

**CITY OF LAKE GENEVA AMENDED FINANCE, LICENSING, AND REGULATION**  
**COMMITTEE MINUTES**  
**TUESDAY, NOVEMBER 1, 2022 - 5:30 PM**  
**LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

**Members:** Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 5:33 p.m.

Roll Call

**Present:** Howell, Hedlund, Halverson, Fesenmaier, and Yunker

**Absent:**

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the minutes of the October 18, 2022 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 5-0.

**Licenses & Permits**

Discussion/Recommendation regarding a Tier I Event Permit application filed by the Lakeland Community Church for the event of Church in the Park to take place on July 2, 2023 from 7:00 a.m. to Noon, located in Flat Iron Park; applicant is requesting the use of amplified sound

Motion by Howell to approve, second by Halverson. Hedlund stated that there has been sound complaints in the past. Fesenmaier stated that the use of implied sound would be against the sound ordinance

Motion by Fesenmaier to amend to approve with removal of the amplified sound, second by Howell. Committee discussion included continuing this item to have a representative present.

Motion by Hedlund to continue this item, second by Howell. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit application filed by the Lake Geneva Regional News for the event of the 3rd Annual Lake Geneva Bacon Fest to take place on Friday, May 12, 2023 through Sunday, May 14, 2023 (setup on May 11, 2023); event to take place on May 12, 2023 from 5:00 p.m. to 9:00 p.m., May 13, 2023 from 11:00 a.m. to 7:00 p.m. and May 14, 2023 from 11:00 a.m. to 5:00 p.m., located in Flat Iron Park

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Class "B"/"Class B" Retailer's License Application filed by the Walworth County Food Bank for the event of the 3rd Annual Lake Geneva Bacon Fest to take place on Friday, May 12, 2023 through Sunday, May 14, 2023; event to take place on May 12, 2023 from 5:00 p.m. to 9:00 p.m., May 13, 2023 from 11:00 a.m. to 7:00 p.m. and May 14, 2023 from 11:00 a.m. to 5:00 p.m., located in Flat Iron Park

Motion by Halverson to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License filed by John Hughes for use at the 3rd Annual Lake Geneva Bacon Fest to take place from May 12, 2023 through May 14, 2023

Motion by Halverson to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 22-R52** a resolution amending the City of Lake Geneva Fee Schedule to increase certain Fire Department fees

Motion by Yunker to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 22-R53** a resolution authorizing the write off of 2020 delinquent personal property taxes in the amount of \$2,317.02 deemed uncollectible

Motion by Hedlund to approve, second by Howell. Finance Director Pisarcik noted that these businesses have closed and the tax cannot be collected. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 22-R54** approving roadway functional classification changes as recommended by Wisconsin Department of Transportation

Motion by Hedlund to approve, second by Halverson. Naomi Rausch, Kapur Engineering, addressed the committee concerning this resolution. She noted that this change the state funds that the City receives nor the amount of miles that the City is responsible for. Motion carried 5-0.

Discussion/Recommendation regarding retaining Kapur and Associates to serve as the City's primary engineering firm, on a five-year contract with mandatory annual reviews

Motion by Yunker to approve, second by Hedlund. Fesenmaier stated that the Public Works Committee agreed to the five year contract with mandatory annual review. Motion carried 5-0.

Discussion/Recommendation regarding disallowance of claim filed by Sheryl Parker for alleged vehicle damage sustained while entering the parking lot of Gino's East from Center Street in August 2022, pursuant to Wis. Stat. 893.80(1g)

Motion by Hedlund to disallow, second by Halverson. No discussion. Motion carried 5-0.

Discussion regarding the August 2022 Treasurer's Report and Budget versus Actual Report

Finance Director Pisarcik reviewed the City's August Treasurer Report and the Budget versus Actual report, as presented in the packet. She noted that the City's revenues and expenditures are sitting right where they need to be for the time of year. She added that the room tax revenue is higher than previous years due to the increase. Pisarcik added that the school has not yet paid for their portion of the traffic light on Edwards Blvd. No action taken.

### **Presentation of Accounts**

Pre-Paid Checks: \$33,161.19

Motion by Yunker to approve, second by Halverson. No discussion. Motion carried 5-0.

Regular Checks: \$558,500.92

Motion by Yunker to approve, second by Halverson. No discussion. Motion carried 5-0.

**Motion to go into Closed Session** pursuant to 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: Possible Purchase of Property near Oakhill Cemetery

Motion by Fesenmaier to convene the Committee into Closed Session to include the Mayor Cemetery Board Chair, City Administrator, City Clerk, and Finance Director, second by Howell. Motion carried on a roll call vote 5-0. The Committee convened into closed session at 5:51 p.m.

**Motion to return to open session** pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Hedlund to reconvene the Committee into Open Session, second by Howell. Motion carried on a roll call vote 5-0. The Committee convened into closed session at 6:04 p.m.

Motion by Howell to proceed as discussion in closed session, second by Halverson. No discussion. Motion carried 5-0.

### **Adjournment**

Motion by Fesenmaier to adjourn, second by Hedlund. Motion carried 5-0. The committee adjourned at 6:05 p.m.

