENTATION BASINS TO THEIR DESIGN CONDITION IMMEDIATELY FOLLOWING STABILIZATION OF THE SITE.
- CONTRACTOR SHALL CLEAN SEDIMENTATION BASINS, STORM SEWER CATCH BASINS, DITCHES, AND OTHER DRAINAGE FACILITIES AS REQUIRED IN ORDER TO MAINTAIN THEIR EFFECTIVENESS. TEMPORARY AND PERMANENT SEDIMENTATION BASINS MUST BE DRAINED AND THE SEDIMENT REMOVED WHEN THE DEPTH OF SEDIMENT COLLECTED IN THE BASIN REACHES 1/2 OF THE STORAGE VOLUME. DRAINAGE AND REMOVAL MUST BE COMPLETED WITHIN 72 HOURS, OR AS SOON AS FIELD CONDITIONS ALLOW ACCESS.
- CONTRACTOR SHALL INSPECT INFILTRATION AREAS TO ENSURE THAT NO SEDIMENT FROM ONGOING CONSTRUCTION ACTIVITIES IS ACCUMULATING. REMOVE SEDIMENT IMMEDIATELY ENSURING SUBSOILS ARE NOT COMPACTED BY MACHINERY.
- EVERY VEHICLE SHALL NOT TRACK MATERIAL OFF–SITE. CLEAN THE WHEELS OF CONSTRUCTION VEHICLES IN ORDER TO REMOVE SOILS BEFORE THE VEHICLES LEAVE THE CONSTRUCTION SITE. WASH VEHICLES ONLY ON AN AREA STABILIZED WITH STONE THAT DRAINS INTO AN APPROVED SEDIMENT TRAPPING DEVICE.
- CONTRACTOR SHALL REINFORCE EROSION CONTROL FACILITIES IN AREAS WHERE CONCENTRATED FLOWS OCCUR (SUCH AS SWALES, DITCHES, AND AREAS IN FRONT OF CULVERTS AND CATCH BASINS) BY BACKING THEM WITH SNOW FENCE, WIRE MESH, OR STIFF PLASTIC MESH REINFORCEMENT UNTIL PAVING AND TURF ESTABLISHMENT OPERATIONS HAVE BEEN COMPLETED. POSTS FOR THE REINFORCING FENCE SHALL BE 100 MM (4 INCH) DIAMETER WOOD POSTS, OR STANDARD STEEL FENCE POSTS WEIGHING NOT LESS THAN 0.59 KG (1.3 LBS) PER LINEAL FOOT, WITH A MINIMUM LENGTH OF 762 MM (30 INCHES) PLUS BURIAL DEPTH. SPACE POSTS FOR THE REINFORCING FENCE AT INTERVALS OF 3 M (10 FEET) OR LESS. DRIVE POSTS FOR THE REINFORCING FENCE AT LEAST 0.6 M (2 FEET) INTO THE GROUND.

GENERAL SOIL STABILIZATION :
(SEE LANDSCAPE PLAN FOR MORE INFORMATION)

ESTABLISHMENT OF LAWN, PRAIRIE/WILDFLOWER AND/OR PLANT BED AREAS WILL BE NOTED ON THE LANDSCAPE PLAN

TO ENSURE STABILIZATION OF SOILS, RESTAKING OF SOD WHERE APPLICABLE, PROPER WATERING AND MULCH MAINTENANCE WILL BE REQUIRED, INSPECT SEEDED OR SODDED AREAS ON A TIMELY DAY–TO–DAY BASIS. IN THE EVENT OF A SEEDING FAILURE, RESEED AND REMULCH THE AREAS WHERE THE ORIGINAL SEED HAS FAILED TO GROW AND PERFORM ADDITIONAL WATERING AS NECESSARY AT NO ADDITIONAL COST TO THE OWNER. SPECIAL MAINTENANCE PROVISIONS FOR WLD AND PRAIRIE GRASS SEEDED AREAS AS NOTED IN THE LANDSCAPE PLAN. PROMPTLY REPLACE ALL SOD THAT DRIES OUT TO THE POINT WHERE IT IS PRESUMED DEAD AND ALL SOD THAT HAS BEEN DAMAGED, DISPLACED, WEAKENED, OR HEAVILY INFESTED WITH WEEDS AT NO ADDITIONAL COST TO THE OWNER. .

IN AREAS TO BE TEMPORARILY SEEDED, USE INTRODUCED SEED MIXTURE EQUIVALENT TO WIDOT #10 OR #20. APPLY SEED MIXTURE PER WIDOT 630.3.3.5. INCORPORATE A FERTILIZER (SLOW RELEASE TYPE WITH 10 WEEK RESIDUAL) CONSISTING OF 23–0–30 (8N–P–K) INTO THE SOIL AT AN APPLICATION RATE OF 224 KG PER HECTARE (200 LBS PER ACRE) BY DISKING PRIOR TO SEEDING. IN PROBLEMATIC AREAS IT MAY BE NECESSARY TO USE A LOW PHOSPHORUS ORGANIC FERTILIZER IN CASES WHERE SEEDS MAY NOT GERMINATE. IF THIS IS THE CASE, SEED AND FERTILIZER SHALL BE DISKED INTO THE SURFACE AND MULCHED PROPERLY TO ENSURE GERMINATION AND UPTAKE OF THE PHOSPHORUS BY THE SEED.

TO ENSURE ADEQUATE GERMINATION OF THE SEED THE WORK WILL BE PERFORMED AS FOLLOWS:
SPRING– FROM APRIL 1 THROUGH MAY 15.
FALL– FROM AUGUST 15 TO SEPTEMBER 20.
AFTER SEPTEMBER 20, WAIT UNTIL OCTOBER 30 TO PERFORM DORMANT SEEDING. DORMANT SEEDING WILL ONLY BE ALLOWED IF THE MAXIMUM SOIL TEMPERATURE AT A DEPTH OF 25 MM (1 INCH) DOES NOT EXCEED 4.44 DEGREES C (40 DEGREES F) IN ORDER TO PREVENT GERMINATION.

IN SEEDED AREAS WITH SLOPES STEEPER THAN 3:1 AND LENGTHS LESS THAN 15 METERS (50 FEET), INSTALL BIODEGRADABLE EROSION CONTROL BLANKETS UNIFORMLY OVER THE SOIL SURFACE BY HAND WITHIN 24 HOURS AFTER SEEDING IN ACCORDANCE WITH MANUFACTURERS RECOMMENDATIONS. USE WIDOT URBAN TYPE B OR OWNER APPROVED EQUAL.

IN AREAS WHERE IRRIGATION IS TO BE INSTALLED, CONTRACTOR SHALL WORK IN ZONES TO FINISH GRADE AND INSTALL THE SYSTEM IN ZONES. NOTE– EROSION CONTROL MEASURES SHALL REMAIN IN PLACE UNTIL SOILS HAVE BEEN STABILIZED WITH SOD OR SEEDED AREAS THAT EXHIBIT MINIMUM OF 70% LAWN VEGETATIVE COVERAGE. IF SILT FENCE HAS TO BE REMOVED TO INSTALL THE IRRIGATION SYSTEM, IT SHALL BE REINSTALLED AT THE END OF EACH WORK DAY OR USE BIO ROLLS TO PROVIDE PROTECTION DURING THE INSTALLATION PROCESS UNTIL LAWN AREAS HAVE SOD AND/OR PLANT BEDS ARE MULCHED.

IN AREAS TO BE SODDED, SILT FENCE CAN BE REMOVED SHORT TERM FOR WORKING, BUT EXPOSED SOIL AREAS SHALL BE SODDED OR EROSION CONTROL MEASURES SHALL BE REINSTALLED AT THE END OF EACH WORK DAY.

NOTE: THE PROJECT'S LANDSCAPE PLAN IS PART OF THE SWPP FOR SOIL STABILIZATION. REFERENCES SHALL BE MADE TO THE APPROVED LANDSCAPE PLAN. AMENDMENTS TO THE LANDSCAPE PLAN SHALL BE APPROVED BY THE OWNER AND DOCUMENTED AS PART OF THE SWPP



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Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;

NOT FOR CONSTRUCTION

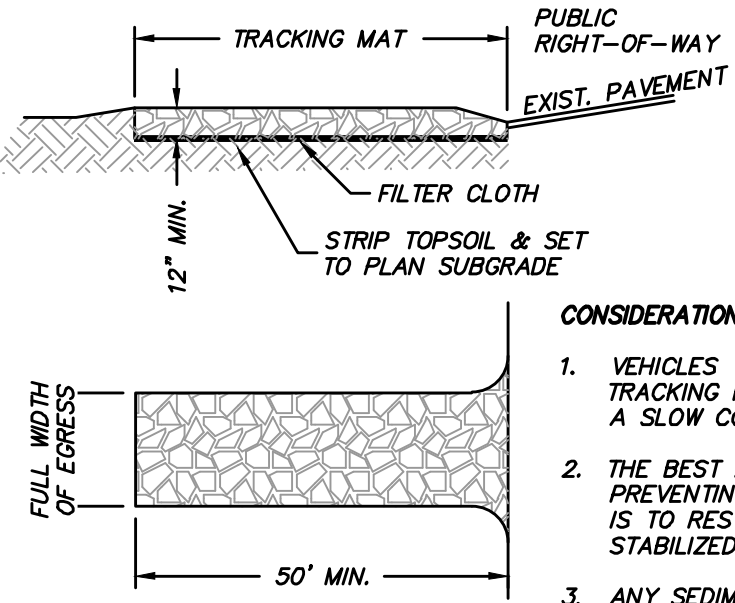
EROSION CONTROL DETAILS

CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

#	DATE	DESCRIPTION
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DRAWN BY		RAS
SCALE		GRAPHIC
PROJ. NO.		3210237
DATE		09/17/2021
SHEET		SWP2

ALL EROSION CONTROL MEASURES
TO BE INSTALLED AND MAINTAINED
PER WDNR STANDARDS
<http://dnr.wi.gov/org/water/wm/hps/stormwater/techstds.htm>



CONSIDERATIONS:

- VEHICLES TRAVELING ACROSS THE TRACKING PAD SHOULD MAINTAIN A SLOW CONSTANT SPEED.
- THE BEST APPROACH TO PREVENTING OFF-SITE TRACKING IS TO RESTRICT VEHICLES TO STABILIZED AREAS.
- ANY SEDIMENT TRACKED ONTO A PUBLIC OR PRIVATE ROAD SHOULD BE REMOVED BY STREET CLEANING, NOT FLUSHING, BEFORE THE END OF EACH WORKING DAY.

NOTES:

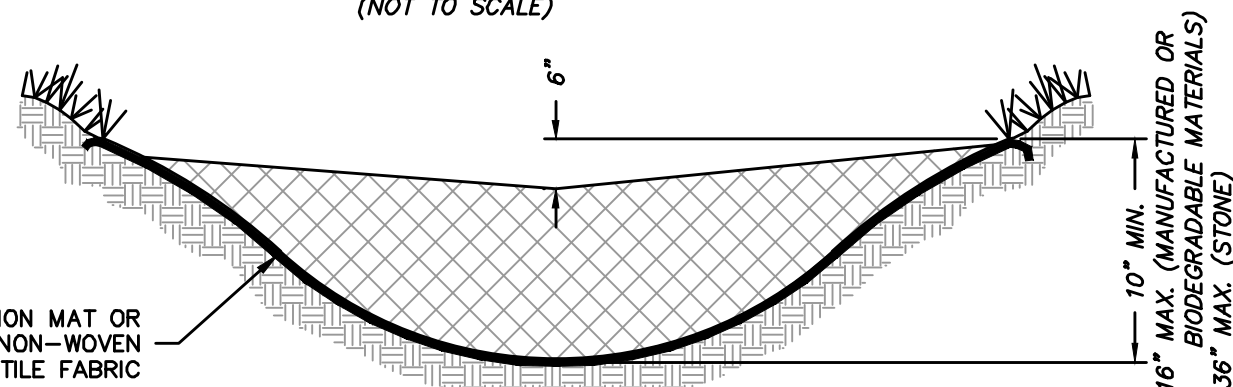
A. TRACKING PAD:

- TRACKING PAD TO CONFORM TO WDNR CONSERVATION PRACTICE STANDARD 1057.
- THE TRACKING PAD SHALL BE INSTALLED PRIOR TO ANY TRAFFIC LEAVING THE SITE.
- THE AGGREGATE FOR THE TRACKING PAD SHALL BE HARD, DURABLE, ANGULAR STONE OR RECYCLED CONCRETE MEETING THE GRADATION OF TABLE 1 OF THE WISCONSIN DNR TECHNICAL STANDARD 1057. WHERE THIS GRADATION IS NOT AVAILABLE, MEET THE GRADATION IN WISCONSIN DEPARTMENT OF TRANSPORTATION (DOT) 2018 STANDARD SPECIFICATION, SECTION 312, SELECT CRUSHED MATERIAL.
- THE AGGREGATE SHALL BE PLACED IN A LAYER AT LEAST 12 INCHES THICK. ON SITES WITH A HIGH WATER TABLE, OR WHERE SATURATED CONDITIONS ARE EXPECTED DURING THE LIFE OF THE PRACTICE, STONE TRACKING PADS SHALL BE UNDERLAIN WITH A WSDOT TYPE R GEOTEXTILE FABRIC TO PREVENT MIGRATION OF UNDERLYING SOIL INTO THE STONE.
- THE TRACKING PAD SHALL BE THE FULL WIDTH OF THE EGRESS POINT. THE TRACKING PAD SHALL BE A MINIMUM OF 50 FEET LONG.
- SURFACE WATER MUST BE PREVENTED FROM PASSING THROUGH THE TRACKING PAD. FLOWS SHALL BE DIVERTED AWAY FROM TRACKING PADS OR CONVEYED UNDER AND AROUND THEM BY USING A VARIETY OF PRACTICES, SUCH AS CULVERTS, WATER BARS, OR OTHER SIMILAR PRACTICES.

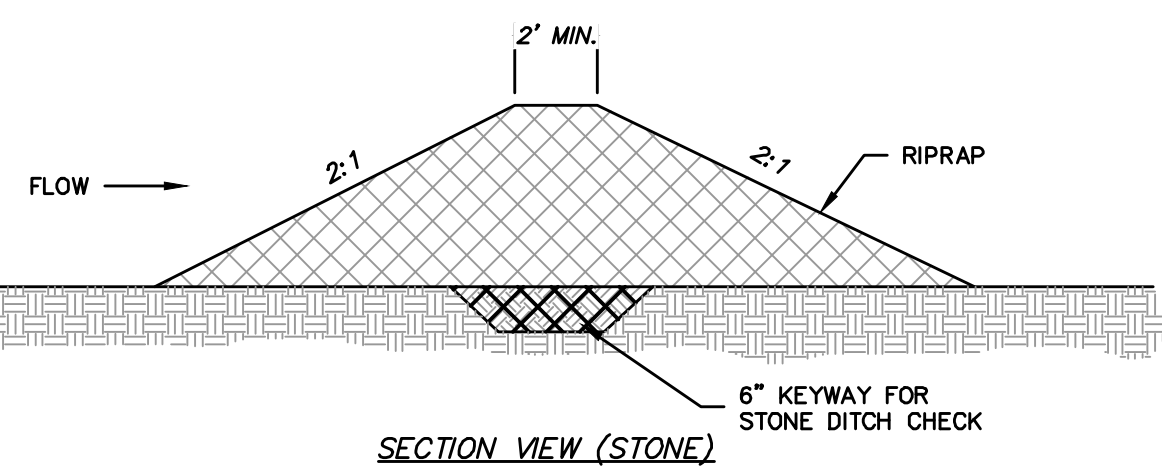
B. MAINTENANCE

- ROCKS LODGED BETWEEN THE TIRES IF DUAL WHEEL VEHICLES SHALL BE REMOVED PRIOR TO LEAVING THE CONSTRUCTION SITE.
- TRACKING PADS AND TIRE WASHING STATIONS SHALL, AT A MINIMUM, BE INSPECTED WEEKLY AND WITHIN 24 HOURS AFTER EVERY PRECIPITATION EVENT THAT PRODUCES 0.5 INCHES OF RAIN OR MORE DURING A 24-HOUR PERIOD.
- THE TRACKING PAD PERFORMANCE SHALL BE MAINTAINED BY SCRAPING OR TOP-DRESSING WITH ADDITIONAL AGGREGATE.
- A MINIMUM 12-INCH THICK PAD SHALL BE MAINTAINED.

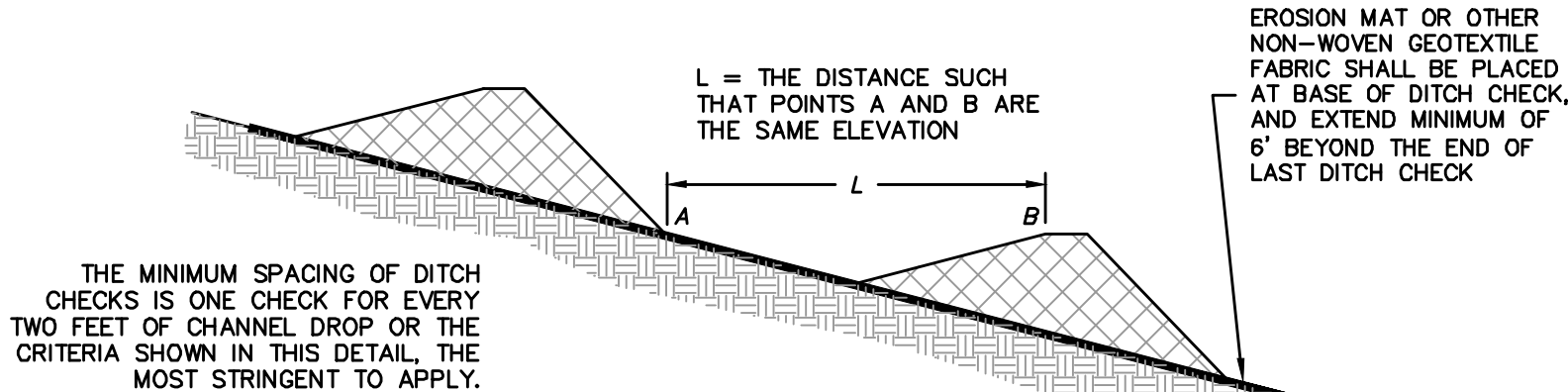
STONE TRACKING PAD
(NOT TO SCALE)



DOWNSTREAM VIEW



SECTION VIEW (STONE)



SPACING DITCH CHECK

DITCH CHECK
(NOT TO SCALE)

NOTES:

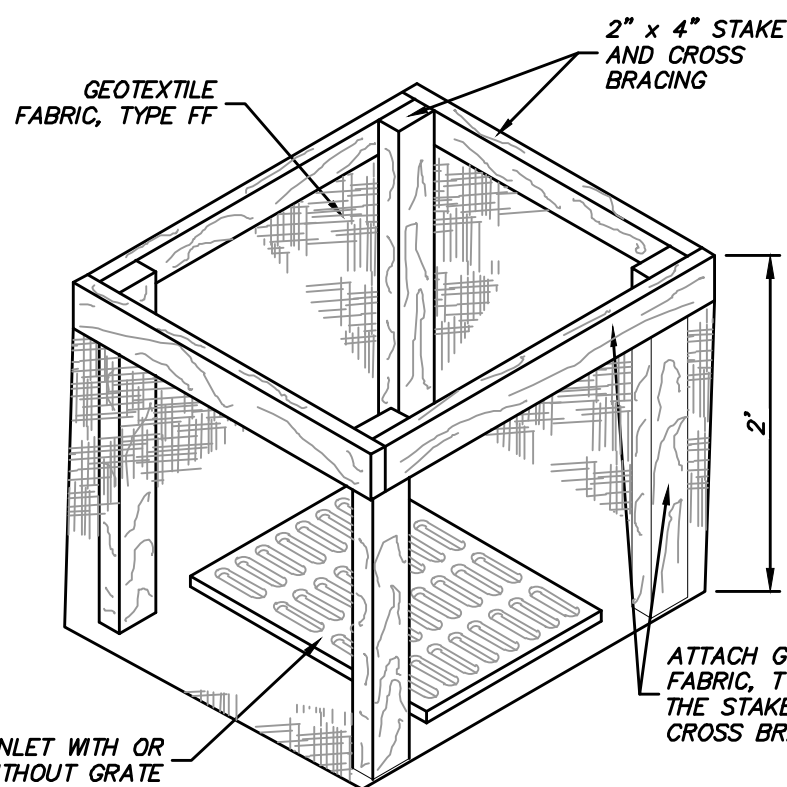
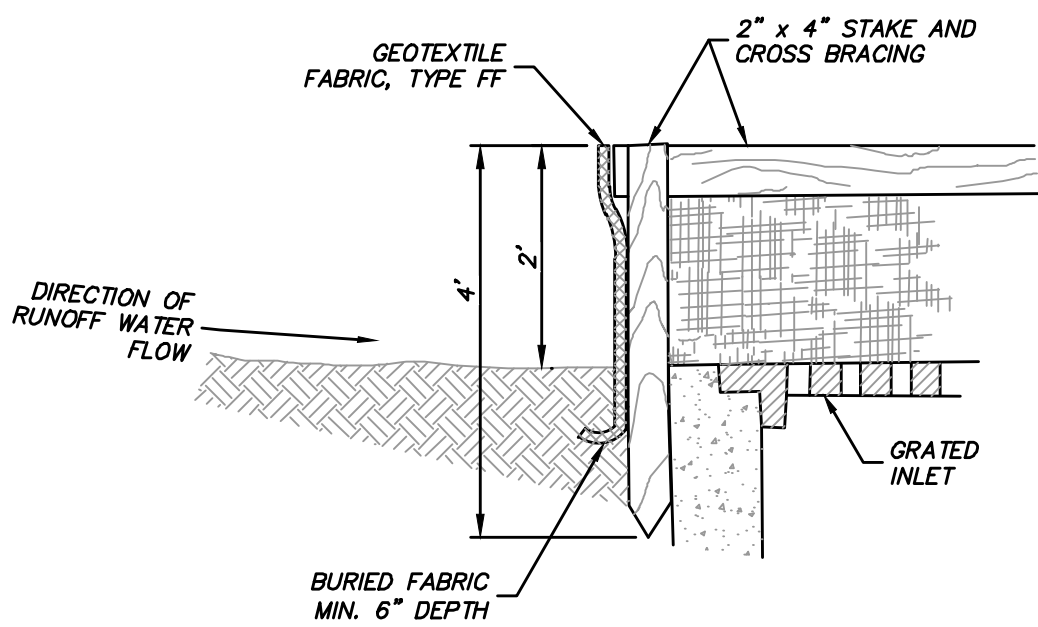
- DITCH CHECKS SHALL CONFORM TO WDNR CONSERVATION PRACTICE STANDARD 1062.
- STONE SHALL BE WELL-GRADED ANGULAR STONE WITH A D₅₀ OF 3 INCHES OR GREATER (SOMETIMES REFERRED TO AS BREAKER RUN OR SHOT ROCK).
- DITCH CHECK MAY ALSO BE CONSTRUCTED OF MANUFACTURED PRODUCTS LISTED IN WSDOT'S PAL (PRODUCT ACCEPTABILITY LIST) WITH THE ENGINEER'S APPROVAL.
- DITCH CHECK SHALL, AT A MINIMUM, BE INSPECTED WEEKLY AND WITHIN 24 HOURS AFTER EVERY PRECIPITATION EVENT THAT PRODUCES 0.5 INCHES OF RAIN OR MORE DURING A 24-HOUR PERIOD.
- UNLESS INCORPORATED INTO A PERMANENT STORMWATER MANAGEMENT SYSTEM, DITCH CHECKS SHALL BE REMOVED ONCE THE FINAL GRADING AND CHANNEL STABILIZATION IS APPLIED.
- SEDIMENT DEPOSITS SHALL BE REMOVED WHEN DEPOSITS REACH ONE-HALF THE HEIGHT OF THE BARRIER. REMOVAL OF SEDIMENT MAY REQUIRE REPLACEMENT OF STONE. MAINTENANCE SHALL BE COMPLETED AS SOON AS POSSIBLE WITH CONSIDERATION TO SITE CONDITIONS.

NOTES:
1. SILT FENCE INSTALLATION AND MATERIALS SHALL CONFORM TO WDNR CONSERVATION STANDARD 1056

- SILT FENCE SHALL BE PLACED ON THE CONTOUR AND NOT PERPENDICULAR TO THE CONTOUR. THE ENDS SHALL BE EXTENDED UPSLOPE TO PREVENT WATER FROM FLOWING AROUND THE ENDS OF THE FENCE.
- WHEN SILT FENCE IS INSTALLED ON A SLOPE, THE PARALLEL SPACING SHALL NOT EXCEED THE REQUIREMENTS IN THE TABLE BELOW:

SLOPE	FENCE SPACING
< 2%	100 FEET
2 TO 5%	75 FEET
5 TO 10%	50 FEET
10 TO 33%	25 FEET
> 33%	20 FEET

- INSTALLED SILT FENCES SHALL BE MINIMUM 14 INCHES HIGH AND A MAXIMUM OF 28 INCHES IN HEIGHT MEASURED FROM THE INSTALLED GROUND ELEVATION.
- A MINIMUM OF 20 INCHES OF THE POST SHALL EXTEND INTO THE GROUND AFTER INSTALLATION.
- SILT FENCE SHALL BE ANCHORED BY SPREADING AT LEAST 8 INCHES OF THE FABRIC IN A 4-INCH TRENCH WIDE BY 6-INCH DEEP TRENCH, OR 6-INCH V-TRENCH ON THE UPSLOPE SIDE OF THE FENCE. TRENCH SHALL BE BACKFILLED AND COMPACTED. TRENCHES SHALL NOT BE EXCAVATED WIDER THAN NECESSARY FOR PROPER INSTALLATION.
- CONSTRUCT SILT FENCE FROM A CONTINUOUS ROLL IF POSSIBLE BY CUTTING LENGTHS TO AVOID JOINTS. IF A JOINT IS NECESSARY USE ONE OF THE FOLLOWING TWO METHODS:
A) TWIST METHOD—OVERLAP THE END POSTS AND TWIST, OR ROTATE, AT LEAST 180 DEGREES.
B) HOOK METHOD—HOOK THE END OF EACH SILT FENCE LENGTH.
- SILT FENCE SHALL AT A MINIMUM BE INSPECTED WEEKLY AND WITHIN 24 HOURS AFTER EACH PRECIPITATION EVENT THAT PRODUCES 0.5 INCHES OF RAIN OR MORE DURING A 24-HOUR PERIOD.
- DAMAGED OR DECOMPOSED FENCES, UNDERCUTTING, OR FLOW CHANNELS AROUND THE END OF BARRIERS SHALL BE REPAIRED OR CORRECTED.
- SEDIMENT SHALL BE PROPERLY DISPOSED OF ONCE THE DEPOSITS REACH ONE HALF THE HEIGHT OF THE FENCE.
- SILT FENCES SHALL BE REMOVED ONCE THE DISTURBED AREA IS PERMANENTLY STABILIZED AND IS NO LONGER SUSCEPTIBLE TO EROSION.



INLET PROTECTION, TYPE A

- FINISHED SIZE, INCLUDING FLAP POCKETS WHERE REQUIRED, SHALL EXTEND A MINIMUM OF 10" AROUND THE PERIMETER TO FACILITATE MAINTENANCE OR REMOVAL.
- FOR INLET PROTECTION, TYPE C (WITH CURB BOX), AN ADDITIONAL 18" OF FABRIC IS WRAPPED AROUND THE CURB AND SECURED WITH STAPLES. THE WOOD SHALL NOT BLOCK THE ENTIRE HEIGHT OF THE CURB BOX OPENING.
- FLAP POCKETS SHALL BE LARGE ENOUGH TO ACCEPT WOOD 2"x4". THE REBAR, STEEL PIPE, OR WOOD SHALL BE INSTALLED IN THE REAR FLAP AND SHALL NOT BLOCK THE TOP HALF OF THE CURB FACE OPENING.
- SIDE FLAPS SHALL BE A MAXIMUM OF 2" LONG. FOLD THE FABRIC OVER AND REINFORCE WITH MULTIPLE STITCHES.

GENERAL NOTES:

INLET PROTECTION DEVICES SHALL CONFORM TO WDNR CONSERVATION PRACTICE STANDARD 1060 AND BE MAINTAINED OR REPLACED AT THE DIRECTION OF THE ENGINEER.

MANUFACTURED ALTERNATIVES APPROVED AND LISTED ON THE WSDOT'S EROSION CONTROL PRODUCT ACCEPTABILITY LIST MAY BE SUBSTITUTED IF ALLOWED BY ENGINEER.

TYPE A IS TO BE USED PRIOR TO PAVING AND INSTALLATION OF CURB AND GUTTER, AND TYPES B, C, AND D ARE TO BE USED AFTER PAVING IS PLACED.

TYPE A SHALL BE USED AROUND INLETS AND UNPAVED AREAS UNTIL PERMANENT STABILIZATION METHODS HAVE BEEN ESTABLISHED.

TYPE B SHALL BE USED AFTER THE CASTING AND GRATE ARE IN PLACE, ON INLETS WITHOUT A CURB BOX WHEN TYPE D INLET DEVICES CANNOT BE USED.

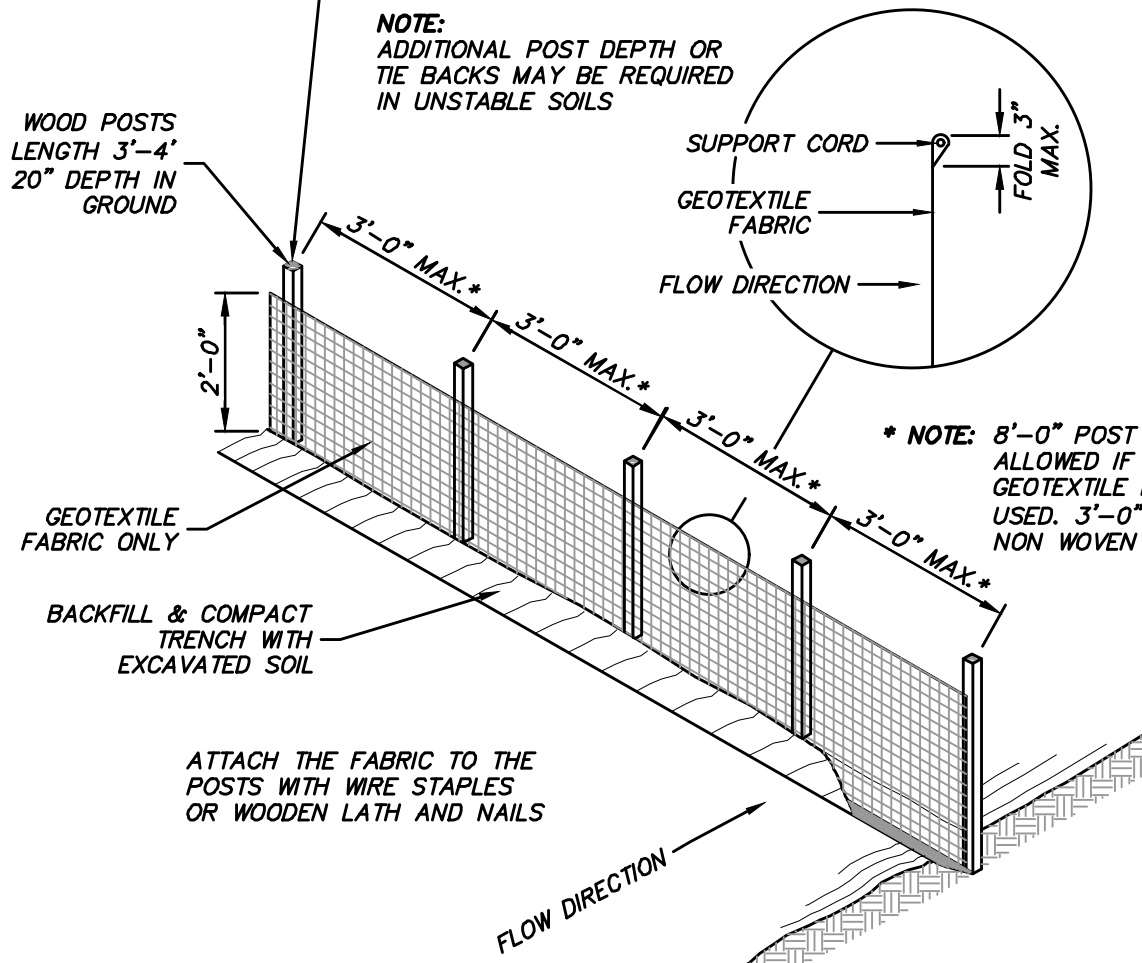
TYPE C SHALL BE USED AFTER THE CASTING AND GRATE ARE IN PLACE, ON STREET INLETS WITH CURB HEADS.

TYPE D SHALL BE USED IN AREAS WHERE OTHER TYPES OF INLET PROTECTION ARE INCOMPATIBLE WITH ROADWAY AND TRAFFIC CONDITIONS (I.E. POSSIBLE SAFETY HAZARD IF PONDING OCCURS), OR WHERE MORE EFFECTIVE INLET FILTERING IS NEEDED.

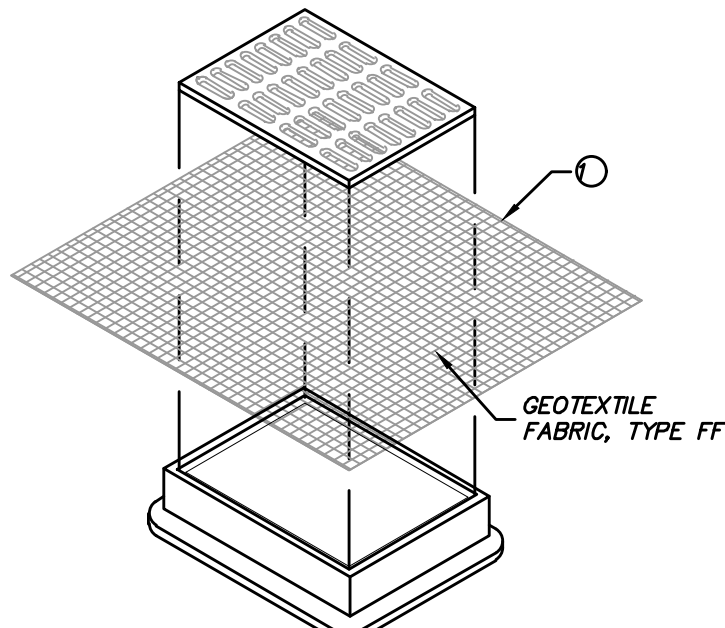
TAPER BOTTOM OF BAG TO MAINTAIN 3" OF CLEARANCE BETWEEN THE BAG AND THE STRUCTURE, MEASURED FROM THE BOTTOM OF THE OVERFLOW OPENINGS TO THE STRUCTURE WALL.

GEOTEXTILE FABRIC TYPE FF FOR FLAPS, TOP AND BOTTOM OF OUTSIDE OF FILTER BAG. FRONT, BACK, AND BOTTOM OF FILTER BAG BEING ONE PIECE.

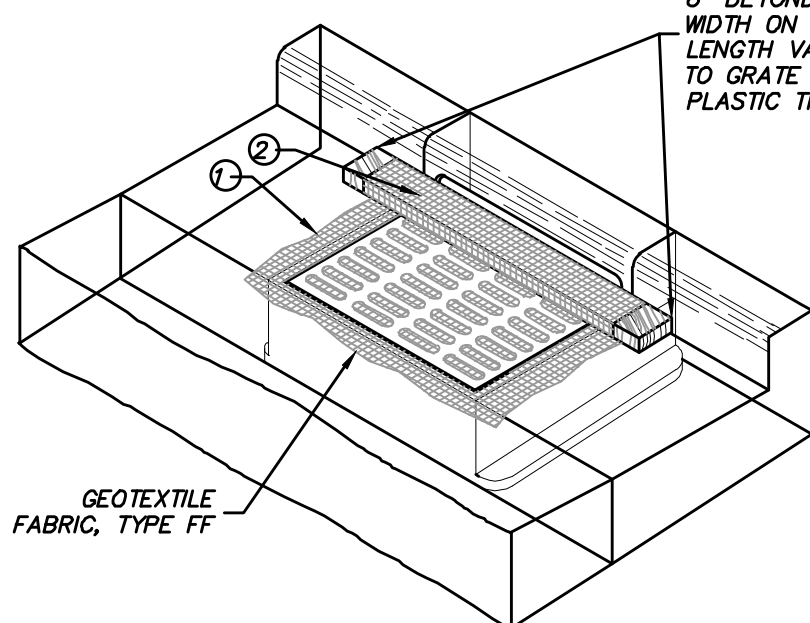
NOTE:
SILT FENCE SHALL BE SUPPORTED BY EITHER WOOD OR STEEL SUPPORTS AS SPECIFIED BELOW:
A. WOOD — 1 1/8" X 1 1/8" AIR OR KILN DRIED OAK OR HICKORY; FABRIC SHALL BE STAPLED USING 1/2-INCH MINIMUM STAPLES TO THE UPSLOPE SIDE OF THE FENCE IN AT LEAST 3 PLACES; POSTS SHALL BE A MINIMUM OF 3 FEET LONG FOR 24-INCH FENCE AND 4 FEET LONG FOR 36-INCH FENCE.
B. STEEL — MINIMUM 5 FEET IN LENGTH WITH STRENGTH OF 1.33 LBS/FT AND HAVE PROJECTIONS FOR FASTENERS; FABRIC SHALL BE ATTACHED IN AT LEAST THREE PLACES ON THE UPSLOPE SIDE WITH 50LB. PLASTIC TIE STRAPS OR WIRE FASTENERS.



SILT FENCE
(NOT TO SCALE)



INLET PROTECTION, TYPE B
(WITHOUT CURB BOX)
(CAN BE INSTALLED IN ANY INLET WITHOUT A CURB BOX)



INLET PROTECTION, TYPE C
(WITH CURB BOX)

INSTALLATION NOTES:

TYPE B & C:
TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

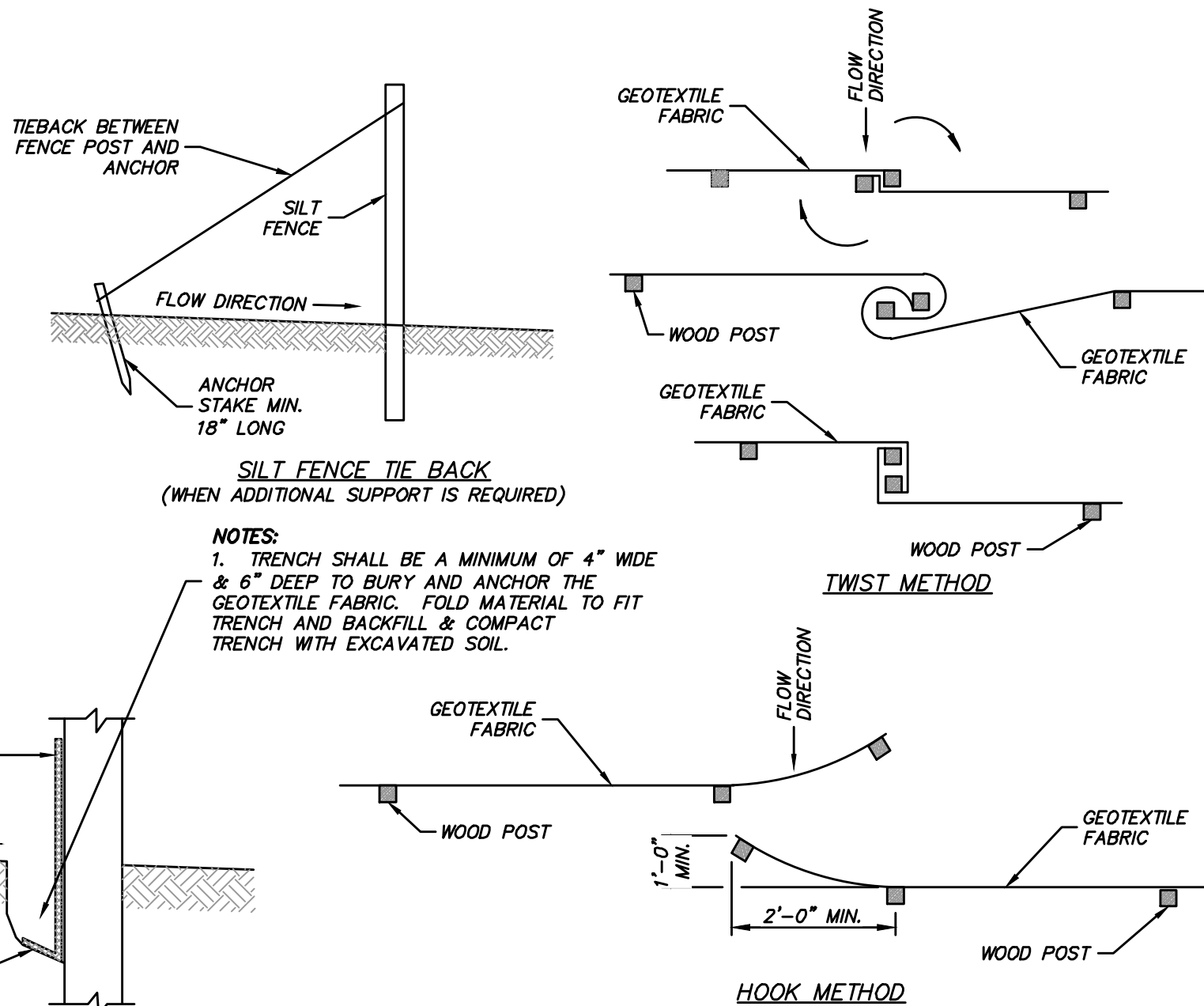
THE CONTRACTOR SHALL DEMONSTRATE A METHOD OF MAINTENANCE, USING A SEWN FLAP, HAND HOLDS OR OTHER METHOD TO PREVENT ACCUMULATED SEDIMENT FROM ENTERING THE INLET.

TYPE D:
DO NOT INSTALL INLET PROTECTION TYPE D IN INLETS SHALLOWER THAN 30", MEASURED FROM THE BOTTOM OF THE INLET TO THE TOP OF THE GRATE.

TRIM EXCESS FABRIC IN THE FLOW LINE TO WITHIN 3" OF THE GRATE.

THE INSTALLED BAG SHALL HAVE A MINIMUM SIDE CLEARANCE, BETWEEN THE INLET WALLS AND THE BAG, MEASURED AT THE BOTTOM OF THE OVERFLOW HOLES, OF 3". WHERE NECESSARY THE CONTRACTOR SHALL CATCH THE BAG, USING PLASTIC ZIP TIES, TO ACHIEVE THE 3" CLEARANCE. THE TIES SHALL BE PLACED AT A MAXIMUM OF 4" FROM THE BOTTOM OF THE BAG.

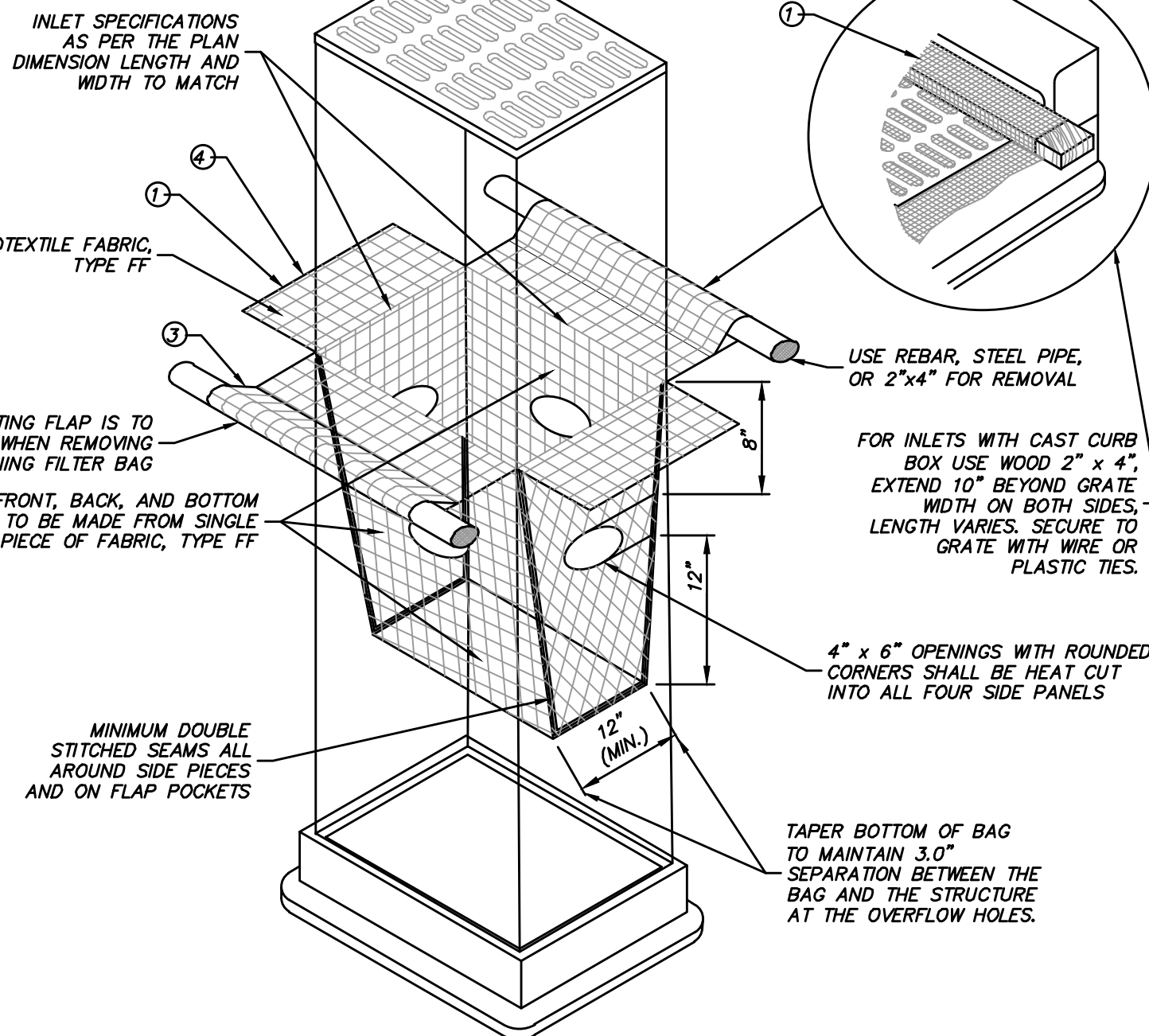
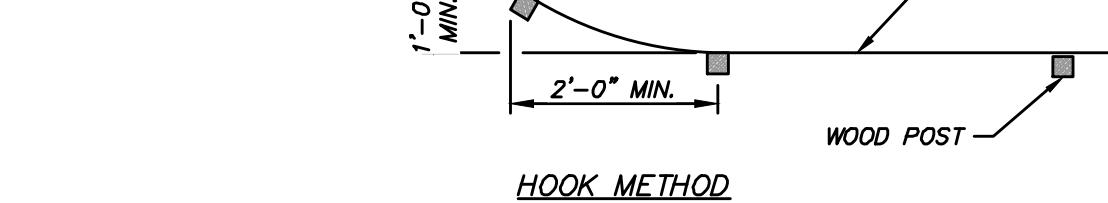
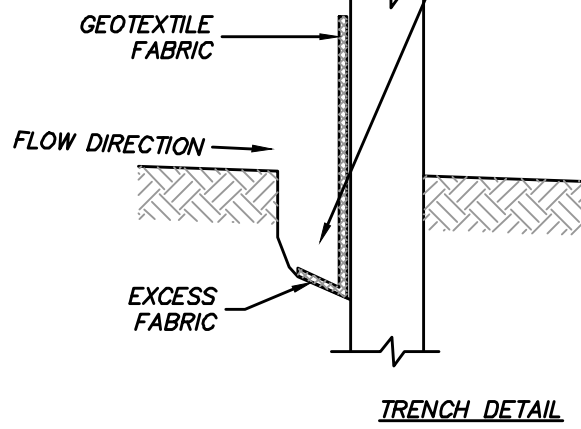
STORM DRAIN INLET PROTECTION
(NOT TO SCALE)



JOINING TWO LENGTHS OF SILT FENCE

SILT FENCE TIE BACK
(WHEN ADDITIONAL SUPPORT IS REQUIRED)

- NOTES:
1. TRENCH SHALL BE A MINIMUM OF 4" WIDE & 6" DEEP TO BURY AND ANCHOR THE GEOTEXTILE FABRIC. FOLD MATERIAL TO FIT TRENCH AND BACKFILL & COMPACT TRENCH WITH EXCAVATED SOIL.



INLET PROTECTION, TYPE D
(CAN BE INSTALLED IN ANY INLET TYPE WITH OR WITHOUT A CURB BOX AS PER NOTE (2))

*NOTE: DEPENDING ON EXPOSED SOIL TEXTURE, TYPE D-M OR TYPE D-HR INLET PROTECTION MAY BE USED IN PLACE OF TYPE D.

MAINTENANCE:

REMOVE INLET PROTECTION DEVICES ONCE THE CONTRIBUTING DRAINAGE AREA IS STABILIZED WITH APPROPRIATE VEGETATION OR IMPERVIOUS SURFACE.

INLET PROTECTION SHALL BE, AT A MINIMUM, INSPECTED WEEKLY AND WITHIN 24 HOURS AFTER EVERY PRECIPITATION EVENT THAT PRODUCES 0.5 INCHES OF RAIN OR MORE DURING A 24-HOUR PERIOD.

FOR TYPE A, B OR C INLET PROTECTION, SEDIMENT DEPOSITS SHALL BE REMOVED AND THE INLET PROTECTION DEVICE RESTORED TO ITS ORIGINAL DIMENSIONS WHEN THE SEDIMENT HAS ACCUMULATED BETWEEN 1/3 TO 1/2 THE DESIGN DEPTH OF THE DEVICE, OR WHEN THE DEVICE IS NO LONGER FUNCTIONING AS DESIGNED.

FOR TYPE D INLET PROTECTION (INCLUDING D-M AND D-HR), REMOVE SEDIMENT WHEN SEDIMENT ACCUMULATES TO WITHIN 6" OF THE BOTTOM OF THE OVERFLOW HOLES, OR WHEN STANDING WATER REMAINS WITHIN 6" OF THE BOTTOM OF THE OVERFLOW HOLES 24 HOURS AFTER A RUNOFF EVENT. HOLES IN THE TYPE FF FABRIC MAY BE REPAIRED BY STITCHING IF LESS THAN 2" IN LENGTH, BUT THE FABRIC SHOULD BE REPLACED IF THE HOLES ARE GREATER THAN 2" IN LENGTH IN THE TYPE FF FABRIC OR IF THERE ARE ANY HOLES IN THE TYPE HR FABRIC. THE FILTER MUST ALSO BE REPLACED IF THE FLAP POCKETS SUSTAIN DAMAGE THAT COMPROMISES FILTER INTEGRITY OR THE ABILITY TO PERFORM MAINTENANCE.

REMOVED SEDIMENT SHALL BE DEPOSITED IN A SUITABLE AREA AND STABILIZED.

WHEN REMOVING OR MAINTAINING INLET PROTECTION, DUE CARE SHALL BE TAKEN TO ENSURE SEDIMENT DOES NOT FALL INTO THE INLET AND IMPEDE THE INTENDED FUNCTION OF THE DEVICE. ANY MATERIAL FALLING INTO THE INLET SHALL BE REMOVED IMMEDIATELY.

Kwik
Trip

Kwik
Star

KWIK TRIP, Inc.
P.O. BOX 2107
1626 OAK STREET
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CREATIVITY BEYOND ENGINEERING

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Brookfield, WI 53005-5938
(262) 781-1000
rasmith.com

PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;
NOT FOR CONSTRUCTION

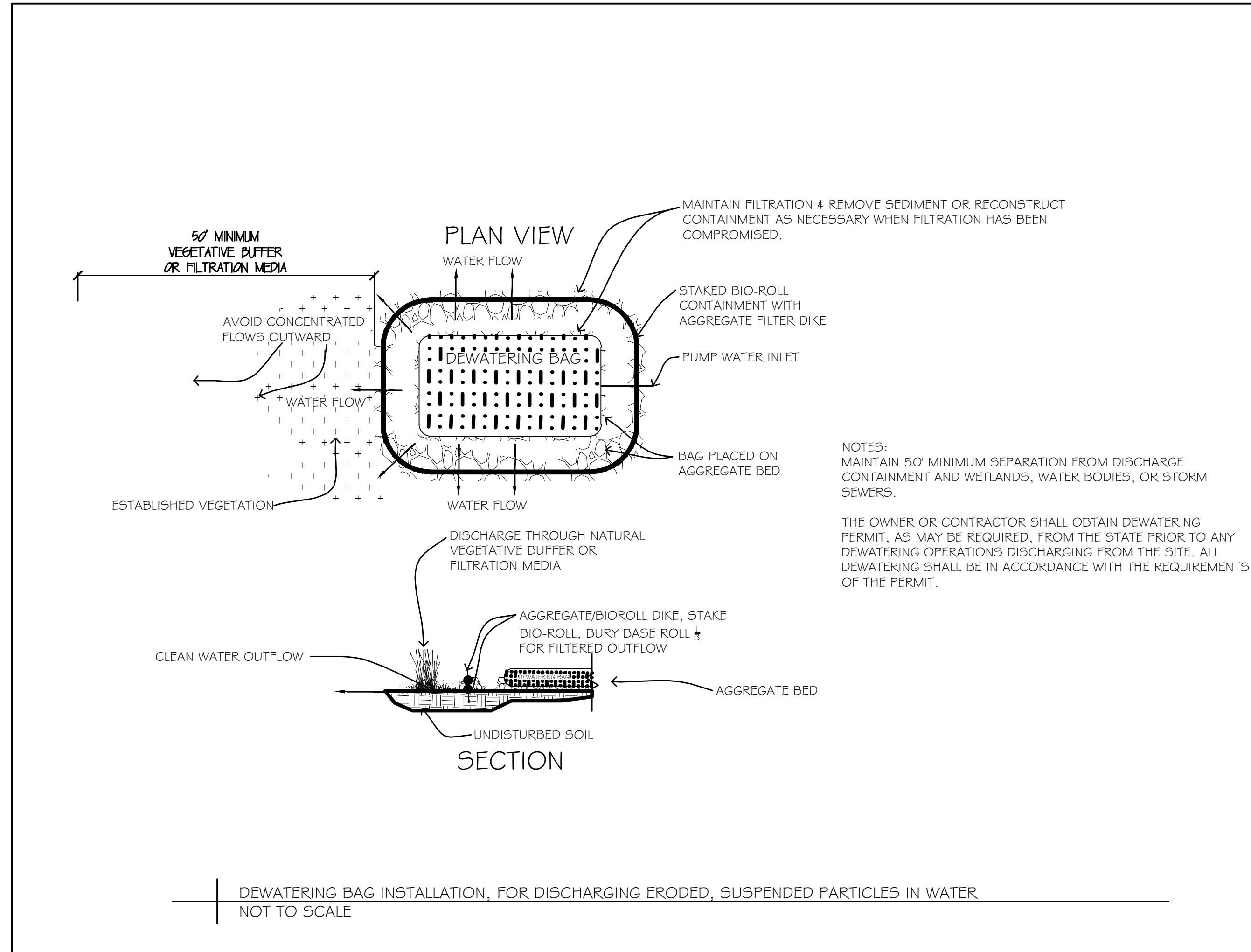
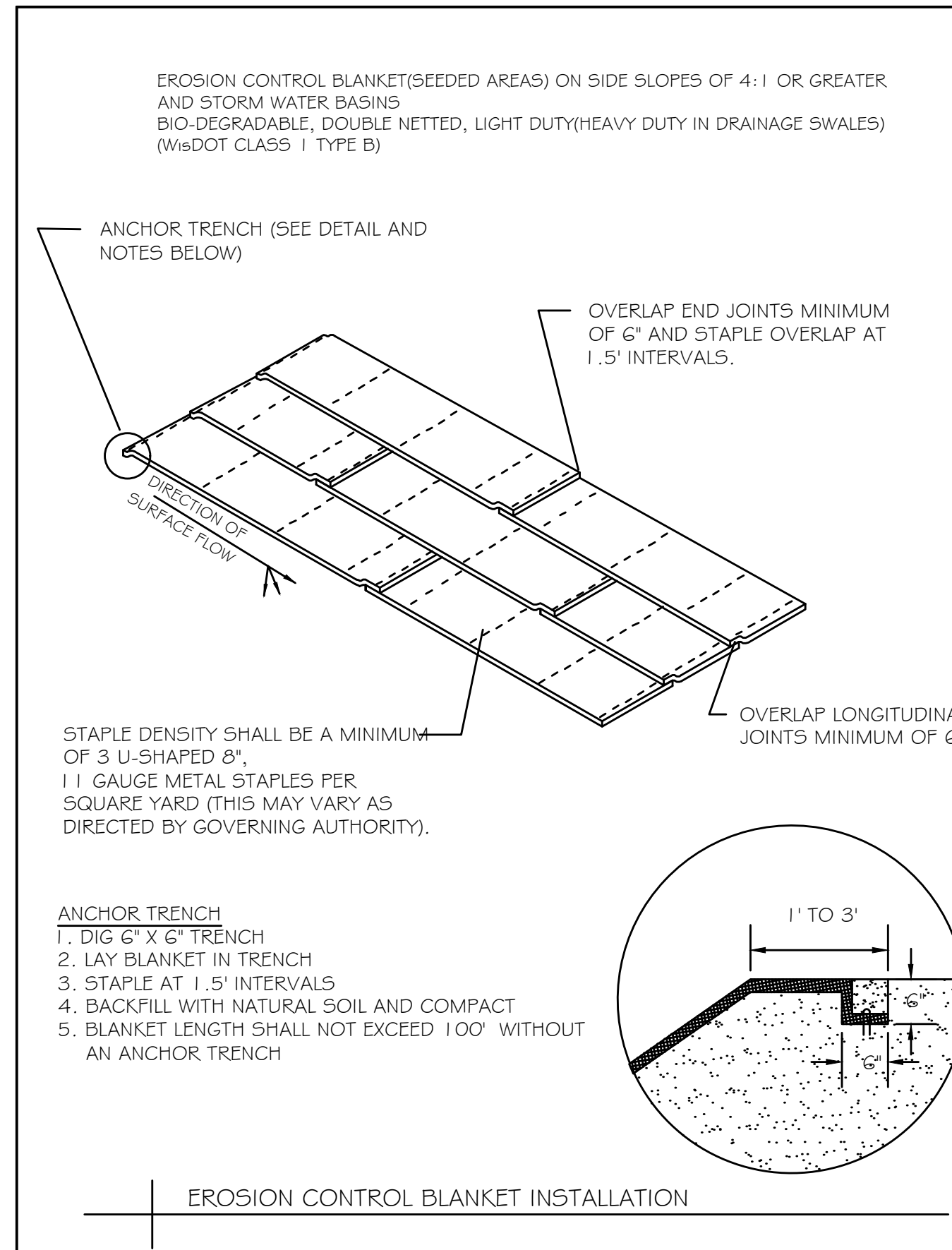
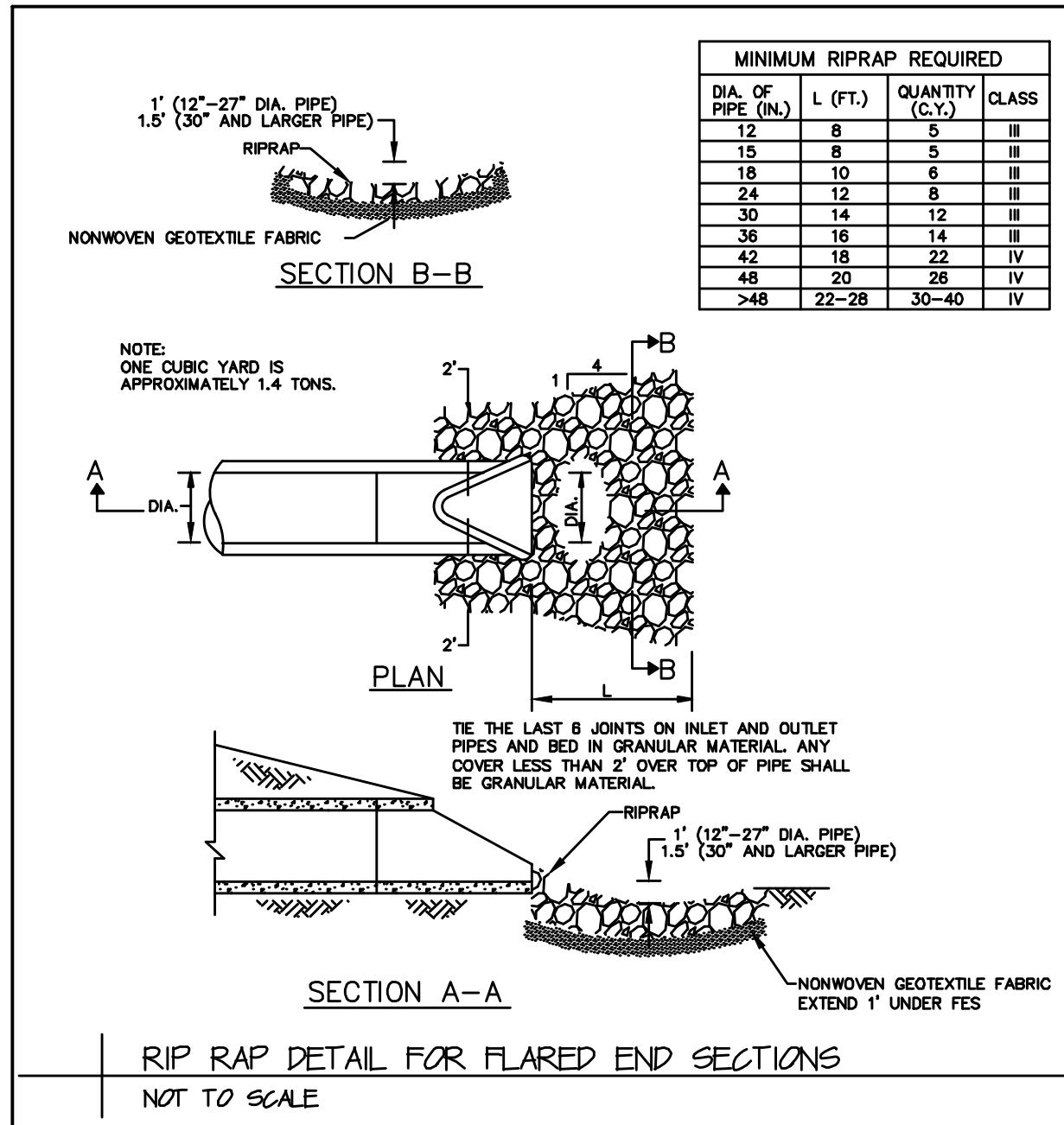
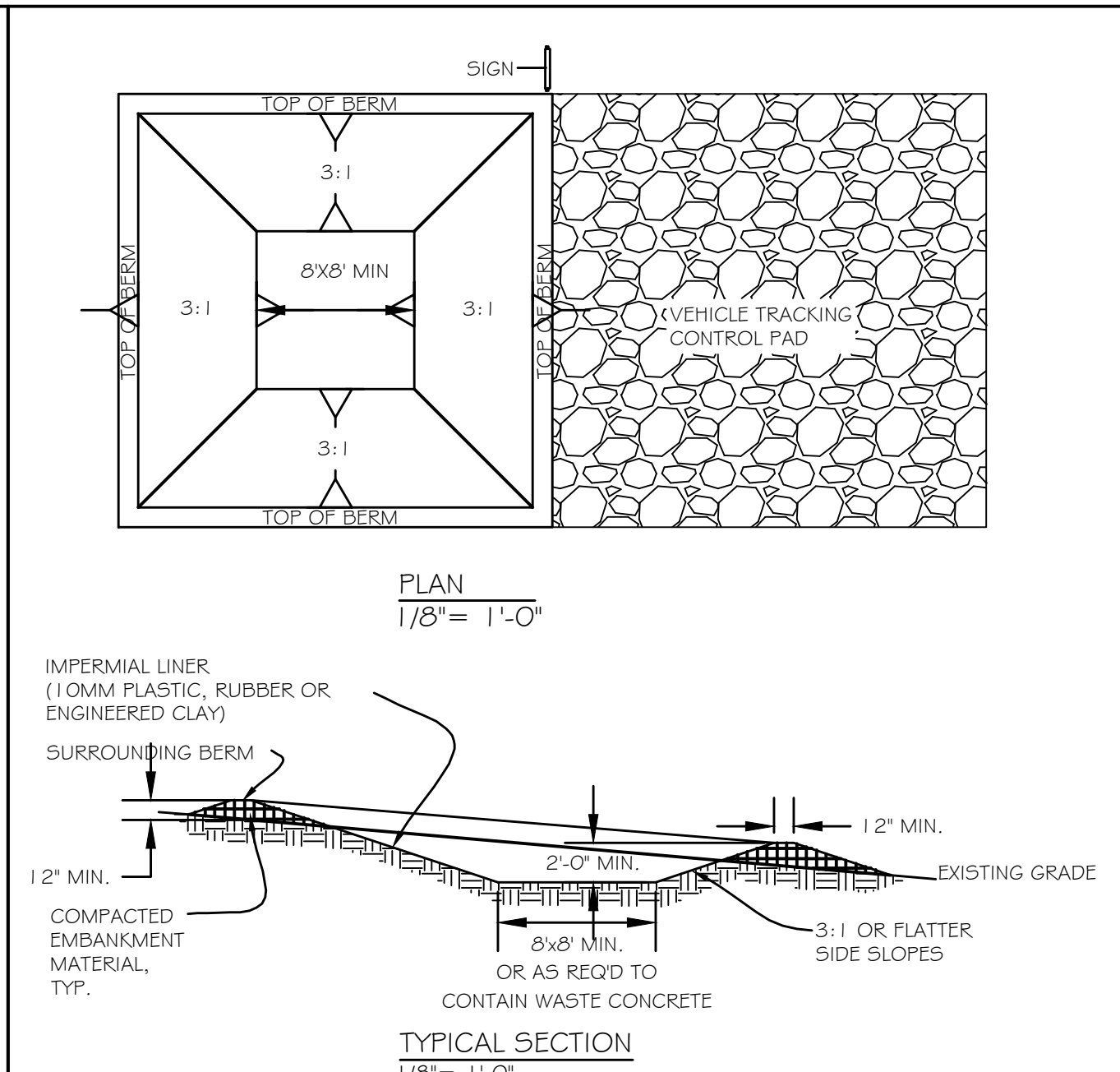
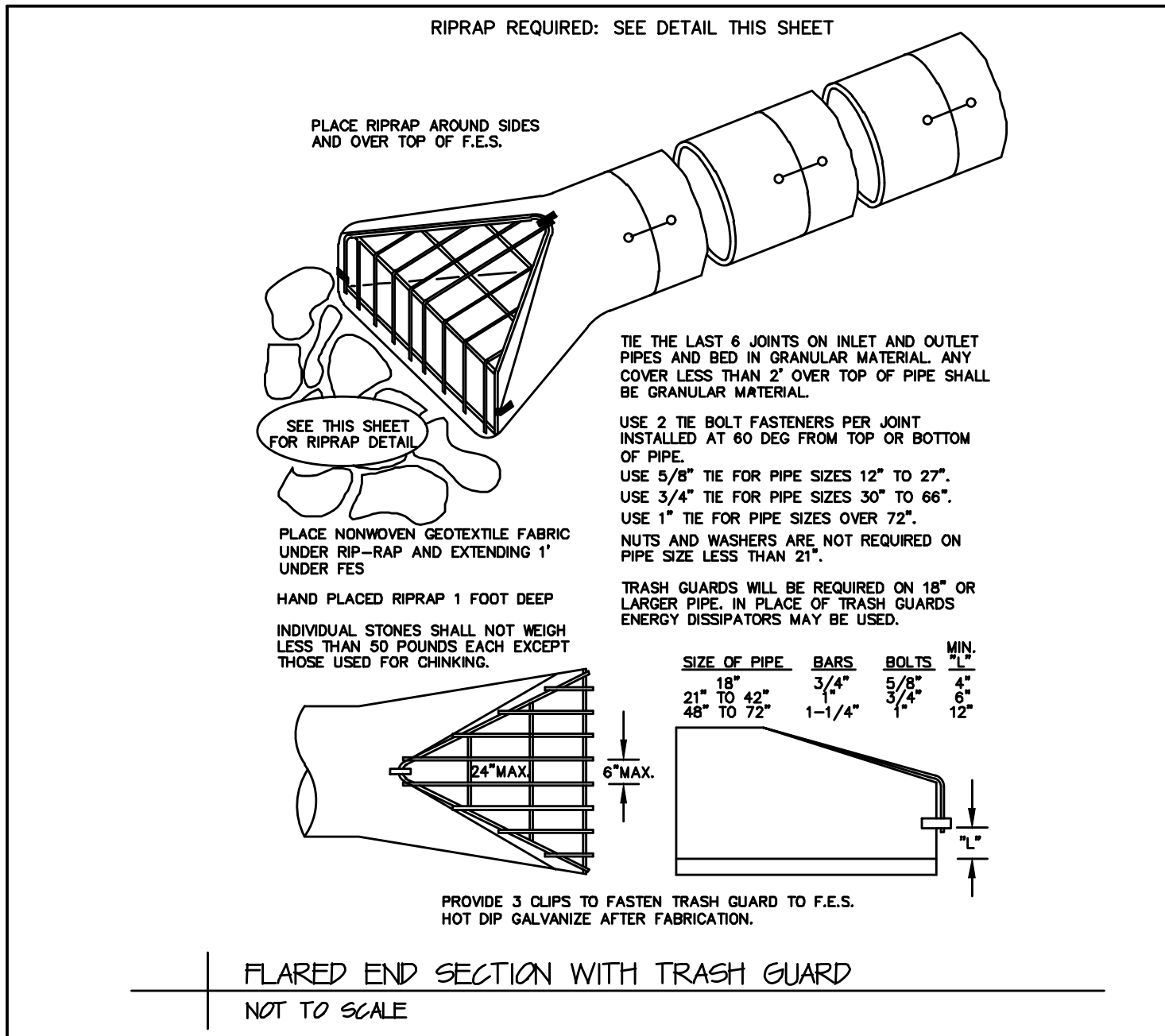
EROSION CONTROL DETAILS

CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

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ALL EROSION CONTROL MEASURES
TO BE INSTALLED AND MAINTAINED
PER WDNR STANDARDS
<http://dnr.wi.gov/ora/water/wm/nps/stormwater/techstds.htm>



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EROSION CONTROL DETAILS

CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

[illegible]

CLIMAX TREES						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
AGK	4	Autumn Gold Ginkgo	Ginkgo biloba 'Autumn Gold' TM	2' CAL	B&B	Full, matching heads
ELP	11	Exclamation London Planetree	Platanus x acerifolia 'Morton Circle'	2' CAL	B&B	Full, matching heads
SWO	5	Swamp White Oak	Quercus bicolor	2' CAL	B&B	Full, matching heads
TALL DECIDUOUS TREES						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
SHL	2	Shademaster Locust	Gleditsia triacanthos 'nervis' 'Shademaster' TM	1 1/2' CAL	B&B	Full, matching heads
LOW DECIDUOUS TREES						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
ADR	3	Adirondack Crab Apple	Malus x 'Adirondack'	1 1/2' CAL	B&B	Full, matching heads
SSC	4	Spring Snow Crab Apple	Malus x 'Spring Snow'	1 1/2' CAL	B&B	Full, matching heads
LOW EVERGREEN TREES						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
TA	6	Techny Arborvitae	Thuja occidentalis 'Techny'	6' HT	B&B	Sem-sheared, fully branched to ground
MEDIUM DECIDUOUS SHRUBS						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
PO	22	Ginger Wine Ninebark	Physocarpus opulifolius 'SMNPOBLR' TM	24" HT	CONT.	
AJN	18	Amber Jubilee Ninebark	Physocarpus opulifolius 'Jefam'	24" HT	CONT.	
LOW DECIDUOUS SHRUBS						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
SDN	19	Nikko Slender Deutzia	Deutzia gracilis 'Nikko'	15" HT	CONT.	
BBH	25	BoBo Hydrangea	Hydrangea paniculata 'ILVOBO'	18" HT	CONT.	
HL	2	Little Quick Fire Hydrangea	Hydrangea paniculata 'Little Quick Fire'	18" HT	CONT.	
PT	32	Tiny Wine Ninebark	Physocarpus opulifolius 'SMPTOW' TM	18" HT	CONT.	
GAC	12	Green Mound Alpine Currant	Ribes alpinum 'Green Mound'	15" HT	CONT.	
GFS	51	Goldflame Spiraea	Spiraea x bumalda 'Goldflame'	15" HT	CONT.	
LOW EVERGREEN SHRUBS						
	QTY	COMMON NAME	BOTANICAL NAME	SIZE	ROOT	REMARKS
PJC	58	Kalloy Compact Pfitzer Juniper	Juniperus chinensis 'Kallays Compact'	18"SPD	CONT.	
SJ	8	Scandia Juniper	Juniperus sabina 'Scandia'	18"SPD	CONT.	

<u>BORETENTMENT PLANTS</u>		<u>QTY</u>	<u>COMMON NAME</u>	<u>BOTANICAL NAME</u>	<u>SIZE</u>	<u>ROOT</u>	<u>REMARKS</u>
AS2	35	Swamp Milkweed	<i>Asclepias incarnata</i>	4 1/2"	POT	24"	Spacing
AP	19	Purple Dome New England Aster	<i>Aster novae-angliae</i> 'Purple Dome'	4 1/2"	POT	18"	Spacing
EP	45	Common Boneset	<i>Eupatorium perfoliatum</i>	4 1/2"	POT	24"	Spacing
EU4	35	Little Joe Joe-Pye Weed	<i>Eupatorium purpureum</i> 'Little Joe'	4 1/2"	POT	24"	Spacing
PR	40	Ruby Ribbons Switch Grass	<i>Panicum virgatum</i> 'Ruby Ribbons'	1 GAL	CONT.	30"	Spacing
RS	19	Showy Black-Eyed Susan	<i>Rudbeckia fulgida</i> speciosa	4 1/2"	POT	18"	Spacing
SO	32	Ohio Goldenrod	<i>Solidago ohioensis</i>	4 1/2"	POT	18"	Spacing
<u>ORNAMENTAL GRASSES</u>		<u>QTY</u>	<u>COMMON NAME</u>	<u>BOTANICAL NAME</u>	<u>SIZE</u>	<u>ROOT</u>	<u>REMARKS</u>
C44	36	Karl Foerster Feather Reed Grass	<i>Calamagrostis x acutiflora</i> 'Karl Foerster'	1 GAL	POT	24"	Spacing
<u>PERENNIALS</u>		<u>QTY</u>	<u>COMMON NAME</u>	<u>BOTANICAL NAME</u>	<u>SIZE</u>	<u>ROOT</u>	<u>REMARKS</u>
H6	19	Little Business Daylily	<i>Hemerocallis</i> x 'Little Business'	1 GAL	POT	24"	Spacing
RU7	24	Little Goldstar Black-eyed Susan	<i>Rudbeckia fulgica</i> var. <i>sulvanii</i> 'Little Goldstar'	1 GAL	POT	18"	Spacing

	CLIMAX TREES		MEDIUM DECIDUOUS SHRUBS
	TALL DECIDUOUS TREES		LOW DECIDUOUS SHRUBS
	LOW DECIDUOUS TREES		LOW EVERGREEN SHRUBS
	LOW EVERGREEN TREES		ORNAMENTAL / BIORETENTION GRASSES
			PERENNIALS / BIORETENTION PERENNIALS

Lake Geneva Landscape Calculations 9-17-2021																		
	Site Quantity	Landscape Point Value	Building Foundation Plant Qty	Landscape Points	Cerwash Building Foundation Plant Qty	Landscape Points	Develop d Lot Plant Qty	Landscape Points	Lake Geneva Bvd. Sheet Frontage Plant Qty	Landscape Points	South Wells St. Street Frontage Plant Qty	Landscape Points	Paved Area Plant Qty	Landscape Points	Lake Geneva Bvd. Residential Buffer Plant Qty	Landscape Points	South Hudson Buffer Plant Qty	Landscape Points
Climax Trees																		
ELP	4	75					1	75	2	150		190		5	375			
SMD	5	75															5	375
Tall Deciduous Trees	0	30																
SHL	2	30									2	60						
Low Deciduous Trees																		
AOR	3	10	3	30														
SSC	4	10	2	20	2	20												
Low Evergreen Trees																		
TA	6	12															6	72
Medium Deciduous Shrubs																	22	66
PIO	22	3																
AJN	18	3	8	24	10	30												
Low Deciduous Shrubs																		
BBI	25	1											8	8	17	17		
HL	2	1											9					
PT	30	1											9	9	23	23		
GAC	12	1															12	12
OFS	51	1																
SDN	25	1	28	28	23	23							19					
DSH							6	6										
Low Evergreen Shrubs																		
PJC	58	3	20	60	5	15							12	36	21	63		
SJ	8	3											8					
Bioretention Plants																		
ASZ	35	0					35	0										
AP	19	0					0	19	0									
EP	45	0					45	0										
ELU	35	0					35	0										
PR	40	0					40	0										
RS	19	0					19	0										
SO	32	0					32	0										
Ornamental Grasses																		
GA4	98	0											38	0				
Perennials																		
H6	20	0											20	0				
RU7	24	0											24	0				
				162			88		156		150		210		479		328	525

Zoning District: Planned Business (PB)

- 40 landscape points for every 100 feet of building foundation. Drip line of the plant shall be within 10 ft of the building foundation. Climax or tall trees shall not be used to meet this requirement.
- main building: $368 \text{ lf} / 100 = 3.68 * 40 = 148 \text{ points}$
- car wash: $184 \text{ lf} / 100 = 1.84 * 40 = 74 \text{ points}$

Provided:

- main building: 162 points
- car wash: 88 points

Required:

- main building: $7,303 \text{ sf} / 1,000 = 7.3 * 10 = 73 \text{ points}$
- car wash: $1,839 \text{ sf} / 1,000 = 1.84 * 10 = 19 \text{ points}$
- total: 92 points

Provided:

- total: 156 points

Required:

- shrubs shall not be used to meet this requirement. A minimum of 50% of all points shall be devoted to climax and/or tall trees and a minimum of 30% of all points shall be

can be moved to paved areas

Provided:

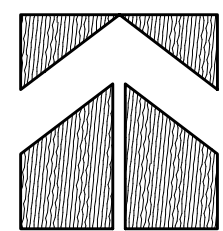
- South Wells Street: 360 points, some can be moved to paved areas
- Lake Geneva Boulevard: 600 points

- ALL DETAILS AND SPECIFICATIONS TO BE DETERMINED ON FINAL LANDSCAPE PLANS.

- ALL PLANTINGS SHALL COMPLY WITH STANDARDS AS DESCRIBED IN AMERICAN STANDARD OF NURSERY STOCK - ANSI Z60.1 (LATEST VERSION)

- MULCH: ALL PLANTING BEDS TO RECEIVE 3" DEEP LAYER OF SHREDDED HARDWOOD BARK MULCH.

- TURF SEED: DURABLE, PREMIUM COMMERCIAL BLEND.



THIS PLAN IS FOR MUNICIPAL
REVIEW
NOT FOR BIDDING
OR CONSTRUCTION PURPOSES



Know what's **below**.
Call before you dig.

R.A.SMITH, INC. ASSUMES NO RESPONSIBILITY FOR DAMAGES, LIABILITY OR COSTS RESULTING FROM CHANGES OR ALTERATIONS MADE TO THIS PLAN WITHOUT THE EXPRESSED WRITTEN CONSENT OF R.A.SMITH, INC.

***Kwik
Trip***

The Kwik Star logo, featuring the word "Kwik" in a bold, italicized sans-serif font above the word "Star" in a similar font, with a five-pointed star replacing the letter "a".

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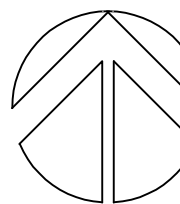
PRELIMINARY PLANS FOR
MUNICIPAL REVIEW;
NOT FOR CONSTRUCTION

OVERALL SITE PLAN

CONVENIENCE STORE #1520

SOUTH WELLS STREET
LAKE GENEVA, WI 53147

[illegible]



CALCULATION STATISTICS

NOTE:
FOOTCANDLE LEVELS SHOWN ON THIS PLAN
ARE CALCULATED AT GRADE LEVEL.

KEYED NOTE:

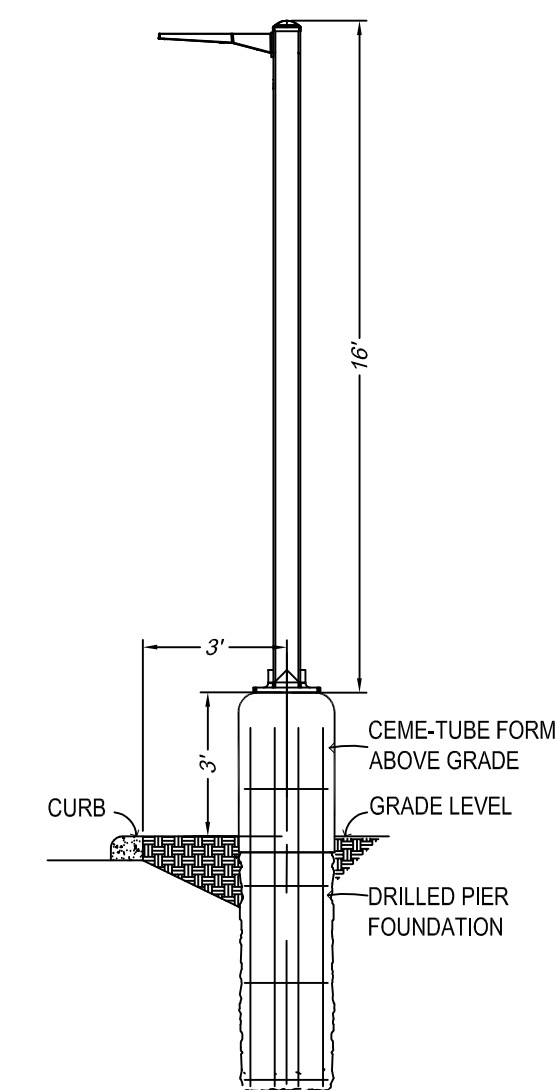
- 1 MOUNT SECURITY CAMERA ON POLE. COORDINATE ALL MOUNTING AND INSTALLATION REQUIREMENTS WITH OWNER.

FIXTURE QUANTITIES

PROVIDE (13) 16' POLES

FIXTURE SYMBOLS:

FIXTURE TYPES:



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ANGUS YOUNG ASSOCIATES, INC.
555 S. RIVER STREET
JANESVILLE, WI 53548-4783
www.angusyoung.com
PH. (608) 756-2326

PHOTOMETRIC SITE PLAN

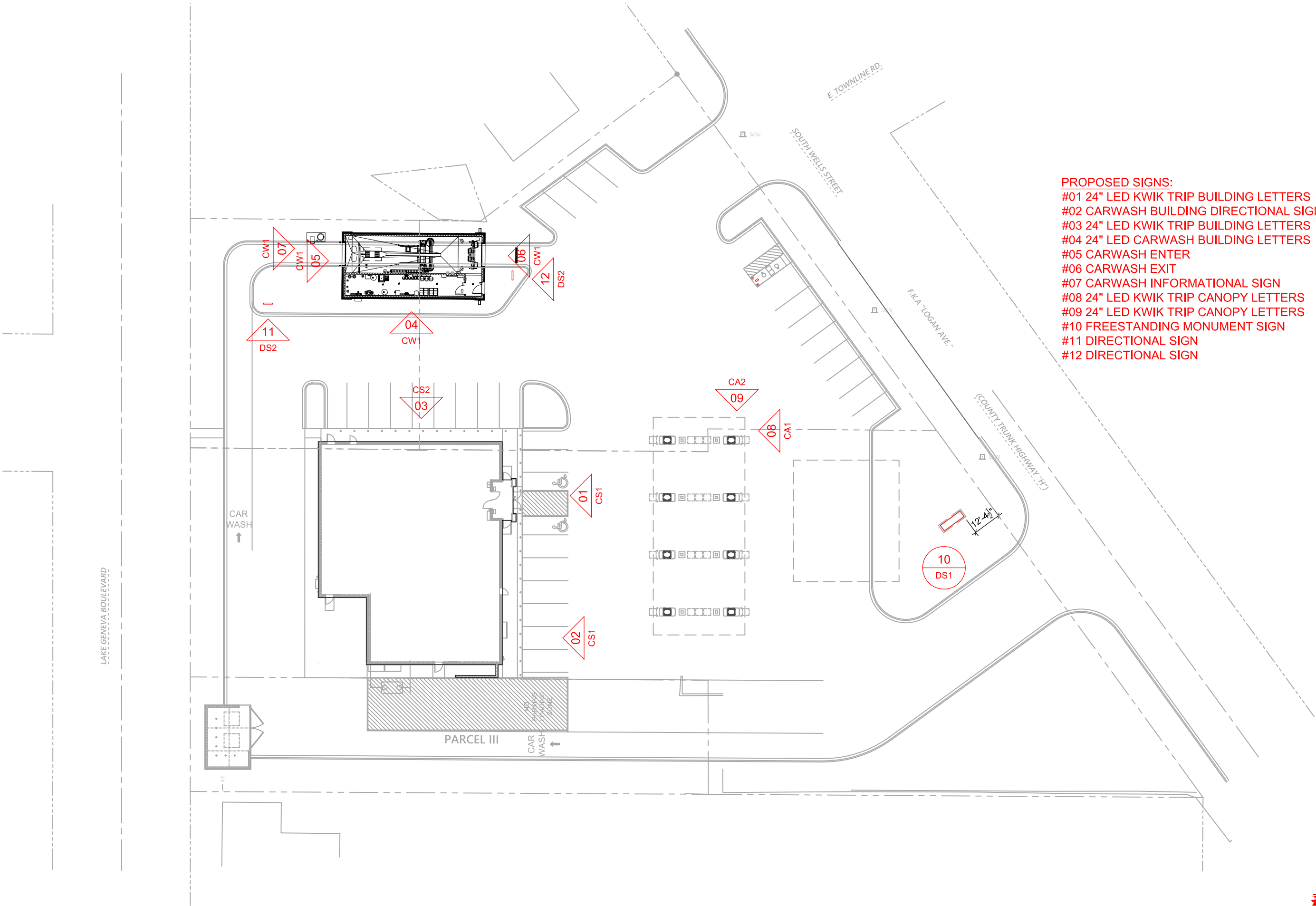
CONVENIENCE STORE #15
WITH 1-BAY CARWASH

LAKE GENEVA, WI

[illegible]

DRAWN BY	DL
SCALE	1" = 30'-0"
PROJ. NO.	--
DATE	2021-06-07
SHEET	E1

2020-0195.65
GRāEF
275 West Wisconsin Avenue, Suite 300
Milwaukee, WI 53203
414 / 259 1500
414 / 259 0037 fax



- PROPOSED SIGNS:
- #01 24" LED KWIK TRIP BUILDING LETTERS
 - #02 CARWASH BUILDING DIRECTIONAL SIGN
 - #03 24" LED KWIK TRIP BUILDING LETTERS
 - #04 24" LED CARWASH BUILDING LETTERS
 - #05 CARWASH ENTER
 - #06 CARWASH EXIT
 - #07 CARWASH INFORMATIONAL SIGN
 - #08 24" LED KWIK TRIP CANOPY LETTERS
 - #09 24" LED KWIK TRIP CANOPY LETTERS
 - #10 FREESTANDING MONUMENT SIGN
 - #11 DIRECTIONAL SIGN
 - #12 DIRECTIONAL SIGN



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SITE PLAN		
CONVENIENCE STORE #1520 WITH 1 BAY CW		
896 SOUTH WELLS STREET LAKE GENEVA, WI		
#	DATE	DESCRIPTION
△	2021/09/13	BKGD UPDATE
DRAWN BY		KMK
SCALE		MULTIPLE
PROJ. NO.		0001
DATE		2021-07-09
SHEET		SP1

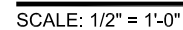
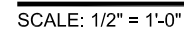
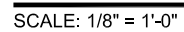
SITE PLAN

1" = 40'-0"



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SCALE: 1/8" = 1'-0"



CONVENIENCE STORE SIGNAGE

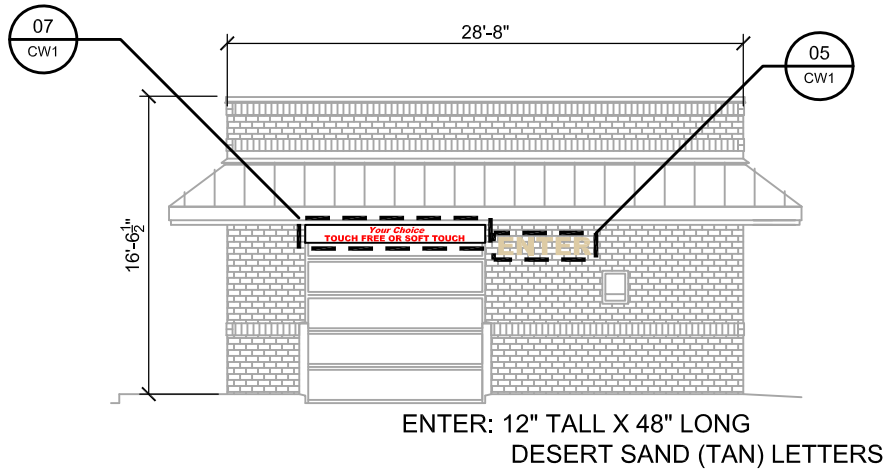
CONVENIENCE STORE #1520
WITH 1 BAY CW

896 SOUTH WELLS STREET
LAKE GENEVA, WI

#	DATE	DESCRIPTION
A	2021/09/13	BKGD UPDATE
DRAWN BY _____	KMK	
SCALE _____	MULTIPLE	
PROJ. NO.	0001	
DATE	2021-07-09	

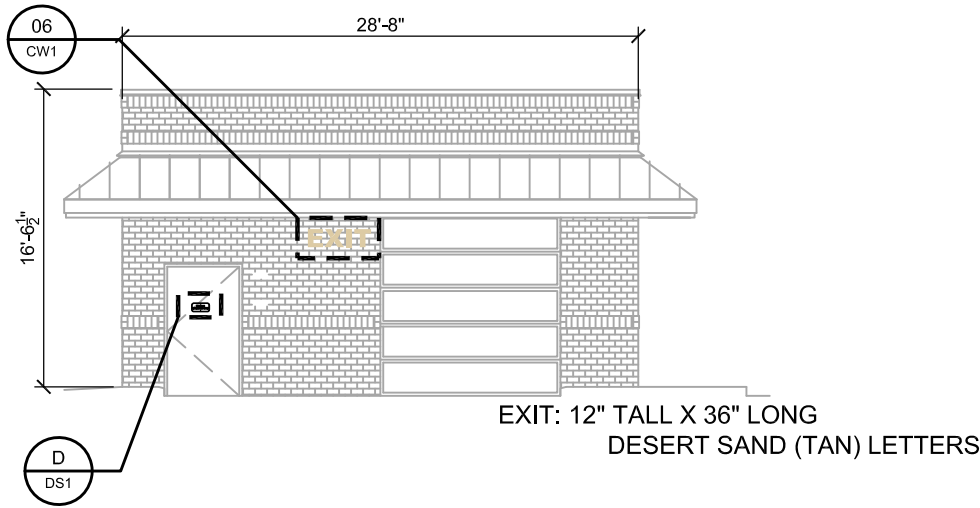
SHEET

CS1



ENTER ELEVATION

SCALE: 3/32" = 1'-0"



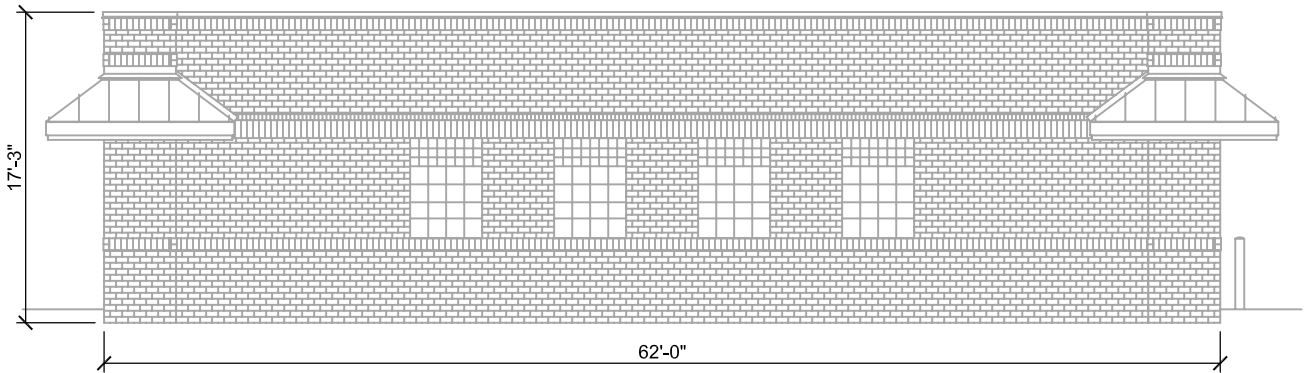
EXIT ELEVATION

SCALE: 3/32" = 1'-0"



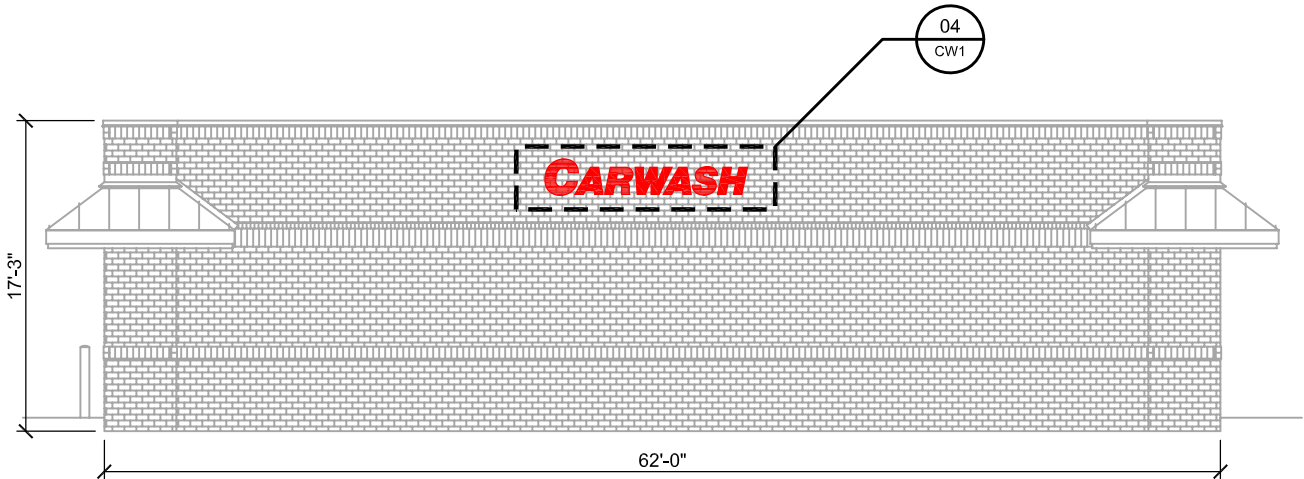
LOGO DETAIL - SIGN #04

SCALE: 1/2" = 1'-0"



SIDE ELEVATION

SCALE: 3/32" = 1'-0"



SIDE ELEVATION

SCALE: 3/32" = 1'-0"



NON-LIT INFORMATIONAL SIGN
RED VINYL ON WHITE ALUMINUM
1'-0"H X 10'-0"W = 10.0 SQ FT

INFORMATIONAL SIGN #07

SCALE: 1/2" = 1'-0"

**Kwik
TRIP**

**Kwik
STAR**

KWIK TRIP, Inc.
P.O. BOX 2107
1626 OAK STREET
LA CROSSE, WI 54602-2107
PH. (608) 781-8988
FAX (608) 781-8960

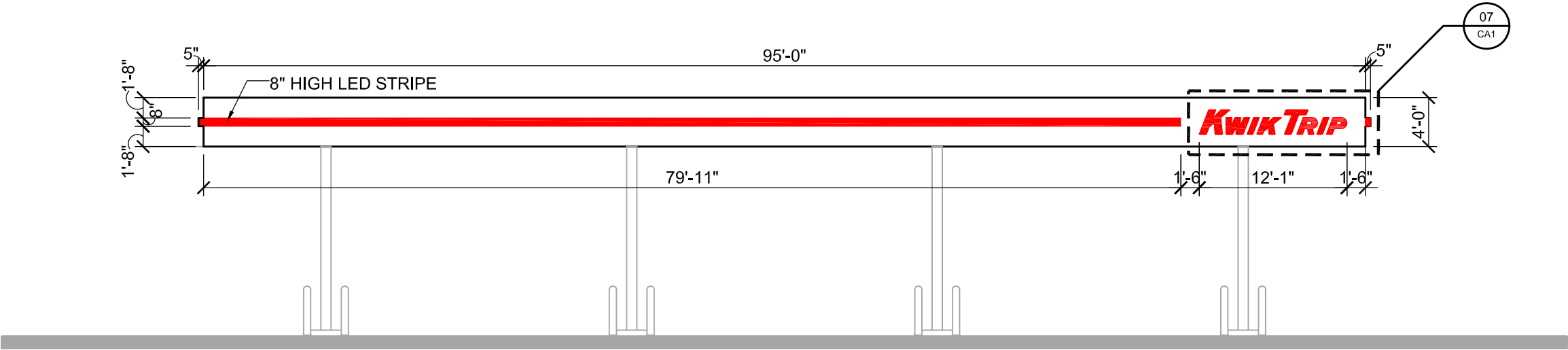
CONVENIENCE STORE SIGNAGE

CONVENIENCE STORE #1520
WITH 1 BAY CW

896 SOUTH WELLS STREET
LAKE GENEVA, WI

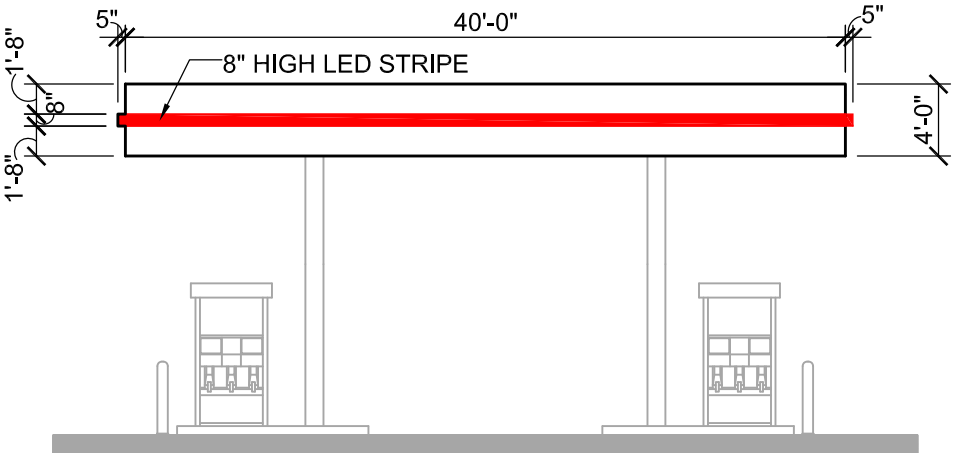
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△	2021/09/13	BKGD UPDATE
—	—	—
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—	—	—
—	—	—

DRAWN BY	KMK
SCALE	MULTIPLE
PROJ. NO.	0001
DATE	2021-07-09
SHEET	CW1



CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



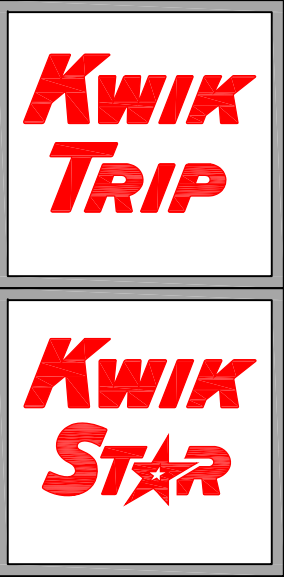
CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



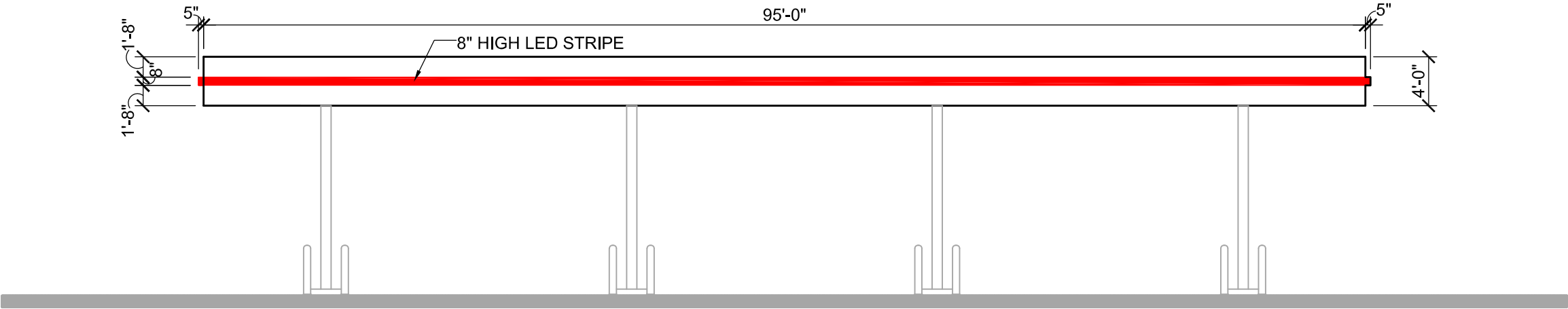
LOGO DETAIL - SIGN #07

SCALE: 1/2" = 1'-0"



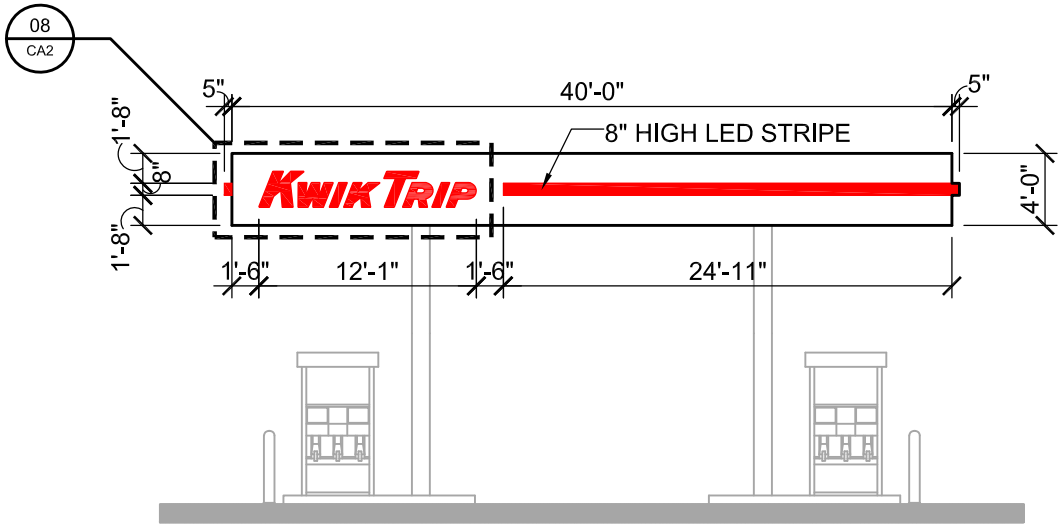
KWIK TRIP, Inc.
P.O. BOX 2107
1626 OAK STREET
LA CROSSE, WI 54602-2107
PH. (608) 781-8988
FAX (608) 781-8960

CANOPY SIGNAGE		CONVENIENCE STORE #1520 WITH 1 BAY CW		896 SOUTH WELLS STREET LAKE GENEVA, WI	
#	DATE	DESCRIPTION			
△	2021/09/13	BKGD UPDATE			
—	—	—			
—	—	—			
—	—	—			
—	—	—			
DRAWN BY		KMK			
SCALE		MULTIPLE			
PROJ. NO.		0001			
DATE		2021-07-09			
SHEET		CA1			



CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



CANOPY ELEVATION

SCALE: 3/32" = 1'-0"



LOGO DETAIL - SIGN #08

SCALE: 1/2" = 1'-0"



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CANOPY SIGNAGE		CONVENIENCE STORE #1520 WITH 1 BAY CW		896 SOUTH WELLS STREET LAKE GENEVA, WI	
#	DATE	DESCRIPTION			
△	2021/09/13	BKGD UPDATE			
—	—	—			
—	—	—			
—	—	—			
—	—	—			
DRAWN BY		KMK			
SCALE		MULTIPLE			
PROJ. NO.		0001			
DATE		2021-07-09			
SHEET		CA2			

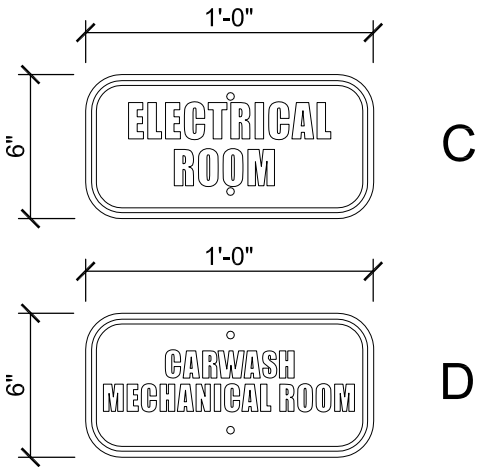


ADDRESS SIGN A

SCALE: 3/4" = 1'-0"

#10 KWIK TRIP FREESTANDING MONUMENT SIGN

SEE ATTACHMENT FROM LA CROSSE SIGN CO



INFORMATIONAL SIGNS C & D

SCALE: 1 1/2" = 1'-0"

GENERAL SPECIFICATIONS

ROOM SIGNS

Qty: 3 total (different copy on each)

Size: per art

Material: white sign blank

Finish: cut vinyl

Install along with various signs for same site, crew to give to KT trim guys to install.

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LA CROSSE, WI 54602-2107
PH. (608) 781-8988
FAX (608) 781-8960

DIRECTIONAL SIGNAGE

CONVENIENCE STORE #1520
WITH 1 BAY CW

896 SOUTH WELLS STREET
LAKE GENEVA, WI

#	DATE	DESCRIPTION
	2021/09/13	BKGD UPDATE

DRAWN BY	KMK
SCALE	MULTIPLE
PROJ. NO.	0001
DATE	2021-07-09
SHEET	DS1

SINGLE SIDED DIRECTIONAL SIGN
SOUTH SIDE



NON-LIT DIRECTIONAL SIGN
RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM
1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

DIRECTIONAL SIGN #11

SCALE: 3/4" = 1'-0"

SINGLE SIDED DIRECTIONAL SIGN
EAST SIDE



NON-LIT DIRECTIONAL SIGN
RED & BLACK VINYL ON LIGHT BEIGE ALUMINUM
1'-6"H X 3'-0"W X 4'-6"T= 4.50 SQ FT

DIRECTIONAL SIGN #12

SCALE: 3/4" = 1'-0"

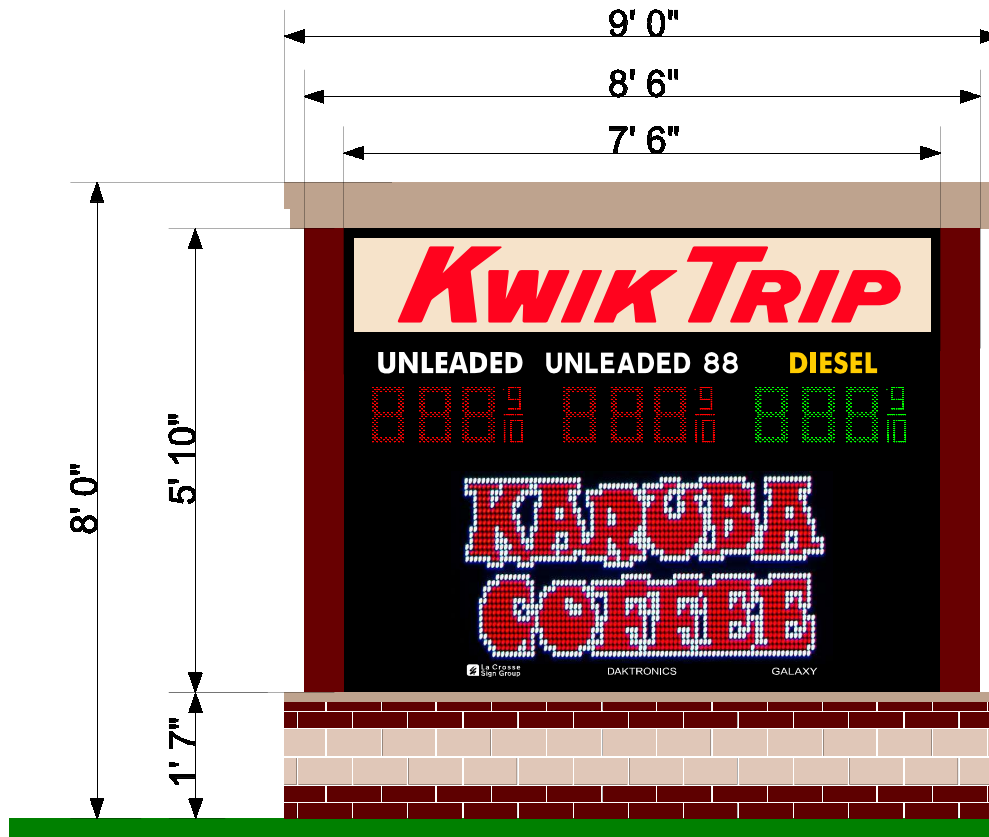


KWIK TRIP, Inc.
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LA CROSSE, WI 54602-2107
PH. (608) 781-8988
FAX (608) 781-8960

DIRECTIONAL SIGNAGE		CONVENIENCE STORE #1520 WITH 1 BAY CW		896 SOUTH WELLS STREET LAKE GENEVA, WI	
#	DATE	DESCRIPTION			
△	2021/09/13	BKGD UPDATE			
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—	—	—			
DRAWN BY		KMK			
SCALE		MULTIPLE			
PROJ. NO.		0001			
DATE		2021-07-09			
SHEET		DS2			

DOUBLE FACED MONUMENT SIGN

1520 Lake Geneva, WI



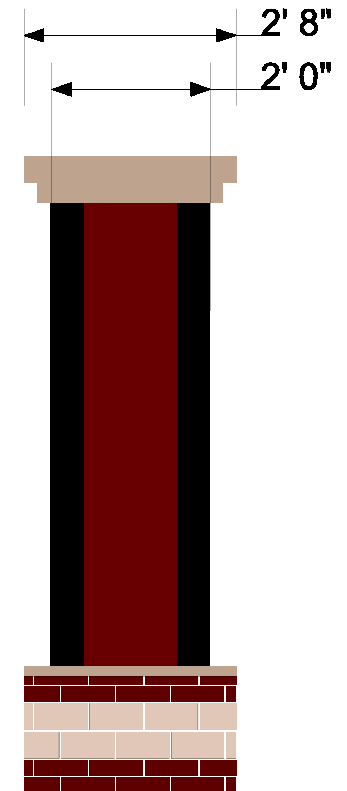
Opaque
Background

Poles cladded
and painted
to match
brick color

FL-3000
8" Pricers

72x144
10mm RGB
Active SF 11.52
Overall SF 14.68

Aluminum
Brick Cap



TOTAL SF
43.75 sq ft

Approved by: _____ Date: _____ Landlord: _____ Date: _____

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lacrossesign.com

DESIGN

SALES

FILE

COLOR KEY

*COLORS ON SKETCH ARE ONLY A REPRESENTATION. ACTUAL COLOR OF FINISHED PRODUCT MAY DIFFER.



**La Crosse
Sign Group**

1450 Oak Forest Drive • Onalaska, WI 54650 • 608-781-1450
2242 Mustang Way • Madison, WI 53718 • 608-222-5353
2502 Melby Street • Eau Claire, WI 54703 • 715-835-6189

Drawing by: Danielle Waas

Sign Type: Monument

Date Created: 3/11/2019

Last Modified:

Scale: 3/8" = 1'0"

Job Name: Kwik Trip

Job Address:

Des Moines, IA

Salesperson: Cindy Bluske

Job Number: 101860

Revision Number:

Job File Location:

- 1 NA 208080 Beige
- 2 Black S/G paint
- 3 PPG NA 208400
- 4 #2283 Red Acrylic
- 5 White of Acrylic
- 6 Red Brick

- 7 Tan Brick
- 8 Red LED
- 9 Green LED
- 10 Black (230-22)
- 11 Yellow (230-015)
- 12 Blue (230-167)

Memo to City of Lake Geneva

To: Fred Walling, Zoning Administrator **Date:** December 1, 2021

From: Naomi Rauch, P.E.
262-758-6032

CC: Seth Waddell – Kwik Trip
Dave Nord – City Administrator
Brenda Follensbee – Building and Zoning Administrative Assistant
Tom Earle – Director of Public Works
Josh Gajewski – Utility Director
Greg Governatori P.E. – Kapur & Associates, Inc.

Subject: PIP RECOMMENDED APPROVAL – Kwik Trip (Wells Street)
Kapur Project # 20.0163 Phase 10

BACKGROUND AND REQUEST:

A Precise Implementation Plan (PIP) application was submitted by Kwik Trip for the construction of new Kwik Trip Convenience Store with detached car wash, 16 fuel locations, parking areas, new sewer and water connections, and bioretention facility at the corner of Wells and East Townline Road. The 2.11 project area is currently developed with 1.471 acres of imperious surface. The proposed development will result in 1.67 acres of impervious surface.

The following plan and calculations were submitted for review:

- **Kwik Trip Store #1520 Engineering Plans**, prepared by raSmith, 20 sheets, dated October 25, 2021.
- **Storm Water Management Report for Kwik Trip #1520 S. Wells Street, Lake Geneva, WI** prepared by raSmith dated October 28, 2021.

Comments:

Kapur recommends approval of the PIP application for Kwik Trip convenience store based on the information reviewed above. This approval is subject to the following conditions:

1. Clarification is required for work within the public right-of-way including saw cut locations and details for restoration. Additionally, a traffic control plan shall be provided for utility installation across Lake Geneva Boulevard and storm sewer extension along S. Wells Street.
2. Per recommendation from the Traffic Impact Analysis (TIA) stop controls on the driveway approaches shall be added to the construction plans.
3. The current water service to the store originates about 125' away off of the intersection of Wells and Mobile Street. It does not appear that the existing service will be utilized; thus, the construction plans, Sheet DM1.0, must show the existing services to be abandon at the main.





4. The existing sanitary sewer service to the building shall be shown to be abandon at the main. The services to Rita's Dairy Queen, and the vacant residential parcel have been retired at the main.
5. Sheet SP4.0:
 - a. Water service valve is noted at the ROW/property line, while it is anticipated that the existing water main will be live tapped for service and the service valve hung directly behind the tee. A second shut off (as shown) will not be required or allowed for installation. Please include a note to reflect anticipated installation.
 - b. All water main and service line tees, 90s and 45s shall include a note or callout to buttress joint.
 - c. General Note #2 should be revised to state "City" rather than "Village".
 - d. General Note #20 should be revised to state "City of Lake Geneva" rather than "Delafield".
 - e. Details of sand and silt removal are not included in the Utility Plan and is required for construction. Plan set should be revised to include these details or a note added under Sanitary Sewer to identify that this information will be provided with the submittal of the car wash building plans.
6. A copy of the approved construction site stormwater permit (Notice of Intent (NOI)) from the WDNR must be provided to the City.
7. A performance bond is required totaling 120% of the cost to install the stormwater management facilities. The performance bond must be provided prior to the start of construction.
8. Stormwater management facility as-built information is required to be reviewed and approved by the City.
9. The stormwater maintenance agreement and maintenance plan is required for the proposed development. Please provide a copy of the stormwater maintenance agreement for review and approval by the City. Ultimately agreement must be signed and recorded with Walworth County, and a recorded copy provided to the City, prior to acceptance of the as-built stormwater management plans.
10. The Utility Commission must be notified prior to connection of site utility to public mains.
11. Sedimentation and erosion control measures are required to be placed prior to excavation and construction. It is the responsibility of the applicant to monitor the condition of the construction site and ensure the sedimentation and erosion control measures remain in place and functioning through final stabilization. Restoration of the property shall take place as soon as possible after final grading.
12. The contractor shall keep Public Roads free from dirt and debris.

The plans have been reviewed for conformance with generally accepted engineering practices and City of Lake Geneva policies. Although the material has been reviewed, the applicant is ultimately responsible for the thoroughness and accuracy of the plans and supplemental data and for compliance with state, county, and other local ordinances and procedures.

Please contact me if you have any questions or comments pertaining to this project.