

CITY OF LAKE GENEVA FINANCE, LICENSING, AND REGULATION COMMITTEE MINUTES

WEDNESDAY, JULY 5, 2023 - 4:30 PM

LAKE GENEVA CITY HALL; COUNCIL CHAMBERS (MAIN LEVEL)

Members: Committee Members: Chairperson Ken Howell, Alderpersons: Joan Yunker, Mary Jo Fesenmaier, Cindy Yager, and Tim Dunn

Call to Order by Chairperson Howell

Howell called the meeting to order at 4:30 p.m.

Roll Call

Present: Howell, Fesenmaier, Yager, and Yunker

Absent: Dunn

Comments from the public limited to 5 minutes, limited to items on this agenda

Brian Pollard; 875 Townline Rd; Spoke in favor of the no parking on Sonata Way.

Tim Dunn joined the meeting at 4:31 p.m.

Jake Schmidt; Geneva Lake Environmental Agency; Spoke in favor of the ordinance regarding invasive aquatic species.

Carol Brady; 721 South St; Spoke in regards to the South Street Trail TAP grant project and questioned the map in the packet, as it had not been disclosed prior.

Susan Reya; 720 Mobile St; Spoke in regards to the South Street Trail TAP grant project.

Peg Esposito; 124 Darwin St; Spoke in favor of the ordinance regarding the City Forester. She spoke in regards to the volunteer liability waiver form, speaking in favor of the amended version she handed out to the committee.

Sherri Ames; 603 Center St; Spoke in regards to the South Street Trail TAP grant project. She referenced a handout that was passed out by Ald. Fesenmaier concerning the project.

Approval of the June 20, 2023 Finance, Licensing, and Regulation Committee minutes as prepared and distributed
Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Motion by Fesenmaier to discuss the item concerning the ordinance on invasive aquatic species next on the agenda, second by Dunn. Motion carried 5-0.

Licenses & Permits

Discussion/Recommendation regarding Temporary Operator Licenses for the event of Venetian Fest, for the term of August 15, 2023 through August 20, 2023, filed by: Tyler August, Brian Holt, Bryan Iwicki, Fraklyn Lasch, Ryan Lasch, Nathan Love, Kyle Peters, Travis Ross, and Michael Springer JR

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the renewal application for a Combination "Class A" Liquor and Class "A" Fermented Malt license filed by SSS Wisconsin BRW LLC LLC d/b/a SQRL Service Station #722, 1231 Grant St, Angela Nitschke, Agent, for the term of July 1, 2023 through June 30, 2024, contingent upon payment of all outstanding liabilities and delinquencies with the City of Lake Geneva and wholesaler invoices, and clearance of any Department of Revenue holds

Motion by Dunn to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding Massage Establishment renewal applications for the term of July 1, 2023 to June 30, 2024 filed by: Elevate Wellness Center

Motion by Yunker to approve, second by Dunn. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding a Sidewalk Cafe renewal application for the term of July 1, 2023 to June 30, 2024 filed by: Zaab Corner Bistro

Motion by Yager to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding proposed 2023 Budget Amendments for the Downtown Business Improvement District

Comptroller Pisarcik stated that this amendment was for the increased wage for the Executive Director.

Motion by Fesenmaier to allow Alex Binanti to speak, second by Howell. Motion carried 5-0.

Binanti addressed the committee concerning the proposed budget amendments in the packet. She added that the Downtown Trolley initiative was not going to be pursued, so that allocated money would be shifted to other projects.

Motion by Yager to approve, second by Fesenmaier. Motion carried 5-0.

Discussion/Recommendation regarding the 2024 Budget Timeline

Motion by Fesenmaier to approve, second by Yunker. Yager questioned if the shared revenue coming from Wisconsin would be discussed. Pisarcik confirmed that it would as it will affect the 2024 budget and will be discussed during the budget process. Motion carried 5-0.

Discussion/Recommendation regarding **Ordinance 23-05** an ordinance amending subsection c of Section 82-61, City Forester, and subsections 7 and 13 of Section 82-63, Trees in lawn parks and public right-of-way, Article III, Forestry, Chapter 83, Vegetation, of the City of Lake Geneva Municipal Code; as it relates to the update of responsibilities of the City Forester (*Board of Park Commissioners recommended approval on June 20, 2023*)

Motion by Yager to approve, second by Fesenmaier. No discussion. Motion carried 5-0.

Discussion/Update regarding City of Lake Geneva Policy 5.2: Waiving of Parking Fees; as it relates to special event permits and requests for waiver of parking fees

Fesenmaier explained that it is a work in progress. She and Alderperson Howell will be having a meeting with the Comptroller and will keep the committee informed on any updates.

Motion by Fesenmaier to continue, second by Howell. Clerk Kropf noted that the agenda item wasn't setup for action, but simply an update. Motion carried 5-0.

Discussion/Recommendation regarding the continuation of the South Street TAP Grant project

Fesenmaier addressed the options within a document that she handed out to the committee members.

City Engineer Naomi Rausch addressed the committee regarding the intended purpose of the project. City Administrator Nord stated that the WI DOT is waiting for the City to make a decision regarding the status of the grant. He noted that the committee/Council would maybe have another month to determine what should be done. Motion by Yunker to deny the project, no second was offered. Motion failed for a lack of second.

City Administrator Nord explained that the Council needs to have a unified answer before addressing the WI DOT.

Motion by Howell to refer to the Public Works Committee, second by Yunker. Motion carried 3-2, with Fesenmaier and Yager voting no.

Discussion/Recommendation regarding Pay Request #1 and Change Orders #1 & #2 for the Additional Alley Concrete Work and Additional Curb & Gutter Work for the Cook & Wrigley Improvements Project

Public Works Director Earle stated that the work has been completed and that the change orders in the packet.

Motion by Howell to approve, second by Yunker. Motion carried 5-0.

Discussion/Recommendation regarding the creation of a "No Parking Zone" on Sonata Way at Townline Road

Motion by Yager to approve, second by Fesenmaier.

Public Works Director Earle offered a slight change to the language. He noted that the no parking zone should start at the radius of the turn and to extend 30 feet passed the median.

Motion by Yager to amend as stated above, second by Howell. Motion carried 5-0.

Original motion as amended carried 5-0.

Discussion/Recommendation regarding proposed change to Chapter 62-1, of the Lake Geneva Municipal Code relating to the dedication of Maytag Dr as a public road

Motion by Howell to approve, second by Yunker. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the Baker Street Sidewalk Assessment

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding the purchase of two Kubota RTV's from Capital Improvement fund

Motion by Yunker to approve, second by Howell. No discussion. Motion carried 5-0.

Discussion/Recommendation regarding vacation of approximately 612 linear feet of unimproved Logan Street right-of-way. Kapur estimated licensed land surveyor/engineering fees to complete the vacation to not exceed \$10,000

Motion by Yunker to approve, second by Howell. Earle addressed the committee concerning the vacation of this property. Currently the City cannot access the right-of-way without going on private property. Motion carried 5-0.

Discussion/Recommendation regarding the City of Lake Geneva Volunteer Liability Waiver form

Motion by Fesenmaier to continue to the July 18, 2023 meeting, second by Dunn. Howell reiterated that Alderperson Esposito had offered an amended form, that she believed would be more "user friendly." Howell stated that he would like to know what the City Attorney is opposed to with the proposed amendments. Motion carried 5-0.

Discussion/Recommendation regarding possibly amending Chapter 90, Section 174 to include the Geneva Lake Environmental Agency Chapter 30 ordinance related to Aquatic Invasive Species

Motion by Fesenmaier to approve the ordinance as presented in the packet, second by Howell. Jake Schmidt questioned the forfeitures that the City is considering. Howell stated that it would be what was in the proposed ordinance. Motion carried 5-0.

Discussion regarding current expenses related to the Hillmoor Property

Public Works Director Earle explained the current expenses for the Hillmoor Property. He added that the City has spent a couple thousand dollars, without the removal of the old building. Earle added that the City will need to remove the well house in the near future, which will increase the overall cost.

Fesenmaier asked the the donations for the goat grazing by placed in the next agenda for review and discussion. No action taken.

Presentation of Accounts

Pre-paid Checks: \$723,109.64

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Regular Checks: \$407,389.16

Motion by Yunker to approve, second by Yager. No discussion. Motion carried 5-0.

Motion to go into Closed Session pursuant to 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session regarding: Possible Purchase of Property near Oakhill Cemetery

Motion by Fesenmaier to convene the committee into Closed Session to include the City Clerk, City Comptroller, City Administrator, Alderman Frame, Alderman Esposito, and Cemetery Chair Mary Sibbing, second by Yager. Motion carried 5-0 on a roll call vote. The committee convened into closed session at 5:29 p.m.

Motion to return to open session pursuant to Wisconsin Statutes 19.85 (2) and take action on any items discussed in closed session

Motion by Howell to reconvene the committee into Open Session, second by Dunn. Motion carried 5-0 on a roll call vote. The committee reconvened at 5:35 p.m.

Motion by Howell to proceed as discussed in Closed session, second by Yager. Motion carried 5-0.

Adjournment

Motion by Yunker ro adjourn, second Yager. Motion carried 5-0. Meeting adjourned at 5:36 p.m.