

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, MARCH 22, 2021 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:00 p.m.

Roll Call

Present: Flower, Fesenmaier, Hedlund, and Dunn

Absent: Halverson

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Shari Straube; 1014 Wisconsin St; Spoke in opposition to the additional streets to the paid parking program.

David McConnell; 21 Lake View Dr; Spoke in opposition to the additional streets to the paid parking program.

Ted Krause; 1112 Wisconsin St; Spoke in opposition to the additional streets to the paid parking program.

Buzz Yaeger; 1084 Edgewater; Spoke in opposition to the additional streets to the paid parking program.

Sherri Ames; 603 Center St; Spoke in opposition to the additional streets to the paid parking program.

Alderperson Halverson joined the meeting at 4:12 p.m.

Karen Gallo; 222 Warren St; Spoke in opposition to the additional streets to the paid parking program.

Colorado Goldwyn; 150 West St; Spoke in favor of increased recycling pickup throughout the City.

Wendy Smith; 1004 Geneva St; Spoke in opposition to the additional streets to the paid parking program.

Sarah McConnell; 21 Lake View Dr; Spoke in opposition to the additional streets to the paid parking program.

Robin Kokodynski; 920 Geneva St; Spoke in opposition to the additional streets to the paid parking program.

Cynthia Clemco & Nick Grizalia; 1122 Geneva St; Spoke in opposition to the additional streets to the paid parking program.

Clerk Kropf read the correspondence from the following:

Leo Potter; Spoke in opposition to the additional streets to the paid parking program.

Nicole Pease; Spoke in opposition to the additional streets to the paid parking program.

Bill & Jimalee Binn; Spoke in opposition to the additional streets to the paid parking program.

Michael Schitling; Spoke in opposition to the additional streets to the paid parking program.

Linda Schubert; Spoke in opposition to the additional streets to the paid parking program.

Yvonne Kavanaugh; Spoke in opposition to the additional streets to the paid parking program.

John Kavanaugh; Spoke in opposition to the additional streets to the paid parking program.

Barbara Lucksinger; Spoke in opposition to the additional streets to the paid parking program.

Jennifer Klug; Spoke in opposition to the additional streets to the paid parking program.

Elizabeth DeVito; Spoke in opposition to the additional streets to the paid parking program.

Jessica Salgado; Spoke in opposition to the additional streets to the paid parking program.

Todd & Barb Krause; Spoke in opposition to the additional streets to the paid parking program.

John Summers; Spoke in opposition to the additional streets to the paid parking program.

Anthony DeVito; Spoke in opposition to the additional streets to the paid parking program.

Kevin Flemming; Spoke in opposition to the additional streets to the paid parking program.

Motion by Flower to move the parking item next on the agenda, second by Fesenmaier. Motion carried 5-0.

Discussion regarding possible paid parking on Geneva Street, Madison Street, Warren Street, and Maxwell Street

Hedlund stated that he had requested this item to be placed on, only for Geneva Street. He added that he sees many out of state cars parked in that area before 9:00 a.m. and thought it would be good idea. After hearing the input from the citizens he stated that he changed his mind and that it doesn't appear to be a good idea. Dunn stated that he is opposed to adding these streets to the paid parking program and is fearful that this would discourage visitors from town. Halverson and Flower echoed that they are opposed to this proposed change as well. Halverson added that the idea of a parking garage was proposed some time ago and it was overwhelming shut down. No action taken.

Approval of the February 22, 2021 Public Works Committee meeting minutes as prepared and distributed

Motion by Hedlund to approve the minutes, second by Halverson. No discussion. Motion carried 5-0.

Director of Public Works Report

Update regarding Bloomfield and Edwards Blvd Traffic Signal Agreements with City, Schools, Township and State

Director of Public Works Tom Earle stated that the Attorney is working with the WI DOT, school and Township regarding this matter.

Update regarding City Snow Plowing

Earle stated that they have had 18 events this winter and that there may be more coming.

Update regarding Engineering Services RFQs for 2022 Paving

Earle explained that the RFQ's are due tomorrow and once they are received they will be reviewed by the committee.

Update regarding 2020 Street Program sidewalks

Earle noted that the project should be starting within the next couple of months as the weather starts to get warm.

Director Earle stated that the RFQ's for the TAP grant are due this week and that he will having a final meeting to finalize details with more information to follow.

Fesenmaier inquired if Director Earle had received anything regarding the Bigfoot Beach. Earle added that he has not heard anything from the WI DNR to date.

Fesenmaier also inquired about the City entrance sign near Bigfoot Beach. Halverson stated that the Chamber of Commerce decided that they did not want to pursue replacing the sign and that the DPW had taken the sign down. Earle added that the City doesn't have present intent to replace it, but that he could add it to the budget for future.

Earle explained that the bollards slated to be installed on Townline Road will be installed once the pavement temperature reaches 45 degrees for 24 consecutive hours. No action taken.

Parking Manager Report

Parking Manager Elder explained that a lot of the parking staff will be returning for the summer and that he will be hiring one more as well. He added that the new beach kiosks will be going in soon and will be running sometime in May. He added that March has brought approximately \$108,000 in parking revenues. The parking staff is continuing to work on sign placements through the City has the stall markers come down, while still enforcing parking. Fesenmaier stated that the City should be looking into a kiosk near the boat launch as well. Halverson inquired why the people parking now have to put the receipt in the dash of the car. Elder explained that this will help with the number of appeals from people who may put in their license plate incorrectly and it helps cut down on the amount of litter. No action taken.

Discussion/Recommendation regarding 2021-2022 TAPCo Signal Maintenance Contract

Earle explained that this is the annual contract with TAPCo to maintain the City's traffic signals. He added that he would recommend that the committee approve this as it helps aid with crash investigations.

Motion by Hedlund to approve the 2021-2022 TAPCo Signal Maintenance Contract, second by Flower. Flower inquired if this contract would cover the new signal on Bloomfield to be installed. Earle explained that the signal isn't within the City and that would be the responsibility of the of WI DOT. Motion carried 5-0.

Discussion/Recommendation regarding 2021 Street Program Special Assessment Impacts including crosswalks, trees, etc

Flower explained that she placed this on the agenda based on the public input at the last Council meeting. That input included installing a crosswalk at Park Drive. Naomi Rausch from Kapur Engineering explained that the City would need to install ADA crossings and lights for a crosswalk in that area.

Motion by Flower to direct the City Engineer to review the possible inclusion of a crosswalk on Edwards Blvd to Park Drive from the west to the east side and that a task order be drafted for further committee consideration, second by Fesenmaier. Fesenmaier would like to see the crosswalk to have solar powered flashing signs at that crosswalk as is at Townline Road.

Motion to amend by Fesenmaier to include a flashing pedestrian sign, second by Dunn. Earle stated that may require a special permit to install but he will research it. Flower stated that she would like to see more information brought back to the committee for consideration.

Amendment failed 2-3, with Flower, Halverson, and Hedlund voting no.

The original motion was read and carried 5-0.

Flower questioned the removal of trees and inquired if trees will be replanted. Earle stated that if any trees are taken down, the City arborist will look at the urban forestry program to replace them. He added that he is not in favor of adding more trees in the right of way on a larger highway.

Discussion/Recommendation regarding Sidewalk Cost Share policy

Earle stated that he has made some changes to the existing policy that would make the policy more current. He has questions for the committee and would like their input. He noted that any costs should be paid within ninety days of the installation and if not, they would be put on the tax roll; this is past practice but is not in the policy currently. He added that he would like the policy to have a limit on how many times a property can apply for this. Another change would be the cost per square foot; currently the policy says \$4 a square foot but that quotes that he has received have been closer to \$20. There were also questions about allowing residents to tie into the annual street improvement project and would the City need to have a separate agreement with the property owner. Earle noted that since he has been with the City, no one has taken part in this program. Flower noted that the City should probably be responsible for half of the cost of sidewalks in the right of way; hazardous sidewalks are a liability for the City and they should be in the best condition possible. Flower would like to see adjacent sidewalks addressed during the street improvement projects, but that maybe sidewalks in front of streets that will not be repaired for ten of fifteen years could be considered on a case by case basis. Flower would like there to be considerations of tree roots causing any heaving in the sidewalk. This will be brought back next month for further discussion.

Discussion/Recommendation regarding possible vacation of Right-of-Way on Logan Street at Cty Rd H

Motion by Flower to continue, second by Hedlund. Motion carried 5-0.

Discussion/Recommendation regarding plowing of City Bike Paths

Motion by Flower to continue, second by Hedlund. Fesenmaier asked that there be documentation in the packet to accompany this item. Motion carried 5-0.

Discussion regarding garbage and recycling pickup frequency

Motion by Halverson to continue, second by Flower. Motion carried 5-0.

Adjourn

Motion by Hedlund to adjourn the meeting, second by Halverson. Motion carried 5-0. The meeting adjourned at 5:57 p.m.