

Lake Geneva Utility Commission Minutes
Lake Geneva Utility Commission Meeting
Monday July 17, 2023, 4:00pm
Council Chambers, City Hall – 626 Geneva St

THIS MEETING WAS HELD IN PERSON

Call Meeting to Order – Lyon called the meeting to order at 4:00pm

Roll Call – Lyon, Klein, Howell, Frame, Nord, & Binn Excused - Stanczak

Staff in Attendance – Gajewski & Busch

Comments from the public as allowed by Wis. Statutes §19.84 (2), limited to items on this agenda except for public hearing items. Comments will be limited to 5 minutes.

None

Approve Utility Commission Minutes from June 19, 2023, as prepared and distributed
Howell/Frame motion to approve. Passed 6-0.

Acknowledgement of Correspondence

None

Approval of June 2023 Financials

Frame/Binn motion to approve. Passed 6-0.

Approval of June 2023 Bills

Binn/Frame motion to approve. Passed 6-0.

Director's Report

Gajewski went over the submitted Director's report and provided updates to the Commission.
Howell/Frame motion to approve. Passed 6-0.

Discussion/Action on Payment Request #3 for the Pine Tree Lane & Marianne Terrace Improvement Project prepared by Asphalt Contractors Inc

Gajewski pointed out that this payment request is actually #4. There will be one additional pay request to close out the project. We are still holding retainage and there will be a final punch list of things to be finalized put together this week.

Howell/Frame motion to approve Payment Request #4 for the Pine Tree Lane and Marianne Terrace Improvement Project. Passed 6-0.

Update on utility related improvements along the WisDOT STH 50 project corridor

Gajewski gave a quick recap of the discussion at last month's meeting. He has since attended a meeting with a WisDOT representative and the staff at MSA as well as the design engineer that WisDOT has chosen for their project. Gajewski went over the maps in the packet and explained the potential utility upgrades that are being discussed. WisDOT is planning on hosting a meeting in the next couple of months with relevant local groups to go over the scope and timing of the project, and then the city would become the liaison for these groups after that meeting. One of the biggest unknowns at last month's meeting was WisDOT's requirements for backfill and they have now advised that they would be fine with the City's specification for trench backfill except for possibly the deep sewer section. Gajewski discussed with WisDOT the timing of their upcoming soil borings to see if we can work in conjunction with them for our borings which would be deeper than theirs.

The deep sewer section is a major project that would require a trench from one side of the road to the other and Gajewski explained that the Utility really needs to decide how much future planning we want to do at this time to accommodate possible future growth to the west. He explained that there are some alternatives including installing a lift station. Discussion was had on the upcoming meeting that WisDOT have said they would hold and who would be attending as well as the timing of it. WisDOT have said that August is their target month.

No action taken.

Adjourn

Klein/Frame motion to adjourn at 4:22pm. Passed 6-0.

**THESE MINUTES ARE NOT OFFICIAL UNTIL APPROVED BY
THE LAKE GENEVA UTILITY COMMISSION**