

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, MAY 17, 2022 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Yunker, Fesenmaier, Hedlund, and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the minutes of the May 3, 2022 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Halverson to approve, second by Hedlund. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Tier I Event Permit Application filed by Badger High School, for the event of Badger High School Graduation Ceremony to take place on June 5, 2022, from 1:00 p.m. to 2:00 p.m., to take place on at Badger High School along with the Lake Geneva Middle School, requesting road closure on Wells St between South Ave and Hwy 120- **Clerk Kropf**

Motion by Yunker to approve, second by Halverson. Hedlund noted that a portion of the road to be closed is in the town of Bloomfield. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the McHenry County Farm Bureau, for the event of Tractor Trek to take place on July 16, 2022, from 10:30 a.m. to 1:30 p.m., to take in Flat Iron Park- **Clerk Kropf**

Motion by Halverson to approve, second by Howell. Hedlund. Howell questioned if this will damage

Motion by Hedlund to continue, second by Yunker. The committee would like to have a representative present to answer questions. Motion carried 5-0.

Discussion/Recommendation regarding a Fireworks Display Application filed by the Lake Geneva Jaycees for the Venetian Festival to take place on August 21, 2022 at Dusk- **Clerk Kropf**

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding an Agent Change for Breakfast Bungalow LLC d/b/a Great Eggs, located at 220 Cook St #101, to Catherine Griffith- **Clerk Kropf**

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Massage Establishment Renewal Applications, for the term of July 1, 2022 to June 30, 2023 filed by: Lake Geneva Massage Therapy and Lakeview Spa

Motion by Yunker to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Sidewalk Café Renewal Applications, for the term of July 1, 2022 to June 30, 2023 filed by: Barrique Bistro and Wine Bar, Flat Iron Tap, Guac Star, Harborside Pub & Grill, Harry's Café & Place, Lake Aire Restaurant, Oakfire, Popeye's, Simple Café, and Sopra

Motion by Howell to approve, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 22-R30** a resolution authorizing and directing the proper city official(s) to issue the Liquor License renewals for the period of July 1, 2022, to June 30, 2023- **Clerk Kropf**

Motion by Hedlund to approve, second by Yunker. Clerk Kropf noted that this would give her the authority to issue the license renewals for the City. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 22-R31** a resolution authorizing a 2022 Budget Amendment for the use of Contingency funds for a traffic signal warrant study on Interchange North at Center Street to be split equally with Walworth County; City portion to be paid from the Contingency fund in an amount not to exceed \$4,000.00– **Finance Director Hall**

Motion by Hedlund to approve, second by Fesenmaier. Finance Director Hall stated that this was already approved, but that the resolution is needed for the audit. Motion carried 5-0.

Discussion/Recommendation regarding identifying a funding source for the additional \$50,000 allocated to the Townline Rd/Edwards Blvd traffic signal

Finance Director Hall stated that the dollar amount for this project was approved, but not the funding source. She noted that there are funds available in contingency, unassigned fund balance or the parking fund.

Motion by Howell to allocate the funds from the contingency account, second by Halverson. Motion carried 3-2, with Hedlund and Yunker voting no.

Discussion regarding Special Assessments – **Ald. Fesenmaier**

Fesenmaier stated that the City is behind on infrastructure and that the impact fee study won't be done until the fall. She would like to see this on the next Public Works meeting for May 23, 2022.

Discussion regarding the April Treasurer's Report and Budget versus Actual – **Finance Director Hall**

Finance Director Hall gave the April Treasurer's Report and the budget versus actual report. No action taken.

Presentation of Accounts

Prepaid Bills in the amount of \$ 98,512.45

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$151,286.05

Motion by Hedlund to approve, second by Yunker. Hall noted there was a last minute invoice for Pontem Cemetery software to start the GIS project. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Yunker. Motion carried 5-0. The meeting adjourned at 5:01 p.m.