

CITY OF LAKE GENEVA REGULAR COMMON COUNCIL MINUTES
MONDAY, APRIL 25, 2022- 6:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Mayor Charlene Klein, Council President, Rich Hedlund, Council Vice President, Ken Howell, Alderpersons: Tim Dunn, Mary Jo Fesenmaier, John Halverson, Shari Straube, Cindy Yager, and Joan Yunker

Mayor Klein called the meeting to order at 6:00 p.m.

Aldersperson Dunn led the Council in the Pledge of Allegiance.

Roll Call

Present: Dunn, Fesenmaier, Hedlund, Howell, Straube, Yager, and Yunker

Absent: Halverson (excused)

Awards, Presentations, Proclamations, and Announcements

Proclamation for 2022 Municipal Clerk's Week

Mayor Klein proclaimed May 1 through May 7, 2022 as Municipal Clerks week. Mayor Klein thanked the Clerk and Clerk's office staff for their hard work and dedication to the City of Lake Geneva.

Re-consider business from previous meeting

None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes

None

Acknowledgement of Correspondence

Stacy Smith; 1486 Rock Ridge Ln; Spoke in favor of a traffic study being conducted at Center Street and Interchange North.

Approve the Regular Council Minutes of April 11, 2022 and Council Re-Organizational Minutes of April 19, 2022 as prepared and distributed

Motion by Hedlund to approve, second by Straube. No discussion. Motion carried 7-0.

CONSENT AGENDA– Recommended by Finance, Licensing and Regulation on April 19, 2022. Any item listed on the consent agenda may be removed at the request of any member of the Council. The request requires no second, is not discussed, and is not voted upon.

-Tier II Event Permit application filed by VISIT Lake Geneva for the event of Concerts in the Park to take place on 6/30, 7/7, 7/14, 7/21, 7/28, 8/4, and 8/11 located in Brunk Pavilion in Flat Iron Park

-Tier I Event Permit application filed by the Frank Kresen American Legion Post #24 for the event of Annual Memorial Day Parade to take place on May 30, 2022 located on Broad Street and ending at Brunk Pavilion in Flat Iron Park

-Tier I Event Permit application filed by the American Legion Auxiliary for the event of 4th of July Parade to take place on July 4, 2022, parade to start at Eastview School, on Dodge Street to Center Street to end at 735 Henry Street

-Tier I Event Permit application filed by Lake Geneva Farmers Market to take place every Thursday starting May 5, 2022 through October 27, 2022, from 7:00 a.m. to 2:00 p.m. located at 330 Broad St; applicant is requesting a waiver of parking fees for use of east and west side of Broad Street from the alley north to Wisconsin Street

-Tier I Event Permit application filed by Holy Communion Church for the event of Farmers Market to take place every Thursday starting May 5, 2022 through October 27, 2022, from 8:00 a.m. to 1:00 p.m. located at the Holy Communion Church; applicant is requesting a waiver of parking fees for use of east and west side of Broad Street from the alley south to Geneva Street

-Tier I Event Permit application filed by the Lake Geneva Downtown Business Improvement District for the event of Wine Walk to take place on May 22, 2022 from Noon to 5:00 p.m. to be held at various downtown businesses

-Temporary Operator License Applications filed by Dianne Cohen, Diane Leedle, Tom Bachmann, Nicholas Butitta and David McConnell for the Wine Walk to take place on May 22, 2022

Motion by Howell to approve the consent agenda, second by Yunker. Hedlund noted that the total of waived parking fees is approximately \$12,000. Motion carried 7-0.

Items removed from the Consent Agenda

None

Discussion/Action regarding possible amendments to the City of Lake Geneva Zoning Code, Chapter 98; as it relates to an additional Zoning Classification and the Conditional Use Permit Process

Attorney Draper stated that the Plan Commission held a public hearing for recommendations and that the Council could deem those appropriate. If the Council agreed to those changes then the City Attorney would place them in ordinance format.

Motion by Howell to direct the Attorney to draft the ordinance for Council review, second by Hedlund. Motion carried 7-0.

Discussion/Action regarding the City of Lake Geneva Open Space and CORP Plan

Motion by Fesenmaier to approve, second by Hedlund. Fesenmaier thanked the Park Board for their work on the project and that the Park Board will be bringing implementation plans to the Finance committee to consider. Motion carried 7-0.

Recommendation of the Finance, Licensing, and Regulation Committee of April 19, 2022- Ald. Howell

Discussion/Action regarding approval of a traffic signal warrant study on Interchange North at Center Street to be split equally with Walworth County; City portion will be approximately \$3,500.00 to be paid from the contingency fund

Motion by Howell to approve not to exceed \$4,000.00, second by Hedlund. Fesenmaier stated that the County will be contracting for the work but that the City will pay for half. Mayor Klein noted that this might be the first of many intersections to be evaluated. Motion carried 7-0.

Discussion/Action regarding bid award for the 2022-2024 Landscape Maintenance Agreement

City Attorney Draper reminded the Council that the bid must be awarded to the lowest responsible bidder, per state statute.

Motion by Howell to approve awarding the contract to Breezy Hill Nursery to include an out clause, second by Hedlund. Attorney Draper stated that there should be an out clause added in the event that the costs exceed the 15% threshold for contracts. Motion carried 6-1 on a roll call vote with Fesenmaier voting no.

Discussion/Action regarding Police Chief Employment Contract related to WRS Contribution

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 7-0 on a roll call vote.

Discussion/Action regarding Pay Request #7 filed by Selzer-Ornst for the Library Renovation Project in an amount not to exceed \$55,272.57

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 7-0 on a roll call vote.

Discussion/Action regarding year round parking enforcement (*Finance, Licensing, and Regulation Committee recommended no change to the current program on April 6, 2022*)

Motion by Howell to approve, second by Fesenmaier. Straube stated that she agrees with keeping the program as is. She added that the downtown business owners agree and are happy that there is no change. Motion carried 7-0.

Discussion/Acceptance of April 19, 2022 Finance, Licensing, and Regulation Committee Payment Approval Reports

Motion by Howell to accept, second by Yunker. No discussion. Motion carried 7-0.

Recommendation of the Plan Commission of April 18, 2022- Ald. Dunn

Discussion/Action regarding a proposed Certified Survey Map (CSM) for Kwik Trip, Inc. 1626 Oak St. La Crosse, WI 54602 to create a Single lot combining 4 existing lots at 896 & 898 Wells St. as identified on certified survey Project order #33621 prepared by Batterman for Tax Key Nos. ZBL00006, ZBL00006A, ZBL00008, ZBL00058
Motion by Dunn to approve, second by Yunker. No discussion. Motion carried 7-0.

Discussion/Action regarding **Resolution 22-R28** a resolution authorizing the issuance of a Limited Conditional Use Permit (CUP) filed by Bjorn Schweinsberg 5117 Palisades Rd. Whitefish Bay, WI 53217 for a request to utilize the property for Commercial Indoor Lodging at 831 Dodge St. in the General Business (GB) zoning district. Tax Key No. ZGD00013

Motion by Dunn to approve, second by Howell. No discussion. Motion carried 7-0.

Discussion/Action regarding **Resolution 22-R29** a resolution authorizing the issuance of an Amended Precise Implementation Plan (PIP) filed by Covenant Harbor Bible Camp and Retreat Center, 1724 W. Main St., Lake Geneva for a request to Raze and Reconstruct youth lodging units on the property at 1724 W. Main St. in the Planned Development (PD) zoning district. Tax Key Nos. ZYUP00096 & ZYUP00096A

Motion by Dunn to approve, second by Yunker. No discussion. Motion carried 7-0.

Confirming Mayoral Appointments of:

-Dennis Lyon, Lynelle Gramm, and Christine Brooks to the Lake Geneva Public Library Board with a term to expire May 1, 2025

Motion by Yunker to approve, second by Straube. No discussion. Motion carried 7-0.

-Robert McCormick, Wesley Peterson (Alternate #1) and Frank Marsala (Alternate #2) to the Zoning Board of Appeals with a term to expire May 1, 2025

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 7-0.

-Len Jegerski to the Police & Fire Commission with a term to expire May 1, 2027

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 7-0.

Motion to go into Closed Session pursuant to Wis. Stat. 19.85(1)(c) Considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility regarding: 1) Assistant Building Inspector/Code Enforcer Wage Grade and Wage Scale and pursuant to Wisconsin Statutes 19.85(1)(e) deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: 1) Police Union Contract Negotiations and pursuant to Wisconsin Statutes 19.85(1)(g) for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved regarding: 1) White River Holdings Claim

Motion by Hedlund to convene the Council into Closed Session to include the City Attorney, City Administrator, City Clerk, Finance Director and Attorney Joe Wirth, second by Straube. Motion carried 7-0 on a roll call vote. The Council convened into Closed Session at 6:29 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to reconvene the Council into Open Session, second by Straube. Motion carried 7-0 on a roll call vote. The Council reconvened into Open Session at 7:03 p.m.

Motion by Hedlund to increase the Assistant Building Inspector/Code Enforcer wage to the maximum of the grade seven wage scale retroactive to January 1, 2022, second by Howell. Motion carried 7-0.

Motion by Hedlund to approve the 2022-2024 Agreement between the City of Lake Geneva and the Lake Geneva Police Association, second by Howell. Motion carried 7-0.

Adjournment

Motion by Yager to adjourn, second by Straube. Motion carried 7-0. The meeting adjourned at 7:06 p.m.