

CEMETERY BOARD MINUTES

Wednesday, February 15, 2023

Conference Room C, Lake Geneva City Hall

Meeting was called to order by President Mary Sibbing at 4:32pm.

Roll call:

Present: Mary Sibbing, Ruth Monico, Terry Krohn, Alderman Fesenmaier.

Pat Quinn

Visitors: Bruce and Debbie Dale; Paula Porubcan, who may be interested in joining the Cemetery Board.

Comments from the public.

Bruce Dale brought up his concern regarding the Communications Tower with Oak Hill Cemetery being one of the considerations for the location. Per Mary, no decision has been made, but it appears it will be located in a different location. Additional discussion following.

Approved Cemetery Board Minutes from January 18, 2023. Motion made by Mary Sibbing and seconded by Ruth Monico to approve the Cemetery Board Minutes. Motion passed 5-0.

Discussion/recommendation update on possible Walworth County communications tower placement in Oak Hill Cemetery. Mary has been in contact with Todd Neumann and he states another location is probable. A tower may be able to be located by the WLKG radio tower property. Mary requested Todd to follow up if the WLKG site is not available.

Discussion regarding the comptroller's monthly financial report. Updated report was received..

Discussion to have the report available every other month. Motion made by Pat Quinn and seconded by Terry Krohn to request Lana have the monthly financial report available every other meeting. Motion passed 5-0 for the report to be issued every other month.

Discussion/recommendation to review State Statutes. In the previous minutes, the statute had been incorrectly identified. The correct State Statute is 157.115 (a), which concerns ***Abandonment of Cemetery Lots*** not interred for over 50 years. Many costs will need to be considered: marketing costs, attorney fees, disclosures for selling, accounting fees, and court fees. A new Park Manager has been budgeted in the 2023 budget. The Board will review the possibility of this new Park Manager position moving forward on this. (See future agenda items)

Existing Cemetery Rules/Regulations require updating to include Pioneer Cemetery in the title. Existing regulations have been divided between the board members to be reviewed and discussed as an ongoing project. Update on progress will be discussed at the next meeting. Once review has been completed and updated, the new draft will be submitted to the City Council to be approved as an Ordinance.

Update on possible code enforcement of the rules/regulations next meeting.

Discussion/recommendation update on Neal Aspinall's Oak Hill Cemetery photo for LG Website Cemetery link. Follow up by Mary. It is set up and ready to go live.

Discussion/recommendation update on LG Website Cemetery link for capability to add links for rules/regulations. Mary stated that links can be updated very easily to the website.

Discussion/recommendation to increase the number of board members. Alderperson Fesenmaier informed Mary that in order to increase the Cemetery Board to 7 members, it must be presented to the Finance Committee, then recommended to the City Council. Pat Quinn made a motion and Terry Krohn seconded to increase the number of board members to 7. Motion passed 5-0 to increase number to 7 board members.

Discussion/recommendation to determine 2 people to attend the annual conference of the WI Alliance of Cemeteries. Continue to future meetings as time gets closer. Conference is scheduled for September 2023.

Review/discussion of Tom Earle's DPW monthly report. The Board reviewed the report.
Pontom: Mary to follow up with Nan on a date to go live for the LG website Cemetery Link.

Future agenda items: Park Manager position will be discussed next month.
Several Oak Hill Cemetery diseased trees have been removed. Will those trees be replaced?

Next meeting: March 15, 4:30 pm. Conference Room C, Lake Geneva City Hall

Motion to adjourn the meeting by Ruth Monico and seconded by Terry Krohn. Motion passed 5-0 to adjourn. Meeting adjourned at 5:25 pm.

Respectfully submitted,
Ruth Monico
Secretary
.