



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, AUGUST 23, 2021 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. THE CITY OF LAKE GENEVA IS HOLDING ALL MEETINGS VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the City of Lake Geneva's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Meeting called to order by Chairperson Flower
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
4. Approval of the July 26, 2021 Public Works Committee meeting minutes as prepared and distributed
5. Director of Public Works Report
 - a. Update regarding the Cemetery
 - b. Update regarding Venetian Festival
6. Parking Manager Report
7. Discussion/Recommendation regarding the sidewalk assessment/cost share policy; including damage by trees
8. Discussion/Recommendation regarding winter maintenance of City bike paths
9. Discussion/Recommendation regarding Oak Hill Cemetery
10. Discussion/Recommendation regarding Library restroom funding
11. Discussion/Recommendation regarding Library Park sidewalk repair
12. Discussion/Recommendation regarding possibly vacating Logan Street
13. Discussion/Recommendation regarding vandalism at Dunn Field and other City parks
14. Discussion/Recommendation regarding speeding concerns on George St
15. Discussion/Recommendation regarding the guardrail on George Street at Maxwell Street
16. Discussion/Recommendation regarding 2022 Street Improvement Project
17. Discussion regarding the Disc Golf Park survey data
18. Adjourn

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, JULY 26, 2021 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:00 p.m.

Roll Call

Present: Flower, Hedlund, Halverson, Dunn, and Fesenmaier

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
None

Approval of the June 28, 2021 Public Works Committee meeting minutes as prepared and distributed
Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Director of Public Works Report

Update regarding the Driehaus Fountain

Public Works Director Earle stated the statue is at Vangaurd Statute in Milwaukee to be restored. No action taken.

Update regarding the Disc Golf Bridge

Earle explained the Utility Commission has identified another pipe that could prohibit the installation of the replacement bridge. With this in mind, borings would be done on bridge #3 instead of #5. Bridge #3 was chosen as the others have issues with placement in wetlands and grades. Flower stated it would be helpful to have the survey available for viewing. Earle stated this will go to the Park Board for consideration first. No action taken.

Update regarding 2021 Paving

Earle stated the Snake Road project will commence on the Tuesday after Labor Day. No action taken.

Update regarding Riviera Staffing

Earle indicated there are concerns with staffing at the Riviera, primarily during the winter months. Staff is working seven days a week and staffing during snow events may become a problem. No action taken.

Update regarding paving schedule for Pine Tree Ln and Marianne Terr

Earle explained this area will be included within the 2022 Street Improvement Project. This area will be considered for curb and gutter as well. No action taken.

Parking Manager Report

Parking Manager Elder gave his report. He explained the department has a new enforcement officer. The June parking revenue came to a total of \$294,000. There is still parking stall signs available for sale and they can be purchased for \$20 per sign. Elder stated that issues with the pay-by-plate setup is working well and there are fewer appeals related to this change. Fesenmaier added she would like to see a kiosk at the boat launch, used for the launch. Committee discussion included reviewing the percentage of revenue that is from ticketing at the next month's meeting. No action taken.

Discussion/Recommendation regarding the trash and recycling schedule

Halverson stated a constituent requested this item be discussed by the committee. It was requested that there be more frequent recycling pickups.

Motion by Halverson to allow Nate Austin from John's Disposal to address the Committee, second by Fesenmaier. Mr. Austin addressed the committee regarding the frequency of recycling pickup. Several years ago it was discussed to change the pickup from twenty-six times a year, to fifty-two. He noted the frequency will not contribute to more recycling being picked up, but would add to the convenience for residents. This change can be added to the contract in future negotiations and that currently half of the municipalities are served by John's Disposal, do have weekly recycling pickup. The committee discussion included wanted to see the annual rates and the amount of recyclables picked up every year. No action taken.

Discussion/Recommendation regarding Bike Trail maintenance from the YMCA to Curtis St

Earle stated this section of the path is in extreme disrepair and the discussion of repairing this has been vetted for years. He noted this is built into the wetland on the railroad bed; it would be impossible to drain that area for work to be done. Earle added he is more than willing to repair that section but hadn't been directed in the past as there were discussions on re-routing that path.

The committee discussed the costs associated with repairing the existing path and creating a path within the City right-of-way; the cost difference between the two was approximately \$100,000. The committee noted that the engineering plan included two alternates for an on street both path. Flower stated that she would like to review further and discuss more at the next Public Works meeting. Fesenmaier stated that the trail is not currently safe and would like to see a plan to repair it for the interim. Earle explained how the path was built and noted the main area in disrepair, was originally built on uncompacted fill. Earle added that the ten-foot area to be fixed would maybe cost a couple thousand dollars.

Motion by Fesenmaier to recommend to the Finance, Licensing, and Regulation Committee a repair of this section of the bike trail to include repairing the fence in that area, second by Halverson. Earle stated he was gather quotes for the Finance Committee to consideration. Motion carried 5-0.

Discussion/Recommendation regarding road patch work to be completed near 600 Bloomfield Rd to be possibly funded by Capital Improvement Funds

Earle stated there is an area on Bloomfield Road, near the middle school, that is disrepair and will need to be patched. He outlined where that area is and which jurisdictions own which parts of the road. Mayor Klein was to talk to the township about the repair. He added that during this time of year, it will more than likely be very difficult to find an asphalt company that will have time to come out to work on the patch. Earle added it would ideal to have boundary agreements and a plan for a possible signal identified prior to work completed, but that this area is in desperate need of repair.

Motion by Fesenmaier to approve the work of the road patch to be completed and recommend to Finance, Licensing, and Regulation Committee, second by Halverson. The committee discussed the need to identify a funding source for this project and that it should be discussed by the Finance Committee. Motion carried 5-0.

Discussion/Recommendation regarding Edwards Blvd crosswalk at Park Dr and Geneva Pkwy

City Engineer Naomi Rausch explained that the General Development Plan for the new development slated to be on Edwards Blvd and that the site plan does outline sidewalks in this area. That is moving forward to the next phase of the development process this would also include a traffic impact analysis. This analysis will study the ingress/egress onto Edwards Blvd. The committee could still direct Kapur Engineering to develop the crosswalk, but that it could be added to the Precise Implementation Plan for the development. She added the issues on Cumberland Trail could also be reviewed through the Precise Implementation Plan. Flower would like to see the crosswalk installed along with the sidewalk in this area, which could be special assessed to the property owner. Earle stated if the crosswalk and sidewalk are installed now the City would need to pay for it, but if it apart of the development, then the developer would pay for it. Flower expressed concerns with the level of danger in this area and feels that something, even temporary, could be installed in the interim. Earle noted signage could be installed to help the direct people how to cross that area, even with the lack of connecting sidewalks/paths. Earle stated that there could be paint placed to indicate a lane ending in this area.

Motion by Fesenmaier to direct the Department of Public works to paint the red diamonds to indicate lane end and to include sidewalk end signage, second by Hedlund. Motion carried 5-0.

Discussion/Recommendation regarding sidewalks on Park Drive

Flower stated she has been receiving complaints about lack of sidewalk in this area. The area was developed and they were required to install sidewalks to City owned property, but that's where it stops. She would like to be included in the 2022 Street Improvement project for further review. No action taken.

Discussion regarding suggested sidewalk maintenance policy

Flower stated she reviewed the Middleton sidewalk policy and really liked this model. She explained this policy takes the time to show which ordinances/statute/policy dictates why certain actions are being taken, for which parts of the project. The policy shows each year's street improvement project and which sidewalk projects will be included. The policy also notes that property owners are responsible for the sidewalk in front of their property and they do get special assessed for any work done. Flower suggested that Earle and other staff review that policy, to use as a template for a new City policy. Earle stated the new policy would still to include a cost share provision and he figures within need to be updated to reflect current prices. Flower would like to have this come back to the committee for further discussion at next month's meeting. Discussion included the need to identify how to handle trees that are causing damage, if the City should be responsible for that cost, and what the effect would be on the tree. No action taken.

Discussion/Recommendation regarding plowing operations, snow emergency, and snow removal

Earle stated the plowing operations have not changed and the only thing that was different from this last winter season was, during the snow emergency, the downtown district was not given the standard twelve hours to remove their snow from the sidewalk. He added the policies on snow removal are out of date as the City is becoming a more popular tourist destination during the winter months. He also cited problems with moving snow in the downtown has created issues with snow being left on the curb line or in the parking lane. Fesenmaier stated that the Downtown Business Improvement District should have a discussion with the DPW to identify solutions.

Motion by Fesenmaier to refer the current policy to the Downtown Business Improvement District for discussion, second by Halverson. Street Superintendent Waswo added that the policy states using materials that are no longer used and practices outlined in the policy, need to be updated. Earle added he would like the committee to identify specific provisions for the policy for staff direction. Flower would to see that snow is windrowed to the middle in the street and that the Downtown Business Improvement District should hire a contractor to clear the snow from the sidewalk, based on the City's timeline. Motion carried 4-1, with Flower voting no.

Discussion/Recommendation regarding possible no left turn north bound into 350 N Edwards Blvd

Flower stated this had been referred back to this committee for discussion and that Earle was concerned with putting anything to prohibit that turn without an ordinance in place.

Motion by Flower to restrict the left hand turn for north bound, for the first two driveways off of Highway 50, second by Hedlund. The committee discussion included the current traffic patterns on Edwards Blvd and within that property. Motion carried 5-0.

Discussion/Recommendation regarding Library Park sidewalk repair and replacement

Item was referred to the next Public Works Committee meeting.

Discussion/Recommendation regarding possible vacation of Logan St

Item was referred to the next Public Works Committee meeting.

Discussion/Recommendation regarding Four Seasons Nature Preserve tower and boardwalk

Earle explained there was a tower in the Four Seasons Nature Preserve some years ago and that it was burned down by vandals. The consensus at that time was to not rebuild it, as it hard to be managed by the Police Department and the Fire Department. Motion by Flower to refer to the Park Board for further discussion, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding vandalism at Dunn Field and various other areas in the City

Item was referred to the next Public Works Committee meeting.

Discussion/Recommendation regarding speeding issues on Hwy H and George St

Item was referred to the next Public Works Committee meeting.

Discussion/Recommendation regarding guardrail at George St and Maxwell St

Item was referred to the next Public Works Committee meeting.

Discussion/Recommendation regarding Change Order #2 for the 2020 Street Program

Emma Connell from Kapur Engineering addressed the committee regarding this change order. This change order was addressed curb that was installed against the wishes of the property owners, which was ultimately fixed. Flower stated that she doesn't agree with the change order and there are conflicting pictures.

Motion by Flower to deny the change order, second by Fesenmaier. Motion carried 5-0.

Adjourn

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 6:01 p.m.

CITY OF LAKE GENEVA
PARKING SALES BY DAY - JUL

	CASH	CREDIT CARD	TOTAL
1-Jul	230.70	7,485.53	7,716.23
2-Jul	166.90	9,400.02	9,566.92
3-Jul	187.65	13,049.18	13,236.83
4-Jul	147.25	15,899.55	16,046.80
5-Jul	167.15	13,304.83	13,471.98
6-Jul	250.10	8,229.28	8,479.38
7-Jul	168.40	5,448.40	5,616.80
8-Jul	283.65	8,388.64	8,672.29
9-Jul	237.40	9,074.37	9,311.77
10-Jul	164.85	11,941.99	12,106.84
11-Jul	197.45	8,202.32	8,399.77
12-Jul	141.40	5,862.85	6,004.25
13-Jul	145.60	6,940.63	7,086.23
14-Jul	178.95	6,827.37	7,006.32
15-Jul	209.35	6,158.69	6,368.04
16-Jul	167.20	9,092.38	9,259.58
17-Jul	215.10	13,194.26	13,409.36
18-Jul	239.45	13,211.42	13,450.87
19-Jul	240.00	8,209.30	8,449.30
20-Jul	199.40	8,540.30	8,739.70
21-Jul	268.10	7,912.59	8,180.69
22-Jul	250.10	8,286.62	8,536.72
23-Jul	195.80	9,085.47	9,281.27
24-Jul	156.15	12,650.53	12,806.68
25-Jul	161.90	12,136.70	12,298.60
26-Jul	156.05	8,765.93	8,921.98
27-Jul	200.45	8,220.15	8,420.60
28-Jul	195.65	7,709.35	7,905.00
29-Jul	226.45	8,136.72	8,363.17
30-Jul	160.90	9,454.67	9,615.57
31-Jul	141.65	12,888.47	13,030.12
	<u>6,051.15</u>	<u>293,708.51</u>	<u>299,759.66</u>

Coin	6,051.15	1.5%
CC	293,708.51	74.2%
Parkmobile	<u>96,284.00</u>	<u>24.3%</u>
	396,043.66	100%

Net of Tax 284,132.38

2020	319,171.89
2019	270,581.99
2018	283,362.56

AVG 2018-2020 291,038.81
OVER (UNDER) (291,038.81)

PARKMOBILE		net of tax
2021	96,284.00	91,264.45
2020	29,015.50	27,502.84
2019	15,030.50	14,246.92
2018	10,167.50	9,637.44
2017	5,109.00	4,842.65



POLICY / GUIDELINE

DEPARTMENT OF PUBLIC WORKS

CATEGORY: ENGINEERING

NUMBER: 12

FROM: TOBY GINDER

P.W.C. APPROVAL: 1-8-96

DATE:

REVISED: 02-22-10

SUBJECT: ASSESSMENT FOR MAINTENANCE OF SIDEWALKS / DRIVEWAYS

A. SIDEWALK REHABILITATION

Sidewalk will be rehabilitated via mud jacking or saw cutting as part of a sidewalk maintenance or street improvement project and 100% of the cost thereof assessed to the adjacent property owner if:

1. The sidewalk, at a crack or joint, is vertically displaced more than ½" and less than 1½" measured within approximately 1" of the adjacent surface.
2. Visual evidence indicates prolonged water ponding on the sidewalk surface.
3. The sidewalk surface does not conform to requirements of the ADA law.

B. SIDEWALK REPLACEMENT

Sidewalk will be removed and replaced as part of a sidewalk maintenance or street improvement project and 100% of the cost thereof assessed to the adjacent property owner if:

1. The sidewalk contains a crack or gap which is more than 1" wide measured ½" below pavement surface. This criteria applies also to a gap between the sidewalk and adjacent driveway or driveway apron.
2. The sidewalk surface of any section is spalled or deteriorated more than 4 square inches measured ½" below pavement surface or more than 2 square inches measured 1" below pavement surface.
3. Sidewalk is heaved or subsided more than 4" beyond the average sidewalk grade line measured adjacent to the displaced sidewalk squares even though there may be no abrupt vertical displacement at a joint.
4. Two or more of the above defects are present on a given section and are each within 75% of the stated minimum measurements.
5. Visual evidence indicates water ponding on the sidewalk surface longer than 24 hours.
6. A city Engineering Technician determines the sidewalk is a safety hazard for general pedestrian or disabled users.
7. The sidewalk surface does not conform to requirements of the ADA law.
8. Cracked sections of sidewalk adjacent to a section being rehabilitated or removed will also be marked for removal due to the probability of damaging the cracked section during work on the adjacent section. Such cracked sections will not be replaced unless one or more of the above described deficiencies exists.

C. DRIVEWAY APRON REPLACEMENT

1. Driveway aprons will be removed and replaced as part of a concrete maintenance or street improvement project and 50% of the cost thereof assessed to the adjacent property owner if:
 - a. The apron is a part of or contiguous to the project; and
 - b. The apron to be replaced is surfaced with concrete or asphalt; and
 - c. The apron meets the following criteria for replacement:
 - 1) The apron adjacent to the sidewalk is vertically displaced more than 1" causing a potential hazard to pedestrians on the sidewalk.
 - 2) The apron adjacent to the sidewalk is vertically displaced and creates significant impedance to drainage from the sidewalk to the street.
 - 3) The apron must be removed incidental to the reconstruction of the adjacent street. (Examples: to match new grades; to allow slip-form curb and gutter construction.)
 - 4) The City Engineering Technician determines the condition of the apron poses a public nuisance or safety hazard to the general public.
2. The cost for removal and replacement of an existing apron for any reasons not listed above or for construction of a new apron will be assessed 100% to the adjacent property owner.

D. DRIVEWAY REHABILITATION OR REPLACEMENT

1. A portion of driveway adjacent to sidewalk will be rehabilitated or replaced if the surface is vertically displaced more than 1" causing a potential hazard to pedestrians on the sidewalk.

E. ASSESSMENTS

1. A city Engineering Technician will perform a survey prior to construction to determine the limits of concrete sidewalk or driveway apron meeting the criteria listed herein.
2. The amount assessed will include the applicable contract costs for concrete rehabilitation, removal, base course, new concrete, and grass restoration. An additional 15% of the contract costs will be assessed to cover engineering, testing and administrative expenses.
4. Additional sidewalk or driveway apron areas may be rehabilitated or replaced as part of a sidewalk maintenance or street improvement project if the adjacent property owner requests the additional work and agrees to pay the cost.
5. Per a decision of the Public Works Committee on July 8, 2002, the City will pay for maintenance of inter-block sidewalks.

**ARTICLE IV
SIDEWALKS****Sec. 62-96. Construction and repair. [Code 1992, § 8.11; Ord. No. 95-18, § 8.11, 9-11-1995]**

- (a) Regulated. No person, whether owner, builder or contractor, shall build any new sidewalk or rebuild, repair or renew or cause to be rebuilt, repaired or renewed any existing sidewalk contrary to the provisions of this section.
- (b) State law adopted. In addition to the provisions of this section, W.S.A., §§ 66.615 and 66.616, and Americans With Disabilities Act Accessibility Guidelines (ADAAG) 14.0, public rights-of-way, relating to the construction and repair of sidewalks and curb ramps, so far as applicable to the City, is adopted by reference.
- (c) Sidewalk requirements. The City Council may, from time to time, require that sidewalks be laid, and this requirement may vary from street to street as conditions and circumstances require, and may order by resolution sidewalks to be laid in the manner provided in this article. Unless otherwise ordered by the Council, the width of all sidewalks shall not be narrower than those now constructed or laid, except as otherwise provided in the construction manual as provided herein.
- (d) Permit required. No person shall build any sidewalk within the City without first obtaining a permit from the City. Application for such permit shall be to the Department of Public Works on a form provided by the City and shall contain a full statement of the materials to be used in construction and the width thereof and shall also request the line and grade for the construction of such walk be furnished by the City.
- (e) Sidewalk standards. All sidewalks shall be constructed to standard specifications established by the City and as stated in the State of Wisconsin Standard Specifications for Road and Bridge Construction, plus Supplemental Specifications, Section 602. Unless otherwise permitted, sidewalks shall be not less than four feet in width and constructed of concrete not less than four inches thick except where crossing a driveway, where a six-inch minimum thickness is required. Cross slopes on sidewalks shall, in general, be 2%, or as allowed by ADAAG.
- (f) Protection to the public. The public shall be afforded protection during construction or repair of sidewalks as follows:
 - 1. City may repair. Any sidewalk which is unsafe, defective or insufficient shall be repaired or removed and replaced with a sidewalk in accordance with the standard fixed by this section, and the City Council may by resolution, order such sidewalk so repaired or removed and replaced.
 - 2. Procedure where City makes repairs. The City shall make repairs as follows:
 - a. Notice. A copy of the resolution or order directing such laying, removal, replacement or repair shall be served upon the owner of each lot or parcel of land in front of which such work shall have been ordered by the City after personally delivering the resolution or order to the owners or his agent or, if

such owner or agent cannot be found, by publishing the resolution or order in the official newspaper.

- b. Failure to obey notice. Whenever any such owner shall neglect, for 20 days after such service, to lay, remove, replace or repair any such sidewalk, the City may cause such work to be done at the expense of such owner. All work for the construction of sidewalks shall be let by contract to the lowest responsible bidder unless otherwise provided by the Council pursuant to W.S.A., § 62.15(1).
- c. Costs assessed. The City shall keep an accurate account of the expenses of laying, removing and repairing sidewalks in front of each lot or parcel of land whether the work is done by contract or otherwise, and shall annually prepare a statement of the expense so incurred in front of each lot or parcel of land, the expense to be on file with the City Clerk. The amount therein charged to each lot or parcel of land shall be entered by the Clerk on the tax roll as a special tax against the lot or parcel of land, and the amount shall be collected in all respects as other taxes upon real estate.

Sec. 62-97. through Sec. 62-125. (Reserved)

ARTICLE V MOVING BUILDINGS

Sec. 62-126. Permit required. [Code 1992, § 8.04(1)]

No person shall move any building within the City without a permit from the Department of Public Works, the notice of application for such permit to be made 30 days in advance and to designate the streets and alleys along which the building is intended to be moved. Such permit shall state the date upon which such work will commence, a description of the building and its location, the place to which such building is intended to be moved, the name of the owner of such building, the name of the person who will perform the work and the names of the streets and alleys along which the building may be moved. Insurance protection against damage to City facilities will be required.

Sec. 62-127. Notice to utilities. [Code 1992, § 8.04(2)]

Upon receipt of the notice under Section 62-126, the Department of Public Works shall immediately notify any public utility whose lines or poles may be interfered with of the application. Such utility shall take any steps necessary to permit the building to be moved without damage to its lines and poles.

Sec. 62-128. Deposit required. [Code 1992, § 8.04(3)]

The applicant shall at the time of application deposit with the City Clerk the amount set from time to time by the Council to cover the costs to the utilities of any work necessary to permit

SIDEWALK INSPECTION AND REPAIR

This Policy has been adopted by the City of Lake Geneva in an attempt to ensure that sidewalks are maintained in a reasonably safe condition. Authority for this policy is granted under Wisconsin Statute 66.615.

Sidewalk Inspection

The following inspection procedure is established to ensure that all City sidewalks are inspected on a periodic basis. At a minimum, 10 percent of all sidewalks should be inspected on an annual basis, so that all of the City sidewalks are inspected at least once every 10 years.

- 1) The inspection program follows a rotation system, beginning in the Central Business District and proceeding out into residential areas. No time frames or limits are hereby established.
- 2) Reported conditions determined to be in need of temporary repair shall be immediately inspected by the Street Superintendent or other appropriate official serving as Sidewalk Inspector. The Sidewalk Inspector shall determine the repairs to be made. Temporary repairs may consist of asphaltic concrete materials. Temporary repairs may be scheduled with current construction projects or into the next season if work is to be performed by the City.
- 3) The Sidewalk Inspector will use discretion to determine if a sidewalk is defective. Criteria is based on evidence of deterioration and potential hazards due to concrete sections being broken, tilted, raised, chipped or displaced through overall use and freeze and thaw action. Criteria to be considered are:
 - a) Vertical displacement of a random crack or at a joint between sidewalk slabs of $\frac{1}{2}$ inch or more.
 - b) A horizontal random crack with open spacing of $\frac{1}{2}$ inch or more.
 - c) Four or more random cracks in a sidewalk square.
 - d) Vertical alignment irregularities that result in a slope greater than 1 inch vertical to 12 inches horizontal.
 - e) A cracked sidewalk with pieces missing or a hole in the sidewalk greater than $\frac{1}{2}$ inch deep and 2 square inches in area.

Replacement/Repair Priority

Sidewalks will be replaced/repared as time, staff and budget permit according to the following criteria:

- a) Location of sidewalk (downtown vs. residential)
- b) Expected amount of pedestrian traffic.
- c) Severity of defect.
- d) Availability of alternative pedestrian routes.

Marking Defective Sidewalks

Sidewalks identified for repair will be marked with a paint spot. The owner will be sent a preliminary notice. Prior to the construction period, property owners will be given statutory notices. The owner then has 20 days to complete repairs or have it repaired by the City at the owner's expense.

Sidewalk Replacement Rebate

Because there are many factors used to determine what areas the City will focus its sidewalk replacement program upon from year to year, (i.e., budget amounts available, volume of pedestrian traffic, citizen complaint and concerns) and the City does not wish to discourage a home owner from repairing or replacing a dangerous sidewalk, the following conditions are met:

- a) the City's program is doing work within the block and on the street of the property owner.
 - b) the work had been done in the construction season prior to the year in which the City's program is implemented.
 - c) that the property owner has a statement from the contractor or invoices from suppliers, if replacement is done by the property owner. The owner must also document that a "Sidewalk Breaking permit" from the Department of Public Works Director had been obtained, and that City specifications were followed.
 - d) that the Street Superintendent confirms the footage and approves of the workmanship of the area.
- On corner lots, the City will pay full cost for the intersection portion of the sidewalks.

Cost Share Program

The City will participate in a cost-share program of approved and authorized defective sidewalk squares in accordance with adopted policies and as time permits. As of January 1, 2011, the City's share of sidewalk replacement is not to exceed \$1.75 per square foot.



Sidewalk Maintenance Program

Sidewalk Marking Guide

White Dot: Concrete Raising

White Check Mark: Horizontal Saw Cut

Pink Dot: Removal and Replacement

Double Pink Dot: City terrace tree caused damage City pays 50% of the cost.

2020 Sidewalk Program

Concrete Service Specialists inform us they will be in town on May 27th to start the restoration process.

2021 Sidewalk Program

The Bids for the 2021 Sidewalk Maintenance Program has been accepted by the Common Council.

They have been awarded to:

Removals and Replacement:

Fahrner Asphalt Coatings, the 2021 cost for replacement is \$8.68 per square foot.

They will start work on July 5, 2021.

Trip Hazard Removals:

Universal Concrete Grinding, the 2021 cost for hazard removal is \$11.16 per linear foot.

They will start work on June 11, 2021 on the east end of University Ave working southward.

Concrete Raising:
No Contract for 2021

Helping Maintain Our Local Sidewalks

Property owners are the maintaining authority of the sidewalk adjacent to their property. To assist property owners with correction of structural deficiencies in concrete, the City of Middleton has an ongoing sidewalk maintenance program which covers about 1/8th of the city's limits each year. What this means is that about every eight years city engineering technicians will be going through each neighborhood to assess the overall condition of sidewalks, sidewalk ramps and driveway aprons to determine if they are in need of rehabilitation or replacement. The City will also correct significant structural deficiencies in concrete outside of the area scheduled for annual maintenance work, as requested by the property owners or concerned citizens.

Pertinent Statute, Ordinances, Policies & Standards

- **Federal**
 - Americans with Disabilities Act (ADA)
- **State**
 - Statute 66.0907 – Requirements to maintain sidewalk and assessment of costs
- **Middleton**
 - Policy – Assessment for maintenance of sidewalks / driveways
 - Ordinance section 8.02 – Street and sidewalk grades
 - Ordinance section 8.03 – Sidewalk construction and repair
 - Ordinance section 8.04 – Driveways
 - Ordinance section 8.05 – Street and sidewalk excavations and openings
 - Ordinance section 8.06 – Obstructions and encroachments
 - Ordinance section 8.07 – Snow and ice removal
 - Ordinance section 8.09 – Emergency powers
 - Ordinance section 20.05(2) – Trimming trees and shrubs
 - Standard Specifications, Section 609 – Concrete construction
 - Standard Detail Drawing 600-03 – Residential driveway apron
 - Standard Detail Drawing 600-04 – Commercial driveway apron

Related Resources

- Descriptions and Images of Sidewalk Deficiencies
- Sidewalk Project 8-Year Map

Contact Us

Tom Weber

Engineering Technician III

[Email](#)

Phone: (608) 821-8399

Shawn Ulsrud

Engineering Technician III

[Email](#)

Phone: (608) 821-8388

FAQs

- [When can I make minor repairs to the sidewalk?](#)
- [What do the colored dots and arrows on the concrete mean?](#)
- [What repairs / replacements am I responsible for?](#)

[View All FAQs](#)

[Accessibility](#)

[Site Map](#)

[Translate](#)

[FAQs](#)

[Permits](#)

[Copyright](#)



Government Websites by [CivicPlus®](#)



















RESOLUTION #162-80

A Resolution vacating a portion of Logan Street.

WHEREAS, the First Evangelical Lutheran Church has petitioned the Common Council of the City of Lake Geneva to discontinue the following described portion of Logan Street within the City of Lake Geneva, to-wit:

That part of Logan Street commencing at the east boundary of Lot No. 1, Block No. 2, and ending at the west boundary of Lot No. 6, Block No. 2, Wheeler Addition, City of Lake Geneva; and

WHEREAS, the City Plan Commission has held a public hearing upon notice as required by Section 66.296 of the Wisconsin Statutes and has recommended vacating said portion of Logan Street; and

WHEREAS, the Petitioner, First Evangelical Lutheran Church, has recorded in the Office of the Register of Deeds prior to the filing of the Petition, a Notice required by Section 840.11 of the Wisconsin Statutes; and

WHEREAS, the Petitioner, First Evangelical Lutheran Church, has agreed that they will provide a twelve (12') foot easement along the west end of their property for ingress and egress to the east end of that portion of Logan Street not vacated lying west of the portion of Logan Street being vacated. ^{herein} In the event the remaining portion of Logan Street to the west of the portion vacated herein is vacated, said easement is terminated; and

WHEREAS, the First Evangelical Lutheran Church has agreed to allow a twenty (20') foot construction easement and an eight (8') foot ~~permanent~~ utility easement through that portion of Logan Street to be vacated, which easement shall be in existence ^{while in use, and if not used} until such time as the remaining portion of Logan Street lying west of that portion vacated herein is hereinafter vacated or utilities are provided through other lands; and

WHEREAS, the First Evangelical Lutheran Church agrees to dedicate land for a fifty (50') foot radius cul de sac in the event that part of Logan Street lying west of the portion of Logan Street vacated herein is improved. In the event the remaining portion of Logan Street to the west of the portion vacated herein is vacated, Petitioner's agreement to dedicate is null and void;

NOW, THEREFORE, BE IT RESOLVED, By the Common Council of the City of Lake Geneva as follows: That subject to the agreements of Petitioner, First Evangelical Lutheran Church, hereinabove set forth, the following described portion of Logan Street lying within the City of Lake Geneva is hereby vacated, to-wit:

That part of Logan Street commencing at the east boundary of Lot No. 1, Block No. 2, and ending at the west boundary of Lot No. 6, Block No. 2, Wheeler Addition, City of Lake Geneva.

Adopted this 10th day of March, 1980.

CITY OF LAKE GENEVA

By:

Richard C. Folman

Richard C. Folman, Mayor

Attest:

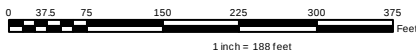
Colleen Alexander

Colleen Alexander, City Clerk



Logan St 1

WALWORTH COUNTY, WISCONSIN



Author:

Map Produced on: 3/8/2021

Wisconsin State Plane Co ordinate System, South Zone
Horizontal Datum: NAD83-2011

Walworth County Information Technology Department
Land Information Division
1800 County Trunk N
Elkhorn, Wisconsin 53121-1001



DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED
AND PROCESSED BY SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY,
EXPRESS OR IMPLIED, IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS,
LEGACY, RELIABILITY OR USEFULNESS OF THIS INFORMATION. THE INFORMATION
CONTAINED HEREIN SHALL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.









Damage to City Property

Date of Occurrence 5/8/2021 Reported By DPW Neil Waswo
Exact Location (Include map if needed) County H/Georgest + Maxwellst
Type of Damage (Include pictures if needed) Vehicle hit Guard rail

Items needed to be replaced/repared (Please be specific)

☐ Sign _____ ☐ Anchor Type _____
☐ Pole Type _____ ☐ Time Spent _____
☐ Material Used (gravel, concrete, etc.) _____

Other Repair Steel panels, and post replacement

Follow Up Needed Quote From Century Fence.
attached.

Total Replacement Cost _____

PLEASE ATTACH ESTIMATES AS NEEDED

Date Repaired _____ Repaired By _____ Approved By _____

Quote

Century Fence Company
1300 Hickory St.
Pewaukee, WI 53072

**Quote To:**

CITY OF LAKE GENEVA
1065 Geneva St
LAKE GENEVA, WI 53147

Project Location:

Road Side
George Street @ Maxwell Street
Lake Geneva, WI 53147

Quote #: 4295

Quote Date: 5/27/2021

Description

Guardrail Replacement

Remove & Replace:

- 4 guardrail panels
- 12 posts with blocks

excludes: private underground utility locate, rock digging, traffic control, painting the guardrail

Quote Total: \$6,630.00

Quote Valid For 15 days

Buyer's Signature: _____

Date: _____

Submitted by: _____

Tom Foerster

Acceptance:

This quote when accepted in writing by purchaser and by Century Fence Company becomes a contract between two parties. The conditions on the attached 'Terms and Conditions' are made a part of this contract.

Terms of Payment: Net Cash upon receipt of invoice.

Tom Foerster

Office: 262-956-6429

Cell: 262-993-5516

Email: TFoerster@centuryfence.com

CNL0FMV8VS

21-6245

WISCONSIN MOTOR VEHICLE CRASH REPORT

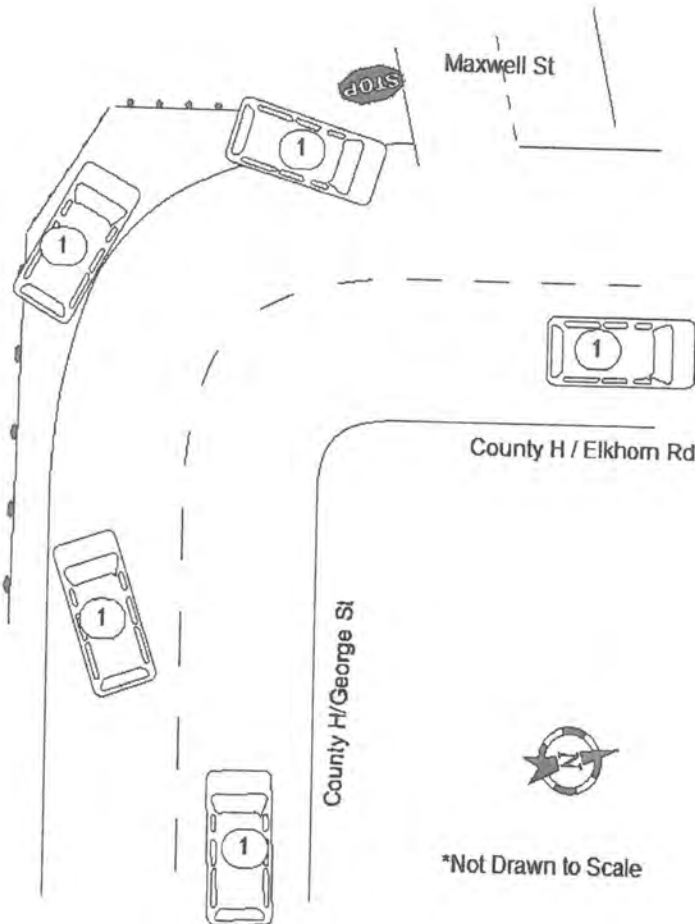
LAKE GENEVA POLICE DEPARTMENT
626 GENEVA STREET
LAKE GENEVA, WI 53147
(262) 248-4455

CNL0FMV8VS

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy SERGEANT JASON HALL	
Crash Date 05/08/2021		Crash Time 99:99		Date Arrived 05/11/2021		Time Arrived 02:57 PM	
Date Notified 05/11/2021		Time Notified 02:53 PM		Total Units 01		Total Injured 00	Total Killed 00
☐ On Emergency	☒ Hit and Run	☐ Lane Closure	☐ Work Zone		☐ Trailer or Towed		☐ Reporting Threshold
☒ Government Property	☐ Active School Zone		School Bus Related NO		Tags		
☒ Reportable		Crash Type DT4000 (STANDARD CRASH)				☐ Amended	☐ Secondary Crash

Description

Diagram



Reconstruction By

Photos By
SGT HALLAdditional Information
PHOTOS

☒ I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.

SOMETIME BETWEEN FRIDAY MAY 07, 2020 AND MONDAY MAY 10, 2021 A LARGER VEHICLE LEFT THE ROADWAY AS IT WAS TRAVELING WESTBOUND ON COUNTY H/GEORGE ST AND STRUCK THE GUARDRAIL ALONG THE SOUTH SIDE OF THE ROADWAY. VEHICLE KEPT GOING WITHOUT REPORTING THE ACCIDENT AND IT APPEARS THAT THE GUARDRAIL WAS STRUCK BY THE UNKNOWN VEHICLE'S LARGE TIRES, AS THERE WAS A BLACK SCUFF MARK WITH LINES IN IT, LEFT ON THE YELLOW GUARDRAIL. ESTIMATED DAMAGE TO THE GUARDRAIL AND POSTS IS \$7000.00. -SGT HALL #144

et

CNL0FMV8VS
21-6245

WISCONSIN MOTOR VEHICLE
CRASH REPORT

LAKE GENEVA POLICE DEPARTMENT
626 GENEVA STREET
LAKE GENEVA, WI 53147
(262) 248-4455

Location

ON GEORGE ST/ CTHH WB 75 FT E OF MAXWELL ST IN THE CITY OF LAKE GENEVA IN WALWORTH COUNTY	Latitude	Longitude
	X Coordinate	Y Coordinate
	Structure Type	

Crash Scene

First Harmful Event GUARDRAIL FACE	First Harmful Event Location ON ROADWAY	
Manner of Collision 00 - NO COLLISION W/VEHICLE IN TRANSPORT	Light Condition UNKNOWN	
Road Surface Condition(s) UNKNOWN	Roadway Factor(s) NONE	
Environment Factor(s) NONE		
Weather Condition(s) UNKNOWN		
Animal Type	Relation To Trafficway TRAFFICWAY - NOT ON ROAD	
Crash Classification - Location PUBLIC PROPERTY	Crash Classification - Jurisdiction NO SPECIAL JURISDICTION	
Tribal Land	Access Control NO CONTROL	Special Study
Within Interchange Area NO	Junction Location NON-JUNCTION	Intersection Type NOT AN INTERSECTION

Unit Summary

UNIT 01	Unit Status HIT AND RUN	Vehicle Operating As Classification D CLASS		Unit Type AUTOMOBILE	
	Vehicle Type PASSENGER CAR			Operating As Endorsements	
	Total Occs 1	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0
	Insurance? UNKNOWN	Direction Of Travel WESTBOUND	☐ Pre Crash Tire Mark	Speed Limit 25	Total Lanes 2
	Most Harmful Event: Collision With GUARDRAIL FACE		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE
	Traffic Way TWO-WAY, NOT DIVIDED		Traffic Control NO CONTROL		Traffic Control Inoperative/Missing NO
	Surface Type BLACKTOP (BITUMINOUS)		Road Curvature CURVE RIGHT		Road Grade LEVEL
	Truck Bus or HazMat NO				
	UNIT 01 VEHICLE	Vehicle			
License Plate Number		Plate Type	St	Country of Issuance	
Vehicle Identification Number		Make	Year	Model	
Color		Body Style	Bus Use		
Initial Contact Point 99 - UNKNOWN		Vehicle Damage			
Extent Of Damage VEHICLE NOT AT SCENE		16 - VEHICLE NOT AT SCENE			



CNLOFMV8VS
21-6245

WISCONSIN MOTOR VEHICLE CRASH REPORT

LAKE GENEVA POLICE DEPARTMENT
626 GENEVA STREET
LAKE GENEVA, WI 53147
(262) 248-4455

UNIT

01

UNIT

01

Towed Due To Damage
NOT TOWED

Vehicle Removed By
OPERATOR

What Driver Was Doing

Vehicle Factors

Driver Prior Action Other

UNKNOWN

Driver Actions
UNKNOWN

Owner Name

Owner Address

Sequence Of Events

Event
CROSS CENTERLINE

Event
RUN OFF ROADWAY LEFT

Event
GUARDRAIL FACE

Event

Individual

Driver

Citations Issued
0

Sex

Date of Birth

Race

Address

Driver License Number

Safety Equipment

On Duty Crash

Safety Equipment

Row
01 - FRONT ROW

Seat Position
07 - LEFT

NONE USED - VEHICLE OCCUPANT

Helmet Use

Helmet Compliance

Eye Protection

Tint Compliance

Injury

Injury Severity
NO APPARENT INJURY

Airbag
NOT APPLICABLE

Ejected
NOT APPLICABLE

Ejection Path
NOT EJECTED/NOT APPLICABLE

Trapped/Extricated
NOT APPLICABLE

Medical Transport
NOT TRANSPORTED

EMS Agency Identifier

EMS Run #

Hospital

Date of Death

Time of Death

Distracted By

Distracted By Source

Distracted By Action

Non Motorist

Striking Unit #

Location

CNL0FMV8VS

21-6245

WISCONSIN MOTOR VEHICLE
CRASH REPORTLAKE GENEVA POLICE DEPARTMENT
626 GENEVA STREET
LAKE GENEVA, WI 53147
(262) 248-4455

UNIT 01	Prior Action		
	Action		
	Action Other		To/From School
	Suspected Alcohol Use		Suspected Drug Use
	Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type Alcohol Test Results	
	Drug Test Given TEST NOT GIVEN	Drug Test Type	Drug Test Results
	Drug Type		
	Individual Condition NOT OBSERVED		
	Property Owner		
	PROP OWNER 01	Government CITY OF LAKE GENEVA (262) 248-6644	
Fixed Objects Struck			
01	Striking Unit 01	Struck Object GUARDRAIL FACE	Damage Tag Number



To: Tom Earle, Director of Public Works
City of Lake Geneva

From: John Jenkins, PE
MSA Professional Services, Inc.

Subject: 2022 Street Improvement Program: Pine Tree Lane / Mariane Terrace

Date: August 18, 2021

At our kickoff meeting for the 2022 Street Improvement Program, we discussed the proposed roadway segments to be addressed, as listed in the RFP. At the meeting, you indicated that the Public Works Committee may wish to advance Pine Tree Lane and Mariane Terrace into the program for next year. These were not on the original list of streets to be included due to an ongoing lawsuit in the area. With the recent conclusion of that lawsuit, the City would like to discuss possible improvement concepts for these streets.

The City's past practice for street improvements was generally to mill the asphalt surface, regrade the base as necessary, and to overlay with new pavement. This assumes only minor drainage improvements, if any, are made with the project. We understand that is the approach to be taken with the other streets in the 2022 program.

We are asking for the Public Works Committee's guidance on what improvement concept it would like to use for the Pine Tree Lane and Mariane Terrace area. Would the City like to proceed with a mill and overlay concept for this area, or pursue total reconstruction, adding new curb & gutter and storm sewer?

If a mill and overlay concept is chosen, stormwater will continue to be managed much the same as it is today. There will be no significant alterations to the roadway surface. This is the recommended approach if there are no significant drainage issues to be fixed.

If the City wishes to reconstruct these streets with new curb & gutter and storm sewer, there is a significant challenge that will need to be addressed. This challenge is how to convey the stormwater to the lake. In this case there is not a simple conveyance route to the lake. There may be an easement between Lot 13 and Lot 14 where an existing 18" CMP carries the runoff to the lake. The plat of survey for Lot 14 in 2008 does not show an easement, however it may have been recorded elsewhere. This needs to be verified.

MEMO

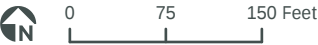
August 18, 2021

It may not be possible to reuse this pipe because the size may not be sufficient to carry the increased runoff from a reconstructed street and an updated storm sewer system. The condition of the pipe should be verified before adding more stormwater to it. Replacing the pipe would be extremely difficult because of the substantial landscaping in this space to be removed and restored. The proximity of the existing homes would make construction difficult with very little room for equipment to excavate and place materials. The pipe is as close as 7.5' from one residence. We do not recommend pursuing this pipe replacement unless there are significant drainage problems that cannot be otherwise addressed.

A second option for addressing runoff is to extend storm sewer to the north end of Mariane Terrace and then west across the private park to the lake. This would require negotiating an easement across the park parcel. The physical limitations for construction would be less than the other option and the distance to residences would be much greater. There is currently sanitary sewer located in this park, including a sanitary lift station. Though construction would be simpler, there would be additional length of storm sewer required.



MSA
Data Sources:
Aerial: Walworth County (2020)
Parcels: Walworth County
Sanitary System: Lake Geneva (2018)
Stormwater System: Approx by MSA



- ➡ Stormwater Pipe
- Sanitary Force Main
- ➡ Sanitary Gravity Main
- Sanitary Lateral
- Ⓛ Lift Station
- Manhole
- Parcel

Pine Tree Ln and Mariane Ter

2022 Street Improvement Project

Lake Geneva, Walworth County, WI



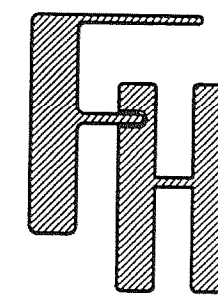
Mariane Terrace Existing Inlets

ASSIGNED SOUTHWESTERLY LINE OF LOT 14
SYVER-STAD LAKE SHORE ESTATES
S 65°49'00" E

PLAT OF SURVEY

LOT 14 OF SYVER-STAD LAKE SHORE ESTATES

LOCATED IN PART OF SECTION 1, TOWN 1 NORTH,
RANGE 17 EAST, CITY OF LAKE GENEVA,
WALWORTH COUNTY, WISCONSIN
TAX KEY NO. ZSY 00014



WORK ORDERED BY -
BRIAN POLLARD
851 PARK DRIVE, SUITE 104
LAKE GENEVA, WI 53147

FARRIS, HANSEN & ASSOCIATES, INC.
ENGINEERING - ARCHITECTURE - SURVEYING
7 RIDGWAY COURT P.O. BOX 437
ELKHORN, WISCONSIN 53121
OFFICE: (262) 723-2098 FAX: (262) 723-5886

REVISIONS

PROJECT NO.
7171
DATE
10/18/06
SHEET NO.
1 OF 1

LEGEND
○ = FOUND IRON PIPE STAKE
● = FOUND IRON REBAR STAKE
(XXX) = RECORDED AS

NOTE: COPIES OF THIS MAP TO WHICH THE FOLLOWING CERTIFICATE WILL APPLY SHOW
SURVEYOR'S ORIGINAL SEAL AND SIGNATURE IN RED INK. COPIES BY ANY OTHER
MEANS MAY HAVE ALTERATIONS WHICH DO NOT REPRESENT THE SURVEYOR'S WORK
PRODUCT.

I HEREBY CERTIFY THAT THE ABOVE DESCRIBED PROPERTY HAS BEEN SURVEYED UNDER
MY DIRECTION AND THAT THE ABOVE MAP IS A TRUE REPRESENTATION THEREOF AND
SHOWS THE SIZE AND LOCATION OF THE PROPERTY, ITS EXTERIOR BOUNDARIES, THE
LOCATION OF ALL VISIBLE STRUCTURES, AND DIMENSIONS OF ALL PRINCIPLE
BUILDINGS THEREON, BOUNDARY FENCES, APPARENT EASEMENTS, ROADWAYS, AND
VISIBLE ENCROACHMENTS, IF ANY. THIS SURVEY IS MADE FOR THE USE OF THE
PRESENT OWNERS OF THE PROPERTY, AND ALSO THOSE WHO PURCHASE, MORTGAGE, OR
GUARANTEE THE TITLE THERETO WITHIN ONE YEAR FROM THE DATE HEREOF.

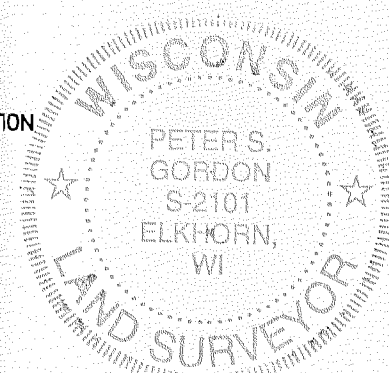
DATED: OCTOBER 18, 2006
PETER S. GORDON R.L.S. 2101

01/30/2007-KD
TO SHOW RIPARIAN
RIGHTS LINES

REVISED 04-25-2007
TO SHOW EASEMENT INFORMATION

REVISED 04/27/2007-KB
TO SHOW SIZE AND LOCATION
OF PROPOSED RESIDENCE

REVISED 08-18-2008
RESURVEY AND AS BUILT LOCATION



MAP SCALE IN FEET ORIGINAL 1" = 10'



BENCH MARK
CHISELED "X" ON
RIM MANHOLE
ELEV.=901.07'

ZSY-14

007-2625