

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, AUGUST 23, 2021 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:00 p.m.

Roll Call

Present: Flower, Hedlund, Fesenmaier, Dunn and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Amy Seinkowski; 1034 George St; Spoke in regards to the speeding occurring on George Street. She recommended that solar powered speed signs be installed and that sidewalks be installed in that area.

Carol Pearson; 932 George St; Spoke in regards to the speeding occurring on George Street. She also spoke in regards to the creation of a sidewalk maintenance policy.

Approval of the July 26, 2021 Public Works Committee meeting minutes as prepared and distributed

Motion by Hedlund to approve, second by Halverson. Discussion included how agenda items are moved from one committee to the next for Council action. Motion carried 5-0.

Director of Public Works Report

Update regarding the Cemetery

Director of Public Works Earle addressed the committee concerning the Oakhill Cemetery. There will be a meeting coming up to discuss, but all is going well in the Cemetery. No action taken.

Update regarding Venetian Festival

Director of Public Works Earle addressed the committee concerning the Venetian Festival. He noted that the Festival went very well for all City departments involved. He thanked all involved for the hard work. No action taken.

Fesenmaier stated that there have been concerns with street signs being faded and unreadable; she asked that they be reviewed and possibly replaced.

Earle stated he and the Utilities Director have met with the Wis DOT concerning the upcoming Highway 50 project. Major concerns including lack of sidewalks along that corridor along with traffic control updates. The Beautification Committee would also like to be a part of the project as well. Flower would like this to be added to a future agenda for discussion.

Earle stated that there are consultants online to discuss agenda items #16 and #17; he asked that those be moved up on the agenda.

Motion by Hedlund to suspend the rules and move up those agenda items, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding 2022 Street Improvement Project

John Jenkins with MSA Professional Services addressed the committee concerning the 2022 Street Improvement Project. He inquired about the status of Pine Tree Ln and Marianne Ter and was looking for the committee's direction on how to move forward. He noted that it would be a choice between a mill and overlay versus a reconstruction. Earle added the largest issue there is the topography and would like MSA to explore the best option for that area as part of the engineering. Discussion noted there is still review of the Utilities in that area. Concerns were raised with the drainage issues at the bottom of this area. Jenkins noted this project could be a hybrid, wherein the top portion of the road could be a mill and overlay with the bottom being a total reconstruction. The reconstruction could include the replacement utilities and inclusion of curb/gutter.

Committee discussion included the desire to see a plan that would include a hybrid option that includes the utility portion. Motion by Fesenmaier that MSA present to two options (a mill and overlay option and a total reconstruction option) to the committee including the Utility replacement options and the access to the lift station, second by Halverson. Motion carried 8-0.

Discussion regarding the Disc Golf Park survey data

Earle addressed the committee regarding the survey data and the bridges located in this area. Bridges one, five, and three were closely examined. There were issues with redoing bridge five in the current area as there are existing utilities that would prohibit the change. With that concern, the Park Board would like bridge three to be considered in its place. Earle stated that this could potentially go out for bid this fall sometime, if the committee so desired. Committee discussion included if there was a need to replace bridge #3 and if the budget could support the cost.

Earle noted this discussion should go to the Park Board for review, as that is in their purview. The Public Works Committee would like this to be moved to 2022. Both bridges could be considered upon approval of the Park Board. No action taken.

Parking Manager Report

Parking Manager Elder addressed the committee concerning the Parking Enforcement Department. He noted that the parking department had collected about \$396,000 in July between the kiosks and ParkMobile App. He stated that August has been extremely busy too, especially with Venetian Festival. Elder added the church parking placard program seems to be growing in usage as the weeks continue.

He also noted that the number of tickets issued/paid has been fairly consistent from year to year.

Elder explained the downtown shuttle for the various downtown events has been used fairly consistently; the major of the pickups have been from the Home Depot lot versus the City owned lot adjacent to the ServPro. Earle added it may be a good idea to consider making updates to that city owned lot to maybe encourage more parking in that area. The committee asked that Manager Elder provide data regarding shuttle use. No action taken.

Discussion/Recommendation regarding the sidewalk assessment/cost share policy; including damage by trees

Flower distributed materials relating to the ADA Compliance for sidewalks. Flower reviewed the City of Middleton policy/program; she noted this plan was very comprehensive and followed an eight-year cycle. She would like to see the whole City addressed by aldermanic district. She would like this plan to include the special assessment changes for sidewalk repairs and installations as well. Hedlund stated that if a tree has caused the damage it should be removed and replaced, at the cost of the City. Fesenmaier stated that she would like to see how other municipalities handle these types of situations, for comparison.

Motion be Flower to direct staff to review these policies for further discussion and possible use the Library Park sidewalk funds to facilitate, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding winter maintenance of City bike paths

Earle explained that some of the paths are plowed based on weather and availability of staff. He added it may not need feasible for the City to plow all of the paths within the City. Flower stated there should be some guidance as to which ones will be plowed if all of them will not be plowed. Preference would be given to largely traveled paths to necessary stores or areas throughout the City. Earle expressed concerns with the sidewalk on Townline Road; this is technically a sidewalk, not a path and should be the responsibility of the adjacent home owner.

Motion by Flower to amend the ordinance to include the requirement of snow clearing where bike paths run parallel or adjacent to City streets to be cleared by adjacent home owners, where applicable based on a map depiction, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding Oak Hill Cemetery

Motion by Flower to continue, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding Library restroom funding

Flower stated this item is in regards to the outside bathrooms within the Library Park. Earle stated that this project is already underway and would include an upgrade to the furnace. No action taken.

Discussion/Recommendation regarding Library Park sidewalk repair

Motion by Flower to continue, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding possibly vacating Logan Street

Earle stated that at the City is responsible for a section of the right of way that is not accessible by the City. A portion of that vacation was done, near the Lutheran church, but it was not continued all the way to Highway H. He recommended that the City vacate that remaining portion and split between the two properties.

Motion by Flower to continue, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding vandalism at Dunn Field and other City parks

Earle stated that the bathrooms at Dunn Park have been closed outside of Public Works Department hours, due to the amount of vandalism at this location.

Motion by Flower to continue, second by Halverson. Motion carried 5-0.

Discussion/Recommendation regarding speeding concerns on George St

Earle stated there was a traffic trailer in that area for a while and that the Police Department has the data.

Motion by Fesenmaier to refer to the Police & Fire Commission, second by Dunn. Motion carried 5-0.

Discussion/Recommendation regarding the guardrail on George Street at Maxwell Street

Earle stated this guardrail had been damaged and that it would not be covered by the insurance company. There were questions of the guardrail is even needed in this area.

Motion by Flower to direct the City Engineers to review if the guardrail is needed and bring forward a review for next month, second by Fesenmaier. Motion carried 5-0.

Adjourn

Motion by Hedlund adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 6:01 p.m.