



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

LAKE GENEVA UTILITY COMMISSION MONDAY JANUARY 16, 2023 4:00 PM COUNCIL CHAMBERS - CITY HALL, 626 GENEVA STREET

CITY HALL WILL BE OPEN TO THE PUBLIC DURING ALL MEETINGS. MEETINGS WILL BE HELD VIRTUALLY AS WELL AS IN PERSON. IF YOU WISH TO LISTEN OR WATCH THE MEETING YOU MAY DO SO BY USING THE FOLLOWING:

1. Links to the Lake Geneva Utility Commission's live video stream can be found at www.cityoflakegeneva.com/video
2. Television: Watch live broadcast of the meeting on Spectrum Cable Channel 25
3. Listen to audio via phone: (602) 333-2017 (Long distance rates may apply) (888) 204-5987 (Toll Free) **Access Code:** 9746153

AGENDA

1. Call Meeting to Order
2. Roll Call
3. Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
4. Approve Utility Commission Minutes from December 19, 2022 as prepared and distributed
5. Acknowledgement of Correspondence
6. Approval of December 2022 Financials
7. Approval of the December 2022 Bills
8. Directors Report
9. Discussion/Action on the potential award of the Hauled Waste Receiving Facility project
10. Discussion/Action on the potential award of 2023 Mariane Terrace and Pine Tree Improvements project
11. Discussion/Action on the final payment request for the Reservoir #3 roof project
12. Discussion/Action on a proposal for the replacement of VFDs for the Wastewater Treatment Plant
13. Motion to go into closed session pursuant to Wis. Stat. 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session
14. Motion to return to open session pursuant to Wis. Stat. 19.85(2) and take action on any items discussed in the closed session
15. Adjourn



Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday December 19, 2022, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD BOTH VIRTUALLY AND IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:02pm.

Roll Call – Howell, Hedlund, Nord, Lyon, Binn & Klein. Excused: Stanczak

Staff in Attendance – Gajewski via zoom

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None

Approve Utility Commission minutes from November 21, 2022, as prepared & distributed
Hedlund/Binn motion to approve. Passed 6-0.

Acknowledgement of correspondence
None

Approval of the November 2022 Financials
Hedlund/Howell motion to approve. Passed 6-0.

Approval of the November 2022 Bills
Howell/Binn motion to approve. Passed 6-0.

Director's Report
Lyon read the submitted Director's Report.
Klein/Binn motion to approve the submitted report. Passed 6-0.

Lyon/Hedlund motion to go into Closed Session pursuant to Wis. Stat. 19.85 (1) (c) considering employment, promotion, compensation or performance evaluation data or any public employee over which the governmental body has jurisdiction or exercises responsibility, regarding the Utility Director.

The Commission convened into closed session on a roll call vote at 4:09pm.

Howell/Hedlund motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session.

The Commission returned to open session on a roll call vote at 4:21pm.

Lyon/Hedlund motion to accept the Director's self review. Passed 6-0.

Adjourn
Hedlund/Binn motion to adjourn at 4:23pm. Passed 6-0.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**



SENT VIA:

December 23, 2022

Director of Public Works & Utilities
Lake Geneva Water Commission
P.O. Box 187
Lake Geneva, Wisconsin 53147
Tracking #1:

RE: Notice of Non-Renewal of License Agreement dated on or about January 10, 2000, as the same may have been amended from time to time ("Agreement"), by and between Lake Geneva Water Commission acting on behalf and for the City of Lake Geneva, a Wisconsin municipal corporation ("Landlord") and Sprint Spectrum Realty Company, LLC (formerly a limited partnership), successor in interest to Sprint Spectrum LLC (formerly a limited partnership) ("Tenant") successor in interest to Sprint Spectrum L.P., a Delaware limited partnership.

Site Address: 1003 Host Drive, Lake Geneva, WI 53147
Site ID: ML33XC024
Landlord Site ID: 1003HostDrive
Lease ID: ML33XC024-C-001

To Whom It May Concern,

Pursuant to Section 3 of the above-referenced Agreement, this letter serves as written notice that Tenant is not renewing the term of the Agreement ending January 23, 2025.

Tenant requests the return of any security deposit or other funds previously paid to you or any predecessor landlord. Tenant will and expects that each party will execute any further documentation reasonably requested to evidence the termination of the Agreement, including, but not limited to a release of any bonds or other form of security and release of memorandum of lease.

If you pay additional taxes due to Tenant's equipment or location at the Site, please contact your local taxing authority to have your property re-evaluated, as Tenant is no longer responsible for any additional taxes or assessments once its equipment is removed.

Tenant highly values the relationship that was established with you. I would like the opportunity to contact you in the future should our network or business requirements change. Should you have any questions or need additional information, please send an email to leasing@T-Mobile.com referencing the Site ID and Lease ID noted above in your email subject line, and a representative of the decommission team will contact you

Sincerely,

Susan Hatfield

Susan Hatfield
Technology Sourcing Manager



6220 Sprint Parkway - Mailstop KSOPHD0101-Z2650
Overland Park, KS 66251-2650

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2022

FUND 61 - WASTEWATER UTILITY

REVENUES	Current Period	YTD	2022 Budget	YTD vs Budget	YTD % of Budget 100.0%	Prior YTD 2021	Prior YTD 5 Year Avg.
INTEREST EARNED	18,499	80,764	10,300	70,464	784.12%	3,652	19,998
CUSTOMER SALES	443,946	2,075,868	2,102,450	-26,582	98.74%	2,070,016	1,836,844
OTHER REVENUE	987	12,880	10,725	2,155	120.10%	13,015	19,433
CAPITAL CONTRIBUTIONS	7,460	180,159	186,500	-6,341	96.60%	394,549	219,559
TOTAL REVENUES	470,893	2,349,672	2,309,975	39,697	101.72%	2,481,231	2,095,833
EXPENSES							
TOTAL OUTSIDE SERVICES	19,208	278,035	392,025	-113,990	70.92%	298,984	298,522
TOTAL OPERATING EXPENSES	2,386	34,525	43,350	-8,825	79.64%	36,649	29,708
TOTAL INSURANCE	0	21,962	29,900	-7,938	73.45%	27,840	24,772
TOTAL SALARY & BENEFITS	54,769	570,097	603,797	-33,700	94.42%	480,377	549,401
TOTAL LAB SUPPLIES	470	21,905	22,600	-695	96.93%	18,144	15,056
TOTAL MISCELLANEOUS EXPENSE	0	121	1,000	-879	12.08%	927	833
TOTAL MAINTENANCE	11,840	103,607	404,200	-300,593	25.63%	343,746	249,196
TOTAL OPERATION & MAINTENANCE EXPENSES	88,672	1,030,252	1,496,872	-466,620	68.83%	1,206,667	1,167,489
REVENUES OVER O&M EXPENSES	382,220	1,319,420	813,103	506,317		1,274,564	928,344
TOTAL CAPITAL OUTLAY	3,928	165,376	1,395,500	-1,230,124	11.85%	59,277	141,002
REVENUES OVER TOTAL EXPENSES	378,292	1,154,044	-582,397	1,736,441		1,215,287	787,343
TOTAL CASH TRANSFERS	58,934	1,292,689	-587,150	1,879,839	-220.16%	971,580	693,953
NET CHANGE IN CASH BALANCE	319,358	-138,645	4,753	-143,398		243,707	93,390

FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>
Wastewater Utility Fund Cash	481,310	-57,401	423,909
LGIP #10 - Capital Project Fund	2,817,946	9,697	2,827,644
LGIP #11 - Debt Service Fund	0	0	0
LGIP #12 - Impact Fee Fund	1,181,303	63,104	1,244,406
LGIP #13 - Equipment Replacement Fund	1,274,055	4,384	1,278,439
TOTAL WASTEWATER CASH AND INVESTMENT	5,754,613	19,784	5,774,398

LAKE GENEVA UTILITY COMMISSION

BUDGET COMPARISON THRU:

12 / 2022

FUND 62 - WATER UTILITY

					YTD % of Budget 100.0%	Prior YTD 2021	Prior YTD 5 Year Avg.
REVENUES	Current Period	YTD	2022 Budget	YTD vs Budget			
INTEREST EARNED	10,366	45,880	3,275	42,605	1400.92%	1,881	9,416
CUSTOMER SALES	415,175	1,840,507	1,815,347	25,160	101.39%	1,857,465	1,726,849
OTHER REVENUE	3,584	283,746	294,401	-10,655	96.38%	290,056	266,626
CAPITAL CONTRIBUTIONS	6,760	163,254	169,000	-5,746	96.60%	574,431	241,839
TOTAL REVENUES	435,886	2,333,388	2,282,023	51,365	102.25%	2,723,833	2,244,730
EXPENSES							
TOTAL SOURCE OF SUPPLY - OPERATION	5,185	61,770	59,000	2,770	104.69%	59,303	59,919
TOTAL SOURCE OF SUPPLY - MAINTENANCE	184	9,561	9,600	-39	99.59%	19,692	48,586
TOTAL PUMPING EXPENSE - OPERATION	6,274	68,878	74,350	-5,472	92.64%	73,157	75,896
TOTAL PUMPING EXPENSE - MAINTENANCE	125	6,133	25,700	-19,567	23.87%	51,440	25,068
TOTAL WATER TREATMENT - OPERATION	15,025	99,181	96,950	2,231	102.30%	83,682	93,655
TOTAL WATER TREATMENT - MAINTENANCE	4,512	74,792	64,700	10,092	115.60%	188,487	128,233
TOTAL TRANS. & DISTRIBUTION - OPERATION	3,232	45,965	47,800	-1,835	96.16%	37,101	34,358
TOTAL TRANS. & DISTRIBUTION - MAINTENANCE	21,663	272,786	254,350	18,436	107.25%	209,811	332,146
TOTAL CUSTOMER ACCOUNTS	5,279	67,789	67,150	639	100.95%	66,588	66,513
TOTAL ADMIN & GENERAL OPERATIONS	22,035	427,532	446,413	-18,881	95.77%	303,610	410,668
TOTAL OTHER EXPENSES	25,000	300,000	305,000	-5,000	98.36%	275,896	292,436
TOTAL OPERATION & MAINTENANCE EXPENSES	108,515	1,434,388	1,451,013	-16,625	98.85%	1,368,767	1,567,479
REVENUES OVER O&M EXPENSES	327,371	899,000	831,010	67,990		1,355,066	677,251
TOTAL CAPITAL OUTLAY	46,235	181,955	435,100	-253,145	41.82%	462,426	488,808
REVENUES OVER TOTAL EXPENSES	281,136	717,045	395,910	321,135		892,640	188,443
TOTAL CASH TRANSFERS	53,404	809,434	390,000	419,434	207.55%	1,065,480	-24,562
NET CHANGE IN CASH BALANCE	227,732	-92,389	5,910	-98,299		-172,840	213,005
FUND CASH AND INVESTMENT SUMMARY	<u>Opening Balance</u>	<u>Period Activity</u>	<u>Ending Balance</u>				
Water Utility Fund Cash	398,656	-103,407	295,249				
LGIP #1 - Capital Project Fund	1,652,243	5,686	1,657,929				
LGIP #2 - Impact Fee Fund	549,786	55,391	605,177				
LGIP #3 - Equipment Replacement Fund	782,828	2,694	785,522				
TOTAL WATER FUND CASH AND INVESTMENT	3,383,512	-39,636	3,343,876				

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
ALLIANT ENERGY				
280954000022	01/03/2023	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	14,894.45
Total ALLIANT ENERGY:				14,894.45
USA BLUE BOOK				
224005	01/05/2023	HAULER TEST STRIPS	61-00-00-64000 LABORATORY SUPPLIES	6,057.77
Total USA BLUE BOOK:				6,057.77
SABEL MECHANICAL LLC				
220816	12/14/2022	PUMP-HEADWORKS EQUIP MAI	61-00-00-93601 MAINT-HEADWORKS EQUIP	5,069.99
220816	12/14/2022	PUMP-HEADWORKS EQUIP MAI	61-00-00-93604 MAINT-EFFLUENT EQUIP	1,697.50
Total SABEL MECHANICAL LLC:				6,767.49
GREAT LAKES TV SEAL INC				
21899	12/31/2022	2022 CCTV COLLECTION SYS	61-00-00-93810 MAINT-MAINS	31,734.70
Total GREAT LAKES TV SEAL INC:				31,734.70
Total 61:				59,454.41
62				
CORE & MAIN LP				
R535178	12/28/2022	3/4" METERS	62-00-00-15000 MATERIAL-SUPPLIES	28,800.00
S007452	12/02/2022	VALVES 10" & ACCESSORIES	62-00-00-15000 MATERIAL-SUPPLIES	6,920.00
S122461	12/30/2022	1 1/2" OMNI METERS	62-00-00-34600 METERS	5,540.00
Total CORE & MAIN LP:				41,260.00
MARTELLE WATER TREATMENT				
24449	12/15/2022	HYDROFLUOSILICIC ACID & CA	62-00-00-64100 CHEMICALS	9,713.03
Total MARTELLE WATER TREATMENT:				9,713.03
PATS SERVICES INC				
958877	12/09/2022	IRON FILTER PIT CLEANING	62-00-00-65200 MAINT WATER TREATMENT EQUIP	9,330.00
Total PATS SERVICES INC:				9,330.00
DOWN TO EARTH				
7984	12/27/2022	10" MAIN VALVE REPLACEMEN	62-00-00-67300 MAINT OF MAINS & VALVES	5,414.00
Total DOWN TO EARTH:				5,414.00
CORE & MAIN LP				
S156289	01/04/2023	SENSUS SUPPORT 1/2023-1/20	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	14,173.62

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total CORE & MAIN LP:				14,173.62
Total 62:				79,890.65
Grand Totals:				139,345.06

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$5000.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
61				
STRAND ASSOCIATES INC				
0191664	12/13/2022	PROF SVCS 11/1/2022-11/30/202	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	2,106.71
Total STRAND ASSOCIATES INC:				2,106.71
WISCONN VALLEY MEDIA GROUP				
109942-1	12/07/2022	HAULED WASTE PROJECT-AD	61-00-00-10700 CONSTRUCTION WORK IN PROCESS	199.99
Total WISCONN VALLEY MEDIA GROUP:				199.99
FIRST NATIONAL BANK OF OMAHA				
053146123503	12/15/2022	DEPT HOLIDAY PARTY	61-00-00-41950 DISCOUNTS EARNED	30.00-
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	61-00-00-41950 DISCOUNTS EARNED	7.50-
Total FIRST NATIONAL BANK OF OMAHA:				37.50-
NORTHERN LAKE SERVICE INC				
431059	12/19/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
431170	12/19/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
431612	12/27/2022	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
431720	01/04/2023	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	244.94
431855	01/05/2023	WEEKLY NITROGEN TESTING	61-00-00-52100 LABORATORY SERVICES	264.37
Total NORTHERN LAKE SERVICE INC:				1,244.13
WE ENERGIES				
4395013029	12/12/2022	HASKINS ST WEST BLDG-STOR	61-00-00-52500 UTILITY-GAS-PLANT	230.16
4395359684	12/12/2022	HASKINS ST DEWATERING BLD	61-00-00-52500 UTILITY-GAS-PLANT	199.96
4395819869	12/12/2022	HASKINS ST WWTF-SEWER PL	61-00-00-52500 UTILITY-GAS-PLANT	503.75
4395091393	12/12/2022	EDGEWOOD DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	14.68
4399311941	12/14/2022	LAGRANGE DR LIFT STN	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	26.00
4400488620	12/15/2022	BIG FOOT LIFT STATION	61-00-00-52505 UTILITY-GAS-COLLECTION SYSTEM	18.59
Total WE ENERGIES:				993.14
ALLIANT ENERGY				
143875000022	01/03/2023	191 HASKINS ST DEWATER BLD	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	363.31
280954000022	01/03/2023	HASKINS ST SEWER PLANT	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	14,894.45
507753000022	01/03/2023	361 W MAIN ST SIGN	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	40.19
974671000022	01/03/2023	361 MAIN ST HALLWAY	61-00-00-52520 UTILITY-ELECTRICITY-PLANT	132.15
055361000022	01/03/2023	361 MAIN ST CC LIFT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	77.69
141180000022	01/03/2023	LAGRANGE DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	170.56
277971000022	01/03/2023	MARIANE TER LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	37.62
307955000022	01/03/2023	MAXWELL ST LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	31.46
327113000022	01/03/2023	BAYVIEW DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	60.74
599411000022	01/03/2023	361 STATE ROAD 120 BIG FOOT	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	294.73
962961000023	01/04/2023	EDGEWOOD DR LIFT STN	61-00-00-52525 UTILITY-ELECTRICITY-COLL SYS	425.41
Total ALLIANT ENERGY:				16,528.31

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
CHARTER COMMUNICATIONS				
012395112112	12/11/2022	INTERNET SVC DECEMBER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	79.98
Total CHARTER COMMUNICATIONS:				79.98
MARTIN BUSINESS GROUP				
1292586	12/20/2022	SERVICE CONTRACT/COPIES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	112.55
Total MARTIN BUSINESS GROUP:				112.55
ODP BUSINESS SOLUTIONS LLC				
280439259001	01/06/2023	MARKERS, EXPANDABLE FILES	61-00-00-53100 OFFICE SUPPLIES EXPENSE	46.91
282101073001	01/06/2023	REPORT COVERS-LEGAL	61-00-00-53100 OFFICE SUPPLIES EXPENSE	69.68
282710727001	12/19/2022	RS BOARD, DESK PAD, PLANN	61-00-00-53100 OFFICE SUPPLIES EXPENSE	149.07
282711725001	01/03/2023	REPORT COVERS-LETTER	61-00-00-53100 OFFICE SUPPLIES EXPENSE	33.63
Total ODP BUSINESS SOLUTIONS LLC:				299.29
AT&T				
292248865612	12/13/2022	DEC 2022 TELEPHONE	61-00-00-53110 TELEPHONE EXPENSE	114.90
Total AT&T:				114.90
FIRST NATIONAL BANK OF OMAHA				
554328623582	12/24/2022	VONAGE PHONE SVC 12/23/202	61-00-00-53110 TELEPHONE EXPENSE	132.85
Total FIRST NATIONAL BANK OF OMAHA:				132.85
US CELLULAR				
0548122595	12/04/2022	WWTF MONTHLY PHONE BILL	61-00-00-53110 TELEPHONE EXPENSE	102.99
Total US CELLULAR:				102.99
UNITED STATES POST OFFICE				
PERMIT103 01	01/04/2023	2023 BULK POSTAGE PERMIT #	61-00-00-53120 POSTAGE	1,500.00
Total UNITED STATES POST OFFICE:				1,500.00
BAUMAN, KEN				
BAUMAN1215	12/15/2022	TRAINING REIMB-WATERWORK	61-00-00-53320 CONFERENCES & SCHOOL	56.05
Total BAUMAN, KEN:				56.05
DUNN LUMBER				
1308534	01/06/2023	GORILLA TAPE-SHOP	61-00-00-53500 OPERATIONS TOOLS & EQUIP	12.04
Total DUNN LUMBER:				12.04
LOU'S GLOVES INC				
051370	12/21/2022	EXAM GRADE GLOVES-NITRILE	61-00-00-53900 FIRST AID & SAFETY SUPPLIES	286.00
Total LOU'S GLOVES INC:				286.00
FIRST NATIONAL BANK OF OMAHA				
053146123503	12/15/2022	DEPT HOLIDAY PARTY	61-00-00-53990 MISCELLANEOUS EXPENSE	30.00
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	61-00-00-53990 MISCELLANEOUS EXPENSE	7.50
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	61-00-00-53990 MISCELLANEOUS EXPENSE	25.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	61-00-00-53990 MISCELLANEOUS EXPENSE	23.50
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	61-00-00-53990 MISCELLANEOUS EXPENSE	12.00
Total FIRST NATIONAL BANK OF OMAHA:				98.00
CULLIGAN OF BURLINGTON				
500X02866701	12/31/2022	LAB WATER	61-00-00-64000 LABORATORY SUPPLIES	111.10
500X02866701	12/31/2022	1/1/2023-6/30/2023 FILTER EQUI	61-00-00-64000 LABORATORY SUPPLIES	212.06
Total CULLIGAN OF BURLINGTON:				323.16
USA BLUE BOOK				
216730	12/28/2022	HAULER TEST STRIPS	61-00-00-64000 LABORATORY SUPPLIES	471.40
224005	01/05/2023	HAULER TEST STRIPS	61-00-00-64000 LABORATORY SUPPLIES	6,057.77
224224	01/05/2023	HAULER CHLORIDE TESTING S	61-00-00-64000 LABORATORY SUPPLIES	3,401.13
Total USA BLUE BOOK:				9,930.30
RUEKERT & MIELKE INC				
1448775	12/30/2022	IMPACT FEE TECH MEMO-11/5/	61-00-00-92300 OUTSIDE SERVICES EMPLOYED	2,407.30
Total RUEKERT & MIELKE INC:				2,407.30
DUNN LUMBER				
1310557	01/10/2023	WASHERS & LOCK NUT	61-00-00-93500 MAINT-LAB BLDG	7.33
Total DUNN LUMBER:				7.33
MIDWEST DOOR COMPANY				
4214	12/20/2022	GENERATOR GARAGE DOOR M	61-00-00-93506 MAINT-VEHICLE STORAGE BLDGS	166.00
Total MIDWEST DOOR COMPANY:				166.00
SABEL MECHANICAL LLC				
220816	12/14/2022	PUMP-HEADWORKS EQUIP MAI	61-00-00-93601 MAINT-HEADWORKS EQUIP	5,069.99
220816	12/14/2022	PUMP-HEADWORKS EQUIP MAI	61-00-00-93604 MAINT-EFFLUENT EQUIP	1,697.50
Total SABEL MECHANICAL LLC:				6,767.49
DREISILKER ELECT MOTORS				
1230800	12/28/2023	MOTORS-POLY SYSTEM MAINT	61-00-00-93607 MAINT-DEWATERING-B/PRESS EQUIP	1,758.54
Total DREISILKER ELECT MOTORS:				1,758.54
BUMPER TO BUMPER AUTO PARTS				
662-467466	01/10/2023	BATTERY-WATER DEPT CRANE	61-00-00-93700 MAINT-VEHICLES & EQUIP	88.99
Total BUMPER TO BUMPER AUTO PARTS:				88.99
ITU ABSORB TECH INC				
8051537	01/06/2023	SHOP RAGS	61-00-00-93700 MAINT-VEHICLES & EQUIP	32.20
Total ITU ABSORB TECH INC:				32.20
UNITED LABORATORIES				
INV368438	01/06/2023	CAR SHAMPOO, SOLAR SOLVE	61-00-00-93700 MAINT-VEHICLES & EQUIP	694.82

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED LABORATORIES:				694.82
DIGGERS HOTLINE				
221 2 39101	12/31/2022	DECEMBER 2022 EMAIL FEES	61-00-00-93810 MAINT-MAINS	60.26
Total DIGGERS HOTLINE:				60.26
GREAT LAKES TV SEAL INC				
21899	12/31/2022	2022 CCTV COLLECTION SYS	61-00-00-93810 MAINT-MAINS	31,734.70
Total GREAT LAKES TV SEAL INC:				31,734.70
ALLIANT ENERGY				
252422000023	01/03/2023	E STATE ROAD 50 GATE	61-00-00-93820 MAINT-RECEIVING STATION	18.67
054885000022	01/03/2023	E STATE ROAD 50 SEEPAGE	61-00-00-93830 MAINT-SEEPAGE CELLS/POND	163.69
Total ALLIANT ENERGY:				182.36
ROTE OIL				
740288	12/21/2022	SOLAR SALT	61-00-00-93910 MAINTENANCE-OTHER	294.00
Total ROTE OIL:				294.00
Total 61:				78,276.88
62				
CORE & MAIN LP				
R535178	12/28/2022	3/4" METERS	62-00-00-15000 MATERIAL-SUPPLIES	28,800.00
S007452	12/02/2022	VALVES 10" & ACCESSORIES	62-00-00-15000 MATERIAL-SUPPLIES	6,920.00
S089211	12/15/2022	10" HYMAX, METERHORNS, ME	62-00-00-15000 MATERIAL-SUPPLIES	4,035.00
S136847	12/28/2022	#4 METERHORNS	62-00-00-15000 MATERIAL-SUPPLIES	636.64
S089211	12/15/2022	10" HYMAX, METERHORNS, ME	62-00-00-34600 METERS	700.25
S122315	12/22/2022	NEW 1" METERS	62-00-00-34600 METERS	2,982.50
S122461	12/30/2022	1 1/2" OMNI METERS	62-00-00-34600 METERS	5,540.00
Total CORE & MAIN LP:				49,614.39
FIRST NATIONAL BANK OF OMAHA				
053146123503	12/15/2022	DEPT HOLIDAY PARTY	62-00-00-42100 MISC NONOPERATING INC-DPW	30.00-
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	62-00-00-42100 MISC NONOPERATING INC-DPW	7.50-
Total FIRST NATIONAL BANK OF OMAHA:				37.50-
ALLIANT ENERGY				
145511000022	01/03/2023	361 MAIN ST WELL 2	62-00-00-60300 MISC EXPENSES & UTILITY	981.28
327391000022	01/03/2023	WAVERLY ST WELL 4	62-00-00-60300 MISC EXPENSES & UTILITY	702.87
348370000022	01/04/2023	WAVERLY ST WELL 3	62-00-00-60300 MISC EXPENSES & UTILITY	744.10
972745000022	01/03/2023	HASKINS ST WELL 5	62-00-00-60300 MISC EXPENSES & UTILITY	504.76
Total ALLIANT ENERGY:				2,933.01
WE ENERGIES				
4395376700	12/12/2022	WAVERLY ST WELLHOUSE #4	62-00-00-60300 MISC EXPENSES & UTILITY	53.96
4395434473	12/12/2022	HASKINS ST WELLHOUSE #5	62-00-00-60300 MISC EXPENSES & UTILITY	104.92

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total WE ENERGIES:				158.88
ULINE				
158234305	01/03/2023	DRUM FUNNENL-WELL #5 AIR	62-00-00-61400 WELLS MAINTENANCE	78.82
Total ULINE:				78.82
ALLIANT ENERGY				
347962000022	01/03/2023	DODGE ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	136.70
576425000022	01/03/2023	MAIN ST ENGINE ROOM	62-00-00-62300 PUMPING POWER PURCHASED	4,815.57
717061000022	01/03/2023	1401 CENTER ST BOOSTER	62-00-00-62300 PUMPING POWER PURCHASED	286.74
Total ALLIANT ENERGY:				5,239.01
WE ENERGIES				
4395628261	12/12/2022	WATER DEPT MAIN BLDG	62-00-00-62300 PUMPING POWER PURCHASED	908.38
4395892897	12/12/2022	CENTER ST BOOSTER STN	62-00-00-62300 PUMPING POWER PURCHASED	33.78
Total WE ENERGIES:				942.16
MARTELLE WATER TREATMENT				
24416	12/09/2022	FLUORIDE DAY TANKS	62-00-00-64100 CHEMICALS	335.00
24449	12/15/2022	HYDROFLUOSILICIC ACID & CA	62-00-00-64100 CHEMICALS	9,713.03
Total MARTELLE WATER TREATMENT:				10,048.03
ALLIANT ENERGY				
974671000022	01/03/2023	361 MAIN ST HALLWAY	62-00-00-64200 LABOR & EXPENSES (LAB)	132.15
Total ALLIANT ENERGY:				132.15
AMY'S SHIPPING EMPORIUM				
78223	12/31/2022	ANNUAL MONITORING SAMPLI	62-00-00-64200 LABOR & EXPENSES (LAB)	21.89
Total AMY'S SHIPPING EMPORIUM:				21.89
NORTHERN LAKE SERVICE INC				
431338	12/21/2022	ANNUAL COMPLIANE WATER T	62-00-00-64200 LABOR & EXPENSES (LAB)	245.18
Total NORTHERN LAKE SERVICE INC:				245.18
WI STATE LABORATORY OF HYGIENE				
732348	12/31/2022	FLOURIDE SPLIT SAMPLE	62-00-00-64200 LABOR & EXPENSES (LAB)	28.00
Total WI STATE LABORATORY OF HYGIENE:				28.00
DUNN LUMBER				
1301891	12/27/2022	4" PVC PLUG	62-00-00-65100 PLANT MAINTENANCE	6.65
Total DUNN LUMBER:				6.65
PATS SERVICES INC				
958877	12/09/2022	IRON FILTER PIT CLEANING	62-00-00-65200 MAINT WATER TREATMENT EQUIP	9,330.00
Total PATS SERVICES INC:				9,330.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALLIANT ENERGY				
098433000022	01/03/2023	750 WILD RIDGE DR WATER TO	62-00-00-66100 MAINT OPS-STANDPIPES	127.66
520171000022	01/03/2023	1887 DODGE ST TOWER	62-00-00-66100 MAINT OPS-STANDPIPES	157.33
Total ALLIANT ENERGY:				284.99
DUNN LUMBER				
1295591	12/15/2022	WD 40 & REGAL TOOL	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	25.65
1305745	01/03/2023	SWIVEL STAND LIGHT	62-00-00-66500 MISC EXPENSE LICENSE & TOOLS	4.89
Total DUNN LUMBER:				30.54
DIGGERS HOTLINE				
221 2 39101	12/31/2022	DECEMBER 2022 EMAIL FEES	62-00-00-67300 MAINT OF MAINS & VALVES	30.14
Total DIGGERS HOTLINE:				30.14
DOWN TO EARTH				
7984	12/27/2022	10" MAIN VALVE REPLACEMEN	62-00-00-67300 MAINT OF MAINS & VALVES	5,414.00
Total DOWN TO EARTH:				5,414.00
SCHMITZ READY MIX INC				
1029200-IN	01/09/2023	BONNIE BRAE MAIN BREAK	62-00-00-67300 MAINT OF MAINS & VALVES	2,094.00
Total SCHMITZ READY MIX INC:				2,094.00
DIGGERS HOTLINE				
221 2 39101	12/31/2022	DECEMBER 2022 EMAIL FEES	62-00-00-67500 MAINT SERVICES & CURB BOX	30.14
Total DIGGERS HOTLINE:				30.14
DOWN TO EARTH				
7985	12/27/2022	730 ANN ST-LEAD SVC REPLAC	62-00-00-67500 MAINT SERVICES & CURB BOX	3,605.00
7991	12/27/2022	351 CURTIS ST - CB/CS REPLA	62-00-00-67500 MAINT SERVICES & CURB BOX	1,325.50
Total DOWN TO EARTH:				4,930.50
DUNN LUMBER				
1298701	12/20/2022	DIGGERS HOTLINE LOCATES-	62-00-00-67500 MAINT SERVICES & CURB BOX	35.69
Total DUNN LUMBER:				35.69
CENTRAL PRINTING AND MEDIA SOLUTIONS				
188913	12/31/2022	WATER METER HISTORY CARD	62-00-00-67600 MAINT OF METERS	274.00
Total CENTRAL PRINTING AND MEDIA SOLUTIONS:				274.00
CORE & MAIN LP				
S001536	12/08/2022	CENTER ST TOWER METER BA	62-00-00-67600 MAINT OF METERS	285.00
Total CORE & MAIN LP:				285.00
UNITED STATES POST OFFICE				
PERMIT103 01	01/04/2023	2023 BULK POSTAGE PERMIT #	62-00-00-90300 RECORDS & COLLECTION EXPENSE	1,500.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED STATES POST OFFICE:				1,500.00
AT&T				
292248865612	12/13/2022	DEC 2022 TELEPHONE	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	114.89
Total AT&T:				114.89
CAPITAL ONE				
862336715555	12/02/2022	GLADE AIR FRESHENER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	5.98
Total CAPITAL ONE:				5.98
CHARTER COMMUNICATIONS				
010682412212	12/21/2022	WATER DECEMBER INTERNET	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	119.98
Total CHARTER COMMUNICATIONS:				119.98
FIRST NATIONAL BANK OF OMAHA				
554328623582	12/24/2022	VONAGE PHONE SVC 12/23/202	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	132.86
Total FIRST NATIONAL BANK OF OMAHA:				132.86
HART, LONDON				
HART120222	12/02/2022	MILEAGE REIMB - 12/2/2022 MA	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	120.63
HART121422	12/14/2022	REIMB WRWA TRAINING-COMP	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	356.10
Total HART, LONDON:				476.73
MARTIN BUSINESS GROUP				
1292586	12/20/2022	SERVICE CONTRACT/COPIES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	112.54
Total MARTIN BUSINESS GROUP:				112.54
ODP BUSINESS SOLUTIONS LLC				
280439259001	01/06/2023	MARKERS, EXPANDABLE FILES	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	46.92
282101073001	01/06/2023	REPORT COVERS-LEGAL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	69.68
282710727001	12/19/2022	RS BOARD, DESK PAD, PLANN	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	149.07
282711724001	12/20/2022	MAGNETS FOR WHITE BOARD	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	7.29
282711725001	01/03/2023	REPORT COVERS-LETTER	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	33.63
Total ODP BUSINESS SOLUTIONS LLC:				306.59
US CELLULAR				
0548122595	12/04/2022	WATER MONTHLY PHONE BILL	62-00-00-92100 OFFICE SUPPLIES & EXPENSE	191.27
Total US CELLULAR:				191.27
CORE & MAIN LP				
S156263	01/04/2023	CREDIT ON DOUBLE INVOICED	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	13,760.80-
S156289	01/04/2023	SENSUS SUPPORT 1/2023-1/20	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	14,173.62
Total CORE & MAIN LP:				412.82
RUEKERT & MIELKE INC				
1448775	12/30/2022	IMPACT FEE TECH MEMO-11/5/	62-00-00-92300 OUTSIDE SERVICES EMPLOYED	2,407.30

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total RUEKERT & MIELKE INC:				2,407.30
CAPITAL ONE				
162334511475	11/30/2022	COFFEE & FILTERS	62-00-00-93000 MISCELLANEOUS GENERAL EXP	23.41
862332757525	11/28/2022	SWIFFER, GLADE, COFFEE	62-00-00-93000 MISCELLANEOUS GENERAL EXP	102.11
Total CAPITAL ONE:				125.52
FIRST NATIONAL BANK OF OMAHA				
053146123503	12/15/2022	DEPT HOLIDAY PARTY	62-00-00-93000 MISCELLANEOUS GENERAL EXP	30.00
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	62-00-00-93000 MISCELLANEOUS GENERAL EXP	7.50
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	62-00-00-93000 MISCELLANEOUS GENERAL EXP	25.00
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	62-00-00-93000 MISCELLANEOUS GENERAL EXP	23.50
554328623432	12/09/2022	RECORDS SEARCH-WILLIAM A	62-00-00-93000 MISCELLANEOUS GENERAL EXP	12.00
Total FIRST NATIONAL BANK OF OMAHA:				98.00
WELDERS SUPPLY CO				
10330202	12/15/2022	PROPANE-FORKLIFT	62-00-00-93000 MISCELLANEOUS GENERAL EXP	212.14
Total WELDERS SUPPLY CO:				212.14
CINTA FIRE PROTECTION F36				
0F36664084	12/28/2022	ANNUAL FIRE EXTINGUISHER I	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	480.00
Total CINTA FIRE PROTECTION F36:				480.00
DUNN LUMBER				
1307609	01/05/2023	3" PVC COUPLING	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	4.20
Total DUNN LUMBER:				4.20
ROTE OIL				
740288	12/21/2022	SOLAR SALT	62-00-00-93200 MAINTENANCE OF GENERAL PLANT	294.00
Total ROTE OIL:				294.00
FORD OF LAKE GENEVA				
81960	01/10/2023	OIL CHANGE/TAIL LIGHT	62-00-00-93300 TRANSPORTATION EXPENSE	325.64
Total FORD OF LAKE GENEVA:				325.64
MIKES AUTO REPAIR INC				
66610	12/12/2022	OIL CHANGE TRUCKS-2019 SIL	62-00-00-93300 TRANSPORTATION EXPENSE	85.76
Total MIKES AUTO REPAIR INC:				85.76
Total 62:				99,555.89
Grand Totals:				177,832.77

Customer Refund+ 1245.24
 179,078.01
 Customer Refund- + 295.82
 Patel 179,373.83

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

Invoice Detail.GL account (2 Characters) = "61","62"



Lake Geneva Utility Commission

MUNICIPAL WATER AND WASTEWATER SERVICES

361 W Main Street
P.O. Box 187
Lake Geneva, WI 53147
262-248-2311
www.lgutilitycommission.com

Dennis Lyon – President
Josh Gajewski – Utility Director
Jeff Ecklund – Water Superintendent
Ken Bauman – Wastewater Superintendent

TO: Lake Geneva Utility Commission
FROM: Josh Gajewski, Utility Director
SUBJECT: January 2023 Director's Report

OPERATIONS UPDATE

WATER OPERATIONS

Underground work completed in the distribution system within the last month includes a lead service replacement in the 700 block of Ann St., a curb stop replacement in the 300 block of Curtis, a main break repair in the 1100 block of Bonnie Brae, and a main break repair in the 900 block of Carey.

We were able to take delivery of approximately 40% of our backordered residential meters in late December. The delivery will allow us to resume a portion of our meter replacement program later this month, however, the current stock of meters is insufficient to meter new construction and allow us to keep up entirely with our replacement program.

WASTEWATER OPERATIONS

Contracted sanitary sewer main televising was completed in December and we have since received the reports and videos associated with the work. We are also currently attempting to schedule the work itemized for completion in 2023, hoping to avoid another year of winter work with the contractor.

The WPDES permit application was filed by staff with the DNR. While we await additional information on the renewal process, staff remains in contact with our basin engineer discussing various aspects of our future groundwater compliance thresholds for chloride.

OFFICE & ADMINISTRATION

We completed a successful recruiting process for a Wastewater Operator and are pleased to welcome Matt Koehn back to the Utility, who started in mid-December.

Staff has started work to process the year-end and to prepare for upcoming reports and the start of the annual audit process.

Work on the Impact Fee revisions continues with both the engineering and financial staff at Ruekert-Mielke. Preliminary draft reports are under revision but are expected to be available for discussion at the February meeting.

Development Updates:

- The Symphony Bay lift station work has stopped for the next couple of months and will restart when additional materials arrive. Plans for Symphony Bay - Phase 7 improvements will be presented at the February meeting for potential approval, pending approval of the overall site plan by Plan Commission.
- The Vistas of Lake Geneva utility improvements have been inspected and a subsequent punch list was delivered to the Developer in December. We await a schedule for completion.
- Stone Ridge Phase 3 utility improvements have been inspected and a subsequent punch list was delivered to the Developer in early January. We await a schedule for completion.
- Summerhaven Phase 3 has been permitted to start grading and utility improvements are tentatively scheduled to begin in late January.

9. Hauled Waste Receiving Facility Project

The subject project was released for bid and an online bid opening was held on January 10, 2023. A copy of the bid summary is included in packets for Commissioner review. An estimate of probable cost was last updated during the 2023 budget process, which was \$1.1M at the time, and was included within the capital budget expenditures. With minimal responsiveness to the request for bids and the proposed cost to complete the project being significantly higher than anticipated, staff does not support the project moving forward at this time.

Action is recommended to reject the bid submitted by Glen Fern Construction for the Hauled Waste Receiving Facility Project.

10. Mariane Terrace & Pine Tree Lane Improvement Project

The subject project was released for bid and an online bid opening was held on December 15, 2022. A copy of the bid summary is included in packets for Commissioner review. An estimate of probable cost was last updated during the 2023 budget process, which was \$ 330,000 at the time, and was included within the capital budget expenditures. Funding was proposed to be via the Capital Project Fund and if approved, staff would recommend additional funding be applied from the CPF or undesignated general revenues.

Action is recommended to authorize project expenditures for the Mariane Terrace and Pine Tree Lane Improvement Project, recommending to PWC, FLR, and Council that the project be awarded to Asphalt Contractors, as submitted.

11. Final Payment Request – Reservoir #3 Roof Replacement Project

The subject project began in early December and was completed later that month. To date, the Utility has authorized payment for 85% completion and the current request would close the project and finalize payment for work performed.

Action is recommended to approve the final payment request to Carlson Racine Roofing & Sheetmetal for work performed on the Reservoir #3 Roof Replacement Project, in the amount of \$5,868.00.

13. VFD Replacement – Wastewater Treatment Plant

The WWTP currently utilizes numerous variable frequency drives (VFDs) on the aeration equipment within the oxidation ditch, 3 of which were replaced in 2022, and the 4 remaining units having been installed in the early 2000s. The 2023 budget allocated \$25,000 for the replacement of the 4 older units, and a quote from the regional distributor has been obtained for the equipment, which is included in packets for Commission review.

Action is recommended to approve the purchase of replacement VFDs for the oxidation ditch aeration equipment as quoted by JMB & Associated.



Strand Associates, Inc.®
910 West Wingra Drive
Madison, WI 53715
(P) 608.251.4843
www.strand.com

January 13, 2023

Mr. Josh Gajewski, Utility Director
Lake Geneva Utility Commission
361 West Main Street
Lake Geneva, WI 53147

Re: Wastewater Treatment Plant–Hauled Waste Receiving Facility
Contract 1-2022
Lake Geneva Utility Commission

Dear Mr. Gajewski:

Bids for the above-referenced Project were opened on January 10, 2023. One Bid was received with the resulting Bid tabulation enclosed. The low Bid of \$1,755,955 was higher than ENGINEER's opinion of probable construction cost of \$1,200,000.

Glen Fern Construction LLC of Lake Geneva, Wisconsin, was the apparent low Bidder at \$1,755,955. The Bid included a Bid Bond for 10 percent and Addendum No. 1 was acknowledged. The Bid is deemed to be responsive.

Strand Associates, Inc.® has not had previous experience with Glen Fern Construction LLC.

Strand Associates, Inc.® reached out to three prime Bidders who had taken out plans for the project but did not submit a Bid. Those Bidders indicated that there are a significant number of projects that have bid recently, and they have limited capacity to take on additional work. They all indicated that the large amount of available work is also significantly inflating Bids and that other projects were bidding similarly high.

If you determine that Glen Fern Construction LLC is a responsible Bidder after your evaluation of its qualifications, we recommend proceeding with award of the Contract in accordance with Article 18 of the Instructions to Bidders. If you choose to not proceed with the project, we will send a letter to the low Bidder indicating such.

Sincerely,

STRAND ASSOCIATES, INC.®



Randy J. Langer, P.E.

Enclosure

Wastewater Treatment Plant - Hauled Waste Receiving Facility						
Contract 1-2022						
Lake Geneva Utility Commission, Lake Geneva, Wisconsin						
Solicitor: Strand Associates, Inc.						
January 10, 2023 2 PM CT						
					Glen Fern Construction	
Section Title	Line Item	Item Description	UofM	Quantity	Unit Price	Extension
Wastewater Treatment Plant - Hauled Waste Receiving Facility						
	1	Lump Sum Base Bid	LS	1	\$1,755,955.00	\$1,755,955.00
Base Bid Total:						\$1,755,955.00

Bid Alternative No. 1					Glen Fern Construction	
	1A	Owner elects to fund project using Clean Water Fund Program.	LS	1	\$0.00	\$0.00
Bid Alternative No. 1 Total:						\$0.00

To: City of Lake Geneva Public Works Committee
City of Lake Geneva

From: Joseph Deyoung, PE
MSA Professional Services, Inc.

Subject: 2023 Mariane Terrace and Pine Tree Lane Improvements Award

Date: January 6th, 2023

Bid opening for the 2023 Mariane Terrace and Pine Tree Lane Improvements project was completed on December 15, 2023. After review of the submitted bids and contractor qualifications, it is our recommendation that the low responsive bid, Asphalt Contractors, Inc., be accepted and awarded at the next City of Lake Geneva Public Works Committee Meeting.

- **2023 Mariane Terrace and Pine Tree Lane Improvements Base Bid:**
 - **Project Description:** Approximately 1400 LF full reconstruction of the existing roadway along with water main and stormwater utility improvements. The proposed project limits will begin at the intersection of Pine Tree Lane and North Lake Shore Drive and extend along the full length of Pine Tree Lane and Mariane Terrace to the end of the existing roadway. The existing roadway and base will be removed, and a new proposed roadway cross section is to be installed including new road base, asphalt pavement, and curb throughout the project. Grading and restoration will be completed for disturbed areas. New watermain to include approximately 1400 LF of C900 watermain with hydrants and plastic water services within the project. The large existing storm catch basin at the intersection of Pine Tree Lane and Mariane Terrace is to be removed and new storm sewer is to be installed where needed. Sanitary improvements include only work necessary to allow structures and castings to match the new roadway.
 - **Low Bidder Base Project Cost:** \$1,012,080.34
- **Bid Alternative 1, Off-street Parking Area:**
 - **Bid Alternative 1 Description:** Bid Alternative 1 is the option to provide additional off-street parking along the lakeward side of Mariane Terrace. This alternative includes additional quantities for mountable curb, additional paved parking area, and dense graded base.
 - **Bid Alternative 1 Cost:** \$17,277.50

- **Bid Alternative 2, Final Completion Incentive:**
 - *Bid Alternative 2 Description:* Bid Alternative 2 will be awarded if final completion of the project is achieved, verified, and approved by the City prior May 26th, 2023. Additionally, once the Contractor starts work, the Contractor may not pull their crew(s) offsite or delay any critical path work items without prior approval from the Engineer and Owner. This is to serve as an extra incentive to achieve project completion prior to Memorial Day.
 - *Bid Alternative 2 Cost:* \$40,000.00

MSA recommends acceptance of the low base bid, submitted by Asphalt Contractors, Inc. Award of Bid Alternative 1 will require additional payment agreements to be completed with residents for the installation cost of the off-street parking. Achieving verified final project completion prior to May 26th, 2023 and award of Bid Alternative 2 would provide incentive to complete the project prior to major summer holidays. Award of the Base Bid and all Bid Alternatives results in a total project cost of \$1,069,357.84.

MSA also recommends that a public project meeting be held prior to the beginning of construction. This is with the goal of informing residents of the upcoming construction project impacts and schedule.



1702 Pankratz Street
Madison, WI 53704

P (608) 242-7779
TF (800) 362-4505
F (608) 242-5664
www.msa-ps.com

January 5, 2023

Tom Earle, Director of Public Works
City of Lake Geneva
626 Geneva Street
Lake Geneva, WI 53147

Re: 2023 Mariane Terrace and Pine Tree Lane Improvements
City of Lake Geneva

Dear Mr. Earle,

Upon review of the bids received on December 15, 2022 for the above-referenced project, it was found that they were submitted by qualified contractors. It is our recommendation that the low responsive bidder listed below be accepted and award made at your next meeting.

Asphalt Contractors, Inc.
1701 Main Street
Union Grove, WI 53182

Bid Amount \$1,012,080.34

Please execute the enclosed Notice of Award for the contract. Once the form is signed, please email a copy back to jdeuchars@msa-ps.com. After receiving the executed copy, we will forward one copy of the Notice of Award and the remaining contract package to the Contractor.

Sincerely,

MSA Professional Services, Inc.

A handwritten signature in blue ink, appearing to read "Joe DeYoung", is placed over a faint, light blue circular stamp.

Joe DeYoung, PE
Regional Team Leader

aab
Enc.

NOTICE OF AWARD

Date: _____

Project:

2023 Mariane Terrace and Pine Tree Improvements

Owner:

City of Lake Geneva

Owner's Contract No.:

Contract:

City of Lake Geneva - 2023 Mariane Terrace and Pine Tree Improvements

Engineer's Project No.:

19995004

Bidder:

Asphalt Contractors, Inc.

Bidder's Address: [send Notice of Award Certified Mail, Return Receipt Requested]

1701 Main Street

Union Grove, WI 53182

You are notified that your Bid dated December 15, 2022 for the above Contract has been considered. You are the Successful Bidder and are awarded a Contract for 2023 Mariane Terrace and Pine Tree Improvements
Base Bid only

The Contract Price of your Contract is One million twelve thousand eighty dollars and thirty-four cents (\$1,012,080.34). **(Base Bid only)**

1 copies of the proposed Contract Documents (except Drawings) accompany this Notice of Award.

1 sets of the Drawings will be delivered separately or otherwise made available to you immediately.

You must comply with the following conditions precedent within [15] days of the date you receive this Notice of Award.

1. Deliver to the Owner 1 fully executed counterparts of the Contract Documents.
2. Deliver with the executed Contract Documents the Contract security [Bonds] as specified in the Instructions to Bidders (Article 20), General Conditions (Paragraph 5.01), and Supplementary Conditions (Paragraph SC-5.01).
3. Other conditions precedent:

Failure to comply with these conditions within the time specified will entitle Owner to consider you in default, annul this Notice of Award, and declare your Bid security forfeited.

Within ten days after you comply with the above conditions, Owner will return to you one fully executed counterpart of the Contract Documents.

City of Lake Geneva

Owner

By: _____

Authorized Signature

Title

Copy to Engineer

2023 Mariane Terrace and Pine Tree Lane Improvements - Phase 2 (#8333225)

Owner: City of Lake Geneva

Solicitor: MSA Professional Services - Madison

12/15/2022 11:00 AM CST

MSA Project #19995004

					Asphalt Contractors		Willkomm Excavating		The Wanasek Corp		Rock Road Companies, Inc.		Reesmans Excavating & Grading, Inc.	
Section Title	Line Item	Item Description	UofM	Quantity	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension	Unit Price	Extension
GENERAL														
	1	Mobilization/Bonds/Insurance	LS	1	\$48,000.00	\$48,000.00	\$18,235.00	\$18,235.00	\$55,280.00	\$55,280.00	\$49,396.11	\$49,396.11	\$49,000.00	\$49,000.00
	2	Clearing and Grubbing	LS	1	\$1,000.00	\$1,000.00	\$1,895.00	\$1,895.00	\$3,675.00	\$3,675.00	\$120.00	\$120.00	\$5,950.00	\$5,950.00
	3	Traffic Control	LS	1	\$5,000.00	\$5,000.00	\$5,000.00	\$5,000.00	\$6,300.00	\$6,300.00	\$5,000.00	\$5,000.00	\$3,600.00	\$3,600.00
Total General:						\$54,000.00		\$25,130.00		\$65,255.00		\$54,516.11		\$58,550.00
SITE AND ROADWAY														
	4	Asphalt Pavement Removal	SY	4590	\$3.75	\$17,212.50	\$6.30	\$28,917.00	\$3.50	\$16,065.00	\$4.44	\$20,379.60	\$10.50	\$48,195.00
	5	Concrete Pavement Removal	SF	5500	\$1.50	\$8,250.00	\$1.00	\$5,500.00	\$1.00	\$5,500.00	\$1.16	\$6,380.00	\$1.50	\$8,250.00
	6	Remove & Salvage Driveway Brick	SF	175	\$5.50	\$962.50	\$51.40	\$8,995.00	\$3.00	\$525.00	\$35.00	\$6,125.00	\$7.00	\$1,225.00
	7	Remove Existing Storm Water Stru	LS	1	\$1,575.00	\$1,575.00	\$773.00	\$773.00	\$3,300.00	\$3,300.00	\$1,183.56	\$1,183.56	\$4,100.00	\$4,100.00
	8	Remove, Salvage & Reinstall Mail	EA	27	\$200.00	\$5,400.00	\$255.00	\$6,885.00	\$185.00	\$4,995.00	\$175.00	\$4,725.00	\$220.00	\$5,940.00
	9	Remove, Salvage & Reinstall Sign	EA	3	\$165.00	\$495.00	\$186.00	\$558.00	\$290.00	\$870.00	\$275.00	\$825.00	\$145.00	\$435.00
	10	Remove, Salvage & Reinstall Land	LS	1	\$800.00	\$800.00	\$8,600.00	\$8,600.00	\$525.00	\$525.00	\$500.00	\$500.00	\$1,400.00	\$1,400.00
	11	Remove, Salvage & Reinstall Fence	LF	85	\$68.24	\$5,800.40	\$56.30	\$4,785.50	\$100.00	\$8,500.00	\$95.00	\$8,075.00	\$127.00	\$10,795.00
	12	Unclassified Excavation	LS	1	\$68,000.00	\$68,000.00	\$74,210.00	\$74,210.00	\$90,000.00	\$90,000.00	\$97,508.86	\$97,508.86	\$80,000.00	\$80,000.00
	13	Remove, Salvage & Reinstall Bould	LS	1	\$5,800.00	\$5,800.00	\$1,860.00	\$1,860.00	\$3,150.00	\$3,150.00	\$3,000.00	\$3,000.00	\$1,600.00	\$1,600.00
	14	Adjust Manhole Casting	EA	6	\$1,785.00	\$10,710.00	\$2,000.00	\$12,000.00	\$1,750.00	\$10,500.00	\$1,367.10	\$8,202.60	\$2,600.00	\$15,600.00
	15	Excavation Below Subgrade (EBS)	CY	475	\$28.00	\$13,300.00	\$22.65	\$10,758.75	\$31.00	\$14,725.00	\$37.99	\$18,045.25	\$32.00	\$15,200.00
	16	Breaker Run W/Fabric (EBS)	CY	475	\$50.00	\$23,750.00	\$41.20	\$19,570.00	\$58.00	\$27,550.00	\$46.60	\$22,135.00	\$111.00	\$52,725.00
	17	Dense Graded Base	TON	5110	\$26.00	\$132,860.00	\$24.60	\$125,706.00	\$21.00	\$107,310.00	\$24.47	\$125,041.70	\$30.00	\$153,300.00
	18	Concrete Curb & Gutter, 30-Inch	LF	1200	\$25.50	\$30,600.00	\$19.00	\$22,800.00	\$19.00	\$22,800.00	\$18.00	\$21,600.00	\$25.80	\$30,960.00
	19	Concrete Curb & Gutter, 30-Inch	LF	300	\$23.00	\$6,900.00	\$22.30	\$6,690.00	\$22.00	\$6,600.00	\$21.00	\$6,300.00	\$29.40	\$8,820.00
	20	Concrete Curb & Gutter, 24-Inch	LF	1010	\$18.00	\$18,180.00	\$16.60	\$16,766.00	\$17.00	\$17,170.00	\$15.60	\$15,756.00	\$23.00	\$23,230.00
	21	Concrete Flume, STA 54+50lt	EA	1	\$2,500.00	\$2,500.00	\$2,125.00	\$2,125.00	\$2,100.00	\$2,100.00	\$2,000.00	\$2,000.00	\$2,400.00	\$2,400.00
	22	Concrete Sidewalk, 4-Inch Thick	SF	310	\$11.00	\$3,410.00	\$9.20	\$2,852.00	\$9.00	\$2,790.00	\$8.65	\$2,681.50	\$11.70	\$3,627.00
	23	Concrete Sidewalk, 6-Inch Thick	SF	110	\$12.00	\$1,320.00	\$9.20	\$1,012.00	\$9.00	\$990.00	\$8.65	\$951.50	\$14.35	\$1,578.50
	24	Concrete Drive Aprons and Drivew	SF	7100	\$9.00	\$63,900.00	\$7.00	\$49,700.00	\$7.00	\$49,700.00	\$6.65	\$47,215.00	\$9.30	\$66,030.00
	25	Detectable Warning Field	SF	20	\$40.00	\$800.00	\$42.50	\$850.00	\$42.00	\$840.00	\$40.00	\$800.00	\$48.00	\$960.00
	26	Asphaltic Pavement, 2.0-Inch Thick	TON	525	\$87.50	\$45,937.50	\$105.00	\$55,125.00	\$100.00	\$52,500.00	\$88.00	\$46,200.00	\$102.60	\$53,865.00
	27	Asphaltic Pavement, 2.0-Inch Thick	TON	525	\$90.20	\$47,355.00	\$105.00	\$55,125.00	\$105.00	\$55,125.00	\$92.00	\$48,300.00	\$108.00	\$56,700.00
	28	Asphaltic Pavement, 3.0-Inch Thick	TON	30	\$130.00	\$3,900.00	\$158.30	\$4,749.00	\$133.00	\$3,990.00	\$116.00	\$3,480.00	\$185.00	\$5,550.00
	28.1	Stop Bar Pavement Marking, 6-Inc	LF	145	\$22.50	\$3,262.50	\$23.40	\$3,393.00	\$23.00	\$3,335.00	\$22.00	\$3,190.00	\$26.30	\$3,813.50
	28.2	Cross Walk Pavement Markings, 4	LF	35	\$21.50	\$752.50	\$22.30	\$780.50	\$22.00	\$770.00	\$21.00	\$735.00	\$25.10	\$878.50
Total Site and Roadway:						\$523,732.90		\$531,085.75		\$512,225.00		\$521,335.57		\$657,177.50
STORM SEWER														
	29	2 Ft x 3 Ft Inlet	EA	6	\$2,940.00	\$17,640.00	\$3,975.00	\$23,850.00	\$3,350.00	\$20,100.00	\$4,523.17	\$27,139.02	\$4,075.00	\$24,450.00
	30	48-Inch Storm Manhole	EA	3	\$3,675.00	\$11,025.00	\$3,500.00	\$10,500.00	\$2,920.00	\$8,760.00	\$4,468.79	\$13,406.37	\$4,910.00	\$14,730.00
	31	18- Inch RCP Storm Pipe	LF	100	\$80.85	\$8,085.00	\$92.40	\$9,240.00	\$111.00	\$11,100.00	\$95.80	\$9,580.00	\$138.00	\$13,800.00
	32	12- Inch RCP Storm Pipe	LF	50	\$79.80	\$3,990.00	\$83.00	\$4,150.00	\$111.00	\$5,550.00	\$98.08	\$4,904.00	\$90.00	\$4,500.00
	33	Connect to Existing Storm Sewer	LS	1	\$788.00	\$788.00	\$725.00	\$725.00	\$1,120.00	\$1,120.00	\$685.77	\$685.77	\$4,265.00	\$4,265.00
Total Storm Sewer:						\$41,528.00		\$48,465.00		\$46,630.00		\$55,715.16		\$61,745.00
RESTORATION & EROSION CONTROL														
	34	Inlet Protection, Type-D	EA	20	\$145.00	\$2,900.00	\$159.30	\$3,186.00	\$125.00	\$2,500.00	\$115.00	\$2,300.00	\$275.00	\$5,500.00
	35	Topsoil, Seed, Fertilize, Erosion M	SY	1400	\$8.50	\$11,900.00	\$12.65	\$17,710.00	\$10.00	\$14,000.00	\$17.14	\$23,996.00	\$16.25	\$22,750.00
	36	Silt Fence	LF	500	\$2.50	\$1,250.00	\$5.30	\$2,650.00	\$5.00	\$2,500.00	\$4.00	\$2,000.00	\$14.30	\$7,150.00
	37	Rip-Rap, Heavy Duty	CY	12	\$130.00	\$1,560.00	\$85.00	\$1,020.00	\$165.00	\$1,980.00	\$107.57	\$1,290.84	\$210.00	\$2,520.00
Total Restoration & Erosion Control:						\$17,610.00		\$24,566.00		\$20,980.00		\$29,586.84		\$37,920.00

WATERMAIN														
	38	Valve Box, Top Section, Undistrib	EA	13	\$341.00	\$4,433.00	\$702.00	\$9,126.00	\$325.00	\$4,225.00	\$726.82	\$9,448.66	\$700.00	\$9,100.00
	39	8- Inch C900 PVC Watermain	LF	1405	\$113.40	\$159,327.00	\$123.20	\$173,096.00	\$128.00	\$179,840.00	\$144.20	\$202,601.00	\$225.00	\$316,125.00
	40	6- Inch DI Watermain	LF	60	\$130.20	\$7,812.00	\$151.00	\$9,060.00	\$141.00	\$8,460.00	\$166.53	\$9,991.80	\$225.00	\$13,500.00
	41	8- Inch Gate Valve and Box	EA	4	\$3,060.00	\$12,240.00	\$2,670.00	\$10,680.00	\$3,105.00	\$12,420.00	\$3,334.69	\$13,338.76	\$3,310.00	\$13,240.00
	42	6- Inch Gate Valve and Box	EA	4	\$2,241.00	\$8,964.00	\$1,955.00	\$7,820.00	\$2,110.00	\$8,440.00	\$2,471.39	\$9,885.56	\$2,510.00	\$10,040.00
	43	Complete Hydrant Assembly	EA	4	\$9,550.00	\$38,200.00	\$6,712.00	\$26,848.00	\$6,695.00	\$26,780.00	\$8,516.98	\$34,067.92	\$8,400.00	\$33,600.00
	44	8- Inch x 6-Inch DI Tee	EA	4	\$855.00	\$3,420.00	\$722.00	\$2,888.00	\$875.00	\$3,500.00	\$1,016.58	\$4,066.32	\$835.00	\$3,340.00
	45	8- Inch DI Bend, 11.25 Degree	EA	3	\$642.00	\$1,926.00	\$531.00	\$1,593.00	\$670.00	\$2,010.00	\$798.66	\$2,395.98	\$800.00	\$2,400.00
	46	8-Inch D.I. Bend, 22.5 Degree	EA	1	\$666.00	\$666.00	\$343.00	\$343.00	\$665.00	\$665.00	\$819.01	\$819.01	\$820.00	\$820.00
	47	8-Inch D.I. Bend, 45 Degree	EA	4	\$666.00	\$2,664.00	\$555.50	\$2,222.00	\$685.00	\$2,740.00	\$822.60	\$3,290.40	\$825.00	\$3,300.00
	48	8-Inch D.I. Cap	EA	1	\$490.00	\$490.00	\$400.00	\$400.00	\$410.00	\$410.00	\$557.99	\$557.99	\$430.00	\$430.00
	48.1	1- Inch Polyethylene Water Service	LF	840	\$84.00	\$70,560.00	\$100.00	\$84,000.00	\$91.00	\$76,440.00	\$130.18	\$109,351.20	\$150.00	\$126,000.00
	49	1-Inch Curb Stop and Box	EA	30	\$468.00	\$14,040.00	\$722.00	\$21,660.00	\$820.00	\$24,600.00	\$659.76	\$19,792.80	\$650.00	\$19,500.00
	50	1-Inch Water Service Tap with Cor	EA	30	\$1,325.00	\$39,750.00	\$641.50	\$19,245.00	\$1,150.00	\$34,500.00	\$613.66	\$18,409.80	\$570.00	\$17,100.00
	51	Connect to Existing Watermain	EA	1	\$4,147.00	\$4,147.00	\$6,585.00	\$6,585.00	\$9,225.00	\$9,225.00	\$6,774.22	\$6,774.22	\$7,950.00	\$7,950.00
	52	Abandon Existing Watermain Facil	LS	1	\$6,285.00	\$6,285.00	\$16,660.00	\$16,660.00	\$5,870.00	\$5,870.00	\$4,032.25	\$4,032.25	\$6,550.00	\$6,550.00
	53	Insulation, Rigid, 2-Inch Thick	SF	64	\$4.46	\$285.44	\$8.50	\$544.00	\$5.00	\$320.00	\$1.09	\$69.76	\$16.50	\$1,056.00
Total Watermain:						\$375,209.44		\$392,770.00		\$400,445.00		\$448,893.43		\$584,051.00
Base Bid Total:						\$1,012,080.34		\$1,022,016.75		\$1,045,535.00		\$1,110,047.11		\$1,399,443.50
Bid Alternative 1														
	17a	Dense Graded Base	TON	150	\$30.00	\$4,500.00	\$26.55	\$3,982.50	\$26.00	\$3,900.00	\$22.97	\$3,445.50	\$47.50	\$7,125.00
	19a	Concrete Curb & Gutter, 30-Inch N	LF	275	\$18.10	\$4,977.50	\$37.80	\$10,395.00	\$38.00	\$10,450.00	\$35.60	\$9,790.00	\$42.70	\$11,742.50
	28a	Asphaltic Pavement, 3.0-Inch Thick	TON	60	\$130.00	\$7,800.00	\$143.70	\$8,622.00	\$124.00	\$7,440.00	\$108.00	\$6,480.00	\$229.25	\$13,755.00
Total Bid Alternative 1:						\$17,277.50		\$22,999.50		\$21,790.00		\$19,715.50		\$32,622.50
Bid Alternative 2														
	54	Final Completion Incentive	LS	1	\$40,000.00	\$40,000.00	\$100,000.00	\$100,000.00	\$30,500.00	\$30,500.00	\$34,799.71	\$34,799.71	\$100,000.00	\$100,000.00
Total Bid Alternative 2:						\$40,000.00		\$100,000.00		\$30,500.00		\$34,799.71		\$100,000.00



2401 Eaton Lane
Racine, Wisconsin 53404 USA
Voice: (262) 632-5920
FAX: (262) 632-0958

Invoice

INVOICE NUMBER 31720

PAGE 1

SOLD TO:

Lake Geneva Utility Commission
PO Box 187
361 W Main Street
Lake Geneva, WI 53147

Ship To:

Lake Geneva Utility
Commission
Reservoir #3 Roof
361 W Main Street
Lake Geneva, WI 53147

CUSTOMER ID	CUSTOMER PO	SALES REP ID
Lake Geneva Utility		
PAYMENT TERMS	INVOICE DATE	DUE DATE
Net 20 Days	12/22/22	1/11/23
DESCRIPTION	AMOUNT	

Final Invoice

Roofing work completed on Reservoir #3 per bid \$37868.00 - Total due this invoice: 5,868.00

SUBTOTAL:	5,868.00
SALES TAX	
TOTAL INVOICE AMOUNT	\$5,868.00
PAYMENT RECEIVED	
TOTAL DUE	\$5,868.00

CHECK NO:

All applicable taxes have been included



QUOTATION

Date: 9/26/2022
Qte #: Lake Geneva Utility Ditch 1-4 9-2022
Sls Rep: Mark Aler
E-mail: mark@jmb-assoc.com

N50 W13906 Overview Dr.
Menomonee Falls, WI 53051
Ph: 262-432-0630
Fax: 262-432-0635

To: Lake Geneva Utility Commission
Attn: Ken Bauman
E-mail: kbauman@lgutilities.org
Ph: 262-949-0779
Project: -
Engr: -
Addm: -

TERMS & CONDITIONS

- TAX not included
- PRICES valid for 30 days
- FREIGHT included
- See www.jmb-assoc.com for additional terms.

ABB VFD SCHEDULE

ITEM	TAG NO	DESCRIPTION	QTY	NOTES
1.		ACQ580, 460V, 25HP, 34FLA	4	
1-Trip Start-Up				
TOTAL			4	Net Lot \$11,479

Packaged VFD system including:

- NEMA/UL type 1 enclosure
- UL listed 100,000 amp SCCR
- 5% impedance with internal line reactors
- Built-in EMI/RFI filters
- Metal oxide varistors (4) 120 joules each surge withstand capability
- Programmable signals: (2) AI's, (6) DI's, (2) AO's, (3) Form-C Relay's
- MODBUS protocol
- Conformal coated circuit boards
- 3-Year warranty from ship date on parts, labor and travel with JMB start-up

Notes:

1.