



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**FINANCE, LICENSING & REGULATION COMMITTEE
TUESDAY, JANUARY 5, 2021 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS**

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON TO HELP PROTECT OUR COMMUNITY FROM THE CORONAVIRUS (COVID-19) PANDEMIC. IN-PERSON ATTENDANCE WILL BE LIMITED TO NO MORE THAN THIRTEEN PEOPLE, ON A FIRST COME FIRST SERVED BASIS.

You can provide public comment on agenda items by appearing in person or by emailing your comments to the Clerk at cityclerk@cityoflakegeneva.com or you may deliver your written comments to the City of Lake Geneva City Hall, 626 Geneva Street, Lake Geneva, WI 53147. All written comments must be provided to the Clerk by 3:30 P.M. on the date of the meeting. All written comments will be read aloud during the agenda item when public comments are allowed during the meeting.

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
4. Approve the minutes of the December 15, 2020 Finance, Licensing, and Regulation Committee meeting as prepared and distributed
5. **Licenses & Permits**
NONE
6. Discussion/Recommendations regarding Committee/Commission/Board composition rules related to citizen appointments
7. Discussion/Action regarding obtaining Requests for Proposals (RFP)s for the City of Lake Geneva five-year Park and Open Space Plan
8. **Presentation of Accounts**
 - a. Prepaid Bills in the amount of \$ 150,308.10
 - b. Regular Bills in the amount of \$ 100,098.39
10. **Adjournment**

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

cc: Committee Members, Mayor, Council, Administrator, Attorney, Media

**FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, DECEMBER 15, 2020 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS**

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, MaryJo Fesenmaier, John Halverson and Rich Hedlund

The meeting of the Finance, Licensing, and Regulation Committee was called to order by Chairperson Howell at 4:30 p.m.

Roll Call

Present: Howell, Yunker, Fesenmaier, Halverson and Hedlund

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes. There were no comments from the public.

Approve the minutes of the December 1, 2020 and December 7, 2020 Finance, Licensing, and Regulation Committee meeting as prepared and distributed. Motion to approve the minutes by Hedlund seconded by Yunker. Motion carried by unanimous voice vote.

Licenses & Permits.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Lake Geneva Winterfest & U.S. National Snow Sculpting Championship to take place on February 3 through February 7, 2021 located at Riviera Plaza, Flat Iron park, Wrigley Drive (From Board Street to Center Street) and Riviera Beach. Motion by Hedlund to approve. Seconded by Yunker. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding an Original “Class A” Intoxicating Liquor License application and a Class “A” Fermented Malt Beverage License application filed by Kwik Trip, INC d/b/a Stop N Go #1520, agent, Laura Meinen, located at 896 S Wells St, Lake Geneva, WI. Motion to approve by Yunker, seconded by Halverson. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding an Original Class “A” Fermented Malt Beverage application filed by Evergreen BP Operating Corp d/b/a Evergreen BP, agent, Judith Schwartz, located at 300 Peller Rd, Lake Geneva, WI. Motion to approve by Fesenmaier, seconded by Hedlund. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding the Agreement for Post-Issuance Debt Compliance Policy and Procedures Templates with Ehlers & Associates, INC. Finance Director Karen Hall reported that the City did not have a policy and procedure in place and that it would be highly preferred to have a policy in place as the city prepares to issue additional debt. After brief additional discussion, Halverson so moved that the City approve the use of the policy and procedures provided by Ehlers & Associates. Hedlund seconded the motion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 20-R86 a resolution adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds. After brief discussion Fesenmaier so moved to approve Resolution 20-R86 a resolution adopting Post-Issuance Debt Compliance Policy for Tax-exempt and Tax-advantaged Governmental Bonds. Hedlund seconded the motion. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 20-R83 a resolution approving the wage scales for Part-time Non-Represented Employees for the 2021 Budget Year effective January 1, 2021. Motion to approve by Halverson. Seconded by Hedlund. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 20-R84 a resolution approving the wage scales for Full-time Non-Represented Employees for the 2021 Budget Year effective January 1, 2021. Motion to approved by Hedlund. Seconded by Yunker. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 20-R85 a resolution approving the 2021 wages for Mayor and Alderperson. Motion to approve by Hedlund. Seconded by Ken Howell. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Pay Request #1 from MSI General Corp for project #4453A- The Riviera Phase II- Interior Remodel & MEP Work in the amount of \$70,732.25. Motion by Hedlund to approve. Seconded by Fesenmaier. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding Resolution 20-R87 a resolution authorizing the use of contingency funds for a guard rail repair project on S. Lakeshore Drive and Sue Ann Dr. in an amount not to exceed \$3,160. Motion by Fesenmaier to approve. Seconded by Yunker. General discussion was held. It was the consensus of the committee to have the City Administrator confirm with the Public Works Director as to whether or not any portion of the bill was the responsibility of the adjoining property owner prior to a final vote at the city council meeting. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding obtaining Requests for Proposals for the City of Lake Geneva five-year Park and Open Space Plan. After brief discussion Fesenmaier so moved to approve. Yunker seconded. Consensus of the committee to have the draft RFP brought back to FLR for review prior to publication. Motion carried by unanimous voice vote.

Discussion/Recommendation regarding agreement between City of Lake Geneva and the Geneva Lakes YMCA related to Recreational Services and Veteran's Park Concessionaire. General discussion was held by the committee. Hedlund so moved to suspend the rules to allow Alderperson Flower to speak. Seconded by Halverson. Motion carried by unanimous voice vote. After additional discussion; motion by Hedlund to approve. Seconded by Fesenmaier. Motion carried by unanimous voice vote.

Discussion regarding Committee/Commission/Board Composition rules related to citizen appointments. Fesenmaier addressed the committee to discuss the need to review the current rules for clarity and consistency. After some discussion, Hedlund so moved to allow Mayor Klein to speak, Seconded by Halverson. Motion carried by unanimous voice vote. After additional discussion, it was the consensus of the committee to have Fesenmaier work with the City Attorney to generate additional, clarifying language.

Discussion regarding November Treasurer's Report and Budget versus Actual Report. Comptroller Hall provided an overview of the city's Budget versus Actual Report for November 2020.

Presentation of Accounts

Prepaid Bills in the amount of \$ 63,100.12. Hedlund so moved to approve. Seconded by Yunker. Motion carried by unanimous voice vote.

Regular Bills in the amount of \$226,303.99. Hedlund so moved to approve. Seconded by Howell.

Comptroller requested that one bill from Kapur Engineering (related to document scanning for the Building and Zoning Department) be held for payment until Hall could speak with the Building and Zoning Administrator. Motion carried by unanimous voice vote.

Motion to go into Closed Session pursuant to Wis. State. 19.85(1)(c) for the purposes of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: 1) Fire Department Administrative Assistant. At 5:11 pm Hedlund so moved to go into closed session and to include all city staff present. Yunker seconded the motion. Motion carried by unanimous voice vote.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session. At 5:28 pm Hedlund so moved to return to open session. Fesenmaier seconded. Motion carried by unanimous voice vote.

Roll Call was taken:

Present: Howell, Yunker, Fesenmaier, Halverson and Hedlund

Absent: None

Hedlund so moved that city staff take action as directed in closed session. Fesenmaier seconded the motion. Motion carried by unanimous voice vote.

Adjournment. At 5:29 pm Hedlund so moved to adjourn. Seconded by Halverson. Motion carried by unanimous voice vote.

Standing Committees

2-49

consists of just Council members

Plan Commission

Sec. 2-313 **Composition.**

[Ord. No. 08-02, 3-10-2008; amended 8-26-2019 by Ord. No. 19-13]

There shall be seven members on the **Plan Commission**. The membership shall include the Mayor, the President of the Park Board, one Alderman, and four citizens.

Park Board

Sec. 54-61 **Composition.**

[Code 1992, § 1.33(1); Ord. No. 08-02, 3-10-2008; amended 7-13-2009 by Ord. No. 09-14]

There shall be nine members on the **Board** of Park Commissioners. One of the members shall be the Mayor, one member shall be an Alderman, and the rest shall be citizens of the City.

Cemetery Board

Sec. 2-301 **Composition.**

(a)

Size. The Cemetery **Board** shall consist of five members who shall be appointed by the Mayor and confirmed by the Common Council. All members of the Cemetery **Board** shall be residents of the City of Lake Geneva. At least one member shall be a Common Council representative.

Unknown: Tree Board 54-68 (3)

Specifies only citizens:

Plan Commission 2-313

Utility Commission 78-1

Specifies citizens of the city or residents:

PFC 2-261

Cemetery Board 2-301

Avian 2-234

Park Board 54-61

Historic Preservation 34-31

Mixed:

Tourism Commission 70-55

Library Board 2-281

Ad Hoc Committees 2-233

Tourism 70-55

Members. The Tourism Commission shall consist of six members: two of the members shall be Aldermen of the City of Lake Geneva; one member shall be a citizen of the City of Lake Geneva; the remaining three members shall be from the business community wherein one of the members must represent the Wisconsin hotel and motel industry; at least one member must be a member of the Lake Geneva Downtown Business Improvement District (BID), and at least one member must be a business owner within the City of Lake Geneva. Members of the Commission shall be appointed by the Mayor and shall be confirmed by the City Council. Commissioners shall serve for a one-year term, at the pleasure of the appointing official, and may be reappointed.

Library Board 2-281

There shall be seven members of the Library Board. A minimum of four members shall be residents of the City of Lake Geneva. One member may be a resident of the Town of Bloomfield, and one member may be a resident of the Town of Linn. There shall not be members from any other municipality, except those approved pursuant to § 43.60(3), Wis. Stats. and the person appointed by the School District Administrator. In the event there is not a member who is a resident of Bloomfield or Linn, the positions shall be filled by residents of Lake Geneva.

One of the seven members of the Library Board shall be the School District Administrator or his/her representative, to represent the local public school district.

There shall not be more than one member who is also a member of the municipal governing body serving at any one time on the Library Board.

Up to five additional members may be appointed under § 43.60(3)(a), Wis. Stats.

Ad Hoc Committees 2-233

(a)

Appointment. In addition to those committees set forth by ordinance, the Mayor, with the approval of the Council, may from time to time create such additional ad hoc committees as needed. All ad hoc committees shall be established and governed by resolution, except that if any ad hoc committee is expected to have a duration of one year or more, it shall be established and regulated by ordinance in this code section.

(b)

Dissolution. Every ad hoc committee shall terminate automatically six months after its appointment, unless the term is extended by the Council. The Council, in its discretion, may extend the term of any ad hoc committee.



City of Lake Geneva, Wisconsin Park Board

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Lake Geneva, Wisconsin
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REQUEST FOR PROPOSALS

FIVE YEAR UPDATE OF THE CITY OF LAKE GENEVA'S PARK AND OPEN SPACE PLAN

The City of Lake Geneva Park Board is requesting written proposals for the following services:

- Work with the Lake Geneva Park Board and various city staff to create an update to the City's current 2015 – 2020 Park and Open Space Plan for 2021 - 2025.
- The final document must contain all necessary outdoor recreation planning elements for local implementation and grants eligibility.
- The plan will provide an update to the city's complete inventory and analysis of all existing park lands and facilities.
- The plan will also analyze such items as land use, population projections, demographics, park policy, staffing, service areas, impact fees, ADA, maintenance and equipment needs, trails, other amenities and existing master plans.
- The plan will utilize information from all recognized county, regional and state park and open space related organizations, city staff, public input sessions as well as input from the City of Lake Geneva Park Board.
- The plan will provide updated maps of existing park areas, proposed park lands, service areas, etc. and develop goals and objectives for all park lands along with an updated capital improvement plan.
- The plan will include recommended improvements to existing park and recreation facilities and recommendations for additional park and recreation facilities along with estimated cost projections for each.
- The consultant will provide one draft report and a final plan. The plan will include one (1) public input session and one (1) public survey for developing the draft plan. The consultant will attend two (2) and Park Board meetings for review and approval of the draft and final plan.
One meeting to present to the Planning Commission(?)
- The consultant will provide 10 printed copies of the draft report along with draft PDF files for City use and 10 printed copies of final plan along with PDF files of the final plan for City use.
- City of Lake Geneva parcel and zoning maps can be provided to consultants.

For more information, contact Fred Walling, Lake Geneva Building & Zoning Officer (262) 248-3911 or bzadmin@cityoflakegeneva.com

Written proposals must be submitted by **DATE, 2021** at **TIME p.m.** to: City of Lake Geneva Building and Zoning Department, 626 Geneva Street, Lake Geneva, WI 53147. Email and in-person (hand) delivery by the deadline is also acceptable.

In addition, consultants may present their proposal in person at the Parks Board meeting to be held on **Date, 2021**, **Time pm** in the city council chambers at Lake Geneva City Hall, 626 Geneva Street Main Street. *(An option for submittal used by a few other communities)*

The City of Lake Geneva reserves the right to reject any or all bids or parts thereof and to make such award as it deems to be most advantageous to the City.

City of Lake Geneva
Finance, License, & Regulation Committee
January 5, 2021

Prepaid Checks
12/16/20-01/05/21

Total:
\$150,308.10

Checks over \$5,000:

\$	5,569.37	<i>FEH Design-Architectural Services-Library</i>
\$	47,374.20	<i>Gilbank Construction Inc.-Police Storage Building-Pymt # 3</i>
\$	70,732.25	<i>MSI General Corporation-Riviera Reno-Phase II-Pymt # 1</i>

Report Criteria:

Report type: Summary

[Report].Check Issue Date = 12/18/2020,12/23/2020,12/29/2020,12/30/2020

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

Invoice.Batch = "12292020"

Check Issue Date	Check Number	Vendor Number	Payee	Amount
12/29/2020	75212	5659	MSI GENERAL CORPORATION	70,732.25
Grand Totals:				70,732.25

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
43-00-00-21100	.00	70,732.25-	70,732.25-
43-40-00-17010	70,732.25	.00	70,732.25
Grand Totals:	70,732.25	70,732.25-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

City of Lake Geneva
Finance, License, & Regulation Committee
January 5, 2021

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 66,261.20</u>
2. Debt Service	20	<u>\$ -</u>
3. Lakefront	40	<u>\$ 2,791.35</u>
4. Capital Projects	43	<u>\$ 4,990.00</u>
5. Parking	42	<u>\$ 72.22</u>
6. Cemetery	48/49	<u>\$ 423.30</u>
7. Equipment Replacement	50	<u>\$ 10,540.32</u>
8. Library Fund	99	<u>\$ -</u>
9. Impact Fees	45	<u>\$ 14,220.00</u>
10. Tourism Commission	47	<u>\$ 800.00</u>
11. Use of Building Funds-Library	98	<u>\$ -</u>
Total All Funds		<u><u>\$100,098.39</u></u>

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000

FINANCE, LICENSE, & REGULATION COMMITTEE
1/5/2021

TOTAL UNPAID ACCOUNTS PAYABLE \$ 100,098.39

ITEMS > \$5,000

Pro-Phoenix Maintenance Contract \$ 31,532.30

Lake Geneva Utility-Water and Sewer Impact Fees \$ 14,220.00

Balance of Other Items \$ 54,346.09

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice Batch =

"P01082021","P01082021A","P01082021B","P01082021C","P01082021D","F01082021","01082021","01082021A","01082021B"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ABT MAILCOM				
38265	12/18/2020	2020 TAX BILL MAILING	11-14-30-53120 POSTAGE-CITY CLERK	1,458.46
Total ABT MAILCOM:				1,458.46
AURORA HEALTH CARE				
1882128	12/13/2020	DOT DRUG SCREENS	11-32-10-52050 DRUG AND MEDICAL TESTING	180.00
765	12/15/2020	EMP CLINIC-NOV	11-10-20-51320 HEALTH AND DENTAL ADMIN CHGS	2,325.00
Total AURORA HEALTH CARE:				2,505.00
BATTERIES PLUS LLC				
P34416877	12/11/2020	BATTERIES FOR RADIOS	11-21-00-53990 PD MISCELLANEOUS EXP	174.75
P34621730	12/16/2020	BATTERIES	11-21-00-53990 PD MISCELLANEOUS EXP	68.40
Total BATTERIES PLUS LLC:				243.15
BEARINGS INC SOUTH				
66609	12/04/2020	(2) BELTS-LEAF VAC	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	132.82
Total BEARINGS INC SOUTH:				132.82
BILLER PRESS				
20-21477	12/11/2020	BOAT LAUNCH RAMP-2021	11-00-00-16100 PREPAID EXPENSES	579.00
20-21477	12/11/2020	BOAT TRAILER PERMITS-2021	11-00-00-16100 PREPAID EXPENSES	134.00
20-21477	12/11/2020	KAYAK SLOT PERMITS-2021	11-00-00-16100 PREPAID EXPENSES	81.00
20-21477	12/11/2020	DINGHY PERMITS-2021	11-00-00-16100 PREPAID EXPENSES	81.00
20-21477	12/11/2020	COMM LAUNCH HANGERS-202	11-00-00-16100 PREPAID EXPENSES	48.00
BP-8163	12/08/2020	BOAT LAUNCH ENVELOPES	11-00-00-16100 PREPAID EXPENSES	436.00
Total BILLER PRESS:				1,359.00
BUMPER TO BUMPER AUTO PARTS				
662-433600	11/16/2020	LIGHTS-SQ #1	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	14.77
662-434336	12/04/2020	LIGHTS-SQ #2	11-22-00-53510 EQUIP MAINT SUPPLIES-FIRE DEPT	20.18
662-434678	12/14/2020	FUSE,MIRROR-VENTRAC	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	26.22
662-434701	12/14/2020	BEND BRAKE,UNION-BLUE PIC	48-00-00-53510 CEM VEHICLE MAINT/REPAIR	70.83
662-434736	12/15/2020	WASHER-BLUE PICKUP	48-00-00-52500 CEM EQUIP MAINT/REPAIRS	1.18
662-434777	12/16/2020	BRAKE PADS-TK #36	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	92.57
662-434820	12/17/2020	OIL FILTER,OIL-1065 GENERAT	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	26.53
Total BUMPER TO BUMPER AUTO PARTS:				252.28
BURRIS EQUIPMENT CO				
PS1001304-1	11/17/2020	(40) SWEEPER FINGERS	11-52-00-52500 EQUIPMENT REPAIR SERVICES	213.38
Total BURRIS EQUIPMENT CO:				213.38
CDW GOVERNMENT INC				
4488234	11/20/2020	DOCKING STATIONS-NEW SQU	50-21-00-58000 POLICE EQUIPMENT PURCHASES	1,502.84

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
5035373	12/04/2020	BATTERY BACKUP-PRK MANAG	42-34-50-53100 OFFICE SUPPLIES	72.22
5035373	12/04/2020	WEBCAM-BLDG INSP	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	121.56
5231517	12/09/2020	BATTERY,PC-BOOKING	11-21-00-58100 EQUIPMENT OUTLAY	611.34
5777024	12/21/2020	BATTERY-COMPTROLLER	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	33.44
5777024	12/21/2020	SWITCH-B&Z	11-24-00-54500 COMPUTER IT SVC & EQUIPMENT	30.30
5786759	12/21/2020	CAMERA,MONITOR-COMPTROL	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	145.74
Total CDW GOVERNMENT INC:				2,517.44
CES				
LKG/067657	12/22/2020	SPILT BOLT-STREET LIGHTS	11-34-10-52610 STREET LIGHTS REPAIRS	20.80
LKG/067661	12/22/2020	DRIVER-LIGHT FIXTURE	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	17.59
LKG/067661	12/22/2020	LIGHT BULBS	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	53.52
LKG/067661	12/22/2020	STREET LIGHTS	11-34-10-52610 STREET LIGHTS REPAIRS	469.35
Total CES:				561.26
CINTAS CORP				
0F36631550	12/08/2020	FIRE EXTINGUISHER INSPECTI	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	1,001.76
0F36631551	12/08/2020	FIRE EXTINGUISHER INSPECTI	48-00-00-53600 CEM MAINT SERVICE EXP	218.47
0F36631552	12/08/2020	FIRE EXTINGUISHER INSPECTI	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	130.01
5045245118	12/14/2020	FIRST AID SUPPLIES	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	69.47
Total CINTAS CORP:				1,419.71
CITY OF WAUWATOSA				
DUES-2021	01/04/2021	WI ALPR DUES-2021	11-21-00-53990 PD MISCELLANEOUS EXP	200.00
Total CITY OF WAUWATOSA:				200.00
CORNERSTONE COMMUNICATIONS, INC.				
6004	09/03/2020	PHONE/CALL FLOW RECONF	11-21-00-52620 PD COMMUNICATION SYS MAINT FEE	247.50
Total CORNERSTONE COMMUNICATIONS, INC.:				247.50
DUNN LUMBER				
809785	12/04/2020	TAPE,FASTENERS-RADAR REM	11-21-00-53420 PD SPECIAL EQUIPMENT	22.86
809797	12/04/2020	LIGHT BULBS,TRASH BAGS	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	32.16
810565	12/14/2020	BATTERIES-GAR DOOR OPENE	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	31.98
810719	12/16/2020	PAINT-GARBAGE CANS	11-52-00-53520 GROUNDS MAINT SUPPLIES	14.77
810801	12/17/2020	UTILITY KNIFE,TAPE	40-55-20-53500 BLDG MAINT SUPPLIES-LOWER RIV	22.08
810926	12/18/2020	FORMICA-FRONT DESK	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	51.16
810994	12/21/2020	SAW HANDLE	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	15.49
810995	12/21/2020	SAW BAR & CHAIN	11-32-13-54300 TREE & BRUSH OPER SUPPLIES	13.99
811030	12/21/2020	PROPANE-STORM RINGS	11-32-15-54500 STORM SEWER MAINTENANCE	18.99
Total DUNN LUMBER:				223.48
ELKHORN CHEMICAL CO INC				
621896	09/18/2020	GLOVES-EMPLOYEES	40-54-10-53990 BEACH MISCELLANEOUS	30.84
625774	09/10/2020	BATH TISSUE	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	41.08
625963	09/28/2020	(2) HAND DRYERS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	1,020.00
627123-1	10/20/2020	HAND SOAP	11-22-00-53500 BLDG MAINT SUPPLIES-FIREHOUSE	240.00
627576-2	12/15/2020	SOAP	11-16-10-53500 CITY HALL BLDG MAINT SUPPLIES	47.00
Total ELKHORN CHEMICAL CO INC:				1,378.92

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ELKHORN NAPA AUTO PARTS				
214478	12/10/2020	(2) BATTERIES-TRK #19	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	242.42
214489	12/10/2020	BULBS,WIPER BLADES	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	44.19
Total ELKHORN NAPA AUTO PARTS:				286.61
EMERGENCY APPARATUS MAINT				
115326	11/25/2020	REPAIR-ENG #2	11-22-00-52400 EQUIPMENT REPAIRS-FIRE DEPT	1,446.17
Total EMERGENCY APPARATUS MAINT:				1,446.17
FORD OF LAKE GENEVA				
29454	12/02/2020	PINS-#203	50-21-00-58000 POLICE EQUIPMENT PURCHASES	20.48
74347	11/25/2020	OIL CHANGE-#209	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79
74364	11/30/2020	SEAT REINSTALL-#203	11-21-00-53610 PD EQUIP MAINT SERV COSTS	257.25
74421	12/04/2020	OIL CHANGE-#202-13	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
74434	12/08/2020	OIL CHANGE-#206	11-21-00-53610 PD EQUIP MAINT SERV COSTS	33.65
74441	12/08/2020	OIL CHANGE-#204	11-21-00-53610 PD EQUIP MAINT SERV COSTS	32.79
Total FORD OF LAKE GENEVA:				410.61
GAGE MARINE CORP				
188828	12/11/2020	LAGOON REPAIR	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	640.52
188886	12/15/2020	PIER REPAIR-ELMERS SECTIO	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	472.55
188888	12/15/2020	PIER REPAIR-GAS PIER	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	116.83
Total GAGE MARINE CORP:				1,229.90
GARY ADAMSON				
12/15/20	12/15/2020	PIER AERATORS-REPAIR	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	325.00
Total GARY ADAMSON:				325.00
GENERAL COMMUNICATIONS, INC.				
288367	11/20/2020	TOWER SERVICE-DODGE	43-22-00-17010 FD CAPITAL PROJECTS	4,990.00
288541	11/30/2020	M3 BASE REPAIR	11-22-00-52620 FD-COMMUNICATION SYS MAINT FEE	1,154.00
Total GENERAL COMMUNICATIONS, INC.:				6,144.00
GENEVA BAY CONSTRUCTION				
NOV 2020	11/01/2020	VANITY,SINK REPAIR-BATH	11-22-00-52410 FIREHOUSE REPAIRS	137.50
Total GENEVA BAY CONSTRUCTION:				137.50
GENEVA ONLINE INC				
1107420	12/01/2020	EMAIL SVC-DEC	11-21-00-52210 PD TELEPHONE EXPENSE	39.00
Total GENEVA ONLINE INC:				39.00
GFL ENVIRONMENTAL INC.				
V20000011896	12/15/2020	ST SWEEPINGS DISPOSAL	11-36-00-52960 SOLID WASTE-STREET DEPT	451.69
Total GFL ENVIRONMENTAL INC.:				451.69
GIRAFFE ELECTRIC II INC				
S2689	12/08/2020	OUTLET REPLACE-1065 CAREY	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	1,872.50

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total GIRAFFE ELECTRIC II INC:				1,872.50
HEHN, TAYLOR				
REFD 10/8/21	12/28/2020	SEC DEP REFUND-10/8/21	40-55-10-23530 SECURITY DEPOSITS-UPPER RIV	1,000.00
Total HEHN, TAYLOR:				1,000.00
INITIAL DESIGNS				
8539	11/30/2020	UNIFORMS-NOV	11-22-00-51380 FIRE DEPT UNIFORMS	815.17
Total INITIAL DESIGNS:				815.17
INTERSTATE PUMP & TANK INC				
12622	11/24/2020	FUEL PUMP REPAIR	11-32-10-53410 VEHICLE-FUEL & OIL	820.45
Total INTERSTATE PUMP & TANK INC:				820.45
ITU ABSORB TECH INC				
7601453	12/10/2020	MATS,RAGS	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	87.29
7601454	12/10/2020	MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	122.59
Total ITU ABSORB TECH INC:				209.88
JAMES IMAGING SYSTEMS INC				
1033513	11/24/2020	TOSH ES357-NOV	11-21-00-55310 COPY MACHINE & SHREDDING SVC	37.90
1039192	12/22/2020	TOSH ES3555C-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	146.31
1039193	12/22/2020	TOSH ES357-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	30.38
Total JAMES IMAGING SYSTEMS INC:				214.59
JEFFERSON FIRE & SAFETY INC				
IN123853	11/20/2020	PATCHES	11-22-00-58000 FIRE EQUIPMENT/SUPPLIES	64.50
IN124182	11/30/2020	SUSPENDERS	50-22-00-58000 FIRE EQUIPMENT PURCHASES	128.00
Total JEFFERSON FIRE & SAFETY INC:				192.50
JERRY WILLKOMM INC				
276378	12/04/2020	1665.0 GALS GAS	11-32-10-53410 VEHICLE-FUEL & OIL	3,011.99
Total JERRY WILLKOMM INC:				3,011.99
KAESTNER AUTO ELECTRIC CO				
345735	12/11/2020	WIRE ENDS	11-32-12-53510 EQUIP MAINT SUPPL-SNOW & ICE	69.81
Total KAESTNER AUTO ELECTRIC CO:				69.81
KNOX COMPANY				
INV02264297	10/30/2020	VAULT,MAIN BOARD KIT	50-22-00-58000 FIRE EQUIPMENT PURCHASES	4,709.00
Total KNOX COMPANY:				4,709.00
LAKE GENEVA REGIONAL NEWS				
2021 SUBSCRI	12/01/2020	2021 LGRN SUBSCRIPTION-1 Y	11-14-30-53990 CITY CLERK MISCELLANEOUS EXP	63.99
Total LAKE GENEVA REGIONAL NEWS:				63.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
LAKE GENEVA UTILITY				
308 CADENCE	12/04/2020	308 CADENCE CIR	45-00-00-24520 WATER IMPACT FEES	1,690.00
308 CADENCE	12/04/2020	308 CADENCE CIR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
402 CADENCE	12/14/2020	402 CADENCE CIR	45-00-00-24520 WATER IMPACT FEES	1,690.00
402 CADENCE	12/14/2020	402 CADENCE CIR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
410 GALLANT	12/03/2020	410 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
410 GALLANT	12/03/2020	410 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
418 GALLANT	12/08/2020	418 GALLANT DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
418 GALLANT	12/08/2020	418 GALLANT DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				14,220.00
LAKESIDE INTERNATIONAL LLC				
2052248	10/09/2020	REPAIRS-TRK #133,#128	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	402.98
Total LAKESIDE INTERNATIONAL LLC:				402.98
LASER ELECTRIC SUPPLY				
1480394-00	12/15/2020	(4) LIGHT BULBS	11-32-10-53500 BLDG MAINT SUPPLIES-STR DEPT	117.88
Total LASER ELECTRIC SUPPLY:				117.88
MARIO TROMBETTA				
23192	12/16/2020	EQUIP INSTALL-#205	50-21-00-58000 POLICE EQUIPMENT PURCHASES	4,180.00
Total MARIO TROMBETTA:				4,180.00
MEDIA SEPARATIONS				
5037	12/19/2020	GUN CLEANING EQUIP	11-21-00-54100 PD TRAINING EXPENSES	99.50
Total MEDIA SEPARATIONS:				99.50
MIKES AUTO REPAIR INC				
57295	12/21/2020	TIRES-TRK #20	11-32-10-52500 ST DEPT EQUIPMENT REPAIRS	499.36
Total MIKES AUTO REPAIR INC:				499.36
NEI-TURNER MEDIA				
13854	11/18/2020	AT THE LAKE-WEDDING GUIDE	47-70-00-57155 TOURISM MUNICIPAL DEVELOPMENT	800.00
Total NEI-TURNER MEDIA:				800.00
NORTHEAST WI TECHNICAL COLLEGE				
CS34697	12/18/2020	TRAINING-NELSON	11-21-00-54100 PD TRAINING EXPENSES	100.00
Total NORTHEAST WI TECHNICAL COLLEGE:				100.00
OFFICE DEPOT				
138991938001	12/04/2020	2021 PLANNER	11-24-00-53100 BLDG INSPECTOR OFFICE SUPPLIES	18.69
138991938001	12/04/2020	ENVELOPE MOISTENER	11-16-10-53100 CITY HALL OFFICE SUPPLIES	10.36
139015008001	12/04/2020	"SIGN HERE" TAGS	11-15-10-53100 ACCTG OFFICE SUPPLIES	8.98
140641966001	12/09/2020	GLUE, GLUE STICKS	11-14-20-53100 CITY ADMIN OFFICE SUPPLIES	5.69
143023788001	12/09/2020	BINDERS, TABS, TONER	11-15-10-53100 ACCTG OFFICE SUPPLIES	248.20
144603284001	12/16/2020	BUDGET BOOK DIVIDERS	11-15-10-53100 ACCTG OFFICE SUPPLIES	156.54
144603284001	12/16/2020	BIC PENS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	3.50
145042021001	12/16/2020	REPORT COVERS	11-16-10-53100 CITY HALL OFFICE SUPPLIES	41.79

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total OFFICE DEPOT:				493.75
OFFICE PRO INC				
0402382-001	12/11/2020	HAND SOAP-PARKS	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	318.12
Total OFFICE PRO INC:				318.12
ONE CALL NOW				
SA139093	12/16/2020	2021 ONE CALL SVC	11-29-00-53600 ONE CALL NOW PROGRAM	570.54
Total ONE CALL NOW:				570.54
PROPHOENIX				
2021025	10/13/2020	PROPHOENIX SUPPORT-2021	11-21-00-54500 PRO-PHOENIX MAINT CONTRACT	31,532.30
Total PROPHOENIX:				31,532.30
QUILL CORPORATION				
12305026	11/17/2020	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	48.86
12435641	11/20/2020	OFFICE SUPPLIES	11-21-00-53100 PD OFFICE SUPPLIES	39.68
12912669	12/10/2020	CANON YELLOW TONER	11-21-00-53100 PD OFFICE SUPPLIES	251.29
12923364	12/10/2020	TONER-DATA	11-21-00-53100 PD OFFICE SUPPLIES	220.14
12935585	12/10/2020	COPY PAPER	11-21-00-53100 PD OFFICE SUPPLIES	64.55
12951134	12/10/2020	TONER-DATA	11-21-00-53100 PD OFFICE SUPPLIES	251.29
13103892	12/16/2020	CLOROX WIPES-COVID	11-21-00-55000 COVID-19 EXPENDITURES	10.54
13104342	12/16/2020	CLOROX WIPES-COVID	11-21-00-55000 COVID-19 EXPENDITURES	10.68
13179371	12/18/2020	CLOROX WIPES-COVID	11-21-00-55000 COVID-19 EXPENDITURES	11.98
145462118	12/17/2020	OFFICE SUPPLIES	11-32-10-53990 ST DEPT MISCELLANEOUS EXP	212.43
Total QUILL CORPORATION:				1,121.44
RC ELECTRONICS				
646826	12/16/2020	LOADER RADIOS-REPAIR	11-32-10-52620 ST DEPT COMM SYSTEM MAINT FEES	362.55
Total RC ELECTRONICS:				362.55
ROTE OIL COMPANY				
2035100208	12/16/2020	295.3 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	622.80
2035100209	12/16/2020	207.3 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	372.93
2035100217	12/16/2020	217.2 GALS CLEAR DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	458.07
Total ROTE OIL COMPANY:				1,453.80
SCHILLER LAWN & LANDSCAPE LLC				
21790	12/17/2020	LEAF PICKUP-RIGHT OF WAY	11-32-13-53440 BRUSH PICKUP EXPENSES	300.00
Total SCHILLER LAWN & LANDSCAPE LLC:				300.00
SHRED-IT				
8180920012	11/22/2020	SHREDDING SVC-DEC	11-21-00-55310 COPY MACHINE & SHREDDING SVC	51.44
Total SHRED-IT:				51.44
SOMAR TEK LLC/SOMAR ENTERPRISE				
102132	12/18/2020	INITIAL ISSUE-RODRIGUEZ	11-21-00-51380 PD UNIFORM ALLOWANCE	410.40
102143	12/23/2020	SPRINGHORN	11-21-00-51380 PD UNIFORM ALLOWANCE	29.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total SOMAR TEK LLC/SOMAR ENTERPRISE:				440.39
STATE BAR OF WISCONSIN				
5083659	10/21/2020	RULES OF EVIDENCE HBK UPD	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	159.30
Total STATE BAR OF WISCONSIN:				159.30
STREICHERS				
I1466873	11/24/2020	UNIFORM-WISNIEWSKI	11-21-00-51380 PD UNIFORM ALLOWANCE	49.97
Total STREICHERS:				49.97
TAPCO				
I686424	12/18/2020	PM ANNUAL TRAFFIC SIGNALS	11-34-10-52600 REPAIRS-TRAFFIC SIGNALS,ETC	2,534.00
Total TAPCO:				2,534.00
TNT ACE HARDWARE				
126104	12/15/2020	SOCKETS,BITS-VETS PARK	11-52-01-53400 VETS PARK OPERATING SUPPLIES	148.55
Total TNT ACE HARDWARE:				148.55
TOP PACK DEFENSE LLC				
5294	12/08/2020	GONZALEZ-INITIAL ISSUE	11-21-00-51380 PD UNIFORM ALLOWANCE	1,011.89
5295	12/08/2020	UNIFORM-HALL	11-21-00-51380 PD UNIFORM ALLOWANCE	433.96
5343	12/22/2020	UNIFORM-HINZPETER	11-21-00-51380 PD UNIFORM ALLOWANCE	494.43
5373	12/15/2020	AMMUNITION	11-21-00-54100 PD TRAINING EXPENSES	360.00
Total TOP PACK DEFENSE LLC:				2,300.28
TRUGREEN PROCESSING CTR				
132855875	11/30/2020	FERTILIZER SVC-NOV	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	266.02
Total TRUGREEN PROCESSING CTR:				266.02
UNIFORM DEN EAST INC				
71386	11/21/2020	VEST-BOULAND	11-21-00-51380 PD UNIFORM ALLOWANCE	61.95
Total UNIFORM DEN EAST INC:				61.95
UNIFORM SHOP, THE				
305907	12/16/2020	UNIFORM-FROGGATT	11-21-00-51380 PD UNIFORM ALLOWANCE	247.80
Total UNIFORM SHOP, THE:				247.80
UNITED OCC MED WALK IN SRV, LLC				
2379	11/24/2020	PRE-EMPLOY EXAM-ZILLMER	11-21-00-54110 PD APPLICATION PROCESS	140.00
Total UNITED OCC MED WALK IN SRV, LLC:				140.00
VALUE IN LOCAL GOVERNMENT				
2021 DUES	12/22/2020	2021 DUES	11-16-10-53100 CITY HALL OFFICE SUPPLIES	50.00
Total VALUE IN LOCAL GOVERNMENT:				50.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
WELDERS SUPPLY CO				
10181861	12/15/2020	ACETYLENE-TORCH SET	11-32-10-53400 OPERATING SUPPLIES-STREET DEPT	55.00
Total WELDERS SUPPLY CO:				55.00
WISCONN VALLEY MEDIA GROUP				
56763	11/26/2020	HARBORMASTER JOB AD	11-10-00-53990 GENERAL GOV'T MISC EXPENSES	160.00
57454	12/10/2020	CUP-16 LAKEVIEW DR	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	56.74
57457	12/10/2020	CUP-401 HOST DR	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	54.27
57458	12/10/2020	PIP-OMEGA HOMES	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	53.03
57459	12/10/2020	CUP-516 BROAD ST #B	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	56.74
57460	12/10/2020	CUP-731 W MAIN ST	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	51.79
57461	12/10/2020	CUP-755 1/2 BROAD ST	11-10-00-53150 PUBLICATION FEES REIMBURSABLE	51.79
58374	12/10/2020	SPRING 2021-TYPE A NOTICE	11-14-30-53110 BALLOTS/OTHER ELECTION EXPENSE	49.45
58379	12/10/2020	LN-NOV 9 COUNCIL MINUTES	11-10-00-53140 OFFICIAL PUBLICATIONS & NOTICE	324.90
Total WISCONN VALLEY MEDIA GROUP:				858.71
Grand Totals:				100,098.39

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch =

"P01082021","P01082021A","P01082021B","P01082021C","P01082021D","F01082021","01082021","01082021A","01082021B"