

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, May 23, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson John Halverson, Joan Yunker, Mary Jo Fesenmaier, Rich Hedlund, & Tim Dunn

Meeting called to order by Chairperson Halverson at 4:00 pm

Roll Call

Present: Halverson, Yunker, Fesenmaier, Hedlund, & Dunn

Absent: None

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda.
Comments will be limited to 5 minutes

Larry Larkin W310 W. Lake Shore Dr. expressed that he was available to speak regarding the Center Street Culvert if needed.

Brian Pollard, 875 Townline Road expressed his interest regarding the property he donated to the city and was also available to speak or offer access to the issues regarding item #8. He hopes that the City will remove and take down the structures and is willing to speak with the Street Department if needed.

Carol Brady, 721 W. South St. interested in the report on item 5.a. TAP Grant / South Street Trail and has a concern with the width of the trail.

Approval of the April 25, 2022 Public Works Committee meeting minutes as prepared and distributed
Ald. Hedlund motioned to approve the April 25, 2022 Public Works Committee meeting minutes, second by Ald. Yunker. Motion carried 5-0.

Director of Public Works Report

Update regarding TAP Grant / South Street Trail (**Strand**) a written report was provided in the packet from Strand representative overseeing the project. The Mayor, DPW Chair-Ald. Halverson, the Engineers, the City Planner, and staff met with the Geneva Lake Conservancy. Ald. Fesenmaier expressed her interest in providing options to make more changes to the path and address a resident's concern.

Kapur representative also referenced the use of bollards rather than barrels. Dir. Earle stated that he consulted the Police Department regarding the use of barrels, and they advised against replacing them as not to cause confusion and/or restructure WisDot's project plan until they finish.

Update Park Drive BIL Application (**Kapur**) a BIL grant was submitted, and unfortunately was not selected for funding in FFY 2022.

Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. (**Kapur**) Kapur representative stated the project - road closure will start on May 25th, and it's anticipated that a new completion date will be August 26th.

Update Disc Golf Bridge (Ellena Engineering) Dir. Earle stated there were some changes to the chapter 30 permit due to changes with the DNR policy. Additional items were needed to be completed and the permit was submitted. We're waiting to hear back and anticipating putting this project out for bid.

Update on 2022 Streets Project (MSA) The Public Information Meeting invites were mailed by MSA and the meetings are set to begin at 4:00 pm on June 1st at City Hall.

Update on WisDOT ST50 – waiting to hear back from WisDOT

Update on WisDOT SH 120 - waiting to hear back from WisDOT. Dir. Earle mentioned that WisDOT is aware that the city would like to have a signal put in at Townline & Edwards, and they're looking into potentially incorporating the signal as part of the WisDOT project.

Update on City Property Native Plantings Superintendent, Waswo is working with the Park Board and is having MSA add in native plantings to the 2022 road program specifically on Wrigley Dr. lakeside sidewalk by the beach.

Update on ADA – Report from the City's ADA Compliance Officer, Administrator Nord was in the packet along with email response from a resident.

Parking Manager Report

Parking Manager Elder stated April parking total to date is at \$116, 248 in revenue; kiosk is down, but park mobile is up. Overall 2021 vs. 2022 parking is down 8.5%, and he believes it's a reflection of poor weekend weather this spring. Parking for 2021 thus far is down 5% in comparison to first quarter last year.

Discussion / Recommendation Center Street Culverts (Kapur)

Kapur representative stated her opinion that the culvert doesn't require immediate action, but it does need to be repaired. Recommendations repair relining do a visual inspection via camera documenting the condition of the culvert to see if there are any changes. Limited window of construction of this project which is late fall. Would like to send a camera through, but it has to be when the water is low.

Ald. Hedlund motion to suspend the rules for Mr. Larkin to speak, second Fesenmaier. Motion carried 5-0.

Mr. Larkin asked the Kapur representative what the status is and if it would get us through the summer? Kapur representative stated there's no indication that the structure isn't sound, however it is degrading little by little. The Structural Engineer stated the culvert doesn't need to be immediately repaired, but recommended beginning repairs this fall. Mr. Larkin pointed out that during heavy rains the culvert does over flow the banks, the parking lots of the hotel and standing water sometimes two feet deep flowing across the highway by the Burger King. Mr. Larkin suggested perhaps the size of the culverts needs to be extended. Kapur representative stated the size could be extended with a change in scope of the project and it likely involve the DNR.

Ald. Fesenmaier motion to suspend the rules for Carl Otzen speak Chair of GLCC, second by Hedlund. Motion carried 5-0. Mr. Otzen stated their strategy would be that both projects be done simultaneously since there's such a small window of opportunity to conduct the work. The discharge out of the mill race to relieve the water going into the area is something less than 40% of capacity of the spillway through mill race. Hope in exploration and engineering keep in mind.

Mr. Larkin noted meetings have taken place with the four municipalities and they're in agreement the lake is the economic engine for the area. The agreement is still in effect, renews itself every ten years, and there's a formula for the maintenance and repair expenses for the dam and the spillway. Mr. Larkin stated there are two areas to address, one is the culvert and the second is erosion. The expense formula is based on linear footage of the lakeshore and assessed valuation of the lakeshore properties and of communities in the area. The agreement would take care of everything NW to the lagoon area including the gate down by the museum.

Ald. Fesenmaier motioned proceed task #24 not to exceed \$32,000, second by Ald. Hedlund. Motion carried 5-0.

Discussion / Recommendation of cost/labor for installation NO TRESPASSING signage and removal of existing structure on City property located near the Stoneridge Development (City Council)

Dir. Earle referenced pictures looking for direction on signage and action to take regarding the structures on the city's property i.e. obtaining bids & consulting city attorney.

Motion Hedlund, second by Yunker for Brian Pollard to speak. Motion carried 5-0.

Brian Pollard referenced that there's record via image of the license plate of the person on his property. Mr. Pollard would like the city to put no parking signs and no trespassing signs at the site. Ald. Hedlund pointed out that a no parking sign would be ticket-able, and allow for action to be taken. Coordinate access in agreement with Pollard along the electrical easement.

Ald. Fesenmaier motioned to recommend send to FLR for NO Parking signs placed on site, second by Halverson. Motion carried 5-0.

Discussion / Recommendation for four-way illuminated stop signs installed with blinking lights at the intersection at Geneva and Center Street (Mayor)

Geneva & Broad & Geneva & Center Street

Mayor Klein recommends the busy traffic and public safety to input vehicle and pedestrian traffic.

Ald. Hedlund motioned to recommend for both Broad & Geneva as well as Center & Geneva, second by Fesenmaier. Motion carried 5-0.

Future Agenda Items

Stop sign south end of Manning Way (walking/biking/skate boarding trail)

Adequately marking Paid Parking signage

Adjourn

Ald. Hedlund motioned to adjourn at 4:56 pm, second by Ald. Dunn . Motion carried 5-0.

/s/ DPW Admin. Assistant, Nan Elder

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.