



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE

TUESDAY, APRIL 18, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

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Access Code: 9746153

AGENDA

1. Call to Order by Chairperson Howell
2. Roll Call
3. Comments from the public limited to 5 minutes, limited to items on this agenda
4. Approval of the April 5, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed
5. **Licenses & Permits**
 - a. Discussion/Recommendation regarding an Agent Change application for D & D Restaurant Group Inc d/b/a Flat Iron Tap, to Robert Lopez
 - b. Discussion/Recommendation regarding an Original Class "B" Fermented Malt Beverage and Class "C" Wine application filed by Lake Geneva Billiard Club d/b/a Lake Geneva Billiard Club, 772 W Main St, Kurt Jennison, Agent
6. Discussion/Recommendation regarding a proposed engineering study (not to exceed \$5,000) by Kapur for a parking lot on the east side of the library (*Approved by Public Works Committee on February 27, 2023 and continued from the March 21, 2023 Finance, Licensing, and Regulation Committee meeting*)
7. Discussion/Recommendation regarding a proposal for a Walworth County library parking pass for Walworth County township Lake Geneva Public Library cardholders, good for up to 3 hours

only in parking stalls adjacent to the library (Main Street and Wrigley only, to be designated by Parking Dept).*(Continued from the March 21, 2023 Finance, Licensing, and Regulation Committee meeting)*

8. Discussion/Recommendation regarding the purchase of body cams and software for the Parking Enforcement Department in an amount not to exceed \$15,266.02
9. Discussion/Recommendation regarding Task Order #28 for Kapur Engineering for work to be completed at Riviera Beach
10. Discussion/Recommendation regarding City of Lake Geneva Policy 5.2: Waiving of Parking Fees; as it relates to special event permits and requests for waiver of parking fees
11. Discussion/Recommendation regarding **Resolution 23-R09** a resolution approving the assigned fund balance for the Fire Dues account as of 12/31/22
12. Discussion/Recommendation regarding **Resolution 23-R10** a resolution approving the assigned fund balances for the Fire Department accounts as of 12/31/22
13. Discussion/Recommendation regarding **Resolution 23-R11** a resolution approving the assigned fund balance for the First Responders donations account as of 12/31/22
14. Discussion/Recommendation regarding **Resolution 23-R12** approving the assigned fund balances for the Police Department accounts as of 12/31/22
15. Discussion/Recommendation regarding **Resolution 23-R13** approving the assigned fund balance for the Avian Committee donations account as of 12/31/22
16. Discussion/Recommendation regarding **Resolution 23-R14** approving the assigned fund balance for the Historic Preservation Committee donations account as of 12/31/22
17. Discussion/Recommendation regarding **Resolution 23-R15** a resolution adopting 2022 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund
18. Discussion/Recommendation regarding **Resolution 23-R18** a resolution authorizing carryover of General Fund and Lakefront Fund budget amounts from 2022 to 2023
19. Discussion/Recommendation regarding **Resolution 23-R19** a resolution authorizing carryover of Capital Projects and Equipment Replacement Funds budgets from 2022 to 2023
20. Discussion/Recommendation regarding **Resolution 23-R20** a resolution adopting a 2022 year-end budget amendment authorizing the re-allocation of funds in the 2022 budgets for certain revenues and expenditures exceeding their 2022 budgets
21. Discussion/Recommendation regarding **Resolution 23-R21** a resolution approving the assigned fund balance for the Parks Committee donations account as of 12/31/22

22. Presentation of Accounts

- a. Pre-Paid Bills: \$61,136.24
- b. Regular Bills: \$241,108.17

23. Adjournment

Requests from persons with disabilities, who need assistance to participate in this meeting or hearing, should be made to the City Clerk's office in advance so the appropriate accommodations can be made.

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES

WEDNESDAY, APRIL 5, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, John Halverson, and Rich Hedlund

Call to Order by Chairperson Howell

Chairperson Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Halverson, Hedlund, Fesenmaier, and Yunker

Absent: None

Comments from the public limited to 5 minutes, limited to items on this agenda

None

Approval of the March 21, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding an application for a Temporary Class "B"/"Class B" Retailer's License filed by St Francis de Sales for the event of Cinco de Mayo, to take place on May 7, 2023 from Noon to 6:00 p.m., located at 148 W Main St

Motion by Yunker to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Temporary Operator License Application filed by Cornelio Cruz to be used at the St. Francis de Sales Cinco de Mayo event to be held on May 7, 2023 from Noon to 6:00 p.m., located at 148 W Main St

Motion by Yunker to approve, second by Hedlund. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit application filed by the Lake Geneva Public Library and Friends of the Lake Geneva Public Library for the event of Beachside Authorfest to take place on July 8, 2023 from 8:00 a.m. to 6:00 p.m., located in Library Park (*Applicant is requesting waiver of parking fees*)

Motion by Halverson to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier II Event Permit Application filed by VISIT Lake Geneva for the event of Concerts in the Park to take place on June 29, July 6, July 13, July 20, July 27, August 3, and August 10, located in Brunk Pavillion and Flat Iron Park (*Applicant is requesting waiver of parking fees*)

Howell explained that the applicant is not requesting a waiver of parking fees. Motion by Hedlund to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit application filed by the Lake Geneva Farmers Market at Horticultural Hall to take place every Thursday from May 2023 through October 2023, from 7:00 a.m. to 2:00 p.m. located at 330 Broad St (*Applicant is requesting waiver of parking fees*)

Motion by Halverson to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit application filed by the Holy Communion Episcopal Church for the event of Farmers Market to take place every Thursday from May 2023 through October 2023, from 8:00 a.m. to 1:00 p.m. located at 320 Broad St (*Applicant is requesting waiver of parking fees*)

Motion by Howell to approve, second by Fesenmaier. Fesenmaier would like to see a chart to show how many

events have the parking fees waived and how much that is costing the City. She added that a policy needs to be drafted that would outline what groups would get a waiver of fees. Fesenmaier stated that she volunteered to draft a policy with the input of the Chair and the City Administrator. City Administrator Nord explained that most of the groups that request the waiver of fees are not-for-profit groups so the policy couldn't be based solely on that. Motion carried 5-0.

Discussion/Recommendation regarding a Tier I Event Permit application filed by the Downtown Business Improvement District for the event of the Downtown Lake Geneva Annual Wine Walk to take place on May 21, 2023 from Noon to 4:00 p.m., located at various downtown Lake Geneva businesses
Motion by Yunker to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Riviera Beach Access Options
Public Works Director Earle explained that this was on the agenda to discuss possible access options to the Riviera Beach. This would be redone to allow for a more accessible way to gain entry. City Engineer Rausch stated that she could get a task order together for the work to be done and estimated cost, for the next meeting. Motion by Howell to continue, second by Yunker. Fesenmaier added that the account for which this will be paid out from be identified. Motion carried 5-0.

Discussion/Recommendation regarding removal of abandoned driving range office at Hillmoor property
Motion by Howell to approve, second by Hedlund. Public Works Director Earle stated that there will be a cost to remove it, that would about \$3,000 to \$4,000. Police Chief Gritzner added that a tour of the abandoned office had recently been vandalized and was a public safety risk. Motion to amend by Hedlund to pay for the removal from the contingency fund, second by Howell. Motion to amend carried 5-0.
Original motion as amended carried 5-0.

Discussion/Recommendation regarding renewal of the 2023/2024 TAPCO Contract
DPW Director Earle stated that this is an annual contract and the cost increased only five percent. Motion by Yunker to approve, second by Fesenmaier. Fesenmaier asked if TAPCO will verify the push buttons and the timers of the flashers. Earle explained that they indeed will. Motion carried 5-0.

Discussion/Recommendation regarding the purchase of a 2023 F-250 4x4 SD Regular Cab 8' box 142" WB SRW XL (F2B) not to exceed \$48,820.00 for the Department of Public Works
Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the purchase of a 2023 F-250 4x4 SD Super Cab 6.75' box 148" WB SRW XL (X2B) not to exceed \$55,155.00 for the Department of Public Works
Motion by Yunker to approve, second by Halverson. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding **Resolution 23-R17** a preliminary resolution declaring intent to exercise Special Assessment Powers for the City of Lake Geneva 2023 Street Improvement Project
Motion by Hedlund to approve, second by Yunker. Fesenmaier stated that she would like to add three locations that have been discussed
Motion to amend by Fesenmaier 111 Wells St, 752/754 Wells St, and Park Drive at ZYUUP00198, second by Halverson. City Engineer Naomi Rausch stated that the other three locations are not a part of the 2023 Street Improvement Project and would require a separate survey. Rausch stated that she could work on the task order for the future work.
Motion to amend failed 1-4, with Howell, Hedlund, Fesenmaier, and Yunker voting no.
Original Motion carried 5-0.

Discussion/Recommendation regarding increasing the Lot B rental rate from \$750.00 to \$1,300.00 per day, to more accurately reflect the \$4.00 per hour weekend pricing
Parking Manager Elder stated that this is a housekeeping item and that this rate was never increased when the hourly rate was raised.
Motion by Yunker to approve, second by Hedlund. Hedlund stated that this increase shouldn't affect the existing bookings. Motion carried 3-2 with Howell and Fesenmaier voting no.

Discussion/Recommendation regarding designating Lot I as a reserved daily parking lot during June, July, and August with the cost adhering to 10 hours or parking at the current hourly rate (*Parking Ad Hoc Committee recommended approval*)

Parking Manager Elder explained that this item came as a recommendation from the Parking Ad Hoc committee. This would allow incoming guests to prebook parking before their stay in the City. He added that lot is used for 10 hours of parking for the resident parking sticker currently, so half could continue with that use and the other half could be used for reserved parking. Elder added this would be on a trial basis and would be addressed when summer has ended.

Motion by Hedlund to approve, second by Yunker. Motion carried 5-0.

Discussion/Recommendation regarding the application of the Knowles Nelson Grant by the Geneva Lake Conservancy for improvements to be made at the Hillmoor Property (*Hillmoor Ad Hoc Committee recommended approval*)

Motion by Hedlund to allow Karen Yancy to speak, second by Halverson. Motion carried 5-0.

Yancy addressed the committee regarding the plan to install walking trails within the Hillmoor property. She added that this could be paid for through a Knowles-Nelson grant, for the first phase. The grant would be a match grant which would require future funding and the application deadline for this grant would be May 1, 2023. Yancy stated that the trails would be built in the floodplains where nothing else could be built. Hedlund expressed concerns with the extent of the trail maps and has concerns with emergency service vehicle access. Fesenmaier noted concern with how quickly this would need to be executed. She would like environmental studies done before the grant is applied for and suggested to wait until 2024.

Motion by Yunker to approve, second by Halverson.

Fesmaier/does not want to apply for the grant until she has had time to review it.

Motion failed on a roll call vote of 2-3, with Howell, Hedlund, and Fesenmaier.

Discussion/Recommendation regarding the Geneva Lake Environmental Agency Chapter 30 ordinance related to Aquatic Invasive Species

Alderperson Fesenmaier stated the purpose of this ordinance is to help abate invasive species in the lake and hold people responsible who do not take those necessary precautions.

Motion by Fesenmaier to approve, second by Halverson. Motion carried 5-0.

Presentation of Accounts

Pre-Paid Bills: \$228,062.11

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Regular Bills: \$251,808.32

Motion by Hedlund to approve, second by Halverson. No discussion. Motion carried 5-0.

Adjournment

Motion by Hedlund to adjourn, second by Halverson. Motion carried 5-0. Meeting adjourned at 5:29 p.m.

Appointment of Successor Agent – Retail Licenses

pd \$10 -
R#13.000015

Submit this form to your licensing authority with a \$10 processing fee.

If there is a change in agent, each club, corporation, or limited liability company that holds a retail license to sell fermented malt beverages and/or intoxicating liquor must appoint a successor agent and have the appointment approved by the licensing authority pursuant to sec. 125.04(6), Wis. Stats. The following questions must be answered by the agent, and the appointment must be signed by an officer of the corporation/organization or one member of the limited liability company (only one signature is required).

Section 1: Licensee Information and Acknowledgement

Licensee Name

D+D Restaurant Group, Inc

Reason for Cancellation of Appointed Agent

Possible Relocation

The undersigned appoints

Robert Lopez

agent in accordance with sec. 125.04(6), Wis. Stats.

as

Daniel J. Wyz

Signature of President / Member

3/30/23

Date

Section 2: Agent Information and Acknowledgement

Agent Name

Robert K Lopez

Agent Questions

Yes No

- | | | |
|---|-------------------------------------|-------------------------------------|
| 1. Are you of legal drinking age? | ☒ | ☐ |
| 2. Have you been a resident of Wisconsin for at least 90 continuous days prior to the date of appointment as agent? | ☒ | ☐ |
| 3. Have you ever been convicted of a federal law violation? | ☐ | ☒ |
| 4. Have you ever been convicted of a state law violation? | ☐ | ☒ |
| 5. Have you ever been convicted of a local ordinance violation? | ☐ | ☒ |
| 6. Have you completed the required responsible beverage server training course per sec. 125.04(5)(a)5, Wis. Stats.? ... | ☒ | ☐ |

UNDER PENALTY OF LAW, I declare that my answers above are true and correct to the best of my knowledge and belief.

I hereby accept appointment as agent for D+D Restaurant Group, Inc and
assume full responsibility of the conduct of the business relative to fermented malt beverages and intoxicating liquors.

Robert Lopez

Signature of Agent

3/30/23

Date

Section 3: Licensing Authority Approval

Municipality Name

City of Lake Geneva

Daniel J. Wyz

Signature of Official

City Clerk

Title of Official

March 31, 2023

Date

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town ☐ Village of LAKE Geneva County of Walworth
☒ City

The undersigned duly authorized officer/member/manager of DTD Restaurant Group, Inc.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as FLAT IRON TAP
(Trade Name)

located at 150 Center St
appoints Robert Lopez

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? Forever

Place of residence last year Same

For: DTD Restaurant Group, Inc.
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Robert Lopez, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Robert Lopez

3/30/23

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 04/04/2023 by E. [Signature] Title Chief of Police
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
Lopez	Robert	Kevin

The above named individual provides the following information as a person who is (check one):

- ☒ Applying for an alcohol beverage license as an **Individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☒ Agent of D&D Restaurant, Inc
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)
- which is making application for an alcohol beverage license.

The above named individual provides the following information to the licensing authority:

- How long have you continuously resided in Wisconsin prior to this date? Forever
- Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
- Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
- Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify. (Name, Location and Type of License/Permit)
- Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify. (Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name <u>Freedom Boat Club LLC</u>	Employer's Address <u>26125 N. Lincolnton Rd. Suite 500</u>	Employed From <u>2021</u>	To <u>Current</u>
Employer's Name <u>Carefree Boat Club</u>	Employer's Address <u>601 E Erie St Milwaukee, WI</u>	Employed From <u>2018</u>	To <u>2021</u>

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.

Robert Lopez
(Signature of Named Individual)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: _____ ending: 06/30/2024
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: ☐ Town of ☐ Village of ☒ City of } City of Lake Geneva

County of Walworth Aldermanic Dist. No. _____
(if required by ordinance)

Check one: ☐ Individual ☐ Limited Liability Company
☐ Partnership ☒ Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1031299569-04	
FEIN Number 92-1599760	
TYPE OF LICENSE REQUESTED	FEE
☐ Class A beer	\$
☒ Class B beer	\$ 100
☒ Class C wine	\$ 100
☐ Class A liquor	\$
☐ Class A liquor (cider only)	\$ N/A
☐ Class B liquor	\$
☐ Reserve Class B liquor	\$
☐ Class B (wine only) winery	\$
Publication fee	\$ 25
TOTAL FEE	\$ 225

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Jennison Kurt Russell ; Lake Geneva Billiard Club Inc.

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name	(First)	(Middle Name)
Jennison	Kurt	Russell
Vice President / Member Last Name	(First)	(Middle Name)
Secretary / Member Last Name	(First)	(Middle Name)
Treasurer / Member Last Name	(First)	(Middle Name)
Agent Last Name	(First)	(Middle Name)
Jennison	Kurt	Russell
Directors / Managers Last Name	(First)	(Middle Name)

1. Trade Name Lake Geneva Billiard Club Inc. Business Phone Number 262-745-8893

2. Address of Premises 772 W Main St Suite 01 Lake Geneva Post Office & Zip Code 53147

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

Alcohol will only be sold from behind the bar area as shown on the map of suite 01 of 772 W. Main St Lake Geneva, WI.

All beverages will be stored on premise in the storage area shown on the map or in the overflow beer coolers behind the bar.

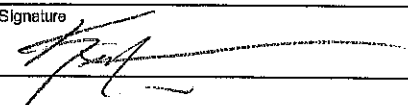
4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? ☐ Yes ☒ No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** ☐ Yes ☒ No
7. Is the applicant an employee or agent of, or acting on behalf of anyone except the named applicant? ☐ Yes ☒ No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** ☐ Yes ☒ No
9. (a) **Corporate/limited liability company applicants only:** Insert state _____ and date _____ of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** ☐ Yes ☒ No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** ☐ Yes ☒ No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] ☒ Yes ☐ No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] ☒ Yes ☐ No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? ☒ Yes ☐ No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) Jennison Kurt R	Title/Member Owner	Date 04/05/23
Signature 		

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk April 6, 2023	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

Auxiliary Questionnaire Alcohol Beverage License Application

Submit to municipal clerk.

Individual's Full Name (please print) (last name)	(first name)	(middle name)
Jennison	Kurt	Russell

- ☒ Applying for an alcohol beverage license as an **individual**.
- ☐ A member of a **partnership** which is making application for an alcohol beverage license.
- ☐ _____ of _____
(Officer / Director / Member / Manager / Agent) (Name of Corporation, Limited Liability Company or Nonprofit Organization)

which is making application for an alcohol beverage license.

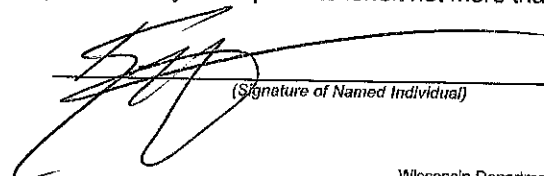
The above named individual provides the following information to the licensing authority:

1. How long have you continuously resided in Wisconsin prior to this date? 27 years
2. Have you ever been convicted of any offenses (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of any other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, give law or ordinance violated, trial court, trial date and penalty imposed, and/or date, description and status of charges pending. (If more room is needed, continue on reverse side of this form.)
3. Are charges for any offenses presently pending against you (other than traffic unrelated to alcohol beverages) for violation of any federal laws, any Wisconsin laws, any laws of other states or ordinances of any county or municipality? ☐ Yes ☒ No
 If yes, describe status of charges pending.
4. Do you hold, are you making application for or are you an officer, director or agent of a corporation/nonprofit organization or member/manager/agent of a limited liability company holding or applying for any other alcohol beverage license or permit? ☐ Yes ☒ No
 If yes, identify. _____
(Name, Location and Type of License/Permit)
5. Do you hold and/or are you an officer, director, stockholder, agent or employee of any person or corporation or member/manager/agent of a limited liability company holding or applying for a wholesale beer permit, brewery/winery permit or wholesale liquor, manufacturer or rectifier permit in the State of Wisconsin? ☐ Yes ☒ No
 If yes, identify. _____
(Name of Wholesale Licensee or Permittee) (Address By City and County)

6. Named individual must list in chronological order last two employers.

Employer's Name	Employer's Address	Employed From	To
IAMACOMEBACK	7810 Goldenview Cir. Amaril	09/01/2018	04/06/2023
Employer's Name	Employer's Address	Employed From	To
Woodstock HD, KTM, Tri	2235 S Eastwood Rd. Woodsto	08/15/2014	08/15/2018

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the undersigned states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. The signer agrees that he/she is the person named in the foregoing application; that the applicant has read and made a complete answer to each question, and that the answers in each instance are true and correct. The undersigned further understands that any license issued contrary to Chapter 125 of the Wisconsin Statutes shall be void, and under penalty of state law, the applicant may be prosecuted for submitting false statements and affidavits in connection with this application. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000.



(Signature of Named Individual)

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: ☐ Town
☐ Village of Lake Geneva County of Walworth
☒ City

The undersigned duly authorized officer/member/manager of Lake Geneva Billiard Club Inc.
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Lake Geneva Billiard Club Inc.

(Trade Name)
located at 772 W. Main St Lake Geneva, WI. 53147 Suite 01

appoints Kurt Jennison
[Redacted Address]
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

☐ Yes ☒ No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? ☒ Yes ☐ No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 27 Years

Place of residence last year [Redacted Address]

For: Lake Geneva Billiard Club Inc.
(Name of Corporation / Organization / Limited Liability Company)

By: [Signature]
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Kurt Jennison, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

[Signature] 4/5/23
[Redacted Signature] [Redacted Signature]

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 04/11/2023 by [Signature] Title Chief of Police
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)



LEARN 2 SERVE™

CERTIFICATE OF COMPLETION

This certifies that

Kurt Jennison

is awarded this certificate for

Wisconsin Responsible Beverage Server Training



Completion Date
04/05/2023



Expiration Date
04/04/2025

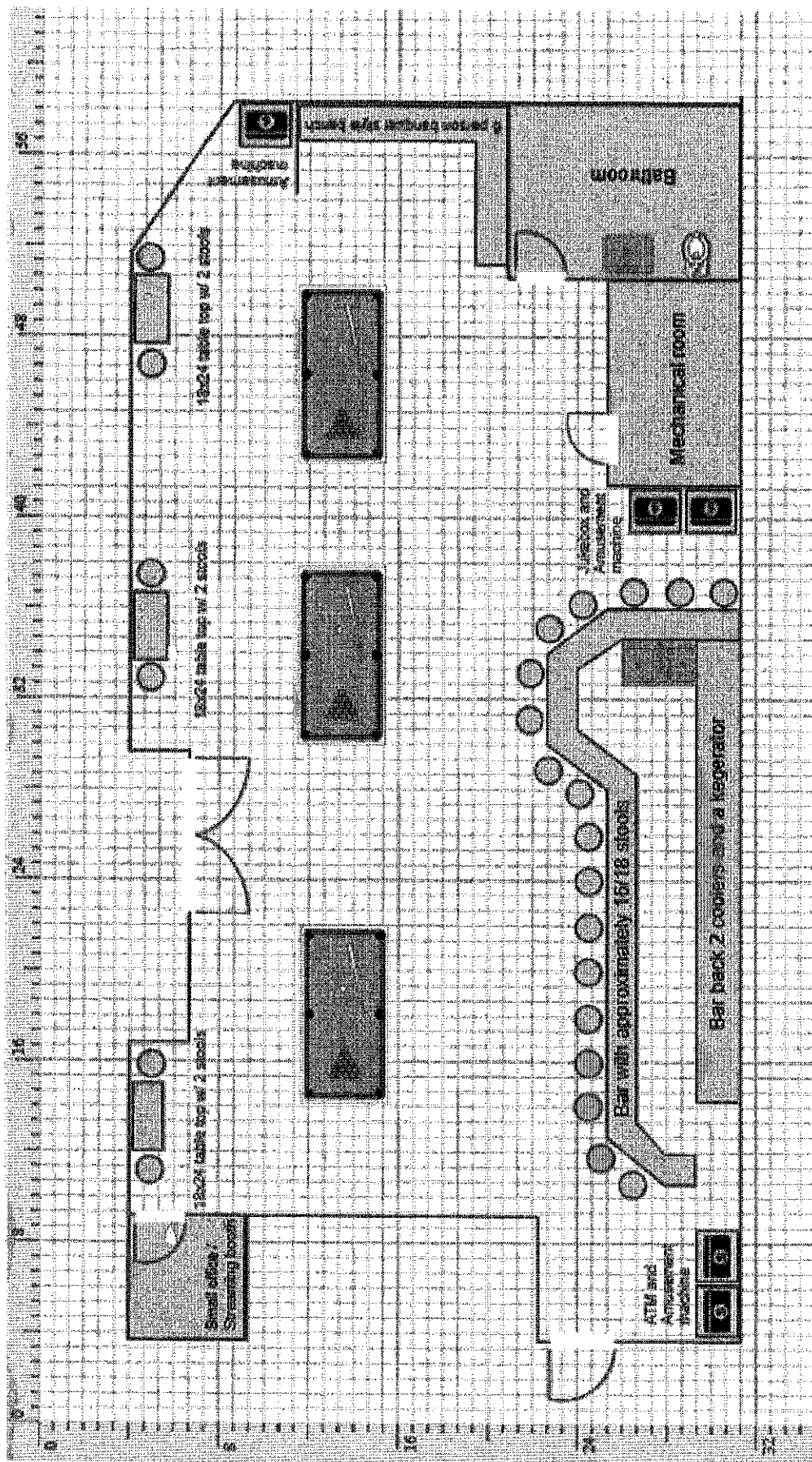


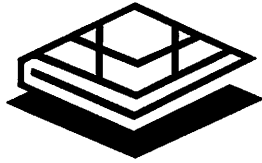
Certificate #
WI-00611131

Official Signature

This certificate is non-transfereable and represents the successful completion of an approved Wisconsin Department of Revenue Responsible Beverage Server Course in compliance with secs. 125.04(5)(a)5., 125.17(6), and 134.66(2m), Wis. Stats.

5000 Plaza on the Lake, Suite 305 | Austin, TX 78746 | 877.881.2235 | www.360training.com





LAKE GENEVA PUBLIC LIBRARY

MEMO

Date: February 10, 2023

To: Public Works Committee

Cc: City Administrator, Finance Director/Comptroller, Mayor, Parking Manager

From: Dennis Lyon, Library Board President

To the PWC:

The Library Board unanimously approved proceeding with a City capital-funded parking lot on the east end of the library building at our Board meeting on February 9, 2023.

Our goals for this project include:

- improving access to the Lake Geneva Public Library for patrons, in particular non-(City)resident, Walworth County patrons whose library usage (number of physical items checked out) is reimbursed by the County (a major source of library funding);
- encouraging use of the Lake Geneva Public Library by all community members per the Library's mission of lifelong learning and access to information for everyone;
- alleviating the scarcity of City parking at times the proposed library lot is not in use by the Library (when the Library is closed - including all day on Sundays);
- increasing funding the Library receives from county resident usage;
- increasing parking revenue with new stalls to compensate for lost parking stalls when Hwy 50 reconstruction is in progress/completed.

It is our understanding:

- City of Lake Geneva undesignated capital funds can be used for the engineering and construction costs of this project;
- maintenance and snow removal will be handled by the Library and built into future operating budget requests;
- Public Works and Library leadership will collaborate with engineers and other City staff to ensure zoning and other requirements are met, and with the Library Board to ensure design, environmental impact, and aesthetics are approved by the Library Board;
- the Library Board and City of Lake Geneva will enter into a Board- and Council-approved Memorandum of Understanding regarding the details of use of the proposed library parking lot;
- that completion of the parking lot would be targeted for fall of this year.

Thank you for your consideration of this parking lot. We are especially grateful for the assistance and information provided by Director Tom Earle, Finance Director/Comptroller Laura Pisarcik, and Parking Manager Seth Elder, and look forward to collaborating with DPW and the City of Lake Geneva on this project.

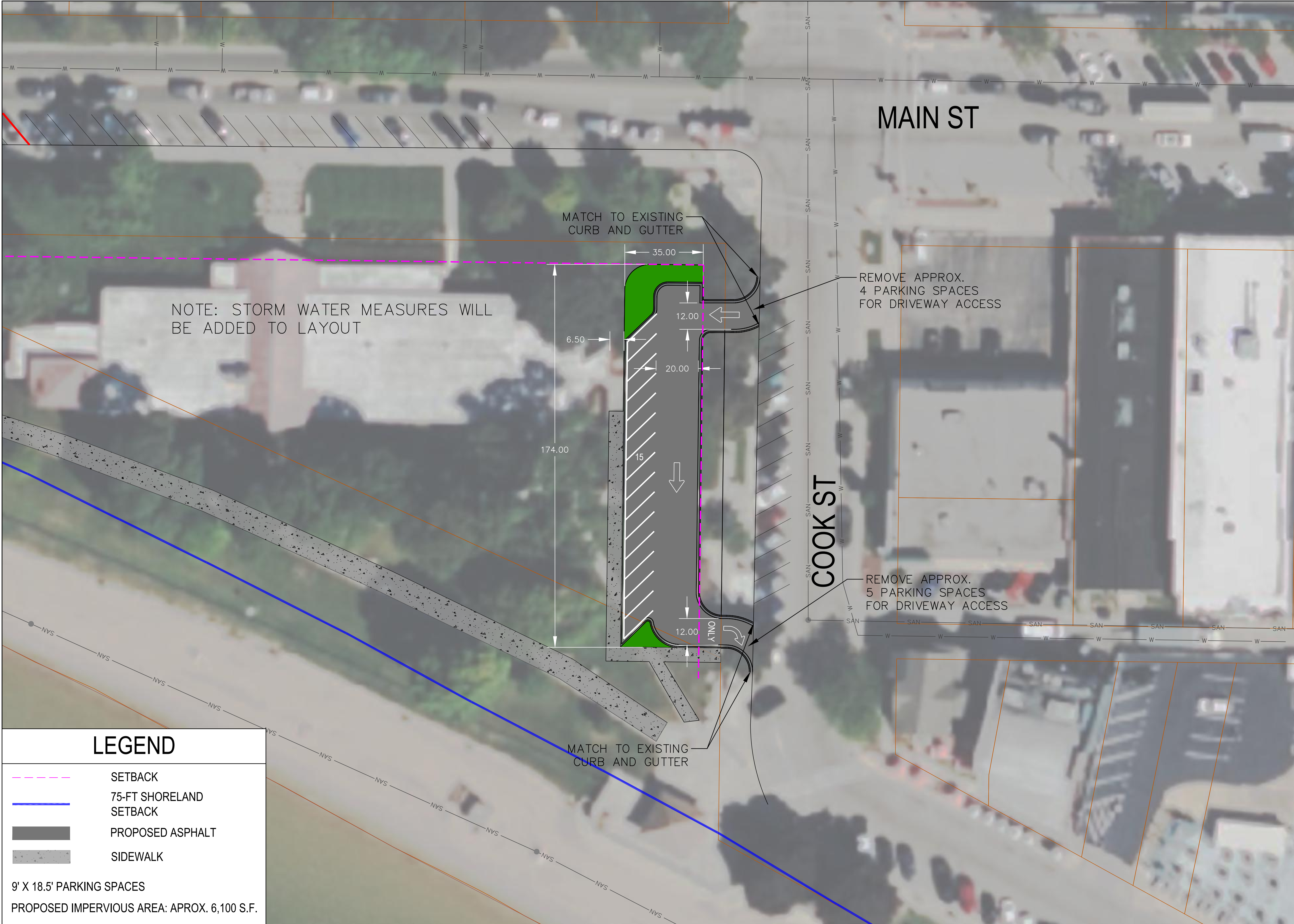
Sincerely,

Dennis Lyon
Library Board President

PLOTTED BY: KYLEE THOMPSON

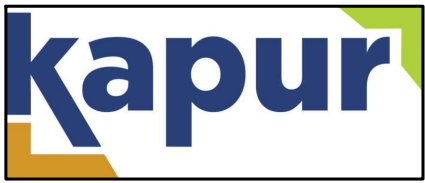
PLOT DATE/TIME: 2/22/2023 12:00 PM

FILENAME: D:\Wauwatosa_City\Gov\220161 2022 Lake Geneva General Engineering\PHSE 17 Parking Lot D Expansion\Library Parking\



LEGEND

- SETBACK
- 75-FT SHORELAND SETBACK
- PROPOSED ASPHALT
- SIDEWALK
- 9' X 18.5' PARKING SPACES
- PROPOSED IMPERVIOUS AREA: APROX. 6,100 S.F.



1224 S. Pine Street
 Burlington, Wisconsin
 53105

kapurinc.com

PROJECT:

 LIBRARY PARKING LOT

LOCATION:

 LAKE GENEVA,
 WALWORTH
 COUNTY
 WISCONSIN

CLIENT:

RELEASE:

 PLANNING

#	DATE	DESCRIPTION

NORTH ARROW:

SCALE:
 0 20' 40'

IF NOT ONE INCH ADJUST SCALE ACCORDINGLY

SEAL:

all in

SHEET:

 PROPOSED DESIGN

PROJECT MANAGER:	NKR
PROJECT NUMBER:	22 0161
DATE:	2-22-2023

SHEET NUMBER:

 EX-1

For proposition see by
228 Records - 1894

No.

126771

Mrs. Mary O. Stuges

TO

City of Lake
General Mis

Warranty Deed.

STATE OF WISCONSIN } ss
County of Walworth }

OFFICE OF REGISTER OF DEEDS.

Received for Record the 7th
day of November A. D.
1894, at 11 o'clock A. M.,
and Recorded in Vol. 90 of
Deeds, on Page 370
W. J. Taylor,
Register of Deeds.

All papers should be recorded when executed, and
oftentimes save much trouble and expense.

L. B. Warren City Clerk,
Lake Geneva. 75th

This Indenture, Made this 22nd day of June in the year of our Lord, One Thousand Eight Hundred and Twenty four BETWEEN Mary D. Sturges, Widow and sole legatee of George Sturges deceased, of the City of Chicago in the County of Cook and State of Illinois part g. of the first part, and the City of Lake Geneva in the County of Walworth and State of Wisconsin part g. of the second part.

Witnesseth, That said part g. of the first part, for and in consideration of the sum of one dollar and other valuable considerations Dollars, to her in hand paid, by the said part g. of the second part, the receipt whereof is hereby confessed and acknowledged, has g. given, granted, bargained, sold, remised, released, aliened, conveyed and confirmed, and by these presents does g. give, grant, bargain, sell, remise, release, alien, convey and confirm, unto the said part g. of the second part, its successors heirs and assigns forever, the following described lands, situate in the City of Lake Geneva, in the County of Walworth and State of Wisconsin, that is to say: Lots three "3", four "4", and five "5", in Block thirty two "32", in said City - late the Village of Geneva according to the Map of said Village now the City of Lake Geneva on record in the Office of Register and Examinator for the County of Walworth and State of Wisconsin - to be forever held and used for the purpose of a Public Park, and for no other use or purpose whatever, whereon no buildings or buildings are or to be erected - The lands hereby conveyed are to be, under the control and management of said City by its authorities the same as other public parks therein

Together With all and singular the hereditaments and appurtenances thereunto belonging, or in any wise appertaining, and all the estate, right, title, interest, claim or demand whatsoever of the said part g. of the first part, either in law or equity, either in possession or expectancy, of, in and to the above bargained premises, and their hereditaments and appurtenances.

To Have and to Hold the said premises as above described, with the hereditaments and appurtenances, unto the said part g. of the second part, and to its successors heirs and assigns forever. And the said Mary D. Sturges for herself, her, heirs, executors and administrators, do g. covenant, grant, bargain and agree, to and with the said part g. of the second part its successors heirs and assigns, that at the time of ensembling and delivery of these presents she is well seized of the premises above described, as of a good, sure, perfect, absolute and indefeasible estate of inheritance in the law, in fee simple, and that the same are free and clear from all incumbrances whatever

and that the above bargained premises, in the quiet and peaceable possession of the said part g. of the second part its successors heirs and assigns, against all and every person or persons, lawfully claiming the whole or any part thereof she will forever warrant and defend.

In witness whereof, The said part g. of the first part has g. hereunto set her hand, and seal, the day and year first above written.

Signed, Sealed and Delivered in Presence of
Wiley H. Wilson M.A.
Warren Beckwith
Mary D. Sturges [SEAL.]
[SEAL.]
[SEAL.]

State of Wisconsin, } ss
County of Walworth BE IT REMEMBERED, That on the
day of 22nd A. D., 1894, personally came before me the above named
Mary D. Sturges
to me known to be the person who executed the foregoing Deed, and acknowledged the same to be her free act and deed, for uses and purposes therein mentioned.
Warren Beckwith
Notary Public

No.

126772

Mrs Charlotte
D. Grant

TO

City of Lake
Genève

Warranty Deed.

STATE OF WISCONSIN,
County of *Walworth* } ss

OFFICE OF REGISTER OF DEEDS.

Received for Record the *7th*
day of *November* A. D.
189*4*, at *11* o'clock *a* M.,
and Recorded in Vol. *90* of
Deeds, on Page *321*

W. J. Taylor
Register of Deeds.

All papers should be recorded when executed, and
oftentimes save much trouble and expense.

L. B. Warren, City Clerk.
Lake Geneva.

75^{cts}

This Indenture, Made this 28th day of June, in the year of our Lord One Thousand Eight Hundred and Ninety Four, BETWEEN Mrs Charlotte S. Grant (formerly Charlotte Woodman) widow of the late Edwin Woodman deceased and devisee under his will part 1/2 of the first part, and The City of Lake Geneva, a municipal corporation of the State of Wisconsin, located in the County of Walworth in said State part 1/2 of the second part.

Witnesseth, That said part 1/2 of the first part, for and in consideration of the sum of Five Thousand 5000 Dollars, to her in hand paid, by the said part 1/2 of the second part, the receipt whereof is hereby confessed and acknowledged, has given, granted, bargained, sold, remised, released, aliened, conveyed and confirmed, and by these presents does give, grant, bargain, sell, remise, release, alien, convey and confirm, unto the said part 1/2 of the second part, its successors heirs and assigns forever, the following described lands, situate in the said City of Lake Geneva, in the County of Walworth, State of Wisconsin, that is to say: Fractional lots numbered One "1", and Two "2", in fractional block numbered thirty two "32", in said City of Lake Geneva (formerly Geneva Village) according to the original survey and plat thereupon recorded in the office of the register of deeds in and for said County of Walworth. Said premises to be forever held, used and occupied for the purposes of a public park and for no other purpose or purposes whatsoever inconsistent with such use, excepting however and provided nevertheless that the authorities of said City may and are hereby authorized to designate and set apart a portion of said premises sufficiently large for the purpose, as a site for a public library building, and to erect on cause on permit to be erected and maintain such library building thereon. This deed is intended to convey all right, title & every interest in all streets adjacent to or bordering upon said lots. Together With all and singular the hereditaments and appurtenances thereunto belonging, or in any wise appertaining, and all the estate, right, title, interest, claim or demand whatsoever of the said part 1/2 of the first part, either in law or equity, either in possession or expectancy, of, in and to the above bargained premises, and their hereditaments and appurtenances.

To Have and to Hold the said premises as above described, with the hereditaments and appurtenances, unto the said part 1/2 of the second part, and to its successors heirs and assigns forever. And the said part 1/2 of the first part for herself her heirs, executors and administrators, does covenant, grant, bargain and agree, to and with the said part 1/2 of the second part its successors heirs and assigns, that at the time of ensembling and delivery of these presents she is well seized of the premises above described, as of a good, sure, perfect, absolute and indefeasible estate of inheritance in the law, in fee simple, and that the same are free and clear from all incumbrances whatever excepting one certain mortgage held by the executor of Sam Lombard deceased, on which there is now due and unpaid the sum of \$2070.00; also a legacy of \$500 to Mattie Davis payable July 17, 1895. and a mortgage of \$430.00 executed by party of first part to A. C. Tyler, and due January 1st. A.D. 1896 which several claims & incumbrances party of the second part hereby assumes and agrees to pay. and that the above bargained premises, in the quiet and peaceable possession of the said part 1/2 of the second part its successors heirs and assigns, against all and every person or persons, lawfully claiming the whole or any part thereof excepting by virtue of said two incumbrances hereinbefore mentioned, she will forever warrant and defend.

In witness whereof, The said part 1/2 of the first part has hereunto set her hand and seal the day and year first above written.

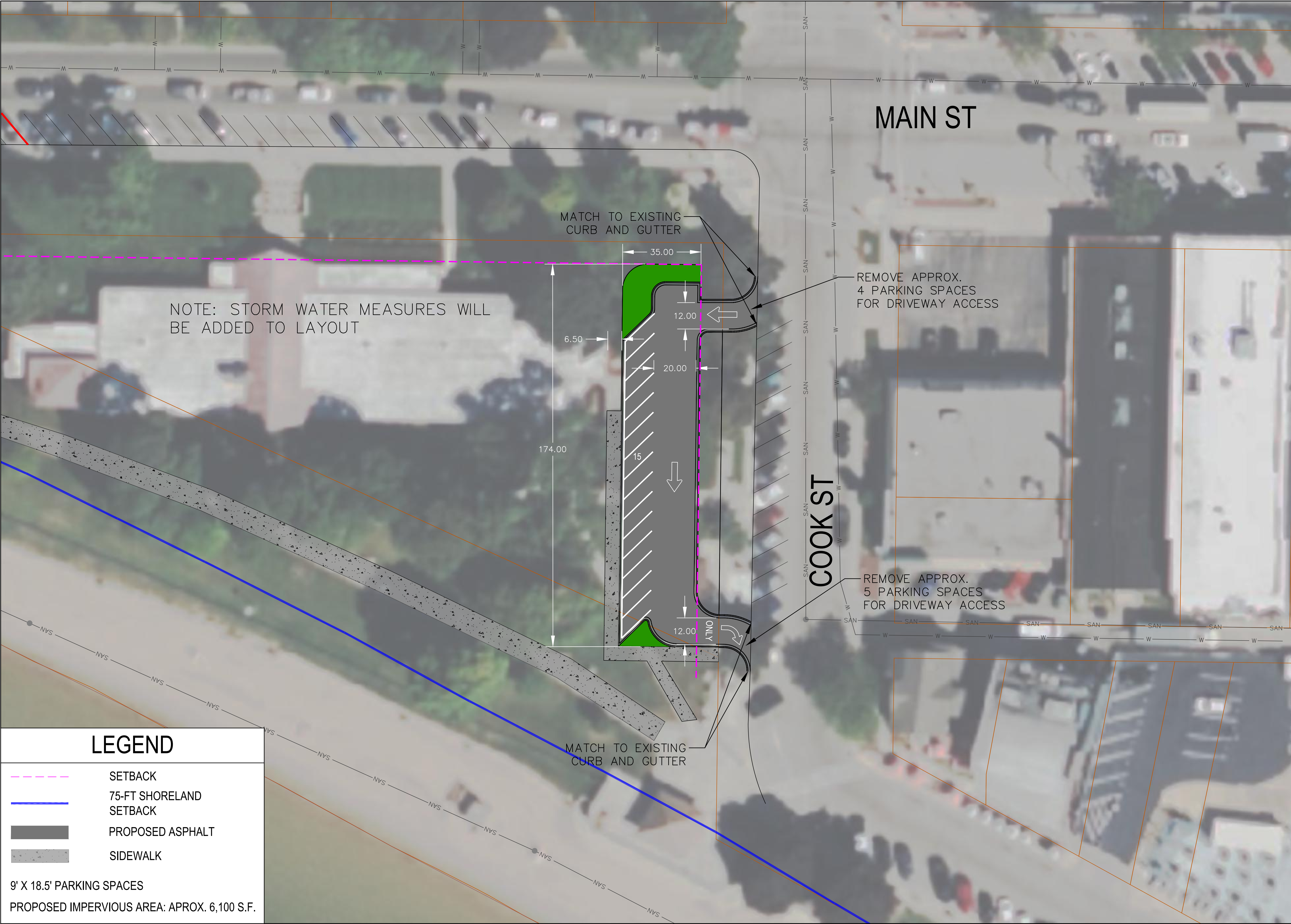
Signed, Sealed and Delivered in Presence of Lucy Johnson John B. Simmons Mrs Charlotte S. Grant (SEAL.) (SEAL.) (SEAL.)

State of Wisconsin, } ss County of Walworth BE IT REMEMBERED, That on the 28th day of June A. D., 1894, personally came before me the above named Charlotte S. Grant (formerly Woodman) to me known to be the person who executed the foregoing Deed, and acknowledged the same to be her free act and deed, for uses and purposes therein mentioned. John B. Simmons Notary Public Wis

PLOTTED BY: KYLEE THOMPSON

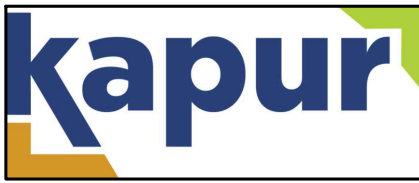
PLOT DATE/TIME: 2/22/2023 12:00 PM

FILENAME: D:\Wauwatosa_City\2022 Lake Geneva General Engineering\PHASE 17 Parking Lot D Expansion\Library Parking\Library Parking Expansion Design.dwg



LEGEND

- SETBACK
- 75-FT SHORELAND SETBACK
- PROPOSED ASPHALT
- SIDEWALK
- 9' X 18.5' PARKING SPACES
- PROPOSED IMPERVIOUS AREA: APROX. 6,100 S.F.



1224 S. Pine Street
 Burlington, Wisconsin
 53105

kapurinc.com

PROJECT:

LIBRARY PARKING
 LOT

LOCATION:

LAKE GENEVA,
 WALWORTH
 COUNTY
 WISCONSIN

CLIENT:

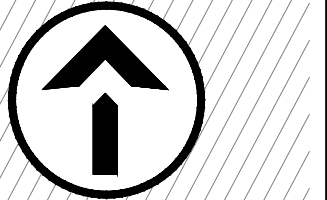
RELEASE:

PLANNING

REVISIONS:

#	DATE	DESCRIPTION

NORTH ARROW:



SCALE:



IF NOT ONE INCH ADJUST SCALE
 ACCORDINGLY

SEAL:

all in

SHEET:

PROPOSED DESIGN

PROJECT MANAGER:	NKR
PROJECT NUMBER:	22 0161
DATE:	2-22-2023

SHEET NUMBER:

EX-1

PROJECT:	
----------	--

LIBRARY PARKING
LOT

LOCATION:

LAKE GENEVA,
WALWORTH
COUNTY
WISCONSIN

CLIENT:

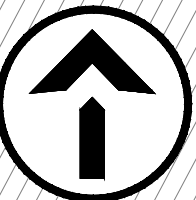
RELEASE:

PLANNING

REVISIONS:

[illegible]

NORTH ARROW:



SCALE: _____



IF NOT ONE INCH ADJUST SCALE
ACCORDINGLY

SEAL: _____

all in

SHEET: _____

PROPOSED DESIGN

PROJECT MANAGER:	NKR
PROJECT NUMBER:	22.0161
DATE:	2-22-2023

SHEET NUMBER:

EX-2

PLOTTED BY: KYLEE THOMPSON

PLOT DATE/TIME: 2/22/2023 12:00 PM

FILENAME: D:\Walworth_Co\Lake Geneva_City\Gov\220161 2022 Lake Geneva General Engineering\PHSE 17 Parking Lot D Expansion\Library Parking\Parking\EXPANSION DESIGN.dwg

LEGEND

SETBACK

75-FT SHORELAND
SETBACK

PROPOSED ASPHALT

SIDEWALK

9' X 18.5' PARKING SPACES

PROPOSED IMPERVIOUS AREA: APPROX. 11,250
S.F.

MAIN ST

— REMOVE APPROX.
5 PARKING SPACES
FOR DRIVEWAY ACCESS

REMOVE APPROX.
1 PARKING SPACES
FOR DRIVEWAY ACCESS

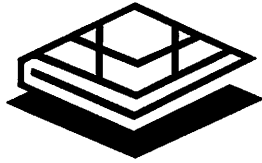
PROPOSED HWY 50
PROJECT PARKING IMPACT
TOTAL SPACES LOST: 8

— MATCH TO EXISTING CURB AND GUTTER

MATCH TO EXISTING
CURB AND GUTTER

NOTE: STORM WATER MEASURES WILL BE ADDED TO LAYOUT

all in



LAKE GENEVA PUBLIC LIBRARY

MEMO

Date: February 10, 2023

To: Public Works Committee

Cc: City Administrator, Finance Director/Comptroller, Mayor, Parking Manager

From: Dennis Lyon, Library Board President

To the PWC:

The Library Board unanimously approved proceeding with a City capital-funded parking lot on the east end of the library building at our Board meeting on February 9, 2023.

Our goals for this project include:

- improving access to the Lake Geneva Public Library for patrons, in particular non-(City)resident, Walworth County patrons whose library usage (number of physical items checked out) is reimbursed by the County (a major source of library funding);
- encouraging use of the Lake Geneva Public Library by all community members per the Library's mission of lifelong learning and access to information for everyone;
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- increasing funding the Library receives from county resident usage;
- increasing parking revenue with new stalls to compensate for lost parking stalls when Hwy 50 reconstruction is in progress/completed.

It is our understanding:

- City of Lake Geneva undesignated capital funds can be used for the engineering and construction costs of this project;
- maintenance and snow removal will be handled by the Library and built into future operating budget requests;
- Public Works and Library leadership will collaborate with engineers and other City staff to ensure zoning and other requirements are met, and with the Library Board to ensure design, environmental impact, and aesthetics are approved by the Library Board;
- the Library Board and City of Lake Geneva will enter into a Board- and Council-approved Memorandum of Understanding regarding the details of use of the proposed library parking lot;
- that completion of the parking lot would be targeted for fall of this year.

Thank you for your consideration of this parking lot. We are especially grateful for the assistance and information provided by Director Tom Earle, Finance Director/Comptroller Laura Pisarcik, and Parking Manager Seth Elder, and look forward to collaborating with DPW and the City of Lake Geneva on this project.

Sincerely,

Dennis Lyon
Library Board President

Library Parking

Potential Lost Parking Revenues

Providing 15 Library patron only parking stalls in front of the Library:

Each parking stall generates a potential maximum of \$8,960.00

We average about 30% occupancy, so in reality we can expect each stall to generate about \$2,700.00 annually

The stalls in front of the Library are occupied at a slightly higher rate than average, so we can expect them to generate about \$2,900 annually

Giving the Library 15 stalls for library patrons would reduce parking revenues by about \$43,500.00 annually

Providing non-resident Library card holders with a library parking pass:

There are approximately 4400 non-City of Lake Geneva resident Library card holders who are residents of Walworth County

We have 91 Parking stalls in front of Library Park

If we issued 4400 non-resident Library parking passes to those 4400 library card holders, they could potentially occupy all 91 of those parking stalls.

	100% occupied	75% occupied	50% occupied	33% occupied	25% occupied	10% occupied
Potential Lost Parking Revenue	\$ 263,900.00	\$ 197,925.00	\$ 131,950.00	\$ 87,087.00	\$ 65,975.00	\$ 26,390.00



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-469442-45006.590TC

Issued: 03/21/2023

Quote Expiration: 04/30/2023

Estimated Contract Start Date: 05/15/2023

Account Number: 310530

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Business;Delivery;Invoice;Other-626 Geneva St 626 Geneva St Lake Geneva, WI 53147-1914 USA	Lake Geneva PD - WI 626 Geneva St Lake Geneva, WI 53147-1914 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Tierney Conlon Phone: (480) 712-4910 Email: tconlon@axon.com Fax:	Seth Keller Phone: 262-249-4084 Email: adminlt@cityoflakegeneva.gov Fax: (262) 248-4809

Quote Summary

Program Length	56.5484 Months
TOTAL COST	\$62,514.10
ESTIMATED TOTAL W/ TAX	\$62,514.10

Discount Summary

Average Savings Per Year	\$441.71
TOTAL SAVINGS	\$2,081.52

Payment Summary

Date	Subtotal	Tax	Total
Apr 2023	\$15,266.02	\$0.00	\$15,266.02
Jan 2024	\$11,812.02	\$0.00	\$11,812.02
Jan 2025	\$11,812.02	\$0.00	\$11,812.02
Jan 2026	\$11,812.02	\$0.00	\$11,812.02
Jan 2027	\$11,812.02	\$0.00	\$11,812.02
Total	\$62,514.10	\$0.00	\$62,514.10

Quote Unbundled Price:	\$64,595.62
Quote List Price:	\$63,251.56
Quote Subtotal:	\$62,514.10

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	57	\$14.29	\$11.92	\$12.54	\$1,429.58	\$0.00	\$1,429.58
BWCamTAP	Body Worn Camera TAP Bundle	4	57	\$37.21	\$32.50	\$29.48	\$6,720.40	\$0.00	\$6,720.40
A la Carte Hardware									
AB31BD	AB3 1-Bay Dock Bundle	2			\$229.00	\$229.00	\$458.00	\$0.00	\$458.00
AB3C	AB3 Camera Bundle	4			\$749.00	\$749.00	\$2,996.00	\$0.00	\$2,996.00
A la Carte Software									
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	57		\$25.88	\$25.88	\$47,205.12	\$0.00	\$47,205.12
BasicLicense	Basic License Bundle	4	57		\$16.77	\$16.25	\$3,705.00	\$0.00	\$3,705.00
Total							\$62,514.10	\$0.00	\$62,514.10

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 1-Bay Dock Bundle	71104	NORTH AMER POWER CORD FOR AB3 & T7 1-BAY DOCK/DATAPORT	2	04/15/2023
AB3 1-Bay Dock Bundle	74211	AXON BODY 3 - 1 BAY DOCK	2	04/15/2023
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	5	04/15/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	4	04/15/2023
AB3 Camera Bundle	74028	WING CLIP MOUNT, AXON RAPIDLOCK	5	04/15/2023
Body Worn Camera Single-Bay Dock TAP Bundle	73313	1-BAY DOCK AXON CAMERA REFRESH ONE	2	10/15/2025
Body Worn Camera TAP Bundle	73309	AXON CAMERA REFRESH ONE	4	10/15/2025
Body Worn Camera Single-Bay Dock TAP Bundle	73314	1-BAY DOCK AXON CAMERA REFRESH TWO	2	12/01/2027
Body Worn Camera TAP Bundle	73310	AXON CAMERA REFRESH TWO	4	12/01/2027

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Basic License Bundle	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	4	05/15/2023	01/31/2028
Basic License Bundle	73840	EVIDENCE.COM BASIC ACCESS LICENSE	4	05/15/2023	01/31/2028
A la Carte	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	05/15/2023	01/31/2028

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
Body Worn Camera TAP Bundle	80464	EXT WARRANTY, CAMERA (TAP)	4	05/15/2023	01/31/2028
Body Worn Camera Single-Bay Dock TAP Bundle	80466	EXT WARRANTY, SINGLE-BAY DOCK (TAP)	2	04/15/2024	01/31/2028

Payment Details

Apr 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Upfront HW	AB31BD	AB3 1-Bay Dock Bundle	2	\$458.00	\$0.00	\$458.00
Upfront HW	AB3C	AB3 Camera Bundle	4	\$2,996.00	\$0.00	\$2,996.00
Year 1	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	\$9,441.04	\$0.00	\$9,441.04
Year 1	BasicLicense	Basic License Bundle	4	\$741.00	\$0.00	\$741.00
Year 1	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	\$285.90	\$0.00	\$285.90
Year 1	BWCamTAP	Body Worn Camera TAP Bundle	4	\$1,344.08	\$0.00	\$1,344.08
Total				\$15,266.02	\$0.00	\$15,266.02

Jan 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	\$9,441.02	\$0.00	\$9,441.02
Year 2	BasicLicense	Basic License Bundle	4	\$741.00	\$0.00	\$741.00
Year 2	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	\$285.92	\$0.00	\$285.92
Year 2	BWCamTAP	Body Worn Camera TAP Bundle	4	\$1,344.08	\$0.00	\$1,344.08
Total				\$11,812.02	\$0.00	\$11,812.02

Jan 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	\$9,441.02	\$0.00	\$9,441.02
Year 3	BasicLicense	Basic License Bundle	4	\$741.00	\$0.00	\$741.00
Year 3	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	\$285.92	\$0.00	\$285.92
Year 3	BWCamTAP	Body Worn Camera TAP Bundle	4	\$1,344.08	\$0.00	\$1,344.08
Total				\$11,812.02	\$0.00	\$11,812.02

Jan 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	\$9,441.02	\$0.00	\$9,441.02
Year 4	BasicLicense	Basic License Bundle	4	\$741.00	\$0.00	\$741.00
Year 4	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	\$285.92	\$0.00	\$285.92
Year 4	BWCamTAP	Body Worn Camera TAP Bundle	4	\$1,344.08	\$0.00	\$1,344.08
Total				\$11,812.02	\$0.00	\$11,812.02

Jan 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	32	\$9,441.02	\$0.00	\$9,441.02
Year 5	BasicLicense	Basic License Bundle	4	\$741.00	\$0.00	\$741.00
Year 5	BWCamSBDTAP	Body Worn Camera Single-Bay Dock TAP Bundle	2	\$285.92	\$0.00	\$285.92
Year 5	BWCamTAP	Body Worn Camera TAP Bundle	4	\$1,344.08	\$0.00	\$1,344.08
Total				\$11,812.02	\$0.00	\$11,812.02

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

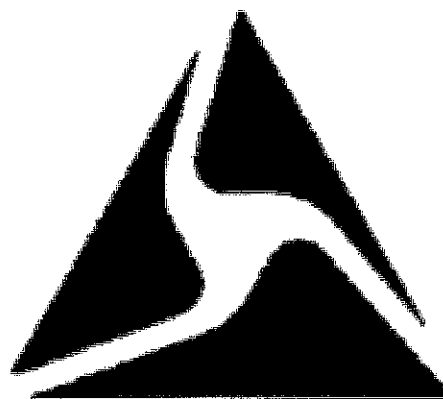
Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature

Date Signed

3/21/2023



TASK ORDER NUMBER #28

CIVIL ENGINEERING SERVICES

This task order is made as of April 12, 2023, under the terms and conditions established in the MASTER AGREEMENT FOR ENGINEERING SERVICES (the Agreement), between the **City of Lake Geneva** (Owner) and **Kapur & Associates, Inc.** (Engineer). This Task Order is made for the following purpose:

Provide civil engineering services for the design and specification preparation, bidding and construction management for the Riviera Parking Lot gate relocation, ADA sidewalk/entrance, and pavement striping.

The proposed task order includes

- Survey throughout the project limits as needed to define construction plans and underground utility locations
- Preparation of construction plans and specifications for entrance gate relocation and ADA pedestrian accessibility
- Project Bidding
- Site layout options to consider for expansion/relocation of trash enclosure
- Construction Engineering Services

Section A. – Scope of Services

Engineer shall perform the following Services:

Plan Preparation Activities:

1. Engineer to attend meetings as required for project success.
2. Survey of work area to provide horizontal site control and benchmark elevations, location of structures, utilities, inverts, and elevations necessary to create a site plan and construction plans.
 - a. Above and below ground utilities will be located. Kapur will contact Digger's Hotline for utility markings. Any private utilities that are not marked by Digger's Hotline will need to be located by a private underground marking firm. Below ground utilities will be field surveyed based on Digger's Hotline field marks and private locator marks. Kapur will coordinate private locator visits.
 - b. Survey points will be referenced to the horizontal datum NAD 83 and vertical datum NAVD 88.





3. Perform field reviews to gather appropriate information of existing and proposed conditions.
 4. Completion of construction plans, details and specifications for gate relocation and pedestrian accessibility improvements including erosion control. Repair consists of removal/replacement of fence and gate sections to move beach access. Replacement of existing concrete sidewalk to create an ADA accessible entrance from the existing sidewalk on Wrigley Drive to the beach. Pavement striping to define parking spaces and pedestrian crossings to relocated gate if needed.
 5. Include two concept plans for possible relocation and/or expansion of dumpster enclosure. This task order specifically does not include engineering services for preparation of construction plans for the relocation / expansion of the existing dumpster enclosure; nor does it include reconfiguration of the existing parking lot. Future decisions made by the Owner for the dumpster enclosure relocation, and/or parking lot expansion, may require additional engineering services not covered in this task order.
 6. Attendance at a pre-construction meeting and on-site inspection, as needed, during installation.
 7. Engineer review of contractors' methods and materials utilized for construction.
 8. Provide construction cost estimate for all improvements.
 9. Prepare and provide Project Manual including but not limited to Advertisement for Bids, Instruction to Bidders, Bid Form, Bidder's Qualification Statement, Agreement, and General Conditions of Contract, Supplementary Conditions, and Special Provisions.
 10. Review & respond to bidders' questions during bidding phase, prepare for and attend the bid opening, review project bids and make recommendation for award, and coordinate notice of award, agreement, and notice to proceed documentation.
 11. Attend meetings as required and provide update memos to the Department of Public Works.
- ***Permit and agency review fees are not included as part of this Task Order***
 - ***Wetland impacts or the requirement for a wetland delineation is not anticipated at the time of this task order and is not included.***





- *It is assumed that the proposed improvements will not impact more than 1-acre of land disturbance and thus a Notice of Intent (NOI) from the Wisconsin Department of Natural Resources (WDNR) will not be required.*

Construction Management Activities:

1. Provide administrative services to manage client coordination/invoicing, project schedules, contract change order documentation, and contract closeout documentation.
2. Provide construction survey staking for necessary items within the construction contract. This survey provides for a “one time” staking for a particular item. If the contractor damages any stakes, they shall be responsible for the cost to replace those damaged stakes.
3. Coordinate and complete necessary material testing services for work completed.
4. On-site construction inspection services during installation. Including attendance at a pre-construction meeting and on-site inspection, as needed.
5. Process payment requests from the contractor for their work and prepare recommendation for payment for City approval. Complete final close out documentation and acceptance of improvements memorandum.
6. The Engineer will be responsible for notifying, scheduling, conducting, documenting, and distributing minutes of the preconstruction conference.
7. Attend meetings and coordinate with adjacent property owners and business as needed.

Section B. – Schedule

Engineer shall perform the Scope of Services and deliver the related Documents according to the schedule set by the City.

Section C. – Compensation

In return for the performance of the foregoing obligations, Owner shall pay to Engineer an amount not-to-exceed nineteen thousand seven hundred fifty dollars (\$19,750):

A not-to-exceed amount based on the rates as listed in Attachment A of the Agreement, plus direct expenses. Cost plus services are limited to an agreed maximum figure unless amended.





Engineer may request a change to the billing hours if scope changes, beyond the control of the Engineer, resulting in an extension of the schedule or necessitates a change in personnel.

Compensation for Additional Services (if any) shall be paid by Owner to Engineer according to the hourly billing rates shown in Attachment A of the Agreement.

IN WITNESS WHEREOF, the Owner and Engineer have executed the Task Order.

For: City of Lake Geneva

Engineer: Kapur & Associates, Inc.

By: _____

By: Naomi K. Rauch

Signature: _____

Signature:

Title: _____

Title: Associate

Date: _____

Date: 04/13/2023



Kapur Associates, Inc.
Summary of Staff Hours and Labor Costs for the City of Lake Geneva

TASK ORDER 28													
City of Lake Geneva Riviera Pedestrian Access - Attachment A													
	CLASSIFICATION:	Project Engineer II		Project Engineer I		Staff Engineer II		Project Surveyor		Survey Crew		Total Labor	
	Average Hourly Wage:	\$126.00		\$115.00		\$111.00		\$127.00		\$115.00			
	TASK DESCRIPTION	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars	Hours	Dollars
	Gate Relocation												
	Assess existing condition of gate					4	\$444.00					4	\$444.00
	Plan & Plan Details Preparation					8	\$888.00					8	\$888.00
	Site Visit & Review					4	\$444.00					4	\$444.00
												Subtotal	\$1,776.00
	Pedestrian Accommodations												
	Assessment of pavement, ADA compliance	4	\$504.00			4	\$444.00					8	\$948.00
	Plan Preparation					22	\$2,442.00					22	\$2,442.00
	Quantities / Cost Estimates	4	\$504.00			8	\$888.00					12	\$1,392.00
	Detail Preparation					8	\$888.00					8	\$888.00
	Survey and Mapping							4	\$508.00	18	\$2,070.00	22	\$2,578.00
												Subtotal	\$8,248.00
	Trash Enclosure Relocation / Expansion Options												
	Create 2 concept plans for Trash enclosure relocation / expansion	4	\$504.00			8	\$888.00					12	\$1,392.00
	Prepare exhibit to present options					4	\$444.00					4	\$444.00
	Provide high level construction cost estimate for options					5	\$555.00					5	\$555.00
												Subtotal	\$2,391.00
	Project Manual/Administration												
	Administration	4	\$504.00									4	\$504.00
	Advertisement/Project Manual	4	\$504.00			4	\$444.00					8	\$948.00
	Attend Bid Opening	1	\$126.00			1	\$111.00					2	\$237.00
	Post Bid Opening Activities	1	\$126.00			3	\$333.00					4	\$459.00
												Subtotal	\$2,148.00
	Construction Administration												
	Grading, Erosion Control, Traffic Control			4	\$460.00							4	\$460.00
	Pedestrian Access Installation			8	\$920.00							8	\$920.00
	Gate Relocation			8	\$920.00							8	\$920.00
	Retaining Wall & Restoration			10	\$1,150.00							10	\$1,150.00
	Construction Administration			8	\$920.00							8	\$920.00
	Survey Staking							1	\$127.00	6	\$690.00	7	\$817.00
												Subtotal	\$5,187.00
	TOTALS	22	\$2,772.00	38	\$4,370.00	83	\$9,213.00	5	\$635.00	24	\$2,760.00	172	\$19,750
												Expenses:	
												Project Total:	\$19,750



5.2 WAIVING OF PARKING FEES

I. PURPOSE

This policy establishes the process and criteria to address requests for the waiving of parking fees by registered not-for-profit organizations holding events within the City of Lake Geneva.

II. DEPARTMENT RESPONSIBLE

The Parking Manager will process requests for waiving of parking fees for special events within the City by directing the request to the Finance, Licensing, and Regulation Committee for recommendation and to the Common Council for a final decision.

III. COMMITTEE OVERSIGHT

Finance, Licensing and Regulation (FLR) Committee for recommendation and to the Common Council for a final decision.

Adopted by Common Council	04/18/2023
Amended by Common Council	04/18/2023

POLICY STATEMENT

While events contribute to the overall quality of life for the community, events held within the City result in a net expense for the City which is paid from the City's budget. Requests for City services associated with the event typically involve numerous departments.

The City of Lake Geneva will not waive fees for any special events for which the organizers are "for profit" in nature.

The City of Lake Geneva may waive no more than fifty percent (50%) of the total parking fees in instances where there is a demonstrated and compelling reason to do so. Organizations will only be considered for a waiver / discount if tax exempt, charitable or not-for-profit in nature.

PROCESS

Requests for a parking fee waiver must be made, in writing, and be attached to the event permit application. Once submitted, the City Clerk's office will forward the request to the appropriate City officials. Requests must include a statement as to why the waiver is essential for the event and provide tangible documentation to back up the claim. This will include, but not be limited to the organization providing a summary budget for the event including the event's revenues and expenses, as well as IRS proof of the organization's status.

This information, along with historic data of previous year's city parking and other city-related expenses related to the event will be part of the information provided to the Committee and City Council members for consideration.

An authorized representative of the requesting organization must be present at the FLR meeting and the Common Council to speak and answer any questions.

This policy will be in effect for events applications filed after __ (date)_____.



Event:	Police	Fire	Public Works	Utilities	Parking
Winterfest		UTV		versa handler + fuel + staff	parking spots and /or shuttle
	\$ 21,300.00	\$ 156.00	\$ 20,367.90	\$ 2,000.00	\$ 3,250.00
		\$ 1,248.00			
Winterfest Totals	\$ 21,300.00	\$ 1,404.00	\$ 20,367.90	\$ 2,000.00	\$ 3,250.00
Venetian Fest		UTV, brush engine 2 ambulances Adm. Vehicle			parking spots / shuttle
	\$ 32,350.00	\$ 156.00	\$ 9,967.90		\$ 17,482.00
		\$ 871.00			
		\$ 845.00			
		\$ 2,444.00			
Venetian Fest Totals	\$ 32,350.00	\$ 4,316.00	\$ 9,967.90		\$ 17,482.00
Oktoberfest		UTV			parking spots / shuttle
	\$ 12,274.00	\$ 78.00	\$ 500.00		\$ 1,250.00
		\$ 1,248.00			
Oktoberfest Totals	\$ 12,274.00	\$ 1,326.00	\$ 500.00		\$ 1,250.00

Donated Event Parking 2022		Approximate 2023 rate structure amount
Winterfest	\$ 3,250.00	\$ 6,500.00
YMCA 5K	\$ 320.00	\$ 640.00
Farmers Market *combined*	\$ 14,040.00	*Wednesdays \$ 14,040.00
Beachside Authorfest	\$ 80.00	\$ 160.00
Art in the Park	\$ 3,840.00	\$ 7,640.00
Venetian Fest	\$ 17,482.00	\$ 34,764.00
Walk to end Alzheimers	\$ 160.00	\$ 320.00
Fire Bells	\$ 160.00	\$ 320.00
Honkey Tonk Fest	\$ 600.00	\$ 1,200.00
Out of the darkness walk	\$ 200.00	\$ 400.00
Oktoberfest	\$ 1,250.00	\$ 2,500.00
Events Total	\$ 41,382.00	\$ 68,484.00
Church placard program	\$12,480	\$ 24,960.00
Grand Total	\$ 53,862.00	\$ 93,444.00

Lakefront

Library

		<i>Less parking available for patrons</i>		
		<i>Restroom usage skyrockets</i>		
		*Loss of revenue from County		
		due to less use by residents during	\$	48,321.90
		events		

<i>closing of boat launch</i>		<i>Less parking available for patrons</i>		
		<i>Restroom usage skyrockets</i>		
		*Loss of revenue from County		
		due to less use by residents during		
\$	800.00	events		
\$	800.00		\$	64,915.90

		<i>Less parking available for patrons</i>		
		<i>Restroom usage skyrockets</i>		
		*Loss of revenue from County		
		due to less by by residents during events	\$	15,350.00

Grand Total for three largest events:

\$128,587.80

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Fire Dues account as of 12/31/22.			
Committee:	Police and Fire Commission considered on April 6, 2023, and Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R09	Date:	April 24, 2023

Whereas, the Fire Department received Fire Dues from the Town of Geneva and State of Wisconsin in the amount of \$72,547.68 in 2022, and,

Whereas, the Fire Department had \$11,510.04 in the Assigned Fund Balance-Fire Dues-Town of Geneva and State of Wisconsin account as of 1/1/22, and

Whereas, the Fire Dues Fund spent \$0 of these monies in 2022 and therefore, the 12/31/22 ending balance for this account should be adjusted to \$84,057.72 and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34375, Assigned Fund Balance-Fire Dues, by \$72,547.68

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$72,547.68

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balances for the Fire Department accounts as of 12/31/22.			
Committee:	Police and Fire Commission considered on April 6, 2023 and Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R10	Date:	April 24, 2023

Whereas, the Fire Department has reviewed their various revenues and expenditures related to various assigned fund balances for the year 2022, and

Whereas, the Fire Department had the following balances in Assigned Fund Balances-FD accounts as of 1/1/22, and,

11-00-00-34370	Assigned Fund Balance-Fire Donations	\$ 7,341.74
11-00-00-34490	Assigned Fund Balance-EMS Act 102	\$10,481.20
11-00-00-34380	Assigned Fund Balance-Fire CPR	\$ 672.79

Whereas, the Fire Department received various revenues and spent various amounts of monies in 2021, therefore the 12/31/22 balances in the Assigned Fund Balances-FD accounts should be as follows, and,

11-00-00-34370	Assigned Fund Balance-Fire Donations	\$10,741.74
11-00-00-34490	Assigned Fund Balance-EMS Act 102	\$23,910.91
11-00-00-34380	Assigned Fund Balance-Fire CPR	\$ 779.61

Whereas, the Police & Fire Commission approved this adjustment at their meeting held on April 6, 2023,

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct #11-00-00-34370	Assigned Fund Balance-Fire Donations	\$ 3,400.00
Increase Acct #11-00-00-34380	Assigned Fund Balance-Fire CPR	\$13,429.71
Decrease Acct #11-00-00-34800	Unassigned Fund Balance	\$ 106.82

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the First Responders donations account as of 12/31/22.			
Committee:	Police and Fire Commission considered on April 6, 2023 and Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R11	Date:	April 24, 2023

Whereas, the First Responders Fund received donated monies in the amount of \$300.00 in 2022, and,

Whereas, the First Responders Fund had \$73,131.40 in the Assigned Fund Balance-First Responders Fund account as of 1/1/22, and

Whereas, the First Responders Fund spent \$17,474.12 of their donated monies in 2022 and therefore, the 12/31/22 ending balance for this account should be adjusted to \$55,957.28, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Decrease Acct # 11-00-00-34400, Assigned Fund Balance-First Responders Fund, by \$17,174.12
Increase Acct # 11-00-00-34800, Unassigned Fund Balance, by \$17,174.12

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balances for the Police Department accounts as of 12/31/22.			
Committee:	Police and Fire Commission considered on April 6, 2023, and Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R12	Date:	April 24, 2023

Whereas, the Police Department has reviewed their various revenues and expenditures related to various assigned fund balances for the year 2022, and

Whereas, the Police Department had the following balances in Assigned Fund Balances-PD accounts as of 1/1/22, and,

11-00-00-34670	Assigned Fund Balance-Police Donations	\$14,046.12
11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$ 8,721.54
11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$18,138.78

Whereas, the Police Department received various revenues and spent various amounts of monies in 2022, therefore the 12/31/22 balances in the Assigned Fund Balances-PD accounts should be as follows, and,

11-00-00-34670	Assigned Fund Balance-Police Donations	\$14,292.03
11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$ 8,789.87
11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$18,808.40

Whereas, the Police & Fire Commission approved this adjustment at their meeting held on April 5, 2023

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct #11-00-00-34670	Assigned Fund Balance-Police Donations	\$245.91
Increase Acct #11-00-00-34680	Assigned Fund Balance-Police State Seizures	\$ 68.33
Increase Acct #11-00-00-34390	Assigned Fund Balance-Police Uniform Allow	\$669.62
Decrease Acct #11-00-00-34800	Unassigned Fund Balance	\$983.86

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April, 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Avian Committee donations account as of 12/31/22.			
Committee:	Finance considered on April 18, 2023		
Fiscal Impact:	N/A		
File Number:	23-R13	Date:	April 24, 2023

Whereas, the Avian Committee received donated monies in the amount of \$250.00 in 2022, and,

Whereas, the Avian Committee had \$5,154.29 in the Assigned Fund Balance-Avian account as of 1/1/22, and

Whereas, the Avian Committee spent \$0 of their donated monies in 2022 and therefore, the 12/31/22 ending balance for this account should be adjusted to \$5,404.29, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34510, Assigned Fund Balance-Avian, by \$250.00

Decrease Acct # 11-00-00-34800, Unassigned Fund Balance, by \$250.00

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April, 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Historic Preservation Committee donations account as of 12/31/22.			
Committee:	Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R14	Date:	April 24, 2023

Whereas, the Historic Preservation Committee received donated monies in the amount of \$250.00 in 2022, and,

Whereas, the Historic Preservation Committee had \$1,596.10 in the Assigned Fund Balance-Historic Preservation account as of 1/1/22, and

Whereas, the Historic Preservation Committee spent \$250.00 of their donated monies in 2022 and therefore, the 12/31/22 ending balance for this account should remain at \$1,596.10, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Decrease Acct # 11-00-00-34500, Assigned Fund Balance-Historic Preservation, by \$0.00
Increase Acct # 11-00-00-34800, Unassigned Fund Balance, by \$0.00

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April 2023

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution adopting 2022 transfers from the Lakefront Special Revenue Fund and the Parking Special Revenue Fund to the General Fund.			
Committee:	Finance considered on April 18, 2023		
Fiscal Impact:	N/A		
File Number:	23-R15	Date:	April 24, 2023

Whereas, the Lake Geneva Common Council approved the 2022 Amended Operating Budget for the General Fund which includes revenue from transfers from the Lakefront Fund of \$472,373 and the Parking Fund of \$1,076,200, and

Whereas, it was previously approved that all but \$75,000 of revenues over expenditures from each of these Special Revenue Funds be transferred to the General Fund,

Whereas, it is still desirable to have a fund balance remaining in each of these Special Revenue Funds and the level that would be most appropriate is \$784,856 for the Lakefront Fund and \$931,465 for the Parking Fund and that the excess could be transferred to the General Fund for the year end 2021,

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a resolution to transfer to the General Fund, at year end 2021, an amount of \$658,417.66 from the Lakefront Special Revenue Fund and an amount of \$1,785,472.07 from the Parking Special Revenue Fund which will adjust the fund balances to year-end balances.

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April, 2022.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing carryover of General Fund and Lakefront Fund budget amounts from 2022 to 2023.			
Committee:	Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R18	Date:	April 24, 2023

Whereas, the Common Council approved the 2022 General Fund Budget and Lakefront Budget for the City of Lake Geneva purchases to occur during 2022, and

Whereas, the timing on operating purchases has changed from the budgeted assumptions, and

Whereas, on April 18, 2023, the City of Lake Geneva, Finance, Licensing and Regulation Committee reviewed the proposed budget amendments and found it is in the best interest of the City, and recommends that the City of Lake Geneva Common Council approve the carryover of General Fund and Lakefront Fund budget amounts, as found in attached Schedule “A”, as follows:

General Fund	\$257,150.00
Lakefront Fund	\$ 32,913.20

Now Therefore be it Resolved by the Lake Geneva Common Council be hereby directed and authorized to carryover 2022 funds and amend the 2023 budgets as outlined above.

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April, 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
PROPOSED BUDGET CARRYFORWARD AMENDMENTS - 2022 TO 2023
SCHEDULE "A"

			PURPOSE
<u>MUNICIPAL COURT</u>			
MUNICIPAL COURT WAGES-CLERK	11-12-00-51200	15,000.00	2023 ADDITIONAL HOURS FOR NEW EMPLOYEES
MUNICIPAL COURT SOCIAL SECURITY	11-12-00-51520	1,150.00	2023 ADDITIONAL FICA FOR NEW EMPLOYEES
<u>ACCOUNTING</u>			
COMPUTER AND IT SVC & EQUIPMENT	11-15-10-54500	5,000.00	2023 EXPENDITURES
<u>POLICE DEPARTMENT</u>			
PD TRAINING	11-21-00-54100	8,000.00	2023 AMMUNITION FOR RANGE TRAINING PENDING
<u>FIRE DEPARTMENT</u>			
FULL-TIME WAGES	11-22-00-51230	50,000.00	2023 WAGES/BENEFITS
FIRE/EMS RETIREMENT	11-22-00-51360	50,000.00	2023 WAGES/BENEFITS
FD HEALTH INSURANCE	11-22-00-51345	25,000.00	2023 WAGES/BENEFITS
FD EQUIPMENT OUTLAY	11-22-00-58500	4,500.00	2023 EXPENDITURES
<u>BUILDING & ZONING</u>			
OTHER PROFESSIONAL FEES	11-24-00-53350	15,000.00	2023 SCANNING PROJECT NOT COMPLETED IN 2021
<u>DPW</u>			
ST DEPT EQUIPMENT REPAIRS	11-32-10-52500	10,000.00	2023 EQUIPMENT REPAIRS
SIDEWALK REPAIRS	11-32-10-52700	5,000.00	2023 SIDEWALK REPAIRS
ROAD MAINTENANCE SUPPLIES	11-32-10-53700	20,000.00	2023 ROAD MAINTENANCE SUPPLIES
SNOW & ICE OPERATING SUPPLIES	11-32-12-53400	25,000.00	2023 SNOW & ICE SUPPLIES
COMPOSTING SERVICES	11-32-14-52200	15,000.00	2023 COMPOSTING SERVICES
<u>PLAN COMMISSION</u>			
PARK PLAN	11-69-30-52165	8,500.00	2023 PARK PLAN BALANCE
		<u>257,150.00</u>	
<u>LAKEFRONT</u>			
LOWER RIVIERA REPAIRS	40-55-20-52400	10,000.00	2023 LOWER RIVIERA REPAIRS
PIER REPAIRS	40-55-30-52640	15,000.00	2023 PIER REPAIRS

CITY OF LAKE GENEVA
PROPOSED BUDGET CARRYFORWARD AMENDMENTS - 2022 TO 2023
SCHEDULE "A"

			PURPOSE
TOURISM GRANT FUNDS EXP	40-55-40-53000	7,913.20	2023 REMAINING GRANT MONIES
		<u>32,913.20</u>	

RESOLUTION OF THE COMMON COUNCIL			
Resolution authorizing carryover of Capital Projects and Equipment Replacement Funds budgets from 2022 to 2023.			
Committee:	Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R19	Date:	April 24, 2023

Whereas, the Common Council approved the 2022 Capital Projects and Equipment Replacement Fund Budgets for the City of Lake Geneva for capital projects and equipment purchases to occur during 2022, and

Whereas, the actual pricing and timing on certain replacement equipment has changed from the budgeted assumptions, and

Whereas, the Common Council hereby finds and determines that it is necessary, desirable and in the best interest of the City of Lake Geneva to amend the 2022 approved budget and carryover the following funds to the 2023 budget as follows:

Capital Projects

Acct# 43-22-00-17010	Fire Department Capital Projects	\$ 8,056
Acct# 43-32-10-17010	DPW Street Improvements	\$ 21,300
Acct# 43-48-00-17010	Cemetery Capital Projects	\$ 17,000
Acct# 43-16-10-17010	City Hall Capital Projects	\$ 12,000
Acct# 43-32-10-17020	DPW Capital Projects	\$ 40,000
Acct# 43-52-00-53000	Parks & Rec Capital Projects	\$184,745

Equipment Replacement

Acct# 50-22-00-58000	Fire Department	\$366,734
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Whereas, on April 18, 2023 the City of Lake Geneva, Finance, Licensing and Regulation Committee reviewed the proposed budget amendments and found it is in the best interest of the City and recommends that the City of Lake Geneva Common Council approve the carryover of Capital Projects budget in the amount of \$283,101 and the carryover of Equipment Replacement budget in the amount of \$366,734 to the 2023 budget.

Now Therefore be it Resolved by the Lake Geneva Common Council be hereby directed and authorized to carryover 2022 funds and amend the 2023 budget as outlined above.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
CARRYOVER BALANCES 2022 to 2023

CAPITAL PROJECTS

Included as Carryover in 2023 Budget

		Notes
City Hall - Chiller and Pump Replacement	\$ 103,000.00	Project not completed
Salt Storage Shed-Enlarging	\$ 105,000.00	Project not completed
Sidewalk Improvements-Library Park (C/F 2021)	\$ 40,000.00	Project not completed
Roof - 1070 Carey-DPW	\$ 80,000.00	Project not completed
	\$ 328,000.00	

Resolution for Carryover in 2023

Landscaping - Pioneer Cemetery	\$ 17,000.00	Project not completed
City Hall Parking Lot-Retaining Wall	\$ 12,000.00	Project not completed
Fire Engine #2 Replacement	\$ 8,056.00	Remaining unspent balance 2022
Crack Sealing-2022	\$ 14,000.00	Project not completed
Hwy 50 road improvement project (State of WI)	\$ 7,300.00	Project not completed
Sidewalk Improvements-800 block Wrigley Drive	\$ 40,000.00	Project not completed
Sidewalk Improvements-Library Park	\$ 40,000.00	Project not completed
Shelter Repairs/Maintenance-4 Seasons	\$ 42,380.00	Remaining unspent balance 2022
Beach House Updates-Mechanicals/Plumbing	\$ 55,915.00	Remaining unspent balance 2022
Disc Golf Course Bridge	\$ 30,700.00	Remaining unspent balance 2022
	\$ 267,351.00	

EQUIPMENT REPLACEMENT

Included as Carryover in 2023 Budget

Accounting software	\$ 10,000.00	Project not completed
Door Security System - City Hall	\$ 7,500.00	Project not completed
Copiers (2)-City Hall & Municipal Court	\$ 10,000.00	Project not completed
Museum Furnances	\$ 20,000.00	Prjoect not completed
Telephone System - city Wide	\$ 50,000.00	Project not completed
Leaf vac replacement	\$ 70,000.00	Project not completed
	\$ 167,500.00	

Resolution for Carryover in 2023

SCBA & Masks	\$ 332,434.00	Project not completed
APR's (Gas Masks)	\$ 7,500.00	Project not completed
Fire Engine #2 Equipment Replacement	\$ 26,800.00	Project not completed
	\$ 366,734.00	

RESOLUTION OF THE COMMON COUNCIL			
Resolution adopting a 2022 year-end budget amendment authorizing the re-allocation of funds in the 2022 budgets for certain revenues and expenditures exceeding their 2022 budgets			
Committee:	Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R20	Date:	April 24, 2023

Whereas, the Lake Geneva Common Council approved the 2022 General Fund Operating Budget for the City of Lake Geneva, and

Whereas, certain revenues and expenditures exceeded their 2022 General Fund Operating Budget amounts and re-allocation of those funds would be appropriate, and

Whereas, the Finance, Licensing and Regulation Committee reviewed the proposed budget amendments and found it is in the best interest of the City, and recommends that the City of Lake Geneva Common Council approve the amendment as found in attached Schedule “A”, as follows:

General Fund \$61,240

Now Therefore be it Resolved that the Lake Geneva Common Council adopt a budget amendment allowing for the re-allocation of funds.

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April 2023.

Council Action: ☐ **Adopted** ☐ **Failed** **Vote** _____

Mayoral Action: ☐ **Accept** ☐ **Veto**

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

CITY OF LAKE GENEVA
PROPOSED BUDGET AMENDMENTS - 2022
SCHEDULE "A"

ACCOUNT NAME	ACCOUNT NUMBER	DEBIT	CREDIT
<u>GENERAL REVENUES</u>			
ROOM TAX	11-00-00-41210		24,215.00
<u>GENERAL GOVERNMENT</u>			
CONTINGENCY	11-10-00-57800		34,275.00
<u>CITY HALL BUILDING</u>			
CITY HALL MAINT SERVICE COSTS	11-16-10-53600		1,800.00
CITY HALL OFFICE SUPPLIES	11-16-10-53100		950.00
CITY HALL GAS HEAT	11-16-10-52240	6,700.00	
CITY HALL BUILDING REPAIRS	11-16-10-52400	15,500.00	
CH OFFICE EQUIPMENT CONTRACTS	11-16-10-55310	2,800.00	
CH POSTAGE METER RENT & EXPENSES	11-16-10-55320	1,950.00	
<u>DPW AND ENGINEERING</u>			
CITY ENGINEERING FEES	11-30-00-52160	23,500.00	
<u>MUSEUM</u>			
MAINTENANCE & REPAIRS	11-51-10-52400	10,790.00	
		61,240.00	61,240.00

RESOLUTION OF THE COMMON COUNCIL			
Resolution approving the assigned fund balance for the Parks Committee donations account as of 12/31/22.			
Committee:	Finance considered on April 18, 2023.		
Fiscal Impact:	N/A		
File Number:	23-R21	Date:	April 24, 2023

Whereas, the Parks Committee received donated and grant monies and interest in the amount of \$6,544.93 in 2022, and,

Whereas, the Parks Committee had \$20,306.45 in the Assigned Fund Balance-Parks account as of 1/1/22, and

Whereas, the Parks Committee spent \$8,740.84 of their donated and grant monies in 2022 and therefore, the 12/31/22 ending balance for this account should be adjusted to \$18,110.54, and

Now Therefore be it Resolved by the Lake Geneva Common Council to adopt this resolution to adjust the 2022 Fund Balance accounts as follows:

Increase Acct # 11-00-00-34800, Unassigned Fund Balance, by \$2,195.91

Decrease Acct # 11-00-00-34510, Assigned Fund Balance-Parks, by \$2,195.91

Granted by action of the Common Council of the City of Lake Geneva this 24th day of April, 2023.

Council Action: ☐ Adopted ☐ Failed **Vote** _____

Mayoral Action: ☐ Accept ☐ Veto

Charlene Klein, Mayor

Date

Attest:

Lana Kropf, City Clerk

**City of Lake Geneva
Finance, License, & Regulation Committee
April 18, 2023**

**Prepaid Checks
04/6/23-04/18/23**

**Total:
\$61,136.24**

Checks over \$5,000:

\$	5,073.97	<i>Lake Geneva Utility-1st Qtr 2023 Water bills</i>
\$	16,360.35	<i>Prairie Lakes Library System-Annual System Fees</i>
\$	24,217.91	<i>Alliant Energy-Electric Bills</i>
\$	6,670.07	<i>Chase Card Services-City's Credit Card Payment</i>

Report Criteria:

Report type: Summary

Check.Check number = 82135-82143,82197-82203,82253,82257,82262,82252,82254-82256,82258-82261,82263,82264

Check.Type = {<>} "Adjustment"

Bank.Bank account = "043230"

[Report].Invoice GL Account = {<>} 61

[Report].Invoice GL Account = {<>} 62

Check Issue Date	Check Number	Vendor Number	Payee	Amount
03/31/2023	82135	5428	CITY OF LAKE GENEVA POLICE DEPT	51.90
04/05/2023	82136	2354	CULLIGAN OF BURLINGTON	166.60
04/05/2023	82137	6134	DUCHEMIN, LAURA	24.99
04/05/2023	82138	6778	GOEPPINGER, ELIZABETH	250.00
04/05/2023	82139	6606	LIBRARIES FIRST	95.00
04/05/2023	82140	3024	MUTUAL OF OMAHA	3,530.04
04/05/2023	82141	3233	RHYME BUSINESS PRODUCTS	140.58
04/05/2023	82142	6779	SMARTY PANTS WORLD LLC	550.00
04/05/2023	82143	6777	WOODSTOCK IMPROV	375.00
04/06/2023	82197	2046	ALLIANT ENERGY	252.56
04/06/2023	82198	6778	GOEPPINGER, ELIZABETH	225.00
04/06/2023	82199	2884	LAKE GENEVA UTILITY	5,073.97
04/06/2023	82200	6556	LESTER, LUCINDA	100.00
04/06/2023	82201	6737	PRAIRIE LAKES LIBRARY SYSTEM	16,360.35
04/06/2023	82202	6780	SKOW, KEIKO K	200.00
04/06/2023	82203	6782	GINSBERG, MAGGIE	100.00
04/12/2023	82252	2046	ALLIANT ENERGY	24,217.91
04/12/2023	82253	2109	AT&T MOBILITY	1,452.94
04/12/2023	82254	2273	CHASE CARD SERVICES	6,670.07
04/12/2023	82255	6784	FESEMYER CONSULTING LLC	600.00
04/12/2023	82256	6488	GEE FUNNY FARM	250.00
04/12/2023	82257	6535	GORDON FLESCH CO INC	167.44
04/12/2023	82258	2195	HINZPETER, COURTNEY	9.82
04/12/2023	82259	5465	REYNOLDS, LORI	9.82
04/12/2023	82260	6785	SHIRODA, CORTNEY	10.45
04/12/2023	82261	5071	WE ENERGIES	78.55
04/12/2023	82262	5903	WISCONSIN LIBRARY ASSOCIATION	55.00
04/12/2023	82263	5443	WISNIEWSKI, JOSEPH	15.00
04/12/2023	82264	5428	CITY OF LAKE GENEVA POLICE DEPT	103.25
Grand Totals:				61,136.24

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
11-00-00-21100	.00	31,464.14-	31,464.14-
11-00-00-21555	1,712.81	.00	1,712.81
11-00-00-21562	1,279.46	.00	1,279.46
11-00-00-21564	537.77	.00	537.77
11-10-00-51390	24.99	.00	24.99
11-10-00-53980	40.00	.00	40.00
11-14-30-53100	90.66	.00	90.66

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
11-14-30-53110	167.11	.00	167.11
11-15-10-54500	878.11	.00	878.11
11-16-10-52220	3,554.29	.00	3,554.29
11-16-10-52260	456.14	.00	456.14
11-21-00-52210	1,452.94	.00	1,452.94
11-21-00-52220	81.39	.00	81.39
11-21-00-53120	155.15	.00	155.15
11-21-00-53310	45.09	.00	45.09
11-22-00-52220	1,625.57	.00	1,625.57
11-22-00-52240	39.28	.00	39.28
11-22-00-52260	586.11	.00	586.11
11-22-00-53500	39.78	.00	39.78
11-22-00-53510	22.11	.00	22.11
11-22-00-53990	1,650.61	.00	1,650.61
11-22-00-58110	124.28	.00	124.28
11-24-00-53100	140.58	.00	140.58
11-24-00-53310	180.00	.00	180.00
11-29-00-52220	55.77	.00	55.77
11-32-10-52220	1,151.03	.00	1,151.03
11-32-10-52260	507.22	.00	507.22
11-34-10-52220	437.50	.00	437.50
11-34-10-52230	9,636.37	.00	9,636.37
11-51-10-52220	783.69	.00	783.69
11-51-10-52260	450.61	.00	450.61
11-52-00-52220	834.76	.00	834.76
11-52-00-52260	741.27	.00	741.27
11-52-00-52270	737.76	.00	737.76
11-52-00-59220	194.05	.00	194.05
11-52-01-52220	601.16	.00	601.16
11-52-01-52260	448.72	.00	448.72
40-00-00-21100	.00	5,016.38-	5,016.38-
40-54-10-52220	314.65	.00	314.65
40-54-10-53990	144.79	.00	144.79
40-55-10-52260	221.14	.00	221.14
40-55-10-53500	166.60	.00	166.60
40-55-20-52260	545.64	.00	545.64
40-55-30-52220	3,623.56	.00	3,623.56
42-00-00-21100	.00	5.00-	5.00-
42-34-50-46330	5.00	.00	5.00
43-00-00-21100	.00	1,440.00-	1,440.00-
43-16-10-17010	1,440.00	.00	1,440.00
48-00-00-21100	.00	310.20-	310.20-
48-00-00-52220	252.56	.00	252.56
48-00-00-52260	57.64	.00	57.64
50-00-00-21100	.00	894.95-	894.95-
50-22-00-58000	894.95	.00	894.95
99-00-00-21100	.00	22,005.57-	22,005.57-
99-00-00-52110	45.00	.00	45.00
99-00-00-52220	1,540.32	.00	1,540.32
99-00-00-53120	81.50	.00	81.50
99-00-00-53320	655.00	.00	655.00
99-00-00-54120	179.99	.00	179.99
99-00-00-54140	95.00	.00	95.00

M = Manual Check, V = Void Check

GL Account	Debit	Credit	Proof
99-00-00-54150	2,587.87	.00	2,587.87
99-00-00-54155	293.10	.00	293.10
99-00-00-55100	16,108.35	.00	16,108.35
99-00-00-55150	252.00	.00	252.00
99-00-00-55320	167.44	.00	167.44
Grand Totals:	61,136.24	61,136.24-	.00

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Report type: Summary
Check.Check number = 82135-82143,82197-82203,82253,82257,82262,82252,82254-82256,82258-82261,82263,82264
Check.Type = {<>} "Adjustment"
Bank.Bank account = "043230"
[Report].Invoice GL Account = {<>} 61
[Report].Invoice GL Account = {<>} 62

City of Lake Geneva
Finance, License, & Regulation Committee
April 18, 2023

Accounts Payable

	<u>Fund #</u>	
1. General Fund	11	<u>\$ 146,407.77</u>
2. Debt Service	20	<u>\$ -</u>
3. Lakefront	40	<u>\$ 4,733.20</u>
4. Capital Projects	43	<u>\$ 14,357.94</u>
5. Parking	42	<u>\$ 35,821.80</u>
6. Cemetery	48/49	<u>\$ 3,125.00</u>
7. Equipment Replacement	50	<u>\$ -</u>
8. Library Fund	99	<u>\$ 14,072.14</u>
9. Impact Fees	45	<u>\$ 10,665.00</u>
10. Tourism Commission	47	<u>\$ 11,925.32</u>
11. Use of Building Funds-Library	98	<u>\$ -</u>
 Total All Funds		 <u><u>\$241,108.17</u></u>

CITY OF LAKE GENEVA
ACCOUNTS PAYABLE UNPAID ITEMS OVER \$5,000

FINANCE, LICENSE, & REGULATION COMMITTEE
4/18/2023

TOTAL UNPAID ACCOUNTS PAYABLE **\$ 241,108.17**

ITEMS > \$5,000

Associated Appraisal Consultants Inc-2023 Revaluation Program	\$ 11,850.79
Dekind Computer Consultants-IT Services-May 2023	\$ 7,685.00
Elkhorn Chemical Co Inc-Park Supplies	\$ 5,194.05
Giraffe Electric-Beach House Remodel	\$ 12,887.00
Jerry Willkomm Inc-Gasoline purchase	\$ 5,190.95
John's Disposal Service Inc-Garbage Removal-April 2023	\$ 57,612.72
Lake Geneva Utility-Water and Sewer Impact Fees	\$ 10,665.00
Selzer-Ornst Construction Co LLC-Library Project Final Payment	\$ 8,933.26
Timberline Sign Co Inc-Historic Sign Replacements	\$ 5,500.00
Total Parking Solutions Inc-Kiosk Maintenance Support	\$ 34,132.00
Visit Lake Geneva-Tourism Grant-Ice Walk	\$ 9,594.60
Wipfli-Audit Services	\$ 23,100.00

Balance of Other Items **\$ 48,762.80**

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

Invoice.Batch = "04192023","04192023A","L04192023"

Invoice Detail.GL account (2 Characters) = {<>} "61"

Invoice Detail.GL account (2 Characters) = {<>} "62"

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
ALL OUT TRUCKING LLC				
1190	03/28/2023	SNOW CONTRACT HAULING SV	11-32-12-52200 CONTRACT HAULING SERVICES	1,680.00
Total ALL OUT TRUCKING LLC:				1,680.00
ASSOCIATED APPRAISAL CONSULTANTS INC				
167619	04/01/2023	2023 REVALUATON PROGRAM	11-15-40-52100 ASSESSOR CONTRACTED SERVICES	11,850.79
Total ASSOCIATED APPRAISAL CONSULTANTS INC:				11,850.79
AURORA HEALTH CARE INC.				
505-CI0002124	03/31/2023	2ND QTR 2023 FEE	11-10-20-51350 EAP PROGRAM	937.50
Total AURORA HEALTH CARE INC.:				937.50
BATZNER PEST CONTROL				
35358418	03/23/2023	RIV PEST CONTROL	40-55-20-53600 RIV MAINTENANCE SERVICE COSTS	143.00
Total BATZNER PEST CONTROL:				143.00
CINTAS CORP				
5153241180	04/10/2023	FIRST AID CABINET RESTOCK	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	203.95
Total CINTAS CORP:				203.95
COPIES & PRINTS PLUS LLC				
336043	03/20/2023	FLYWAY MAP	11-70-00-57800 AVIAN COMMITTEE EXPENSES	22.25
Total COPIES & PRINTS PLUS LLC:				22.25
DEKIND COMPUTER CONSULTANTS				
35537	04/03/2023	IT SERVICES-MAY 2023	11-15-10-54500 COMPUTER IT SVC & EQUIPMENT	7,685.00
Total DEKIND COMPUTER CONSULTANTS:				7,685.00
DOUGLAS FOOD STORES, INC.				
0077052-IN	01/11/2023	RIV KITCHEN EQUIPMENT-TOU	47-70-00-57150 PROMOTIONAL GRANT	2,330.72
Total DOUGLAS FOOD STORES, INC.:				2,330.72
EDWARD JONES				
JAN-MAR 2023	04/04/2023	PERP CARE CEM-1ST Q 2023	49-00-00-24200 DUE TO INVESTMENT ACCT	3,125.00
Total EDWARD JONES:				3,125.00
ELKHORN CHEMICAL CO INC				
650882	03/29/2023	PARK TOWELS, SOAP SUPPLIE	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	5,194.05

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total ELKHORN CHEMICAL CO INC:				5,194.05
ELKHORN NAPA AUTO PARTS				
296074	03/27/2023	ATM FUSE STOCK	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	71.43
Total ELKHORN NAPA AUTO PARTS:				71.43
EQUIPARTS				
244575	04/06/2023	BEACH HOUSE REMODEL	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	1,470.94
Total EQUIPARTS:				1,470.94
GAGE MARINE CORP				
218429	02/10/2023	FISHING PIER 2022 END OF SE	40-52-10-52640 BUOYS & BOAT STALLS-REPAIRS	4,443.35
Total GAGE MARINE CORP:				4,443.35
GIRAFFE ELECTRIC				
23-244	03/24/2023	BEACH HOUSE REMODEL	43-52-00-53000 PARKS AND REC CAPITAL PROJECTS	12,887.00
Total GIRAFFE ELECTRIC:				12,887.00
GRAYS INC				
38150	04/03/2023	CUTTING EDGES	11-32-12-52500 SNOW & ICE CONTROL-REPAIRS	88.00
Total GRAYS INC:				88.00
INGRAM LIBRARY SERVICES				
75262392	03/30/2023	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	19.69
75351225	04/04/2023	ADULT BOOKS - CREDIT	99-00-00-54100 LIBRARY ADULT MATERIALS	27.89-
multiple 0323 5	04/06/2023	ADULT BOOKS	99-00-00-54100 LIBRARY ADULT MATERIALS	3,170.96
multiple 0323 5	04/06/2023	YOUTH BOOKS	99-00-00-54110 LIBRARY YOUTH MATERIALS	1,254.93
Total INGRAM LIBRARY SERVICES:				4,417.69
IQ RESOURCE GROUP, INC				
113802	03/31/2023	TEMP PARKING STAFF	42-34-50-51160 PARKING WAGES-CLERK/DISPATCH	1,264.80
Total IQ RESOURCE GROUP, INC:				1,264.80
ITU ABSORB TECH INC				
8100019	03/31/2023	FLOOR MATS	11-16-10-53600 CITY HALL MAINT SERVICE COSTS	129.45
Total ITU ABSORB TECH INC:				129.45
ITU ABSORBTECH INC				
8100018	03/31/2023	FLOOR MATS SHOP	11-32-10-53600 ST DEPT BLDG MAINT SERV COSTS	122.44
Total ITU ABSORBTECH INC:				122.44
JERRY WILLKOMM INC				
295430	03/17/2023	1550.0 GAS	11-32-10-53410 VEHICLE-FUEL & OIL	5,190.95
Total JERRY WILLKOMM INC:				5,190.95

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
JOHNS DISPOSAL SERVICE INC				
1066245	04/05/2023	APRIL SERVICE-GARBAGE	11-36-00-52940 SOLID WASTE-RESIDENTIAL	37,199.58
1066245	04/05/2023	APRIL SERVICE-RECYCLE	11-36-00-52970 SOLID WASTE-RECYCLING	20,413.14
Total JOHNS DISPOSAL SERVICE INC:				57,612.72
KAPUR & ASSOCIATES INC				
117901	03/14/2023	GIS UPDATES KAPUR	11-30-00-52160 CITY ENGINEERING FEES	630.00
Total KAPUR & ASSOCIATES INC:				630.00
KB SHARPENING SERVICE INC				
120403	03/30/2023	(2) WOOD CHOPPER KNIVES	11-32-13-54200 TREE & BRUSH-REPAIR	64.00
Total KB SHARPENING SERVICE INC:				64.00
LAKE GENEVA UTILITY				
1750 MONTE	03/08/2023	1750 MONTE VISTA DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
1750 MONTE	03/08/2023	1750 MONTE VISTA DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
201 MAESTRO	03/17/2023	201 MAESTRO CIR	45-00-00-24520 WATER IMPACT FEES	1,690.00
201 MAESTRO	03/17/2023	201 MAESTRO CIR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
306 HARMON	03/17/2023	306 HARMONY DR	45-00-00-24520 WATER IMPACT FEES	1,690.00
306 HARMON	03/17/2023	306 HARMONY DR	45-00-00-24530 SEWER IMPACT FEES	1,865.00
Total LAKE GENEVA UTILITY:				10,665.00
LAKESIDE INTERNATIONAL LLC				
2304418P	03/29/2023	MUFFLER AND CLAMPS TRK #3	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	696.58
Total LAKESIDE INTERNATIONAL LLC:				696.58
LANGE ENTERPRISES INC				
83210	03/29/2023	STREET SIGNS	11-34-10-53740 STREET IDENTIFICATION SIGNS	583.20
Total LANGE ENTERPRISES INC:				583.20
LASER ELECTRIC SUPPLY				
1491127-00	03/23/2023	PARK BATHROOM LIGHTING	11-52-00-53500 BLDG MAINT SUPPLIES-PARKS	43.68
Total LASER ELECTRIC SUPPLY:				43.68
MACQUEEN EQUIPMENT				
P28677	04/03/2023	WATER PUMP SWEEPER	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	945.11
Total MACQUEEN EQUIPMENT:				945.11
MARED MECHANICAL				
134241	03/29/2023	CIRCULATION PUMP	11-16-10-52400 CITY HALL BUILDING REPAIRS	3,949.56
Total MARED MECHANICAL:				3,949.56
METERNALLY LLC				
11934ME	04/07/2023	MEMORY CARE KITS	99-00-00-54140 LIBRARY NONPRINT MATERIALS	679.99
Total METERNALLY LLC:				679.99

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
MIDSTATE EQUIPMENT				
V75046	03/29/2023	#53 BEACH GROOMER PAINT	40-54-10-53520 BEACH MAINTENANCE SUPPLIES	40.83
Total MIDSTATE EQUIPMENT:				40.83
MILLER BRADFORD & RISBERG INC				
P3756202	03/31/2023	SWITCH-LOADER #35	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	81.76
Total MILLER BRADFORD & RISBERG INC:				81.76
ODP BUSINESS SOLUTIONS LLC				
305229451001	03/28/2023	ENVELOPE BOOK/SEC	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	51.66
305231670001	03/28/2023	ENVELOPES	11-12-00-53100 MUNICIPAL CT OFFICE SUPPLIES	42.99
Total ODP BUSINESS SOLUTIONS LLC:				94.65
OFFICE PRO INC				
0479244-001	04/03/2023	EAR PLUGS	11-32-10-53900 FIRST AID AND SAFETY SUPPLIES	95.72
Total OFFICE PRO INC:				95.72
PAL STEEL COMPANY INC				
94471S	04/10/2023	STEEL PLATE	11-32-15-54500 STORM SEWER MAINTENANCE	272.50
Total PAL STEEL COMPANY INC:				272.50
PHIL'S ELECTRIC DRAIN				
253895	03/28/2023	DRAIN CLEAN-OUT	11-52-00-52410 BLDG MAINT&REPAIR-PARKS	295.00
Total PHIL'S ELECTRIC DRAIN:				295.00
RHYME BUSINESS PRODUCTS				
33783469	04/04/2023	SHARP SP-70C45 MFP- APR 202	11-16-10-55310 CH OFFICE EQUIPMENT CONTRACTS	648.32
Total RHYME BUSINESS PRODUCTS:				648.32
RNOW INC				
2023-65675	04/10/2023	FUSEANDMICRORELAY	11-32-10-53510 VEHICLE/EQUIPMENT MAINTENANCE	238.62
Total RNOW INC:				238.62
ROTE OIL				
230900610	03/31/2023	456.2 GAL DIESEL FUEL ON RO	11-32-10-53410 VEHICLE-FUEL & OIL	1,528.27
230900611	03/31/2023	165.5 GALS DYED DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	503.12
230950410	04/05/2023	150.9GALS ON ROAD DIESEL	11-32-10-53410 VEHICLE-FUEL & OIL	490.43
Total ROTE OIL:				2,521.82
RUEKERT & MIELKE INC				
145811	03/28/2023	CITY'S IMPACT FEE STUDY	11-69-30-52130 IMPACT FEES STUDY	552.50
Total RUEKERT & MIELKE INC:				552.50
SELZER-ORNST CONSTRUCTION COMPANY LLC				
21-123-9	10/07/2022	LIB PROJECT-PAY REQUEST #9	99-00-00-52160 PROFESSIONAL SERVICES	8,933.26

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total SELZER-ORNST CONSTRUCTION COMPANY LLC:				8,933.26
SHERWIN INDUSTRIES INC				
SC050126	03/30/2023	COLD PATCH-STREETS	11-32-10-53700 ROAD MAINTENANCE SUPPLIES	3,126.78
Total SHERWIN INDUSTRIES INC:				3,126.78
SHERWIN WILLIAMS				
3477-0	04/05/2023	GARBAGE CANS-PAINT	11-52-00-53520 GROUNDS MAINT SUPPLIES	84.29
Total SHERWIN WILLIAMS:				84.29
SIGNATURE SIGNS LLC				
5921	03/29/2023	SERVICE SIGN	11-52-00-53520 GROUNDS MAINT SUPPLIES	70.00
Total SIGNATURE SIGNS LLC:				70.00
STATE OF WISCONSIN				
64-246 03/23	04/04/2023	COURT FINES-MAR 2023	11-12-00-24240 COURT FINES-STATE	4,787.00
Total STATE OF WISCONSIN:				4,787.00
TIMBERLINE SIGN CO INC				
44579	04/03/2023	SIGN REPLACEMENTS	11-70-00-57200 HISTORIC PRESERVATION	5,500.00
Total TIMBERLINE SIGN CO INC:				5,500.00
TOTAL PARKING SOLUTIONS INC				
106213	04/03/2023	KIOSK MAINTENANCE SUPPOR	42-34-50-54500 SUPPORT CONTRACTS	34,132.00
TOTAL PARKING SOLUTIONS INC:				34,132.00
TRUGREEN COMMERCIAL				
172786821	03/31/2023	PARK TURF TREATMENTS	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	117.75
Total TRUGREEN COMMERCIAL:				117.75
ULINE				
161535552	03/23/2023	VINYL NUMBERS - BUOY MARK	40-52-10-53990 BUOY/STALL MISC. EXPENSES	106.02
Total ULINE:				106.02
UNIQUE MANAGEMENT SERVICES INC				
6111637	04/01/2023	COLLECTION FEES-MAR	99-00-00-55110 LIBRARY CIRCULATION SUPPLIES	41.20
Total UNIQUE MANAGEMENT SERVICES INC:				41.20
UNITED LABORATORIES				
INV375037	03/31/2023	WEED KILLER	11-52-00-53620 GROUNDS FERTILIZER/WEED CONTR	923.50
Total UNITED LABORATORIES:				923.50
UNITED PUBLIC SAFETY INC				
UPS00049963	03/31/2023	PLATE LOOKUPS MARCH	42-34-50-54500 SUPPORT CONTRACTS	425.00

Invoice Number	Invoice Date	Description	GL Account and Title	Net Invoice Amount
Total UNITED PUBLIC SAFETY INC:				425.00
VANDEWALLE & ASSOCIATES INC				
202303054	03/20/2023	COST RECOVERY	11-00-00-13910 A/R BILL OUTS	2,895.00
202303054	03/20/2023	CITY PLANNING	11-69-30-52120 OUTSIDE PROFESSIONAL PLANNING	1,185.00
Total VANDEWALLE & ASSOCIATES INC:				4,080.00
VISIT LAKE GENEVA				
JAN 2023- ICE	01/31/2023	TOURISM GRANT-VISIT LG	47-70-00-57150 PROMOTIONAL GRANT	9,594.60
Total VISIT LAKE GENEVA:				9,594.60
WALWORTH COUNTY				
64-246 03/23	04/04/2023	COURT FINES-MAR 2023	11-12-00-24200 COURT FINES-COUNTY	2,116.90
Total WALWORTH COUNTY:				2,116.90
WIPFLI				
2226631	03/29/2023	2022 AUDITING SVC	11-15-10-52130 INDEPENDENT AUDIT FEES	23,100.00
Total WIPFLI:				23,100.00
Grand Totals:				241,108.17

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Detail report.

Invoices with totals above \$0.00 included.

Only unpaid invoices included.

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Invoice Detail.GL account (2 Characters) = {<>} "61"

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