



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- [www.cityoflakegeneva.com](http://www.cityoflakegeneva.com)

**POLICE AND FIRE COMMISSION MEETING  
THURSDAY SEPTEMBER 9, 2021 – 6:00 P.M.  
CITY HALL, COUNCIL CHAMBERS**

**Commission Members:** President Jim Connors, Vice President Ted Horne, Commissioners: Jay Fairbanks, Chuck Saul and Spyro Condos,  
Police and Fire Liaison JoanYunker, Town of Geneva Fire Liaison Larry Kulik

**AMENDED AGENDA**

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular Meeting Minutes of August 5, 2021
8. Approval of the Special Meeting Minutes of August 12, 2021
9. Fire Department Business
  - a. Discussion/Action - Approval of bills for the month of August 2021, operating in the amount of \$105,592.27, Capital purchases in the amount of \$2,928.48, Equipment Replacement Fund purchases in the amount of \$5,002.66, for a total of \$113,523.41
  - b. Discussion – EMS Medical Billing/Stark Medical Billing
  - c. Discussion – EMS Call Summary
  - d. Discussion/Action – Monthly Chief’s Update and Fire Department Report Overview
  - e. Discussion/Action – 2022 Budget
  - f. Discussion/Action – Approval of policies
    - 1029 Smoking & Tobacco Use
  - g. Discussion/Action – Acceptance of resignation from FF/PM Ben Stephenson
  - h. Discussion/Action- Approval of hiring, pending background & medical
    - David Schiltz
  - i. Discussion/Action - Thank You notes
    - Mike & Penny Rasmussen
    - Lake Geneva YMCA
  - j. Discussion/Action - Items to be forwarded to City Council

Amended agenda  
item 10g.

10. Police Department Business
  - a. Discussion/Action - Approval of bills for the month of August 2021, operating in the amount of \$301,447.00, Capital in the amount of \$1,999.90 and Equipment Replacement Fund purchases in the amount of \$(5,176.10), for a total of \$298,270.80
  - b. Discussion/Action – 2022 budget
  - c. Discussion/Action – Embedded crisis worker
  - d. Discussion/Action – Confirmation of hiring part time Community Service Officers Terry Coleman, Natalie Alvarez and Tyler Eldridge
  - e. Discussion/Action – Accept letter of resignation from Part Time officer Richard Ecklund
  - f. Discussion/Action – Approve hiring of Part Time Officer Rami Dunaway pending background, medical exam and psychological exam
  - g. Discussion/Action – Lake Geneva Police Department Civilian Employee Handbook Changes
    - Section 212. Hiring, Promotions, Transfers, and Assignments
    - Section 502. Salary
  - h. Discussion/Action - Accept letter of resignation from Telecommunicator Elizabeth du Chemin
  - i. Discussion/Action – Approve donation from Fat Tire Ride in the amount of \$500.00
  - j. Discussion/Action – Approve donation from Women Working for Christ in the amount of \$500.00
  - k. Discussion/Action - Chief's Report (briefing only – no action will be taken)
  - l. Discussion - Chief's Top Monthly Incidents
  - m. Discussion – Monthly activity reports -
 

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|-----------------------------------------------------------------|-----------------|----------------------|
| 2021 Dispatch activity for August 2021: Telephone calls – 3,592 | 911 calls - 364 | Window assists – 760 |
| 2020 Dispatch activity for August 2020: Telephone calls – 3,823 | 911 calls - 410 | Window assists – 804 |
| 2021 Patrol activity for August 2021: Calls for Service – 2,284 | Arrests – 175   |                      |
| 2020 Patrol activity for August 2020: Calls for Service – 2,026 | Arrests – 159   |                      |
  - n. Thank you notes
    - CSO Recknagel
    - Officer Tietz
  - o. Discussion/Action – Items to be forwarded to City Council
11. a. Motion to go into closed session per Wisconsin State Statute 19.85(1)(e), Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specific public business, whenever competitive or bargaining reasons require a closed session specifically: Fire Department Town of Geneva Emergency Services Agreement
- b. Motion to go into closed session under Wisconsin State Statute 19.85(1)(c), considering employment, promotion, compensation or performance evaluation data of any public employee. Police Department Community Service Officer Wages

12. Motion to return to open session pursuant to Wisconsin State Statute 19.85(2) and take action on any items discussed in closed session.

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.

cc: Commission Members, Mayor, Council, Administrator, Attorney