

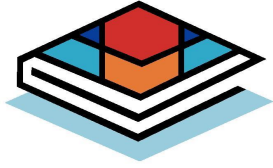
LAKE GENEVA PUBLIC LIBRARY

Library Board Meeting

Date: Thursday, February 9, 2023
Time: 5:00 p.m.
Place: Lake Geneva Public Library
Smith Meeting Room
918 W Main Street
Lake Geneva, WI 53147

MINUTES

1. Call to order (Lyon) - called to order at 5:00 pm
2. Roll call and introduction of guests - Pennington, Lyon, Gramm, Kundert, Dinan, Brookes, Halverson, Schoolfield, Kersten present. Also present: Kornak, Pisarcik, Elder, Earle
3. Review and approval of previous meeting minutes - Kundert/Pennington motion to approve previous meeting minutes passed unanimously.
4. Overview of Library parking options considering needs for nonresident (County) patrons, Library access, and upcoming Hwy 50 construction (Kornak, Pisarcik, Earle, Elder)
 - a. Lyon/Pennington motion to propose to the City of Lake Geneva that an east side parking lot project on library grounds be launched to be funded by City of Lake Geneva capital funding, with usage details to be determined by the Library Board and City with a memorandum of understanding, passed unanimously.
5. Finance, Building, & Grounds Committee report (Kundert)
 - a. Review and approval of December 2022 and January 2023 invoices
 - i. Final year end review at March Library Board meeting
 1. Kornak will send details about #54110 line item in December financial reports and Kundert will provide a year end final report at the next Board meeting.
 2. January financial reports are missing several utility invoices and the Library Board is questioning the budget for benefits (too low?). Kornak to review and report back at the next meeting.
 3. Kundert/Lyon motion to approve January invoices of \$77,613.75 passed unanimously.
 - b. Investment update - still in progress from previous meeting action (in minutes).
 - c. Building updates (Kundert/Kornak)
 - i. Renovation wrap-up (warranty repairs, electrical, front door, plumbing, HVAC)
 - ii. Spring carpet cleaning (possibly on staff in-service day in April)
 - iii. Signage: wayfinders, renovation recognition
 - iv. Water softener replacement (?) - capital funding
6. President's report (Lyon)
 - a. Board president will be out of the country for 3 weeks back March 7.
 - b. Recognized Ellen Ward-Packard's outstanding article in the LGRN
 - c. Public feedback is overwhelmingly positive.



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7. Director's report (Kornak)
 - a. Usage and stats, parking update (City meeting on 2/8, east end parking possibilities).
 - b. Library board continuing education link: <https://vimeo.com/593424626>
 - i. Kornak will (re)add Friends and Foundation report agenda items to the next meeting agenda.
 - ii. StoryCorps meeting update (Brookes) - 44 interviews completed and facilitators are engaging more and promoting the StoryCorps opportunities.
8. Committee reports
 - a. PR (Kersten) - no report
 - b. Personnel (Halverson) - no report
 - c. Strategic Planning (Lyon) - starting Phase 2 in summer with WiLS
9. City report (Halverson)
 - a. Parking rates are a current issue in the community. YMCA presented to the City about potentially moving to Hillmoor.
10. School board report (Dinan) - No major issues, class visits to the library are wonderful to see, and Liam Finley won the district spelling bee (congratulations to our librarian (Liam's mom), Wendy). Library staff is doing a great job working with school and interacting with patrons.
11. Adjournment - Kundert/Pennington motion to adjourn at 6:07 p.m. passed unanimously.