



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

POLICE AND FIRE COMMISSION MEETING

THURSDAY, JULY 8, 2021 – 6:00 P.M.

CITY HALL, COUNCIL CHAMBERS

Commission Members: President Jim Connors, Vice President Ted Horne, Commissioners: Brian Pollard, Chuck Saul and Spyro Condos, Police and Fire Liaison JoanYunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular Meeting Minutes of June 10, 2021
8. Fire Department Business
 - a. Discussion/Action - Approval of bills for the month of June 2021, operating in the amount of \$119,806.78, Capital purchases in the amount of \$3,100.25, Equipment purchases in the amount of \$16,809.14, for a total of \$139,716.17
 - b. Discussion – EMS Medical Billing/Stark Medical Billing
 - c. Discussion – EMS Call Summary
 - d. Discussion/Action – Monthly Chief's Update and Fire Department Report Overview
 - e. Discussion/Action – Annual report
 - f. Discussion/Action- Revised fee schedule (ambulance fees)
 - g. Discussion/Action – Disposal of obsolete asset, 1995 Combee airboat
 - h. Discussion/Action – 2021 budget timeline
 - i.. Discussion/Action – Thank You notes
 - Pizur family
 - Safety Town
 - j. Discussion/Action- Approval of hiring, pending background & medical
 - Firefighter/EMT Christian Jansen
 - Firefighter/EMT Jesus Abarca
 - k. Items to be forwarded to City Council

9. Police Department Business

a. Discussion/Action - Approval of bills for the month June 2021, operating in the amount of \$309,549.82, Capital in the amount of \$33,544.70 and Equipment purchases in the amount of \$1,292.76, for a total of \$344,387.28

b. Discussion/Action — Updated job descriptions:

- Chief of Police
- Administrative Lieutenant
- Patrol Lieutenant

c. Discussion – Deputy Chief Job Description

d. Discussion/Action - Civilian Handbook Update and Telecommunicator Wage Recommendation Update

e. Discussion/Action – Confirmation of Promotion Officer Tietz to Detective

f. Discussion/Action - Accept letter of resignation of Community Service Officer Aspen Zillmer

g. Discussion – 2022 Budget Timeline

h. Discussion – Chief's Report (briefing only – no action will be taken)

i. Discussion – Chief's Top Monthly Incidents

j. Discussion – Monthly activity reports -

2021 Dispatch activity for June 2021: Telephone calls – 3,161	911 calls 341	Window assists – 803
2020 Dispatch activity for June 2020: Telephone calls – 3,932	911 calls - 385	Window assists – 809

2021 Patrol activity for June 2021:	Calls for Service – 2,356	Arrests –
2020 Patrol activity for June 2020:	Calls for Service – 2,077	Arrests – 234

k. Thank you notes

- Sheriff Picknell – Sgt. Hinzpeter, Officer Hansen, Officer McNeil, members of Walworth County SWAT team

l. Discussion/Action – Items to be forwarded to City Council

10. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility specifically: Police Department Employment

11. Motion to return to open session per Wisconsin State Statute 19.85(2)

12. Discussion and action on closed session items if needed.

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney