

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, MARCH 2, 2021 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Fesenmaier, Yunker, Hedlund, and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items.

Comments will be limited to 5 minutes

None

Approve the minutes of the February 17, 2021 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Halverson to approve, second by Hedlund. Fesenmaier stated that she would like to have a written explanation of licensing process for retail spaces. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Tier II Event Permit Application filed by The Lake Geneva Regional News for the event of Bacon Fest to be held May 8, 2021 from 11:00 a.m. to 7:00 p.m. located in Flat Iron Park, Lake Geneva

Motion by Halverson to allow Rob Ireland to speak, second by Hedlund. Motion carried 5-0.

Rob Ireland stated that the event will involve vendors serving bacon inspired appetizers in Flat Iron Park.

Motion by Halverson to approve, second by Howell. Fesenmaier inquired if there was going to be a street closure. Clerk Kropf noted that a road closure was not requested. Clerk Kropf noted that this event was paid for last year. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit Application filed by Semper Running Foundation for the event of Semper Running Half Marathon to be held July 10, 2021 from 7:00 a.m. to 10 a.m. using South Street and South Lakeshore Drive, Lake Geneva

Motion by Hedlund to allow Carlie Blackman to speak, second by Halverson. Motion carried 5-0.

Ms. Blackman noted that this is a community event that involves a half marathon to give scholarships to high school seniors who run long distance. She noted that the race will have 300 runners that starts in Walworth and would end in Lake Geneva. She added that she is not requested any roads to be closed and that the race will start at 7:00 a.m.

Motion by Hedlund to approve, second by Yunker. Blackman stated that volunteer and Community Service Officers will be available to assist with traffic control as needed. Motion carried 5-0.

Discussion/Recommendation regarding an agent change filed by Maya Geneva Inc to Vikas Dadhwal

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding 2021 Street Improvement Project Bid award to Wolf Paving in an amount not to exceed \$648,631.82

Motion by Hedlund to approve, second by Howell. Hedlund asked if Wolf Paving could be given the base bid and the additional bid to another contractor. Earle noted that this may affect the bid price. Earle stated that he could check with the Engineer to see the bid could be split between to contractors.

Motion by Halverson to refer to Council without recommendation, second by Hedlund. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #2 from Payne & Dolan, INC for the 2020 Street Improvement Project in an amount not to exceed \$32,055.79

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding purchase of van from the 2021 Equipment Replacement Fund

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding repurposing Vac-All #29 Chassis into a dump truck to be paid from the 2020 Surplus Auction Funds

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #4 filed by MSI General Inc for work completed on the Riviera Phase II- Interior Remodel & MEP Work in an amount not to exceed \$750,406.90

Motion by Hedlund to allow Dave Luterbach to speak, second by Yunker. Motion carried 5-0.

Dave Luterbach stated that this is the application for work already completed on the Riviera project.

Motion by Halverson to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Riviera Restoration Project Change Order #3

Dave Luterbach noted that there are nine items on the contingency summary from March 1, 2021. He then reviewed the items within the contingency summary as listed in the packet. Luterbach noted that the project is about 60% complete and that there may be savings from Phase I completion in the range of \$60,000 to \$70,000.

Luterbach then reviewed change order number three summary as listed in the packet. With the additions and revisions, the total change order request came to \$365,946. Finance Director Hall explained that this new change order concerns her in that Wis Stats states that the City cannot go over 15% of the budget for the project and if this is accepted this project would be 11% over budget. Hall also stated that the committee would need to determine where these additional funds would come from. Mayor Klein noted that the Riviera Restoration Ad Hoc Committee did not approve any of the proposed changes to the largest cost for the glazed tile and brick. Luterbach noted that most of the work in the change order has already been completed and that the timeline for the project doesn't allow for pre-approval before work can commence. Howell asked if Mr. Luterbach if he could determine what costs could be removed and if that could be presented at the next Council meeting. Howell stated that he would like Finance Director Hall to determine where the costs could be paid from. Howell also asked that Mr. Luterbach be prepared to make a presentation to the Council regarding the change order and any possible changes.

Motion by Howell to refer to Council without recommendation, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 21-R18** a resolution adopting a 2020 year-end budget amendment authorizing the re-allocation of funds in the 2020 budget for certain revenues and expenditures exceeding their 2020 budgets

Finance Director Hall stated that this is the end of year resolution to make sure that departments are not over budget. She added that all budgets balanced without the use of contingency due to additional revenue collected.

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 21-R19** a resolution authorizing carryover of General Fund budget amounts from 2020 to 2021

Finance Director Hall stated that this resolution would allow for carryover from 2020 to 2021/

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 21-R20** amending the City of Lake Geneva Fee Schedule to add cost for large set plan printing

Motion by Fesenmaier to approve, second by Yunker.

Motion to amend by Fesenmaier to change the price to \$1.75, second by Hedlund. This increase could help the City

Discussion/Recommendation regarding possible reduction of 2020 Personal Property Tax bill amount for Tique Furnishings

Motion by Yunker to reduce the personal property tax assessment amount from \$5,000 to \$500, second by Howell.

Motion carried 5-0.

Presentation of Accounts

Prepaid Bills in the amount of \$2,246,102.78

Motion by Yunker to approve, second by Hedlund. Fesenmaier inquired about the Sweeney Group invoice and Finance Director Hall stated that was an invoice from the Library Board. Motion carried 5-0.

Regular Bills in the amount of \$ 232,659.71

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn the meeting, second by Yunker. Motion carried 5-0. The meeting adjourned at 5:28 p.m.