



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING MINUTES
THURSDAY, FEBRUARY 4, 2021 – 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members: President Jim Connors, Vice President Ted Horne, Commissioners: Brian Pollard, Chuck Saul and Spyro Condos, Police and Fire Liaison Joan Yunker, Town of Geneva Fire Liaison Larry Kulik

1. Call Meeting to Order

The meeting was called to order at 6:02 p.m. by Commissioner Connors.

2. Pledge of Allegiance

The Pledge of Allegiance was led by Fire Captain Derrick

3. Roll Call

Commissioners Connors, Condos, Horne, and Saul were present. Commissioner Pollard was excused. Also present were Police and Fire Liaison Yunker, Police Chief Rasmussen, Police Lieutenant Gritzner, Fire Chief Peters, Fire Captain Derrick and Administrative Assistant Papenfus.

4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes – None.

5. Acknowledge Correspondence - None

6. City Council Report

Police and Fire Liaison Yunker reported that the Mayor declared a snow emergency for 11:59 p.m. tonight.

7. Approval of the Regular Meeting Minutes of January 7, 2021

Horne motioned to approve the regular meeting minutes of January 7, 2021. Condos seconded. Motion carried 3-0-1.

Saul abstained because he was not present at the January meeting.

8. Police Department Business

a. Approval of bills for the month of December 2020, operating in the amount of \$17,047.75, Capital in the amount of \$5,155.00, Equipment purchases in the amount of \$620.00, for a total of \$22,822.75

Horne motioned to approve the bills for the month of December 2020. Connors seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

b. Approval of bills for the month of January 2021, operating in the amount of \$355,273.29 and Equipment purchases in the amount of \$14,000.00, for a total of \$369,273.29

Horne motioned to approve the bills for the month of January 2021. Saul seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

c. Discussion – Full time Telecommunicator Hiring Update

Chief Rasmussen stated that the initial deadline for applications was extended. We now have 24 applicants and will be moving forward with the testing and interview process.

d. Discussion/Action – Accept letter of resignation from Part Time Officer Steven Fraser

Horne motioned to accept the letter of resignation for Part Time Officer Steven Fraser. Saul seconded. Motion carried 4-0.

e. Discussion – Body Camera Update

Lieutenant Gritzner gave a presentation on body cameras. He listed the costs, benefits, disadvantages and grant opportunities. The cost and storage recommendations were discussed. The Commission agreed to look into body cameras for the 2022 budget.

f. Discussion/Action – Deadly Force Policy approved by Federal Government

Chief Rasmussen stated that the deadly force policy was approved and the department is now eligible for Federal Grants.

g. Discussion – Chief's Report (briefing only – no action will be taken)

Chief Rasmussen stated that one of our officers was involved in a crash but the officer was not hurt. We are waiting to see if the squad car is totaled. Congressman Steil visited the department to show support for law enforcement. Approximately 50% of the department received their COVID vaccination.

h. Discussion – Chief's Top Monthly Incidents

Chief Rasmussen pointed out that the overdose incident resulted in a homicide arrest. Our detectives with the assistance from the Beloit Police Department did a great job with the investigation.

i. Discussion – Monthly activity reports – No discussion/action

2021 Dispatch activity for January 2021: Telephone calls – 2,180	911 calls - 218	Window assists – 453
2020 Dispatch activity for January 2020: Telephone calls – 2,312	911 calls - 165	Window assists – 632
2021 Patrol activity for January 2021: Calls for Service – 1,385	Arrests – 152	
2020 Patrol activity for January 2020: Calls for Service – 1,410	Arrests – 268	

j. Discussion – Thank You notes – No discussion/action

- Francis Fish - Detective Seth Keller (\$25.00 Starbucks gift card)

k. Discussion/Action – Items to be forwarded to City Council

December 2020 and January 2021 expenditures, Chief's Top Five report, monthly reports and thank you note.

9. Fire Department Business

a. Approval of bills for the month of December 2020, operating in the amount of \$35,255.05 and Equipment purchases in the amount of \$1,053.80, for a total of \$36,308.85

Horne motioned to approve the bills for the month of December 2020. Saul seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

b. Approval of bills for the month of January 2021, operating in the amount of \$97,473.36, Capital purchases in the amount of \$0, Equipment purchases in the amount of \$0, for a total of \$97,473.36

Horne motioned to approve the bills for the month of January 2021. Saul seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

c. Discussion – EMS Medical Billing/Stark Medical Billing – No discussion/action

d. Discussion – EMS Call Summary – No discussion/action

e. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview

Chief Peters reviewed the monthly report. The Department Services Spotlight was for the Technical Rescue Team, which was created in the early 1990's. The team provides rope rescue, confined space rescue and trench collapse rescue. FF/Engineer Ken Larsen is the team's coordinator. Chief Peters stated the fire department won second place in the Parade of Trees competition at the Geneva Lake Museum. Also reviewed were the called for service.

f. Discussion/Action – Approval of billing contract with EMS Medical Billing Associates

Attorney Draper reviewed the billing contract and it was approved.

g. Discussion/Action – Approval to purchase replacement fire engine to be funded by Equipment Replacement Program per 2021 approved budget

Horne motioned to approve the RFP to purchase a Pierce Fire Truck through Reliant Fire Apparatus not to exceed \$775,000 as budgeted after review by City Attorney Draper to ensure safeguards are in place especially with prepayment and to make sure the city's assets are protected. Saul seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

Chief Peters and Captain Derrick presented a memo regarding Engine 2 replacement. Quotes were solicited from four companies and the only complete quote was from Reliant Fire Apparatus. Two companies declined and one company was in excess of the budget and was not the requested specifications. This apparatus is similar to other vehicles within the department's fleet.

h. Discussion/Action – Accept resignation of FF/EMT Piper Lindner-Turnage

Connors motioned to accept letter of resignation for FF/EMT Piper Lindner-Turnage. Horne seconded. Motion carried 4-0.

i. Discussion/Action – Thank you notes – No discussion/action

- Mary and Henry Hoerth – FF/AEMT Hughes, FF/EMT Martinez and FF/P Neumueller

j. Discussion/Action - Items to be forwarded to City Council

December 2020 and January 2021 expenditures, monthly report, thank you note.

10. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically: a) Town of Linn Shared Services Update and b) Town of Geneva contract.

Connors motioned to go into closed session to include Fire Chief Peters, Police and Fire Liaison Yunker, and Administrative Assistant Papenfus. Horne seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0 at 6:58 p.m.

11. Motion to return to open session per Wisconsin State Statute 19.85(2)

Connors motioned to return to open session. Horne seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0 at 7:34 p.m.

12. Discussion and action on closed session items if needed.

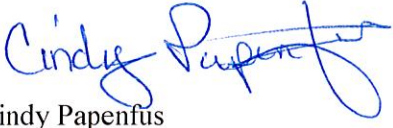
10a) Connors motioned to recommend to FLR and the City Council to approve the 2021 Town of Geneva Emergency Services Agreement. Condos seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

10b) Connors motioned to recommend to FLR and City Council to approve the 2021 Town of Linn Emergency Services Agreement with minor corrections and final review by City Attorney Draper. Horne seconded. Roll call vote: Connors-Y, Horne-Y, Saul-Y, Condos-Y. Motion carried 4-0.

13. Adjourn

Condos motioned to adjourn the meeting. Horne seconded. Motion carried 4-0. Meeting adjourned at 7:37 p.m.

Respectfully submitted,



Cindy Papenfus
Administrative Assistant

c: Police Chief/Fire Chief
Commissioners-file/Commission Liaison
City Administrator/City Clerk
Council Members - Mayor

MINUTES NOT OFFICIAL UNTIL APPROVED AT THE NEXT POLICE AND FIRE COMMISSION MEETING

