

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday April 17, 2023, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm.

Roll Call – Lyon, Howell, Hedlund, Nord & Binn. Klein arrived at 4:05pm.

Excused: Stanczak

Staff in Attendance – Gajewski

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.
None.

Approve Utility Commission Minutes from March 20, 2023, as prepared and distributed
Binn/Nord motion to approve. Passed 5-0.

Acknowledgement of Correspondence
None

Approval of March 2023 Financials
Hedlund/Binn motion to approve. Passed 5-0.

Approval of March 2023 Bills
Hedlund/Binn motion to approve. Passed 5-0.

Directors Report
Gajewski reviewed the submitted Director's report and gave an update on the Marianne Terrace/Pine Tree Lane water main project. He also reported that the PSC report has been drafted by Wipfli and he is looking over that. Discussion was had regarding the WisDOT Highway 50 project and the timing of the work.
Mayor Klein arrived.
Binn/Nord motion to approve. Passed 6-0.

Discussion/Action on Payment Request #1 for the Pine Tree Lane & Marianne Terrace Improvement Project prepared by Asphalt Contractors Inc.
Gajewski gave an explanation of the pay request and how the cost of the work has been pro-rated between the Utility and Public Works. As it is a joint project, payment requests will also go to FLR and City Council for their approval.
Hedlund/Nord motion to approve the payment. Passed 6-0.

Discussion/Action on Main St./Hwy 50 water main and sanitary sewer evaluations
Gajewski explained that the main focus was to determine if a size specific improvement needed to be made in this area ahead of the WisDOT project and what that would mean for the longevity of the system and future growth. Engineers looked at the area between the water treatment plant and Warren St. The outcome of the impact fee study and the possible relocation of the Dodge St booster station could both have an impact on this project as well. Gajewski talked about the structure of the

system and how it connects in different areas. There are sections of the gravity sewer system that could be extended west and they are varying depths with the deepest being 28 feet. To dig down that far would require a full road closure. There is another area at Wells/Main that may need upsizing at some point as well. If WisDOT do put their project out to bid in 2026 then the Utility would need to submit their completed project plans to WisDOT by the end of 2024 with construction in 2025.

Discussion followed. Ultimately the Commission need to decide if they want to proceed with an analysis of the collection system in this area so that we have a solid understanding of our system and what updates need to be made for future growth and performance. Doing this work before the WisDOT highway project is the ideal time and the chances of having another opportunity like this are very unlikely. Discussion was had on the Hillmoor property and whether plans for the development of that land would affect this project. Gajewski said that keeping the Utility informed as plans for Hillmoor are developed is the best way to ensure appropriate sequencing of construction projects.

Howell/Binn motion to proceed with the proposed Utility improvements on STH 50. Passed 6-0.

Update on proposed repaving project of CTH H from Interchange North to George St. by the Walworth County Highway Department

Gajewski and DPW Earle had a conversation with the Walworth County Highway Department and discussed the sequence of the Highway 50 project and potential detour routes, condition of the roads and their timeline. Gajewski informed them of the potential of desired Utility improvements in their project area as well. He detailed what these are for the Commission. Ultimately the outcome of the conversation was that 2026 is the best year for this project. Utility work would take about six weeks and then the Highway Department would come in after us to do their road project which should be completed by July 2026.

No action taken – update only.

Lyon/Binn motion to go into closed session pursuant to Wis. Stat. 19.85 (1)(e) deliberating or negotiating the purchasing of public property, investing in public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session.

The Commission convened into closed session at 4:37pm on a roll call vote.

Nord/Binn motion to return to open session pursuant to Wis. Stat. 19.85 (2) and take action on any items discussed in closed session.

The Commission returned to open session at 4:55pm on a roll call vote.

Nord/Howell motion to direct staff to proceed as discussed in closed session. Passed 6-0.

Adjourn

Hedlund/Howell motion to adjourn at 4:57pm Passed 6-0.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**