

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, JUNE 1, 2021 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Fesenmaier, Yunker, Hedlund and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the minutes of the May 18, 2021 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Hedlund to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding the Original Reserve “Class B” Intoxicating Liquor license and Class “B” Fermented Malt Beverage license application filed by Lake Geneva Egg Harbor LLC d/b/a Egg Harbor Cafe, Agent, Adeline Buffa, located at 827 Main St, Lake Geneva

Motion by Howell to approve, no second was offered. Motion failed for a lack of second.

Clerk Kropf explained that this is the last reserve “Class B” intoxicating liquor license remaining for the City. No further committee discussion occurred.

Motion by Howell to refer to Council without recommendation, second by Yunker. Motion failed 2-5, with Fesenmaier, Hedlund, and Halverson voting no.

Discussion/Recommendation regarding the Sidewalk Café Renewal Application, for the license term of July 1, 2021 through June 20, 2022, filed by Harborside Café located at 100 Broad St

Motion by Halverson to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding an Alcohol Premises Extension filed by D & D Restaurant Group d/b/a Flat Iron Tap located at 150 Center St

Motion by Hedlund to approve, second by Halverson. Fesenmaier questioned why this item was before the Finance Committee without Public Works Committee input. It had been in front of the Public Works Committee at one point in time and should be discussed there first.

Motion by Fesenmaier to table, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding an Original Sidewalk Café Application filed by D & D Restaurant Group d/b/a Flat Iron Tap located at 150 Center St

Motion by Howell to refer to the Public Works Committee, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Massage Establishment Renewal Applications, for the license term July 1, 2021 through June 30, 2022, filed by: Element Massage Studio, located at 647 W Main St, Aveda Jasmine Salon and Spa, located at 251 Cook St, Lake Geneva Massage Therapy, located at 905 Marshall St, The Therapeutic Touch, located at 601 W Main St, and Healing Muscle Therapies, located at 201 Broad St

Motion by Halverson to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding lease for Visitor's Center Building between the City of Lake Geneva and VISIT Lake Geneva

City Administrator Nord explained that the City has had a lease with the Lake Geneva Chamber of Commerce for the Visitor's Center, but that it has not been updated since its inception in 1971. He added that both parties, including the City Attorney and that the only thing to still be decided was the yearly price.

Motion by Howell to approve the updated lease with the cost of \$1 per year, second by Halverson.

Fesenmaier inquired about the shared costs between the City and VISIT Lake Geneva for the building; specifically, the water and sewer.

Motion by Howell to allow VISIT Lake Geneva Director, Stephanie Klett to address the committee, second by Halverson. Motion carried 5-0.

Klett explained that the bathrooms attached to the Visitor's Center are heated and used by the public regularly. VISIT Lake Geneva does pay for the utilities within the building.

Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #8 filed by MSI General Corp for work completed on the Riviera Restoration Project- Phase I in an amount not to exceed \$100,722.45

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Pay Request #7 filed by MSI General Corp for work completed on the Riviera Restoration Project- Phase II- Interior Remodel & MEP Work in an amount not to exceed \$788,765.45

Motion by Halverson to approve, second by Yunker. Finance Director Hall noted that per the contract the retainage has been removed, but that this is not the last payment. Motion carried 5-0.

Discussion/Recommendation regarding disallowance of private parking stall reservations on Wrigley Dr (from Main St to Broad St)

Parking Manager Elder explained that the private reservation of parking stalls has always been allowable in the past. He stated that it is totally up to the Committee and the Council on whether private stall reservation on Wrigley Drive is allowed, but if the choice is to disallow, that contractors would still have that capability. Hedlund stated that he didn't feel that would be necessary as there is an alley located behind those businesses.

Motion by Howell to direct the City Administrator to draft a policy to disallow private parking stall reservations on Wrigley Drive, second by Fesenmaier. Finance Director Hall noted that there are current reservations in the months of June, July, and August and those need to be honored. Motion carried 5-0.

Presentation of Accounts

Prepaid Bills in the amount of \$468,801.38

Motion by Hedlund to approve, second by Yunker. Finance Director Hall stated that the large payment to Reliant Fire Apparatus is for the down-payment for a new pumper truck; this down payment will allow the City to receive a 12% discount on the apparatus. Motion carried 5-0.

Regular Bills in the amount of \$157,779.66

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 4:54 p.m.