

COMMITTEE OF THE WHOLE MINUTES
MONDAY, MARCH 7, 2022 – 6:00 PM
CITY HALL, COUNCIL CHAMBERS

Members: Council President: Rich Hedlund, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, Cindy Flower, John Halverson, Ken Howell, Shari Straube, and Joan Yunker

Council President Hedlund calls the meeting to order at 6:00

Aldersperson Hedlund leads the Committee in the Pledge of Allegiance

Roll Call

Present: Hedlund, Dunn, Fesenmaier, Flower, Halverson, Yunker

Absent: Howell, Straube

Approval of the Committee of the Whole Minutes from December 6, 2021 as prepared and distributed
Motion to approve by Yunker, second by Fesenmaier no discussion. Motion carried 6-0.

Comments from the public as allowed by Wis. Stats. §19.84(2), except for public hearing items.
Comments will be limited to 5 minutes. Be further advised that matters brought up at this time may be referred to the appropriate committee or individual for further discussion and consideration.

Bill Huntress; speaks on Impact Fees and summertime brush collection.

Jim Strauss, 1517 Meadowridge Cir; speaks on Impact Fees and development, the BID and free parking, and encourages extending the paid parking program year round.

Mayor Charlene Klein, 817 Wisconsin St; speaks on Impact Fees and gives updates on the Veteran's Park grant applications, the adaptive playground, room tax issues with Expedia, and a fund surplus. Mayor Klein thanks the Committee for their hard work and initiative, and speaks on Sales Tax retention.

Presentation/Introduction of new GLEA Director

Aldersperson Fesenmaier introduces Jake Schmidt as the new GLEA Director.

Director Schmidt gives a brief introduction on his background and continues with GLEA updates on topics including: Clean Boats Clean Waters Inspectors at municipal boat launches, CD-3 machines, Starry Stonewort, and training sessions for lake area management.

Council President Hedlund thanks Director Schmidt for his introduction and report.

STANDING COMMITTEE REPORTS. The following Aldermen will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. It is not contemplated that these matters will be discussed or acted on but referrals to the appropriate committees and/or individuals will be made.

Finance, License & Regulation Committee, Aldersperson Howell

Aldersperson Hedlund gives a brief update on recent activity including the Venetian Fest applications.

Questions and discussion follow on Impact Fees.

Questions and discussion follow on the new Assessor Firm.

A request follows to place the Administrator's job description on the Personnel Committee agenda.

Personnel Committee, Aldersperson Hedlund

Alderson Hedlund states that there has not been a meeting for the past two months but that there will be one in April.

An update on the wage study is requested. Alderson Hedlund gives an update on the progress and reports that the firm will be giving a full update to the Council at an upcoming meeting.

Alderson Flower stresses the importance of communication regarding the timeline. Further discussion follows on contract details, delays, and the quality of the finished project.

Public Works Committee, Alderson Flower

Alderson Flower reports on recent Committee activity and future topics including the success of Winterfest, Parking revenue, electric car charging stations, year round parking program, the Walworth County Parking Pass, the 2022 Street Improvement Project, the Cemetery Board reappointments, striping at Edwards Blvd, tubular markers at the gas station on Edwards, updating the multi-use path clearing policy, the Bloomfield & Edwards signals, a Ford dump truck for the Cemetery, the disc golf bridges, decorative signals & signal replacement for HWY 50, special plantings to reduce mowing costs, the brush collection policy & ordinance alignment, and the Interchange North & Center St traffic signals. Discussion follows on a full time Cemetery worker and the DPW administrative position.

Clarification on the HWY 50 project timeline is requested and discussed.

The Bloomfield Rd signal is scheduled to begin in April and finish in July. Questions and discussion follows on logistics for traffic pattern or closing of the road.

Discussion follows on the snowplow blades and multi-use trails.

Piers, Harbors, & Lakefront Committee, Alderson Yunker

Alderson Yunker reports on recent committee activity including the Lake Geneva Boat Line lease renewal, the use of VIPLY for the boat launch and beach fees, the live stream TV at the Riviera, the CD3 boat cleaning machine locations.

Questions follow concerning the agenda for tomorrow's meeting

COMMITTEE, COMMISSION AND BOARD REPORTS. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

Utility Commission, Alderson Flower

Alderson Flower reports on the water tower and the CCTV contract.

A special meeting between the Utility Commission and the Public Works Committee is scheduled for May 4, 2022, in regards to an Engineering RFQ.

Tree Board, Alderson Halverson

Alderson Halverson reports that Tree Board will be meeting this Thursday just prior to the Avian Committee.

Police & Fire Commission, Alderson Yunker

Alderson Yunker reports on specific donations given, the grant for bodycams being awarded, and the purchase of AED pads approved with funds coming from the First Responders' Fund.

Plan Commission, Alderson Dunn

Alderson Dunn reports that there was no meeting last month.

Questions and discussion follow on when the Vistas will appear on the agenda again.

Updates on the Kwik Trip groundbreaking and Summerhaven Phase 3 are requested.

A request follows to add Reports from the Building and Zoning administrator to future Commission agendas.

Board of Park Commissioners, Alderperson Fesenmaier

Alderperson Fesenmaier gives an update on recent and future Board activity including sign design and funding for the newly renamed Mary Koutsky Four Season's Nature Preserve, and the approval of the CORP (Park and Open Space Plan), at a special meeting.

Library Board, Alderperson Halverson

Alderperson Halverson gives an update on construction and reports that an anticipated reopening date will be announced in April. The Library received a grant from Masterclass, and City Hall Library Services will end March 10th.

Historic Preservation Commission, Alderperson Dunn

Alderperson Dunn reports that the Commission currently has no new projects, and discusses the historic district.

Avian Committee, Alderperson Flower

Alderperson Flower gives updates on Committee activity including educational programs such as Learning to Soar, the Backyard Bird Count, and the Storybook Trail project; which is returning this year.

Tourism Commission, Alderpersons Hedlund & Fesenmaier

Alderperson Fesenmaier reports on recent on grant activity, VISIT reports, and Riviera rentals reports. Questions and discussion follow on awarded grants and the communication process. A suggestion is made to create a path or schedule for these requests to improve efficiency; the specific example given is the YMCA and their grant to rehab Veteran's Park.

Clarification is offered. The YMCA applied for a grant to rehab the fields at Veteran's Park; while at the same time, the City had also applied for a federal grant. Further discussion follows on who should administer the grant, the YMCA or the City.

Support is expressed for this topic, but requests are made for improved communication and processes in order to increase efficiency and clarity.

Further discussion follows on the issue of when a grant is given to work on public land.

Discussion ends with more requests for improved communication and processes.

COUNCIL REPRESENTATIVES SERVING ON OTHER BOARDS AND COMMITTEES. The following committee representatives will be given the opportunity to make announcements or reports at the meeting in regards to committee activities they have been involved in since the last meeting on behalf of the City, future activities and citizen contacts. These matters will be required to be placed on the agenda to comply with Wis. Stats.

VISIT Lake Geneva, Alderperson Halverson

Alderperson Halverson gives an update on VISIT activity including Winterfest, and congratulates Stephanie Klett for her success as the VISIT director.

Further discussion followed on the success of this year's Winterfest.

Geneva Lake Museum, Alderperson Dunn

Alderperson Dunn speaks on Museum activity, highlighting the success of the Parade of Trees which had over 3000 votes, and the new Museum sign. Future activity includes progress on the Dungeons and Dragons exhibit.

Questions and discussion follow on the Tuesdays at Two sessions.

Lake Geneva Economic Development Corporation, Alderpersons Hedlund & Howell

Alderperson Hedlund gives a brief update on activity including a possible land sale in the business park.

Geneva Lake Environmental Agency, Alderperson Fesenmaier

Alderperson Fesenmaier draws attention to the list of meetings dates being on the GLEA page of the website.

Geneva Lakes Family YMCA, Alderperson Straube

Alderperson Fesenmaier speaks about approving the YMCA contract at the Park Board meeting.

Geneva Lake Use Committee, Alderperson Dunn

Alderperson Dunn speaks about the Lake Survey project being done by the Southeastern Wisconsin Planning Commission.

Business Improvement District, Alderperson Straube

Alderperson Fesenmaier speaks on BID events activity.

Adjournment

Motion by Fesenmaier to adjourn, second by Halverson. No discussion. Motion carried 6-0.
The Committee adjourned at 7:14 pm.

These minutes are unofficial until approved by the Committee.

Vanessa Jahns
Deputy Clerk