



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA PARKING AD HOC COMMITTEE
WEDNESDAY, MAY 3, 2023 - 4:15 PM
LAKE GENEVA CITY HALL; CONF RM 2A (UPPER LEVEL)

Members:

Mayor Charlene Klein, Parking Manager Seth Elder, Trencé Paisano, Sherri Ames, Paul Hummel, Fred Gahl, and Downtown Business Improvement Executive Director Alex Binanti

AGENDA

1. Call to Order
2. Roll Call
3. Approval of the April 19, 2023 Parking Ad Hoc Committee minutes as prepared and distributed
4. Restatement of Open Meeting Laws- Attorney Draper
5. Discussion regarding Parking Department sign inventory
6. Discussion/Recommendation Senior Citizen sticker
7. Discussion/Recommendation Summer Fun Pass
8. Future Agenda Items
9. Next Meeting Date & Time
10. **Adjournment**

*This is a meeting of the Parking Ad Hoc Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

CITY OF LAKE GENEVA PARKING AD HOC COMMITTEE MINUTES
WEDNESDAY, APRIL 19, 2023 - 4:15 PM
LAKE GENEVA CITY HALL; CONF RM 2A (UPPER LEVEL)

Members: Mayor Charlene Klein, Parking Manager Seth Elder, Terence Pisano, Sherri Ames, Paul Hummel, Fred Gahl, and Downtown Business Improvement Executive Director Alex Binanti

Call to Order

Parking Manager Elder called the meeting to order at 4:14 p.m.

Roll Call

Present: Mayor Charlene Klein, Parking Manager Seth Elder, Sherri Ames, Alex Binanti, Fred Gahl, Paul Hummel, and Terence Pisano.

Absent: None.

Approval of the April 6, 2023 Parking Ad Hoc Committee minutes as prepared and distributed

Motion by Binanti to approve, second by Pisano. No discussion. Motion carried 7-0.

Discussion/Recommendation regarding Remote Employee Parking and Shuttle Program

The committee agreed that based on the responses received from downtown businesses in the parking survey they will not be moving forward with pursuing a remote parking shuttle program for downtown employees.

Motion by Mayor Klein to suspend the rules to allow comments from the public, second by Gahl. No discussion. Motion carried 7-0.

Superintendent of Lake Geneva Schools Peter Wilson provided comments relative to possible uses for Eastview School parking lot, reiterating that the school district is interested in a partnership with the city, and implored the committee to keep the district apprised throughout the proceedings of the Parking Ad Hoc Committee meetings.

Motion by Elder directing Binanti to inform the Business Improvement District (BID) Board that the committee will no longer have discussions relative to an employee parking shuttle program based on survey feedback, second by Gahl. Gahl noted it should be stated that discussion relative to employee parking lot options downtown is still a consideration. Binanti clarified that based on the survey feedback the committee would continue to explore options for a designated employee parking lot. Motion carried 7-0.

Discussion/Recommendation regarding Boat Trailer Lot Fees

Elder advised that the Department of Natural Resources (DNR) requires any municipality operating a boat launch to provide parking for vehicles and trailers for those who pay to launch. Elder reiterated that Lot F near Seiminary Park fulfills the trailer parking lot requirement, and may not be utilized for other paid parking.

Discussion/Recommendation regarding the possible purchase of additional property

Elder stated that the next round of capital borrowing will happen in 2024, noting it is a good time to start discussions relative to possible purchases. Discussion then focused on the limited amount of available real estate near downtown. Binanti proposed recommending the commission of an updated parking study to include potential available properties for purchase. Binanti requested figures relative to the amount of capital borrowing to be allowed in 2024 in order to consider feasibility. Mayor Klein reiterated that it is not the City's responsibility to provide parking for the employees of downtown businesses.

Future Agenda Items

- Updated parking study
- Capital borrowing ability
- Designated parking areas for employees

Next Meeting Date & Time

The committee scheduled the next meeting for Wednesday, May 3, 2023 at 4:15 p.m.

Adjournment

Motion by Ames to adjourn, second by Elder. No discussion. Motion carried 7-0. The meeting adjourned at 5:18 p.m.

Parking Department Sign Inventory	Number of Signs	AVG # of Stalls/Sign
Pay Meter/Parkmobile Signs	267	4.389513109
Entering Pay-By-Plate Zone Signs	10	117.2
Big Blue "P" Signs	88	13.31818182
"P" Pay Here Kiosk Signs	150	7.813333333
Pay Meter Lot Signs	9	130.2222222
Sub Total 1	524	2.236641221
Specialty Stall Signs	111	10.55855856
Other (backing into stalls prohibited, etc...) Signs	52	22.53846154
Sub Total 2	163	7.190184049
Total	687	1.705967977
1172 Paid Parking Stalls	1172	

Inventory does not include "NO PARKING" signs nor wayfinding signs.