

CEMETERY BOARD MINUTES
Wednesday, July 20, 2022
Conference Room C, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 7:05 pm..

Roll Call

Present: Mary Sibbing, Ruth Monico, Patrick Quinn, Terry Krohn, Alderman Fesenmaier, excused absence. Guests: Chris Brookes.

Comments from the Public limited to 5 minutes, limited to items on the agenda: None

Approve Cemetery Board Minutes, June 15, 2022 meeting. Motion made by Patrick Quinn and seconded by Terry Krohn. Motion carried 4-0.

Discussion on inviting staff/Tom Earle to attend a Commission meeting to address some of our concerns. Tom prefers a virtual meeting due to his early morning work schedule. Board agreed and Mary will be in contact with Tom to set up a time. (Provided a virtual tech would be available).

Discussion regarding the Oak Hill bathroom to be continued at meeting with Tom Earle.

Discussion regarding Walworth Genealogical Society. Mary has not heard back. Chris Brookes suggested some names from Genoa City who may be helpful. Mary to follow up.

Discussion on where to place the Oak Tree in honor of Jim Davis, Geneva Lake Museum. The Historic Preservation Commission and Pat Quinn will decide the location with Clint Malacon's assistance. Chris Brookes will speak to Ken Etten. Chris states the LGHP will pay for the sign. Patrick Quinn agreed.

Discussion to follow up joining the WI Alliance of Cemeteries. Mary presented this to the Finance Committee on July 19, 2022. Mary stated the FLR Committee suggested this be budgeted for next year, as approved by the FLR Committee, to join and attend the annual conference. Mary to follow up with Mary Jo Fesenmaier.

Follow up discussion on location of Oak Hill historic sign placement. Pat Quinn is working with Ken Etten on the location. Continue discussion with Clint Malacon. Review next meeting.

Update on Pontem software, Pontem has a DVD explaining the process. Mary to follow up with Nan Elder.

Discussion/recommendation to acquire adjunct land to Oak Hill Cemetery. Will discuss with Tom Earle at virtual meeting when he is available.

Discussion/recommendation to increase cemetery board members from 5 to 7. Follow up next meeting.

Discussion/recommendation regarding removal of water spigots at OHC. Will discuss with Tom Earle. Continue to the next meeting.

Discussion/recommendation to revisit/consider changing ordinance from Cemetery Board to Cemetery Commission. (See May 18, 2022 meeting minutes). Mary reported per Ordinance Sec. 2-303 Authority & Duties, we are a Board. Patrick Quinn suggested we continue to discuss at a future meeting.

Discussion. Mary met with the new Comptroller, Laura, for cemeteries financial report insight, and cemeteries financial reports from January to date. Mary will follow up with her as she becomes more familiar with our financial report. Continue discussion at the next meeting.

Discussion regarding Pioneer Cemetery planting/watering. Will review in the spring next year.

Future agenda items. Old business and continuation of discussions/recommendations noted above.

Next meeting will be Wednesday, August 17, 2022, 7:00 pm Lake Geneva City Hall, Conference Room C.

Motion by Patrick Quinn to adjourn and seconded by Terry Krohn. Motion carried 4-0. Meeting was adjourned at 7:55 pm.

Respectively submitted,
Ruth Monico, Secretary