

**CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES MONDAY,
JANUARY 30, 2023 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)**

Members: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and Joan Yunker

Meeting called to order by Chairperson Halverson

The Public Works Committee meeting was called to order by Chairperson Halverson at 4:03 pm

Roll Call

Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and Joan Yunker

Comments from the Public Limited to 5 minutes, Limited to Items on this Agenda

Speed Condos, 1760 Hillcrest Drive had questions/comments regarding Museum parking. The committee denied the comments due to that topic not being on this agenda. Mr. Condos also commended the Street Department for their outstanding performance this past weekend with the clean-up from the snow storm on Friday, Saturday, and Sunday.

Approval of the November 28, 2022 Public Works Committee Meeting Minutes as Prepared and Distributed

Ald. Yunker motioned to approve the November 28, 2022 Public Works Committee meeting minutes, second by Ald. Hedlund. Motion carried 5-0.

Director of Public Works Report

The DPW Director's snow report was included in the packet, and he concurs with Mr. Condos that the Street Department did a stellar job with last weekend's snow storm heading into Winterfest. Director Earle stated that he and his staff worked all weekend, 10 to 14 hour days. Winterfest preparations are underway, starting with blocking off roads, loading the snow from the Grand Geneva, hauling the snow to the Riviera and the downtown area, preparing the snow for the form, and loading the forms with snow for the stompers. Staff also prepared the parks and the Riviera building for the expected crowds (estimated between 50,000 to 60,000 locals & tourists).

There was a question regarding the DNR approving the storm-water runoff on Pine Tree Lane. Joe DeYoung from MSA stated the DNR does not have to approve runoff on jobs such as this.

Parking Manager Report

Paid parking resumes on Wednesday. VISIT Lake Geneva will be using parking lot B for Winterfest and the Center St. parking lot will be closed. Wrigley Drive will also be closed between Center & Broad Street during the event. No parking will be allowed between Cook St. & Broad St. The free City Shuttle Program will run from 8:00 am to 8:00 pm on Saturday and Sunday. The City is running two buses this year with pick-up locations at Home Depot & ServPro.

Discussion / Recommendation Approval of Center Line Striping on Main Street in the Amount of Approximately \$1,500 (DPW-Earle)

Dir. Earle requested direction from the committee on this item due to the upcoming construction in 2026/2027. He also noted, the MUTCD recently changed striping requirements from 4 inches, to 6 inches due to autonomous cars. Ald. Hedlund asked how often the road is striped. Dir. Earle stated it's typically done every two to three years, but that crosswalks and stop-bars would still be striped. WisDOT would also restripe after construction.

Ald. Yunker motioned to approve the Center Line Striping on Main St. in the amount of approximately -
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\$1,500, seconded by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation Approval of the 2023 Crack Filling Project Award (DPW-Earle)

Dir. Earle stated that the three 2023 Crack Filling bids are in the packet, and he contacted all of the references for the recommended contractor. DPW recommended the bid from Thunder Road.

Ald. Hedlund motioned to approve the 2023 Crack Filling Project for Thunder Road, seconded by Ald. Fesenmaier. Motion carried 5-0.

Discussion / Recommendation Pedestrian Accommodations Between Curtis Street and Edwards Drive/STH 120 WisDOT Working Meeting Project ID 3170-09-00/70 Section 1, Subsection D. *The recommendation on item number D 2. the city agrees with WisDOT to construct a 5 FT. concrete sidewalk, required curb and gutter, storm sewer, and any needed real estate acquisition. WisDOT agrees to pay \$134,000 for this item with the remainder to be paid by the city. The estimate for this section is \$167,000.*

Dir. Earle stated there had been discussion in prior meetings due to the purchase of Hillmoor. DPW is looking for direction on how the committee would like to proceed. Ald. Fesenmaier would like to obtain pricing on a smaller 8 FT vs. 10 FT path. Dir. Earle stated the city would have to prove some sort of hardship. Ald. Fesenmaier stated that she believes it makes more sense to install an asphalt bike path. Ald. Hedlund suggested concrete because it's more cost effective and it lasts longer than asphalt. He also asked where this lines up with the bike path study. Dir. Earle stated that WisDOT is only 30% through the plan, but Dir. Earle said he would make reference to this with WisDOT.

Discussion ensued regarding the pedestrian accommodation between Curtis St. & Edward Drive. Dir. Earle is looking for direction from the committee to pursue making this location three lanes. Ald. Fesenmaier asked if it was possible to put in turn lanes into Hillmoor. Dir. Earle stated that there would be a turn lane into Hillmoor heading west. Ald. Fesenmaier asked if there would be a turn lane both east and west bound. Dir. Earle will look into this with WisDOT.

Ald. Fesenmaier motioned to continue, seconded by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation Regarding WisDOT Working Meeting Project ID 3170-09-00/70 Section E, Subsection I. *Expansion of the Roadway Between Curtis St. and Edwards Blvd.*

Ald. Fesenmaier motioned to continue to next month, seconded by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation City of Lake Geneva 2023 Street Program and Sidewalk Assessment (Kapur)

City Engineer, Rauch referenced her letter + materials in the meeting packet, and explained how the roads are selected. This is done by a rating system, in coordination with the Utility Department and the five-year capital improvement program. Preliminary projected costs were also included. Dir. Earle stated that the city has \$750,000 in capital borrowing for this project and if there was more this would be brought back for review by the committee.

Ald. Hedlund questioned why parking lot F which is the boat trailer lot was included. Dir. Earle stated he was directed to include parking lots in the rotation. Ald. Fesenmaier asked if pacer ratings were used to rate the roads, are they on the GIS and if so, can the public view the list. Dir. Earle stated, yes, the pacer ratings are used for rating the roads, and the software is used for internal purposes only.

Ald. Fesenmaier asked how sidewalk repairs were rated. The Kapur engineer stated that some sidewalks weren't considered because several were cul de sacs, and she believes a plan needs to be put in place rather than just slapping sidewalks down. Ald. Fesenmaier asked if the damaged sidewalks on Wells St. were considered, and requested Kapur to look at those sidewalks. Dir. Earle stated Kapur could add the

Wells St. portion to the citywide assessment. Ald. Fesenmaier asked if this was compared to the Bike and Ped Plan as part of the field assessment which Dir. Earle stated it is. Kapur confirmed that ADA compliance will be included.

Ald. Halverson motioned to approve, seconded by Ald. Hedlund. Motion carried 5-0.

Ald. Fesenmaier amended the motion to continue special assessments to next month's meeting, seconded by Halverson. Motion carried 5-0.

Ald. Fesenmaier encouraged the Alderman to send Kapur a list of sidewalks for special assessment in their wards.

Discussion / Recommendation MSA Street Project Contract for Marianne Terrace & Pine Tree Lane Award (MSA)

MSA representative stated both projects had five bidders with a spring start. Bids included two alternatives for parking. Ald. Fesenmaier raised the issue regarding what's allowed and not allowed for off-street parking. Ald. Fesenmaier would like to know if the off-street parking on Marianne Terrace was formerly approved by the city.

Ald. Hedlund has concerns about impervious surfaces in the right-of-way. MSA stated that there is an addendum in the bid that if the job was completed by May 26th it would be an additional \$40,000 otherwise the job is to be completed by the end of June.

Ald. Hedlund motioned to approve without the addendum, seconded by Ald. Yunker. Motion carried 5-0.

Ald. Fesenmaier asked if the DNR looked at the runoff – erosion control and permits. MSA stated that all permits were in place. MSA representative stated they will host a Public Information Meeting in February of 2023.

Discussion / Recommendation MSA Street Project Contract Cook & Wrigley Drive Award (MSA) Ald. Fesenmaier motioned to approve the proposal by All Ways Contractors, seconded by Ald. Halverson. Motion carried 5-0.

The MSA representative stated the job was to be completed by May 20th - weather permitting. MSA stated they will have another Public Information Meeting (PIM) for this project.

Discussion / Recommendation Downtown Worker Parking Pass or Lot or Lower Fee (Parking Dept.)

The Parking Manager, Elder, stated this topic was a finding from the parking focus group meetings. Ald. Hedlund stated the costs were prohibitive for a new lot, and Ald. Fesenmaier stated the proposed new lot is very close to Hillmoor. Discussion ensued regarding Ald. Yunker's suggestion of a downtown workers parking in Lot I for free, and Ald. Fesenmaier stated she would like the parking focus group to continue meeting.

Ald. Fesenmaier motioned to extend the current parking group until April 1st. There was no second to the motion. The motion failed.

Ald. Yunker motioned to send designating parking lot I as a free parking lot for downtown workers with options to the next FLR meeting, seconded by Ald. Halverson. Motion carried 5-0.

Discussion / Recommendation to Designate 10 Parking Stalls for Library Patrons in Front of the Building on Main Street to Use During Hours of Operation, 60 Minutes Each (Library/Parking)

(note: Patrons can stay longer and pay for additional time. We need these especially on Fridays and Saturdays when the rates go up to \$4/hr, and we have county residents using the library (which provides our county reimbursement funding. Library hours in 2023 will be: 9am-5pm Mon/Fri/Sat and 9am-8pm Tue/Wed/Thurs).

The Parking Manager was asked for the cost of this agenda item. He stated the estimates for the requested stalls might cost \$10,000. Ald. Fesenmaier stated she would prefer increasing the existing five stalls from free thirty- minute parking to sixty minutes of free parking rather than approving an additional five parking stalls.

Ald. Halverson motioned to give the Library five additional stalls. There was no second to the motion. The motion failed and no additional action was taken.

Future Agenda Items

- Discussion / Recommendation Pedestrian Accommodations Between Curtis Street and Edwards Drive/STH 120 WisDOT Working Meeting Project ID 3170-09-00/70 Section 1, Subsection D
- Discussion / Recommendation Regarding WisDOT Working Meeting Project ID 3170-09-00/70 Section E, Subsection I. Expansion of the Roadway Between Curtis St. and Edwards
- Blvd. Special Assessments to include next month
- MSA PIM
- Multi-use path at the YMCA
- Safer Beach Access at the Riviera

Adjournment

Ald. Hedlund motioned to adjourn at 5:25 pm, seconded by Ald. Halverson. Motion carried 5-0