

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, March 28, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson Cindy Flower, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, & John Halverson

Meeting called to order by Chairperson Flower at 4:00 p.m.

Roll Call

Present: Flower, Fesenmaier, Hedlund, Dunn, and Halverson

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda.

Comments will be limited to 5 minutes

Carol Brady, local resident at 721 W. South Street expressed concern regarding run off of water from the bike path with no culverts.

Approval of the March 22, 2022 Special Public Works Committee meeting minutes as prepared and distributed

Ald. Fesenmaier motioned to approve the Special Public Works Committee meeting minutes from March 22, 2022 Public Works Committee meeting minutes, second by Ald. Hedlund. Motion carried 5 to 0.

Director of Public Works Report

Update regarding TAP Grant / South Street Trail (*Strand*)

DPW Director Earle shared the update by Strand on the TAP Grant for the trail. Earle spoke directly to Carol Brady and noted that Keyla from Strand would be contacting Carol directly regarding her concern with the water run-off and culverts from the trail. DPW Arborist and the DNR will take part in the next meeting to review the trail and location of trees. Earle referenced that Strand was sending a letter directly to all residents on South Street along the new trail inviting them to the Public Information Meeting on April 6th. Ald. Fesenmaier said she will contact the City Clerk requesting the information be placed on the website.

Update regarding Snow Event Reports/Plowing

Earle noted that the snow reports are in the packet for the committee's review. Chairman Flower suggested the addition of snowstorm dates to the year end analysis.

Update White River Brush

The DPW Director and Arborist reached out to the DNR to obtain brush clean-up rules, and the city is in compliance in restoring White River area to its natural beauty. No action taken.

Update Disc Golf Bridge

Earle shared there's an update from our engineering consultant, Ellena in the packet. They're currently trying to work on the borings to design the footings, but it's been too wet.

Update Street Delineator Installation - Line Striping

Earle stated the delineators as well as the line striping will take place once the ground has reached fifty-five degrees. The city's paint supplier has informed the DPW staff that they're experiencing a paint shortage.

Cemetery Update-Comptroller Report & Mayor's Proposed Cemetery Board Appointments

Earle referenced the Comptroller's update in the packet as well as the Mayor's appointments for the new Cemetery Board.

Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. (Kapur)

Kapur representative, Rauch stated the bid tab approval for the Bloomfield & STH 120 Traffic Signal was on the upcoming council meeting. Rauch said the city attorney is currently working with the school to address a cost increase from the original MOU. The goal for this project is to start mid-April, but the contractor may have to extend the work. The final estimated bid for the MOU change order total is \$716,319. The Kapur representative stated she would forward a detour map to the City Clerk to post on the city's website at Ald. Fesenmaier's request.

Update on WisDOT ST50 – Main St.

Earle stated the published information regarding Gov. Evers ST50 project as well as the US Hwy 12 project estimated timing from March 2022 to 2023. Ald. Flower also made reference that the Walworth County Clean Sweep events in various locations will take place April to October. Earle stated the plan for the City of Lake Geneva's electronic recycle event would take place in August. John Jenkins addressed the SE corner of the intersection of Main & East St. The committee agreed to address the issue now rather than waiting for the DOT to address it in four years.

Parking Manager Report

February Revenue

The Parking Manager Elder referenced page 30 of the packet for the full February Parking report noting an increase of approximately 16% for the month, and a continued increase in use of the park mobile app. Elder cited parking funds on the Sunday of Winterfest showed a significant increase from the prior year.

Electric Vehicle Charging Stations (Parking)

Parking Manager shared the League of WI Municipalities notice that the Electric Vehicle Charging Bill is dead.

Discussion / Recommendation Walworth County Parking Pass (Parking)

The Parking Manager referenced an option to extend the current county parking pass based on mileage or radius rather than county border. The city currently issues about 100 county passes at a cost of \$160 for the two year pass which is valid for three hours of parking (just like a local residents parking pass). Discussion ensued, but no action was taken.

Discussion / Recommendation Electric Vehicle Charging Stations (Parking)

Ald. Flower motioned to continue the electric charging conversation to the fall once legislation is back in session, second by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation Brush Policy (DPW)

DPW is working from the existing advertised brush program brochure, and the city attorney is making adjustments to the Brush Ordinance once he has time. Chairman Flower and Ald. Fesenmaier made recommendations suggesting more definition and better description to the wording to the flyer for the brush pick-up program and rewrite of the ordinance.

Chairman Flower motioned to continue to next month with comparable to adjacent towns/villages/city, second by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation 2022 Street Improvement Program (MSA)

John Jenkins from MSA stated funding for Warren St. was placed back into phase one of the project which is going to bid on April 14th. Work would start in May if approved by FLR/Council with a projected end of construction in October. Conducting assessments ahead of time to obtain bids, as he expressed potential for bid numbers to come in higher. Jenkins met with Utility & DPW Directors regarding phase two of the project which would need to include the water main on Pine Tree and Mariane marking all of the services to the property. Utility approved adding the water at the same time. Will have plans ready for fall of 2022, but it will depend on the kind of weather/season we're having before getting into pavement work. Majority of the Street Departments projects should be done this summer with the remaining work to be ready in the fall. Potential to work on Wrigley in the fall since the street is in pretty bad shape. He did point out a minor increase in cost if not all done contiguously.

Ald. Fesenmaier motion to separate Mariane Terrace and Pine Tree Lane from the Cook and Wrigley project so it can be bid separately, second by Flower. Utility Director, Gajewski shared his concern with weather and cost of materials. Public Works Director Earle, also commented that work is typically done prior to Labor Day. Ald. Flower also asked about public outreach, and John said phase one would include outreach letters with assessment letters on Pine Tree and Mariane. Notification to every resident on that street with public meeting notice to address parking and Ald. Flower requesting publish on the website. Motion carried 5-0

Future Agenda Items

- a. Updates on the TAP Grant
- b. Updates on the Disc Golf Bridges
- c. Update on the Signals
- d. Update on the Main St., White River, & WisDOT to US 12
- e. Center & Interchange North (Tom to do a letter to the County)

Adjourn

Ald. Hedlund motion to adjourn at 5:22 pm, second by Ald. Flower. Motion carried 5-0.

/s/ DPW Admin. Assistant, Nan Elder

THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY THE PUBLIC WORKS COMMITTEE