



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.com

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE

TUESDAY, DECEMBER 28, 2021 4:00 P.M.

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

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AGENDA

1. Meeting called to order by Chairperson Flower
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes
4. Approval of the November 22, 2021 Public Works Committee meeting minutes as prepared and distributed
5. Director of Public Works Report
 - a. Snow Event Reports
6. Parking Manager Report
 - a. Electric Car Charging Stations
7. Discussion/Recommendation regarding Disc Golf Bridge for replacement – *Ald. Flower*
8. Discussion/Recommendation regarding ordinances and communication materials regarding DPW services - *Ald. Flower*
9. Discussion/Recommendation regarding City Engineering Services RFP- *Ald. Flower*
10. Discussion/Recommendation regarding 2022 Street Improvement Project- *Ald. Flower*
11. Future Agenda Items
12. Adjourn

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, NOVEMBER 22, 2021 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and John Halverson

Chairperson Flower called the meeting to order at 4:00 p.m.

Roll Call

Present: Flower, Hedlund, Fesenmaier, Dunn, and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda. Comments will be limited to 5 minutes

Jonathon Duggin, McDonald Road; Spoke in regards to the lot located at 1815 Conant Street.

Approval of the October 25, 2021 Public Works Committee meeting minutes as prepared and distributed

Motion by Hedlund to approve, second by Dunn. No discussion. Motion carried 5-0.

Director of Public Works Report

Update regarding Bloomfield Rd Signal

Public Works Director Earle addressed the committee regarding the agreement for this signal. He noted that this project is progressing and that state has taken it over at this point. He added the agreement is that the City will contribute the first \$150,000 of the project and then the school will pay the remainder. Finance Director Hall confirmed this and noted that the City will be billed directly, she will then invoice the School District. A report will be made available to the Council, for review. No action taken.

Update regarding Cemetery

Earle stated that the Cemetery financial reports are in the packet for review. He added that the prices for services are currently being reviewed. No action taken.

Naomi Rausch, Kapur Engineering, noted that the signal project should start in April 2022 and hopefully finishing in mid-July 2022. Flower asked that the plans for the project be made available to the committee for review.

Earle added that there have been many questions regarding the restrooms at the Riviera. He noted they are able to be open year-round, but there is not staff available to maintain or secure the restrooms. He plans to discuss this with the Police Department to find a way for them to be open, but locked at night. No action taken.

Parking Manager Report

Update regarding End of Month Parking Revenue

Parking Manager Elder noted that the total revenue between the kiosk and ParkMobile App was \$188,000 at the end of October. Revenue at the end of November was \$56,000 with paid parking on November 14. No action taken.

Update regarding Year to Date Parking Revenue

Elder gave a month by month breakdown for 2021 by kiosk and ParkMobile app. He added that \$1.9 million net revenue was collected. No action taken.

Update regarding Shuttle Usage

Elder added that the Oktoberfest Shuttle had riders 236 on Saturday and 35 riders on Sunday of the event. He attributed the low ridership on Sunday to the weather. The next shuttle will be Winterfest and the program will be monitored for that event as well. Fesenmaier asked that previous year's data be made available as well. No action taken.

Update regarding potential Electric Charging Stations

Elder explained that he has been having exploratory conversations with vendors regarding electric car charging stations. The costs for installation, maintenance, and software will need to be calculated before any action can be taken. Flower added that this should be explored based on need and wanted the committee to consider this addition. Fesenmaier stated

that it should be reviewed and that other municipalities that offer this should be studied. This would include if this should be by policy or ordinance. No action taken.

Discussion/Recommendation regarding lot located at 1815 Conant St- *Chairperson Flower and Building & Zoning Dept*

Flower noted that this had come about due to a resident complaint. It appears that the lot was approved in 1992 with conditions however since then, it has been modified without following the guidelines.

Motion by Hedlund to suspend the rules and allow Jonathon Duggin to address the committee, second by Flower. Motion carried 5-0.

Duggin addressed the committee and noted that there was a conversation with the Building Department regarding this situation and was told it would be at the discretion of the Public Works Department. At that time the former Public Works Director reviewed the lot and saw no issues. Earle stated that there was a letter sent to the homeowner on January 4, 2021, but that there has been back and forth regarding this subject. Fesenmaier stated that there should be a formal action taken by possibly the Plan Commission for a variance, to show in the records. Public Works Director Earle stated that the Building & Zoning Administrator explained this issue is of the purview of the Public Works Department.

Motion by Fesenmaier to refer to the Plan Commission, second by Halverson. Building & Zoning Administrator Walling joined the meeting. He noted that the drive way of the parking lot in question violates the public works right-of-way and it violates the Zoning code as it is located off property. Earle stated that it was reviewed, informally, in the past and verbal agreement was given by prior department heads. Walling stated that this would need to be reviewed at the Zoning Board of Appeals; it is not under the purview of the Plan Commission or Common Council.

Motion to refer was withdrawn, second agreed.

Hedlund agreed that the Zoning Board of Appeals would be the correct next step for the applicant. No action taken.

Discussion/Recommendation regarding Disc Golf Bridge #5- *Ellena Engineering*

Public Works Director Earle explained that the Park Board had recommended that Bridge #3, not #5 should be considered for replacement. The City Attorney advised that the Council needs to make this decision.

Motion by Fesenmaier to refer to the Common Council including all pertinent packet materials, second by Flower. Flower would like a plan/map of the disc golf course to be included in the Council packet. Motion carried 5-0.

Discussion/Recommendation regarding Highway 50 project, including drainage areas- *DPW Director Earle*

Earle explained that the project maps are available in the packet for review. He added that he did notify those adjacent property owners of the proposed plan. He added that the catch basins and potential bike path was discussed with WisDOT. He added that there are currently no drainage issues in that area that they are aware of. Some of the drainage was identified as flowing into the Golf View Condos, which does have drainage issues. No action taken.

Discussion/Recommendation regarding Bike and Pedestrian Study; including WisDOT feedback for bike accommodations- *Public Works Director Earle*

Earle stated that this item ties in with the previous item. Flower stated that the plan shows a multi-use path on Highway 50. Committee discussion also included potential review of the traffic light timing of all of Main Street/Highway 50. The discussion also included installing a multi-use path on Highway 50 from the Chateau Royale to Edwards Blvd; the recommendation is that the path be constructed of asphalt versus concrete.

Motion by Hedlund to pursue a multi-use path on Highway 50 between Curtis Street and Edwards Blvd, second by Dunn. Fesenmaier stated that there may be an issue with the new gas station's sidewalk and that the path would need to be connected to it. Motion carried 5-0.

Discussion/Recommendation regarding 2021 Street Improvements- *Kapur Engineering*

Naomi Rausch, Kapur Engineering, stated that the striping on Snake Rd needs to be done and some grading on Edwards Blvd still needs to be completed. There is some confusion on the striping on Edwards Blvd, in that some was done and some wasn't. Rausch stated that she would be investigating that issue as the final completion date of November 15, 2021, has passed. She suggested maybe a change order to extend the deadline of the completion date. Rausch stated that it could just be a temperature and timing issue that has caused the delay. Earle added that if for some reason the project has been completed, then they will not be paid for the remainder of the project. Flower would be in favor of an extension and asked

for a suggestion from the engineer. Rausch stated that if the project is not completed, the City could hold payments on the work that has not been done. A punch list could be done, which could layout the necessary final details to be done along with extending the contract. Earle added that the retainage could be held as well.

Motion by Flower to send to the Finance, Licensing, and Regulation Committee to extend the contract date for Kapur to identify punch list items and hold retainage until a date specified by Kapur, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding 2022 Street Improvement project – MSA Engineering

Earle stated that MSA did not have anything new to report, but they will be giving a report in December 2021. Flower stated that she would like this to get moving so there is time to bid the project out. Flower expressed concerns with the sidewalks on Wrigley Drive as well. No action taken.

Discussion/Recommendation regarding potential Request for Proposals for Civil Engineering Services- Chairperson Flower

Flower stated that there is not a contract for Engineering services with the City currently. She wondered if the committee would want to go out for proposals or draft a contract with Kapur. Halverson and Hedlund agreed that a proposal should be sought to keep pricing competitive. Hedlund added that he is happy with the work Kapur has done and feels that the present knowledge of the City is extremely valuable.

Motion by Hedlund to seek request for proposals for Civil Engineering Services for the City, second by Halverson. Committee discussion included determining how long a contract may be valid for and possibly having the contract reviewed annually. Fesenmaier would like the contract to have a hard expiration date, maybe after six years. Dunn felt that six years may be too long and felt that three years may be more appropriate. Hedlund suggested a five-year contract with an annual renewal.

Motion was restated to seek request for proposals for Civil Engineering Services for the City for a six-year contract that shall be considered for renewal annually. Earle noted that engineering services needs to start with the Request for Qualifications first as they typically do not release prices for services. Earle stated that it is difficult to start with a new engineering firm if that was the case and asked that the current engineering firm be evaluated and given an opportunity to correct or better their performance.

Motion was re-read to seek request for qualifications for Civil Engineering Services for the City for a six-year contract that shall be considered for renewal annually. Motion carried 5-0.

Discussion/Recommendation regarding 2021 Crack Filling Project- DPW Director Earle

Earle stated that this had gone to bid with Fahrner Asphalt being the lowest apparent bidder.

Motion by Hedlund to accept the bid from Fahrner Asphalt for the 2021 Crack filling project in an amount not to exceed \$35,000, second by Dunn. Motion carried 5-0.

Discussion/Recommendation regarding 2022 Crack Filling Project- DPW Director Earle

Earle stated that the committee typically does not address this as it is in the budget. This was on the agenda just to give a progress report of the project. No action taken.

Discussion/Recommendation regarding Department of Public Works Roof Project Bids- DPW Director Earle

Earle indicated that this was approved a while ago and that a change came up with the specs of the proposed materials. With that change the project had to be re-bid. Two bids were received and he recommended that the project be award to Midwest Roofing for both bids.

Motion by Hedlund to award the bid to Midwest Roofing for Public Works Roofing Projects 2021-01 and 2021-02, second by Halverson. If the bid amount should change above 17% there would need to be a new bid done. Motion carried 5-0.

Discussion/Recommendation regarding Townline Road Signage- Chairperson Flower

Earle stated that he consulted with the Police Chief regarding this matter and that Walworth County would just need notification of any signage placed. The Chief is hopeful that when the signal is installed on Bloomfield Road, traffic will slow down. Conversations are being had to determine what the exact language will be on those signs. This matter will be on the agenda for further review and discussion. No action taken.

Discussion/Recommendation regarding leaf pickup program- *Chairperson Flower*

Flower stated that there was a resident complaint regarding the program cut off. Flower asked Earle to review the policy for compliance and consistency. She asked that the flyer be reviewed for brush pickup as well. No action taken.

Future Agenda Items

- Hwy 50 Drainage and Bike Path
- 2021 Street Improvement Project
- 2022 Street Improvement Project
- Engineering Service RFQ
- 2022 Crack Filling Project
- Towline Rd Signage
- Leaf/Brush Pickup Program

Adjourn

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. The meeting adjourned at 6:02 p.m.

CITY OF LAKE GENEVA

2021-2022 ICE & SNOW CONTROL

TYPE OF SNOW STORM (CHECK ONE)

☒	SAND/SALT RUN (DURATION___HOURS)
☐	FULL-PLOW RUN (DURATION___HOURS)

SNOW STORM DATES:

START	12/7/21	12:30pm
END	12/7/21	3:00pm

APPROX. ACCUMULATION (INCHES) Snow 0.10

Freezing Rain/Rain

ITEM NO.	DESCRIPTION	QUANTITY AMOUNT	UNIT	UNIT RATE
	TOTAL NO. OF MEN INVOLVED:	7		
1	<u>LABOR</u>			
	A. TOTAL REGULAR MANHOURS WORKED =	14.00	HOURS	\$ 35.00
	B. TOTAL OVERTIME MANHOURS WORKED = (OVERTIME = 1 1/2)		HOURS	\$ 50.00
	C. TOTAL DOUBLE TIME MANHOURS WORKED= (SUNDAYS & HOLIDAYS)		HOURS	\$ 70.00
	D. TOTAL REGULAR NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00
	E. TOTAL OVERTIME NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00
	<i>TOTAL MANHOURS</i>	14.00		
2	<u>EQUIPMENT:</u>			
	E. 5-CY DUMP TRUCK WITH PLOW	5.00	EACH	\$ 70.00
	AVERAGE PER VEHICLE	2.10	HOURS	
	TOTAL	10.50	HOURS	
	F. 1-TON DUMP TRUCK WITH PLOW	2.00	EACH	\$ 60.00
	AVERAGE PER VEHICLE	1.75	HOURS	
	TOTAL	3.50	HOURS	
	G. FRONT END LOADER		HOURS	\$ 75.00
	H. BOBCAT		HOURS	\$ 45.00
	I. FULL-SIZE PICK-UP TRUCK		HOURS	\$ 40.00
	J. SNOWBLOWER-FRONT END LOADER MOUNTED		HOURS	\$ 80.00
	TOTAL VEHICLE HOURS	14.00		
3	<u>MATERIALS:</u>			
	K. SALT/SAND MIXTURE		TONS	\$ 20.43
	SALT	6.00	TONS	\$ 71.13
	SALT BRINE		GALLONS	\$ 0.23
4	<u>PROFESSIONAL SERVICES:</u>			
	L. 15 OR 20 C.Y. DUMP TRUCK W/ DRIVER		HOURS	\$ 100.00
	SUB-TOTAL SNOW FIGHTING COSTS SPECIAL EXPENSES AND OVERTIME			

	SUB-TOTAL SNOW FIGHTING COSTS DURING THE REGULAR WORK DAY			
	TOTAL SNOWFIGHTING COST PER EVENT		\$ 1,861.78	

NOTE: COSTS NOT INCLUDED ARE AFTER-PLOWING EQUIPMENT PARTS/MAINTENANCE,
STREET SWEEPING, AND INCIDENTALS.

cc: Public Works Director
Street Superintendent
City Administrator

TEMP.	DEGREES F
HIGH	36
LOW	22
GROUND	21

WIND	W15-20
------	--------

(SNOW) SPECIAL COSTS	(SNOW) REGULAR COSTS
	\$ 490.00
\$ -	
\$ -	
	\$ -
\$ -	
	\$ 735.00
	\$ 210.00
	\$ -
	\$ -
	\$ -
	\$ -
\$ -	
\$ 426.78	
\$ -	
\$ -	
\$ 426.78	

	\$ 1,435.00

EVENT SUMMARY

[illegible]

CITY OF LAKE GENEVA

2021-2022 ICE & SNOW CONTROL

TYPE OF SNOW STORM (CHECK ONE)

☒	SAND/SALT RUN (DURATION___HOURS)
☐	FULL-PLOW RUN (DURATION___HOURS)

SNOW STORM DATES:

START	12/14/21	6:00am
END	12/14/21	9:30am

APPROX. ACCUMULATION (INCHES) Snow

Freezing Rain/Rain

ITEM NO.	DESCRIPTION	QUANTITY AMOUNT	UNIT	UNIT RATE
	TOTAL NO. OF MEN INVOLVED:	2		
1	<u>LABOR</u>			
	A. TOTAL REGULAR MANHOURS WORKED =	3.00	HOURS	\$ 35.00
	B. TOTAL OVERTIME MANHOURS WORKED = (OVERTIME = 1 1/2)		HOURS	\$ 50.00
	C. TOTAL DOUBLE TIME MANHOURS WORKED= (SUNDAYS & HOLIDAYS)		HOURS	\$ 70.00
	D. TOTAL REGULAR NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00
	E. TOTAL OVERTIME NON-UNION MANHOURS WORKED =		HOURS	\$ 40.00
	<i>TOTAL MANHOURS</i>	3.00		
2	<u>EQUIPMENT:</u>			
	E. 5-CY DUMP TRUCK WITH PLOW	2.00	EACH	\$ 70.00
	AVERAGE PER VEHICLE	1.50	HOURS	
	TOTAL	3.00	HOURS	
	F. 1-TON DUMP TRUCK WITH PLOW		EACH	\$ 60.00
	AVERAGE PER VEHICLE	#DIV/0!	HOURS	
	TOTAL		HOURS	
	G. FRONT END LOADER		HOURS	\$ 75.00
	H. BOBCAT		HOURS	\$ 45.00
	I. FULL-SIZE PICK-UP TRUCK		HOURS	\$ 40.00
	J. SNOWBLOWER-FRONT END LOADER MOUNTED		HOURS	\$ 80.00
	TOTAL VEHICLE HOURS	3.00		
3	<u>MATERIALS:</u>			
	K. SALT/SAND MIXTURE		TONS	\$ 20.43
	SALT	1.00	TONS	\$ 71.13
	SALT BRINE		GALLONS	\$ 0.23
4	<u>PROFESSIONAL SERVICES:</u>			
	L. 15 OR 20 C.Y. DUMP TRUCK W/ DRIVER		HOURS	\$ 100.00
	SUB-TOTAL SNOW FIGHTING COSTS SPECIAL EXPENSES AND OVERTIME			

	SUB-TOTAL SNOW FIGHTING COSTS DURING THE REGULAR WORK DAY			
	TOTAL SNOWFIGHTING COST PER EVENT		#DIV/0!	

NOTE: COSTS NOT INCLUDED ARE AFTER-PLOWING EQUIPMENT PARTS/MAINTENANCE,
STREET SWEEPING, AND INCIDENTALS.

cc: Public Works Director
Street Superintendent
City Administrator

TEMP.	DEGREES F
HIGH	38
LOW	27
GROUND	29
WIND	0

Freezing fog

(SNOW) SPECIAL COSTS	(SNOW) REGULAR COSTS
	\$ 105.00
\$ -	
\$ -	
	\$ -
\$ -	
	\$ 210.00
	#DIV/0!
	\$ -
	\$ -
	\$ -
	\$ -
\$ -	
\$ 71.13	
\$ -	
\$ -	
\$ 71.13	

	#DIV/0!

EVENT SUMMARY

[illegible]

Electric Vehicle Charging Calculator

Per Level 2 Dual Port Electric Vehicle Charging Station CT4000	ChargePoint
Electrical Make Ready Cost	0
Chargers Cost (1 CT4021 Dual Port Station)	7,210
Number of stations	1
Intial Hardware / Install Investment	\$7,210.00
Annual Network Cost per port	\$329.00
Annual Assure Cost per station	\$740.00
Total Operating Cost per year	\$1,398.00
Total Initial Investment	\$8,608.00
Suggested Revenue	
Average kWh dispensed, per charging port (max 7.2kW)	6
Average Charging Hours Per Day, per charging port	8
Charging Days	365
Annual kWh Charging, per charging station (2 Ports)	35040
Station Pricing Policy set in addition to cost of power (per kWh)	0.15
Gross Revenue (in exceess of energy fee), per charging station	\$5,256.00
Net Annual Revenue after 10% Transaction Fee	\$4,730.40
Total Revenue 5 years	\$23,652.00

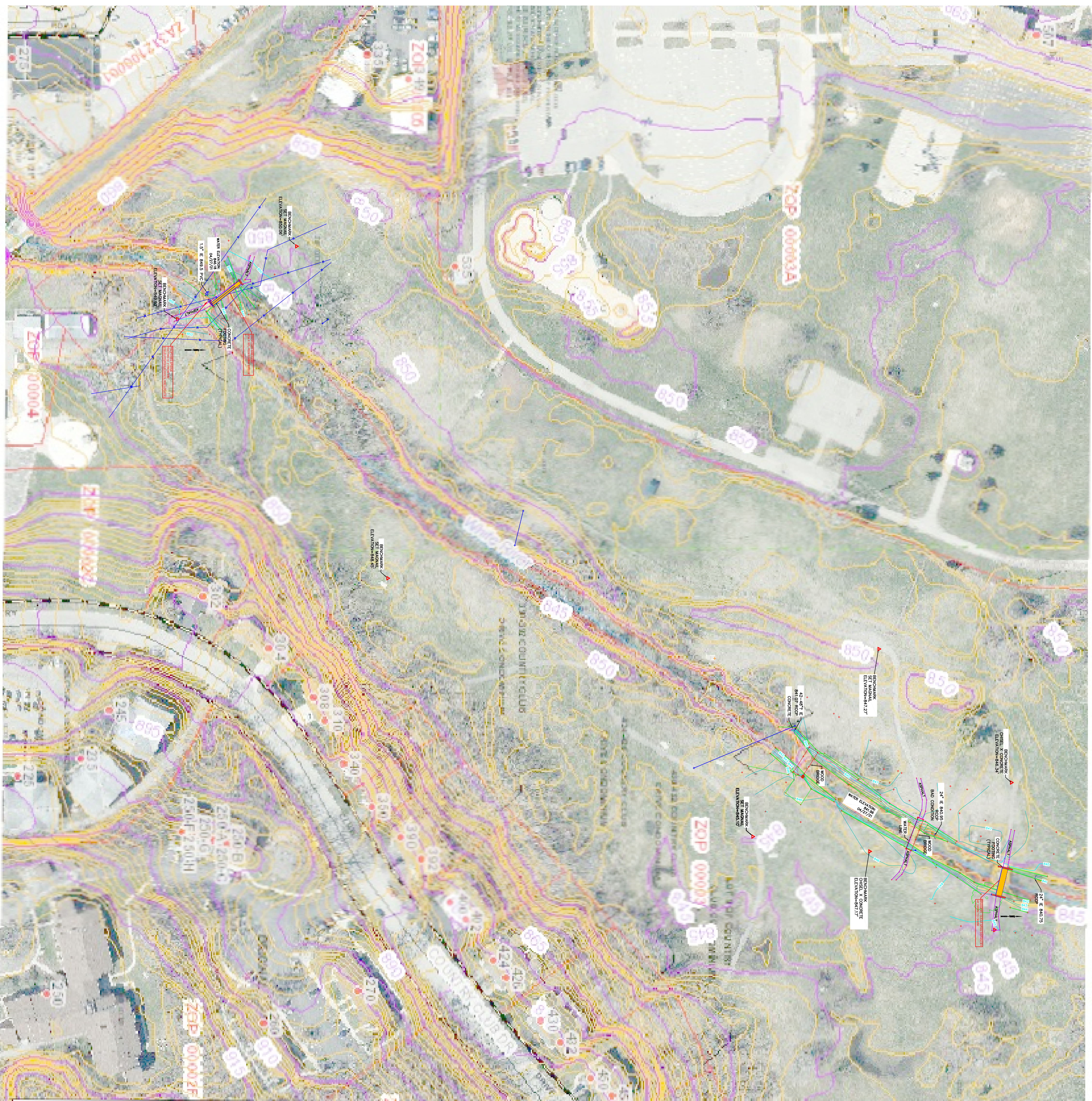
From the League of Wisconsin Municipalities Legislative Bulletin December 13, 2021, Number 49

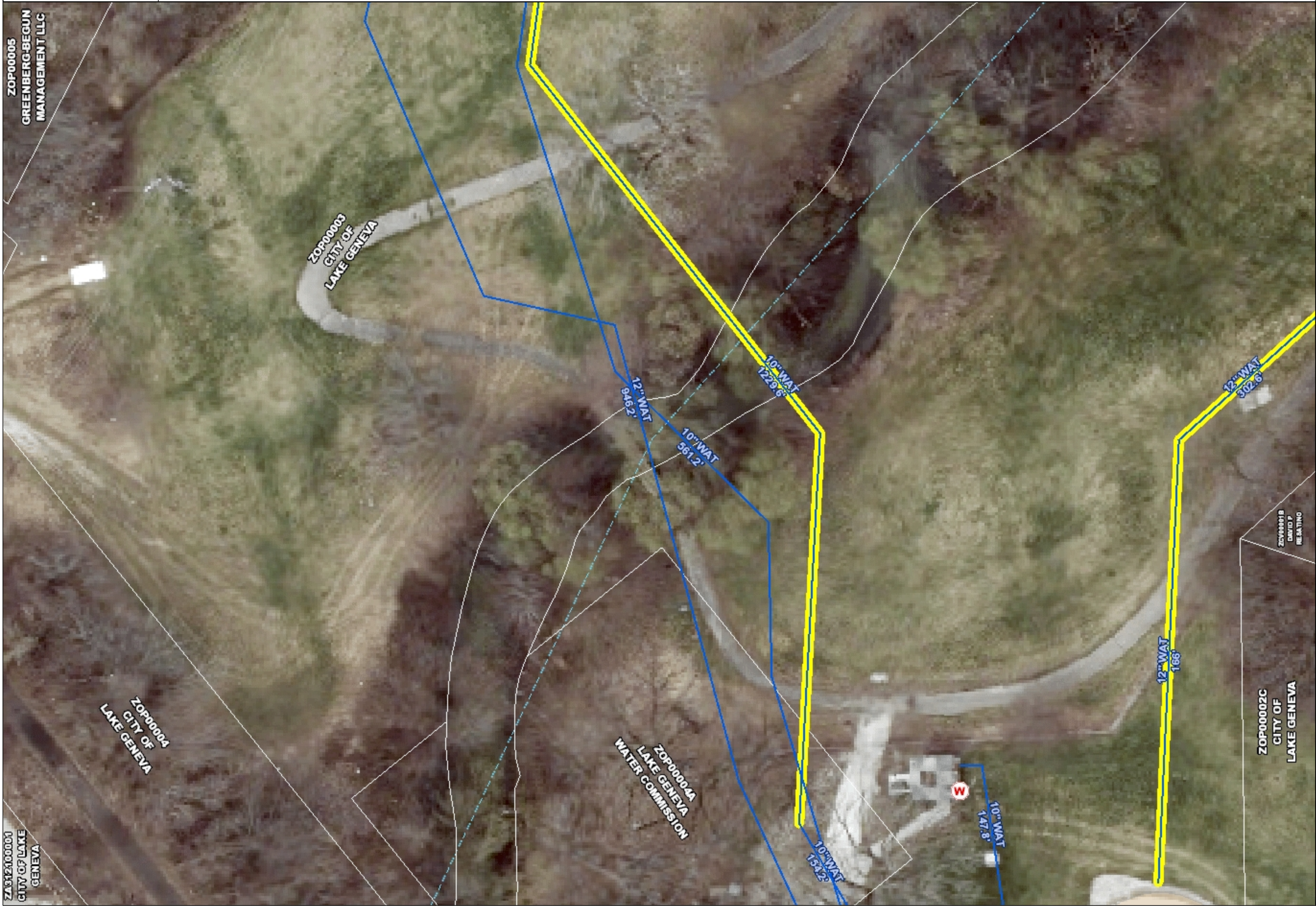
Electric Vehicle Charging Station Legislation

In the last bulletin, we provided an update on the EV charging station legislation, [AB 588/SB 573](#), and the anticipated Assembly committee vote on December 8th. However, during the committee meeting, the chair, Representative Kuglitsch (R-New Berlin), removed the bill from the calendar as requested by the author. The League has worked with other local government groups to form a coalition opposing the bill as amended. The Counties, Towns and the Transportation Builders have joined the League in opposing the substitute amendment. What started as a proposal the League supported turned into a prohibition against local governments and state agencies from owning, operating, managing, leasing, or controlling EV charging facilities. Wisconsin Manufacturing and Commerce is behind the push for the change and convinced the authors to introduce a [substitute amendment](#).

We believe prohibiting municipalities from owning EV charging stations is short sighted, especially in light of the federal infrastructure dollars that have been targeted to states and localities for the build out of EV charging facilities. In order to design and develop a reliable network of EV charging facilities, including in areas where costs may outweigh benefits and thus not attract private business investment, municipalities and state agencies must be part of the roadmap for delivering reliable charging services to municipal residents, tourists and small businesses.

We will keep you updated on the proposed [substitute amendment](#) to [AB 588/SB 573](#) and if a vote is rescheduled in the Assembly Energy and Utilities Committee.





Legend

Street Names

Private Roads

Monitoring Site Type

Bacteria Testing

Disinfection Byproducts

Lead and Copper

Entry Point

Flouride

Addresses @ 5000

County Municipalities

Hydrants

Valves

Tee

Fitting: Cross

Butterfly Valve/Gate Valve

Hydrant Valve

Main Valve

Plug

Valve Manhole

Curb Stops

Water Features

Air Release

Booster Station

Drinking Fountain

Meter Box

Meter Pit

Reducer

Water Tower

Well

Water Main Breaks

2020 - 2024

2015 - 2019

2010 - 2014

2005 - 2009

2000 - 2004

1994 - 1999

Water Mains

Main

Hydrant Lead

Service

Abandoned

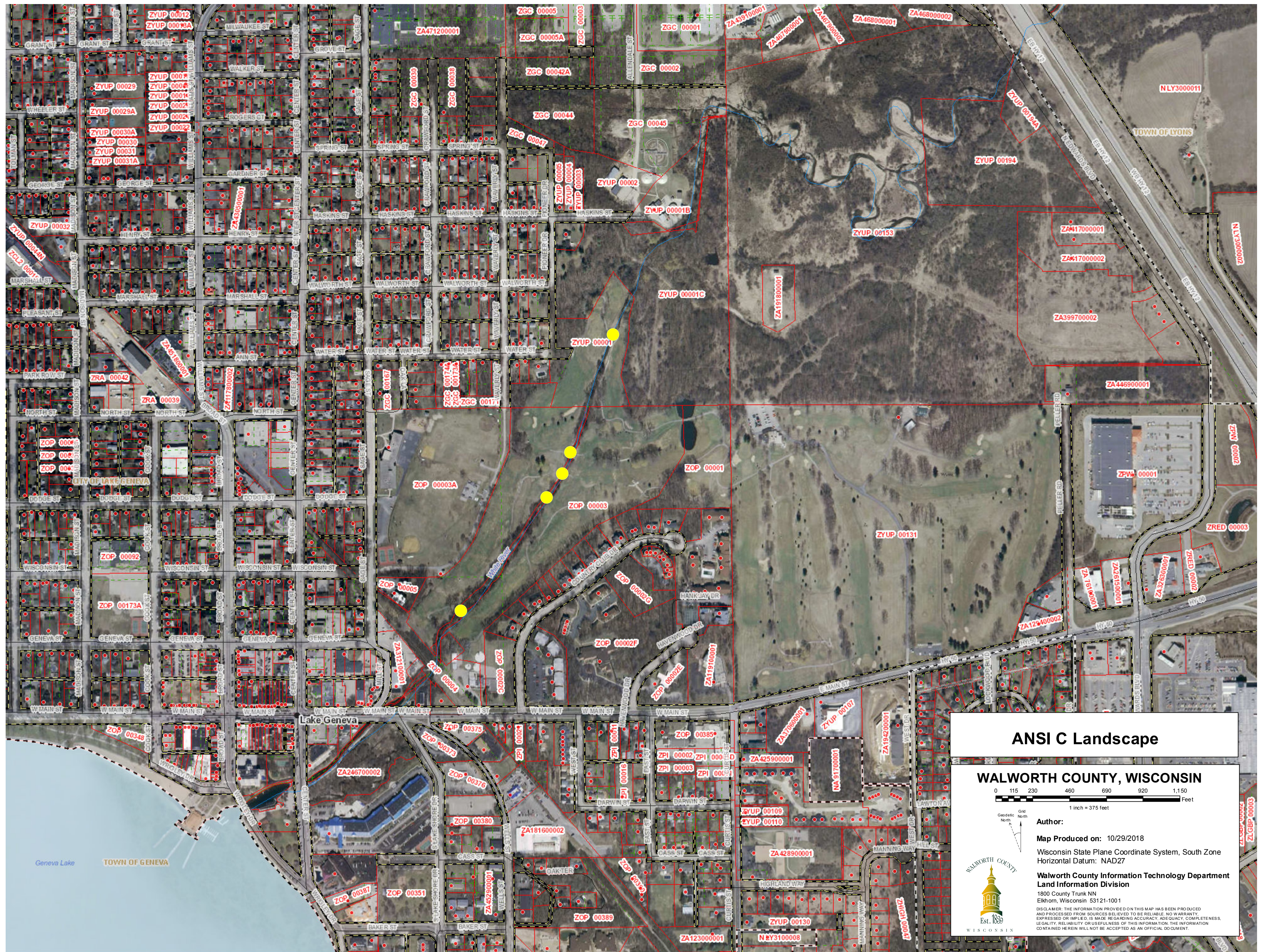
Data on this map may or may not be accurate, current, or otherwise reliable. For reference only.

Note

027.9255.8

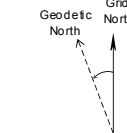
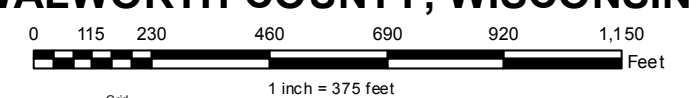
Feet

© Kapur and Associates, Inc.06/15/2021



ANSI C Landscape

WALWORTH COUNTY, WISCONSIN



Author:
Map Produced on: 10/29/2018
Wisconsin State Plane Coordinate System, South Zone
Horizontal Datum: NAD27
**Walworth County Information Technology Department
Land Information Division**
1800 County Trunk NN
Elkhorn, Wisconsin 53121-1001
DISCLAIMER: THE INFORMATION PROVIDED ON THIS MAP HAS BEEN PRODUCED AND PROCESSED FROM SOURCES BELIEVED TO BE RELIABLE. NO WARRANTY, EXPRESSED OR IMPLIED, IS MADE REGARDING ACCURACY, ADEQUACY, COMPLETENESS, LEGALITY, RELIABILITY OR USEFULNESS OF THIS INFORMATION. THE INFORMATION CONTAINED HEREIN WILL NOT BE ACCEPTED AS AN OFFICIAL DOCUMENT.

LAKE GENEVA DISC GOLF COURSE

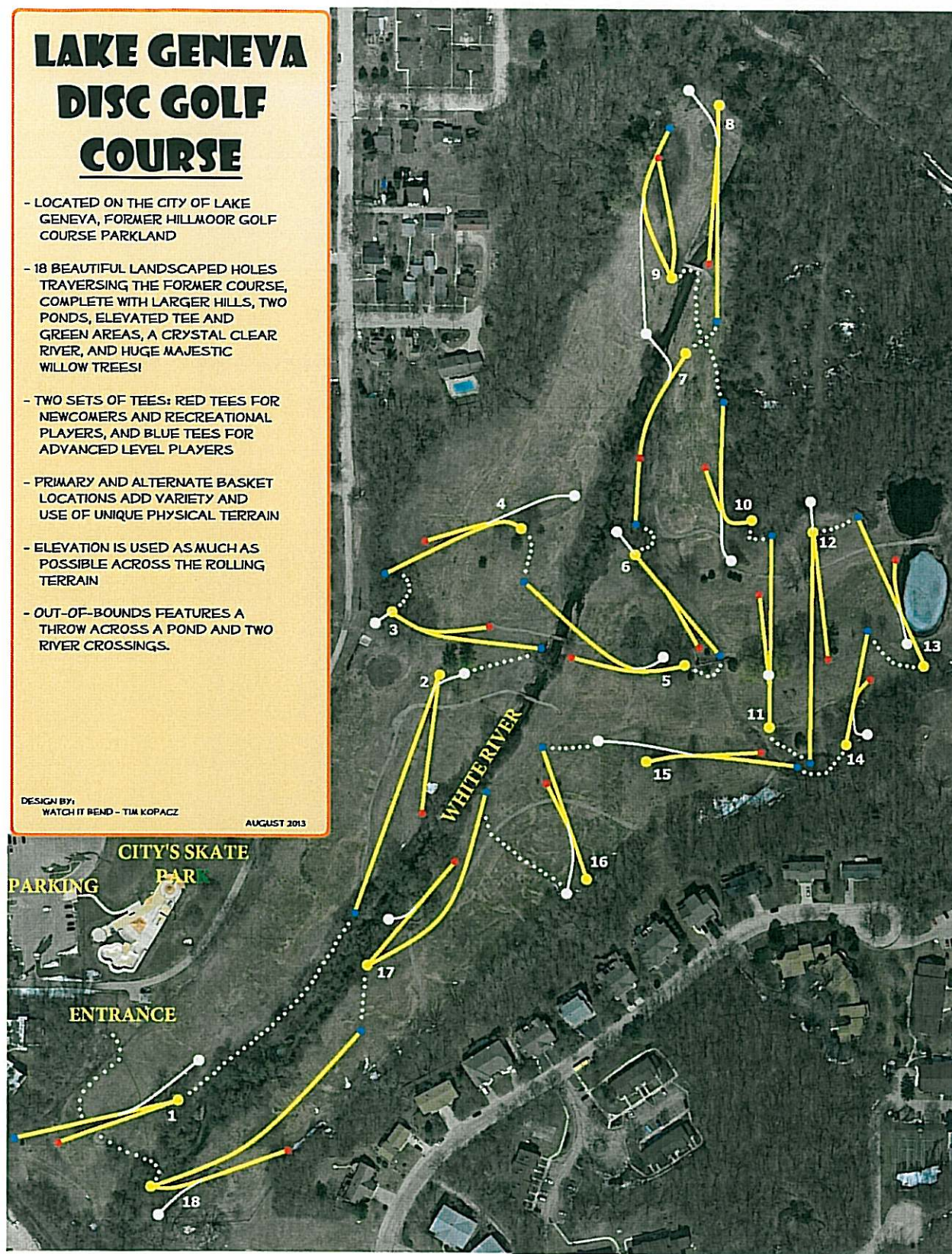
- LOCATED ON THE CITY OF LAKE GENEVA, FORMER HILLMOOR GOLF COURSE PARKLAND
- 18 BEAUTIFUL LANDSCAPED HOLES TRAVERSING THE FORMER COURSE, COMPLETE WITH LARGER HILLS, TWO PONDS, ELEVATED TEE AND GREEN AREAS, A CRYSTAL CLEAR RIVER, AND HUGE MAJESTIC WILLOW TREES!
- TWO SETS OF TEES: RED TEES FOR NEWCOMERS AND RECREATIONAL PLAYERS, AND BLUE TEES FOR ADVANCED LEVEL PLAYERS
- PRIMARY AND ALTERNATE BASKET LOCATIONS ADD VARIETY AND USE OF UNIQUE PHYSICAL TERRAIN
- ELEVATION IS USED AS MUCH AS POSSIBLE ACROSS THE ROLLING TERRAIN
- OUT-OF-BOUNDS FEATURES A THROW ACROSS A POND AND TWO RIVER CROSSINGS.

DESIGN BY:
WATCH IT BEND - TIM KOPACZ

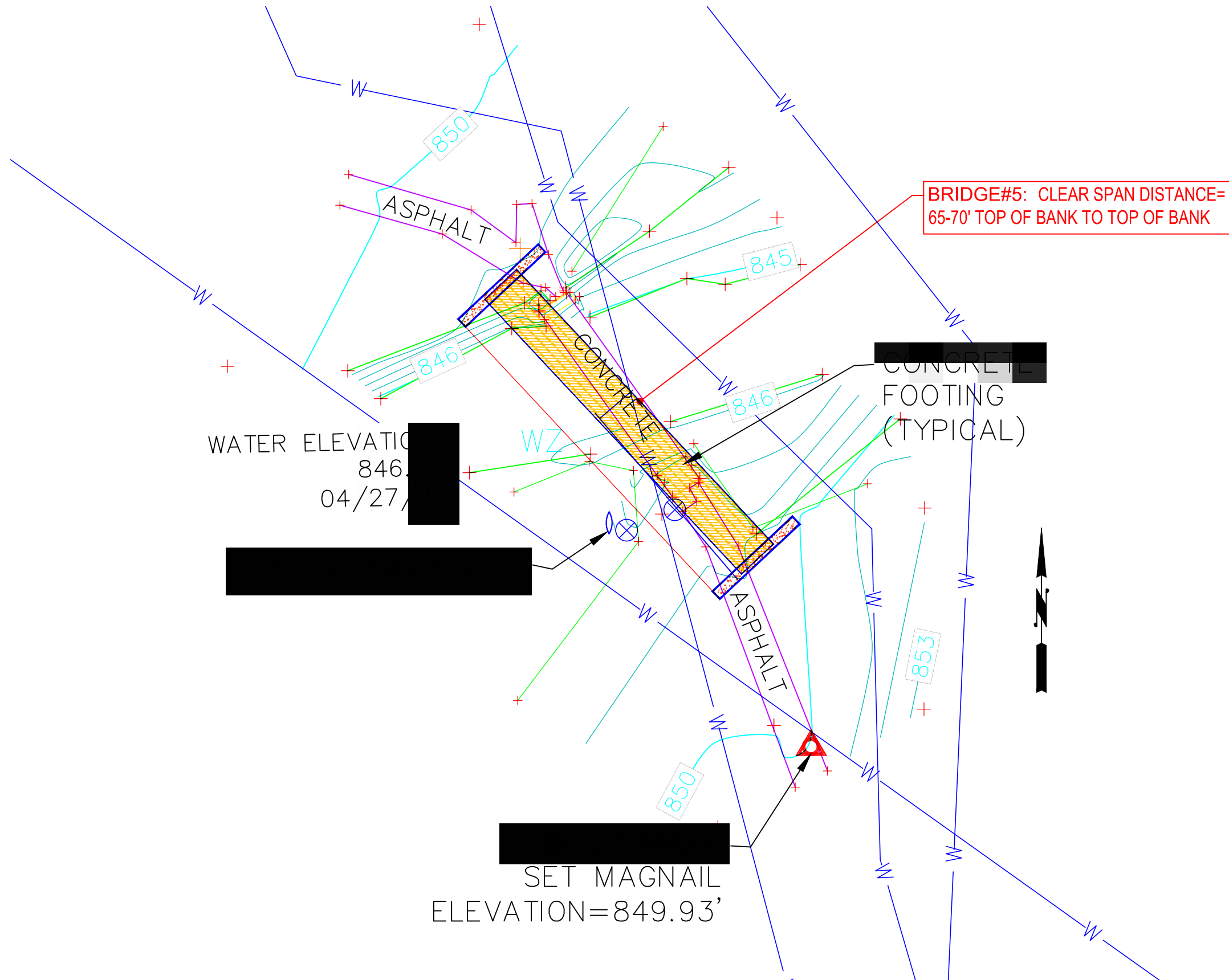
AUGUST 2013

CITY'S SKATE
PARK

ENTRANCE



Note: Basket position is yellow.





*Sheet Metal
Piping
Fire Protection
Plumbing
Temperature Controls
24 Hr. Service*

9-14-21

Tom DeBaere
Lake Geneva City Hall
626 Geneva St.
Lake Geneva, Wi 53147

RE: REPLACEMENT OF CHILLER FOR CITY HALL.

We propose the following equipment and labor for above project.

Recover refrigerant and glycol from existing chiller.
Proper disposal of old chiller.
Furnish and install Trane M/N CGAM052A2 Air cooled chiller package. Total tonage of 52.
Line volt wiring, rated at 208/230/3, MOP 250 Amps.
BACnet card.
Scroll compressors, Total of Four.
Crane and rigging service.
One-year warranty parts and labor.
Four-year extended compressor only guarantees.
Total Net price \$59,825.00

NOT INCLUDED IN THIS PROPOSAL.

Line voltage wiring.
Fused disconnect if required.



This proposal is hereby accepted and
Mared Mechanical is authorized to proceed with work;
Subject to credit approval by Mared Mechanical.

This proposal is valid for 30 days.

_____	_____ <i>Joe Wantz</i>
Signature	Signature
Name: _____	Name: Joe Wantz 9-14-21
Date: _____	Title: Design Engineer



Joe Wantz
Design Engineer

a: 4230 W Douglas Ave | Milwaukee, WI 53209
e: jwantz@maredmechanical.com
w: www.maredmechanical.com
m: (414) 507-3776 | **d:** (414) 238-2286



Mared Mechanical is moving! After September 15th, our new address will be: W128N8600 Old Orchard Rd. Menomonee Falls, WI 53051

TERMS AND CONDITIONS

1. **SCOPE OF WORK.** The scope of Mared's work is described on the front side of this Agreement. Mared shall be entitled to additional compensation for any and all additional work, labor, equipment, components and materials furnished or performed by Mared outside or beyond said scope of work as described in this Agreement. Unless otherwise agreed in writing, additional compensation shall be charged on a time and materials basis at Mared's current prevailing rates.
2. **PAYMENT TERMS.** Full payment shall be due and payable upon completion of the work by Mared. All past due balances upon all invoices that have not been paid in full within 30 days after issuance shall draw interest at a rate of 1.5% per month until said balance, together with all accrued interest, has been paid in full. Customer agrees to reimburse and pay Mared for all costs and expenses, including reasonable attorneys' fees, incurred by Mared in connection with the collection of any and all sums payable by Customer.
3. **SUSPENSION AND TERMINATION.** If this Agreement requires payment in installments, should Customer fail to make full and timely payment of any such installment, Mared may suspend all further performance until payment is received. In the event of any material breach by Customer, Mared may, in its sole discretion, suspend all further performance until Customer has cured said breach. Mared shall be entitled to payment for all additional costs or expenses incurred due to such suspension of performance. Alternatively, and in Mared's sole discretion, Mared may terminate this agreement in the event of a material breach by Customer. In the event of termination, Mared shall be entitled to full payment on a time and materials basis for all work, services, labor and materials performed or provided and for all equipment and materials ordered, procured or fabricated for the project, together with overhead, lost profit, and all incidental and consequential damages. In the event of suspension or termination, Mared shall also be entitled to recover all collection costs and attorneys' fees pursuant to Paragraph 2.
4. **INFORMATION.** Mared shall be entitled to rely upon, and shall not be required to test, confirm or verify, all information provided by the Customer, the owner, or a municipal or governmental body, district or agency, respecting the work to be performed by Mared pursuant to this Agreement. Such information shall include, without limitation, plans or specifications, dimensions, measurements, capacities, water supply data including volume, pressure and flow, and all data regarding location, elevation, and existing conditions. Customer agrees and understands that Mared may use and rely upon said information in connection with component and equipment selection, system design, pipe and duct sizing, and in the general performance of its work. Customer agrees that Mared shall not be responsible for any error, inaccuracy, or deficiency in such information, and Customer agrees to pay all additional costs, including for all additional work or changes in the work (including changes in system design) resulting from any such error, inaccuracy or deficiency in such information provided to Mared.
5. **SOLE AND EXCLUSIVE LIMITED WARRANTY/LIMITATION OF REMEDIES.** Mared warrants that its work shall be free from material defects in workmanship or materials for a period of one year from the date of substantial completion of Mared's work. Mared agrees to repair material defects in its workmanship or materials, provided that Mared has received prompt written notice of said defect within said one-year warranty period. Receipt by Mared of timely written notice of a claimed defect within the one-year warranty period shall be a strict condition precedent to Mared's repair obligation under this sole and exclusive limited warranty. Mared's repair obligations under this paragraph shall be Customer's sole and exclusive remedy against Mared under this limited warranty. Mared disclaims all warranties, express or implied, regarding all components or equipment manufactured by others, even if procured, provided or installed by Mared; and the Customer's sole warranty with regard to such components and equipment shall be the warranty (if any) provided by the manufacturer. EXCEPT AS OTHERWISE PROVIDED IN THIS PARAGRAPH, MARED DISCLAIMS ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, WITHOUT LIMITATION, ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. CUSTOMER AGREES THAT IN NO EVENT SHALL MARED BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL OR CONSEQUENTIAL DAMAGES. CUSTOMER AGREES THAT IN NO EVENT SHALL MARED'S LIABILITY TO CUSTOMER FOR ANY CLAIM IN ANY WAY ARISING FROM THIS AGREEMENT EXCEED THE PRICE FOR THE WORK TO BE PERFORMED BY MARED UNDER THIS AGREEMENT.
6. **DISPUTE RESOLUTION.** The parties agree that in the event of a dispute of any kind between Mared and Customer in any way arising from this Agreement or from either party's performance hereunder, that at Mared's sole option and election said dispute shall be decided by binding arbitration. The arbitration shall be conducted in Milwaukee Wisconsin by Resolute Systems, Inc., or by another arbitrator mutually agreeable to both Mared and to Customer. The arbitration shall be conducted in general accordance with the Construction Industry Arbitration Rules of the American Arbitration Association (excluding provisions regarding AAA fees), but in every case the parties shall have the right to conduct such discovery, including the taking of depositions, as shall be permitted by the arbitrator in his or her discretion. All fees and costs charged by the arbitrator shall be paid in equal shares by the parties, subject to Paragraph 7. If Mared does not elect arbitration, said dispute shall be decided by litigation in Milwaukee County Circuit Court.
7. **FEES AND COSTS.** In the event of any dispute between Mared and Customer in any way arising from this Agreement or from either party's performance hereunder, including without limitation the enforcement of this Agreement or any of its terms, Mared shall be entitled to recover and collect from Customer all of Mared's costs and expenses incurred in connection with said dispute, including, without limitation, all actual attorney's fees, expert consultant and expert witness fees, arbitration fees, mediation fees, court reporting fees, and court costs, provided that Mared prevails as to any claim, issue or defense. This recovery shall include all costs incurred by Mared in successfully defending any claim or counterclaim against Mared asserted by Customer. Mared shall be entitled to such recovery even if the dispute is resolved informally without resort to arbitration or litigation.
8. **DELAYS.** Mared shall not be liable or responsible for any delay in the performance or completion of its work due to circumstances, or to the acts or omissions of others, beyond Mared's control including, without limitation, acts of God, fire, riots, labor disputes, war, weather, acts or omissions of Customer, owner, or other contractors, subcontractors, or suppliers.
9. **CHANGES.** No change or modification of any of the terms and conditions stated in this Agreement shall be binding upon Mared unless specifically agreed to by Mared in writing.
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10-5-21

Tom DeBaere
Lake Geneva City Hall
626 Geneva St.
Lake Geneva, WI 53147

*Sheet Metal
Piping
Fire Protection
Plumbing
Temperature Controls
24 Hr. Service*

RE: INSTALL TWO (2) CHILLED WATER PUMPS.

**Remove and dispose of two existing B&G pumps.
Furnish and install two B&G M/N E-90, 2ABB Bronze fitted pumps.
Replace insulation where required.
Furnish and install two 208-230-3 pump motors.
Check for proper operation.
Total Price \$8400.00**

NOT INCLUDED IN THIS PROPOSAL

Line voltage wiring, Disconnect and reconnect two motors.

This proposal is hereby accepted and
Mared Mechanical is authorized to proceed with work;
Subject to credit approval by Mared Mechanical.



This proposal is valid for 30 days.

Joe Wantz

Signature

Signature

Name:

Name: Joe Wantz 10-5-21

Date:

Title: Design Engineer



Joe Wantz
Design Engineer

a: 4230 W Douglas Ave | Milwaukee, WI 53209

e: jwantz@maredmechanical.com

w: www.maredmechanical.com

m: (414) 507-3776 | **d:** (414) 238-2286



Mared Mechanical is moving! After September 15th, our new address will be: W128N8600 Old Orchard Rd. Menomonee Falls, WI 53051

TERMS AND CONDITIONS

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12-22-21

Tom DeBaere
Lake Geneva City Hall
626 Geneva St.
Lake Geneva, Wi 53147

*Sheet Metal
Piping
Fire Protection
Plumbing
Temperature Controls
24 Hr. Service*

RE: REPLACEMENT OF CHILLER FOR CITY HALL.

We propose the following equipment and labor for above project.

Recover refrigerant and glycol from existing chiller.
Proper disposal of old chiller.
Furnish and install Trane M/N CGAM052A2 Air cooled chiller package. Total tonage of 52.
Line volt wiring, rated at 208/230/3, MOP 250 Amps.
BACnet card.
Scroll compressors, Total of Four.
Crane and rigging service.
One-year warranty parts and labor.
Four-year extended compressor only guarantees.
Total Net price \$66,239.00

NOT INCLUDED IN THIS PROPOSAL.

Line voltage wiring.
Fused disconnect if required.



10-5-21

Tom DeBaere
Lake Geneva City Hall
626 Geneva St.
Lake Geneva, Wi 53147

*Sheet Metal
Piping
Fire Protection
Plumbing
Temperature Controls
24 Hr. Service*

RE: INSTALL TWO (2) CHILLED WATER PUMPS.

**Remove and dispose of two existing B&G pumps.
Furnish and install two B&G M/N E-90, 2ABB Bronze fitted pumps.
Replace insulation where required.
Furnish and install two 208-230-3 pump motors.
Check for proper operation.
Total Price \$8400.00**

NOT INCLUDED IN THIS PROPOSAL

Line voltage wiring, Disconnect and reconnect two motors.

This proposal is hereby accepted and
Mared Mechanical is authorized to proceed with work;
Subject to credit approval by Mared Mechanical.

From: [Cindy Flower](#)
To: [City Clerk](#)
Cc: [City Administrator](#); [Tom Earle](#)
Subject: Fwd: Price Increase from requested amount at last night's FLR meeting
Date: Thursday, December 23, 2021 9:18:02 AM
Attachments: [image001.jpg](#)
[image002.jpg](#)
[image003.jpg](#)
[image004.jpg](#)
[20211222_134153_000069047444.pdf](#)
[20211222_131034_00004a027444.pdf](#)

Since we have additional capitol funds - I would like us to discuss using that money to repair both bridges rather than the chiller expenditure. Unless there is something urgently wrong with the chillers.

The administrator mentioned they were doing this because of the roof savings.

The bridges are in obvious need of repair and our insurance company has asked us to block them off for liability reasons. They are both obviously used since people have torn down the barricades.

Lana - how should this be worded on the PWC agenda?

Sent from my iPhone

Begin forwarded message:

From: City Administrator <cityadmin@cityoflakegeneva.com>
Date: December 22, 2021 at 2:37:18 PM CST
Subject: Price Increase from requested amount at last night's FLR meeting

Good Afternoon Everyone,

At last night's FLR meeting the committee recommended approval of agenda item eleven:

11. Discussion/Recommendation regarding purchase of chiller and two chilled water pumps for City Hall Air Conditioner, from Mared Mechanical in an amount not to exceed \$68,225.00. This request is related to replacement of the entire air conditioning system for City Hall.

There are two parts to the quote; the chiller and the (2) chilled water pipes (the original quote from September is the first attachment).

The City received notice today there has been an increase to the manufacturer's costs which increases the total amount to **\$74,639.00** (this updated quote, dated today, is also attached). The price for the water pipes did not increase. The entire increase in the total price is

related to the chiller itself.

Staff is still requesting approval of this request, as it is substantially lower than the next responsible bidder and it is anticipated prices will not be coming down. Please note that the updated quote is valid for thirty (30) days from today's date. Funds are available within the City's Capital Fund.

Simply giving you a heads up prior to Tuesday night's Council meeting.

Thank you,

Dave

Dave Nord; ICMA-CM

City Administrator

City of Lake Geneva, Wisconsin

626 Geneva St.

Lake Geneva, WI 53147

Office: (262) 249-4098

Email: cityadmin@cityoflakegeneva.com

Website: www.cityoflakegeneva.com

2021 CITY OF LAKE GENEVA PROGRAMS

Department of Public Works
1065 Carey St
(262) 248-6644

INFORMATION ALSO ON OUR WEBSITE:

www.cityoflakegeneva.com

SPRING & FALL WEEKLY PICKUP (April-May; October- November)

Brush (up to 6" dia and 6' in length), leaves, garden waste and weeds may be placed separately on the terrace edge from **March 29th – until 6am May 28th and from Oct 4th – until 6am Nov. 24th.** Crews will start at 6am on the end date and go through each ward once. Anything placed curbside after the crews pass will not be picked up. **PUT YOUR DEBRIS CURBSIDE BEFORE 6am ON THE END DATE!!!!**

**Grass clippings will never
be picked up!**
See below.

There is NO curbside pickup of ANY kind during the summer. Any material placed curbside outside of the above dates shall be subject to removal fees and fines according to City ordinance.

There is a **monitored** area for **City of Lake Geneva residents only** to dispose of brush (up to 6" dia and 6' in length), leaves, garden waste, and grass clippings at the Street Department 1065 Carey Street, 24-hours/day, 7-days/week. Bags must be emptied and taken away or thrown in garbage cans provided. **NO CONSTRUCTION DEBRIS.** NOTE LOCATION CHANGE, See map on website. **SITE WILL BE CLOSED DURING VENETIAN FEST WEEK!!!!!!!!!!!!**

BRUSH COLLECTION RULES

In order to facilitate pickup by the crews, the following rules apply:

All brush shall be placed *separately* on terrace - trunk/butt-end toward the curb in a neat stack, unblocked by parked cars. It shall be no more than 6' in length and 6" in diameter. Leaves and garden waste may be placed together. Any piles contaminated with foreign objects, animal waste, grass, root balls, sod, rocks or dirt will not be picked up. **If you hire a contractor to clear your property, the contractor shall be responsible for removal of all/any material generated. This includes trees and leaves.**

There will be a charge for any brush piles that require longer than 5 minutes to collect or that require the use of special equipment.

City trees are **not** to be trimmed by the property owner - the City will trim as required. Call 248-6644 for assistance.

GRASS AND WEED MOWING

Per Municipal Code, grass and weed mowing is the responsibility of the property owner. Failure to comply shall result in the City, or their hire, mowing the property and property owner shall be responsible for any costs. Unpaid invoices shall be placed on the property tax bill as a special charge.

SIDEWALK/DRIVEWAY SNOW REMOVAL

Per Municipal Code, sidewalk snow removal is the responsibility of the property owner, and shall be done within 24 hours of a snowfall. (12 hours downtown) Failure to comply shall result in the City, or their hire, to complete sidewalk snow removal for the public safety and welfare. The property owner shall be billed twice the cost of labor & materials for this service (a minimum of \$80.00) and shall be subject to daily fines of \$30.00 to \$50.00. Persons who are physically disabled/restricted that cannot afford to clear their public walk may contact City Hall (248-3673) for possible volunteer assistance through Civic Organizations.

NOTE:

It is unlawful to plow or throw snow from private driveways and parking lots onto public streets and ways. This includes pushing snow across a street.

WINTER PARKING RESTRICTIONS

Effective from **11/15/20 to 3/31/21**, vehicles shall not park between the hours of 2:00 A.M. – 6:00 A.M. on any City street. However, during snow events, vehicles shall not park on the street until the snow has been plowed to the curb line. In addition, vehicles shall not park downtown from 3:00 A.M. – 6:00 A.M. at ANY time during the year. There is also no parking on snow removal routes during removal operations according to City ord. 74-210 (e) (a,b,c). These routes shall be temporarily posted **and include downtown areas.** Vehicles parked in violation of these regulations shall be ticketed and/or towed away at owner's expense.

HYDRANT FLUSHING

Hydrant flushing is done in the spring and fall or as operationally necessary. Watch for notices in the Regional News and on the City & Utility websites. For more information go to the Utility's website:

www.lgutilitycommission.com

GARBAGE COLLECTION RULES

The 2021 collection schedule is available at City Hall or on Johns Disposal's website:

www.johnsdisposal.com

Garbage and recyclables must be placed in the containers provided, and should be out by **5:00 A.M** on your collection day, and be taken back in by that evening. (Especially in winter) Bulky collection is the second pick-up of the month and items may be placed "loose" at the curbside. Contact Johns with questions. (262)473-4700

Sec. 58-3. Definitions. [Ord. No. 94-22, § I(16.09), 12-12-1994]

The following words, terms and phrases, when used in this chapter, shall have the meanings ascribed to them in this section, except where the context clearly indicates a different meaning:

APPROVED GARBAGE CONTAINER — Garbage can, plastic bag, cart, or throwaway container of not more than 45 gallons.

APPROVED RECYCLING CONTAINER — A recycling container approved by the City.

COMMERCIAL CLASS — All business enterprises, offices, manufacturing, sales, industry and multifamily dwellings of five or more units.

CONTAINER BOARD — Corrugated paperboard used in the manufacture of shipping containers and related products.

DUMPSTER — A metal container commonly used to collect refuse in multifamily dwellings and commercial establishments.

FOAM POLYSTYRENE PACKAGING — Packaging made primarily from foam polystyrene that satisfies one of the following criteria:

- (1) Is designed for serving food or beverages.
- (2) Consists of loose particles intended to fill space and cushion the packaged article in a shipping container.
- (3) Consists of rigid materials shaped to hold and cushion the packaged article in a shipping container.

GARBAGE — All kinds of organic refuse resulting from the preparation of food and all decayed or spoiled food products from any source whatever.

GLASS — Glass bottles, jars and containers and does not include window glass, drinking glasses, Pyrex, light bulbs or other noncontainer glass.

HAULER — The refuse (solid waste) service contracted with by the City or contracted for directly by residential or commercial customers, which collects and removes from the City all refuse to a properly licensed landfill or incinerator. All such haulers must abide by preparation standards for recyclable materials. No hauler shall remove refuse which does not comply with the requirements of this chapter.

HAZARDOUS WASTE OR SUBSTANCE — Those wastes or substances defined in Chapter NR 181, Wis. Adm. Code, or as defined in W.S.A., § 144.62.

HDPE — High-density polyethylene, labeled by the SPI Code No. 2.

LEAD ACID BATTERIES — Automotive and related batteries that are comprised of lead plates with an acid electrolyte and does not include nickel cadmium batteries, dry cell batteries or batteries used in calculators, watches, hearing aids or similar devices.

LDPE — Low-density polyethylene, labeled by the SPI Code No. 4.

MAGAZINES — Magazines and other materials printed on similar paper.

MAJOR APPLIANCES — A residential or commercial air conditioner, clothes dryer, clothes washer, dishwasher, freezer, microwave oven, oven, refrigerator, stove, water heater, furnaces, boilers, dehumidifiers or any other items commonly referred to as "white goods."

METAL CANS — Any tin-coated steel cans, bimetal cans and aluminum cans used for food and other nonhazardous materials, but excluding aerosol cans and cans that held paint, paint-related products, pesticides or other toxic or hazardous substances.

MULTIPLE-FAMILY DWELLINGS — A property containing five or more residential units, including those which are occupied seasonally.

NEWSPAPER OR NEWSPRINT — A common and inexpensive machine finished paper made chiefly from wood pulp and used mostly for newspapers. All newsprint shall be recycled.

NONRESIDENTIAL FACILITIES AND PROPERTIES — Commercial, retail, industrial, institutional and governmental facilities and properties. This term does not include multiple-family dwellings.

OFFICE PAPER — High-grade printing and writing papers from offices in nonresidential facilities and properties. Printed white ledger and computer printout are examples of office paper generally accepted as high grade. This term does not include industrial process waste.

OTHER RESINS OR MULTIPLE RESINS — Plastic resins labeled by the SPI Code No. 7.

PETE — Polyethylene terephthalate, labeled by the SPI Code No. 1.

PLASTIC CONTAINER — An individual, separate, rigid plastic bottle, can, jar or carton, except for a blister pack, that is originally used to contain a product that is the subject of a retail sale.

POSTCONSUMER WASTE — Solid waste other than solid waste generated in the production of goods, hazardous waste, as defined in W.S.A., § 144.61(5), waste from construction and demolition of structures, scrap automobiles, or high-volume industrial waste, as defined in W.S.A., § 144.44(7)(a)1.

PP — Polypropylene, labeled by the SPI Code No. 5.

PS — Polystyrene, labeled by the SPI Code No. 6.

PVC — Polyvinyl chloride, labeled by SPI Code No. 3.

RECYCLABLE MATERIALS — All identified materials meeting preparation standards and shall include the following: tin; aluminum; major appliances; newsprint; cardboard; office paper, waste oil; unbroken brown, green and clear container glass; rigid plastic containers, including those made of PETE, HDPE PVC, LDPE, PP, and PS and other resins or multiple resins; waste tires; lead acid batteries; other metals; and any other material recognized by the state as recyclable. Such materials shall be recycled in accordance with W.S.A., § 159.07 et seq., and this Code.

REFUSE — All nonrecyclable inorganic matter, such as garbage, furniture, china,

crockery, cloth, wood, ashes and other items of a similar nature. It does not include leaves, grass, trees, tree limbs, earth, stone, manure or material obtained from demolishing or remodeling of buildings and other property whenever such materials exceeds one container per collection in quantity.

REGULAR COMMERCIAL COLLECTION — The collection of refuse from multiple-family residences of five dwelling units or more or from commercial establishments as stored in City-approved dumpsters placed in an approved location for service on a once-a-week basis. Commercial class customers shall contract separately with any refuse hauler for service.

REGULAR RESIDENTIAL COLLECTION — The collection of combined refuse from one-, two-, three-, and four-family dwelling units in approved containers on a once-a-week basis. Each single-family dwelling unit shall be limited to four garbage cans for municipal collection without additional charges.

RESIDENTIAL CLASS — All dwelling units and multifamily buildings of less than five units.

SOLID WASTE — As specified in W.S.A., § 144.01(15).

SOLID WASTE FACILITY — As specified in W.S.A., § 144.43(5).

SOLID WASTE TREATMENT — Any method, technique or process which is designed to change the physical, chemical or biological character or composition of solid waste. The term "treatment" includes incineration.

UNUSUAL, HEAVY, BULKY OR HAZARDOUS ITEMS — Items which cannot fit into a standard thirty-two gallon garbage container or which exceeds four feet in length or 70 pounds or which contains hazardous waste. Items exceeding this standard may be picked up at the discretion of the contract hauler. This definition does not include white goods, i.e., stoves, water heaters or appliances. All such materials must be placed at the curbside for pickup.

WASTE TIRE — A tire that is no longer suitable for its original purpose because of wear, damage or defect.

YARD WASTE — Leaves, grass clippings, yard and garden debris and brush, including clean woody vegetative material no greater than six inches in diameter. This term does not include stumps, roots or shrubs with intact root balls.

Sec. 58-45. Solid waste collection rules. [Ord. No. 94-22, § I(16.12), 12-12-1994]

Solid waste collection rules are as follows:

- (1) Garbage containers. All solid waste and garbage generated by residential class facilities or properties shall be well-drained, dry or wrapped in paper and deposited in an approved container of not more than 45 gallons. All approved containers shall be kept closed with a tight-fitting cover, except when being filled or emptied, and shall be vermin and flyproof and kept in a sanitary condition. Garbage cans, carts and dumpsters shall be placed so they can at all times be readily accessible for removing or emptying.
- (2) Garbage pickup days. Garbage pickup days shall be Monday through Friday on a regular schedule approved by the City. Where holidays interfere with regular pickup days, the pickup shall be rescheduled for the next following workday. Persons unsure of their pickup day should contact City Hall.
- (3) Time of collection. Residents shall move their garbage containers from their storage point to a collection point in time for prompt collection by 6:00 a.m. on the designated collection day and return their containers to storage points from any curbside collection point by 8:00 p.m. on the day of collection. Residents shall be responsible for the removal of snow, ice and other impediments which would restrict easy access to the containers located at the collection points. Materials shall not be placed at the roadside more than 12 hours prior to pickup. Scheduled pickup shall begin at 6:00 a.m.
- (4) Storage point. All garbage containers and throwaway containers shall be stored every day, except the day of collection, at any location on private property convenient to the resident which is enclosed, stored in the dwelling/garage or located behind or on the side of the resident's dwelling/garage and which is so located so as not to create a nuisance to the neighbors or the area.
- (5) Collection point. The collection point shall be as follows:
 - a. For properties with street access only, garbage cans and throwaway containers shall be placed for regular collections by 6:00 a.m. on the collection day at a point between the curb and the public sidewalk, near or on the driveway approach or service walk, affording easy access to the collectors.
 - b. For properties with alley access, garbage cans and throwaway containers shall be placed for regular collection by 6:00 a.m. on the collection day at a point immediately adjacent to the alley right-of-way.
- (6) Nonacceptable materials. Unacceptable materials include, but are not limited to, grass clippings; building contractors' demolition material; clean fill; broken concrete; logs; tree limbs; leaves; sod; turf; solvents; caustics; acids; hazardous waste or substances; and other unusual, heavy, bulky or hazardous items impossible or difficult to handle by one person because of dimension, weight or potential harm, which the City's contracted refuse service will not pick up. Building contractors, landscapers and arborists are responsible for removal of any debris resulting from

their work, including all trees, limbs and leaves. Removal of such materials must be contracted for separately.

- (7) Collector may reject. The City Business Administrator or his designee, City employees or contracted agents of the City may refuse to collect any garbage or refuse improperly prepared or deposited for pickup as provided by this section.
- (8) Exceptions to day certain service. Exceptions to day certain service are as follows:
 - a. Holidays. When a holiday falls on the resident's appointed collection day, the collection shall be made on the next working day following the holiday.
 - b. Weather. When a collection day falls during a declared snow emergency, collection shall be made on the next working day after the emergency ends. Extreme cold or excessive rain may also be cause for temporarily halting refuse pickup.
- (9) Exceptions to curbside pickup. Exceptions to curbside pickup are as follows:
 - a. An exception to the curbside pickup service for reason of inability to move approved containers because of the physical characteristics of a lot from the point of storage to the point of collection may be made by the City Business Administrator or supervising department upon application of a resident.
 - b. An exception to the responsibility for moving a cart to the point of collection for reason of incapability of all members of a household shall be granted by the City Business Administrator or the supervising department, upon application by any resident who shall be able to demonstrate such incapability, provided that the City Business Administrator or the supervising department may require verification of such incapability by the applicant's personal physician.

Sec. 58-46. Special collections. [Ord. No. 94-22, § I(16.17), 12-12-1994]

- (a) Pickup of tree limbs, branches and brush. All tree limbs, cut trees, branches and brush will be picked up on a day specified by the City. The City will also make special collections of such material upon request.
- (b) Requests. Requests for special collections shall be made in the form of a telephone call or in writing to the City. The City Business Administrator or the supervising department shall determine if any charge for services is required, based upon the amount of time required or difficulty of providing the special pickup.
- (c) Fees. Special collection fees shall be set by the Council from time to time, payable upon order for collection and shall include 15 minutes of City crew operation or the rate charged by an independent contractor. "City crew" is hereby defined as two Public Works Department employees and the use of equipment. Additional time required shall be billed to the resident on a time-consumed basis at the rate set by the Council from time to time per additional and succeeding fifteen-minute period or the rate charged by an independent contractor. Special collection fees shall be

charged to the property owner. Said fees are special charges pursuant W.S.A. to § 66.0627. Any fees unpaid by October 1 of each year shall be entered upon the tax roll as a special charge against the property, and all proceedings in relation to the collection, return, and sale of property for delinquent real estate taxes shall apply to the special collection fee. Any property owner or resident of said property owner who places yard waste on the roadside on days not specified by the City and who does not make a request for special collections will receive a forty-eight-hour notice to remove or have removed such yard waste. Upon failure to remove or have such yard waste removed, the City will remove the yard waste and charge the special collection fees as set forth above. **[Amended 6-27-2011 by Ord. No. 11-20; 8-13-2012 by Ord. No. 12-16]**

- (d) Cutting and bundling of trees, branches or shrubs. Trees, branches or shrubs with a diameter over three inches shall be cut in lengths of eight feet and stacked at roadside for removal. Small branches, limbs and brush shall be cut to a length not exceeding eight feet and shall be bundled with string or rope. Bundles should not exceed 18 inches in diameter. Tree trimmings may also be deposited at the City composting center in the area provided for this purpose.
- (e) Demolition material, major appliances, lead acid batteries, waste tires and waste oil. Pickup of resident-generated, as opposed to contractor-generated, loose demolition or remodeling material, major appliances, lead acid batteries, waste tires and waste oil must be arranged directly by the resident with the refuse hauler.
- (f) Leaves. The City will provide regular pickup of leaves at the curbside each fall season. Scheduling of the leaf pickup will be announced by the City each year just prior to the beginning of service. Leaves shall be left open on the terrace area adjacent to the street and not bagged.
- (g) Grass clippings. The City does not provide pickup of grass clippings and encourages residents to return their grass clippings to their lawns which adds nutrients necessary for healthy growth. A municipal dropoff site for grass clippings is provided for those that wish to collect their clippings. The City shall provide annual notice of the availability and procedures to follow for use of the drop-off site.

To: Tom Earle, Director of Public Works
City of Lake Geneva

From: John Jenkins, PE
MSA Professional Services, Inc.

Subject: 2022 Street Improvement Program: Updates

Date: December 22, 2021

Per your request and due to several complaints from the public, repair and replacement of the sidewalk and ramps at the following three locations will be added to the 2022 Street Improvement project:

1. The southeast quadrant of the Main St/West St intersection
2. The west side of mid-block on Broad Street, near Bruno's Liquors
3. Both sides of Broad Street at the mid-block alley, near Lake Geneva Regional news (west side) and Horticultural Hall (east side)

I have included an updated list of streets to be improved, with current estimates by segment, per the changes requested by the City. Sheridan Springs was removed to better coordinate with future utility improvements. Per the committee's direction, Cook from Main to Wrigley, and Wrigley from Cook to Broad have been included. With the removal of Sheridan Springs, I am proposing to include all of Henry St. between Madison and Williams. We had planned on doing a 100' patch on that segment in 2022, but the road was rated close enough to be 'next on the list', so I recommend including the full width.

I have suggested a few possible alternate streets in the event the City receives favorable bids and wishes to include them. These are two segments of Warren Street and one on Waverly St. I have spoken with Josh Gajewski who said there are no anticipated utility concerns on these segments.

We will continue to refine the estimates as we proceed with the project and wish to inform the committee that construction costs may be 10-20% higher than previous years due to ongoing shortages in labor and materials. We are still working on the design of Mariane Terrace, with the mountable curb on the northwest (lake) side of the road and storm sewer improvements as required.

2022 Street Improvements, City of Lake Geneva

Segment	Rating	From	To	Length, ft	Est. Cost
Wrigley Dr (Cook St)	5	Cook St / W Main St / STH 50 / Termini	Cook St / W Main St / STH 50 / Termini	792	\$130,900
Pine Tree Ln	4	Marianne Ter / Termini	S Lake Shore Dr	1109	\$152,900
Henry St	4	Madison St	Williams St	739	\$92,400
Marianne Ter	4	Termini	Pike / Pine Tree Ln	475	\$188,100
Sky Lane Dr	5	W Main St / STH 50	Linda Ln	264	\$36,300
Spring St	4	Waverly St	Crawford St	475	\$66,000
Campbell St	5	S Lake Shore Dr	N Wells St	422	\$58,300
					\$724,900
Suggested Alternate					
Warren St	4	Wisconsin St	Dodge St	475	\$60,000
Possible Alternates					
Warren St	5	Dodge St	North St	528	\$66,000
Waverly St	5	Water St	Walworth St	422	\$53,000