



City of Lake Geneva, 626 Geneva St, Lake Geneva, WI 53147- 262.248.3673- www.cityoflakegeneva.gov

CITY OF LAKE GENEVA ~~AMENDED~~ BOARD OF PARK COMMISSIONERS

TUESDAY, JULY 18, 2023 - 6:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members:

Committee Members: Cindy Forster Feuredi, Brian Olsen, David Quickel, Barbara Philipps, Peggy Schneider, Ann Esarco, Denise Wendell, Alderperson Cindy Yager and Mayor Charlene Klein

AGENDA

1. Call to order – Cindy Feuredi
2. Roll Call
3. Comments from the public as allowed by Wis. Stats. §19.84(2), limited to items on this agenda, except for public hearing items. Comments will be limited to 5 minutes
4. Approval of the June 20, 2023 Board of Park Commissioners meeting as prepared and distributed
5. Discussion/Recommendation regarding Scouts Bee Project at 4 Seasons Nature Preserve
6. Discussion/Recommendation regarding "Dragon Days" Festival
7. Discussion/Recommendation regarding Gygax Memorial Statue
8. Discussion/Recommendation regarding Gygax Memorial Area
9. Discussion/Recommendation regarding Department of Public Works Operation Updates
10. Discussion/Recommendation regarding the Parks Manager Position
11. ~~Discussion/Recommendation regarding Department of Public Works Wishlist~~
12. ~~Discussion/Recommendation regarding Parks Impact Fee Wishlist~~
13. Next Meeting Date & Time
14. Adjournment

Park Board Minutes Tuesday June 20, 2023

Committee Members: Cindy Feuredi, Brian Olsen, David Quickel, Barbara Philipps, Peggy Schneider, Ann Esarco, Denise Wendell, Alderperson Linda Frame and Mayor Charlene Klein

City of Lake Geneva Park Board of Park Commissioner met on Tuesday, June 20, 2023 at 6:30 Pm at Lake Geneva City Hall Council Chambers (Main Level)

President Cindy Feuredi called meeting to order. Roll call was made by Barbara Philipps, Secretary. All were present except for Brian Olsen and Ann Esarco.

Comments from the public:

Peg Esposito of 124 Darwin Street in Lake Geneva requested that the Tree Board doesn't have to report to the Park Board and Tom Laskowski of 628 Dodge Street 7 spoke.

There was approval of April 18, 2023 Board of Park Commissioners meeting minutes as prepared and distributed.

There was a report from Public Works.

Mayor Charlene Klein discussed Municipal Code Revisions. There was a discussion regarding Never Say Never Inclusive Playground Information.

There was discussion regarding establishing a Monarch Butterfly Garden. Rotary Club and Library are on board.

The discussion about Finley's Dog Swimming area brick was moved to continue.

The length of the YMCA contract has been extended for 2 years

Other items that were voted to continue were the Dragon Days Festival, Gyax Memorial, Gyax Memorial designated area and Park Rental Fees Review

Next meeting will be July 18, 2023 at 6:30 PM

Meeting was adjourned at 7:30 PM

Rotary Club of Lake Geneva

Monarch Habitat Butterfly Garden

The Lake Geneva Rotary Club is proposing to create (and maintain) a Monarch Habitat Garden in an effort to participate in the many initiatives to "save our monarchs". The project would be funded with a grant from Rotary District 6270 and matching funds from a community organization. We are committed to this project as a way to meet one of Rotary International's areas of service, **protecting the environment**, and also as an educational initiative for our community. Some components, in addition to appropriate plantings to attract and nurture Monarchs and other butterflies, include an educational sign like the Purple Martin signs placed along the lake path, and an adjacent small Children's Garden that the Youth Librarian will use, and maintain, for programs.

We are hoping to place this Garden behind the Library, on the west side of the building. There's a small area (about 10 x 10) that would be perfect and not create a disruption for mowing. As was mentioned, this would be a "hands on" Rotary project including the development and maintenance of the Garden.

We will be working with other agencies to "get it right": Geneva Lake Conservancy, U of W Extension Service, Northwind Perennial Farm, and of course the Lake Geneva Public Library and Public Works Department.

We hope that the Park Board will be supportive of this project and encourage us to move forward.

Jill Rodriguez, Project Coordinator jillrod426@gmail.com

Jane Ipsen, Rotary President jsipsen@comcast.net





To: Park Board Committee
From: Neil Waswo, Superintendent, Public Works
RE: July 2023 Report

OPERATIONS UPDATE

PARK OPERATIONS

- DPW hired a new crew member, Gera Mendoza back in April. Gera holds a Class A CDL, Pesticide Applicators License and is currently working on his Arborist certification. Gera previously worked on the Forestry Crew for the City of Waukesha. He is a welcome addition to the Forestry Crew.
- The Four Seasons building rehab has been completed.
- The Park signs purchased and will be installed in Flat Iron & Four Seasons
- The Fermano Park sign which was vandalized was put back up by DPW crew and painted.
- Staff readied equipment for summer. The refuse (garbage) trucks have been serviced, the pick-up tines, drive chains and sprockets have been replaced on the beach groomer. Hydraulic leaks have been repaired on the beach tractor. Leaf wagons were serviced.
- The main hinge on the woodchipper was repaired.
- Two flagpoles in Veteran's Park were damaged during the ice storm. The City Clerk processed the insurance claim.
- There were 7 shelter reservations.
- There were also 3 larger events. Cheer Camp in Flat Iron, The Wine Walk on the Sheridan Springs bike path, and Concert in the Park in Flat Iron.
- Crews have been painting benches and the shelter at Cobb Park.
- Crews finished the split rail fence and sign board along with installing the new sign at Four Seasons Park.

VETERAN'S PARK

- The Special Olympic group has been gathering at Dunn Field on Monday afternoons.
- Grass cutting has slowed down because of the drought so the crews are switching to maintenance report of equipment.
- Installed four new tires on the Toro Mower.
- Updating and modifying 3 point sprayer.
- Spraying fence lines and warning tracks.
- Replacing soffit lights on buildings with LED kits.
- Repaired the basketball court light system.
- Repaired and updated the Lion's Den drinking fountains.
- Cleaning and rearranging maintenance shop.
- Trimming trees as time allows.
- Plumbing repairs in Lion's Den building.
- Cleaning up after weekend baseball tournaments.
- Cleaning up after YMCA events all week.

SNAPSHOT OF DEVELOPING A PARKS DEPARTMENT

3 possible plan scenarios:

1. Hire a Parks Manager and immediately institute a new parks division within DPW which would split the department. This would immediately create a staffing and equipment issue because of shortages in both departments. Three forestry staff positions would be filled over a 7-year period ending in 2030 this would limit the forestry department ability to focus on trees because the duties of a parks department include numerous duties which are not forestry related. The cost estimates of this plan run could run as high as 658,000.00 \$
2. Repurpose the Park Manager funds for hiring another forestry position staff member in 2023, 2024 and again in 2025. Shared duties and responsibilities with the entire DPW department would remain status quo. This plan does not address having someone oversee Parks/Recreation which could help supply one of the missing support pieces for city committees (Parks, Tree, Avian, Cemetery). The cost of this plan could run as high as 360,000.00\$ by 2025.
3. Hire a Parks Manager in 2023 who works under DPW addressing the missing support needed addressed in scenario #2. Hire a DPW/Forestry operator in 2024 to assist both parks and streets. Gradually transition over the next 7 years creating a Parks department which would include forestry focusing solely on Parks & Forestry. Responsibilities and manpower from current staff would be divided into the separate departments over that time period.

Impact Fee Wish List, July 2021 DPW (DRAFT)

Increase size of salt shed due to more road miles

Increase budget for road repairs

Addition to east end of main shop to house needed equipment and trucks for additional work due to developments

Update Vet's Park infrastructure due to increased usage. (Fencing, playground equipment, facilities...)

Traffic signal, Townline and Edwards.

Traffic signal, CTH H (George St) and Williams. Intersection reconfigure.

Future traffic signal at Main and Curtis.

Future traffic signal at Broad and Geneva to include pedestrian xwalk signals.

Future traffic signal at Geneva and Center to include pedestrian xwalk signals

Future traffic signal at Williams and Grant.

Future traffic signal Center and Int North (WalCo?)

Storm water infrastructure updates .

Bloomfield Rd improvements, (storm sewer, curb and gutter, road surface...) possible annexation due to increased traffic.

Brush/compost area improvements at 1070 Carey due to substantial increase in usage. (gate, cameras, bins...)

Brush/compost area improvements at 4 Seasons due to substantial increase in usage. (gate, cameras, fencing, shop/garage update, etc.)

Sturwood area Tot Lot improvements due to increased use.

Rushwood Park improvements due to increased use.

Purchase 1154 Elkhorn Rd, dpw expansion

Purchase of 1336 Elkhorn Rd property for DPW expansion

Purchase of 1340 Elkhorn Rd for DPW expansion

Purchase of 1342 Elkhorn Rd for DPW expansion

Purchase of 1350 Elkhorn Rd for DPW expansion

Purchase of N3103 CTH H for DPW expansion.(Annex?)

Purchase of N3113 CTH-H for DPW expansion (Annex?)

Purchase of N3117 CTH-H for DPW expansion. (Annex?)

Purchase of 135 Main St for Parking building/shop and Tourist info center , community center, and etc.

Purchase of parcel ZYUP 00044B for DPW expansion

Relocation of City boat launch due to increased traffic

Expansion of Main St between Edwards Blvd and Curtis St to 4 lanes

Lighting updates, Main and Edwards.

S Edwards street lighting between Main and Townline and future Townline to Bloomfield.

Purchase of ZA 400001 thru 400004 for Oak Hill Cemetery expansion

Purchase of east section of ZA 93000002 for Oak Hill expansion.

Purchase of east section of ZA 3400003 for Oak Hill expansion.

Purchase of east section of ZYUP 00040B for Oak Hill expansion.

Purchase of east section of ZYUP 00040A for Oak Hill expansion.

Purchase of south east section of : ZA236900002 for Oak Hill expansion.

Purchase partial lot, south area of JA492000004 for Oak Hill expansion.

DPW wish list, general

ITEM	Priority 1-5
OH doors, 1065	3
OH doors, 1055	3
Auto 15-40 oil pump	
Heat tubes. 1055	1
Replace lighting, 1070	3
Replace lighting, 1065	2
Office remodel, 1065	1
Air compressor, 1055	2
Loading dock ramp. 1065	2
Loading dock door. 1065	3
Exhaust fan, paint booth 1070	1
Drill press. 1055	1
Bathrooms repaired, 1070	5
Fuel pump replacement	1
Fuel pumps decking and ladder	1
Canopy, fuel pumps	2
Shore line at lookout, Donian	3
Bottle fillers for all parks/open areas	2
Screen deck for compost	4
Hot patcher	3
Dedicated area for pesticides	1
Shop service doors	2
Auto gate at 4 seasons	3

Manning Way bike trail bridge	2
Pickleball striping	2
Playground equipment updates, various parks	1
Exterior door key fobs.	2
Bandwidth	1
Computer system backup	2
New Columbarium, Oak Hill	2
Road repair/additions, Oak Hill	2
Auto gate at maintenance buildings, Oak Hill	3
Drainage issues, Oak Hill	2
Sewer/water, Oak Hill	3
Pontem software, Oak Hill	
Mower deck for Ventrac.	1
Pavilion, Vets park	2 (In CIP, 2026)
Brine bulk tank	1
Electrical locator	1
Brunk Pavillion painting	2
Ponds and waterfalls replacement.	3
Curtis Cab, Vets Park Kubota Tractor	1
Line painter in 2026 ERF need to move up	1
Break room enlargement	2
Banner poles	2
Plaza toad stool lights, Riv.	1
Flower bed, Wrigley Dr next to beach.	1
Maintenance budget increase for landscaping	1