



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA AVIAN COMMITTEE
TUESDAY, JULY 11, 2023 - 6:00 PM
LAKE GENEVA CITY HALL; CONFERENCE ROOM 2A (UPPER LEVEL)

Members:

Committee Members: Beverly Leonard, Sarah McConnell, Jill Rodriguez, Karen Gallo, Carol Zimmermann, Kelley Happ, and Cindy Yager- Alderperson

AGENDA

1. Call to Order
2. Roll Call
3. Approval of the June 13, 2023 Avian Committee minutes as prepared and distributed
4. Comments from the public limited to 5 minutes, limited to items on this agenda
5. Update Financial Review for 2022/2023
6. Swift Night Out Update
7. Purple Martin Update
8. Brief 2023 Calendar/Project review
9. Update on Potential Grants
10. Partner Updates
11. Next Meeting Date & Time
12. Future Agenda Items
13. **Adjournment**

*This is a meeting of the Avian Committee.
No official City Council action will be taken; however, a quorum of the Council may be present.*

City of Lake Geneva Avian Committee Meeting Minutes

Tuesday, June 13, 2023, 6:00 P.M.

City Council Conference Room 2A

1. Call to order: 6:07 PM by Sarah McConnell

2. Roll Call. The following members were present: Carol Zimmermann, Jill Rodriguez, Sarah McConnell, Kelley Happ, Karen Gallo, Beverly Leonard and Alderperson Cindy Yager

3. Approval of Avian Committee meeting minutes from April 2022

Motion to approve minutes by Zimmermann, seconded by Rodriguez. The motion was passed. The City canceled the May meeting of the Avian Committee.

4. Comments from the Public

There were no comments.

5. Financial Review

There was no review at this meeting

6. Grants Review

Yager reported that we did not receive the grant from S.C. Johnson & Company in which we asked for funds to purchase permanent signs for our StoryBook Trail. She explained that their guidelines had changed and no longer included educational and community activities in their criteria.

Rodriguez reported that we did not receive a grant from Gage Marine. We put on hold requesting funds from Alliant and WE Energies to see if we would get grant money from Gage or Johnson.

Rodriguez also applied for a \$3000 grant from the Rotary Club for the creation of a butterfly garden behind the Lake Geneva Public Library. She mentioned that Lake Geneva Safari Company might also be interested in contributing. Rodriguez also suggested we approach the Park Board about use of the land for the project. She will get plants from Northwinds Perennial Farm and hopes to create a “Monarch Palooza” in the spring.

7. Purple Martin Colony Updates

Gallo and her team of volunteers report that we have 88 martin eggs to date, and Leonard observed nesting attempts at the gourds and new house. The colony is looking very good. The Committee is grateful to our volunteers who help with the monitoring project throughout the spring and summer.

Gallo reported that she injured her hand when one of the cables holding the house parted. She reported this to the city. The question of the city’s liability for volunteers’ injuries came up and Yager said she would pursue this issue and get back to us. McConnell mentioned that two years ago we had talked about replacing the original cables, which we did with stronger cables. Rodriguez suggested that in the next budget we allocate money for maintenance of the houses, along with a schedule for replacement of cables. We do spray all the cables with WD 40 in the spring. Leonard volunteered to contact Public Works and ask for help in inspecting the cables.

8. World Migratory Bird Day Celebration

Responses “Fabulous”- Zimmermann. “Best Year Yet” – McConnell. The Lake Geneva Avian Committee celebration of World Migratory Bird Migration Day culminated in the Learning to Soar StoryBook Trail project. Committee members felt the third StoryBook Trail episode was a great success. Thanks to all who helped and to all who attended the unveiling of the third year story. And a special thank you to Stephanie Klett (Visit Lake Geneva) for giving such a positive and heartfelt talk to all the students and groups who attended.

9. Learning to Soar

The Committee received a very nice thank you note (and cute illustrations) from the fifth grade students.

We agreed on the need to think about the Learning to Soar project and reassess and plan how best to proceed in the year(s) to come.

10. Bird Festival Update

Zimmermann reported that the bird walk and student presentation to the Geneva Lake Conservancy was great. Fifth graders in the Learning to Soar project presented a program to Conservancy members and guests with fun facts and figures about birds and migration. The kids were great. It was felt that the weakest part was the bird walk through Bromley Woods because there was no guide to help with the young birders. It was suggested there be fewer time slots for bird walks so more expert guides can be available to help each of the groups.

11. Swift Night Out Update

McConnell reported that everything is in place for the September 7 Swift Night Out at the Geneva Lake Museum. It is believed that the Chimney Swifts begin congregating in the last week or two of August, and we hope to have selected a date that will capture their activities in the tall chimney. The Eagles and Friends program from the Schlitz Nature Center will be excellent. McConnell suggested we give museum folks some talking points about the swifts and our program in July so they can share the upcoming event with their guests.

Several food trucks are scheduled.

12. Planning Calendar for 2023

At the Lake magazine will be featuring the Avian Committee and its long list of accomplishments. We were given a list of questions and asked to respond. Carol will share her thoughts on Google Docs and invited Committee members to edit and share responses.

13. Partner Updates

Zimmermann will be working with Tai Thompson, Community Outreach at the Geneva Lake Conservancy, to help place a new Purple Martin house near the GLC's fishing pond.

14. Other Items of Interest

- Eagle Scout bee project at Four Seasons Nature Center. It was reported that Tom Earle (Public Works) has volunteered to help.
- Grant writing ideas
- Purple Martin colony event. It was advised that we should not open the martin houses to show the public at this time, as there may be young birds that have hatched and are moving around.
- The First Congregational Church asked the committee to lead a nature/bird walk. Jill Rodriguez and Sarah McConnell volunteered to help. It was suggested by Rodriguez that we're not really set up to do hands-on events like this and we should give them names from the Lakeland Audubon Society.
- Cindy Yager has invited the Avian ladies to a day of fun on her boat. Date was set as July 19 at 10:30. No work – just enjoy the lovely lake and good company.

15. Next Meeting Time and Date:

Tuesday, July 11 at 6 pm in conference Room A

16. Future Agenda Items

- Update Financial Review for 2022/2023
- Swift Night Out Update

- Purple Martin Update
- Brief 2023 Calendar/Project review
- Update on Potential Grants
- Partner Updates
- Other

15: Adjournment:

Zimmermann moved to adjourn, seconded by Yager and approved. Meeting was adjourned at 7:30 p.m.

Respectfully submitted, 7/5/2023

Kelley Happ

Account Number	Account Title	2023-23 Period Actual	2023-23 Current year Actual	Current year Budget	Variance Current year	% of Budget
GENERAL FUND						
MISCELLANEOUS						
MISCELLANEOUS						
11-70-00-47300	AVIAN DONATIONS	.00	.00	250.00	250.00	.00
Total MISCELLANEOUS:		.00	.00	250.00	250.00	.00
MISCELLANEOUS						
11-70-00-57800	AVIAN COMMITTEE EXPENSES	101.31	716.57	4,125.00	3,408.43	17.37
Total MISCELLANEOUS:		101.31	716.57	4,125.00	3,408.43	17.37
Net Total GENERAL FUND:		101.31-	716.57-	3,875.00-	3,158.43-	18.49
Net Grand Totals:		101.31-	716.57-	3,875.00-	3,158.43-	18.49

Journal	Reference Number	Payee or Description	Debit Amount	Credit Amount	Balance
11-70-00-47300 AVIAN DONATIONS					
		01/01/2023 (00/23) Balance	.00 *	.00 *	.00
		06/30/2023 (06/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	250.00-	Unearned	250.00
11-70-00-57800 AVIAN COMMITTEE EXPENSES					
		01/01/2023 (00/23) Balance	.00 *	.00 *	.00
AP	36	LEONARD, BEVERLY	10.00		
		**Desc: PURPLE MARTIN ASSC DUES			
AP	330	COPIES & PRINTS PLUS LLC	35.00		
		**Desc: BIRD POSTERS-AVIAN COMMITTEE			
AP	364	ZIMMERMANN, CAROL	60.94		
		**Desc: PKT FOLDERS-LEARNING TO SOAR			
		01/31/2023 (01/23) Period Totals and Balance	105.94 *	.00 *	105.94
AP	334	CHASE CARD SERVICES	175.00		
		**Desc: AVIAN ANNUAL BIRD CITY RENEWAL			
AP	743	COPIES & PRINTS PLUS LLC	33.75		
		**Desc: EDUCATION MATERIALS-2023 STORYBOOK TRAIL			
AP	894	MCCONNELL, SARAH	50.60		
		**Desc: REIMBURSE-LEARNING TO SOAR PRIZES			
AP	722	LEONARD, BEVERLY	69.98		
		**Desc: REIMBURES-PURPLE MARTIN SUPPLIES			
		03/31/2023 (03/23) Period Totals and Balance	329.33 *	.00 *	435.27
AP	263	COPIES & PRINTS PLUS LLC	22.25		
		**Desc: FLYWAY MAP			
AP	388	COPIES & PRINTS PLUS LLC	57.25		
		**Desc: SIGNAGE AT 4 SEASONS NATURE PRESERVE			
AP	519	LEONARD, BEVERLY	15.73		
		**Desc: PURPLE MARTIN-SUPPLIES			
		04/30/2023 (04/23) Period Totals and Balance	95.23 *	.00 *	530.50
AP	24	COPIES & PRINTS PLUS LLC	12.00		
		**Desc: BIRD POSTERS-AVIAN COMMITTEE			
AP	544	ST FRANCIS DE SALES	72.76		
		**Desc: BUS-FOUR SEASONS			
		05/31/2023 (05/23) Period Totals and Balance	84.76 *	.00 *	615.26
AP	424	COPIES & PRINTS PLUS LLC	41.00		
		**Desc: PROGRAM MATERIALS-WORLD MIGRATORY BIRD			
AP	16	COPIES & PRINTS PLUS LLC	60.31		
		**Desc: MIGRATORY BIRD CELEBRATION PRINTS			
		06/30/2023 (06/23) Period Totals and Balance	101.31 *	.00 *	716.57
YTD Encumbrance	.00	YTD Actual	716.57	Total	716.57
		YTD Budget	4,125.00	Unexpended	3,408.43
11-70-00-57810 AVIAN COMMITTEE DONATION EXP					
		01/01/2023 (00/23) Balance	.00 *	.00 *	.00
		06/30/2023 (06/23) Period Totals and Balance	.00 *	.00 *	.00
YTD Encumbrance	.00	YTD Actual	.00	Total	.00
		YTD Budget	.00	Unexpended	.00
Number of transactions: 14 Number of accounts: 3			Debit	Credit	Proof
Grand Totals:			716.57	.00	716.57

Report Criteria:

Actual amounts

All accounts

Account.Account number = "11700047300","11700057800","11700057810"
