



626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- cityoflakegeneva.com

**AVIAN COMMITTEE
TUESDAY, DECEMBER 14, 2021 – 6:00 P.M.
CITY HALL, CONFERENCE ROOM 2A**

**THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY AND IN-PERSON; YOU
MAY PARTICIPATE IN THE MEETING BY THE FOLLOWING:**

6:00 p.m.- December 14, 2021 Avian Committee
Tue, Dec 14, 2021 6:00 PM - 7:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/819883925>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3212](tel:+18722403212)

Access Code: 819-883-925

AGENDA

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Flower- Alderperson

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the minutes from November 9, 2021
- 4) Comments from the public
- 5) Bird City Application
- 6) Budget Recap
- 7) Date for January Strategic Planning Meeting (activities and grants)
- 8) World Migratory Bird Day
- 9) Cookies for a Cause Update
- 10) Park Board Update
- 11) Christmas Bird Count
- 12) Potential Grant or Partnership Opportunities
- 13) Next Meeting Date & Time (January 4, 2022 at 6:00 p.m.)
- 14) Future Agenda Items
- 15) Adjourn

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

cc: Tourism Commissioners, Mayor, Administrator

**City of Lake Geneva Avian Committee
Meeting Minutes
Tuesday, November 9, 2021, 6:00 P.M.
City Council Chambers**

1. Call to order: 6:00 PM by Alderperson Flower

2. Roll Call. The following members were present: Cindy Flower - Alderperson, Carol Zimmermann, Jill Rodriguez, Sarah McConnell, Beverly Leonard, Kelley Happ. Karen Gallo was excused. There were no members of the public present.

3. Approval of Avian Committee meeting minutes from October 2021

Motion to approve minutes by Zimmermann, second by Rodriguez. The motion was passed.

4. Comments from the Public

There were no comments.

5. Bird City Application: Committee members have edited their assigned sections and Zimmermann will review and upload the document by the December meeting. At that time we will draft a resolution to present and request Council approval at their December or early January meeting. The completed packet needs to be sent, along with a check, from David Nord's computer before January 31, 2022. Also held a short discussion about our current Bird City signs and locations.

6. Budget Update:

Flower reported that there has been no feedback since the budget request meeting last month.

7 & 8. World Migratory Bird Day:

The committee decided to consider adding Youth Outreach to this topic. We would still like to do the spring birdwalk as part of World Migratory Bird Day activities and include local school students. The committee agreed to schedule a **special meeting** in January for strategic planning so that we don't overreach our time and energy. This would be the opportunity to plan activities and projects for the spring. The date for this meeting will be decided in December.

9. Cookies for a Cause:

The Avian Committee was the Cookies for a Cause by Simple Bakery in September. Rodriguez reported that she is awaiting a check.

10. Park Board and Update:

Flower reported lots of activity at the Park Board, including possible application for a grant and updating plans for Veteran's Park.

11. Christmas Tree Walk:

Rodriguez detailed plans for our participation in the annual Museum Christmas Tree Walk. Volunteers will meet Thursday, Nov. 18 at the Museum at 10 am to decorate.

12. Potential Grant or Partnership Opportunities:

McConnell described a new fundraising project for Friends of the Library. Badger High School students have made 15 birdhouses, and various organizations will be asked to paint and decorate them. The library will sell them through a silent auction. It was suggested that we help promote this venture.

13. Next Meeting Date and Time:
Tuesday December 14 at 6 p.m. in the Council Chamber

14. Future Agenda Items

- Bird City Application
- Budget Recap
- Date for January Strategic Planning Meeting (activities and grants)
- World Migratory Bird Day
- Cookies for a Cause Update
- Park Board Update
- Christmas Bird Count
- Potential Grant or Partnership Opportunities

Adjourn: Zimmermann moved to adjourn, seconded by Leonard and approved. Meeting was adjourned at 6:39 p.m.

Respectfully submitted
Kelley Happ
12/5/21

Account Number	Account Title	2021-21 Period Actual	2021-21 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
MISCELLANEOUS						
MISCELLANEOUS						
11-70-00-47300	AVIAN DONATIONS	.00	7.00	1,330.00	1,323.00	.53
Total MISCELLANEOUS:		.00	7.00	1,330.00	1,323.00	.53
MISCELLANEOUS						
11-70-00-57800	AVIAN COMMITTEE EXPENSES	.00	3,038.83	3,025.00	13.83-	100.46
Total MISCELLANEOUS:		.00	3,038.83	3,025.00	13.83-	100.46
Net Total GENERAL FUND:		.00	3,031.83-	1,695.00-	1,336.83	178.87
Net Grand Totals:		.00	3,031.83-	1,695.00-	1,336.83	178.87

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
AVIAN DONATIONS			01/01/2021 (00/21) Balance	11-70-00-47300			.00
02/15/2021	CR	15000231	HALE-2 - HALE-2 Description: HALE-2 - HALE-2			2.00-	
			02/28/2021 (02/21) Period Totals and Balance		.00 *	2.00- *	2.00-
04/12/2021	CR	15000750	AVIAN DONATIONS - BRESNAHAN, STACY Description: AVIAN DONATIONS - BRESNAHAN, STACY			2.00-	
04/20/2021	CR	15000836	SHIMES-2 - SHIMES-2 Description: SHIMES-2 - SHIMES-2			2.00-	
			04/30/2021 (04/21) Period Totals and Balance		.00 *	4.00- *	6.00-
05/04/2021	CR	15001012	BIRD CITY - BIRD CITY Description: BIRD CITY - BIRD CITY			1.00-	
			05/31/2021 (05/21) Period Totals and Balance		.00 *	1.00- *	7.00-
			11/30/2021 (11/21) Period Totals and Balance		.00 *	.00 *	7.00-
YTD Encumbrance		.00	YTD Actual -7.00 Total -7.00	YTD Budget -1,330.00	Unearned 1,323.00		
AVIAN COMMITTEE EXPENSES			01/01/2021 (00/21) Balance	11-70-00-57800			.00
01/09/2021	AP	111	LAKE GENEVA PUBLIC LIBRARY **Desc: YTH MATLS-BIRD WATCHING KITS		300.00		
			01/31/2021 (01/21) Period Totals and Balance		300.00 *	.00 *	300.00
01/21/2021	AP	239	CHASE CARD SERVICES **Desc: BIRD CITY ANNUAL RENEWAL		125.00		
02/03/2021	AP	266	COPIES & PRINTS PLUS LLC **Desc: GREAT BY BIRD COUNT-MATL		11.88		
02/18/2021	AP	658	ZIMMERMANN, CAROL **Desc: PKT FOLDERS-LEARNING TO SOAR		14.76		
			02/28/2021 (02/21) Period Totals and Balance		151.64 *	.00 *	451.64
03/12/2021	AP	398	COPIES & PRINTS PLUS LLC **Desc: BIRD MIG GAME REVSE-COVID		10.80		
03/10/2021	AP	482	ZIMMERMANN, CAROL **Desc: BIRD MIG GAME REVISE-COVID		73.93		
			03/31/2021 (03/21) Period Totals and Balance		84.73 *	.00 *	536.37
04/21/2021	AP	253	LEONARD, BEVERLY **Desc: PURPLE MARTIN HSE-SUPPLIES		75.78		
04/19/2021	AP	615	GENEVA LAKE CONSERVANCY **Desc: GRANT FUNDS TR		500.00		
			04/30/2021 (04/21) Period Totals and Balance		575.78 *	.00 *	1,112.15
04/20/2021	AP	327	ZIMMERMANN, CAROL **Desc: (10) STORYBOOK TRAIL SIGNS		578.00		
05/06/2021	AP	328	ZIMMERMANN, CAROL **Desc: MIGRATORY BIRD DAY PROGRAMS		101.40		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/14/2021	AP	489	ST FRANCIS DE SALES **Desc: GRANT-LEARNING TO SOAR		111.78		
			05/31/2021 (05/21) Period Totals and Balance		791.18 *	.00 *	1,903.33
05/21/2021	AP	9	COPIES & PRINTS PLUS LLC **Desc: SIGNS/POSTERS-BIRD MIG		12.00		
05/26/2021	AP	10	COPIES & PRINTS PLUS LLC **Desc: SIGNS/POSTERS-BIRD MIG		11.95		
06/11/2021	AP	448	COPIES & PRINTS PLUS LLC **Desc: MEM BOOK-GS LRN TO SOAR		5.85		
06/28/2021	AP	808	ST FRANCIS DE SALES **Desc: GRANT-BUS TRANS 4 SEASONS		58.44		
			06/30/2021 (06/21) Period Totals and Balance		88.24 *	.00 *	1,991.57
07/26/2021	AP	684	BEVERLY LEONARD TRUST **Desc: PMCA ANNUAL MEMBERSHIP		75.00		
07/30/2021	AP	706	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-FUNDRAISER		16.50		
			07/31/2021 (07/21) Period Totals and Balance		91.50 *	.00 *	2,083.07
08/03/2021	AP	10	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-SWIFT NIGHT OUT		44.00		
08/04/2021	AP	282	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-SWIFT NIGHT OUT		44.00		
07/14/2021	AP	590	A+ GRAPHICS & PRINTING **Desc: LEARNING TO SOAR PRGM		65.45		
07/20/2021	AP	724	MCCONNELL, SARAH **Desc: LEARNING TO SOAR-AWARD		79.76		
08/26/2021	AP	776	COPIES & PRINTS PLUS LLC **Desc: YARD SIGNS-SWIFT NIGHT OUT		142.50		
08/27/2021	AP	777	COPIES & PRINTS PLUS LLC **Desc: SWIFT NIGHT POSTERS		25.00		
			08/31/2021 (08/21) Period Totals and Balance		400.71 *	.00 *	2,483.78
09/08/2021	AP	195	SCHLITZ AUDUBON NATURE CENTER **Desc: SWIFT NIGHT OUT-EAGLE & FRIENDS		440.00		
09/07/2021	AP	232	COPIES & PRINTS PLUS LLC **Desc: SWIFT NIGHT OUT HANDOUTS		58.50		
			09/30/2021 (09/21) Period Totals and Balance		498.50 *	.00 *	2,982.28
09/23/2021	AP	55	COPIES & PRINTS PLUS LLC **Desc: 2022 BUDGET,2021 ANNUAL RPT		46.80		
10/11/2021	AP	235	COPIES & PRINTS PLUS LLC **Desc: CUB SCOUTS BIRD POSTER-2022		9.75		
			10/31/2021 (10/21) Period Totals and Balance		56.55 *	.00 *	3,038.83
			11/30/2021 (11/21) Period Totals and Balance		.00 *	.00 *	3,038.83

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance	.00	YTD Actual	3,038.83 Total	3,038.83 YTD Budget	3,025.00 Unexpended	(13.83)	
AVIAN COMMITTEE DONATION EXP			01/01/2021 (00/21) Balance	11-70-00-57810			.00
			11/30/2021 (11/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Number of Transactions: 31 Number of Accounts: 3					Debit	Credit	Proof
Total GENERAL FUND:					3,038.83	7.00-	3,031.83
Number of Transactions: 31 Number of Accounts: 3					Debit	Credit	Proof
Grand Totals:					3,038.83	7.00-	3,031.83

Report Criteria:

Actual Amounts

All Accounts

Summarize Payroll Detail

Print Period Totals

Print Grand Totals

Include Only Description Comments

Page and Total by FUND

All Segments Tested for Total Breaks

[Report]. Account Number = "11700047300","11700057800","11700057810"