

CITY OF LAKE GENEVA LIBRARY BOARD MINUTES

THURSDAY, DECEMBER 8, 2022 - 5:00 PM

SMITH MEETING ROOM, LAKE GENEVA PUBLIC LIBRARY, 918 W MAIN STREET, LAKE GENEVA WI 53147

Members:

Call to Order

Gramm called the meeting to order at 5:00 p.m.

Roll Call

Present: Gramm, Pennington, Kundert, Brookes, Schoolfield, Halverson. Excused: Lyon, Kersten, Dinan. Also present: Kornak. Guest: Lois

Approval of the minutes

Kundert/Pennington motion to approve previous meeting minutes passed unanimously.

Financial Report

Kundert reviewed the overall budget reports, noting utilities are still within the planned budget and revenues are on track. The professional services line item was intentionally used to tap into library reserves by going over budget in order to access carryforward funds. Building repair budget line item was not used due to renovation project, so we will be able to use this for completing final renovation projects of lighting, shelving, and other final repairs.

Kundert/Pennington motion to approve November expenses totaling \$69,999.56 passed unanimously.

Presentation from Edward Jones about potential investments

Steve Lois presented investment options with Edward Jones. Lois complimented the library board on the improvements to the building through the renovation project.

Other FBG committee items

Roof maintenance, HVAC maintenance, garden care, all completed for 2022. Window shades installed by public computers.

Investing conversation next month.

President's report

Gramm for Lyon: review trustee training: people are looking for measurable results with data and we're trying to solve problems. Shared values, aligned vision with our community, and a common mission will help the library succeed.

Review of November trustee training materials and trustee training information for January board meeting

No questions, link for upcoming training materials in the director's report.

Director's report

Usage and statistics, lobby shelving and lighting project updates

Gramm/Brookes motion to approve west end lighting project not to exceed \$20,000 and lobby shelving project not to approve \$18,000 from the regular operating budget passed unanimously.

Committee reports

Strategic Planning (Lyon)

January 11, 2023, 2pm next meeting. Board feedback: Thursdays during non-regular work hours going forward are advisable for attendees who may be working regular jobs so they can attend strategic planning committee meetings

Friends and Foundation reports

Brookes reported a successful Friends holiday book sale in the meeting room December 2 & 3, new Friends members and local authors were present. Saturday was much slower than Friday, but volunteers had a good time anyway. \$900 raised. Gramm thanked the Friends and all volunteers who made the event a success.

Pennington is now representing the Library Board on the Foundation Board.

City report

Parking increased approved and mayor proposed use of goats in the Hillmoor area for maintenance.

Adjournment

Kundert/Halverson motion to adjourn at 5:47 p.m. passed unanimously.