

FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
TUESDAY, JUNE 15, 2021 – 4:30 PM
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Halverson, Fesenmaier, Yunker, and Hedlund

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes

None

Approve the minutes of the June 1, 2021 Finance, Licensing, and Regulation Committee meeting as prepared and distributed

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding a Tier I Event Permit Application filed by the Alzheimer's Association for the event of 15th Annual Walk to End Alzheimer's to take place on Saturday, September 18, 2021 from 6:30 a.m. to 3:30 p.m., located at Library Park

Motion by Yunker to approve, second by Hedlund. Fesenmaier indicated that she would like to see what events have had parking waived in the past, for future discussions. Motion carried 5-0.

Discussion/Recommendation a Taxi Company License Renewal, for the period of July 1, 2021 through June 30, 2022, filed by Senior Cab

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding an Original Class "B" Fermented Malt Beverage & Class "C" Wine License application filed by Hill Valley Dairy LLC, d/b/a Hill Valley Dairy, Josie Henningfeld, Agent, located at 512 Broad St
Motion by Halverson to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the City of Lake Geneva Donation Policy

City Administrator Nord explained that this policy would be used for future donations to the City and would help to facilitate funds for maintenance. He added that this would not apply to the Police, Fire, Library or Utility as they are governed by their own commission.

Motion by Fesenmaier to approve, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding proposed policy for private parking stall reservations on Wrigley Drive

City Administrator Nord stated that this is a brief policy that would address the prohibition of private stall reservation on Wrigley Drive. He added that the Parking Manager would be overseeing this policy and that he would be able to grant parking reservations for special circumstances. Hedlund added that the policy should identify the City Administrator as the final authority for private stall reservations. Director of Public Works Tom Earle also added that the policy indicates no private reservations on Wrigley Drive between Cook Street and Broad Street; he noted that should say no private reservations on Wrigley Drive between Main Street and Broad Street. The committee also agreed to allow any previously issued and paid stall reservations to be honored.

Motion by Hedlund to approve the policy with the amendments discussed, second by Yunker. Motion carried 5-0.

Discussion/Recommendation regarding approval of a Century invoice for work to be completed on damaged guardrail and to identify funding source

Director of Public Works Earle stated that the guardrail on George Street/Highway H and Maxwell Street had been severely damaged and it needs to be replaced. He added that there currently isn't money in the budget to fix it and would

like to see the money come from the contingency fund. Clerk Kropf noted that this incident was sent to the insurance company, but that the guardrail isn't covered by the insurance policy of the City. Motion by Hedlund to replace the guardrail and to use contingency funds in an amount not to exceed \$10,000, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding possibly amending City code to disallow left hand turn for northbound traffic on N Edwards Blvd, into 350 N Edwards Blvd

Hedlund noted that particular intersection is very dangerous and creates problems when traffic is trying to turn left off of Edwards Blvd into the gas station located at 350 N Edwards Blvd. He added that he would be fearful about changing this without input from the business owner. Public Works Director Earle explained that the Public Works Committee did discuss this. The WI DOT will be making improvements to Highway 50 and this intersection as well; any changes to this intersection was removed from the 2021 Street Improvement project for further review. The idea of placing bollards was discussed at the Public Works Committee, but that cannot be done without an ordinance change.

Motion by Fesenmaier to refer this item to the Public Works Committee for consideration, second by Hedlund.

Discussion/Recommendation regarding purchase of 1,300 gallon Varitech Tank/Spray Brine system from Walworth County with funds from the Capital Improvement Fund

Director Earle stated that this purchase is coming from the Walworth County Public Works Department and that this is a budgeted item.

Motion by Hedlund to approve, second by Halverson. Motion carried 5-0.

Discussion regarding May Treasurer's Report and Budget versus Actual Report

Finance Director Hall presented the May Treasurer's Report and the Budget versus Actual Report. She noted that there are cash decreases and they were: payment for the new airboat for Fire Department, payment to MSI General Corp for the Riviera Renovation Project, and to Reliant Fire for a payment made on the new pumper truck. She added that the City budget was at approximately 42% of expenditures and that so far the beach has made \$89,701 so far. No action taken.

Presentation of Accounts

Prepaid Bills in the amount of \$ 67,749.44

Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Regular Bills in the amount of \$201,280.83

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 5:12 p.m.