

CEMETERY BOARD MINUTES

Wednesday, October 26, 2022

Conference Room C, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 7:00 pm.

Roll call.

Present: Mary Sibbing, Ruth Monico, Patrick Quinn, Terry Krohn, Alderman Fesenmaier

Guests: Chris Brookes, Robert Dvorak, Robert's sister, Joan Lagerdorf, and Bruce Dale.

Comments from the Public limited to 5 minutes, limited to items on the agenda:

The Dvorak and Dale families stated they attended the Oakhill Cemetery walk and agreed that it was done respectfully and not in the manner as it was presented on a website they viewed, but not affiliated with Black Point Estate and Gardens. They had brought up their concerns at last month's meeting (September 7, 2022), and the Board encouraged them to attend the Cemetery Tour, which they did. Bruce Dale stated an additional concern about one of the docents suggesting families may want to picnic in the cemetery as was a custom in earlier times. Chris Brookes and Patrick Quinn stated that this was only a suggestion and not an idea that would be pursued at this time.

Cemetery Board Minutes from September 7, 2022. Motion made by Patrick Quinn and seconded by Terry Krohn to approve minutes from the September 7, 2022 meeting. Motion carried 5-0.

Follow up Cemetery Walks: Board members discussed their visits on the Cemetery Tours.

All agreed that they were informative, and it was interesting to learn about the earlier pioneers of Lake Geneva. Mary Jo suggested that we look into park permits for events, bringing it up at the City Council. Mary Jo made a motion to look into the possibility of requesting permits. It was not seconded, and the motion was dismissed following some discussion.

The tree to honor the memory of Jim Davis, Museum Docent, has been planted and placed in front of the Chapel. Ken Etten will notify Mary when the ceremony will be held. Mary to follow up.

Discussion: The Oak Hill Historic sign has been planted in Oak Hill cemetery and several board members stated that it looks nice near the entrance to the cemetery.

Mary presented the Board with a map of Oak Hill Cemetery which is now located in the Lake Geneva City Hall, Conference Room C. Chris Brookes displayed a copy of the Pioneer Cemetery to the Board and a detailed map will be available to the Board soon. The availability of the maps will help the board (and guests at the meetings) with issues related to the cemeteries.

Discussion/recommendation regarding Mary's meeting with City Comptroller and City Treasurer of the cemetery revenue, disbursement, perpetual care, etc. Including the review of State Statute 157.11 (9g) Care Fund for Cemetery Lots (a) 2 and 2 (c). Follow up discussion at the next meeting.

Follow up recommendation on Mary's meeting with City Comptroller and City Treasurer, for the Cemetery Board's approval of recommendations of identified needs at Oak Hill Cemetery for possible budgeting of the following items:

Two people attending the annual conference of the Alliance of Cemeteries annual meeting. Approved. The following items should appear in the revised 2023 Budget for the City Council's November vote (per Mary Jo Fesenmaier) from October 19 FLR meeting:
Chapel rehab-Oak Hill Cemetery 2024 (already listed),
auto gate for maintenance shed area-2023,
drainage-2023,
Sexton's shed 2024, \$80,000,
roadways and grass pavings-2024, \$150,000.

Follow up regarding acquiring adjunct land to Oak Hill Cemetery. This issue will be in a closed session with FLR. Mary to follow up.

Discussion/recommendation to review State Statute 157.115 (2) (a) *Abandonment of cemetery lots* to possible move forward with the process. Continued to the next meeting.

Discussion/recommendation to review and update the present Oak Hill Rules/Regulations and consider these updates as ordinance requirements. Continued to the next meeting.

Review the monthly report from Tom Earle, DPW, and Laura, City Comptroller. Mary Jo suggested the financial report should be similar to the Tourism Commission's financial report.

Pontem report. When the Pontem software is installed, it could include a picture of Oak Hill on the Lake Geneva website under Cemeteries. Mary Jo questioned if the Board would be able to view the software before it is launched. Mary to check with Nan Elder.

Clint Melancon will be presented with a certificate for 23+ years of service and dedication to the City of Lake Geneva. A presentation will be made on November 14, at the City Council meeting at 6:00 pm.

Future agenda items: cemetery revenue, disbursement, perpetual care, etc. Including the review of State Statute 157.11 (9g) Care Fund for Cemetery Lots. Follow up discussion at the next meeting.

Possible acceptance of grants/donations. Continued to next meeting.

Next meeting will be Wednesday, **November 16, 2022, 4:30 pm.** Lake Geneva City Hall, Conference Room C.

Motion made by Mary Jo to adjourn and seconded by Mary. Motion carried 5-0. Meeting was adjourned at 7:55 pm,

Respectfully submitted,
Ruth Monico, Secretary