



626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- cityoflakegeneva.com

**AVIAN COMMITTEE
TUESDAY, NOVEMBER 9, 2021 – 6:00 P.M.
CITY HALL, CONFERENCE ROOM 2A**

**THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY AND IN-PERSON; YOU
MAY PARTICIPATE IN THE MEETING BY THE FOLLOWING:**

6:00 p.m. November 9, 2021 Avian Committee
Tue, Nov 9, 2021 6:00 PM - 7:00 PM (CST)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/670981285>

You can also dial in using your phone.

United States: [+1 \(872\) 240-3412](tel:+18722403412)

Access Code: 670-981-285

AGENDA

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Flower- Alderperson

- 1) Call to Order
- 2) Roll Call
- 3) Approval of the minutes from October 5, 2021
- 4) Comments from the public
- 5) Bird City Application
- 6) Budget Update
- 7) World Migratory Bird Day activities
- 8) Youth Outreach
- 9) Cookies for a Cause Update
- 10) Park Board and update
- 11) Christmas Tree Walk at the Museum
- 12) Potential Grant or Partnership Opportunities
- 13) Next Meeting Date & Time (December 7, 2021 at 6:00 p.m.)
- 14) Future Agenda Items
- 15) Adjourn

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

cc: Tourism Commissioners, Mayor, Administrator

**City of Lake Geneva Avian Committee
Meeting Minutes
Tuesday, October 5, 2021, 6:00 P.M.
City Council Chambers**

1. Call to order: 6:00 PM by Alderperson Flower

2. Roll Call. The following members were present: Cindy Flower - Alderperson, Carol Zimmermann, Jill Rodriguez, Sarah McConnell, Karen Gallo, Kelley Happ. Beverly Leonard was excused. There were no members of the public present.

3. Approval of Avian Committee meeting minutes from August 2021

Motion to approve minutes by Zimmermann, second by McConnell. The motion was passed.

4. Comments from the Public

There were no comments.

5. Budget Update:

Flower thanked committee members who attended the budget meeting and for the excellent presentation. She said it was very well received and will update us next month on our budget request.

6. Bird City Application:

The Bird City application is in the process of being updated for 2022 submission. Members had been assigned sections to rewrite, and discussion ensued about edits that were made. Gallo and Happ volunteered to proofread the application. Zimmermann suggested the need to make plans for World Migratory Bird Day and to help Flower with wording for a City Council resolution to complete the application. We will discuss further in November. Flower and Zimmermann will contact Dave Nord about sending in the application fee.

7. Swift Night Out:

Discussion about the Swift Night Out event last month – Schlitz Audubon Nature Center gave an excellent talk with live raptors; food truck worked well, great crowd (estimates of 250 people). It would have been nice to have more food options, but some other food contacts were not willing to commit because of staff shortages. A larger venue would be nice to accommodate more people, but the Museum is wonderful to work with. Need to think plans for next year - McConnell wants to know of possible speakers.

8. Brownie Troup Roundup:

Members of the Avian Committee meet with a Brownie Troup for two sessions at Central/Denison School to help them earn a special avian badge. Zimmermann reported that the Brownie Troup was very attentive and “they will be birders.” The girls need to finish work on the badge and the committee will award certificates. There will be a presentation for parents, maybe at City Hall. Zimmerman will make plans and let Avian members know.

This curriculum/scout meeting was so well received that a local Cub Scout leader requested we meet with her Troup and help them with badge work. A shortened version was scheduled for October 12 at Immanuel Lutheran Church. McConnell suggested we focus on Purple Martins this time. Zimmermann suggested we call this topic Youth Outreach – “this outreach thing is working.”

9. Park Board Relationships and Thanks:

It was reported that Visit Lake Geneva will do another spread in the Visitor’s Guide and feature birding in Lake Geneva, including Swift Night Out. Zimmermann wants the focus to be on Four Seasons Nature Park and the Story Book Trail. A discussion followed about the Story Boards and whether or not we want to

keep them over the winter. The plan is to create a new story for the boards in time for World Migratory Bird Day next May. Flower recommends that we reprint some of the current stories and try a different plastic to cover them, as some of the boards have deteriorated. Zimmermann and McConnell suggested we talk to the Park Board and make some suggestions about this. They will write an update and thank you to the Park Board. Flower pointed out that it is in the current budget to move the large Four Seasons sign to a more visible location. Zimmermann talked to the reporter from the Visitor's Guide and suggested including what birds might be seen where. She also suggested we partner with the Park Board when they update their list of parks to mention what birds are likely to be seen there. Flower mentioned possible interest in the Lake Geneva area from a new quarterly outside publication.

10. Christmas Tree Walk:

Rodriguez is working on the plan for our participation in the annual Museum Christmas Tree Walk. McConnell showed us seed bombs in little mesh bags. Gallo will ask the Museum about use of bags to hand out.

11 Christmas Bird Count:

It was suggested we tie this to the Christmas tree walk. More discussion to come.

12. Next Meeting Date and Time:

Tuesday November 9 at 6 p.m. in the Council Chamber (the meeting might need to be held in Room 2A)

15. Future Agenda Items

- Bird City Application
- Budget Update
- World Migratory Bird Day activities
- Youth Outreach
- Cookies for a Cause Update
- Park Board and update
- Christmas Tree Walk at the Museum
- Potential Grant or Partnership Opportunities

Adjourn: Zimmermann moved to adjourn, seconded by Happ and approved. Meeting adjourned at 7:03 p.m.

Respectfully submitted
Kelley Happ
9/26/21

Account Number	Account Title	2021-21 Period Actual	2021-21 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
MISCELLANEOUS						
MISCELLANEOUS						
11-70-00-47300	AVIAN DONATIONS	.00	7.00	1,330.00	1,323.00	.53
Total MISCELLANEOUS:		.00	7.00	1,330.00	1,323.00	.53
MISCELLANEOUS						
11-70-00-57800	AVIAN COMMITTEE EXPENSES	56.55	3,038.83	3,025.00	13.83-	100.46
Total MISCELLANEOUS:		56.55	3,038.83	3,025.00	13.83-	100.46
Net Total GENERAL FUND:		56.55-	3,031.83-	1,695.00-	1,336.83	178.87
Net Grand Totals:		56.55-	3,031.83-	1,695.00-	1,336.83	178.87

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
AVIAN DONATIONS			01/01/2021 (00/21) Balance	11-70-00-47300			.00
02/15/2021	CR	15000231	HALE-2 - HALE-2 Description: HALE-2 - HALE-2			2.00-	
			02/28/2021 (02/21) Period Totals and Balance		.00 *	2.00- *	2.00-
04/12/2021	CR	15000750	AVIAN DONATIONS - BRESNAHAN, STACY Description: AVIAN DONATIONS - BRESNAHAN, STACY			2.00-	
04/20/2021	CR	15000836	SHIMES-2 - SHIMES-2 Description: SHIMES-2 - SHIMES-2			2.00-	
			04/30/2021 (04/21) Period Totals and Balance		.00 *	4.00- *	6.00-
05/04/2021	CR	15001012	BIRD CITY - BIRD CITY Description: BIRD CITY - BIRD CITY			1.00-	
			05/31/2021 (05/21) Period Totals and Balance		.00 *	1.00- *	7.00-
			10/31/2021 (10/21) Period Totals and Balance		.00 *	.00 *	7.00-
YTD Encumbrance		.00	YTD Actual -7.00 Total -7.00	YTD Budget -1,330.00	Unearned 1,323.00		
AVIAN COMMITTEE EXPENSES			01/01/2021 (00/21) Balance	11-70-00-57800			.00
01/09/2021	AP	111	LAKE GENEVA PUBLIC LIBRARY **Desc: YTH MATLS-BIRD WATCHING KITS		300.00		
			01/31/2021 (01/21) Period Totals and Balance		300.00 *	.00 *	300.00
01/21/2021	AP	239	CHASE CARD SERVICES **Desc: BIRD CITY ANNUAL RENEWAL		125.00		
02/03/2021	AP	266	COPIES & PRINTS PLUS LLC **Desc: GREAT BY BIRD COUNT-MATL		11.88		
02/18/2021	AP	658	ZIMMERMANN, CAROL **Desc: PKT FOLDERS-LEARNING TO SOAR		14.76		
			02/28/2021 (02/21) Period Totals and Balance		151.64 *	.00 *	451.64
03/12/2021	AP	398	COPIES & PRINTS PLUS LLC **Desc: BIRD MIG GAME REVSE-COVID		10.80		
03/10/2021	AP	482	ZIMMERMANN, CAROL **Desc: BIRD MIG GAME REVISE-COVID		73.93		
			03/31/2021 (03/21) Period Totals and Balance		84.73 *	.00 *	536.37
04/21/2021	AP	253	LEONARD, BEVERLY **Desc: PURPLE MARTIN HSE-SUPPLIES		75.78		
04/19/2021	AP	615	GENEVA LAKE CONSERVANCY **Desc: GRANT FUNDS TR		500.00		
			04/30/2021 (04/21) Period Totals and Balance		575.78 *	.00 *	1,112.15
04/20/2021	AP	327	ZIMMERMANN, CAROL **Desc: (10) STORYBOOK TRAIL SIGNS		578.00		
05/06/2021	AP	328	ZIMMERMANN, CAROL **Desc: MIGRATORY BIRD DAY PROGRAMS		101.40		

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
05/14/2021	AP	489	ST FRANCIS DE SALES **Desc: GRANT-LEARNING TO SOAR		111.78		
			05/31/2021 (05/21) Period Totals and Balance		791.18 *	.00 *	1,903.33
05/21/2021	AP	9	COPIES & PRINTS PLUS LLC **Desc: SIGNS/POSTERS-BIRD MIG		12.00		
05/26/2021	AP	10	COPIES & PRINTS PLUS LLC **Desc: SIGNS/POSTERS-BIRD MIG		11.95		
06/11/2021	AP	448	COPIES & PRINTS PLUS LLC **Desc: MEM BOOK-GS LRN TO SOAR		5.85		
06/28/2021	AP	808	ST FRANCIS DE SALES **Desc: GRANT-BUS TRANS 4 SEASONS		58.44		
			06/30/2021 (06/21) Period Totals and Balance		88.24 *	.00 *	1,991.57
07/26/2021	AP	684	BEVERLY LEONARD TRUST **Desc: PMCA ANNUAL MEMBERSHIP		75.00		
07/30/2021	AP	706	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-FUNDRAISER		16.50		
			07/31/2021 (07/21) Period Totals and Balance		91.50 *	.00 *	2,083.07
08/03/2021	AP	10	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-SWIFT NIGHT OUT		44.00		
08/04/2021	AP	282	COPIES & PRINTS PLUS LLC **Desc: RACK CARDS-SWIFT NIGHT OUT		44.00		
07/14/2021	AP	590	A+ GRAPHICS & PRINTING **Desc: LEARNING TO SOAR PRGM		65.45		
07/20/2021	AP	724	MCCONNELL, SARAH **Desc: LEARNING TO SOAR-AWARD		79.76		
08/26/2021	AP	776	COPIES & PRINTS PLUS LLC **Desc: YARD SIGNS-SWIFT NIGHT OUT		142.50		
08/27/2021	AP	777	COPIES & PRINTS PLUS LLC **Desc: SWIFT NIGHT POSTERS		25.00		
			08/31/2021 (08/21) Period Totals and Balance		400.71 *	.00 *	2,483.78
09/08/2021	AP	195	SCHLITZ AUDUBON NATURE CENTER **Desc: SWIFT NIGHT OUT-EAGLE & FRIENDS		440.00		
09/07/2021	AP	232	COPIES & PRINTS PLUS LLC **Desc: SWIFT NIGHT OUT HANDOUTS		58.50		
			09/30/2021 (09/21) Period Totals and Balance		498.50 *	.00 *	2,982.28
09/23/2021	AP	55	COPIES & PRINTS PLUS LLC **Desc: 2022 BUDGET,2021 ANNUAL RPT		46.80		
10/11/2021	AP	235	COPIES & PRINTS PLUS LLC **Desc: CUB SCOUTS BIRD POSTER-2022		9.75		
			10/31/2021 (10/21) Period Totals and Balance		56.55 *	.00 *	3,038.83

Date	Journal	Reference Number	Payee or Description	Account Number	Debit Amount	Credit Amount	Balance
YTD Encumbrance		.00 YTD Actual	3,038.83 Total	3,038.83 YTD Budget	3,025.00 Unexpended	(13.83)	
AVIAN COMMITTEE DONATION EXP			01/01/2021 (00/21) Balance	11-70-00-57810			.00
			10/31/2021 (10/21) Period Totals and Balance		.00 *	.00 *	.00
YTD Encumbrance		.00 YTD Actual	.00 Total	.00 YTD Budget	.00 Unexpended	.00	
Number of Transactions: 31 Number of Accounts: 3					Debit	Credit	Proof
Total GENERAL FUND:					3,038.83	7.00-	3,031.83
Number of Transactions: 31 Number of Accounts: 3					Debit	Credit	Proof
Grand Totals:					3,038.83	7.00-	3,031.83

Report Criteria:

Actual Amounts
 All Accounts
 Summarize Payroll Detail
 Print Period Totals
 Print Grand Totals
 Include Only Description Comments
 Page and Total by FUND
 All Segments Tested for Total Breaks
 [Report].Account Number = "11700047300","11700057800","11700057810"