

SPECIAL FINANCE, LICENSING & REGULATION COMMITTEE MINUTES
BUDGET WORKSHOP
WEDNESDAY, OCTOBER 13, 2021 – 4:30 P.M.
CITY HALL, COUNCIL CHAMBERS

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson and Rich Hedlund.

Call to Order:

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call:

Present: Howell, Fesenmaier, Halverson, Yunker and Hedlund

Comments from the public as allowed by Wis. Stats. 19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None.

Discussion/ Recommendations regarding the Debt Service Fund.

Comptroller Karen Hall reviewed the City's Debt Service Fund and answered general questions from the committee.

Discussion and Recommendation regarding the General Fund.

Chairman Howell and the committee reviewed, in order, the list of "One Time Expenditures" proposed for the 2022 Budget, which was included in the meeting packet. The appropriate staff member approached the podium to discuss the one time requests within their specific departments. It was consensus to recommend all requests be approved except for the following:

General Government (11-10-00-51500 – Other Professional Services); \$40,000 for Wage & Benefit Study. Hedlund so moved that this be removed from the 2022 budget and paid for out of the 2021 contingency fund. Seconded by Halverson. Motion carried by unanimous voice vote.

Building & Zoning (11-24-00-58100 – Equipment / Other Outlay); \$5,600 for the remodeling of file room for an office for the Asst. Building Inspector. Motion by Hedlund to remove this item, seconded by Howell. Motion carried by unanimous voice vote.

Tree & Brush (11-32-13-54400 – Misc. Tree Board Expenses); \$6,000 for door hangers, brochures additional tree planting. Hedlund so moved to remove this request from the 2022 budget, seconded by Howell. Motion carried 4-1 with Fesenmaier voting against removal.

Parks (11-52-00-59400 – 4 Seasons Nature Preserve); \$9,000 for gravel and signs. Howell so moved to remove this request from the 2022 budget. Seconded by Halverson. Motion carried on a 3-2 vote with Halverson and Fesenmaier voting against.

Other packet material reviewed including a section on "Capital and other (not currently in budget)".

Disc Golf Bridge; Motion by Hedlund to postpone to 2024, Yunker seconded. Motion carried 4-1 with Fesenmaier voting no.

Baseball Diamonds at Veterans' Park; consensus of committee to postpone to 2024.

Signs for Park; consensus to remove

Graniscus Study; Motion by Howell to deny, seconded by Hedlund. Motion carried 4-1 with Fesenmaier voting no.

Weekly Recycling program. Motion by Howell to deny, seconded by Hedlund. Motion carried unanimously.

Discussion and Recommendation concerning proposed new staff positions.

Chairman Howell and the committee reviewed, in order, the list of “New Positions Summary” proposed for the 2022 Budget, which was included in the meeting packet. The appropriate department heads approached the podium to discuss the one time requests within their specific departments.

Police (11-21-00-51100) Police FT Salaries; Two patrol officers and one records Clerk. Chief Rasmussen and Lt. Gritzner addressed the committee concerning their department’s staff requests. After discussion, Hedlund so moved to keep the two full time patrol officer positions and deny the records clerk position. Seconded by Howell. Motion carried by unanimous voice vote.

Fire (11-22-00-51230 and 11-22-00-51240. Dennis Detkowski addressed the committee concerning the Fire Departments request for five full time Fire / EMS positions. Detkowski noted that two of the positions would be paid by the Town of Linn with the other three positions being stationed at the City of Lake Geneva. No motions to remove were made regarding these positions.

Public Works (11-32-10-51270, 48-00-00-51270 and 11-32-10-511250). Public Works Director Tom Earle addressed the committee concerning position hires within his department. No motions to remove were made regarding these positions.

Lakefront (40-55-10-51270). Riviera Event Staff wages. The committee noted that there was no job description, hours or other information related to this request. The Mayor, Public Works Director, Harbormaster and City Administrator will attempt to meet on this position prior to next Wednesday’s meeting.

Discussion / Recommendation regarding other miscellaneous items on Funds previously discussed.

General discussion was had by Hall and Parking Manager Elder concerning revenue options within the City’s parking program.

Chairman Howell stated that items removed at this meeting will be allowed to revisit if the specific department or individual wishes to bring forth additional information concerning the item(s). Final opportunity for discuss will be at next week’s FLR / Budget meeting on Wednesday, October 20, 2021 at 4:30 p.m. at City Hall.

Comptroller Hall also advised the committee that the proposed new hires will, over the long term, require the city to generate more revenue, cut expenses or otherwise adjust costs in order to keep the City’s fund balance solvent.

Brief discussion was also held concerning the City’s employee clinic program.

At 6:30 p.m. Hedlund so moved to adjourn. Seconded by Howell. Motion carried by unanimous voice vote.