

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE
MONDAY, JUNE 27, 2022 4:00 P.M.
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (LOWER LEVEL)

Members: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Joan Yunker, and Tim Dunn

Meeting called to order by Chairperson Halverson at 4:00 pm

Roll Call

Present: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Joan Yunker

Absent: Ald. Dunn

Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda.
Comments will be limited to 5 minutes

Peggy Schneider, 245 Lookout Drive question is in regards to the intersection between South St. & Bloomfield Rd. where it intersects with Wells Street. Ms. Schneider expressed concern that it's a single ramp accessing all four corners rather than an eight ramp and questioned if it's ADA compliant. She believes the intersection needs to be redesigned and asked if there's a timeline to address this issue. Chairman Halverson stated he had her email and will find out.

Andrea Christian, 250 Havenwood Drive referenced the ADA item on the agenda, and shared the Riviera interior sensor button for the automatic door by Nina's popcorn didn't work when she waived her hand in front of it. She said she had this experience on Friday so she placed a note on the door indicating it didn't work and sent an email to let them know. The City Administrator was down at the Riviera, and he indicated to Ms. Christian that he had emailed her back to let her know that the sensor doesn't work due to the sensor not picking up black colored gloves. Ms. Christian is wondering if there's an issue with lack of lighting on the inside of the building, and indicated that there's an existing issue with this area due to there being a ramp where wheel chair breaks cannot hold her in position. She believes it would be beneficial for the contractors to consult someone with ADA issues.

Ald. Dunn arrived at 4:05 pm

Approval of the May 23, 2022 Public Works Committee meeting minutes as prepared and distributed

Ald. Fesenmaier motioned to approve the May 23, 2022 Public Works Committee meeting minutes, second by Ald. Halverson. Motion carried 5-0.

Director of Public Works Report

Update on Traffic Signal on Edwards Blvd. & Bloomfield Rd. (*Kapur*)

Kapur representative noted there's a report in the packet for her items on the agenda. The signal bases have been poured for Bloomfield and Edwards Road. This project ran into an issue with a gas main, but she estimated the open date of July 15 when they'll switch the close of the east leg of Bloomfield Rd. Anticipating completion date of mid-August - before school starts.

Update Center Street Culverts (*Kapur*)

Kapur representative stated the Center Street culverts were approved at the last Council meeting on June 15th. Kapur is gathering information and will be coordinating a survey with Public Works which is the first step for analysis and design process.

Update Disc Golf Bridge (*Ellena Engineering*)

Report from Engineer Mark Ellena was provided in the packet.

Update on 2022 Streets Project (*MSA*)

The MSA representative, DeYoung indicated that work started on the concrete in June, and contractors will finish up towards the end of July. The next line of work for the contractors will be on the selected pavement / pulverization, finishing up with final grading at the end of July with a final completion of asphalt in August. MSA representative stated there were some concerned residents, but MSA has responded to all concerns directly on a case by case basis. An overview summary is being handed out to the public with a contact phone number so the residents can call if they have any questions. Ald. Fesenmaier asked if a letter was sent out by the prior MSA representative, and Mr. DeYoung stated he believed something was sent out in advance; he just wasn't sure how far in advance. However, another one can be put together.

Motion by Ald. Fesenmaier to suspend the rules for representative from MSA to speak on agenda items 7 & 8, second by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation Cook Street / Wrigley Drive – Recommendation on schedule (*MSA*)

MSA representative referenced that a public information meeting was held on June 1st to discuss optional plans. There aren't any substantial issues outside the initial plans and overall it was a really good discussion. The only item that needed to be determined was the timing of the work in fall of 2022 or spring of 2023. Discussion ensued regarding the timing, potential of cost due to pricing. Mr. DeYoung indicated that the committee could advise him to obtain bids, but that the committee would have the right to turn the bid down.

Ald. Yunker motioned to see this project moved into the Spring of 2023, second by Halverson. Motion carried 5-0.

Discussion / Recommendation Marianne Terrace / Pine Tree Lane – Recommendation of Improvements / Schedule (MSA)

Due to the water main being part of this project MSA would not have the capability for this project until the spring of 2023. Most of the resident concerns referenced were due to storm water. MSA representative asked for direction as there's a need to consult with the DPW Director and residents on moving forward.

Ald. Hedlund motioned to move the work for Marianne Terrace / Pine Tree Lane to the spring of 2023, second by Fesenmaier. Motion carried 5-0.

Motion amended by Ald. Hedlund to move the work for Marianne Terrace / Pine Tree Lane to the spring of 2023, but if the project goes outside of scope to bring it back to the Public Works Committee, second by Ald. Fesenmaier. Motion carried 5-0.

Update on WisDOT ST50

Report from Director of Public Works, Earle was provided in the packet. Ald. Fesenmaier stated these were utility, and Ald. Hedlund stated the city's project wouldn't start until a later date.

Update on WisDOT SH 120

Report from Director of Public Works, Earle was provided in the packet.

Update on ADA

Ald. Fesenmaier requested a list of issues be provided by the ADA Compliance Officer to be addressed as a separate report. Ald. Halverson will speak with the City Administrator tomorrow. Kapur representative noted that all four intersections are being reviewed by Kapur & WisDOT for ADA compliance improvements with the South St. trail project.

Update on Signal Warrant Traffic Study Center St. & Interchange North

Report from Director of Public Works, Earle was provided in the packet.

Parking Manager Report

Parking Manager, Elder referenced monthly report in the packet noting that 2022 parking revenue vs. 2021 was close to flat with Memorial Day weekend numbers being the highest for the month. He believes the 3% shortfall was due to weather. The increase in the use of park he believes will eventually plateau without more marketing the mobile app.

Fesenmaier asked if the parking kiosk by the boat launch takes payment for the boat launch. Parking Manager Elder stated that the boat launch kiosk does take boat launch payments, but those numbers aren't reflected in his report. Same goes for the beach pass funds.

Discussion / Recommendation Stop Sign on South-end of Manning Way (walking / biking / skate boarding trail) (Ald. Dunn)

Stated several of his neighbors have stated that a stop sign is needed on the south-end of Manning Way due to visibility issues. It was noted that the prior PWC Chair suggested a stop sign be placed on the bike trail. Ald. Hedlund has an issue with putting a stop-sign on a street vs. a road-way.

Ald. Hedlund motion to continue to next month, second by Halverson. Motion carried 5-0.

Discussion / Recommendation Additional Paid Parking Signage (Ald. Dunn)

Ald. Dunn stated that he's heard complaints that there's not a lot to indicate that there's paid parking in Lake Geneva. Ald. Fesenmair asked the Parking Manager to speak. Parking Manager, Elder stated that the industry standard for signage is one to five (one sign for every five parking stalls). Parking Manager open to more signs, but Ald. Halverson & Hedlund don't believe more signage is needed. No action taken.

Discussion / Recommendation on a 50/50 cost sharing on sidewalk repair (Ald. Yunker)

Ald. Yunker doesn't know how quickly things get fixed based on cost vs. waiting to see if there's any money in the city's budget. She stated there use to be a 50/50 cost share and asked Ald. Fesenmair if she had any recollection of the program. Ald. Fesenmaier stated in prior years there was a 50/50 cost sharing on sidewalk repair. Ald. Hedlund stated he believed there would need to be more money placed in the budget for a 50/50 cost share, but suggested it be referred to the DPW Chair to bring back with budget information.

Motion by Ald. Hedlund to continue, second by Ald. Fesenmair. Motion carried 5-0.

Future Agenda Items

Update on ADA from Compliance Officer

Stop Light on Townline Rd.

All continued/carried over items

Adjourn

Ald. Hedlund motioned to adjourn at 5:23 pm, second by Ald. Yunker. Motion carried 5-0.

/s/ DPW Admin. Assistant, Nan Elder

This is a meeting of the Public Works Committee. No official Council action will be taken; however, a quorum of the Council may be present.