



**BOARD OF PARK COMMISSIONERS
TUESDAY, JULY 20, 2021 – 6:30PM
CITY HALL, COUNCIL CHAMBERS**

THE CITY OF LAKE GENEVA IS HOLDING MEETINGS VIRTUALLY WITH LIMITED CAPACITY (NO MORE THAN THIRTEEN) IN COUNCIL CHAMBERS TO COMPLY WITH SOCIAL DISTANCING DUE TO THE CORONAVIRUS (COVID-19) PANDEMIC. HERE'S HOW YOU CAN PARTICIPATE:

6:30 p.m. July 20, 2021 Park Board Commission
Tue, Jul 20, 2021 6:30 PM - 7:30 PM (CDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/528610389>

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AGENDA- AMENDED

Committee Members: Cindy Feuredi, Brian Olsen, David Quickel, Barbara Philipps, Peggy Schneider, Obdulia Alvarez, Peg Esposito, Alderperson Mary Jo Fesenmaier and Mayor Charlene Klein

1. Call to order – Cindy Feuredi
2. Roll Call
3. Approval of Meeting Minutes from May June 15, 2021
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Jackie Getzen Historic preservation committee Park Bench honoring Ed Yeager
6. Signs and advertising
7. YMCA Quarterly Presentation - April, June, August, October updates - financial submitted June and Oct
8. Discussion/Recommendation regarding Veterans Park regarding renovating Lions Den; fields, home plates, playground equipment repairs

cc: Aldermen, Mayor, Administrator



9. MSA Presentation regarding Park and Open Space Plan 5yr Update
10. Discussion/Recommendation regarding approval of invoice from MSA Professional Services Inc for Professional Services completed from March 21, 2021 to July 3, 2021 in an amount not to exceed \$6,600.00
11. Discussion/Recommendation regarding MKFSNP vote: new name - Mary Koutsky Four Season's Nature Preserve vote: new front sign (\$4000 capital fund), vote: gravel (\$4000 capital fund) ; making a new MKFSNP map for enclosed sign,
12. Discussion/Recommendation regarding Bocce Ball court and gardens
13. Discussion/Recommendation regarding Parkland Acquisition on Cumberland
14. Discussion/Recommendation regarding AARP Grant Ideas for 2022:
 - a. Inclusive Play Ground at Veterans Park - needs funds
 - b. Website Update - List of parks, Park Addresses, being addressed by MSA
 - c. Trails, Paths and Walkways- addressed with MSA, repairs
 - d. TAP Grant
15. Discussion/Recommendation regarding dog park
16. Discussion/Recommendation regarding Dark skies initiative
17. Recognition of Public Works
18. Discussion/Recommendation regarding Newspaper Park column
19. Discussion/Recommendation regarding White River / Disc Golf park including tournaments, trees, bridges, signs
20. ~~Discussion/Recommendation regarding Hillmoor~~
21. Discussion/Recommendation regarding Tree committee Signs
22. Discussion/Recommendation regarding Avian committee
23. Discussion/Recommendation regarding Park repairs
24. Discussion/Recommendation regarding Park rental fees
25. Set Next Meeting Date (August 17, 2021, 6:30 PM)
26. Adjournment

cc: Aldermen, Mayor, Administrator

Park Board Minutes June 15, 2021

1. Call to Order by President Cindy Feuredi at 6:30 pm
2. Roll Call by Secretary Barbara Philipps. Present were President Cindy Fueredi, David Quickel, Secretary Barbara Philipps, Peg Esposito, Alderperson Mary Jo Fesenmaier, Mayor Charlene Klein, Brian Olsen online. Absent were Peggy Schneider and Obdulia Alvarez
3. Approval of meeting minutes from May 18, 2021, were moved by Cndy and seconded by Peg
4. There were no comments from the public
5. Quarterly Presentation from YMCA Mike Kramp, CEO and Mike Coolidge, Sports Operation Coordinator. The baseball season resumed June 7. Members include 330 kids ages 4-14. The Quad County Travel Team started up in May. The concession stand opened June 7th. There were 2 tournaments in May for baseball/softball. The dream Team led by John Swanson begins June 26, 2021. The fields are dry due to the drought but otherwise in good shape. The Mayor stated that a parent is asking to see the proceeds of these tournaments in writing. Mike Kramp will provide 1st and 2nd half summer reports. Mike Kramp stated the infields could be improved. He would like to bring a professional in to discusses the upgrading of fields. Cindy asked who takes care of the fields, Mike answered that Public Works and the YMCA takes care of fields. There is 1 batting cage.
6. Park and Open Space Plan: MSA Questionnaire-DR Jim Gottinger put questionnaire on school website/ deadline is June 25, 2021 with MSA on June 29, 2021. The Survey is due June 25, 2021. Peg will approach newspaper about articles on park areas.

7. Vets Park: YMCA maintains Vets Park along with Public Works. Lion's Den Concession Stand. Playground equipment is in rough shape and needs replacing. New woodchips have been put down. Neal mentioned there is broken plastic at Vets Park and is a hazard. There is \$7,000 in the budget.
8. Dog Park Sign The sign is not clear indicating that a license is needed-Dogs have to be licensed. Recommend to send to FLR Review ordinance. All voted yes
9. Four Seasons Nature Preserve. The compost smells awful. The name has now been changed to Mary Koutsky Four Seasons Nature Preserve. Motion to change the name was made by Peg and seconded by Mary Jo. Vote was unanimous. This will be sent to FLR. Mary Jo reported there is \$4,000 in budget next year for the new sign, gravel and regrade. Mary Jo made motion Peg seconded. Unanimous yes vote. Mary Jo talked about the tower. It cannot be rebuilt. The insurance for the tower went into the general fund. The police do not want it rebuilt. Cindy suggested that we install a map out at Four Seasons for hikers. We need to take action to provide new maps. Suggestion: Have the Girl Scouts place maps out at Story Book Trails. Disc golf bridges are waiting for public works. The water main under the bridge has to be moved 30' to the south
10. Cindy: The bocce ball court is owned by the Utility Commission. Peg suggested that we build a raised garden It would cost \$7,000 for water. The Utility Commission pays for the upkeep. Peg moved we develop gardens with St Francis School. Mary Jo seconded. All voted yes.
11. Maple Park Peg Schneider monitors the depth of the gravel for Maple Park, Dunn Field and playground. The Soccer goal nets are not secure.
12. Meeting ended at 7:35 pm
13. Next meeting date July 20, 2021 6:30 PM, City Hall.
14. Respectfully submitted, Barbara J Philipps, Secretary.

**Remit to:**

MSA Professional Services, Inc.
1230 South Boulevard
Baraboo, WI 53913

INVOICE

PAYMENT DUE UPON RECEIPT OF INVOICE.
INTEREST AT THE RATE OF 1.5% PER MONTH
ON UNPAID BALANCE WILL BE ADDED TO
YOUR NEXT STATEMENT.

For questions, contact: (800) 362-4505

City of Lake Geneva WI
626 Geneva Street
Lake Geneva, WI 53147

July 13, 2021

Invoice No: R19995000.0 - 1

Project Manager 00-50-100
Client Liaison Rebecca Binz
Joseph DeYoung

AMOUNT DUE THIS INVOICE: \$6,600.00

Project R19995000.0 City of Lake Geneva CORP Update
Professional Services from March 21, 2021 to July 3, 2021

Description	Contract Amount	Percent Complete	Amount Earned	Previous Invoices	This Invoice
CORP Update	16,500.00	40.00	6,600.00	0.00	6,600.00
Total Fee	16,500.00		6,600.00	0.00	6,600.00
Total Fee					6,600.00
AMOUNT DUE THIS INVOICE:					\$6,600.00

For ACH notification, remit to:

ach@msa-ps.com

Account Number: 101065930 Routing Number: 075901590

Bank Information: Baraboo State Bank, 101 3rd Ave., PO Box 50., Baraboo, WI 53913, (608) 356-7703

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PARK FUNDS SUMMARY

6/30/2021

Year	REVENUES		EXPENDITURES	Notes on what \$ spent on
	<u>Park Fund</u>	<u>Interest Earned</u>	<u>Park Fund \$ Spent</u>	
2003			46,113.26	Transfer of old park fund
2004	3,928.00	158.81		
2005	2,552.00	952.44		
2006	1,407.00	1,980.99		
2007	575.00	2,477.22		
2008	150.00	1,053.67		
2009	100.00	224.33		
2010	150.00	93.52		
2011	50.00	51.76		
2012		68.23	(28,489.24)	Vet's Park south soccer field
2013	150.00	34.92	(6,455.46)	Manual scoreboard,batting cages,disc golf
2014	1,150.00	24.48	(1,610.98)	Park survey postcards, disc golf signs
2015	250.00	35.80		
2015			(15,000.00)	Transfer to Adaptive Playground Fund
2016	50.00	98.70		
2017		185.90		
2018	15,471.00	516.62	(21,060.00)	Soccer goals/Bleachers/Shade Structure
2019	20.00	536.81	(4,658.77)	Bench-Newman/Playground Equip-Tot Lot
2020	7,867.45	94.47	(5,307.05)	Bench & Plaque-Lotharius and Warner
2021	141.00	4.70	(140.81)	Benches and Plaques-Newman/Siehr/Canino
Totals	34,011.45	8,593.33	(82,722.31)	

5,995.72 = Park Fund balance

15,000.00 = Adaptive Playground Fund balance

20,995.73 = Total Park Funds

Park Impact Fee Funds

Effective Date of Ordinance = 4/22/2004

6/30/2021

	<u>REVENUES</u>		<u>EXPENDITURES</u>	<u>REMAINING</u>	
<u>Year</u>	<u>Impact Fees</u>	<u>Interest Earned</u>	<u>Impact Fee \$ Spent</u>	<u>Impact Fee Balance</u>	<u>Notes on what \$ spent on</u>
2003					Transfer of old park fund
2004	16,560.00	158.81		16,718.81	
2005	15,870.00	952.44		33,541.25	
2006	11,250.00	1,980.99		46,772.24	
2007	6,272.00	2,477.22	(46,615.61)	8,905.85	Playground equipment, Planning
2008	20,808.00	1,053.67	(124.00)	30,643.51	Park Planning
2009	1,978.00	224.33	(7,589.00)	25,256.84	Molitor field
2010	1,380.00	93.52	(19,317.01)	7,413.34	Vet's park field, retaining wall
2011	19,248.00	51.76		26,713.10	
2012	3,910.00	68.23	(2,889.38)	27,801.95	Vet's Park south soccer field
2013	6,226.00	34.92	(11,386.78)	22,676.09	Manual scoreboard, batting cages, disc golf
2014	8,982.00	24.48	(4,046.00)	27,636.57	Park survey postcards, disc golf signs
2015	7,820.00	35.80	(23,245.68)	12,246.68	Dog park fencing, signs
2015				12,246.68	
2016	12,190.00	98.70	(4,551.00)	19,984.38	Dog Park water line
2017	20,286.00	185.90	(20,000.00)	20,456.28	Manning Way Playground Equipment
2018	20,654.00	516.62	(2,715.00)	38,911.89	Soccer goals/Bleachers/Shade Structure
2019	13,800.00	978.39		53,690.28	
2020	20,700.00	273.13		74,663.41	
2021	10,810.00	23.17		85,496.58	
Totals	218,744.00	9,232.04	(142,479.46)	85,496.58	

85,496.58 = Impact Fee balance

IMPACT FEE SUMMARY:

	<u>Collected</u>	<u>Interest Earned</u>	<u>Expenditures</u>	<u>Must be spent by:</u>
2003-2006	43,680.00	3,092.24	(87,921.78)	(41,149.54)
2007	6,272.00	2,477.22	(4,046.00)	(36,446.33)
2008	20,808.00	1,053.67	(23,245.68)	(37,830.34)
2009	1,978.00	224.33	(4,551.00)	(40,179.02)
2010	1,380.00	93.52	(20,000.00)	(58,705.50)
2011	19,248.00	51.76	(2,715.00)	(42,120.75)
2012	3,910.00	68.23	-	(38,142.52)
2013	6,226.00	34.92	-	(31,881.60)
2014	8,982.00	24.48	-	(22,875.12)
2015	7,820.00	35.80	-	(15,019.32)
2016	12,190.00	98.70	-	(2,730.63)
2017	20,286.00	185.90		17,741.28
2018	20,654.00	516.62		38,911.89
2019	13,800.00	978.39		53,690.28
2020	20,700.00	273.13		74,663.41
2021	10,810.00	23.17		85,496.58
	218,744.00	9,232.04	(142,479.46)	

Must be spent by 12/31/2013
 Must be spent by 12/31/2014
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