



City of Lake Geneva, 626 Geneva St, Lake Geneva, Wisconsin- 262.248.3673- www.cityoflakegeneva.com

**POLICE AND FIRE COMMISSION MEETING
THURSDAY APRIL 6, 2023– 6:00 P.M.
CITY HALL, COUNCIL CHAMBERS**

Commission Members Commissioners: Jim Connors, Spyro Condos, Chuck Saul, Jay Fairbanks, and Len Jegerski,
Police and Fire Liaison JoanYunker, Town of Geneva Fire Liaison Larry Kulik

AGENDA

1. Call meeting to order
2. Pledge of Allegiance
3. Roll Call
4. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes
5. Acknowledge Correspondence
6. City Council Report
7. Approval of the Regular Meeting Minutes of March 9, 2023
8. Discussion/Action – Chapter 30 Aquatic Invasive Species Ordinances
9. Discussion – Facilities Study Update
10. Discussion/Action - Approval of Resolution 23-R11 approving the assigned fund balance for the First Responders donations account as of 12/31/22
11. Police Department Business
 - a. Discussion/Action - Approval of bills for the month of March 2023, operating in the amount of \$230,133.87, Capital purchases in the amount of \$0, Equipment Replacement purchases in the amount of \$5,199.15, for a total of \$235,333.02
 - b. Discussion/Action - Approval of Resolution 23-R12 approving the assigned fund balances for the Police Department accounts as of 12/31/22
 - c. Discussion/Action – 2023 Police Department Carryforwards in the amount of \$8,000.00
 - 11-21-00-54100 PD Training \$8,000.00
 - d. Discussion - Administrative Lieutenant Keller and Patrol Lieutenant Way Contracts
 - e. Discussion - Completion of probation for Officer Rami Dunaway and Officer Sam White
 - f. Discussion/Action – Confirmation of Community Service Officer eligibility list
 - g. Discussion/Action – Confirmation of hiring CSO Lucas Hughes
 - h. Discussion/Action – Accept reimbursement from League of Wisconsin Municipalities Insurance for Lexipol Program in the amount of \$2,500.00

i. Discussion – Police Department Awards Ceremony May 18, 2023 at 6:00 p.m.

j. Discussion/Action – Approval of Lexipol Policies

- 100 Law Enforcement Authority
- 106 Policy Manual
- 200 Organizational Structure and Responsibility
- 204 Department Directives
- 208 Training
- 221 Budget Management (New Policy)
- 222 Emergency Operations Plan Procedure (New Policy)
- 300 Use of Force
- 302 Use of Force Review Boards
- 308 Control Devices and Techniques
- 309 Electronic Control Device (Formerly Conducted Energy Device)
- 310 Officer Involved Shootings and Deaths
- 312 Firearms
- 314 Vehicle Pursuits
- 321 Domestic Abuse
- 323 Search and Seizure
- 325 Temporary Custody of Juveniles
- 330 Child Abuse
- 336 Victim and Witness Assistance
- 340 Standards of Conduct
- 344 Report Preparation
- 346 Media Relations
- 360 Death Investigation
- 394 School Resource Officers (This replaced policy 445 with the same title)
- 402 Bias-Based Policing
- 406 Crime and Disaster Scene Integrity
- 436 Field Training Officers
- 466 First Amendment Assemblies
- 500 Traffic Function and Responsibility
- 514 Impaired Driving (Formerly Impaired Driving, Prohibited Alcohol Concentration, Restricted Controlled Substance)
- 516 Traffic Citations
- 525 Traffic Procedures (New Policy)
- 600 Investigation and Prosecution
- 608 Informants
- 612 Brady Disclosure Materials
- 613 Unmanned Aerial System (Formerly Unmanned Aerial System (UAS) Operations)
- 710 Cash Handling, Security and Management
- 800 The Communications Centers
- 802 Property and Evidence
- 804 Records Department
- 903 Temporary Custody of Adults
- 1000 Recruitment and Selection
- 1002 Evaluation of Employees (Formerly Department Member Performance Appraisals)
- 1004 Special Assignments and Promotions
- 1006 Grievances Non-Sworn
- 1020 Personnel Complaints
- 1024 Body Armor
- 1032 Fitness for Duty
- 1040 Outside Employment – Law Enforcement Officer

k. Chief's Report (briefing only – no action will be taken)

l. Discussion - Top Five Monthly Incidents

m. Discussion – Monthly activity reports -

2023 Dispatch activity for March 2023:	Telephone calls – 2,259	911 calls - 202	Window assists – 642
2022 Dispatch activity for March 2022:	Telephone calls – 2,271	911 calls - 236	Window assists – 595

2023 Patrol activity for March 2023:	Calls for Service – 1,639	Arrests - 183
2022 Patrol activity for March 2022:	Calls for Service - 1,419	Arrests - 118

n. Discussion/Action – Items to be forwarded to City Council

12. Fire Department business

a. Discussion/Action - Approval of bills for the month of March 2023, operating in the amount of \$86,484.30, Capital purchases in the amount of \$5,796.00, Equipment Replacement purchases in the amount of \$32,741.27, for a total of \$125,021.57

b. Discussion/Action – Approval of Resolution 23-R09 approving the assigned fund balance for the Fire Dues Account as of 12/31/22

c. Discussion/Action - Approval of Resolution 23-R10 approving the assigned fund balances for the Fire Department accounts as of 12/31/22

d. Discussion/Action – 2022 Fire Department Carryforwards in the amount of \$129,500.00

- 11-22-00-51230 Full-Time Wages \$50,000.00
- 11-22-00-51360 Fire/EMS Retirement \$50,000.00
- 11-22-00-51345 FD Health Insurance \$25,000.00
- 11-22-00-58500 FD Equipment Outlay \$ 4,500.00

e. Discussion – EMS Medical Billing/Stark Medical Billing

f. Discussion – Monthly Chief's Update and Fire Department Report Overview

g. Discussion/Action – Approval Lexipol Policies

- 1028 Personal Appearance Standards

h. Discussion/Action – Posting of Part-Time Administrative Specialist position

i. Discussion– Town of Geneva Fire Inspections Update

j. Discussion – Response planning for upcoming road construction in district

k. Discussion – Thank you notes

- City of Delavan Fire Department

l. Discussion/Action - Items to be forwarded to City Council

13. Adjourn

A quorum of the City Council may be present to gather information; however, no formal Council action will be taken.
cc: Commission Members, Mayor, Council, Administrator, Attorney