



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**FINANCE, LICENSING & REGULATION COMMITTEE
TUESDAY, JULY 19, 2022 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS**

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the minutes of the July 5, 2022 Finance, Licensing, and Regulation Committee meeting as prepared and distributed
5. **Licenses & Permits**
 - a. Discussion/Recommendation regarding an Original "Class A" Liquor & Class "A" Fermented Malt Beverage License application filed by Kwik Trip Inc d/b/a Kwik Trip #1520, located at 850 S Wells St, Ashley Richmond, Agent
 - b. Discussion/Recommendation regarding a Creamery Permit Renewal Application filed by Kilwins Lake Geneva located at 772 Main St
6. Update from McGrath Human Resources Group regarding the Wage and Compensation Study
7. Discussion/Recommendation regarding a request from the Lake Geneva Cemetery Board to join the Wisconsin Alliance of Cemeteries and identification of funding source
8. Discussion/Recommendation regarding a request from the Lake Geneva Cemetery Board representative(s) to attend WI Alliance of Cemeteries annual conference and identification of funding source
9. **Presentation of Accounts**
 - a. Prepaid Bills in the amount of \$202,531.36
 - b. Regular Bills in the amount of \$144,300.72

10. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

cc: Committee Members, Mayor, Council, Administrator, Attorney, Media

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, JULY 5, 2022 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Yunker, Fesenmaier, Halverson, and Hedlund

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the minutes of the June 21, 2022 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding Temporary Operator License applications filed by Tyler August, Douglas Bartz, Franklin Lasch, Ryan Lasch, D’Andre Newell, Nicholas Ponsonby, Joshua Spiegelhoff, Michael Springer, and Ryan Stelzer, to be used at the 2022 Venetian Fest held August 17, 2022 through August 21, 2022

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding request from the Lake Geneva YMCA for 60 beach passes for the Summer Camp Program

Motion by Howell to suspend the rules to allow Elaine West to address the committee, second by Hedlund. No discussion. Motion carried 5-0.

Elaine West from the YMCA addressed the committee regarding the YMCA camp schedule. She noted that the campers would attend only one day from 10:00 a.m. to 2:00 p.m. and they will provide another lifeguard. They have gotten passes at a discounted rate in the past.

Motion by Hedlund to approve, second by Yunker. Halverson stated that he has no issues with it as it’s for a non-profit. Motion carried 5-0.

Discussion/Recommendation regarding Library Sidewalk Repair

Motion by Howell to suspend the rules to allow Library Director Emily Kornak to address the committee, second by Hedlund. No discussion. Motion carried 5-0.

Kornak addressed the committee regarding the deterioration of the sidewalks around the Library that was not in the 2022 operation budget. Kornak stated that she would like to get a head of any trip hazards. City Administrator Nord stated that he and the Public Works Director reviewed the sidewalks and that the committee would need to identify a funding source as the sidewalk maintenance has been depleted. Kornak added that she had contacted Humphrey’s Contracting about a general quote to get an idea of the cost. The general consensus of the DPW Director and City Administrator noted that a major disrepair is located within the bricks located near the entrance of the library. Hedlund is concerned that it needs to be fixed but that the only funding source right now is the contingency. Kornak asked that the east side entrance of the library is the worst and is in desperate need of repair.

Motion by Hedlund to obtain quotes for the east side concrete repair and that the Main Street entrance be placed in the 2023 budget, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding 2023 Budget Process Schedule

Howell stated that this mirrors what has been done in the past and has no issues.

Motion by Fesenmaier to approve the 2023 Budget Process Schedule, second by Halverson. Motion carried 5-0.

Presentation of Accounts

Prepaid Bills in the amount of \$ 42,678.09

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 4-1, with Fesenmaier voting no.

Regular Bills in the amount of \$177,021.90

Motion by Yunker to approve, second by Hedlund. Hedlund would like to see an account breakdown for the Riviera Coordinator's training and regular pay, for future meetings.

Motion by Fesenmaier to withhold the Strand Associates bill payment for the South Street Trail, second by Halverson. City Administrator Nord stated that Vandewalle is still waiting on information from the WI DOT regarding this project. Fesenmaier stated that she would recommend that Vandewalle not contact the DOT on this project, and that should be done by a staff member. Hedlund stated that the Council has not given a formal stop to the project, so the payment should not be withheld. Motion to withhold failed 2-3 on a roll call vote with Howell, Hedlund, Yunker voting no.

Hedlund questioned why the Riviera Coordinator had 144 hours of training and would like it discussed at the next Tourism Commission meeting.

Motion carried 4-1 on a roll call vote with Fesenmaier voting no.

Adjournment

Motion by Hedlund to adjourn, second by Howell. Motion carried 5-0. The meeting adjourned at 5:00 p.m.

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 8/29/2022 ending: 06/30/2023
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of } Lake Geneva
☐ Village of }
☒ City of }

County of Walworth Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-0000287614-03	
FEIN Number 39-1036365	
TYPE OF LICENSE REQUESTED	FEE
☒ Class A beer	\$ <u>100.00</u>
☐ Class B beer	\$
☐ Class C wine	\$
☒ Class A liquor	\$ <u>500.00</u>
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ <u>25.00</u>
TOTAL FEE	\$ <u>625.00</u>

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)

Kwik Trip, Inc.,

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)	
Zietlow	Donald	Paul	
Vice President / Member Last Name	(First)	(Middle Name)	
Secretary / Member Last Name	(First)	(Middle Name)	
Treasurer / Member Last Name	(First)	(Middle Name)	
Wrobel	Jeffrey	James	
Agent Last Name	(First)	(Middle Name)	
Richmond	Ashley	Kay	
Directors / Managers Last Name	(First)	(Middle Name)	
Zietlow	Donald	Paul	

1. Trade Name Kwik Trip 1520 Business Phone Number 262-248-4582
2. Address of Premises 850 S. Wells St. Post Office & Zip Code Lake Geneva 53147

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

One-story frame construction with storage in walk-in cooler, on sales floor, behind sales counter.

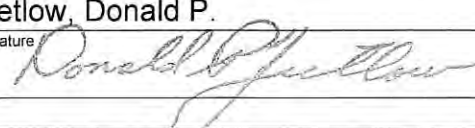
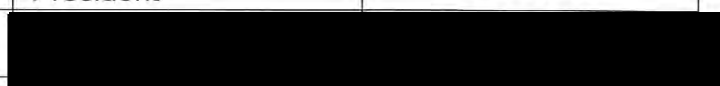
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state Wisconsin and date 10/7/1964 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? ☒ Yes ☐ No
If yes, explain.
Kwik Trip has multiple retail locations in Wisconsin with alcohol licenses doing business as
Kwik Trip, Tobacco Outlet Plus, Tobacco Outlet Plus Grocery, Stop-n-Go and Kwik Spirits.
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Zietlow, Donald P.	Title/Member President	Date 6-27-22
Signature 		

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk July 6, 2022	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village ☒ City of Lake Geneva County of Walworth

The undersigned duly authorized officer/member/manager of KWIK TRIP, INC.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Kwik Trip 1520
(Trade Name)

located at 850 S. Wells St., Lake Geneva, WI 53147

appoints Ashley K. Richmond
(Name of Appointed Agent)
[Redacted]
(Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☐ Yes ☒ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? All my life.

Place of residence last year [Redacted]

For: KWIK TRIP, INC.
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Ashley K. Richmond, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 6/22/22
(Signature of Agent) (Date)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 07/08/2022 by [Signature] Title Lieutenant
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name)
Richmond Ashley Kay

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an **individual**.
☐ A member of a **partnership** which is making application for an alcohol beverage license.
☒ Agent of Kwik Trip, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? All my life.
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
If yes, identify.
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify.

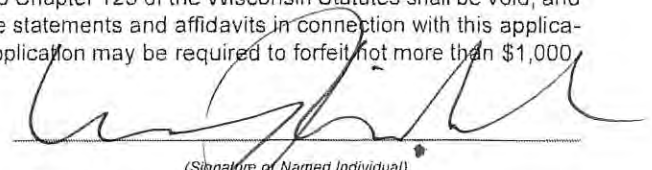
(Name of Wholesale Licensee or Permittee)

(Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employed From	To
Kwik Trip, Inc.	7/7/2017	Present
Panera Bread, LLC	9/2012	2017

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)
Ashley K. Richmond

**CLASS "A" RETAILERS' LICENSE
FOR THE SALE OF FERMENTED MALT BEVERAGES
ONLY FOR CONSUMPTION AWAY FROM THE PREMISES WHERE SOLD**

NO. 2021-AB-010

\$100.00

WHEREAS, the local governing body of the **CITY OF WHITEWATER**, Counties of Walworth and Jefferson, Wisconsin, has, upon application duly made, granted and authorized the issuance of a Retail Class "A" License to

KWIK TRIP, INC. (Kwik Trip 493), Ashley Richmond, Agent

to sell Fermented Malt Beverages, as defined by law, pursuant to Section 125.25 of the Statutes of the State of Wisconsin, and local ordinances;

WHEREAS, the said applicant has paid to the Treasurer the sum of **ONE HUNDRED DOLLARS (\$100)** for such Class "A" Retailer's Fermented Malt Beverage License as provided by local ordinances, and has complied with all the requirements necessary for obtaining such license;

LICENSE IS HEREBY ISSUED to said applicant to sell, deal and traffic in, at retail, Fermented Malt Beverages at the following-described premises:

One-story frame building, including walk in cooler, located at 305 Elkhorn Road, Whitewater, WI

FOR THE PERIOD from December 7, 2021 through June 30, 2022.

Given under my hand and the Corporate seal of the City of Whitewater this 7th day of December, 2021.

Michele R. Smith
Michele R. Smith, City Clerk

State of Wisconsin }
County of Walworth } SS

Michele R. Smith, being first duly sworn, on oath,
Says that she is the Clerk of the City of Whitewater in
The Counties of Walworth and Jefferson; that she issued
License to which the affidavit is affixed.

(Corporate Seal)

Michele R. Smith (Clerk)
Subscribed and sworn to before me this 7th day of December, 2021.

Pamela Cronce
NOTARY PUBLIC, STATE OF WISCONSIN
My commission expires: 04-24-22

PAMELA CRONCE
Notary Public
State of Wisconsin

*License fee was prorated

This License must be FRAMED and POSTED in a conspicuous place in the room where Fermented Malt Beverages and Intoxicating Liquors are sold or served.

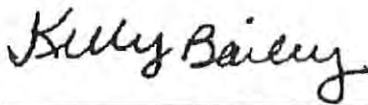
Wisconsin Responsible Beverage Seller/Server Training

ASHLEY RICHMOND

has met all training requirements and successfully completed the above course and/or exam.

Certification Number: SL156268

Date of Completion: 10/13/2021



Authorized Signature

This certificate represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats. Present this certificate to your local municipal clerk's office to receive your Operator's or Retail license.

Diversys Learning, Inc.
1101 Arrow Point Drive, Suite 302
Cedar Park, TX 78613

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print)	(last name)	(first name)	(middle name)
	Zietlow	Donald	Paul

The above named individual provides the following information as a person who is (check one):

- ☐ Applying for an alcohol beverage license as an **individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☒ **President** of **Kwik Trip, Inc.**
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? All my life.
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☒ Yes ☐ No
If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
Please see reverse.
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
If yes, identify. Officer of Kwik Trip, Inc. which holds multiple retail alcohol licenses
in the State of Wisconsin. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name Kwik Trip, Inc.	Employer's Address 1626 Oak St., La Crosse, WI 54603	Employed From 9/1/1989	To Present
Employer's Name Gateway Foods	Employer's Address La Crosse, WI	Employed From 1963	To 1989

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


(Signature of Named Individual)

Donald P. Zietlow

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name) (first name) (middle name)
 Wrobel Jeffrey James

- ☐ Applying for an alcohol beverage license as an **individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☒ Agent of Kwik Trip, Inc.
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

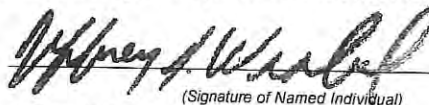
The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? All my life.
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☒ Yes ☐ No
 If yes, identify. Officer of Kwik Trip, Inc. which holds multiple retail alcohol licenses.
(Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify.
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name		Employed From	To
Kwik Trip, Inc.	1626 Oak St., La Crosse, WI 54603	6/1/1988	Present
Rau Corporation	600 Sumner St., La Crosse, WI 54603	1983	1988

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.


 (Signature of Named Individual)

Jeffrey J. Wrobel



WISCONSIN DEPARTMENT OF REVENUE
PO BOX 8902
MADISON, WI 53708-8902

Contact Information:

2135 RIMROCK RD PO BOX 8902
MADISON, WI 53708-8902
ph: 608-266-2776 fax: 608-224-5761
email: DORBusinessTax@wisconsin.gov
website: revenue.wi.gov

Letter ID L1415326928

ATTN DEANNA HAFNER
KWIK TRIP, INC.
PO BOX 2107
LA CROSSE WI 54602-2107

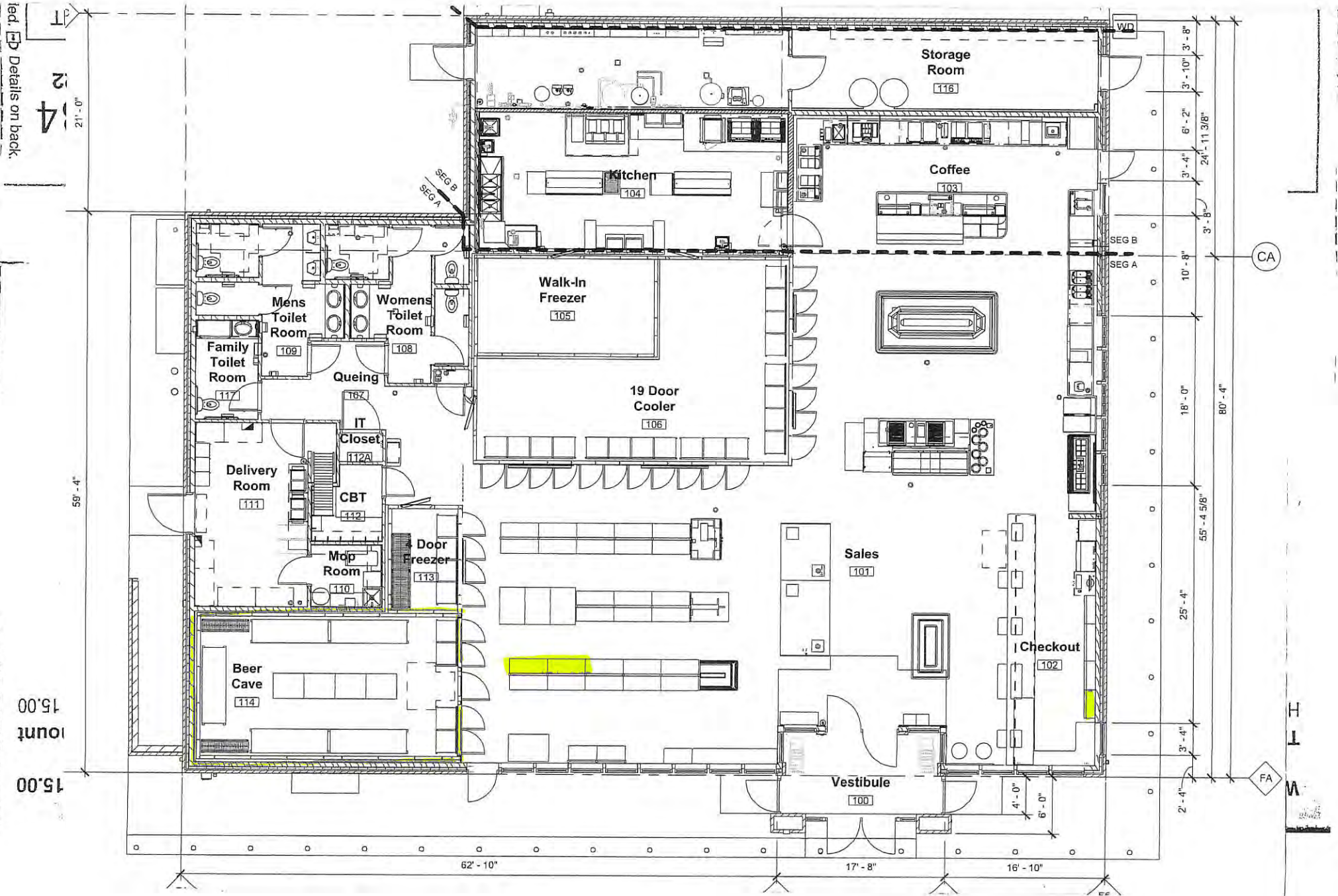
Wisconsin Department of Revenue Seller's Permit

Legal/real name: KWIK TRIP, INC.
Business name: KWIK TRIP 1520
850 S WELLS ST
LAKE GENEVA WI 53147-2446

- This certificate confirms you are registered with the Wisconsin Department of Revenue and authorized in the business of selling tangible personal property and taxable services.
- You may not transfer this permit.
- This permit must be displayed at the place of business and is not valid at any other location.
- If your business is not operated from a fixed location, you must carry or display this permit at all events.

Tax Type	Account Type	Account Number
Sales & Use Tax	Seller's Permit	456-0000287614-03

led. Details on back.





General License Application

City of Lake Geneva Clerk's Office
626 Geneva St
Lake Geneva, WI 53147

Renew by June 30. Applications received after March 1 will be valid through June 30 of the following year.

Please Check: ☐ New Business ☐ New Owner ☐ Name Change ☒ Renewal ☐ Location Change

Local Business Information

Trade Name/DBA: Kilwins Lake Geneva

Address: 772 Main Street

Suite/Unit#:

Phone: 262-248-4400

Type of Business: Ice Cream and Confectionary

Furnishings on Sidewalk? ☒ Yes (Proof of Liability Insurance Required)

☐ No

Describe: 3 small tables with chairs

Corporate Business/License Holder Information: If same as Trade name, you may leave this section blank

Organization Legal Name/Sole Proprietor Name: LGSweets LLC

Address: 772 Main Street

City, State, Zip: Lake Geneva, WI 53147

Contact Person: Brenda Ripkey

Mailing Address: please specify where Licenses, Renewal notices, etc. should be mailed

☐ Local Business Address

☐ Corporate Address

☒ Other: Brenda Ripkey,

Building Information:

Owner: Al Paas

Phone:

Email:

Has the Building Owner approved the use of the space for your business?

☒ Yes

☐ No

Are there any improvements planned to the existing property?

☐ Yes

☒ No

If yes, please explain:

New Businesses and Location Changes Only

Opening Date: _____ Property Currently Vacant? ☐ Yes ☐ No

Have you obtained Occupancy through the Building & Zoning Department? ☐ Yes ☐ No

Date of inspection: _____ If no, call to set up ASAP: (262) 249-4089

Attestation and Signature

The above information is true and correct to the best of my knowledge. The City of Lake Geneva is authorized to suspend or revoke a permit or license issued under the provision of its Municipal Code wherever a permit or license is issued in error or on the basis of incorrect, inaccurate, or any false statement or misrepresentation, or in violation of any ordinance or regulation or any of the provisions of the City of Lake Geneva Municipal or Zoning Code; including but not limited to Sec. 18-42 pertaining to delinquent taxes, assessments and claims.

I understand that I must report any change in business ownership, operation, and/or address immediately.

Signature: _____ Title: Owner

Date: 6-21-2022



License Worksheet

City of Lake Geneva Clerk's Office
626 Geneva St
Lake Geneva, WI 53147

Select all licenses being applied for

Check	License Type	Price	Fee due
X	Business License	\$25	25.00
	Room Tax Permit Requires filing of monthly & annual reporting forms	\$10	
X	Weights & Measures Number of Devices: <u>7</u> Type of weighing, measure, scanning devices used: <u>3 POS, 4 digital</u>	\$20 \$15/device subtotal	20.00 105.00
	Sidewalk Café Permit	\$15/seat	180.00
X	Creamery Permit	\$50	50.00
Additional requirements for Sidewalk Café or Creamery Permit 1. Certificate of Comprehensive General Liability Insurance naming the City as a party insured against liability resulting from the uses permitted herein. The coverage shall be in an amount not less than \$1,000,000.00. 2. Copy of license issued by the WI Dept of Health Services and/or WI Dept of Agriculture, Trade and Consumer Protection per Wis. Stat. 254.64. 3. Scaled Diagram accurately depicting the dimensions of the existing sidewalk area and adjacent private property, the proposed location of the sidewalk café, size and number of tables, seats, bollards (and chains or ropes), planters, umbrellas, location of doorways, trees, signage, parking meters, obstructions (either existing or proposed, within the pedestrian way). Site plan must depict five (5) feet of unobstructed sidewalk for public use 4. Signed Indemnification Statement & Alcoholic Beverage Questionnaire <i>5' sidewalk clearance at all times</i> Approvals-Office Use PD <u>EJG</u> B & Z <u>[Signature]</u> DPW <u>[Signature]</u> FLR <u>[Signature]</u> Council <u>[Signature]</u> Date <u>07/05/2022</u> Date <u>7/8/22</u> Date <u>07.06.2022</u> Date: _____ Date: _____ Amusement Device Arcade \$25/device Minor Arcade \$100 Major Arcade \$300 Dart Game etc \$20/device Billiards Table \$40/table Bowling Alley \$20/lane Amusement Subtotal			

Total Due: 380.00

Office Use			
Date Filed: <u>6.21.22</u>	Receipt Number: <u>15-005215</u>	Total Paid: <u>380.00</u>	
Approvals Building Inspector: _____ Date: _____ Fire Inspector: _____ Date: <u>6/28</u> Date Issued: <u>6/28</u> License #: <u>68: 2022-471</u> <u>W3: 2022-27</u> PBT Paid Owes: _____			
Notes:			

Indemnification Statement and Alcoholic Beverage Questionnaire

Required for Sidewalk Café and Creamery Permits

INDEMNIFICATION STATEMENT

I, BRENDA RIPKEY representing KILWINS LAKE GENEVA as its
(FULL NAME) (ESTABLISHMENT)

OWNER agree to hold harmless and indemnify the City, its directors, officers, employees
(TITLE)
and agents, from and against any and all liabilities, losses, claims, demands, damages, fines, penalties, costs and
expenses, including, but not limited to, reasonable attorney's fees and costs of litigation, and all causes of action of any
kind or character resulting from my use of the public sidewalk as a café. I certify that I have read and understand the
rules of Section 62-67 (6) Sidewalk Café permits.

SIGNATURE OF APPLICANT: Brenda Ripkey DATE: 6-21-2022

Alcoholic Beverage Questionnaire

Are you requesting to serve alcoholic beverages?

☐ Yes

☒ No

If so, please provide the following information:

Liquor License Agent Name: _____

Agent Address: _____

Agent Phone: _____ Alt. # _____

Agent E-mail: _____

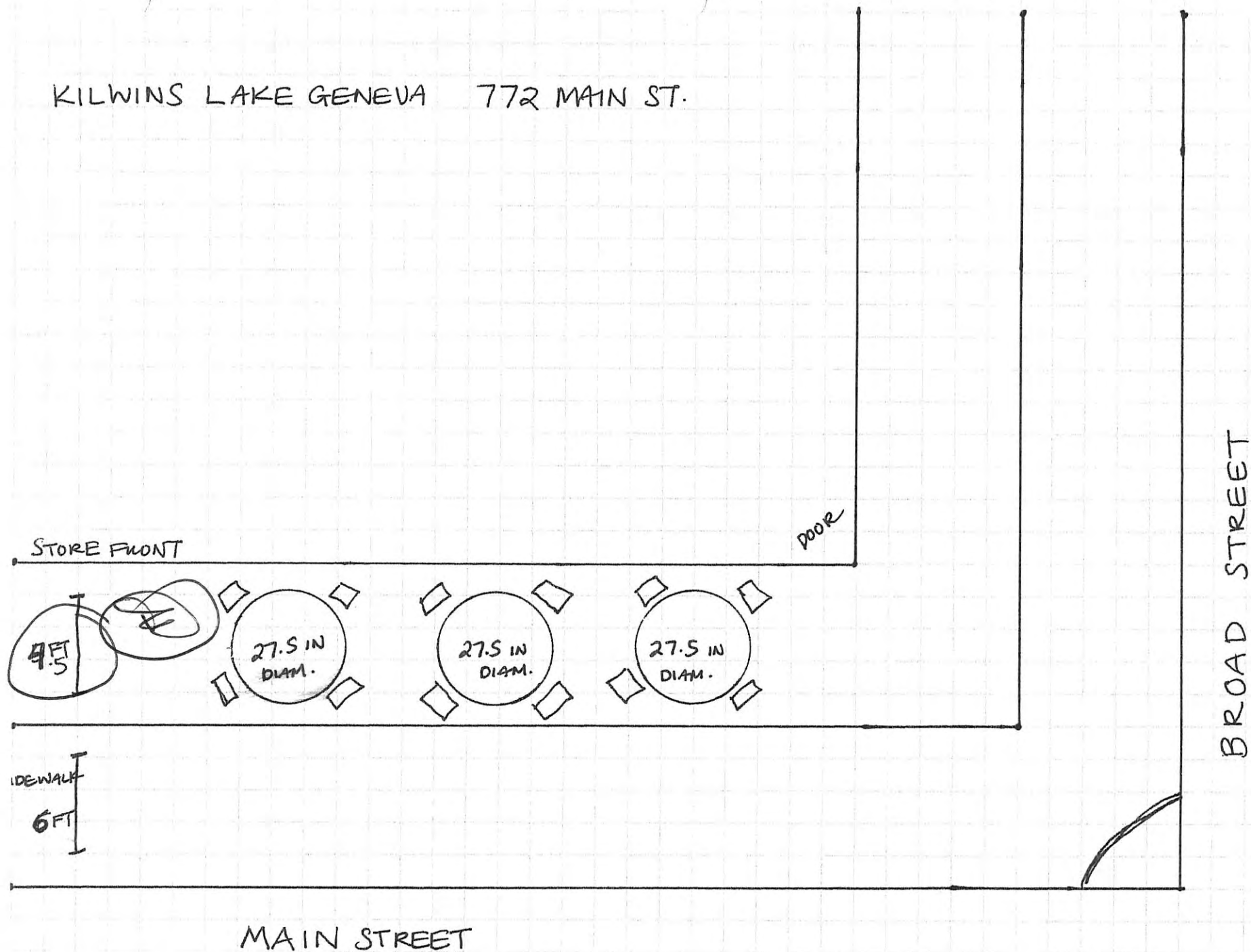
Signature of Agent: _____ Date: _____

Do food sales generate more than 50% of gross receipts?

☐ Yes

☒ No

KILWINS LAKE GENEVA 772 MAIN ST.





DEPARTMENT OF AGRICULTURE,
TRADE AND CONSUMER PROTECTION

License, Permit or Registration

The person, firm, or corporation shown below has complied with the Wisconsin statutes and is authorized to engage in the activity indicated.

ACTIVITY		EXPIRATION DATE	I.D. NUMBER
Large PH no W&M (11) - Food Sales >\$1 Million PHF no W&M		30-Jun-2021	NFRY-A3W5RT
LICENSEE MAILING ADDRESS	NOT TRANSFERABLE	BUSINESS / ESTABLISHMENT ADDRESS	
LGSWEETS LLC		KILWINS OF LAKE GENEVA	
772 MAIN ST		772 MAIN ST	
LAKE GENEVA WI 53147		LAKE GENEVA WI 53147	

All Permits expire on June 30th; it is the responsibility of the licensee to make sure all applicable fees are received by the department before July 1st or a late payment fee will be assessed.

If you do not receive a renewal form prior to June 30th from your licensing authority, you should send in your payment for renewing your permit to the following address:

WDATCP-LICENSE RENEWAL
DRAWER 296
MILWAUKEE, WI 53293-0296
(608)224-4720

* Include the name of your facility and the ID number.



LGSWEET-01

MPOINTER

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/9/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Robertson Ryan - Lake Geneva 500 Interchange N. #103 Lake Geneva, WI 53147	CONTACT NAME: Melissa Pointer PHONE (A/C, No, Ext): (414) 283-4231 1231 FAX (A/C, No): (414) 271-0196 E-MAIL ADDRESS: mpointer@robertsonryan.com
INSURER(S) AFFORDING COVERAGE	
INSURER A: Citizens Insurance Company of America	
INSURER B:	
INSURER C:	
INSURER D:	
INSURER E:	
INSURER F:	

INSURED

 LGSweets LLC dba Kilwins Lake Geneva
 772 Main Street, Ste 101
 Lake Geneva, WI 53147

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	X	X	OB1D573028	5/11/2022	5/11/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☐ AUTOMOBILE LIABILITY ☐ ANY AUTO OWNED AUTOS ONLY ☒ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ NON-OWNED AUTOS ONLY			OB1D573028	5/11/2022	5/11/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$	X	X	OB1D573028	5/11/2022	5/11/2023	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	X	WB1D572498	5/1/2022	5/1/2023	☒ PER STATUTE ☐ OTHER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
 Kilwins Chocolates Franchise, Inc. and Kilwin's Quality Confections, Inc. are listed as Additional Insured on a Primary & Non-contributory basis with regards to General Liability and Umbrella. Waiver of Subrogation applies to Workers Compensation/Employers Liability, General Liability and Umbrella in favor of Kilwins Chocolates Franchise, Inc. and Kilwin's Quality Confections, Inc. Umbrella follows form.

30 Day Notice of Cancellation applies

CERTIFICATE HOLDER**CANCELLATION**

Kilwins Chocolates Franchise, Inc.
 Kilwin's Quality Confections Inc.
 1050 Bay View Road
 Petoskey, MI 49770

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



WISCONSIN ALLIANCE OF CEMETERIES

www.wiscemeteries.org

2022 Conference Registration September 7th-8th-9th, 2022

ATTENDEE REGISTRATION INFORMATION:

Supplier Registration should be completed USING the Supplier Registration Form

REGISTRANT NAME and TITLE:

ADDITIONAL REGISTRANT NAME(s) and TITLE(s):

BUSINESS NAME:

MAILING ADDRESS:

CITY:

State:

Zip Code:

PHONE:

Email:

***No registration will be accepted without payment *No refunds after September 1, 2022.**

ARE YOU BRINGING A SILENT AUCTION ITEM? ☐ YES ☐ NO ☐ I cannot attend but would like to donate to the auction.

EARLY BIRD REGISTRATION FEES:

****Early Bird Deadline is August 1, 2022****

WCCA Conference Only

(Covers sessions, Cocktail Hours and Meals):

\$199.00 Member / \$249.00 Non-Member

Per Person x _____ Person(s) =

WCCA Conference PLUS

Cemetery Management Course

(Conference is discounted in this price):

\$299.00 Member / \$339.00 Non-Member

Per Person x _____ Person(s) =

Cemetery Management Course ONLY

\$129.00 Member / \$149.00 Non-Member

Per Person x _____ Person(s) =

Golf Outing (Includes green fees, cart & lunch)

\$85.00 Per Person x _____ Person(s) =

Dinner Guest (Thursday Dinner and Cocktails):

\$40.00 Per Person x _____ Person(s) =

TOTAL \$

FULL REGISTRATION FEE

****AFTER August 1, 2022****

WCCA Conference Only

(Covers sessions, Cocktail Hours and Meals):

\$235.00 Member / \$285.00 Non-Member

Per Person x _____ Person(s) =

WCCA Conference PLUS

Cemetery Management Course

(Conference is discounted in this price):

\$329.00 Member / \$369.00 Non-Member

Per Person x _____ Person(s) =

Cemetery Management Course ONLY

\$149.00 Member / \$169 Non-Member

Per Person x _____ Person(s) =

Golf Outing (Includes green fees, cart and lunch)

\$85.00 Per Person x _____ Person(s) =

Dinner Guest (Thursday Dinner and Cocktails):

\$40.00 Per Person x _____ Person(s) =

TOTAL \$

Make Check Payable to: WISCONSIN ALLIANCE OF CEMETERIES

MAIL TO: Hillside Cemetery, Attn: Cemetery Conference

211 E. Second St., Marshfield, WI 54449

FOR HOTEL RESERVATIONS PLEASE CONTACT:

Radisson Hotel & Conference Center – 2040 Airport Dr., Green Bay, WI 920-494-7300/800-333-3333

Rooms • \$96.00. per night + taxes/fees (Rate good until August 23rd) • Available Rooms are Limited!



WISCONSIN ALLIANCE OF CEMETERIES

Formerly Wisconsin Cemetery and Cremation Association

WAC IS:

An association of people, cemetery professionals, administrators, superintendents, suppliers, grounds crews and others coming together to learn from each other, preserve Wisconsin's heritage and modernize cemetery laws in Wisconsin.

- Quarterly Newsletter
- Legal Update
- Sharing Best Practices
- Conducting Informational Seminars
- Sponsoring an Annual Conference
- Reviewing Cemetery Laws
- Lobbying Legislature on Behalf of Cemeteries
- Working with Cemetery Suppliers

BECOME A MEMBER and be a part of an association that can help you grow your knowledge; expand your sources for information; learn the laws that regulate cemeteries.

This is an active association of ceterierians working together to promote the best interests of all cemeteries.

Benefits to you

- A source of information on laws applicable to cemetery management including current and recent legislation
- A provider of information on recommended suppliers, technology and equipment
- A promoter of meetings, seminars, and membership
- A gateway for networking among members
- A source for contacting other WI cemetery staff and trustees in order to ask questions and share information.

The WCA- Wisconsin Cemetery Association was founded in 1928. In 2000 there was a name change to the WCCA - Wisconsin Cemetery and Cremation Association. In 2021 there was a restructuring, and the best thing was to start anew as the Wisconsin Alliance of Cemeteries. We are a not-for-profit association.

The purpose of the Wisconsin Alliance of Cemeteries is to promote the advancement of knowledge in the operation and maintenance of cemeteries and crematories, to facilitate the exchange of information, to create and maintain high ethical standards in cemetery and cremation administration, both active and historical. Thus, preserving Wisconsin's wonderful heritage.

Our membership meets annually to hear presentations on cemetery and cremation problems and solutions and to directly discuss mutual problems with counterparts from across the state. Any cemetery in the State of Wisconsin is invited to become a member of the WAC.

WAC has been instrumental in helping shape the current cemetery laws. Members of our association have served on the Wisconsin Cemetery Board.



Wisconsin Alliance
of Cemeteries

Phone 920-733-1631

E-mail :

frank@stjosephcemetery.us

Website

www.wiscemeteries.org

Board of Directors

Frank Groh – President
St. Joseph Cemetery
Appleton

Tina LeFebvre – Vice President
St. Joseph Cemetery
Appleton

Jim Gallagher – Treasurer
Highland Memorial Park
Appleton

Amy Beauchamp – Secretary
Hillside Cemetery
Marshfield

Regan Barth
Neillsville City Cemetery
Neillsville

Mary Breivogel
Allouez Cemetery
Green Bay

Glen Porter
Highland Memorial Park
New Berlin

Supplier Representative

Ted Tingesdahl
Matthews International Corp

WISCONSIN ALLIANCE OF CEMETERIES

(FORMERLY WISCONSIN CEMETERY & CREMATION ASSOCIATION)

2022 ANNUAL DUES NOTICE

WAC annual dues for cemetery members are based on the number of interments, entombments and inurnments provided by the member in 2021.

2022 Dues Structure

- **Class A** (0-50 burials).....\$50
- **Class B** (over 50 burials – single property).....\$3 per burial (\$1,500 max.)
- **Class C** (over 50 burials – multiple properties)...\$3 per burial (\$2,500 max.)
- **Class D** (WI Catholic Diocese member).....\$500
- **Supplier Member**.....\$250

(Please submit prior to January 31, 2022)

Please indicate what type of cemetery/organization you operate. Also, if you are a cemetery member, please indicate the number of “burials” you provided in 2021.

- | | |
|--|--|
| • Municipal ☐ | • Association for profit ☐ |
| • Non-profit ☐ | • Corporation for profit ☐ |
| • Religious ☐ | • Other _____ |
| • Supplier ☐ | New 2022 Member ☐ |

How many interments, entombments and inurnments did your cemetery provide in the calendar year 2021 ? _____

Cemetery/Organization Name _____

Name/Title of Contact _____

Mailing Address _____

City _____ Phone _____

Cemetery Address _____

E-Mail(s) _____

Website _____

Please submit form – along with a **check made payable to:**

Wisconsin Alliance of Cemeteries

to the following address:

WAC Membership
St. Joseph Cemetery
1815 E Wisconsin Ave.
Appleton, WI 54911

City of Lake Geneva
Finance, License, & Regulation Committee
July 19, 2022

Prepaid Checks
07/06/22-07/19/22

Total:
\$202,531.36

Checks over \$5,000:

\$	24,236.37	<i>Alliant Energy-electric bills</i>
\$	9,158.02	<i>Lake Geneva Utility-2nd Qtr water bills</i>
\$	155,901.48	<i>Midwest Roofing & Construction LLC-Carey St Roof Install less 7% retainage</i>

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "07072022","07132022","7132022","07122022","07142022"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
07/07/2022	79771	5375	BLACK POINT ESTATE & GARDENS	75.00
07/07/2022	79772	2273	CHASE CARD SERVICES	3,697.57
07/07/2022	79773	2354	CULLIGAN OF BURLINGTON	144.00
07/07/2022	79774	6533	OSNACZ, TIM	68.56
07/07/2022	79775	3232	RHYME BUSINESS PRODUCTS	488.49
07/07/2022	79776	3233	RHYME BUSINESS PRODUCTS	128.84
07/12/2022	79880	5428	CITY OF LAKE GENEVA POLICE DEPT	83.75
07/13/2022	79881	2046	ALLIANT ENERGY	24,236.37
07/13/2022	79882	5770	AT & T TELECONFERENCE SERVICES	57.03
07/13/2022	79883	2138	BAKER & TAYLOR	10.46
07/13/2022	79884	6555	BUDILOVSKY, JOAN	200.00
07/13/2022	79885	6263	CHARTER COMMUNICATIONS	209.97
07/13/2022	79886	2295	CITY OF DELAVAN	366.00
07/13/2022	79887	6093	INGRAM LIBRARY SERVICES	4,424.44
07/13/2022	79888	2884	LAKE GENEVA UTILITY	9,158.02
07/13/2022	79889	6556	LESTER, LUCINDA	100.00
07/13/2022	79890	3001	SECURIAN FINANCIAL GROUP	2,562.95
07/13/2022	79891	3303	SECURITY EQUIPMENT SUPPLY	177.83
07/13/2022	79892	5573	SO CREATIVE	150.00
07/13/2022	79893	4956	UNIQUE MANAGEMENT SERVICES INC	41.20
07/13/2022	79894	5515	VILLAGE OF FONTANA MUNICIPAL COURT	50.40
07/13/2022	79895	5104	WILS	199.00
07/14/2022	79897	6569	MIDWEST ROOFING & CONSTRUCTION LLC	155,901.48
Grand Totals:				202,531.36

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	.00	31,301.91-	31,301.91-
11-00-00-21340	2,372.60	.00	2,372.60
11-10-00-51330	169.38	.00	169.38
11-10-00-51390	649.79	.00	649.79
11-12-00-24280	416.40	.00	416.40
11-15-10-54500	270.41	.00	270.41
11-16-10-52220	4,565.52	.00	4,565.52
11-16-10-52260	648.04	.00	648.04
11-16-10-55310	488.49	.00	488.49
11-21-00-52220	21.44	.00	21.44
11-21-00-53120	83.75	.00	83.75
11-22-00-52220	1,570.27	.00	1,570.27
11-22-00-52260	592.60	.00	592.60

GL Account	Debit	Credit	Proof
11-22-00-52400	320.00	.00	320.00
11-22-00-53320	200.00	.00	200.00
11-22-00-53990	105.59	.00	105.59
11-22-00-54150	68.56	.00	68.56
11-24-00-53100	128.84	.00	128.84
11-29-00-52220	51.63	.00	51.63
11-32-10-52210	89.99	.00	89.99
11-32-10-52220	801.68	.00	801.68
11-32-10-52260	449.66	.00	449.66
11-32-10-53400	104.99	.00	104.99
11-32-13-48510	134.00	.00	134.00
11-34-10-52220	369.94	.00	369.94
11-34-10-52230	8,809.79	.00	8,809.79
11-51-10-52220	1,190.62	.00	1,190.62
11-51-10-52260	405.18	.00	405.18
11-52-00-48500	354.78	.00	354.78
11-52-00-52220	485.81	.00	485.81
11-52-00-52260	1,520.07	.00	1,520.07
11-52-00-52270	2,059.54	.00	2,059.54
11-52-00-59220	63.22	.00	63.22
11-52-01-52220	1,084.64	.00	1,084.64
11-52-01-52260	654.69	.00	654.69
40-00-00-21100	.00	7,294.06-	7,294.06-
40-52-11-46760	10.00	.00	10.00
40-54-10-52220	606.48	.00	606.48
40-54-10-53990	360.54	.00	360.54
40-55-10-52260	221.14	.00	221.14
40-55-10-53500	224.02	.00	224.02
40-55-20-52260	2,200.75	.00	2,200.75
40-55-30-52220	3,671.13	.00	3,671.13
43-00-00-21100	.00	155,901.48-	155,901.48-
43-32-10-17020	155,901.48	.00	155,901.48
47-00-00-21100	.00	119.98-	119.98-
47-70-00-57155	119.98	.00	119.98
48-00-00-21100	.00	45.69-	45.69-
48-00-00-52260	45.69	.00	45.69
61-00-00-21100	.00	8.06-	8.06-
61-00-00-92630	8.06	.00	8.06
62-00-00-21100	.00	12.91-	12.91-
62-00-00-92630	12.91	.00	12.91
99-00-00-21100	17.50	7,864.77-	7,847.27-
99-00-00-52220	1,101.66	.00	1,101.66
99-00-00-52500	177.83	.00	177.83
99-00-00-53120	61.03	.00	61.03
99-00-00-54100	3,687.63	17.50-	3,670.13
99-00-00-54110	416.50	.00	416.50
99-00-00-54140	348.27	.00	348.27
99-00-00-54150	525.00	.00	525.00
99-00-00-54155	544.15	.00	544.15
99-00-00-55110	41.20	.00	41.20
99-00-00-55120	199.00	.00	199.00
99-00-00-55140	762.50	.00	762.50

GL Account	Debit	Credit	Proof
Grand Totals:	202,566.36	202,566.36-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Report type: Summary

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Invoice.Batch = "07072022","07132022","7132022","07122022","07142022"

City of Lake Geneva
Finance, License, & Regulation Committee
July 19, 2022

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 102,356.97</u>
2. Debt Service	20	<u>\$ -</u>
3. Lakefront	40	<u>\$ 10,222.52</u>
4. Capital Projects	43	<u>\$ 19,319.53</u>
5. Parking	42	<u>\$ 8,617.80</u>
6. Cemetery	48/49	<u>\$ 228.90</u>
7. Equipment Replacement	50	<u>\$ -</u>
8. Library Fund	99	<u>\$ -</u>
9. Impact Fees	45	<u>\$ 3,555.00</u>
10. Tourism Commission	47	<u>\$ -</u>
11. Use of Building Funds-Library	98	<u>\$ -</u>
 Total All Funds		 <u><u>\$144,300.72</u></u>

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000

FINANCE, LICENSE, & REGULATION COMMITTEE
7/19/2022

TOTAL UNPAID ACCOUNTS PAYABLE	\$	144,300.72
--------------------------------------	-----------	-------------------

ITEMS > \$5,000

Asphalt Contractors Inc.-Street Patches	\$	16,064.00
Breezy Hill Nursery-Planting maintenance	\$	5,122.80
Johns Disposal Service Inc.-June Garbage Service	\$	52,372.48
WI Dept of Transportation-Hwy 50 Engineering, Bloomfield Signal	\$	16,099.53

Balance of Other Items	\$	54,641.91
------------------------	----	-----------

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "07202022","07202022A"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
AMY'S SHIPPING EMPORIUM				
70062	07/06/2022	UPS-FC LIGHTING	40-55-10-53120 POSTAGE EXPENSE	11.70
Total AMY'S SHIPPING EMPORIUM:				11.70
ANDERSON, IVER				
REIMB 7/9/22	07/09/2022	SEC DEP-ANDERSON 7/9/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 7/9/22	07/09/2022	SEC GRD,SETUP-ANDERSON 7	40-55-10-46740 UPPER RIVIERA REVENUE	397.63-
Total ANDERSON, IVER:				602.37
ASPHALT CONTRACTORS INC				
22291	06/29/2022	STREET PATCHES	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	16,064.00
Total ASPHALT CONTRACTORS INC:				16,064.00
ASSOCIATED APPRAISAL CONSULTANTS INC				
163110	07/01/2022	JULY 2022 ASSESSMENT SVCS	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	3,541.67
Total ASSOCIATED APPRAISAL CONSULTANTS INC:				3,541.67
BINZ, TAYLOR				
REIMB 7/2/22	07/02/2022	SEC DEP-BINZ 7/2/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 7/2/22	07/02/2022	SEC GRD,SETUP-BINZ 7/2/22	40-55-10-46740 UPPER RIVIERA REVENUE	324.00-
Total BINZ, TAYLOR:				676.00
BREEZY HILL NURSERY				
INV/2022/2497	06/29/2022	PLANTING MAINT-APR	42-34-50-52200 PARKING LOT PLANTING/MAINT	250.00
INV/2022/2560	07/01/2022	PLANTING MAINT-BI-MONTHLY	42-34-50-52200 PARKING LOT PLANTING/MAINT	4,872.80
Total BREEZY HILL NURSERY:				5,122.80
BUMPER TO BUMPER AUTO PARTS				
662-459324	06/27/2022	OIL FILTER-CEM TRK	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	8.90
662-459618	07/05/2022	REPAIR-#16	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	43.09
662-459694	07/06/2022	5/16 UNION-BEACH TRAILER #5	40-52-10-53510 EQUIP MAINT SUPP-BUOYS,STALLS	4.78
662-459738	07/07/2022	SAFETY TRIANGLES-TRK #135	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	32.73
Total BUMPER TO BUMPER AUTO PARTS:				89.50
CALLES, ASHLEY				
07/29/22	06/29/2022	AMENDED CIT #CN80FKD6S1	11-12-00-45100 COURT PENALTIES & FINES	214.20
Total CALLES, ASHLEY:				214.20
CDW GOVERNMENT INC				
BB33175	06/24/2022	MICROSOFT-COMPTROLLER	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	291.28
BB61084	06/24/2022	COMP REPLACE-COMPTROLLE	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	928.22

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Z225242	06/07/2022	ANTI VIRUS	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	751.56
Z225242	06/07/2022	ANTI VIRUS	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	110.52
Z629021	06/15/2022	ASST. CLERK SECURITY TOKE	11-14-30-51900 POLL WORKERS FEES	363.91
Z673035	06/16/2022	ASST. CITY CLERK- LAPTOP	11-14-30-51900 POLL WORKERS FEES	741.51
Total CDW GOVERNMENT INC:				3,187.00
CGC INC				
62218	06/27/2022	ENG-DISC GOLF BRIDGE	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	3,220.00
Total CGC INC:				3,220.00
CIVIC SYSTEMS LLC				
CVC22147	06/27/2022	CIVIC SUP FEES-JAN-JUN 2022	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	4,382.50
Total CIVIC SYSTEMS LLC:				4,382.50
COMPOST MANAGEMENT INC				
35727	07/01/2022	V BELT	11-32-14-54300 COMPOSTING OPERATING SUPPLIES	62.25
Total COMPOST MANAGEMENT INC:				62.25
COPIES & PRINTS PLUS LLC				
333371	06/27/2022	LIB/BB PRGM MATERIALS	11-70-00-57800 AVIAN COMMITTEE EXPENSES	18.30
Total COPIES & PRINTS PLUS LLC:				18.30
DAVEY, DODD				
07132022	07/13/2022	UNIFORM REIMBURSEMENT	42-34-50-51380 PARKING UNIFORMS	50.00
Total DAVEY, DODD:				50.00
DEVER, KATHLEEN				
REIMB 7/1/22	07/01/2022	SEC DEP-DEVER 7/1/22	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
REIMB 7/1/22	07/01/2022	SEC GRD,SETUP-DEVER 7/1/22	40-55-10-46740 UPPER RIVIERA REVENUE	244.31-
Total DEVER, KATHLEEN:				755.69
DUNN LUMBER				
1134173	07/05/2022	CONCRETE MIX	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	32.84
1134187	07/05/2022	CONCRETE MIX	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	8.21
Total DUNN LUMBER:				41.05
ELKHORN CHEMICAL CO INC				
644481	06/30/2022	LINERS/FIBER CLOTH	40-55-10-53500 BLDG MAINT SUPPLIES-UPPER RIV	752.08
Total ELKHORN CHEMICAL CO INC:				752.08
ELKHORN NAPA AUTO PARTS				
271882	07/05/2022	OIL FILTERS-MOWER 9 & 10	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	16.98
Total ELKHORN NAPA AUTO PARTS:				16.98
EVERGREEN SEPTIC SERVICE LLC				
18548	05/04/2022	GREASE TRAP CLEANING-RIV	40-55-10-53600 UPPER RIVIERA MAINTENANCE	661.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total EVERGREEN SEPTIC SERVICE LLC:				661.00
FAIRWYN SB INC				
565 N BOULD	07/12/2022	565 N BOULDER RIDGE DR	11-00-00-23540 DEVELOPER DEPOSITS	3,500.00
Total FAIRWYN SB INC:				3,500.00
GAGE MARINE CORP				
209225	06/22/2022	CHAIN REPLACE	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	2,855.55
209679	07/02/2022	BUOY 40 REPLACEMENT	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	335.19
210180	07/06/2022	LAUNCH PIER REPAIR	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	100.00
Total GAGE MARINE CORP:				3,290.74
GENERAL CODE LLC				
PG000029291	06/30/2022	CODE SUPPLEMENT #27	11-14-30-52180 MUNICIPAL CODIFICATION	3,500.00
Total GENERAL CODE LLC:				3,500.00
GFL ENVIRONMENTAL INC.				
V20000013469	06/30/2022	ST SWEEPINGS DISPOSAL	11-36-00-52960 SOLID WASTE-STREET DEPT	3,342.82
Total GFL ENVIRONMENTAL INC.:				3,342.82
H BARBER & SONS INC				
BL37156	06/27/2022	RLR ASM-BEACH GROOMER #4	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	1,582.64
Total H BARBER & SONS INC:				1,582.64
JOHNS DISPOSAL SERVICE INC				
894903	07/06/2022	JUN SVC	11-36-00-52940 SOLID WASTE-RESIDENTIAL	33,818.24
894903	07/06/2022	JUN SVC	11-36-00-52970 SOLID WASTE-RECYCLING	18,554.24
Total JOHNS DISPOSAL SERVICE INC:				52,372.48
LAKE GENEVA UTILITY				
565 N BOULD	06/15/2022	565 N BOULDER RIDGE DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
565 N BOULD	06/15/2022	565 N BOULDER RIDGE DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				3,555.00
LANGE ENTERPRISES INC				
80446	06/27/2022	HWY H & TOWNLINE RD SIGNS	11-34-10-53750 TRAFFIC CONTROL STREET SIGNS	233.60
Total LANGE ENTERPRISES INC:				233.60
LASER WORKS UNLIMITED LLC				
1776	06/16/2022	NAME PLATE- ALDER YAGER	11-11-00-53990 COUNCIL MISCELLANEOUS EXPENSE	15.85
Total LASER WORKS UNLIMITED LLC:				15.85
MARED MECHANICAL				
130118	06/29/2022	AC REPAIR	11-51-10-52400 MUSEUM-MAINTENANCE & REPAIRS	592.00
Total MARED MECHANICAL:				592.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MSA PROFESSIONAL SERVICES INC				
R07815006.0-8	07/05/2022	SYMPHONY BAY-PH 5 REVIEW	11-00-00-13910 A/R BILL OUTS	367.50
Total MSA PROFESSIONAL SERVICES INC:				367.50
MUNICIPAL SERVICES LLC				
202264	06/30/2022	SUB INSPECTOR-JUN SVCS	11-24-00-52190 CONTRACT BUILDING INSPECTOR	213.75
Total MUNICIPAL SERVICES LLC:				213.75
PATS SERVICES INC				
A-232865	06/22/2022	PORT A POTTY SVC-MAY	48-00-00-52260 CEM WATER/SEWER EXP	220.00
Total PATS SERVICES INC:				220.00
QUINN,CHRISTINE				
7/7/22	07/07/2022	930 MARSHALL-INV CHGS PLN	11-24-00-44400 ZONING PERMITS & FEES	750.00
Total QUINN,CHRISTINE:				750.00
RC ELECTRONICS				
648352	06/28/2022	RADIO REPAIR	40-54-10-53100 BEACH OFFICE SUPPLIES	25.00
Total RC ELECTRONICS:				25.00
RHYME BUSINESS PRODUCTS				
AR557967	06/28/2022	M3550IDN	11-12-00-53610 EQUIPMENT MAINT SERVICE COSTS	32.00
Total RHYME BUSINESS PRODUCTS:				32.00
ROTE OIL COMPANY				
221450615	05/25/2022	526.6 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	2,401.30
Total ROTE OIL COMPANY:				2,401.30
RUSSELL, STEVE				
REIMB 7/7/22	07/07/2022	BEACH HOUSE SUPPLIES/ORG	40-54-10-58000 OUTLAY - BEACH EQUIPMENT	221.17
REIMB 7/7/22	07/07/2022	BEACH HOUSE SUPPLIES/ORG	40-54-10-53990 BEACH MISCELLANEOUS	47.35
Total RUSSELL, STEVE:				268.52
SIGNATURE SIGNS LLC				
5829	06/30/2022	BEACH SIGNS	40-54-10-53100 BEACH OFFICE SUPPLIES	242.00
Total SIGNATURE SIGNS LLC:				242.00
STATE OF WISCONSIN				
INV.64-246 06/	06/30/2022	COURT FINES-JUN 2022	11-12-00-24240 COURT FINES-STATE	4,723.46
Total STATE OF WISCONSIN:				4,723.46
THOMAS SEAWEEED REMOVAL				
07012022	07/01/2022	LAGOON SEAWEEED REMOVAL	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	1,350.00
Total THOMAS SEAWEEED REMOVAL:				1,350.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
TOTAL PARKING SOLUTIONS INC				
105815	06/30/2022	CMS MONITORING-JUL	42-34-50-54500 SUPPORT CONTRACTS	3,445.00
TOTAL PARKING SOLUTIONS INC:				3,445.00
TRACTOR SUPPLY CREDIT PLAN				
879562	07/06/2022	3 POINT SPRAYER-VETS PARK	11-52-01-59520 GROUNDS MAINTENANCE SUPPLIES	164.99
Total TRACTOR SUPPLY CREDIT PLAN:				164.99
WALWORTH COUNTY TREASURER				
INV.64-246 06/	06/30/2022	COURT FINES-JUN 2022	11-12-00-24200 COURT FINES-COUNTY	1,426.40
Total WALWORTH COUNTY TREASURER:				1,426.40
WI DEPT OF TRANSPORTATION				
395-00002674	07/01/2022	WIS DOT-HWY 50 ENG	43-32-10-17010 2021/2022 STREET IMP PROGRAM	1,622.43
395-00002674	07/01/2022	SIGNAL-BLOOMFIELD/120	43-32-10-17020 DPW CAPITAL PROJECTS	14,477.10
Total WI DEPT OF TRANSPORTATION:				16,099.53
WI ELEVATOR INSPECTION INC.				
16502	07/07/2022	ANNUAL ELEV INSP	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	190.00
Total WI ELEVATOR INSPECTION INC.:				190.00
WI SUPREME COURT				
07/07/22	07/07/2022	CLERK SEMINAR-2022	11-12-00-53320 MUN CT CONFERENCES & SCHOOL	40.00
Total WI SUPREME COURT:				40.00
WISCONN VALLEY MEDIA GROUP				
63733	06/26/2022	LN- VETERAN'S PARK FENCE B	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	79.99
63734	06/26/2022	LN- 1554 LAKE SHORE DR CUP	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	33.62
63735	06/26/2022	LN- 2022-2023 LIQ LIC NOTICE	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	170.28
63736	06/26/2022	LN- GOING BANANAS LIQ LIC N	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	16.19
63737	06/26/2022	LN- EGG HARBOR LIQ LIC NOTI	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	13.30
63738	06/26/2022	LN- ORD 22-05	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	121.81
99034-1	06/22/2022	DISPLAY AD- MOSQUITO TREAT	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	130.00
Total WISCONN VALLEY MEDIA GROUP:				565.19
WOLTER POWER SYSTEMS-DO NOT USE				
522237178	06/29/2022	GENERATOR REPAIR	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	321.86
Total WOLTER POWER SYSTEMS-DO NOT USE:				321.86
Grand Totals:				144,300.72

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
----------------	--------------	-------------	----------------------	-----------------------

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Detail report.
- Invoices with totals above \$0.00 included.
- Only unpaid invoices included.
- Invoice.Batch = "07202022","07202022A"
- Invoice Detail.GL account (2 Characters) = {<>} "61"
- Invoice Detail.GL account (2 Characters) = {<>} "62"