

CITY OF LAKE GENEVA PUBLIC WORKS COMMITTEE MINUTES
MONDAY, FEBRUARY 27, 2023 - 4:00 PM
LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn, and Joan Yunker

Meeting called to order by Chairperson Halverson at 4:00 pm

Roll Call: Chairperson John Halverson, Mary Jo Fesenmaier, Rich Hedlund, Tim Dunn
Absent: Joan Yunker

Comments from the public limited to 5 minutes, limited to items on this agenda

Grace Norainin, 31963 Burlington expressed that she's has concession business and is opposed to the American Legion building being relocated from its current location.

Tom Hartz, 1051 Lake Geneva Blvd., speaking on item number 16, and his support of a handicap stall being placed in front of Simple. He also spoke in opposition of the Library Parking lot and requested 15 stalls be free in front of the Library on Main Street.

Approval of the January 30, 2023 Public Works Committee Meeting Minutes as Prepared and Distributed
Ald. Dunn motioned to approve the January 30, 2023 Public Works Committee meeting minutes, seconded by Ald. Fesenmaier. Motion carried 4-0.

Director of Public Works Report

Dir. Earle shared that his crew has done an outstanding job dealing with downed trees, limbs, and brush from last week's ice storm. The entire department worked 24 hours per day to get trees removed from blocked roads, right of ways and worked with the power company for trees on downed lines.

Kapur Engineering Report

Representative Rauch shared that they've been working on the Center St. culvert. The dam improvement permit was submitted for staff review, and she had a very positive meeting with the DNR. Kapur started working on the Street Program to included parking lots, sidewalks / repairs, and some bike paths. Data will be mapped for a walk-thru for City planning documents.

MSA Report

Representative DeYoung shared that they're getting ready for construction services and noted the Public Information Meetings were rescheduled to March 7th due to the ice storm. Pine Tree & Marianne Terrace work will begin mid-march. Wrigley & Cook St. work will start in April.

Parking Manager Report

Parking Manager, Elder shared monthly update regarding the parking as of the end of business on 2/19 and it was at \$160,000 between the kiosk and park mobile app. In comparison, the prior year was at \$120,000 in February. Ald. Fesenmaier asked if the Parking Manager share a running list of parking fees waived, the dates/cost of the lot by the Riviera when it's waived due to events and the number of people being transported on City supplied shuttles for events.

Discussion / Recommendation Additional Payment Request by Wolf Paving 2022 Invoice per MSA

MSA representative noted that a portion of invoicing was missed and introduced Jay from Wolf Paving to present the findings. Jay stated that they missed some dense grade aggregate for this year's project, and he realized something was amiss with the stone quantities. Some of the stone was not accounted for by Wolf Paving. The Wolf Paving representative supplied all of the shared stone orders in the packet and asked for the payments to be reimbursed. Jay apologized and stated that he honestly just missed it.

It was mentioned that it was originally the undercuts that were not part of the bid, and the contractor had to go down 3FT which required more stone. Jay is updating stone quantities that were missed.

Ald. Hedlund motioned to approve the payment of the invoice in the amount of \$40,521.92, seconded by Ald. Fesenmaier. Motion carried 4-0.

Ald. Halverson motioned to move items 15 & 16 up on the agenda, seconded by Ald. Fesenmaier. Motion carried 4-0.

Discussion / Recommendation Library Parking on the East Side of the Library Building

Library Director, Kornak - 819 W. Main St. spoke on behalf of the Library Board's approval for the city funded parking lot. Patrons requested parking with the current and upcoming construction to take place on Main Street. Ald. Dunn asked how much more funding the county would provide and Kornak stated it's based on usage therefore it's too difficult to project.

Members of the committee asked for deeds to be shared, if parking would be free to library patrons, and it was noted that the canteen would be relocated not demolished if it was approved by council. The Kapur representative stated they're working on pricing and the City Comptroller noted this could come from undesignated city funds allocated to the project. Engineering costs would be appx. \$5,000, and Kornak stated a monitoring access and validation system could be installed. Ald. Hedlund asked about costs. Kapur rep. stated she's working on pricing.

Ald. Hedlund motion to proceed sending the engineering estimate to FLR/Council, seconded by Ald. Halverson. Motion carried 4-0.

Discussion / Recommendation Inclusion of a Handicap Stall in Front of Simple

Parking Manager, Elder shared that this request came from a customer that he instructed to contact local alderman regarding the request for a handicap stall in front of Simple Cafe. The City is required to have 20 handicap stalls amongst our parking, and currently has 36 stalls. It was suggested the one stall would be placed on the north-end and be van accessible.

Ald. Halverson motioned to include a handicap stall in front of Simple Cafe, seconded by Ald. Dunn. Motion carried 4-0.

Discussion / Recommendation Special Assessments Wells St [Ald. Fesenmaier]

Kapur representative, Rauch is currently assessing streets and they're including the sidewalks. She is working on putting together the cost per property and square footage which would be sent to the City Clerk who will then coordinate a Public Information Hearing. Rauch would send the itemized report to the City Clerk for exactly what was spent per parcel and then it would be assessed Ald. Fesenmaier stated that Edwards Blvd. sidewalk has a section that ends, has no connection and that she would like to see the sidewalk connect to the bike trail.

Ald. Fesenmaier motioned to direct Kapur to initiate the process for special assessment (the owner of the property is billed) including the side that Kwik Tip is on, off of Wells, and Edwards Blvd. to the west-side connecting to the Townline trail, but not limited to those two areas, seconded by Ald. Halverson. Motion carried 4-0.

Ald. Fesenmaier requested Kapur to come back with a list, and Director Earle also mentioned that Kapur can speak with the City Clerk before the next PWC to share an estimated timeline.

Discussion / Recommendation Multi-use Path by the YMCA

Ald. Fesenmaier motioned to send anything related to the repair or an alternate option for the YMCA path to be referred to the Park Board, seconded by Ald. Halverson. Motion carried 4-0. To clarify, Director Earle noted that once the Park Board approves it would go to FLR & Council, and any engineering /development would come back to PWC for approval.

Discussion / Recommendation Beach Access at the Riviera

Discussion ensued regarding the parking spaces and options to enhance the space for wheelchairs and strollers.

Ald. Fesenmaier motioned to continue to next month with options on how to expand the accessibility of the area, seconded by Ald. Halverson. Motion carried 4-0.

Discussion / Recommendation Purchase of Two - Five Yard Plow Trucks

Dir. Earle stated pricing has increased significantly after speaking with the proprietary vendor and they're looking at 2.5 to 4 years out for the delivery of trucks.

Ald. Hedlund motioned to order the two five-yard plow trucks now to take delivery in a year or two, seconded by Ald. Halverson. Motion carried 4-0. This item will need to go to FLR/Council for final approval.

Discussion / Recommendation Purchase of Leaf Vac for the Department of Public Works

Dir. Earle shared that the leaf vac is in the equipment replacement fund for this year, and there's \$96,000 in the account budget for this machine. DPW has obtained three bids, the lowest is Dinkmar at \$91,190, plus \$1,400 for delivery (appx. 400 miles), and the other two bids are in the packet. Dir. Earle's recommendation is to approve the Dinkmar bid and move forward with the order.

Ald. Hedlund motioned to approve the purchase of the Dinkmar as requested, seconded by Ald. Halverson. Motion carried 4-0.

Future Agenda Items

- WisDOT Response Decrease from 10FT to 8FT Path & Turn Lane Headed East
- Beach Access at the Riviera w/Options
- Future Signalization of Four Intersections: *Townline Rd. / Edwards Blvd., Center St. / Interchange N, Grant St. / Williams St., George St./ Gardner St. / Williams St.*

Adjournment

Ald. Hedlund motioned to adjourn at 5:30 pm, seconded by Ald. Halverson. Motion carried 4-0.